



AGENDA CITY OF WATSONVILLE LIBRARY COMMISSION MEETING

Working with our community to create positive impact through service with heart.

Values: Teamwork, Integrity, Honesty, Service and Respect

**VACANT, District 1
Pedro Reynoso, District 2
Ruth Landmann, District 3
Jesus Vega, District 4
Don Brown, District 5
Tony Camargo, District 6
Wayne Hayashibara, District 7**

Location:

***Watsonville Public Library- 2nd Floor Robert & Elayne Stein Meeting Room
275 Main Street
Watsonville, CA 95076***

Pursuant to Government Code Section 54953(b), Commissioner Reynoso will be participating in the meeting via Teleconference from: 25555 Hesperian Blvd, Hayward, CA 94545.

Anyone addressing the Board of Library Commissioners is asked to fill out a speaker card and leave it at the podium for recording purposes.

IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK PRIOR TO, OR AT, THE PUBLIC MEETING.

For information regarding this agenda, please call the Watsonville Public Library at (831) 768-3400.

Americans with Disabilities Act



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AGENDA
CITY OF WATSONVILLE
LIBRARY COMMISSION

Thursday, March 20, 2025, 6:00 p.m.

Watsonville Public Library - 2nd Floor Robert & Elayne Stein Meeting Room - 275 Main Street

Pages

1. Pursuant to Government Code Section 54953(b), Commissioner Reynoso will be participating in the meeting via Teleconference from: 25555 Hesperian Blvd, Hayward, CA 94545.

2. **NOMINATION AND ELECTION OF OFFICERS**

- 2.a **NOMINATION AND ELECTION OF LIBRARY COMMISSION CHAIRPERSON**

- a) Nomination Period
 - b) Public Input
 - c) Motion Electing New Chairperson

- 2.b **NOMINATION AND ELECTION OF LIBRARY COMMISSION VICE-CHAIRPERSON**

- a) Nomination Period
 - b) Public Input
 - c) Motion Electing New Vice-Chairperson

3. **ROLL CALL**

Motion to excuse absent Commissioners (If any)

Pursuant to Charter Section 900, Paragraph 2.

4. **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Chair will allow public input prior to the approval of the Consent Agenda.

- 4.a **MOTION APPROVING MINUTES OF NOVEMBER 21, 2024**

4

5. **ITEMS REMOVED FROM CONSENT AGENDA**

6. **PRESENTATIONS & ORAL COMMUNICATIONS**

This time is set aside for members of the general public to address the Commission on any item not on the Agenda, which is within the subject matter jurisdiction of the Commission. No action or discussion shall be taken on any item presented except that any Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Commission will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Member may place matters brought up under Oral Communications on a

future agenda.

- 6.a ORAL COMMUNICATIONS FROM THE PUBLIC & COMMISSIONERS
- 6.b ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR 11
 - a) Staffing
 - b) Budget FY 24/25
 - c) Mid-Year Stats Report
 - d) Facilities
 - e) Teen Action Council (TAC)
 - f) OTR Literacy
 - g) City and State News
- 6.c COMMENT FORMS
- 7. GENERAL BUSINESS
 - 7.a STRATEGIC PLAN
 - a) Project Updates
 - 7.b MEASURE R 18
 - a) Budget Update
 - b) Project Updates
 - c) Outreach Efforts
 - 7.c STUDENT SUCCESS CARDS
- 8. NEW BUSINESS
 - 8.a LIBRARY COMMISSION BYLAWS 19
 - a) Staff Report
 - b) Trustees Questions & Input
 - c) Public Input
 - d) Appropriate Action
- 9. REPORTS
 - 9.a FRIENDS OF THE LIBRARY
 - 9.b PROGRAMS 31
 - a) Calendar of Events
- 10. ADJOURNMENT

The next Commission meeting will be held on April 17, 2025

This agenda was posted in accordance with the California Brown Act. The agenda packet can be accessed on the City of Watsonville website at <https://watsonville.gov/184/Library-Commission> and available for public inspection in the Watsonville Public Library (275 Main Street) during normal business hours). Any materials related to an item on this Agenda submitted to the Commission after

distribution of the agenda packet will be made available to the public in accordance with Government Section 54957.5.

**BOARD OF LIBRARY TRUSTEES MINUTES
REGULAR BOARD OF LIBRARY TRUSTEES MEETING**



**NOVEMBER 21, 2024, 6:00 PM
ROBERT & ELAYNE STEIN MEETING ROOM
MAIN LIBRARY**

1. ROLL CALL

Trustees Present: Trustee Baltazar-Sabbah, Trustee Brown, Trustee Hayashibara, and Trustee Vega

Trustees Absent: Trustee Landmann and Trustee Milich

Staff Present: Library Director Martinez and Administrative Analyst Martinez

MOTION: Excuse Trustee Landmann and Trustee Milich absence

Moved by: Trustee Brown

Seconded by: Trustee Baltazar-Sabbah

AYES (4): Trustee Brown, Trustee Hayashibara, Trustee Landmann and Trustee Milich

ABSENT (2): Trustee Landmann and Trustee Milich

Carried (4-0)

2. CONSENT AGENDA

2.a MOTION APPROVING MINUTES OF SEPTEMBER 19, 2024

MOTION: Approve September 19, 2024, minutes

Moved by: Trustee Brown

Seconded by: Trustee Baltazar-Sabbah

AYES (4): Trustee Baltazar-Sabbah, Trustee Brown, Trustee Hayashibara and Trustee Vega

ABSENT (2): Trustee Landmann and Trustee Milich

Carried (4-0)

3. ITEMS REMOVED FROM CONSENT AGENDA – No items were removed.

4. PRESENTATION & ORAL COMMUNICATIONS

4.a ORAL COMMUNICATIONS FROM THE PUBLIC & TRUSTEES

Trustee Baltazar-Sabbah expressed gratitude to the Library Director and staff for inviting her to speak in March on the Anniversary of the Watsonville Cannery. She shared that her mother was an active striker and that she would be reflecting on how this event impacted her as a child and her trajectory on the social justice system.

Trustee Brown also expressed appreciation for the agenda packet provided. As a teacher, he shared his concern that more students are not accessing the library to read. Trustee Brown also discussed field trip logistics making it difficult to schedule trips. The Library Director explained that, as part of the strategic plan and supported by Measure R funding, there are ongoing efforts to have a librarian visit schools using the BiblioVan. She also suggested that teachers request a Zoom class visit. The library is happy to provide these services, aiming to bring library resources directly to students at their schools. This initiative aligns with the goal of increasing access to library materials and encouraging more student engagement. Trustee Brown emphasized his preference for students to visit the library in person rather than Zoom sessions, although there could be some flexibility with a Zoom session if needed. Trustee Brown proposed exploring options with Metro Bus to help transport students to the library. There was also discussion about using YouTube for presentations to improve accessibility. The Library Director highlighted that creating YouTube recordings for accessibility requires significant staff time for tasks such as adding alt text and captioning. These steps are essential to ensure that the content meets accessibility standards, making it inclusive for all viewers. The importance of making the process user-friendly for teachers to bring students into the library was highlighted. The Library Director will schedule a meeting with the Superintendent to discuss ideas on how best to connect schools to library resources.

Trustee Hayashibara shared that Ms. Placencia looks up to Director Alicia Martinez as a role model, indicating positive influence and support within the library system.

4.b ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR

a) STAFF DAY

Our staff day centered around emergency preparedness; staff participated in hands-on training, practicing how to use fire extinguishers to put out fires and active shooter training. The Watsonville Police Department provided training on how to respond to active shooter situations, helping staff prepare for such emergencies. The next staff day will take place in February, with a focus on evacuating the building during emergencies. A variety of scenarios will be used to help staff practice and refine their response protocols.

Our new Senior Library Assistant Annie Finch has been tasked to explore alternatives to provide library resources to our homebound patrons (LibraryLink). We are currently utilizing the BiblioVan to deliver materials and recruiting volunteers to work with homebound patrons for a more tailored experience.

The Library Director, along with three other library directors, were invited to speak about their leadership journeys in the library profession. They shared their experiences and insights with a cohort of 25 individuals (CALL – California Libraries Learn) who are currently working towards their master's degrees. The participants had the opportunity to ask questions that would help them succeed in their own careers, gaining valuable advice from experienced leaders in the field. This session provided an opportunity for the cohort to learn from the directors' trajectories and leadership strategies, helping them navigate their future roles in the profession.

b) BUDGET QUARTER 1

The Library Board briefly reviewed the budget expenditures. The Library Director announced that the AV system in the library meeting room will be updated. A brief discussion followed regarding sales tax increases, staff salaries and positions, other budget line items.

c) STATS QUARTER 1

The Library Board briefly reviewed the library statistics. The Library Director explained that they have recently started tracking statistics related to the mandated bill SB 321 (student success cards), to monitor the effectiveness of the program and provide data on how students are utilizing the library resources and services.

d) FACILITIES

The one-stop service desk has arrived, we are waiting for the Facilities Supervisor to build a platform to hide all electrical wiring and prevent tripping hazards.

Both library carpets will be cleaned during the Thanksgiving closure. The library will be closed to the public from Monday, December 23, 2024 to Wednesday, January 1, 2025. During this period, staff members can choose to come in and work on projects. Plans are in place to carry out other maintenance upgrades during the closure.

e) TEEN ACTION COUNCIL (TAC)

On October 22, 2024, the Teen Action Council members were presented to the City Council, highlighting their efforts in engaging youth in the community. They hosted Leadership Friendsgiving on November 15, bringing together various youth groups. The event allowed participants to share a meal, connect and build relationships. TAC members participated in the first Youth

Round Table, where they collaborated on envisioning a new youth-centered courtyard at 15 Madison Street in Watsonville. This space will serve as a hub for youth activities and foster collaboration with nonprofit organizations such as Luna y Sol, MENtors. Daniela Hernandez, TAC's youth representative, is actively involved in the Climate Action Committee. She is gathering input from community members to help shape the 2030 Climate Action Plan for the City of Watsonville. Additionally, Daniela is a participant in the PVUSD student advisory group, which focuses on the concerns of a dozen youth from PVUSD high schools. This advisory group was created by the new superintendent this year.

f) **POET LAUREATE**

A Proclamation was presented to Bob Gomez at the November 12 City Council Meeting. Bob gave a heartfelt and inspiring speech, warmly welcoming Dr. Victoria Bañales to her new role. Victoria, already full of ideas, is enthusiastically planning for the upcoming year. We are excited to have her as the new Watsonville Poet Laureate for the next two years and look forward to the creative contributions she will bring to our community.

g) **OTR - LITERACY PROGRAM**

The Opportunity to Read program has formalized a partnership with the UCSC Psychology Field Study Program. Starting this semester, students will serve as tutors and mentors for our literacy program as part of their academic requirements. In addition, we have reached out to Cabrillo College to recruit both tutors and learners. We are excited to provide students with the opportunity to experience working in a library literacy program.

This year marks the 40th anniversary of the California State Library's Adult Literacy Program. The Watsonville Opportunity to Read program has been a part of this important initiative since 2003. In celebration of the anniversary, we are highlighting one of our dedicated employees, Esperanza Gutierrez, who has been doing an exceptional job in the program. To commemorate this milestone, the city's communication team will create a video for the "Watsonville at Work" series, which will be shared on social media.

4.c COMMENT FORMS

The Library Director received a comment form requesting an increase in computer usage time. Staff will review the statistics to ensure that computer time is distributed equitably among all patrons, as we aim to prevent any monopolization of access. She explained that the total computer time an individual can use the computer is 3 hours. A report and recommendations will be provided once the review is complete.

5. UNFINISHED BUSINESS

5.a LIBRARY STRATEGIC PLAN

a) PROJECT UPDATES

As previously mentioned, the library is focusing on expanding our outreach efforts and encourages teachers to reach out and schedule class visits. The BiblioVan is currently visiting schools to provide library cards, checkout of library materials and students are able to return items. We will not be visiting schools during the winter break, but we will continue visiting adult sites and resume our regular routes at the beginning of the new year.

We will continue to open on the third Saturday of each month and offer family programming on those days to encourage patrons to visit. Additionally, the Friends of the Library will host book sales on these Saturdays.

b) MARKETING EFFORTS

We are exploring additional ways to better market our services, such as posting flyers at laundromats, churches, car washes, and other places frequently visited by community members. We also aim to reach individuals who are not active on social media, possibly through platforms like WhatsApp. As part of this effort, we are considering purchasing a business license to facilitate these outreach initiatives. We are also in the process of updating our website to include information about the BiblioVan routes and provide details on how to request a BiblioVan visit.

5.b MEASURE R

a) PROJECT UPDATES

The plans for the rooftop project is progressing well. The Library Director met with the Measure R Committee on November 6th, and they approved the budget, operations, and expenditures completed so far. They are very excited about the project. We continue to meet with KPA Architects on a bi-weekly basis. They are currently working on the completing constructions documents with the engineers. We hope to have the construction documents ready for the City's permit review process in January for approval, RFQ (Request for Quotes) with the goal of breaking ground in the summer of 2025.

b) OUTREACH EFFORTS

We are continuing to purchase materials for our outreach efforts and utilizing funding hourly staff wages. When our permanent staff is out at outreach efforts, our hourly employees cover the service desks.

A significant portion of our budget will be allocated to paying for performers, as we aim to provide ongoing programming and a robust Summer Reading Program. Additionally, we hope to purchase specialized equipment to enhance our programming efforts.

We are collaborating with the Community Specialist at local elementary schools, focusing on ensuring that third-grade students receive library cards.

We are sending out the updated application along with a parental consent form, where parents can either authorize their child to receive a library card or opt out. We recently learned that we are one of the few libraries in the tri-county area that has already started this state mandated initiative.

As part of the mandate under Senate Bill Ashby 321, which requires libraries to issue library cards to students up to third grade, we are also required to gather data metrics. We have noticed that younger students are still unfamiliar with the concept of a library card.

6. REPORTS

6.a FRIENDS OF THE LIBRARY

The Friends meet every third Wednesday of the month. While they have a core group of board members, they are looking to recruit more members. They will hold their Annual Friends meeting in February where they will honor Bob Gomez former Watsonville Poet Laureate.

They are also planning the commemoration of the Watsonville Cannery Strike anniversary event on Saturday, March 15, which will be hosted in the City Civic community room.

For Watsonville Reads 2025, the selected book is *Somewhere we are Human* by Reyna Grande, which explores diverse voices on migration, survival, and new beginnings. We are hopeful that she will host a book signing event at the library. Additionally, we will offer book club kits in both English and Spanish, along with book discussions, food, and art programming centered around this theme.

6.b FEATURED PROGRAMS AND SERVICES

a) CALENDAR OF EVENTS

Pedro Martin, the author of the graphic novel *MexiKid*, which tells the story of his adventures picking up his grandparents in Mexico and bringing them to the United States, will be visiting EA Hall, Rolling Hills, Lakeview, and Pajaro Middle Schools. We will be offering book giveaways and raffles during these events.

Events:

- Holiday Train Night: Tuesday, December 17, 6:00pm
 - Train themed film, with a craft
 - Learn about the 5-year span when the City of Watsonville controlled the railroad systems.
- Palabra Campesina: Saturday, December 14, 4:00 – 7:00pm
 - Featuring a live storyteller, photo gallery, and dinner.
- Virtual Author Talks

Please remember to visit the library's website, sign up for the library's newsletter and mobile app; and social media outlets to learn more about the library's resources and programs.

7. ADJOURNMENT

The meeting adjourned at 7:05 pm

Trustee Jesus Vega, Chair

ATTEST:

Alicia Martinez, Library Director

WATSONVILLE PUBLIC LIBRARY

OPERATING BUDGET 2024/25

FUND 150--DEPT 620

	Fund	Dept. #	Obj. #	Proj. #	Budget Amt	Spent	Encumbrance	Balance
Salaries	150	620	7011	00000	1,953,837.00	1,345,054.60		608,782.40
Overtime Pay	150	620	7012	00000	-	1,376.95		(1,376.95)
Sick Pay	150	620	7013	00000	-			-
Temporary & Casual V	150	620	7021	00000	134,618.00	47,936.09		86,681.91
Retirement Plan Char	150	620	7038	00000	170,980.00	115,463.05		55,516.95
PERS Unfunded Liabil	150	620	7042	00000	289,792.00	289,792.00		-
Group Health Insuran	150	620	7062	00000	563,523.00	357,137.77		206,385.23
Social Security	150	620	7066	00000	146,975.00	102,890.69		44,084.31
Alt-457 Deferred Com	150	620	7067	00000	22,100.00	15,899.48		6,200.52
Electricity & Gas	150	620	7211	00000	18,585.00	1,369.19		17,215.81
Postage & Shipping	150	620	7212	00000	6,575.00	4,593.47		1,981.53
Water Services	150	620	7213	00000	3,390.00	2,586.35		803.65
Sewer Fees	150	620	7214	00000	487.00	329.04		157.96
Solid Waste Fees	150	620	7215	00000	4,163.00	2,754.14		1,408.86
Advertising	150	620	7221	00000	-	-		-
Telephone Service/Int	150	620	7222	00000	1,857.00	933.95		923.05
Computer Hardware	150	620	7225	00000	4,000.00	2,255.90		1,744.10
Computer Software	150	620	7226	00000	3,000.00	1,399.83		1,600.17
Travel & Subsistence	150	620	7232	00000	1,750.00	-		1,750.00
Bank Fees	150	620	7302	00000	-	-		-
Expert & Consultation	150	620	7307	00000	6,000.00	9,553.46		(3,553.46)
Rep. & Maint.- Equip/f	150	620	7321	00000	8,000.00	-		8,000.00
Rep. & Maint.- Office E	150	620	7322	00000	78,500.00	92,467.05	22,863.44	(36,830.49)
Rep. & Maint.- Vehicle	150	620	7323	00000	1,000.00	-		1,000.00
Rep. & Maint. - Plant/f	150	620	7324	00000	1,000.00	58.19		941.81
Rep. & Maint.- Buildin	150	620	7325	00000	13,000.00	1,192.06		11,807.94
Rep. & Maint.- Uniform	150	620	7327	00000	1,000.00	-		1,000.00
Dues & Subscriptions	150	620	7351	00000	46,000.00	24,249.19		21,750.81
Library Subscriptions/	150	620	7353	00000	53,000.00	46,958.12		6,041.88
Printing, Duplicating &	150	620	7357	00000	3,250.00	-		3,250.00
Personnel Training	150	620	7359	00000	1,500.00	300.00		1,200.00
Hosted Services	150	620	7360	00000	1,000.00			1,000.00
Other Contract Servic	150	620	7361	00000	83,522.00	50,538.96		32,983.04
Office & Computer Su	150	620	7501	00000	11,500.00	9,166.78		2,333.22
First Aid Supplies	150	620	7503	00000	-	-		-
Janitorial Supplies	150	620	7504	00000	11,500.00	3,941.48		7,558.52
Lease Books/Audiovis	150	620	7542	00000	171,000.00	82,666.71		88,333.29
Other Supplies & Mate	150	620	7559	00000	11,500.00	4,056.98		7,443.02
Fuel & Lubricants	150	620	7561	00000	793.00	554.80		238.20
IT Charge Outs	150	620	7564	00000	257,449.00	171,632.64		85,816.36
Rent of Equipment	150	620	7702	00000	8,000.00	8,626.38		(626.38)
General Insurance	150	620	7711	00000	102,090.00	59,552.50		42,537.50
Compensations Insur	150	620	7712	00000	8,805.00	5,136.25		3,668.75
Cost Allocation Plan C	150	620	7721	00000	498,423.00	290,746.75		207,676.25
MSC Charges	150	620	7731	00000	2,135.00	905.71		1,229.29
Charges IN-Interdepa	150	620	7751	00000	331,283.00	165,641.50		165,641.50
Refunds & Rebates	150	620	7770	00000	-	64.98		(64.98)
Total for Watsonvile PL Main					5,036,882.00	3,319,782.99		1,717,099.01

WATSONVILLE PUBLIC LIBRARY

• MID YEAR REPORT •

JULY - DECEMBER 2024



46,037 -3,356

VISITORS TO THE LIBRARY



1,179
NEW CARDS

33,079 217

ACTIVE CARDHOLDERS



53,625

-2,543

ITEMS CHECKED OUT
(PRINT, MEDIA, AUDIO)



10,620

-16,056

TOTAL E-RESOURCES
CHECKED OUT/
RETRIEVED



154,315

57,270

TOTAL INTERNET
SERVICES



7,259

-100

INQUIRIES MADE TO
LIBRARY STAFF



707 197

TOTAL NUMBER OF
PROGRAMS OR EVENTS



10,083 2,305

PEOPLE ATTENDED A
PROGRAM OR EVENT



\$ 6,545.78 -298.01

TOTAL FUNDS COLLECTED



Watsonville
PUBLIC LIBRARY
Gather, Learn & Celebrate!

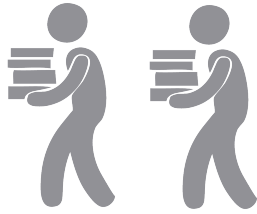
Watsonville Public Library

275 Main St. Suite 100
Watsonville, California 95076 | (831) 768-3400
www.watsonvillelibrary.org

WATSONVILLE PUBLIC LIBRARY

· MID YEAR REPORT ·

JULY - DECEMBER 2023



49,393

VISITORS TO THE LIBRARY



1,305
NEW CARDS

32,862

ACTIVE CARDHOLDERS



56,168

ITEMS CHECKED OUT
(PRINT, MEDIA, AUDIO)

26,676

TOTAL E-RESOURCES
CHECKED OUT/
RETRIEVED



97,045

TOTAL INTERNET
SERVICES



7,359

INQUIRIES MADE TO
LIBRARY STAFF



510

TOTAL NUMBER OF
PROGRAMS OR EVENTS



7,778

PEOPLE ATTENDED A
PROGRAM OR EVENT



\$ 6,843.79

TOTAL FUNDS COLLECTED



Watsonville
PUBLIC LIBRARY
Gather, Learn & Celebrate!

Watsonville Public Library

275 Main St. Suite 100

Watsonville, California 95076 | (831) 768-3400

www.watsonvillelibrary.org

U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT/LAW ENFORCEMENT AGENCIES AT THE WORKPLACE

Purpose: In 2017, The Watsonville City Council adopted an ordinance that made Watsonville a Sanctuary City. The Ordinance prohibits City officials from assisting in the enforcement of federal immigration law. The Ordinance also requires City officials to protect personal information from being released to immigration officials. .

Guidelines: The following are guidelines for interacting with immigration officials (e.g., Immigration and Customs Enforcement) should they come to your department requesting access to the property and/or personal information about employees or community members associated with your department:

1. Ask the immigration enforcement agent for their official credentials, including their name, badge number, and contact information.
2. Ask the immigration enforcement agent if they have a court order or warrant to access the non-public area.
3. If the immigration agent says they do not have a court order or warrant, staff may say that "I cannot give you permission to enter a non-public area of the building. If you wish to enter a non-public area, I need to consult with a supervisor."
 - A. If no supervisor is available, staff should contact the City Manager's office or similar agency head. A supervisor, the City Manager and/or City Attorney will then decide whether or not staff is permitted to accommodate the request.
 - B. If no supervisor is immediately available and the immigration enforcement agent demands immediate entry into the property/building:
 - i. Do not physically interfere with the immigration enforcement agent's attempt to access the building.
 - ii. You may state "I do not consent, but because I have no other choice at this time, I will not interfere with your order."
 - iii. Document the incident in a report when safe to do so. Provide the report to your supervisor.
4. If the immigration enforcement agent states that they have a court order or a judicial warrant to enter the non-public area:

- A. Request permission to make a copy of the court order or a judicial warrant.
- B. Contact a supervisor to assist with reviewing the court order or judicial warrant.
- C. If provided with a court order or judicial warrant, you must allow access in compliance with the warrant.

While these guidelines are recommended specifically in regard to interacting with Federal law enforcement officials conducting immigration enforcement, they are good practice to utilize when interacting with any law enforcement agency.

Save Federal Funding to California Libraries

Library Investment in California

Federal funding for libraries is guaranteed each year by Congress and authorized under law. In 2023-2024, California received **\$15.9 million in Library Services and Technology Act (LSTA) funding** through the Institute of Museum and Library Services, or **40 cents per Californian**. Federal funds are used to support veterans, for group purchasing of materials, and to improve literacy for job seekers. LSTA funding **fills gaps in library budgets and frees local funding** to meet local needs. Federal funds from the Federal Communications Commission - approximately \$10.8 million in 2023-2024 - also make **broadband affordable for libraries and schools**.

500K+
literacy
learners
and their
families

Improved reading skills lead to better jobs, higher wages, and financial independence. Federal funds pay for tools and training for learners, volunteer tutors, and library staff. Over four decades, California literacy programs have helped more than **500,000 adult learners** and family members in 633 libraries across the state.



I was nervous for the job interview, but I remembered all the hard work I put in with my tutor and knew I could do it.

– Adult Learner,
Lincoln Public Library

This program has helped me learn to read. I feel energized that I could read my first book. Words make sense to me now! This skill is moving me forward in life. This program has given me hope.

– Adult Learner,
Riverside County Library System

43K+
one-on-one
appointments

Libraries connect U.S. veterans to their earned benefits. More than 1.5 million former service members live in California. In one-on-one appointments and in group programs, veterans learn about benefits they are entitled to, prepare for certificate testing, and translate military skills to civilian life. In seven years, they received support in over **43,000** one-on-one appointments, and attendance at educational programs for veterans was over **104,000**.



4,000+
annual job
fair and
workshop
attendees

Libraries support employment, career development, and skill building for job seekers. Californians can visit career fairs and job centers, work with tutors for GED and adult education courses, practice interview skills, and meet one-on-one with library staff and volunteers for help with applications and resumes.



150K
eBooks
available
for all
Californians

Group purchasing frees up local library budgets.

Federal dollars pay for shared digital newspaper subscriptions and eBooks, phone support for rural library patrons, and library staff training. Local money is reserved for local patrons' needs. On an annual basis, local library workers attend free classes more than **45,000** times.



... the most incredible professional support effort in the nation. I am continually surprised and excited seeing the mentorship as it stands on the statewide level.

– Public library worker

6M
Californians
served by
local library
grantees

Grants to local libraries meet local needs.

Federal funds bolster libraries' budgets and help them pay for senior tech help and exercise classes, tool-lending libraries, play spaces for toddlers, and even privacy booths for telehealth appointments in rural areas.



574K+
materials
checked out
annually

Since 1931, Congress has required every state to provide people with blindness and low vision access to books.

California's four regional Braille and Talking Book libraries provide books, audiobooks, magazines, movies, and newspapers for the over **797,000** Californians with visual impairment.



1 in 5
Californians
lack access to
high-speed
internet

Libraries connect Californians to the internet. Especially in rural areas, people rely on local libraries to access reliable broadband essential for education, workforce and economic development, healthcare appointments, and public safety updates. **The federal E-Rate program makes broadband affordable** for local libraries and schools.





Watsonville Public Library Measure R Funds

Total Allocated Funds

Temporary & Casual Wages	\$ 291,500.00
Temporary Benefits	\$ 8,500.00
Rep & Maint. - Office Equip	\$ 15,000.00
Specialized Dept Materials	\$ 35,000.00
CIP	\$ 214,000.00
Total Funds Allocated	\$564,000.00

Total General Funds Allocated	\$ 350,000.00
Total General Funds Expended	\$ 129,371.19
Total Balance Available	\$ 220,628.81

Temporary & Casual Wages	\$ 291,500.00
Payroll 8/23/24-3/07/25	\$ 78,785.00

Temporary Benefits	\$ 8,500.00
Payroll 8/23/24-3/07/25	\$ 3,236.40

TOTAL EXPENSES	\$ 78,785.00
BALANCE	\$ 212,715.00

TOTAL EXPENSES	\$ 3,236.40
BALANCE	\$ 5,263.60

Specialized Dept Materials	\$ 35,000.00
Programming Supplies	\$ 335.19
Performers	\$ 5,750.00
SRP Prizes & Supplies	\$ 2,696.45
Outreach Supplies	\$ 80.64
One-stop Desk	\$ 26,469.73
Book Carts	\$ 2,518.60

Rep & Maint. - Office Equip	\$ 15,000.00
Shelving	\$ 4,242.26
Performers	\$ 600.00
Programming	\$ 125.21
Scanners	\$ 4,531.71

TOTAL EXPENSES	\$ 37,850.61
BALANCE	\$ (2,850.61)

TOTAL EXPENSES	\$ 9,499.18
BALANCE	\$ 10,757.74

Library Design Documents	\$ 214,000.00
KPA Group	\$ 193,243.50
Blue Prints	\$ 144.65
TOTAL EXPENSES	\$ 193,388.15
BALANCE	\$ 20,611.85

LIBRARY COMMISSION BYLAWS

(RESOLUTION NO. _____, ADOPTED ____)



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ARTICLE I. THE LIBRARY COMMISSION

SECTION 1. NAME.

The name of this Organization shall be the City Library Commission of the City of Watsonville, California; hereinafter referred to as “the Library Commission” or “the Commission.”

SECTION 2. LIBRARY COMMISSION POWERS AND DUTIES

The Library Commission shall perform the following functions in accordance with the city charter:

- (a) Act in an advisory capacity to the City Council and City Manager in all matters pertaining to City libraries and make and enforce such by-laws, rules and regulations as may be necessary therefore;
- (b) Consider the annual budget for library purposes during the process of its preparation and make recommendations with respect thereto to the Council and the City Manager;
- (c) Recommend and set policy for acquisition of books, journals, maps, publications and other supplies peculiar to the needs of the library, subject, however, to the limitations of the budget for such purposes. The expenditure and disbursement of funds for such purchases shall be made and approved as elsewhere in the Charter provided;
- (d) Accept money, personal property or real estate donated to the City for library purposes, subject to the approval of the Council and City Manager;
- (e) Contract with schools, county or other governmental agencies to render or receive library services or facilities, subject to the approval of the Council; and
- (f) Perform such other duties relating to library matters as may be prescribed by the Council not inconsistent with the provisions of this Charter.

ARTICLE II. MEMBERS

SECTION 1. COMPOSITION

The Library Commission shall be comprised of seven (7) individuals appointed by the City Council, which will serve at the pleasure of the City Council.

SECTION 2. MEMBERSHIP REQUIREMENTS

In order to be eligible for appointment to any commission, a person shall be a resident of the City.

SECTION 3. COMPENSATION OF MEMBERS

The members of the Library Commission shall serve without receiving compensation.

SECTION 4. TERMS OF MEMBERSHIP

The members thereof shall serve for a term of four (4) years and until their respective successors are appointed and qualified. no person shall serve more than two (2) consecutive full terms on the same commission. No person who has served two (2) consecutive full terms on any commission shall be eligible for reappointment to the same commission until four years after the expiration of

their second term. For purposes of this section, a full term shall include one-half or more of any term. Should a commissioner find it necessary to resign their appointment, the Commissioner is to notify the appointing Council member and submit a letter of resignation to the Commission Secretary and/or City Clerk.

SECTION 5. REMOVAL OF MEMBERS

The members of each commission shall be subject to removal by resolution of the City Council adopted by at least four (4) affirmative votes. If a member of the Library Commission is absent from three (3) consecutive regular meetings, unless, with the permission of the Library Commission expressed in its official minutes, that office shall become vacant and shall be so declared by the City Council.

SECTION 6. FILLING OF VACANCIES

Any vacancies on the Library Commission, from whatever cause arising, shall be filled by appointment by the Council. Upon a vacancy occurring leaving an unexpired portion of a term, any appointment to fill such vacancy shall be for the unexpired portion of such term.

ARTICLE III. OFFICERS

SECTION 1. OFFICERS AND DUTIES

The officers of the Library Commission shall consist of a Chairperson and a Vice Chairperson and shall be elected in the manner set forth in Article IV of these Bylaws. The Chair shall preside at all regular and special meetings and hearings. The Chair shall decide on all points of order and procedure during the meetings, and his or her decisions shall be final unless overruled by a majority of the members present. The Chair shall sign all official copies of minutes. The Vice-Chair shall assume all duties of the Chair in his or her absence or disability. If both the Chair and Vice-Chair are absent from any meeting, a temporary Chair shall be elected from among the members present to preside over that meeting as set forth in Article IV of these Bylaws.

SECTION 2. NOMINATION PROCEDURES AND TIME OF ELECTIONS

The Chairperson and Vice Chairperson shall annually be elected by a majority of the members of the Library Commission from among the members of the Commission. In accordance with Watsonville City Charter Section 904 the Commission shall, as soon as practical following the first day of January, elect from among their members a Chairperson and Vice-Chairperson. The term of office shall be for one year.

SECTION 3. TERM OF OFFICE

The terms of the Chairperson and Vice Chairperson shall be one year or until their successors are elected, and their term of office shall begin at the close of the first meeting at which they are elected.

SECTION 3. FILLING OF VACANCIES

Should the office of the Chairperson become vacant, the Vice Chairperson shall automatically assume the role of Chair for the remainder of the unexpired term of said office. Should the office of the Vice Chairperson become vacant, the Commission shall elect a successor from among the

Commission members at the next regular or special meeting, and such office shall be held for the remainder of the unexpired term of said office.

ARTICLE IV. ELECTION OF OFFICERS

SECTION 1. ELECTION PROCEDURES

- (a) During the election of the Chair and Vice Chair, the Secretary of the Commission shall act as the Chair of the Commission. Once a chair is elected, the Secretary shall return the responsibility to the newly elected Chair and Vice Chair.
- (b) Any member may nominate a candidate from the Commissioners for the position of Chair or Vice-Chair; nominations need to be seconded.
- (c) A member may withdraw his or her name if placed in nomination announcing that, if elected, he or she would not be able to serve in that capacity.
- (d) Once the nominations are concluded, any member may move that the nominations be closed; a second is required.
- (e) The Secretary acting as Chair then declares the nomination period closed and proceeds to the election.
- (f) The election is conducted by a roll call vote. Each nominee will be voted on once at a time in the order in which the nominations were cast.
- (g) The candidate who receives a majority of the votes in favor is then declared to be legally elected to fill the office of Chair. If the first nominee is elected Chair, then all other nominees forfeit the opportunity.
- (h) The same procedure is followed for the election of the vice-chair.
- (i) If both the Chair and Vice Chair are absent from a meeting, the same procedure should be followed to elect a Temporary Chair.

ARTICLE V. LIBRARY COMMISSION STAFF

SECTION 1. STAFF OF THE COMMISSION

The Library Commission shall be served by professional staff within the Library Department. Assigned staff include the Library Director, which shall serve as the Commission Secretary, and a Recording Secretary which shall be appointed by the Commission Secretary. Staff of the Library department shall prepare reports, studies and recommendations as may be necessary to assist the Commission in the conduct of its business.

SECTION 2. STAFF DUTIES

Library Commission staff will prepare an agenda for each regular, special, or adjourned meeting. The agenda and supporting documentation shall be provided to the Library Commission at least three (3) calendar days prior to the date of a regular meeting at which such agenda is to be considered or in the case of a special meeting, at least twenty-four (24) hours in advance of the meeting and/or in accordance with the provisions of the "Ralph M. Brown Act" (Section 54590 et seq., of the Government Code of the State of California). The meeting shall be recorded and minutes prepared for approval by the Library Commission at the next regularly held meeting. The

Secretary shall receive and record all exhibits, petitions, documents or other materials presented to the Commission in support of or in opposition to any questions before the Commission. The Secretary shall sign all notices prepared in connection with Commission business and shall attest to such records of actions, transmittals, and referrals as may be necessary or required by law. Agendas, minutes, and any resolutions or decrees shall be available to the public and filed with the City Clerk.

ARTICLE VI. MEETINGS

SECTION 1. REGULAR MEETINGS

The Library Commission shall hold at least one regular meeting monthly on the third Thursday of each calendar month, which shall commence no earlier than 6:00 p.m. in the Watsonville Public Library Main Branch or the City Council Chambers, or City Hall, or a public building within the City of Watsonville. The Commission may schedule meetings to begin earlier as determined during a prior meeting or due to Commission or Staff need. If the first Monday is a holiday or it has been determined that a quorum will not be present, then the Secretary shall determine the next available meeting date. The agenda for each regular meeting shall be posted by City staff at the meeting site and on the City's website, in accordance with the Ralph M. Brown Act.

If there are no items scheduled for the Library Commission's consideration, staff may advise the Chairperson that there are no items for consideration and suggest cancellation of the meeting. If a majority of the membership deems it necessary or desirable, a scheduled regular meeting may be cancelled or rescheduled at the preceding regular meeting. Said cancellation of a meeting shall be posted by City staff at the meeting location and on the City's website. Staff shall announce that the regularly scheduled meeting of the Library Commission has been adjourned to the next regularly scheduled meeting.

All meetings shall be held and conducted in accordance with the provisions of the "Ralph M. Brown Act" (Section 54590 et seq., of the Government Code of the State of California). All meetings of the Library Commission are open to the general public.

SECTION 2. ADJOURNED MEETINGS

Any meeting of the Library Commission may be adjourned to an adjourned meeting without the need for additional notice or agenda, provided that the adjournment indicates the date, time and place of the adjourned meeting, and provided that the adjourned meeting occurs at the regularly scheduled meeting after the meeting for which notice, and agenda requirements were met.

Library Commission members absent from the meeting at which the adjournment decision is made shall be notified by the Commission Secretary.

SECTION 3. SPECIAL MEETINGS

A special meeting may be called by the Chair of the Commission or by a majority of the membership at a time, place and date as specified in the call. The agenda for each special meeting shall be posted at least 24 hours prior to the meeting by City staff at the meeting site and on the City's website, in accordance with the Ralph M. Brown Act.

SECTION 4. QUORUM

A quorum shall consist of four (4) members of the Library Commission for all matters. In the absence of a quorum at any meeting, such meeting shall be adjourned to the next regular meeting date by any member present; or, if no member is present, by the Secretary of the Commission; or, if the Secretary is absent, by the Recording Secretary.

SECTION 5. ALL MEETINGS TO BE OPEN AND PUBLIC

All meetings of the Library Commission shall be open and public to the extent required by law. All persons shall be permitted to attend any such meetings except as otherwise provided by law.

SECTION 6. ABSENCES

A member's absence shall be excused if, prior to the meeting from which said member will be absent, said member notifies the Commission Secretary of the Library Commission of intent to be absent and the reasons therefore. At each meeting, after the roll has been called, the Commission Secretary shall report to the Library Commission the name of any member who has so notified of their intent to be absent and the reason for such absence. The Library Commission shall approve or disapprove such reasons for excused absences via motion and vote.

SECTION 6. CONFLICTS OF INTEREST

Whenever a Commissioner has a conflict of interest in any matter or question placed before the Commission, including the presentation of any Resolution, such special interest or conflict of interest shall be disclosed in an open meeting and the Commissioner so concerned shall withdraw from the discussions held in consideration of such in accordance with State Law. A commissioner abstaining from a vote shall step down and join the audience for the duration of the hearing and/or discussion.

SECTION 7. ORDER OF BUSINESS

The following shall be the order of business at meetings of the Library Commission:

- (a) Call to Order/Roll Call
- (b) Pledge of Allegiance
- (c) Oral Communications (Commission and Public)
- (d) Consent Agenda (Includes Minutes from Previous Agenda)
- (e) Unfinished Business
- (f) New Business
- (g) Reports to the Commission
- (h) Adjournment

The order of business may be revised by the Chair with the concurrence of the Commission.

SECTION 7. PLACING ITEMS ON THE AGENDA

Items may be placed on the Board's agenda by staff, or by the Board in consultation with the Library Director and Board Chair. Commonly, Library staff place items on the agenda in accordance with the department's mission and City of Watsonville's Strategic Plan. All

Commission Agenda items must be noticed in the print media 72 hours prior to the meeting in accordance with the requirements of the Brown Act, to be discussed. Commissioners may place an item on the Commission's agenda by making a request:

The order for consideration of applications and petitions shall follow the following order:

- (a) At a commission meeting under Oral Communications, briefly describing their reason for the request. The item will be placed on the Commission's next regular meeting.
- (b) Of the Commission Chair who shall then advise the Commission Secretary to place the item on the agenda.

It is suggested that if an issue of a policy nature needs to be raised and discussed, that item should be placed on the Commission Agenda to allow full Commission input on the importance of studying or further discussing the issue in relation to the overall work program of the Department and City of Watsonville Strategic Plan. Commissioners are encouraged to discuss policy issues with the Department Director prior to placing the item on the agenda.

SECTION 8 MOTIONS

The Chair or any Commissioner may bring an agenda item for vote before the Commission by making a motion. Before the matter can be further considered or discussed, it shall be seconded. The Chair, or such other Commissioner as may be presiding, may move, second, and debate in accordance with the procedural rules of order and shall not be deprived of any right or privilege by reason of acting as a presiding officer. Once the motion has been properly made and seconded, the matter shall be open for further discussion. The moving party shall be offered the first opportunity to speak to the motion and, thereafter, any Commissioner properly recognized by the Chair. Once the matter has been fully debated and the Chair calls for a vote, no further discussion will be allowed; provided, however, Commissioners may be allowed to explain their vote.

SECTION 9 PROCEDURAL RULES OF ORDER

Once a main motion is properly placed on the floor, several related motions may be employed in addressing the main motion, which shall take precedence over the main motion and, if properly made and seconded, shall be disposed of before the main motion can be acted upon.

The following motions are appropriate and may be made by the Chair or any Commissioner at any appropriate time during the discussion of the main motion. They are listed in order of precedence. The first three (3) subsidiary motions are nondebatable; the last four (4) are debatable:

- (a) Subsidiary motions.
 - (1) Lay on the table. Any Commissioner member may move to lay the matter under discussion on the table. Such motion temporarily suspends any further discussion of the pending motion without setting a certain time to resume debate. It shall be moved, seconded, and passed by a majority vote. A motion to take from the table may be made at the same meeting at which the motion was placed on the table.

The agenda item which was tabled shall die, although it can be placed on a subsequent meeting agenda by any Commissioner, at which meeting a Commissioner shall move that the matter be taken from the table and seconded and passed by a majority of Commission members present. The matter may then be further considered.

- (2) Move previous question. Any Commissioner may move to immediately bring the question being debated by the Commission to a vote, suspending any further debate. The motion shall be made and seconded without interrupting one who already has the floor. A majority vote of Commission members present shall be required for passage.
 - (3) Limit or extend limits of debate. Any Commissioner may move to put limits on the length of debate. The motion shall be made and seconded and shall require a two-thirds (2/3) vote of the full Commission to pass.
 - (4) Postpone to a time certain. Any Commission member may move to postpone the pending question to a certain time. Such motion continues the pending main motion to a future date as determined by the Commission at the time the motion is passed. The motion shall be seconded and shall require a majority vote of the Commission members present for passage.
 - (5) Refer. Any Commissioner may move that the matter being discussed should be referred to the staff, a committee, or commission for further study. The motion shall be seconded and shall require a majority vote of the Commission present for passage. The motion may contain directions for the referral, as well as a date upon which the matter will be returned to the Commission agenda. Any Commissioner may move at any time to require the item be returned to the agenda. The motion shall be seconded and shall require a majority vote of the Commissioners present for passage.
 - (6) Amend. Any Commissioner may amend the main motion or any amendment made to the main motion. Before the main motion may be acted upon, all amendments and amendments to amendments shall first be acted upon. A motion to amend shall be seconded and shall require a majority vote of the full Commission for passage. An amendment shall be related to the main motion or amendment to which it is directed. Any amendment which substitutes a new motion rather than amending the existing motion shall be out of **order** and may be so declared by the Chair.
 - (7) Postpone indefinitely. Any Commissioner may move to postpone indefinitely the motion on the floor, thus avoiding a direct vote on the pending motion and suspending any further action on the matter. The motion shall be seconded and shall require a majority vote of the full Commission for passage.
- (b) Motions of privilege, order, and convenience. The following actions by the Commission are to ensure the orderly conduct of meetings and for the convenience of the Chair and Commissioners. Such motions shall take precedence over any pending main or subsidiary motion and may or may not be debated as noted.
- (1) Call for orders of the day. The Chair may take matters out of order to accommodate members of the public attending the meeting. Any Commissioner may demand that the agenda be followed in the order stated therein. No second shall be required, and the Chair shall comply, unless the Commission, by a majority vote of the Commissioners present, sets aside the orders of the day.
 - (2) Questions of privilege. Any Commissioner, at any time during the meeting, may make a request of the Chair to accommodate the needs of the Commission or personal needs of a Commissioner for such things as reducing noise or adjusting

air-conditioning, ventilation, lighting, and the like. Admissibility of the question shall be ruled on by the Chair.

- (3) Recess. The Chair may order a recess, and any Commissioners may move for a recess. The motion shall be seconded, and a majority vote of the Commissioners present shall be required for passage. The motion shall be debatable.
- (4) Adjourn. Any Commissioner may move to adjourn at any time, even though business is pending. The motion shall be seconded, and a majority vote of the Commissioners present shall be required for passage. The motion shall not be debatable.
- (5) Points of order. Any Commissioner may require the Chair to enforce the rules of the Commission by raising a point of order. The point of order shall be ruled upon by the Chair.
- (6) Appeals. Should any Commissioner be dissatisfied with a ruling from the Chair, such Commissioner may move to appeal the ruling to the full Commission. The motion shall be seconded to put it before the Commission. A majority vote in the negative or a tie vote shall sustain the ruling of the Chair. The motion shall be debatable, and the Chair may participate in the debate.
- (7) Division of questions. Any Commissioner may move to divide the subject matter of a motion which is made up of several parts in order to vote separately on each part. The motion shall require a second and a majority vote of the Commissioners present for passage. Such motion may also be applied to complex ordinances or resolutions.
- (8) Reconsider. A motion to reconsider any action taken by the Commission may be made on the day such action was taken. Such a motion may be made either immediately during the same session or at an adjourned session thereof provided the matter is properly placed on the agenda. Such a motion shall be made by one of the prevailing side but may be seconded by any Commissioner. The motion shall be debatable. The provisions of this subsection shall not be construed to prevent any member of the Commission from making or remaking the same or any other motion at a subsequent meeting of the Commission provided the matter is properly placed on the agenda.
- (9) Rescind, repeal, or annul. The Commission may rescind, repeal, or annul any prior action taken with reference to any legislative or administrative matter so long as the action to rescind, repeal, or annul complies with all the rules applicable to the initial adoption, including any special voting or notice requirements or unless otherwise specified by law, and does not rescind a vested right.

SECTION 10. VOTING

- (a) All questions shall be resolved by roll call vote, except that the Chair may at his or her discretion call for a voice vote on these matters not requiring a resolution. Should any member request a roll call vote either before or immediately after a voice vote, a roll call vote shall be taken without further discussion.
- (b) Upon acceptance of a motion and completion of discussion thereon, the Chair shall instruct the Secretary to read the motion and to poll the membership for the vote.

- (c) All votes shall be verbally stated by each member as “AYE” or “NO,” and shall be so entered into the minutes. Should he or she so desire, a member shall be given an opportunity to state the reasons for his or her vote, which reasons shall also be entered into the minutes of the meeting.
- (d) Whenever a member of the Commission has stepped down due to a conflict of interest, a vote of abstention shall be recorded by the Secretary. In all other cases, whenever a member refuses to vote, the Secretary shall thereupon cast a vote of “Yes” for such member.

ARTICLE VII. SUBCOMMITTEES

SECTION 1. ESTABLISHMENT

The Library Commission shall have the authority to, and may, establish subcommittees as necessary to accomplish the purposes set forth in Article I, Section 2 of these Bylaws.

SECTION 2. MEMBERSHIP

Each subcommittee shall be composed of no more than three (3) members of the Library Commission.

SECTION 3. APPOINTMENT OF MEMBERS

Members on a subcommittee shall be appointed by the Chairperson of the Library Commission with the approval of the Library Commission.

SECTION 4. OFFICERS AND MEETINGS

Subcommittee chairpersons shall be designated by the Chairperson of the Library Commission from among the Library Commission members appointed to the subcommittee. Each subcommittee shall establish the date, time and place for meetings to conduct the subcommittee’s business. In the event that any subcommittee meets on more than two (2) occasions, then all further meetings of the subcommittee shall comply with the meeting requirements set forth in Article V.

SECTION 5. SUBCOMMITTEE REPORTS

From time to time, the subcommittee shall submit reports to the Library Commission, which reports summarize the subcommittee’s activities, findings and/or recommendations on matters for which the subcommittee was established.

SECTION 6. ABSENCES

A member’s absence shall be excused if, prior to the meeting from which said member will be absent, said member notifies the Commission Secretary to the Library Commission of intent to be absent and the reasons, therefore. At each meeting, after the roll has been called, the Commission Secretary shall report to the Library Commission the name of any member who has so notified of their intent to be absent and the reason for such absence. The Library Commission shall approve or disapprove such reasons for excused absences via motion and vote.

SECTION 6. CONFLICTS OF INTEREST

Whenever a Commissioner has a conflict of interest in any matter or question placed before the

Commission, including the presentation of any Resolution, such special interest or conflict of interest shall be disclosed in an open meeting and the Commissioner so concerned shall withdraw from the discussions held in consideration of such in accordance with State Law. A commissioner abstaining from a vote shall step down and join the audience for the duration of the hearing and/or discussion.

ARTICLE VIII. AMENDMENT OF BYLAWS

SECTION 1. AMENDMENT AUTHORITY

The bylaws of the Library Commission may be amended upon the affirmative vote of two-thirds vote of the Library Commission.

Adopted February 18, 1999

Revised January 15, 2004

Revised April 15, 2021

Revised May 20, 2021

March 2025 Calendar of Events



Coffee with a Professional

Tuesday, March 4
Main Library 10:30am
 Featuring Cynthia Edgerly,
 from Bingo Dog Trainig.
 Audience: Adults



Tech Drop-In

Main Library
Tuesdays 3pm-6pm **Thursdays 2pm-4pm**
Freedom Branch
Thursdays 10am-1pm
 Basic tech questions answered.
 Audience: All Ages



Lego Club

First Tuesday of the Month
March 4
Main Library 4:00pm
 Get creative with a provided theme
 or build whatever you want with
 the library's collection of bricks.
 Audience: Families



Book Signing & Reception

Tuesdays, March 4
Main Library 6:30pm
 Meet the award-winning editors &
 contributors of the groundbreaking
 anthology, *Somewhere We Are*
Human.
 Audience: Teens & Adults



Golden Game Time

First Wednesday of the Month
March 5
Freedom Branch 1:30pm
 Grab some snacks, meet new
 friends, learn new games, play
 old favorites.
 Audience: Adults & Teens



Family Movie Night

First Wednesday of the Month
March 5
Main Library 5:30pm
 Showing: *The Wild Robot* (PG)
 Light refreshments provided
 Audience: Families



Mothersong

First Friday of the month
March 7
Main Library 10:30am
 Join us for a fun and musical program.
 Audience: Families



Toddler Tumble Time

Second Tuesday of the Month
March 11
Main Library 10:30am
 Toddlers can develop coordination,
 & cooperation skills with fun activities.
 Audience: Ages 4 & under who are walking



Sewing Workshop

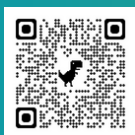
Second & Third
Tuesday of the Month
March 11 & 18
Freedom Branch Library 4:00pm
 Ready to learn a new skill? Whether you're
 a total beginner or an experienced sewer,
 our free sewing classes are for you.
 Audience: All Ages



Video Game Tournament

Second Tuesday of the Month
March 11
Main Library 4:30pm
 Socialize with other teens & play
 games using a Nintendo Switch.
 Winners will earn prizes!
 Audience: Grades 7-12

Photographs and videos may be taken at these events and may be used in marketing materials of library activities



All events are sponsored by the Friends of the Library

Hours

Main Library
 Mon - Thu 10am - 8pm
 Fri 10am - 6pm
 Sat 12pm - 4pm
Contact Us
 275 Main St
 (831) 768-3400

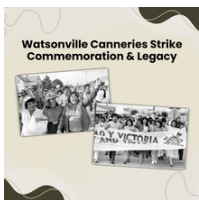
Freedom Branch
 Tues - Fri 10am - 6pm
 Sat 12pm - 4pm
 2021 Freedom Blvd.
 (831) 768-3420

Find us on social media



@watsonvillelibrary

watsonvillelibrary.gov



Watsonville Canneries Strike Commemoration

Saturday, March 15

Watsonville Civic Center

4th Floor Community Room 1:00pm

Celebrate the 40th Anniversary of the Cannery Strike. There will be music, poetry, speakers and a reception after the program.

Audience: For all ages



Art Explorations

Monday, March 17

Main Library

6:00pm

Our featured artist is Judy Gittelsohn who will focus on Acrylic.

Audience: Adults



Sensory Play

Third Tuesday of the Month

March 18

Main Library

11:00am

Each month will feature a different theme and new ways to stimulate your growing child's senses.

Audience: Ages 0-5 & their care givers



Escape This!

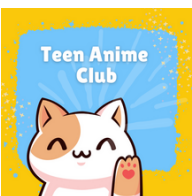
Tuesday, March 18

Main Library

5:00pm

Come to our escape room and meet new people, collaborate & solve puzzles together to reach an end prize.

Audience: Ages 8+



Teen Anime Club

Third Wednesday of the Month

March 19

Main Library

4:30pm

Learn about different countries through delicious snacks & interactive activities.

Audience: Teens in grades 7-12



Virtual Author Talks

Register at:

<https://bit.ly/3YtOtKF>

Audience: Adults & Teens



Page 32 of 32



Happy Birds Parrot Show

Wednesday, March 19

Main Library

6:00pm

Have you ever been to a live bird show? Audience: All ages



Books 'n Bites: Nutrition & Wellness Classes

Tuesday, March 25

Main Library

6:00pm

Learn about balanced eating, & practical tips for making nutritious choices in your daily diet. Taste & enjoy delicious food. Recipe: garlic mushroom pasta

Audience: All ages



Pedro Martin Author Visit

Wednesday, March 26 6:30pm

Watsonville Civic Center 4th Floor

Bestselling author Pedro Martín will talk about his book and experiences growing up in Watsonville followed by a Q&A and book signing.

Audience: All ages



Arpillera Workshop

Wednesday, March 26

Main Library

6:00pm

Create colorful textile works backed with burlap that tell stories.

Audience: Teens & Adults



Pokémon Club

Fourth Thursday of the Month

March 27

Main Library

6:30pm

Come learn how to build a deck, and how to play the card game. Beginners to pros are welcome to attend.

Audience: All Ages

Storytimes

Bilingual Baby Laptime

Freedom Branch

Wednesdays

10:30am

Main Library

Fridays

10:30am

Audience: Ages 0 - 24 months

Toddler Storytime

Freedom Branch

Wednesdays

11:30am

Main Library

Thursdays

10:30am

Audience: Ages 18 months - 4 years old