

**AGENDA
CITY OF WATSONVILLE
JOINT COUNCIL, SUCCESSOR HOUSING AGENCY,
& SUCCESSOR AGENCY MEETING**



Working with our community to create positive impact through service with heart.

Values: Teamwork, Integrity, Honesty, Service and Respect

***Maria Orozco, Mayor, District 3
Kristal Salcido, Mayor Pro Tempore, District 4***

***Eduardo Montesino, Council Member, District 1
Vanessa Quiroz-Carter, Council Member, District 2
Casey K. Clark, Council Member, District 5
Jimmy Dutra, Council Member, District 6
Ari Parker, Council Member, District 7***

***Tamara Vides, City Manager
Samantha W. Zutler, City Attorney
Irwin I. Ortiz, City Clerk***

**Location:
City of Watsonville
City Council Chambers
275 Main Street, Top Floor
Watsonville, CA 95076**

Anyone addressing the City Council is asked to fill out a speaker card and leave it at the podium for recording purposes

IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK PRIOR TO, OR AT, THE PUBLIC MEETING.

SPANISH INTERPRETATION WILL BE AVAILABLE

Americans with Disabilities Act



The Council Chambers is an accessible facility. If you wish to attend a meeting and you will require assistance in order to attend and/or participate, please call the City Clerk's Office at least three (3) business days in advance of the meeting to make arrangements. The City of Watsonville TDD number is (831) 763-4075.

For information regarding this agenda, please call the City Clerk's Office at (831) 768-3040



**AGENDA
CITY OF WATSONVILLE
JOINT MEETING OF THE CITY COUNCIL,
SUCCESSOR AGENCY, AND SUCCESSOR HOUSING AGENCY**

City of Watsonville
City Council Chambers
275 Main Street, Top Floor
Watsonville, CA 95076

Tuesday, July 8, 2025, 4:30 p.m.

Pages

1. ROLL CALL

1.a INTRODUCTION OF NEW EMPLOYEES & RECOGNITION OF RETIREES

2. PRESENTATIONS

2.a SUMMER IN THE CITY GRADUATION 2025

3. CLOSED SESSION CORRESPONDENCE (IF ANY)

4. CLOSED SESSION

CLOSED SESSION ANNOUNCEMENT:

PUBLIC COMMENTS REGARDING ONLY THE CLOSED SESSION AGENDA WILL BE ACCEPTED BY THE CITY COUNCIL AT THIS TIME.

The City Council of the City of Watsonville will recess to Closed Session to discuss the matters that follow:

4.a CONFERENCE WITH LEGAL COUNSEL—PENDING LITIGATION
(Government Code Section 54956.9)

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: [1 potential case]

4.b CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency negotiator: Nathalie Manning, Marissa Duran and Mark Wilson, Burke Williams and Sorensen

Employee organizations: Confidential, Executive Team, Fire Management, International Association of Firefighters (IAFF) Local 1272, Management, United Public Employees of California (LiUNA),

Local 792, Operating Engineers Local Union No. 3 (OE3), Police Officers Association, Police Management, Public Safety Mid-Management, Service Employees International Union (SEIU), Local 521 Clerical Technical

CITY COUNCIL RESUMES AT 6:00 P.M.

5. ROLL CALL

5.a MOTION TO EXCUSE ABSENT COUNCIL MEMBER(S) (If any)

6. PLEDGE OF ALLEGIANCE

7. INFORMATION ITEMS

7.a REPORT OF DISBURSEMENTS

12

7.b MISCELLANEOUS DOCUMENTS REPORT

8. PRESENTATIONS & ORAL COMMUNICATIONS

This time is set aside for members of the general public to address the Council on any item not on the Council Agenda, which is within the subject matter jurisdiction of the City Council. No action or discussion shall be taken on any item presented except that any Council Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Council will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report.

ALL SPEAKERS ARE ASKED TO FILL OUT A SPEAKER CARD & LEAVE IT AT THE PODIUM. SPEAKERS ARE ASKED TO ANNOUNCE THEIR NAME AND DISTRICT IN WHICH THEY LIVE IN ORDER TO OBTAIN AN ACCURATE RECORD FOR THE MINUTES.

8.a ORAL COMMUNICATIONS FROM THE PUBLIC (2 MINUTES EACH)

8.b ORAL COMMUNICATIONS FROM THE COUNCIL (2 MINUTES EACH)

8.c REPORT OUT OF CLOSED SESSION

8.d MAYOR'S PROCLAMATION RECOGNIZING JULY AS PARKS MAKE LIFE BETTER MONTH

9. CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions that are considered to be routine and will be acted upon as one motion. Any items removed will be considered immediately after the motion. The Mayor will allow public input prior to the approval of the Consent Agenda.

PUBLIC INPUT (2 MINUTES EACH)

9.a MOTION APPROVING MINUTES OF JUNE 24, 2025

111

- 9.b **APPROVE PLANS & SPECIFICATIONS & CALL FOR BIDS FOR THE CIVIC CENTER LIBRARY ROOFTOP ADDITION, NO. CB-25-5220 (Recommended by Library Director Martinez)** 125
RESOLUTION APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR THE CIVIC CENTER LIBRARY ROOFTOP ADDITION, NO. CB-25-5220
- 9.c **AWARD BID TO WESTROCK ENGINEERING, INC. FOR THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT (Recommended by Public Works & Utilities Director Lindberg)** 129
RESOLUTION AWARDING CONSTRUCTION CONTRACT TO WESTROCK ENGINEERING, A CORPORATION, FOR THE MILES LANE SEWER PUMP STATION UPGRADE (SECOND REBID), PROJECT, NO. SS-22-14798 FOR A BASE BID AMOUNT OF \$995,200 & ADD ALTERNATE 1 (LINE EXISTING GRAVITY SEWER) FOR \$120,000 FOR A TOTAL AMOUNT OF \$1,115,200 TO BE PAID FROM THE SEWER ENTERPRISE FUND; AUTHORIZING THE CITY MANAGER TO EXECUTE SAME; & FINDING THE PROJECT EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15302 (CLASS 2)
- 9.d **AWARD BID TO ACCO ENGINEERED SYSTEMS, INC. DBA GEO H. WILSON MECHANICAL CONTRACTORS FOR THE WWTF BOILER REPLACEMENT & IMPROVEMENTS PROJECT (Recommended by Public Works & Utilities Director Lindberg)** 135
RESOLUTION AWARDING CONSTRUCTION CONTRACT TO ACCO ENGINEERED SYSTEMS, INC. DBA GEO H. WILSON MECHANICAL CONTRACTORS, FOR THE WASTEWATER TREATMENT FACILITY (WWTF) BOILER REPLACEMENT & IMPROVEMENT PROJECT, IN THE AMOUNT OF \$365,149.00 TO BE PAID FROM THE SEWER ENTERPRISE FUND; & AUTHORIZING THE CITY MANAGER TO EXECUTE SAME; & FINDING THE PROJECT EXEMPT FROM REVIEW PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15302 (CLASS 2)
- 9.e **AWARD CONTRACT TO WALLACE GROUP, A CALIFORNIA CORPORATION, FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES ON THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT (Recommended by Public Works & Utilities Director Lindberg)** 139
RESOLUTION AWARDING A CONSTRUCTION MANAGEMENT & INSPECTION SERVICES CONTRACT TO WALLACE GROUP, A CALIFORNIA CORPORATION, FOR THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT, NO. SS-22-14798, IN AN AMOUNT NOT TO EXCEED \$199,709
- 9.f **AWARD A CONTRACT TO RAFTELIS FINANCIAL CONSULTANTS, INC. FOR A COST-OF-SERVICE FINANCIAL ANALYSIS & RATE SETTING STUDY FOR ENTERPRISE UTILITIES (Recommended by Public Works & Utilities Director Lindberg)** 161
RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO

	<p>RAFTELIS FINANCIAL CONSULTANTS, INC., FOR PREPARING A COST-OF-SERVICE ANALYSIS & RATE SETTING STUDY FOR THE CITY'S WATER, WASTEWATER, & SOLID WASTE UTILITY ENTERPRISE FUNDS, IN AN AMOUNT NOT TO EXCEED \$200,000</p>	
9.g	<p>AWARD CONTRACT TO CANNON CORPORATION FOR CONSTRUCTION MANAGEMENT SERVICES ON THE WATER LINE REPLACEMENT BEACH ST, UNION ST, LINCOLN ST PROJECT (Recommended by Public Works & Utilities Director Lindberg)</p> <p>RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO CANNON CORPORATION, FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR THE WATER LINE REPLACEMENT BEACH ST., UNION ST., & LINCOLN ST., PROJECT, NO. WA-25-14834, IN AN AMOUNT NOT TO EXCEED \$399,967</p>	234
9.h	<p>AWARD CONSTRUCTION CONTRACT TO K.J. WOODS CONSTRUCTION, INC. FOR THE WATER LINE REPLACEMENT – BEACH ST, UNION ST, LINCOLN ST PROJECT (Recommended by Public Works & Utilities Director Lindberg)</p> <p>RESOLUTION AWARDING CONSTRUCTION CONTRACT TO K.J. WOODS CONSTRUCTION, INC., FOR THE WATER LINE REPLACEMENT BEACH ST., UNION ST., LINCOLN ST. PROJECT, NO. WA-25-14834, FOR THE BASE BID AMOUNT OF \$4,696,715 & THE ADD ALTERNATIVE FOR GRINDING & PAVING IN THE RIGHT OF WAY FOR \$241,285 FOR A TOTAL PROJECT AMOUNT OF \$4,938,000; AUTHORIZING \$1,347,000 BUDGET APPROPRIATION FROM THE WATER FUND</p>	261
9.i	<p>AWARD PURCHASE ORDER TO JAM SERVICES FOR THE PURCHASE OF LED STREET LIGHT MODULES FOR CITYWIDE STREET LIGHT BULB REPLACEMENT (Recommended by Public Works & Utilities Director Lindberg)</p> <p>RESOLUTION AWARDING PURCHASE WITH JAM SERVICES FOR THE PROCUREMENT OF REPLACEMENT LED STREET LIGHT BULBS, IN THE AMOUNT OF \$1,325,563 PLUS ANY COST ADJUSTMENTS NEEDED FOR ACTUAL FREIGHT & SALES TAX CHARGED AT THE TIME OF SHIPPING; & AUTHORIZING & DIRECTING CITY MANAGER TO EXECUTE THIS PURCHASE ORDER INCLUDING ANY EXTENSIONS OR AMENDMENTS THEREOF IN ORDER TO IMPLEMENT THE PURCHASE (TO BE FUNDED BY MEASURE R FUNDS)</p>	266
9.j	<p>APPROVE FIFTH AMENDMENT TO CONTRACT WITH CSG CONSULTANTS, INC. FOR ON CALL ENGINEERING PLAN CHECK REVIEW SERVICES (Recommended by Public Works & Utilities Director Lindberg)</p> <p>RESOLUTION APPROVING FIFTH AMENDMENT WITH CSG CONSULTANTS, INC., FOR ON-CALL ENGINEERING PLAN CHECK REVIEW SERVICES INCREASING THE CONTRACT COMPENSATION TO PROVIDE AN ADDITIONAL \$100,000 FOR A NEW CONTRACT TOTAL AMOUNT NOT-TO-EXCEED \$425,000</p>	271
9.k	<p>APPROVE SECOND AMENDMENT TO CONTRACT FOR LANDSCAPE</p>	278

ARCHITECTURAL DESIGN SERVICES WITH SSA LANDSCAPE ARCHITECTS, INC. FOR THE REVITALIZATION OF THE WATSONVILLE CITY PLAZA PROJECT (Recommended by Parks & Community Services Director Calubaquib)

RESOLUTION APPROVING A SECOND AMENDMENT TO CONTRACT FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES WITH SSA LANDSCAPE ARCHITECTS, INC. FOR THE REVITALIZATION OF THE WATSONVILLE CITY PLAZA PROJECT, ADDING TO THE SCOPE OF SERVICES, INCREASING THE CONTRACT COMPENSATION AMOUNT BY \$121,154.00, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$714,916.00; EXTENDING THE CONTRACT TERM FROM JUNE 30, 2026 TO JUNE 30, 2027

- | | | |
|-----|--|-----|
| 9.l | <p>APPROVE FIRST AMENDMENT TO CONSULTANT CONTRACT WITH CAROLLO ENGINEERS, INC. FOR THE HEXAVALENT CHROMIUM TREATMENT PRELIMINARY DESIGN REPORT (Recommended by Public Works & Utilities Director Lindberg)</p> <p>RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH CAROLLO ENGINEERS, INC., FOR CONTINUED PRELIMINARY DESIGN SERVICES ON THE HEXAVALENT CHROMIUM TREATMENT REPORT, ADDING AN AMOUNT NOT TO EXCEED \$123,562, FOR A REVISED CONTRACT TOTAL AMOUNT OF \$870,120 TO BE FUNDED BY THE WATER ENTERPRISE FUND</p> | 299 |
| 9.m | <p>APPROVE INDEPENDENT CONTRACTOR AGREEMENT FOR NON-CONSTRUCTION SERVICES WITH PAJARO VALLEY UNIFIED SCHOOL DISTRICT TO PROVIDE AFTERSCHOOL & INTERSESSION PROGRAMMING (Recommended by Parks & Community Services Director Calubaquib)</p> <p>RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT FOR NON-CONSTRUCTION SERVICES WITH THE PAJARO VALLEY UNIFIED SCHOOL DISTRICT, TO PROVIDE AFTERSCHOOL & INTERSESSION PROGRAMING THROUGH THE DISTRICT'S EXPANDED LEARNING OPPORTUNITIES PROGRAM FOR FISCAL YEAR 2025-2026, IN AN AMOUNT NOT TO EXCEED \$547,000</p> | 311 |
| 9.n | <p>AWARD TWO-YEAR CONTRACT WITH UNIFIED CLEANING SERVICES, INC. FOR THE PROVISION OF JANITORIAL SERVICES (Recommended by Parks & Community Services Director Calubaquib)</p> <p>RESOLUTION AWARDDING CONTRACT FOR CONSULTANT SERVICES TO UNIFIED CLEANING SERVICES, INC., FOR JANITORIAL SERVICES AT CITY RECREATION FACILITIES, IN AN AMOUNT NOT TO EXCEED \$321,000.00 FROM FY 25/26 THROUGH FY 26/27 WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS</p> | 336 |
| 9.o | <p>AWARD PROFESSIONAL SERVICES CONTRACT TO DORR DISTRIBUTION SYSTEMS, INC. FOR PROVISION OF TRANSPORTATION SERVICES (Recommended by Parks & Community Services Department Director Calubaquib)</p> <p>RESOLUTION AWARDDING PROFESSIONAL SERVICES CONTRACT TO DORR DISTRIBUTION SYSTEMS, INC., FOR TRANSPORTATION</p> | 364 |

SERVICES FOR RECREATIONAL PROGRAMMING, IN AN AMOUNT NOT TO EXCEED \$120,000.00 FOR FY 25-26 & FY 26-27

- 9.p **AUTHORIZE PURCHASE OF TWO (2) NEW PATROL VEHICLES FROM WATSONVILLE FORD (Recommended by Police Chief Zamora)** 380
RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) NEW 2025 FORD POLICE INTERCEPTOR SPORT UTILITY VEHICLES, IN AN AMOUNT NOT TO EXCEED \$117,000.00 (FUNDED FROM THE GENERAL FUND)
- 9.q **AMEND THE SCHEDULE OF FEES FOR CERTAIN TOW-RELATED CHARGES (Recommended by Police Chief Zamora)** 386
RESOLUTION AMENDING THE SCHEDULE OF FEES FOR CERTAIN TOW-RELATED CHARGES TO ALIGN WITH THE CALIFORNIA HIGHWAY PATROL – SANTA CRUZ AREA'S HOURLY TOW RATES FY-2025-2026
- 9.r **ACCEPT CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANTS FOR FY 2026 (Recommended by Police Chief Zamora)** 391
1) RESOLUTION ACCEPTING \$243,336 IN GRANT FUNDS FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR FY 2026: \$115,000 FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) & \$128,336 FOR THE PEDESTRIAN & BICYCLE SAFETY PROGRAM, TO USE FOR THE IMPLEMENTATION OF TRAFFIC SAFETY STRATEGIES; AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A STANDARD AGREEMENT & ANY AMENDMENTS THERETO; & ANY NECESSARY DOCUMENTS; & DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND (0260)

2) RESOLUTION APPROVING A CONTRACT WITH ECOLOGY ACTION OF SANTA CRUZ, A CORPORATION, TO SUPPORT THE IMPLEMENTATION OF BEST PRACTICE STRATEGIES FOR THE PERIOD OF OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, & APPROPRIATING \$120,336, FROM THE PEDESTRIAN & BICYCLE SAFETY PROGRAM
- 9.s **ACCEPT GRANT FUNDS FROM CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM FY 2025-2026 (Recommended by Police Chief Zamora)** 408
RESOLUTION ACCEPTING \$197,073.16 IN GRANT FUNDS FROM THE CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM FOR FY2025-2026; TO USE FOR IMPAIRED DRIVING SATURATION PATROLS & DUI CHECKPOINTS; & AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A STANDARD AGREEMENT & ANY AMENDMENTS THERETO; & ANY NECESSARY DOCUMENTS; & DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND (0260)
- 9.t **ACCEPT & EXECUTE GRANT FROM FAA REPRESENTING ENGINEERING DESIGN OF THE RECONSTRUCTION OF THE PERMANENT TIEDOWN APRON (AREA 7), AT THE WATSONVILLE MUNICIPAL AIRPORT (Recommended by Airport Director Williams)** 413
RESOLUTION ACCEPTING THE \$162,450 GRANT FROM THE

DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) REPRESENTING ENGINEERING DESIGN OF THE RECONSTRUCTION OF THE PERMANENT TIEDOWN APRON (AREA 7), AT THE WATSONVILLE MUNICIPAL AIRPORT; & AUTHORIZING & DIRECTING THE CITY MANAGER TO EXECUTE GRANT AGREEMENT FOR PROJECT & ANY AND ALL NECESSARY DOCUMENTS & ANY AMENDMENTS THERETO; & APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE FUND

- 9.u **ACCEPT & EXECUTE GRANT FROM FAA FOR THE AIRPORT INFRASTRUCTURE GRANT (AIG) REIMBURSEMENT WASH RACK (Recommended by Airport Director Williams)** 416
RESOLUTION ACCEPTING THE \$120,888 GRANT FROM THE DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AIRPORT INFRASTRUCTURE GRANT (AIG) REIMBURSEMENT WASH RACK, REPRESENTING REIMBURSEMENT FOR DESIGN, ENGINEERING DURING CONSTRUCTION, ELECTRICAL ITEMS FOR CONSTRUCTION, AT THE WATSONVILLE MUNICIPAL AIRPORT; & AUTHORIZING & DIRECTING THE CITY MANAGER TO EXECUTE GRANT AGREEMENT FOR PROJECT & ANY & ALL NECESSARY DOCUMENTS & ANY AMENDMENTS THERETO; & APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE FUND
- 9.v **AUTHORIZE & DIRECT CITY MANAGER TO SUBMIT AN APPLICATION, ACCEPT & EXECUTE A FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT STATE MATCHING GRANT FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (Recommended by Airport Director Williams)** 420
RESOLUTION AUTHORIZING & DIRECTING THE CITY MANAGER, ON BEHALF OF THE CITY OF WATSONVILLE, TO SUBMIT AN APPLICATION FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) STATE MATCHING GRANT FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT PROGRAM GRANT (AIP) FOR THE ENGINEERING DESIGN OF THE RECONSTRUCT PERMANENT TIEDOWN APRON (AREA 7) PROJECT IN THE AMOUNT OF \$8,123 & IF AWARDED, TO EXECUTE A STANDARD AGREEMENT & ANY AMENDMENTS THERETO & NECESSARY DOCUMENTS; & APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE GRANT FUND
- 9.w **AUTHORIZE & DIRECT CITY MANAGER TO ACCEPT THE CALIFORNIA DEPARTMENT OF ALCOHOL BEVERAGE CONTROL (ABC), FY 25/26 ALCOHOL POLICING PARTNERSHIP (APP) PROGRAM GRANT (Recommended by Police Chief Zamora)** 424
RESOLUTION AUTHORIZING & DIRECTING THE CITY MANAGER ON BEHALF OF THE CITY OF WATSONVILLE TO ACCEPT THE CALIFORNIA DEPARTMENT OF ALCOHOL BEVERAGE CONTROL (ABC), FY 25/26 ALCOHOL POLICING PARTNERSHIP (APP) PROGRAM GRANT, IN THE AMOUNT OF \$67,350, TO REDUCE CRIME & PUBLIC NUISANCE

	PROBLEMS ASSOCIATED WITH ALCOHOL BEVERAGE OUTLETS, TO EXECUTE A STANDARD AGREEMENT & ANY AMENDMENTS THERETO & ANY NECESSARY DOCUMENTS; & APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND (0260)	
9.x	<p>MODIFY TWO OUTSTANDING LOANS PROVIDED TO EDEN HOUSING FOR THE PRESERVATION OF AFFORDABLE HOUSING AT PAJARO COURT & TIERRA LINDA APARTMENTS (Recommended by Community Development Director Brletic)</p> <p>1) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS & FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE AUTHORIZING MODIFICATIONS TO AN OUTSTANDING LOAN TO PÁJARO VALLEY HOUSING CORPORATION & ASSUMED BY EDEN HOUSING INC., FOR THE PAJARO COURT APARTMENTS; EXTENDING THE LOAN TERM TO MATCH THE HCD LOAN TERM OF 55 YEARS; SUBORDINATING THE LOAN, & AUTHORIZING & DIRECTING THE CITY MANAGER TO NEGOTIATE & EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE LOAN MODIFICATION & SUBORDINATION SUBJECT TO LEGAL APPROVAL</p> <p>2) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS & FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE AUTHORIZING MODIFICATIONS TO AN OUTSTANDING LOAN TO PÁJARO VALLEY HOUSING CORPORATION & ASSUMED BY EDEN HOUSING INC., FOR THE TIERRA LINDA APARTMENTS; EXTENDING THE LOAN TERM TO MATCH THE HCD LOAN TERM OF 55 YEARS; SUBORDINATING THE LOAN, & AUTHORIZING & DIRECTING THE CITY MANAGER TO NEGOTIATE & EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE LOAN MODIFICATIONS SUBJECT TO LEGAL APPROVAL</p>	429
9.y	<p>APPROVE MOU BETWEEN CITY & CONFIDENTIAL UNIT FOR FY 2025-2028</p> <p>RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY & THE CONFIDENTIAL UNIT FOR FISCAL YEARS 2025-2028</p>	436
9.z	<p>APPROVE MOU BETWEEN CITY & MANAGEMENT UNIT FOR FY 2025-2028</p> <p>RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY & THE MANAGEMENT UNIT FOR FISCAL YEARS 2025-2028</p>	453
9.aa	<p>APPROVE MOU BETWEEN CITY & UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792 (UPEC LIUNA) FY 2025-2028</p> <p>RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WATSONVILLE & UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792 (UPEC/LIUNA) FOR FISCAL YEARS 2025-</p>	465

- | | | |
|------|---|-----|
| 9.ab | APPROVE MOU BETWEEN CITY & OPERATING ENGINEERS LOCAL UNION NO.3 FOR FY 2025-2028
RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY & OPERATING ENGINEERS LOCAL UNION NO. 3 (OE3) FOR FISCAL YEARS 2025-2028 | 492 |
| 9.ac | APPROVE MOU BETWEEN CITY & POLICE OFFICERS ASSOCIATION FOR FY 2025-2028
RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY & THE POLICE OFFICERS ASSOCIATION FOR FISCAL YEARS 2025-2028 | 514 |
| 9.ad | APPROVE MOU BETWEEN CITY & POLICE MANAGEMENT UNIT FOR FY 2025-2028
RESOLUTION RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY & THE POLICE MANAGEMENT UNIT FOR FISCAL YEARS 2025-2028 | 539 |
| 9.ae | APPROVE CITY OF WATSONVILLE COMPENSATION PLAN FOR THE EXECUTIVE TEAM FOR FY 2025-2028
RESOLUTION APPROVING THE CITY OF WATSONVILLE COMPENSATION & BENEFITS PLAN FOR ASSISTANT CITY MANAGER, DEPARTMENT DIRECTORS, DEPUTY CITY MANAGER, CHIEFS OF POLICE & FIRE (EXECUTIVE TEAM) FOR FISCAL YEARS 2025-2028 | 552 |
| 9.af | RESOLUTION APPOINTING GEORGIA LYNN ACOSTA TO THE PLANNING COMMISSION (Recommended by Council Member Parker)
RESOLUTION OF THE CITY COUNCIL APPOINTING GEORGIA LYNN ACOSTA TO THE CITY OF WATSONVILLE PLANNING COMMISSION | 555 |
| 9.ag | DENY APPLICATION FOR LEAVE TO PRESENT LATE CLAIM OF ROTARY CLUB OF FREEDOM 505 SCOUT FAMILY FOR DAMAGES
RESOLUTION DENYING APPLICATION FOR LEAVE TO PRESENT LATE CLAIM OF ROTARY CLUB OF FREEDOM 505 SCOUT FAMILY FOR DAMAGES | 557 |
| 9.ah | ORDINANCES AMENDING TITLE 5, CHAPTER 12 & TITLE 10 OF THE WATSONVILLE MUNICIPAL CODE
1) PASS AN ORDINANCE AMENDING TITLE 5, CHAPTER 12 OF THE WATSONVILLE MUNICIPAL CODE RELATING TO PARADES

2) PASS AN ORDINANCE AMENDING TITLE 10 RELATING TO PUBLIC PARKS, PUBLIC FACILITIES, & PARKING FACILITIES, OF THE WATSONVILLE MUNICIPAL CODE | 577 |
| 10. | ITEMS REMOVED FROM CONSENT AGENDA | |
| 11. | REPORTS TO COUNCIL -- No Action Required | |
| 11.a | CITY MANAGER'S UPDATE REPORT | |

12. PUBLIC HEARINGS, ORDINANCES, & APPEALS

- 12.a **COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN FOR FISCAL YEARS 2025-2029 & ANNUAL 2025-2026 ACTION PLAN (Recommended by Community Development Director Brletic)** 600
- 1) Staff Report by Housing Manager Landaverry
 - 2) City Council Clarifying & Technical Questions
 - 3) Public Comments
 - 4) Motion
 - 5) City Council Deliberation on Motion
 - 6) Action on Resolution Approving the Five-Year Community Development Block Grant ("CDBG") Consolidated Plan for July 1, 2025, through June 30, 2030, which Includes the 2025-2026 Annual Action Plan & Authorizing the City Manager to Submit Same to the United States Department of Housing & Urban Development, Including any Amendments Thereto, & All Required Documents
- 12.b **CONSIDERATION OF INCREASE OF COUNCIL MEMBER COMPENSATION** 773
- 1) Oral Report by Administrative Services Director Duran
 - 2) City Council Clarifying & Technical Questions
 - 3) Public Comments
 - 4) Motion
 - 5) City Council Deliberation on Motion
 - 6) By Motion, Introduce for First Reading, by Title Only, Waiving the Full Reading of the Text, an Uncodified Ordinance of the City of Watsonville Increasing the Compensation for Each Member of the City Council, & the Mayor, Per Month, as Permitted by California Government Code Section 36516

13. EMERGENCY ITEMS ADDED TO AGENDA

14. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS

15. ADJOURNMENT

This agenda was posted in accordance with the California Ralph M. Brown Act. The agenda packet can be accessed on the City of Watsonville website at <https://watsonville.gov/2123/City-Council-Agendas-Minutes> and is available for public inspection in the City Clerk's Office (275 Main Street, 4th Floor) during normal business hours. Any materials related to an item on this Agenda submitted to the Council after the distribution of the agenda packet will be made available to the public in accordance with Government Section 54957.5.

Public comments received three (3) hours or more before the meeting will be included in the online agenda packet before the meeting starts. All comments received less than three (3) hours, during the meeting, or after the conclusion of the meeting will be uploaded to the agenda packet as soon as possible, depending on staff availability.



CITY OF WATSONVILLE
CHECK REGISTER FOR THE PERIOD OF 5/28/25 THROUGH 6/29/25

Fund #	Vendor Name	Amount
0120	TRUST FUND	\$88.61
0130	PAYROLL FUND	\$2,695,760.01
0150	GENERAL FUND	\$560,881.80
0170	INVESTMENT FUND	\$2,414.84
0201	MEASURE R FUND	\$183,542.38
0202	RDA OBLIGATION FUND	\$4,441.46
0205	CDBG FUND	\$13,847.50
0221	AFFORDABLE HOUSING FUND	\$1,094.11
0246	CIVIC CENTER FUND	\$43,628.28
0250	LIBRARY FUND	\$3,550.00
0260	SPECIAL GRANT FUND	\$812,892.14
0262	ARPA FUND	\$739,333.69
0266	SPECIAL MOBILE FUND	\$5,417.50
0281	PARKS DEVELOPMENT FUND	\$560.00
0305	GAS TAX FUND	\$78,047.72
0309	PARKING FUND	\$27,381.47
0310	MEASURE Y FUND	\$247,446.53
0312	MEASURE D FUND - TRANSPORTATION FUND	\$171,765.53
0344	IMPACT: EAST HIGHWAY 1 AREA FUND	\$286,866.37
0349	IMPACT: PUBLIC FACILITIES FUND	\$4,895.98
0354	LLMAD FUND	\$16.91
0360	LLMAD BAY BREEZE SPECIAL DISTRICT FUND	\$1,967.00
0710	WASTE WATER FUND	\$1,697,856.88
0720	WATER FUND	\$2,050,375.73
0730	AIPORT FUND	\$222,346.00
0740	SOLID WASTE FUND	\$397,956.69
0741	LANDFILL CLOSURE FUND	\$7,046.01
0760	MSC INTERNAL SERVICE FUND	\$182,554.46



CITY OF WATSONVILLE
CHECK REGISTER FOR THE PERIOD OF 5/28/25 THROUGH 6/29/25

0765	COMPUTER REPLACEMENT FUND	\$11,705.10
0780	WORKER'S COMPENSATION FUND	\$60,083.67
0787	HEALTH INSURANCE FUND	\$1,532,511.29
0789	FIBER OPTIC FUND	\$565.00
0790	INFORMATION AND TECHNOLOGY FUND	\$304,850.88
Total	Total	\$12,353,691.54



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0120	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	9366-5/22/25	SISTER CITY PORTUGAL FLAG	\$88.61
	Fund Total					\$88.61
0130	AFLAC	72608	6/27/2025	127854	Payroll Run 1 - Warrant 250627	\$6,938.91
		72371	6/13/2025	127335	Payroll Run 1 - Warrant 250613	\$6,966.81
		72158	5/30/2025	126954	Payroll Run 1 - Warrant 250530	\$6,927.99
	BENEFIT COORDINATORS CORPORATION	72159	5/30/2025	126942	Payroll Run 1 - Warrant 250530	\$941.19
		72609	6/27/2025	127841	Payroll Run 1 - Warrant 250627	\$933.41
		72372	6/13/2025	127318	Payroll Run 1 - Warrant 250613	\$4,094.03
	CA STATE DISBURSEMENT UNIT	72607	6/27/2025	127856	Payroll Run 1 - Warrant 250627	\$5,003.85
		72369	6/13/2025	127337	Payroll Run 1 - Warrant 250613	\$5,003.85
		72157	5/30/2025	126956	Payroll Run 1 - Warrant 250530	\$4,129.46
	CITY EMPLOYEES ASSOCIATION	72373	6/13/2025	127319	Payroll Run 1 - Warrant 250613	\$402.00
	COLONIAL LIFE & ACCIDENT INS	72160	5/30/2025	126943	Payroll Run 1 - Warrant 250530	\$71.35
		72610	6/27/2025	127842	Payroll Run 1 - Warrant 250627	\$71.35
		72374	6/13/2025	127320	Payroll Run 1 - Warrant 250613	\$71.35
	COUNTY OF SANTA CRUZ-SHERIFF-CORONER	72161	5/30/2025	126944	Payroll Run 1 - Warrant 250530	\$50.00
		72611	6/27/2025	127843	Payroll Run 1 - Warrant 250627	\$50.00
		72375	6/13/2025	127321	Payroll Run 1 - Warrant 250613	\$50.00
	COURT-ORDERED DEBT COLLECTIONS	72162	5/30/2025	126947	Payroll Run 1 - Warrant 250530	\$28.31
		72612	6/27/2025	127846	Payroll Run 1 - Warrant 250627	\$28.31
		72376	6/13/2025	127324	Payroll Run 1 - Warrant 250613	\$28.31



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0130	MASSMUTUAL FINANCIAL GROUP	72163	5/30/2025	126945	Payroll Run 1 - Warrant 250530	\$2,911.02
		72613	6/27/2025	127844	Payroll Run 1 - Warrant 250627	\$2,781.90
		72377	6/13/2025	127322	Payroll Run 1 - Warrant 250613	\$2,911.02
	MISSIONSQUARE RETIREMENT	72152	5/30/2025	126957	Payroll Run 1 - Warrant 250530	\$69,758.85
		72365	6/13/2025	127340	Payroll Run - 1 Warrant 250613	\$69,544.72
		72602	6/27/2025	127912	Payroll Run 1 - Warrant 250627	\$69,699.33
		72151	5/30/2025	126946	Payroll Run 1 - Warrant 250530	\$4,131.40
		72601	6/27/2025	127845	Payroll Run 1 - Warrant 250627	\$6,911.62
		72364	6/13/2025	127323	Payroll Run 1 - Warrant 250613	\$4,488.97
		72378	6/13/2025	127327	Payroll Run 1 - Warrant 250613	\$5,740.00
	PRE-PAID LEGAL SERVICES INC.	72379	6/13/2025	127338	Payroll Run 1 - Warrant 250613	\$51.80
	PROF FIRE FIGHTERS- WATSONVILLE	72614	6/27/2025	127849	Payroll Run 1 - Warrant 250627	\$2,550.00
		72380	6/13/2025	127328	Payroll Run 1 - Warrant 250613	\$2,635.00
	PUBLIC EMP RETIREMENT SYSTEM	72604	6/27/2025	127850	Payroll Run 1 - Warrant 250627	\$344,235.76
		72366	6/13/2025	127329	Payroll Run 1 - Warrant 250613	\$347,319.83
		72154	5/30/2025	126949	Payroll Run 1 - Warrant 250530	\$346,945.43
	SEIU LOCAL 521	72165	5/30/2025	126962	Payroll Run 1 - Warrant 250530	\$25.00
		72382	6/13/2025	127341	Payroll Run 1 - Warrant 250613	\$25.00
		72616	6/27/2025	127917	Payroll Run 1 - Warrant 250627	\$25.00
		72615	6/27/2025	127851	Payroll Run 1 - Warrant 250627	\$914.35
		72381	6/13/2025	127330	Payroll Run 1 - Warrant 250613	\$914.35
		72164	5/30/2025	126950	Payroll Run 1 - Warrant 250530	\$914.35



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0130	STATE OF CALIFORNIA TAX BOARD	72383	6/13/2025	127332	Payroll Run 1 - Warrant 250613	\$475.65
		72166	5/30/2025	126952	Payroll Run 1 - Warrant 250530	\$1,152.98
	UPEC	72617	6/27/2025	127847	Payroll Run 1 - Warrant 250627	\$1,210.25
		72384	6/13/2025	127325	Payroll Run 1 - Warrant 250613	\$1,261.75
	WAGEWORKS INC	72618	6/27/2025	127855	Payroll Run 1 - Warrant 250627	\$3,511.25
		72385	6/13/2025	127336	Payroll Run 1 - Warrant 250613	\$3,665.09
		72167	5/30/2025	126955	Payroll Run 1 - Warrant 250530	\$3,588.17
	WASHINGTON STATE COUNCIL OF FIRE FIGHTERS EMPLOYEE	72603	6/27/2025	127848	Payroll Run 1 - Warrant 250627	\$1,569.44
		72370	6/13/2025	127326	Payroll Run 1 - Warrant 250613	\$1,569.44
		72153	5/30/2025	126948	Payroll Run 1 - Warrant 250530	\$1,569.44
	WATSONVILLE POLICE ASSOCIATION	72386	6/13/2025	127333	Payroll Run 1 - Warrant 250613	\$6,727.50
	WIRE TRANSFER-IRS	72606	6/27/2025	127853	Payroll Run 1 - Warrant 250627	\$386,389.75
		72368	6/13/2025	127334	Payroll Run 1 - Warrant 250613	\$362,892.02
		72156	5/30/2025	126953	Payroll Run 1 - Warrant 250530	\$363,821.82
	WIRE TRANSFER-STATE OF CALIFORNIA	72605	6/27/2025	127852	Payroll Run 1 - Warrant 250627	\$80,870.01
		72367	6/13/2025	127331	Payroll Run 1 - Warrant 250613	\$73,822.63
		72155	5/30/2025	126951	Payroll Run 1 - Warrant 250530	\$74,437.64
	Fund Total					\$2,695,760.01
0150	4IMPRINT, INC.	72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$863.31
		72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$959.24



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	4IMPRINT, INC.	72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$223.82
		72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$127.90
		72188	6/10/2025	29505781	Youth Center give away items	\$3,480.19
		72188	6/10/2025	29485659	INV#29485659; 05/20/2025; DEPARTMENT MARKETING SUP	\$2,955.82
	4LEAF INC.	72619	6/27/2025	J0703-24F	FIRE PLAN REVIEW/BLDG INSPECT/	\$4,842.47
	A L LEASE COMPANY, INC	72432	6/24/2025	5/31/25	PARTS	\$94.68
	A TOOL SHED RENTALS, INC.	72620	6/27/2025	1746167-6	EQUIPMENT	\$279.66
		72620	6/27/2025	1748437-6	EQUIPMENT	\$201.10
	A-1 JANITORIAL SERVICE	72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$622.87
		72190	6/10/2025	9095	MONTHLY CLEANING FOR RESTROOMS	\$1,325.00
		72190	6/10/2025	9094	MONTHLY CLEANING FOR RESTROOMS	\$1,075.00
		72434	6/24/2025	9118	MONTHLY CLEANING FOR RESTROOMS	\$1,325.00
		72621	6/27/2025	9117	JANITORIAL SERVICE	\$1,075.00
	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$43.89
		72435	6/24/2025	6/30/25	SUPPLIES	\$50.46
		72435	6/24/2025	6/30/25	SUPPLIES	\$82.43
		72435	6/24/2025	6/30/25	SUPPLIES	\$14.26
		72435	6/24/2025	6/30/25	SUPPLIES	\$16.45
		72435	6/24/2025	6/30/25	SUPPLIES	\$122.83
		72435	6/24/2025	6/30/25	SUPPLIES	\$133.30



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$50.45
		72435	6/24/2025	6/30/25	SUPPLIES	\$15.32
		72435	6/24/2025	6/30/25	SUPPLIES	\$6.01
		72435	6/24/2025	6/30/25	SUPPLIES	\$109.74
		72435	6/24/2025	6/30/25	SUPPLIES	\$27.43
		72435	6/24/2025	6/30/25	SUPPLIES	\$13.19
		72435	6/24/2025	6/30/25	SUPPLIES	\$38.40
		72435	6/24/2025	6/30/25	SUPPLIES	\$10.96
		72435	6/24/2025	6/30/25	SUPPLIES	\$4.72
		72435	6/24/2025	6/30/25	SUPPLIES	\$6.59
		72435	6/24/2025	6/30/25	SUPPLIES	\$22.13
		72435	6/24/2025	6/30/25	SUPPLIES	\$36.21
		72435	6/24/2025	6/30/25	SUPPLIES	\$43.85
		72435	6/24/2025	6/30/25	SUPPLIES	\$3.28
		72435	6/24/2025	6/30/25	SUPPLIES	\$35.64
		72435	6/24/2025	6/30/25	SUPPLIES	\$10.96
		72435	6/24/2025	6/30/25	SUPPLIES	\$14.26
		72435	6/24/2025	6/30/25	SUPPLIES	\$14.26
		72435	6/24/2025	6/30/25	SUPPLIES	\$39.36
		72435	6/24/2025	6/30/25	SUPPLIES	\$21.94
		72435	6/24/2025	6/30/25	SUPPLIES	\$12.92
		72435	6/24/2025	6/30/25	SUPPLIES	\$9.87



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$14.21
		72435	6/24/2025	6/30/25	SUPPLIES	\$27.50
		72435	6/24/2025	6/30/25	SUPPLIES	\$100.89
		72435	6/24/2025	6/30/25	SUPPLIES	\$35.03
		72435	6/24/2025	6/30/25	SUPPLIES	\$17.52
		72435	6/24/2025	6/30/25	SUPPLIES	\$117.38
		72435	6/24/2025	6/30/25	SUPPLIES	\$35.66
		72435	6/24/2025	6/30/25	SUPPLIES	\$19.60
		72435	6/24/2025	6/30/25	SUPPLIES	\$10.72
		72168	6/4/2025	5/31/25	SUPPLIES	\$3.28
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$16.45
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.75
		72168	6/4/2025	5/31/25	SUPPLIES	\$86.64
		72168	6/4/2025	5/31/25	SUPPLIES	\$86.64
		72168	6/4/2025	5/31/25	SUPPLIES	\$103.08
		72168	6/4/2025	5/31/25	SUPPLIES	\$16.45
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.90
		72168	6/4/2025	5/31/25	SUPPLIES	\$49.35
		72168	6/4/2025	5/31/25	SUPPLIES	\$17.54
		72168	6/4/2025	5/31/25	SUPPLIES	\$24.11
		72168	6/4/2025	5/31/25	SUPPLIES	\$65.83



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$16.65
		72168	6/4/2025	5/31/25	SUPPLIES	\$16.45
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$21.93
		72168	6/4/2025	5/31/25	SUPPLIES	\$16.45
		72168	6/4/2025	5/31/25	SUPPLIES	\$21.93
		72168	6/4/2025	5/31/25	SUPPLIES	\$6.94
		72168	6/4/2025	5/31/25	SUPPLIES	\$31.81
		72168	6/4/2025	5/31/25	SUPPLIES	\$29.62
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.89
		72168	6/4/2025	5/31/25	SUPPLIES	\$299.88
		72168	6/4/2025	5/31/25	SUPPLIES	\$23.03
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.27
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.15
		72168	6/4/2025	5/31/25	SUPPLIES	\$26.90
		72168	6/4/2025	5/31/25	SUPPLIES	\$636.52
		72168	6/4/2025	5/31/25	SUPPLIES	\$97.58
		72168	6/4/2025	5/31/25	SUPPLIES	\$142.63
		72168	6/4/2025	5/31/25	SUPPLIES	\$42.86
		72168	6/4/2025	5/31/25	SUPPLIES	\$29.28
		72168	6/4/2025	5/31/25	SUPPLIES	\$45.44
		72168	6/4/2025	5/31/25	SUPPLIES	\$26.30



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$179.95
	AGILE OCCUPATIONAL MEDICINE, PC	72192	6/10/2025	em045383	DOT PHYSICAL/ PRE-EMPLOYMENT	\$135.00
		72192	6/10/2025	em045383	DOT PHYSICAL/ PRE-EMPLOYMENT	\$1,330.00
		72624	6/27/2025	EM047264	PRE EMPLOYMENT/DOT	\$55.00
		72624	6/27/2025	em047721	DOT PHYSICAL/ PRE-EMPLOYMENT	\$55.00
		72192	6/10/2025	EM045794	DOT PHYSICAL/ PRE-EMPLOYMENT	\$1,440.00
		72192	6/10/2025	EM046416	FIRST AID	\$355.67
	AIR UNLIMITED	72625	6/27/2025	365978	INV#365978 TRAFFIC OPS PROPANE 14 GAL ON 6/19/2025	\$61.03
		72193	6/10/2025	364366	INV#364366 TRAFFIC OPPS PROPANE 26 GAL ON 5/20/202	\$113.34
		72193	6/10/2025	364464	INV#364464 TRAFFIC OPS PROPANE 52.50 GAL ON 5/22/2	\$228.86
		72437	6/24/2025	365654	INV#365654 TRAFFIC OPS PROPANE 24 GAL ON 6/11/2025	\$104.62
		72437	6/24/2025	365873	INV#365873. PROPANE IN YARD PER GALLON.	\$152.56
	ALEX GOZALEZ- VALENCIA	72626	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	ALEXANDRA ROJAS - MARCOS	72196	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	ALONSO PENA	72628	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	ALYSA OLIVER	72629	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	AMAZON CAPITAL SERVICES	72439	6/24/2025	1TGP-GRYW-PFPG	JANITORIAL SUPPLIES	\$36.50
		72439	6/24/2025	1LRH-1V1C-W6DX	JANITORIAL SUPPLIES	\$43.88
		72439	6/24/2025	1HVL-CDD4-XYLX	JANITORIAL SUPPLIES	\$10.96
		72439	6/24/2025	1H4H-K3KF-X6FW	SUPPLIES	\$25.23



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AMAZON CAPITAL SERVICES	72439	6/24/2025	1T1C-6MPL-MF3M	SUPPLIES - LABEL TAPE	\$67.67
		72198	6/10/2025	1HHY-T9LF-7YM1	SUPPLIES	\$37.86
		72198	6/10/2025	1N9J-719K-9L9W	TS SUPPLIES	\$21.36
		72198	6/10/2025	1FM6-YG6V-9GNV	JANITORIAL SUPPLIES	\$189.87
		72198	6/10/2025	146R-7XJ6-DGT3	JANITORIAL SUPPLIES	\$88.00
		72198	6/10/2025	1HHY-T9LF-6YJG	JANITORIAL SUPPLIES	\$18.36
	ANAHI CORTEZ - JACOBO	72632	6/27/2025	STIPEND-	SUMMER IN THE CITY	\$1,000.00
		72203	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	ANGEL LEONEL VASQUEZ - HERNANDEZ	72633	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	ANGEL O. MAGANA	72204	6/10/2025	#31	CUSTODIAL SERVICES AT WRC AND	\$2,350.00
	ARROWHEAD FORENSICS	72207	6/10/2025	181278	EVIDENCE SUPPLIES	\$77.15
	AT&T	72637	6/27/2025	138890696_2025 06	TV/INTERNET	\$228.52
		72209	6/10/2025	138890696_2025. 05.17	INTERNET/TV	\$228.52
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$198.55
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$29.76
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$71.48
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$142.68
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$28.57



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$83.07
		72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$176.09
		72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$461.61
		72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$43.23
		72442	6/24/2025	87322287772X06102025	CELL & DATA CHARGES PD/FIRE FR 05/03/25-06/02/25	\$41.82
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$20.29
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$187.49
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$68.78
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$114.29
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$20.29
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$94.00
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$49.29
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$747.31
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$1,946.03
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$31.85



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$82.70
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$467.95
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$185.78
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$68.26
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$113.30
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$20.07
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$93.25
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$14.28
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$554.00
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$31.59
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$81.93
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$2,257.59
		72638	6/27/2025	000023668454	PAL CHARGES FROM 05/24/25-06/23/25	\$13.87
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$185.84
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$68.25



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AT&T-CAL NET 2	72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$113.25
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$20.06
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$93.19
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$616.18
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$31.58
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$81.93
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$28.88
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$2,440.50
	AUTO CARE LIFESAVER TOWING	72639	6/27/2025	25-82585	TOW	\$396.00
	AYALA, ROSAURA	72211	6/10/2025	TRVL- FINAL 5/11/25	HR- TYLER TECHNOLOGIES	\$385.59
	B&B SMALL ENGINE REPAIR	72212	6/10/2025	52208	TERMINATOR CHAINS FOR SAW	\$1,635.94
	BAKER & TAYLOR BOOKS	72640	6/27/2025	L3979654-5/31/25	BOOKS	\$2,612.36
		72445	6/24/2025	L4417824-5/31/25	BOOKS	\$360.22
		72445	6/24/2025	L5858864-5/31/25	BOOKS	\$333.77
		72445	6/24/2025	L4319424-5/31/25	BOOKS	\$321.06
		72445	6/24/2025	L4414254-5/31/25	BOOKS	\$73.30
		72445	6/24/2025	L4247564-5/31/25	BOOKS	\$182.11
		72445	6/24/2025	L1073594-5/31/25	BOOKS	\$670.14



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	BAKER & TAYLOR BOOKS	72445	6/24/2025	C0116843-5/31/25	BOOKS	\$177.61
		72445	6/24/2025	L4319354-5/31/25	BOOKS	\$304.61
		72445	6/24/2025	L4319434-5/31/25	BOOKS	\$48.60
	BAY MASTER APPLIANCE SERVICES, LLC	72447	6/24/2025	32357	INV#32357; 06/13/2025; SR CENTER FRIDGE REPAIR	\$2,418.23
	BAYSPORT INC	72213	6/10/2025	C250324	PHYSICALS	\$10,310.00
		72642	6/27/2025	CB250215	NEW HIRE PHYSICAL-VILLEGAS	\$930.00
	BEWLEY'S CLEANING, INC.	72216	6/10/2025	012913	FIRE STATION AND LANDFILL	\$566.54
	BIG 5 SPORTING GOODS	72449	6/24/2025	147689	CREDIT	(\$131.70)
		72449	6/24/2025	147678	SUPPLIES	\$194.21
	BMI IMAGING SYSTEMS	72450	6/24/2025	100775	DIGITAL REEL SCANNING	\$751.20
	BODY BY HANK	72451	6/24/2025	21861294	LABOR	\$2,825.13
	BOUND TREE MEDICAL LLC	72644	6/27/2025	85796627	EMS SUPPLIES	\$190.93
		72644	6/27/2025	85761528	EMS SUPPLIES	\$40.54
		72644	6/27/2025	85773484	EMS SUPPLIES	\$294.79
		72217	6/10/2025	85708666	EMS SUPPLIES-GLOVES	\$275.06
		72217	6/10/2025	85710472	EMS-SPLINTS	\$44.03
		72217	6/10/2025	85715288	EMS SUPPLIES-WIPES	\$53.28
		72217	6/10/2025	85728122	EMS- SHARPS CONTAINERS	\$171.19
		72217	6/10/2025	85732606	EMS-PACK,CAL CHLOR,GLUCOSE TEST	\$524.66
		72217	6/10/2025	85747669	EMS GLOVES	\$137.53
		72217	6/10/2025	85732607	EMS HAND WIPES	\$29.16



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	BOUND TREE MEDICAL LLC	72217	6/10/2025	85686570	EMS SUPPLIES-AEROSOL MASK	\$12.02
	BRODART CO.	72647	6/27/2025	BRO 052725	BOOKS	\$6,366.00
		72454	6/24/2025	BRO052725	BOOKS	\$694.20
	BRYX, INC	72649	6/27/2025	67DAA50E-9901	CAD INTERFACE	\$8,232.00
	BURTON'S FIRE APPARATUS, INC.	72650	6/27/2025	S67721	PARTS	\$436.30
		72650	6/27/2025	S67957	SUPPLIES	\$63.52
	BUSINESS FORMS UNLIMITED	72651	6/27/2025	39810	C- FOLD CHECK STOCK	\$1,415.32
	C & N TRACTOR	72391	6/11/2025	11304-5/29/25	PARTS	\$95.72
		72391	6/11/2025	11304-5/29/25	PARTS	\$255.47
		72391	6/11/2025	11304-5/29/25	PARTS	\$149.42
	CAMILA ROCHA	72219	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	CASSIDY'S PIZZA	72221	6/10/2025	5819	PIZZAS	\$102.19
	CDW GOVERNMENT, INC.	72222	6/10/2025	AE3B28W	LENOVO TINY FOR CM/AV & ACCESSORIES	\$76.87
		72461	6/24/2025	AE6AI3A	2ND MONITOR FOR K.NUNEZ & W.ADDISON	\$282.82
		72461	6/24/2025	AE6AE9J	REPLACEMENT DOCKS VARIOUS DEPTS	\$516.93
	CENTER POINT LARGE PRINT	72462	6/24/2025	2169616	BOOKS	\$156.72
	CENTRAL COAST AUTOBODY PAINT & SUPPLIES	72660	6/27/2025	155377	MIRACLE MIST	\$63.55
		72223	6/10/2025	155147	MIRACLE MIST-S2	\$63.55
	CHARTER COMMUNICATIONS	72464	6/24/2025	170045401061425	TV AND INTERNET	\$310.75
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$44.90



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	CHARTER COMMUNICATIONS	72464	6/24/2025	170045401061425	TV AND INTERNET	\$228.36
	CHAZ CUSTOM EMBROIDERY & DIGITIZING	72226	6/10/2025	3942	LETTERING AND LOGO	\$1,413.71
		72226	6/10/2025	3942	LETTERING AND LOGO	\$21.93
	CINDY GONZALEZ	72663	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	CITY OF WATSONVILLE-CASH	72393	6/11/2025	2025 AQUATICS CHANGE	PETTY CASH FOR AQUATICS	\$100.00
	COMMUNITY ACTION BOARD	72232	6/10/2025	APRIL'25	Provision of Health Services C	\$7,352.51
		72666	6/27/2025	MAY'25	Provision of Health Services C	\$7,346.75
	CRISTINA E. NOLASCO	72235	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	CRUZIO/THE INTERNET STORE INC.	72669	6/27/2025	B50419-56	RANGE INTERNET	\$84.94
		72236	6/10/2025	B50419-54	INTERNET	\$84.94
		72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$74.95
		72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$74.95
		72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$74.95
		72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$37.48
	CSG CONSULTANTS, INC	72671	6/27/2025	61684	ON-CALL ENGINEERING BUILDING P	\$6,297.50
		72474	6/24/2025	60797	ON-CALL ENGINEERING BUILDING P	\$13,061.25
		72474	6/24/2025	61290	ON-CALL ENGINEERING BUILDING P	\$17,383.75
		72237	6/10/2025	61274	ON CALL INSPECTION SERVICES	\$3,120.00
	CUMMING MANAGEMENT GROUP	72672	6/27/2025	170193	ON-CALL LABOR COMPLIANCE SERVI	\$6,776.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	DANIELA HERNANDEZ - HERRERA	72240	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	DASIY SANCHEZ BARRERA	72675	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	DCS TESTING & EQUIPMENT, INC.	72676	6/27/2025	20802	HOSE TESTING	\$5,689.50
	DEFENSA PRIVATE SECURITY, INC.	72241	6/10/2025	006/2025CW	Security Services for Facility	\$960.00
	DEPARTMENT OF JUSTICE	72242	6/10/2025	801802	DOJ FINGERPRINTING	\$64.00
		72242	6/10/2025	801802	DOJ FINGERPRINTING	\$32.00
		72242	6/10/2025	801802	DOJ FINGERPRINTING	\$64.00
		72242	6/10/2025	801802	DOJ FINGERPRINTING	\$32.00
		72242	6/10/2025	801802	DOJ FINGERPRINTING	\$98.00
		72242	6/10/2025	815172	FINGERPRINTING	\$330.00
		72478	6/24/2025	821978	FINGERPRINTING	\$66.00
		72478	6/24/2025	821978	FINGERPRINTING	\$32.00
		72478	6/24/2025	821978	FINGERPRINTING	\$32.00
	DIXON & SONS TIRES INC.	72396	6/11/2025	100621-5/29/25	TIRES	\$26.00
		72396	6/11/2025	100621-5/29/25	TIRES	\$26.00
		72396	6/11/2025	100621-5/29/25	TIRES	\$26.00
	DONNA KRILANOVICH	72678	6/27/2025	REFUND- 6/11/25	REFUND FOR SENIOR CENTER ACTIVITY	\$68.40
	ELEVATOR SERVICE COMPANY, INC.	72483	6/24/2025	51808	MAINT	\$400.00
		72483	6/24/2025	51808	MAINT	\$330.00
		72483	6/24/2025	51808	MAINT	\$200.00
		72483	6/24/2025	51808	MAINT	\$200.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ELEVATOR SERVICE COMPANY, INC.	72483	6/24/2025	51808	MAINT	\$50.00
	ELKHORN SLOUGH BREWING	72484	6/24/2025	000381	INV#000381; 06/11/2025; 2025 WINE, BEER & ART WALK	\$219.27
	EMBLEM ENTERPRISES INC.	72249	6/10/2025	943027	UNIFORM SUPPLIES	\$1,012.26
	EMMANUEL ANGEL PEREZ-SAHAGUN	72682	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	EMT CERTIFICATION FUND	72422	6/18/2025	2408-A	DITANOT EMT RECERT EMT #E083952	\$37.00
	EUGENE BRAGADO	72174	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONNECTION CONF	\$313.78
	FANNIN FENCING	72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$23.60
		72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$47.03
	FASTENAL COMPANY	72687	6/27/2025	CAWAT139065	PARTS	\$803.19
		72253	6/10/2025	CAWAT139191	PARTS	\$163.52
		72253	6/10/2025	CAWAT139204	PARTS	\$276.39
	FIRST ALARM, INC.	72690	6/27/2025	894145	231 UNION ST	\$52.04
		72690	6/27/2025	893316	MONITORING	\$396.48
		72690	6/27/2025	891028	225 SUDDEN ST AND 120 SECOND ST	\$382.59
		72257	6/10/2025	884571	2021 FREEDOM BLVD	\$272.50
	GABRIEL REGALADO	72692	6/27/2025	REFUND- 6/12/25	REFUND FOR PICKLEBALL LESSONS	\$150.00
	GALE CENGAGE LEARNING	72497	6/24/2025	999100356485	BOOKS	\$71.97
		72497	6/24/2025	999100410927	BOOKS	\$30.44
	GHOST OAKS WINERY INC.	72260	6/10/2025	1090	INV#1090; 06/04/2025; 2025 WINE, BEER & ART WALK -	\$585.90



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	GRAINGER	72262	6/10/2025	9510283535	PARTS	\$603.95
	GRANITE ROCK COMPANY	72696	6/27/2025	2226649	SUPPLIES	\$100.04
		72696	6/27/2025	2229201	SUPPLIES	\$40.11
	GREG PATTERSON	72697	6/27/2025	3652138971	REPAIRS ON GATE REMOTES S1	\$225.00
	GRIFFIN STRUCTURES, INC.	72502	6/24/2025	GSI-WRPCM-45	Project Managment Services for	\$12,674.05
	GROCERY OUTLET	72698	6/27/2025	TRANS: 0007-5/31/25	ICE FOR WINE WALK	\$35.12
		72698	6/27/2025	10019	FOOD PURCHASES	\$88.81
		72698	6/27/2025	TRANS: 0123-5/29/25	FOOD PURCHASE	\$46.91
		72698	6/27/2025	TRANS: 0101-12/03/24	FOOD PURCHASES	\$45.91
		72264	6/10/2025	TRANS: 0013-5/19/25	FOOD PURCHASES	\$13.14
		72264	6/10/2025	TRANS: 0163-5/14/25	FOOD PURCHASES	\$48.91
		72264	6/10/2025	TRANS: 0243-5/21/25	FOOD PURCHASES	\$45.88
	HARRELL'S, LLC	72701	6/27/2025	INV02047285	HERBICIDE	\$462.85
	HARRIS & ASSOCIATES INC.	72266	6/10/2025	67546	ON-CALL ENGINEERING & DEVELOPM	\$14,982.50
		72702	6/27/2025	67279	ON-CALL ENGINEERING & DEVELOPM	\$33,813.75
		72702	6/27/2025	67883	ON-CALL ENGINEERING & DEVELOPM	\$15,456.25
		72266	6/10/2025	67686	PRELIM ENGINEER REPORT FOR EDA	\$365.00
		72266	6/10/2025	67686	PRELIM ENGINEER REPORT FOR EDA	\$6,000.00
		72702	6/27/2025	68069	ON-CALL PROFESSIONAL ENGINEERI	\$27,430.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	HINDERLITER, DE LLAMAS & ASSOCIATES	72506	6/24/2025	SIN050815	CONTRACT SERVICES	\$300.00
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$197.41
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$15.65
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$5.45
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$126.12
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$182.57
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$20.81
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$83.99
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$93.29
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$96.03
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$73.53
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$12.04
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$18.09
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$191.89
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$84.53
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$10.58
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$1,211.64
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$5.72
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$52.60
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$218.40
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$153.58
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$98.75



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$16.43
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$63.27
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$147.08
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$3.59
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$71.59
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$109.72
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$21.93
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$36.21
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$15.54
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$101.61
	HOPE SERVICES, INC.	72508	6/24/2025	S178400	LITTER REMOVAL FROM CITY ROADW	\$6,255.00
	ICARUS FERMENTATION LLC	72270	6/10/2025	3479	INV#3479; 2025 WINE, BEER & ART WALK - EVENT SUPPL	\$117.60
	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	72272	6/10/2025	0214272	MEMBERSHIP RENEWAL	\$190.00
	ISAAC RENTERIA	72704	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	ISABELLA NICOLE ALVARADO	72705	6/27/2025	STIPEND-	SUMMER IN THE CITY	\$1,000.00
		72273	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	ISABELLA TORRES	72706	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	ISRAEL TIRADO	72175	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONNECTIONS CONF	\$102.00
	IZABELLA BRANDON	72274	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	JASMINE GUADALUPE DUARTE - LAGUNA	72707	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	JAZMINE DELGADILLO	72708	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	JEWELL, SARA	72176	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONNECTIONS CONF	\$223.78
	JOANNE HAYASHI	72709	6/27/2025	REFUND- 6/11/25	REFUND FOR SENIOR CENTER ACTIVITY	\$76.00
	JOSE J. ROCHA	72275	6/10/2025	1ST BOOT REIMB. 5/27	PCS- BOOT REIMB FY 24/25	\$200.00
	JOSE LUIS FONSECA	72511	6/24/2025	270926	MONITOR SPEAKERS	\$216.81
	JOSE M. CASTANEDA	72426	6/18/2025	1003_FINAL	Civic Plaza Display Cabinetry	\$16,875.00
	JOSE MENDIETA	72276	6/10/2025	2ND BOOT REIMB. 5/20	PW- 2ND BOOT REIMB FY 24/25	\$200.00
	JOSEPH MEDINA	72177	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONNECTION CONF	\$941.11
	K & D LANDSCAPING INC.	72512	6/24/2025	17014	2023-2026 Landscape Maintenanc	\$8,062.67
	KALEO INDIGO	72514	6/24/2025	1425	Qigong TaiJi classes for the S	\$300.00
	L N CURTIS & SONS	72280	6/10/2025	INV935124	HEADLAMPS FOR NEW FF	\$113.50
	LAURA ALBRECHT	72284	6/10/2025	TRVL- 3/26/25	LIB- WEBINAR ARHCIVE	\$90.00
	LAYER 1 NETWORKS INC.	72519	6/24/2025	81352	EXTEND OUTLETS AT LIBRARY	\$833.02
	LEFT BEND WINERY	72520	6/24/2025	18901	WINE AND WALK SUPPLIES	\$300.00
	LEILANI GARCIA	72715	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	MAYRA SALVADOR	72721	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$586.46
		72526	6/24/2025	6/1/25	SUPPLIES	\$25.58
		72526	6/24/2025	6/1/25	SUPPLIES	\$1,073.31



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$144.24
		72526	6/24/2025	6/1/25	SUPPLIES	\$90.08
		72526	6/24/2025	6/1/25	SUPPLIES	\$650.44
		72526	6/24/2025	6/1/25	SUPPLIES	\$87.88
		72526	6/24/2025	6/1/25	SUPPLIES	\$1,094.69
		72526	6/24/2025	6/1/25	SUPPLIES	\$1,374.08
		72526	6/24/2025	6/1/25	SUPPLIES	\$77.95
		72526	6/24/2025	6/1/25	SUPPLIES	\$107.15
		72526	6/24/2025	6/1/25	SUPPLIES	\$120.18
		72526	6/24/2025	6/1/25	SUPPLIES	\$287.88
		72526	6/24/2025	6/1/25	SUPPLIES	\$329.50
		72526	6/24/2025	6/1/25	SUPPLIES	\$42.76
	MIDWEST TAPE	72527	6/24/2025	6/2/25	BOOKS	\$1,108.33
	MISSION LINEN SUPPLY	72130	5/29/2025	322220-4/30/25	UNIFORM RENTAL SERVICES	\$252.54
		72725	6/27/2025	322220-6/6/25	UNIFORM RENTAL SERVICES	\$178.88
		72533	6/24/2025	320472-5/31/25	UNIFORM RENTAL SERVICES	\$256.80
	MOBILE CITIZEN, LLC	72535	6/24/2025	inv25965	SUBSCRIPTION TO HOTSPOTS	\$2,160.00
	MOORE IACOFANO GOLTSMAN, INC.	72293	6/10/2025	0091438	Environmental Review for 375 T	\$7,289.84
	MORENO ROOFING CORPORATION	72294	6/10/2025	1051239	REPAIR LEAKS IN SKYLIGHTS S2	\$579.20
	NAOMI BRUNELLI	72295	6/10/2025	Q2 Stipend	03/21/2025: Teen Action Council Q2 Stipend	\$300.00
		72295	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	NAPA AUTO PARTS	72537	6/24/2025	240873	PARTS	\$96.49
	NATALIA VOWLES	72731	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	NATIONAL LEAGUE OF CITIES	72733	6/27/2025	192235	DIRECT MEMBER DUES	\$5,256.00
	NAYELY GORDILLO AVILA	72734	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	NEOGOV	72538	6/24/2025	INV-137502	NEOGOV ANNUAL SUBSCRIPTION	\$5,941.58
	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150946	LANDSCAPE	\$157.06
	NGA THIEN HO	72736	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	NICOLAS CALUBAQUIB	72180	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONF	\$313.78
	NICOLE GARCIA - LORETO	72738	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	NICOLE TODD	72299	6/10/2025	4600	INV#4600; 05/29/2025; 2025 WINE, BEER & ART WALK -	\$200.00
	NUTRIEN AG SOLUTIONS	72302	6/10/2025	56938843	FERTILIZING	\$46.09
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	72541	6/24/2025	57768	PARTS	\$61.37
	PACIFIC COAST FLAG	72743	6/27/2025	34467	4X6 US AND RAINBOW FLAG 8X12	\$876.26
	PACIFIC CREST ENGINEERING, INC	72543	6/24/2025	15052	Ramsay Park renaissance Projec	\$9,182.50
	PACIFIC GAS & ELECTRIC	72134	5/29/2025	0418334151-2- 6/9/25	0418334151-2	\$2,358.18
		72136	5/29/2025	5060076049-5- 6/6/25	WEST BEACH ST AND MAIN 5060076049-5	\$1,102.72
		72775	6/27/2025	1553836670-7- 6/20/25	1553836670-7	\$929.26
		72775	6/27/2025	1553836670-7- 6/20/25	1553836670-7	\$422.51



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	PACIFIC GAS & ELECTRIC	72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$46.24
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$2,231.08
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$1,038.40
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$10.34
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$1.47
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$33.01
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$10.89
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$1,611.35
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$911.02
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$5,169.75
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$4,014.06
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$25.25
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$554.99
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$29.69
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$9.21



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	PACIFIC GAS & ELECTRIC	72778	6/27/2025	9491368495-0-7/7/25	9491368495-0	\$2,004.59
		72778	6/27/2025	9491368495-0-7/7/25	9491368495-0	\$2,004.58
		72779	6/27/2025	5740377546-3-7/11/25	5740377546-3	\$56.49
		72764	6/27/2025	0418334151-2-7/9/25	0418334151-2	\$1,330.67
		72765	6/27/2025	1540833758-0-6/25/25	1110 W BEACH ST 1540833758-0	\$124.77
		72762	6/27/2025	7523404092-3-6/30/25	7523404092-3	\$3,332.65
		72756	6/27/2025	5060076049-5-7/8/25	WEST BEACH ST AN MAIN 5060076049-5	\$1,201.24
		72758	6/27/2025	4048670603-5-7/7/25	52 ARISTA CT 4048670603-5	\$19.35
		72759	6/27/2025	99259942904-3-7/7/25	37 DAVIS AVE 9925942904-3	\$265.40
		72760	6/27/2025	3653340008-5-7/7/25	201 PACIFICA BLVD 3653340008-5	\$33.50
		72750	6/27/2025	0458151262-3-7/7/25	370 AIRPORT BLVD STE 100 0458151262-3	\$423.39
		72752	6/27/2025	8480030300-4-7/7/25	114 E 5TH ST 8480030300-4	\$1,675.32
		72747	6/27/2025	3820804447-9-7/7/25	240 AIRPORT BLVD 3820804447-9	\$1,449.61
		72405	6/11/2025	5740377546-3-6/16/25	280 MAIN ST #A 5740377546-3	\$45.05
		72144	5/29/2025	9491368495-0-6/5/25	9491368495-0	\$1,583.34



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	PACIFIC GAS & ELECTRIC	72144	5/29/2025	9491368495-0-6/5/25	9491368495-0	\$1,583.35
		72140	5/29/2025	3820804447-9-6/5/25	240 AIRPORT BLVD- 3820804447-9	\$1,431.62
		72142	5/29/2025	0458151262-3-6/5/25	370 AIRPORT BLVD STE 100-0458151262-3	\$432.21
		72143	5/29/2025	8480030300-4-6/4/25	114 E 5TH ST 8480030300-4	\$1,553.60
		72305	6/10/2025	6718133522-4-6/2/25	STATEMENT DATE: 05/16/2025; ACCT #6718133522-4; VE	\$786.26
		72777	6/27/2025	6718133522-4 6.18.25	ACCT#6718133522-4; STATEMENT DATE 6.18.25; VETERAN	\$1,137.85
	PAJARO VALLEY CHAMBER OF COMMERCE	72308	6/10/2025	567	INV#567; 05/15/2025; WINE WALK ABC PERMITS FOR 202	\$1,850.00
	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$36.05
		72407	6/11/2025	5/31/25	SUPPLIES	\$336.71
		72407	6/11/2025	5/31/25	SUPPLIES	\$48.18
		72407	6/11/2025	5/31/25	SUPPLIES	\$339.02
		72407	6/11/2025	5/31/25	SUPPLIES	\$538.50
	PAJARO VALLEY PRINTING	72310	6/10/2025	49303	CERTIFICATE	\$10.98
		72427	6/18/2025	49220	MAY/JUNE NEWSLETTER	\$7,463.00
	PELICAN RANCH WINERY	72547	6/24/2025	5312025WWW	INV#5312025WWW; 2025 WINE, BEER & ART WALK - WINE	\$400.00
	PEREZ, JOSE	72313	6/10/2025	1ST BOOT REIMB.10/10	CDD- 1ST BOOT REIMB FY 24/25	\$175.00
	PKT WELDING & FABRICATION	72314	6/10/2025	1369	REPAIR	\$470.00
	POSTMASTER	72553	6/24/2025	ACCT #992385	CRID: 3041826	\$5,181.50



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	PULIDO, MICHELLE	72789	6/27/2025	TRVL- 6/11/25	CM- SPOKESPERSON SKILLS FOR CRISIS	\$150.68
	QUADIENT, INC.	72147	5/29/2025	17578522	POSTAGE MACHINE	\$2,368.00
		72147	5/29/2025	17578522	POSTAGE MACHINE	\$2,368.00
	QUENCH USA, INC.	72318	6/10/2025	INV09081710	INV#INV09081710; 06/01/2025; DEPT WATER SERVICE	\$66.00
		72318	6/10/2025	INV09010329	WATER FILTRATION SERVICES	\$25.56
		72318	6/10/2025	INV09010329	WATER FILTRATION SERVICES	\$25.56
		72318	6/10/2025	INV09010329	WATER FILTRATION SERVICES	\$25.56
		72790	6/27/2025	INV09140620	WATER FILTRATION SERVICES	\$5.56
		72790	6/27/2025	INV09140620	WATER FILTRATION SERVICES	\$5.56
		72790	6/27/2025	INV09140620	WATER FILTRATION SERVICES	\$5.56
		72556	6/24/2025	INV05356900	INV. #INV05356900; 02/01/2023; INSTALLATION AND EQ	\$235.32
	QUINTESSENTIAL LLC	72320	6/10/2025	SI100389	INV#SI100389; 03/21/2025; WINE, BEER, & ART WALK:	\$246.93
		72320	6/10/2025	SO160687	INV#SO160687; 2025 WINE, BEER & ART WALK - EVENT S	\$246.93
	RALPH ANDERSEN & ASSOCIATES	72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$669.80
		72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$118.20
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$340.00
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$60.00
	RAUNEL ZAVALA	72148	5/29/2025	TRVL- 2/23/25	ALREADY REIMBURSED THE 35.40- REMAINING AMT	\$619.78
	REGAN VINEYARDS WINERY, LLC	72325	6/10/2025	124	INV#124; 2025 WINE, BEER & ART WALK - EVENT SUPPLI	\$604.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	REVA FELDMAN, LLC	72326	6/10/2025	2025-W01	Strategic Planning Workshop Fa	\$15,000.00
	RICOH USA, INC	72328	6/10/2025	5071339987	MAINT	\$112.00
		72327	6/10/2025	1103469549	MONTHLY MAINT	\$18.50
		72328	6/10/2025	5071410292	RENTAL	\$22.86
		72328	6/10/2025	5071410292	RENTAL	\$57.73
		72328	6/10/2025	5071410292	RENTAL	\$33.63
		72328	6/10/2025	5071410292	RENTAL	\$22.22
		72328	6/10/2025	5071410292	RENTAL	\$22.22
		72328	6/10/2025	5071410292	RENTAL	\$14.81
		72328	6/10/2025	5071410292	RENTAL	\$14.83
		72328	6/10/2025	5071339930	EQUIPMENT RENTAL	\$258.31
		72328	6/10/2025	5071340597	MAINT	\$112.94
		72328	6/10/2025	5071340597	MAINT	\$112.94
		72328	6/10/2025	5071340597	MAINT	\$75.29
		72328	6/10/2025	5071340597	MAINT	\$75.30
		72328	6/10/2025	5071341082	MAINT	\$48.30
		72327	6/10/2025	5071340483	MAINT	\$22.46
		72562	6/24/2025	109231001	COPIER RENTAL	\$1,693.00
		72328	6/10/2025	109198344	COPIER RENTAL	\$185.30
	RUDY RAMIREZ	72332	6/10/2025	1ST BOOT REIMB. 5/16	PCS- 1ST BOOT REIMB. FY 24/25	\$200.00
	SAMANTHA CASTRO	72799	6/27/2025	2025-001	Youth Center Volleyball Progra	\$540.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	SANTA CRUZ COUNTY HEALTH SERVICE AGENCY	72429	6/18/2025	2408-B	EMT RECERTIFICATION FOR DITANO	\$100.00
	SANTA CRUZ MOUNTAINS WINEGROWERS ASSOCIATION	72801	6/27/2025	080208	WINE WALK SUPPLIES	\$540.00
	SANTA CRUZ VETERINARY HOSPITAL GP	72802	6/27/2025	1124166	CANINE	\$213.18
		72802	6/27/2025	1120292	CANINE	\$64.38
	SANTINO MARCHESE	72804	6/27/2025	EMPLOYEE REIMB. 5/28	FIRE- PARAMEDIC LICENSE	\$250.00
	SHEA, ELIZABETH	72183	6/4/2025	TRVL- FINAL 3/18/25	PCS- CPRS CONNECTIONS CONF	\$313.78
	SOFIA ESPINOZA	72809	6/27/2025	STIPEND	SUMMER IN THE CITY	\$1,000.00
	SOFIA IBARRA BUCIO	72341	6/10/2025	Q1 Stipend	06/03/2025: Teen Action Council Q1 Stipend	\$300.00
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$39.51
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$377.53
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$63.81
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$138.26
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$172.07
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$54.80
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$280.84
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$105.32
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$159.14
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$329.24
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$83.93
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$54.30



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$55.17
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$7.96
	STERICYCLE ENVIRONMENTAL SOLUTIONS INC.	72343	6/10/2025	8010664617	SHRED SERVICES	\$292.38
	STREET SCENE ON & OFF ROAD PERFORMANCE, INC.	72813	6/27/2025	47972	PARTS	\$784.90
	STURDY OIL COMPANY	72411	6/11/2025	3050-5/31/25	PETROLEUM PRODUCTS FOR CITYWID	\$239.15
	SUPERIOR ALARM COMPANY	72814	6/27/2025	178847	ALARM	\$219.00
		72345	6/10/2025	178448	SERVICE CALL HOURS	\$375.50
	TERRA X PEST SERVICE, INC.	72817	6/27/2025	21751	PEST CONTROL STAT 2	\$180.00
		72817	6/27/2025	22887	PEST CONTROL STAT 2	\$180.00
	T-MOBILE USA, INC.	72576	6/24/2025	9583423411	24W-03099	\$100.00
		72577	6/24/2025	9604864917	25W-00556	\$200.00
		72578	6/24/2025	9605269604	GPS	\$50.00
	TOWNSEND AUTO PARTS	72581	6/24/2025	52800-6/1/25	PARTS	\$11.45
		72581	6/24/2025	52800-6/1/25	PARTS	\$17.70
	TRACY JOHNSON	72822	6/27/2025	REFUND- 6/3/25	REFUND FOR SWIMMING LESSONS	\$159.10
	TRI COUNTY LANDSCAPE SUPPLY	72824	6/27/2025	60936	CEDAR CHIPS	\$267.18
		72824	6/27/2025	60904	CHIPS	\$200.38
		72824	6/27/2025	60899	SUPPLIES	\$275.80
		72824	6/27/2025	60893	SUPPLIES	\$620.54
		72584	6/24/2025	60860	SUPPLIES	\$394.30
		72584	6/24/2025	60859	SUPPLIES	\$262.87



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	9522-5/22/25	JOB POSTING	\$250.00
		72414	6/11/2025	9522-5/22/25	OFFICE SUPPLIES	\$77.21
		72414	6/11/2025	0566-5/22/25	LIBERTY CASSIDY WHITMORE RENEWAL	\$900.00
		72414	6/11/2025	0566-5/22/25	JOB AD	\$295.00
		72414	6/11/2025	0566-5/22/25	JOB AD	\$180.00
		72414	6/11/2025	0566-5/22/25	CONF HOTEL	\$909.78
		72414	6/11/2025	9366-5/22/25	SISTER CITY PORTUGAL FLAG	\$100.00
		72414	6/11/2025	9366-5/22/25	CA RENEW STANDARD PACKAGE	\$624.11
		72414	6/11/2025	9366-5/22/25	COUNCIL MEETING DESSERT	\$62.19
		72414	6/11/2025	6167-5/22/25	SUPPLIES	\$7.67
		72414	6/11/2025	6167-5/22/25	SUPPLIES	\$323.34
		72414	6/11/2025	6167-5/22/25	MEMBERSHIP DUES	\$200.00
		72414	6/11/2025	6167-5/22/25	YOUTH CENTER SUPPLIES	\$346.45
		72414	6/11/2025	6167-5/22/25	DEPT PROMO PENS	\$202.61
		72414	6/11/2025	6167-5/22/25	MARKETING SWAG	\$31.83
		72414	6/11/2025	6167-5/22/25	YOUTH CENTER SUPPLIES	\$196.45
		72414	6/11/2025	6167-5/22/25	SUPPLIES	\$20.40
		72414	6/11/2025	6167-5/22/25	SPEAKER	\$32.38
		72414	6/11/2025	6167-5/22/25	SR TRIP	\$295.66
		72414	6/11/2025	6167-5/22/25	SUPPLIES	\$253.28
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$10.96
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$16.45



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	6167-5/22/25	FACILITY SUPPLIES	\$19.25
		72414	6/11/2025	6167-5/22/25	SPEAKER	\$47.18
		72414	6/11/2025	6167-5/22/25	COLD CUPS FOR WATER	\$148.15
		72414	6/11/2025	6167-5/22/25	COFFEE BAR/CROCHET CLUB	\$502.80
		72414	6/11/2025	6167-5/22/25	WINE WALK SUPPLIES	\$726.12
		72414	6/11/2025	6167-5/22/25	FACILITY SUPPLIES	\$25.88
		72414	6/11/2025	6167-5/22/25	COMMUNITY ROOM MIC STANDS	\$53.48
		72414	6/11/2025	6167-5/22/25	NUCLEUS SUPPLIES	\$149.37
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$342.10
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$14.77
		72414	6/11/2025	6167-5/22/25	FACILITY SUPPLIES	\$207.82
		72414	6/11/2025	6167-5/22/25	EVENT SUPPLIES	\$15.35
		72414	6/11/2025	6167-5/22/25	PESTICIDE	\$45.00
		72414	6/11/2025	6167-5/22/25	WINE WALK AD	\$25.00
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$75.72
		72414	6/11/2025	6167-5/22/25	FACILITY SUPPLIES	\$75.58
		72414	6/11/2025	6167-5/22/25	FACILITY SUPPLIES	\$229.09
		72414	6/11/2025	6167-5/22/25	NUCLEUS SUPPLIES	\$190.17
		72414	6/11/2025	6167-5/22/25	RETURN	(\$32.38)
		72414	6/11/2025	6167-5/22/25	YOUTH CENTER SUPPLIES	\$57.77
		72414	6/11/2025	6167-5/22/25	WINE WALK SUPPLIES	\$258.31
		72414	6/11/2025	6167-5/22/25	YOUTH CENTER SUPPLIES	(\$54.86)



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	6167-5/22/25	MAINT TRAINING	\$1,990.00
		72414	6/11/2025	6167-5/22/25	DEPT MARKETING MATERIALS	\$1,353.79
		72414	6/11/2025	6167-5/22/25	OFFICE SUPPLIES '	\$36.25
		72414	6/11/2025	6167-5/22/25	YC SUPPLIES	\$18.67
		72414	6/11/2025	9478-5/22/25	WATER FILTER	\$105.32
		72414	6/11/2025	9478-5/22/25	NWCG PAOCKET GUIDE	\$115.20
		72414	6/11/2025	9478-5/22/25	NWCG POCKET GUIDES	\$245.69
		72414	6/11/2025	9478-5/22/25	TASK CHAIR	\$186.56
		72414	6/11/2025	9478-5/22/25	TONER CARTRIDGES	\$354.36
		72414	6/11/2025	9478-5/22/25	DRIVER OPERATOR	\$567.83
		72414	6/11/2025	9478-5/22/25	RETURN	(\$115.20)
		72414	6/11/2025	9478-5/22/25	JANITORIAL SUPPLIES	\$122.12
		72184	6/4/2025	3458-5/22/25	CEILING FAN	\$55.27
		72184	6/4/2025	5486-4/22/25	TSHIRTS	\$175.06
		72184	6/4/2025	5486-4/22/25	SUBSCRIPTION	\$49.00
		72184	6/4/2025	5486-4/22/25	ONLINE SERVICE	\$5.00
		72184	6/4/2025	5486-4/22/25	SUMMER READING GUIDE	\$15.00
		72184	6/4/2025	6703-5/22/25	CITY COUNCIL MEETING- STRATEGIC PLANNING SESSION	\$888.20
		72184	6/4/2025	6703-5/22/25	EVENT: REFUND DOWN TO EARTH WOMEN LUNCHEON	(\$150.00)
		72184	6/4/2025	6703-5/22/25	EVENT: BE THE DIFFERENCE AWARDS	\$60.00
		72184	6/4/2025	6703-5/22/25	CONF: LOCC CITY LEADER	\$420.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	6703-5/22/25	CONF: LOCC CITY LEADERS SUMMIT	\$801.36
		72184	6/4/2025	6703-5/22/25	VIDEO PRODUCTION SOFTWARE	\$22.00
		72184	6/4/2025	6703-5/22/25	OFFICE SUPPLIES	\$329.22
		72184	6/4/2025	6703-5/22/25	SOFTWARE FOR COMMUNICATIONS TEAM	\$119.40
		72184	6/4/2025	6703-5/22/25	PVUSD ART SHOW	\$124.18
		72184	6/4/2025	6703-5/22/25	EVENT: SPRING LAMB FESTIVAL BBQ	\$90.00
		72184	6/4/2025	6703-5/22/25	PVUSD ART SHOW	\$57.38
		72184	6/4/2025	6703-5/22/25	EVENT: AGRICULTURAL HISTORY PORJECT ANNUAL DINNER	\$128.75
		72184	6/4/2025	6703-5/22/25	CITY REIMBURSEMENT- JESSICA RENTERIA	\$48.02
		72184	6/4/2025	6703-5/22/25	EVENT : WINE BEER AND WINE	\$49.87
		72184	6/4/2025	6703-5/22/25	EVENT: COMMUNITY HEALTH TRUST OF PV	\$75.00
		72184	6/4/2025	8119-5/22/25	MISC. PURCHASES	\$1,441.51
		72184	6/4/2025	8119-5/22/25	MISC. PURCHASES	\$8.99
	ULINE	72587	6/24/2025	193461316	SUPPLIES	\$963.41
		72587	6/24/2025	33869045	Youth Center carpet mats	\$3,524.73
	UNIFIED CLEANING SERVICES INC	72350	6/10/2025	12152	JANITORIAL SERVICES	\$825.00
	UNIQUE MANAGEMENT SERVICES, INC.	72588	6/24/2025	6139860	COLLECTION AGENCY FEES	\$407.75
		72351	6/10/2025	6136570	COLLECTION AGENCY FEES	\$163.10
		72351	6/10/2025	6137663	COLLECTION AGENCY FEES	\$419.40
	UPS STORE	72416	6/11/2025	1265-6/1/25	FINGERPRINTING AND SHIPPING	\$14.47



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	UPS STORE	72416	6/11/2025	1265-6/1/25	FINGERPRINTING AND SHIPPING	\$1,316.00
	URETSKY SECURITY	72353	6/10/2025	#002	POLICE OFFICER BACKGROUNDS	\$5,173.10
		72353	6/10/2025	#002	POLICE OFFICER BACKGROUNDS	\$3,446.03
	VAN DERMYDEN MAKUS LAW CORPORATION	72354	6/10/2025	33133	INVESTIGATION	\$3,049.50
	VERDE DESIGN, INC.	72592	6/24/2025	34-2106300	Architectural Desig for Ramsay	\$22,511.07
	VERIZON WIRELESS	72831	6/27/2025	6116678449	DATA CHARGES FOR PD & FIRE FROM 05/23/25-06/22/25	\$51.54
		72356	6/10/2025	6114169432	DATA CHARGES FOR PD & LIB FROM 04/23/25-05/22/25	\$114.03
		72356	6/10/2025	6114169432	DATA CHARGES FOR PD & LIB FROM 04/23/25-05/22/25	\$30.41
		72356	6/10/2025	6109170999	DATA CHARGES FOR FIRE & LIB FROM 02/23/25-03/22/25	\$114.03
		72356	6/10/2025	6109170999	DATA CHARGES FOR FIRE & LIB FROM 02/23/25-03/22/25	\$38.01
	VICTOR SANTIAGO	72803	6/27/2025	101403103	Youth Center Ambassador Shirts June 2025	\$2,140.00
	VOLER STRATEGIC ADVISORS, INC.	72418	6/11/2025	2569	Public Relations Consulting Se	\$8,000.00
		72418	6/11/2025	2605	Public Relations Consulting Se	\$8,000.00
	WATSONVILLE PAJARONIAN	72833	6/27/2025	143923	NOTICES	\$399.80
		72833	6/27/2025	143206	NOTICES	\$377.00
		72833	6/27/2025	143750	NOTICES	\$432.80
		72597	6/24/2025	143924	NOTICE	\$408.60
		72597	6/24/2025	114866	NOTICE	\$392.60
		72597	6/24/2025	129832		\$19.40



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	WATSONVILLE PAJARONIAN	72597	6/24/2025	144704	NOTICES	\$674.40
		72597	6/24/2025	144704	NOTICES	\$2,000.00
		72597	6/24/2025	126915		\$11.96
		72597	6/24/2025	132014		\$19.40
		72597	6/24/2025	124424	CHARGES	\$11.96
		72597	6/24/2025	114867	NOTICE	\$404.60
		72360	6/10/2025	141653	NOTICE	\$415.60
		72360	6/10/2025	141652	NOTICE	\$362.80
	WATSONVILLE PUBLIC HOUSE	72834	6/27/2025	1013	WINE WALK SUPPLIES	\$300.00
	WATSONVILLE YOGA, DANCE AND HEALING ARTS	72835	6/27/2025	05292025	YOGA	\$150.00
	WEX BANK	72419	6/11/2025	104656001	FUEL PURCHASES	\$214.80
	Fund Total					\$560,881.80
0170	BRINKS INCORPORATED	72646	6/27/2025	7555640	TRANSPORTATION	\$161.96
		72646	6/27/2025	12919030	TRANSPORTATION	\$2,252.88
	Fund Total					\$2,414.84
0201	4IMPRINT, INC.	72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$607.52
		72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$895.29
	AGILE OCCUPATIONAL MEDICINE, PC	72192	6/10/2025	EM045794	DOT PHYSICAL/ PRE-EMPLOYMENT	\$55.00
	AMAZON CAPITAL SERVICES	72198	6/10/2025	16WX-MHDN-9KDV	SUMMER READING SUPPLIES	\$73.23
		72198	6/10/2025	11CK-YRXQ-6CJD	SUMMER READING SUPPLIES	\$43.85



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0201	AMAZON CAPITAL SERVICES	72198	6/10/2025	1RMH-HCGY-7T7G	SUMMER READING SUPPLIES	\$109.27
	AMERICAN SOCCER COMPANY, INC.	72201	6/10/2025	6897225	INV#6897225; 05/30/2025; YOUTH SOCCER JERSEYS FOR	\$1,662.46
	AMOR Y AZUCAR BAKERY LLC	72202	6/10/2025	1018	SUMMER READING SUPPLIES	\$137.50
	ATHLETES GLOBAL CORPORATION	72444	6/24/2025	3/30/25-4/29/25	Enrichment classes for ages 5	\$2,075.00
	BODY BY HANK	72643	6/27/2025	21872307	BODY LABOR	\$5,001.86
	BOULDER BLIMP COMPANY INC.	72390	6/11/2025	57931	STRAWBERRY ARCH AND PEDASTAL	\$15,525.00
	CDW GOVERNMENT, INC.	72461	6/24/2025	AE6AI3A	2ND MONITOR FOR K.NUNEZ & W.ADDISON	\$282.82
	CSG CONSULTANTS, INC	72671	6/27/2025	61756	INSPECTION SRVCS - GREEN VALLE	\$31,197.00
	DEPARTMENT OF JUSTICE	72242	6/10/2025	815172	FINGERPRINTING	\$32.00
		72478	6/24/2025	821978	FINGERPRINTING	\$32.00
	FANNIN FENCING	72686	6/27/2025	1828	Callaghan Fence Repairs	\$8,250.00
	K & D LANDSCAPING INC.	72512	6/24/2025	17014	2023-2026 Landscape Maintenanc	\$8,333.33
	M.H BUILDERS	72286	6/10/2025	INV000263	REMOVE AND INSTALL A NEW WATER FOUNTAIN	\$4,200.00
	MICHAEL HERNANDEZ	72290	6/10/2025	052125	Youth Center Upstairs Painting	\$4,999.00
	MICHAEL M. LOLENG	72291	6/10/2025	APRIL-MAY 2025	Offer Pickleball classes to ad	\$210.00
	NATHAN MCCORMICK	72732	6/27/2025	20002	Additional fee for projector install	\$329.25
		72296	6/10/2025	19958	Youth Center Projector Install	\$8,822.83
	PACIFIC CREST ENGINEERING, INC	72543	6/24/2025	15064	CONSULTANT SERVICES- SPECIAL I	\$1,493.75
		72543	6/24/2025	14937	CONSULTANT SERVICES- SPECIAL I	\$790.00
	RAINBOW CARPET & FLOORS	72557	6/24/2025	JU032725	INV#JU032725; 04/30/2025; EXTRA LAMINATED NEEDED F	\$1,300.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0201	ROSS RECREATION EQUIPMENT CO., INC.	72330	6/10/2025	I27510	Shade Panel Installation	\$14,000.00
	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	6167-5/22/25	SAFETY SIGNS FOR GYMNASTICS	\$126.27
		72414	6/11/2025	6167-5/22/25	WOMENS WINTER CHAMP SHIRTS	\$235.19
		72414	6/11/2025	6167-5/22/25	PROGRAM SUPPLIES	\$115.38
		72414	6/11/2025	6167-5/22/25	PROGRAM SUPPLIES	\$401.59
		72414	6/11/2025	6167-5/22/25	LIFEGUARD MANUALS	\$591.49
		72414	6/11/2025	6167-5/22/25	COFFEE BAR SUPPLIES	\$268.96
		72414	6/11/2025	6167-5/22/25	ARTS AND CRAFTS SUPPLIES	\$49.38
		72184	6/4/2025	5486-4/22/25	TSHIRTS	\$704.84
	VICTOR SANTIAGO	72337	6/10/2025	101403088	ITTY BITTY SHIRTS	\$4,609.00
	WATSONVILLE FORD	72186	6/4/2025	G183	2024 F550 CHASSIS CAB 4X4	\$65,982.32
	Fund Total					\$183,542.38
0202	CHARTER COMMUNICATIONS	72464	6/24/2025	170045401061425	TV AND INTERNET	\$91.46
	US BANK	72185	6/4/2025	7762571	ACCT# 259785000	\$3,950.00
	WILLDAN FINANCIAL SERVICES, INC.	72362	6/10/2025	010-62206	2016 TAX ALLOCATION REFUNDING BONDS	\$400.00
	Fund Total					\$4,441.46
0205	ANIMAS CONSTRUCTION	72387	6/11/2025	PAYMENT #1	REHABILITATION OF PROPERTY AT	\$6,399.00
		72634	6/27/2025	#2	REHABILITATION OF PROPERTY AT	\$7,416.00
	GMS	72694	6/27/2025	3237	SERVICE CALL	\$32.50
	Fund Total					\$13,847.50
0221	RICOH USA, INC	72328	6/10/2025	5071410292	RENTAL	\$22.82



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0221	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	9522-5/22/25	OFFICE SUPPLIES	\$165.99
		72414	6/11/2025	9522-5/22/25	OFFICE SUPPLIES	\$13.70
	WATSONVILLE PAJARONIAN	72833	6/27/2025	143926	NOTICE	\$395.80
		72597	6/24/2025	120440	NOTICE	\$495.80
	Fund Total					\$1,094.11
0246	A TOOL SHED RENTALS, INC.	72620	6/27/2025	1749428-6	EQUIPMENT	\$201.10
	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$98.76
	DRAIN-NET TECHNOLOGIES	72173	6/4/2025	25011	TRAPTEX 7131	\$5,747.93
	K & D LANDSCAPING INC.	72512	6/24/2025	15626	MAINT	\$1,846.00
	PACIFIC GAS & ELECTRIC	72766	6/27/2025	0498528361-5-6/27/25	275 MAIN ST 0498528361-5	\$35,734.49
	Fund Total					\$43,628.28
0250	SAN ONOFRE CONSTRUCTION, INC.	72565	6/24/2025	2 (FINAL) - RETENTIO	FREEDOM LIBRARY RESTROOM RENOV	\$3,550.00
	Fund Total					\$3,550.00
0260	4IMPRINT, INC.	72188	6/10/2025	29380883	INV#29380883; 05/02/2025; TEAMMATE HOODIES AND SHI	\$1,055.16
	ATHLETES GLOBAL CORPORATION	72444	6/24/2025	2025	SELF DEFENSE CLASS @ RHMS FOR MAY 2025	\$1,125.00
	CASSIDY'S PIZZA	72658	6/27/2025	5845	Camp WOW lunch 6.19	\$68.25
		72658	6/27/2025	5841	INV#5841; 06/16/2025; JR GUARDS - LUNCH FOR WEEK 1	\$19.21
	CITY OF MORGAN HILL-AQUATICS CENTER	72664	6/27/2025	1	Camp WOW 6.19 Field Trip	\$385.00
	DEPARTMENT OF JUSTICE	72242	6/10/2025	801802	DOJ FINGERPRINTING	\$64.00
	ECOLOGY ACTION OF SANTA CRUZ	72481	6/24/2025	68646	ICARP PLANNING GRANT SERVICES	\$20,081.18



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0260	ECOLOGY ACTION OF SANTA CRUZ	72681	6/27/2025	68546	PEDESTRIAN AND BICYCLE SAFETY	\$3,482.00
	FARALLON STRATEGIES, LLC	72489	6/24/2025	INV 900	REGIONAL CLIMATE ADAPTATION FU	\$10,991.25
		72489	6/24/2025	INV 896	OFFICE OF PLANNING AND RESEARC	\$2,237.50
	LEXIS NEXIS RISK DATA MANAGEMENT	72521	6/24/2025	1100155445	LAW ENFORCEMENT DATABASE	\$2,068.44
	MCKIM CORPORATION	72722	6/27/2025	NO. 4	GREEN VALLEY RD IMPRVMNT - CAR	\$641,309.33
		72524	6/24/2025	NO. 3	GREEN VALLEY RD IMPRVMNT - CAR	\$97,595.03
	RAIMI + ASSOCIATES, INC.	72321	6/10/2025	25-6904	HOUSING ELEMENT IMPLEMENTATION	\$18,461.46
	S&S WORLDWIDE, INC.	72333	6/10/2025	102228562IN	Nucleus program supplies	\$861.83
	SECOND RENAISSANCE, INC.	72338	6/10/2025	NO. 0432	INCIDENT RESPONSE PLAN SUPPORT	\$10,644.28
	THE ECOHEROSHOW LLC	72819	6/27/2025	3409	INV#3409. CLASSROOM PRESENTATIONS FOR LINSKOTT CHA	\$640.00
	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	6167-5/22/25	CAMP WOW SUMMER	\$225.00
		72414	6/11/2025	6167-5/22/25	CAMP WOW SUPPLIES	\$273.17
		72414	6/11/2025	6167-5/22/25	CAMP WOW SUPPLIES	\$374.47
		72414	6/11/2025	6167-5/22/25	CAMP WOW SUPPLIES	\$70.24
		72414	6/11/2025	6167-5/22/25	CAMP WOW SUPPLIES	\$376.54
	WATSONVILLE PAJARONIAN	72833	6/27/2025	143925	NOTICES	\$483.80
	Fund Total					\$812,892.14
0262	ROBERT A. BOTHMAN, INC	72563	6/24/2025	2401212	Ramsay Park Renaissance Projec	\$677,909.25
	SARGENT TOWN PLANNING INC.	72567	6/24/2025	24060	GENERAL PLAN UPDATE	\$27,721.40
		72567	6/24/2025	25024	GENERAL PLAN UPDATE	\$20,081.34



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0262	SARGENT TOWN PLANNING INC.	72567	6/24/2025	25018	GENERAL PLAN UPDATE	\$13,621.70
	Fund Total					\$739,333.69
0266	CONSTANTINE, WILLIAM J.	72470	6/24/2025	12/24-1-25	PROVIDE LEGAL SERVICES	\$2,860.00
		72470	6/24/2025	2/25-5/25	PROVIDE LEGAL SERVICES	\$2,557.50
	Fund Total					\$5,417.50
0281	FANNIN FENCING	72686	6/27/2025	1821	WORK PERFORMED	\$560.00
	Fund Total					\$560.00
0305	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$310.42
		72168	6/4/2025	5/31/25	SUPPLIES	\$133.74
	BEAR ELECTRICAL SOLUTIONS INC.	72214	6/10/2025	26508	TRAFFIC LIGHT MAINTENANCE	\$2,790.00
		72214	6/10/2025	26483	TRAFFIC LIGHT MAINTENANCE	\$2,380.00
	BIG CREEK LUMBER COMPANY	72389	6/11/2025	6/4/25	SUPPLIES	\$87.25
		72389	6/11/2025	6/4/25	SUPPLIES	\$130.96
	CALIFORNIA DEPARTMENT OF TRANSPORTATION	72479	6/24/2025	SL250774	INV#SL250774 SIGNALS & LIGHTING BILLING FOR JANUAR	\$13,948.22
	D&G SANITATION	72475	6/24/2025	313692	SUPPLIES	\$142.68
	DISPENSING TECHNOLOGY CORPORATION	72245	6/10/2025	17295	Purchase of Traffic Operations Equipment	\$6,972.14
	FASTENAL COMPANY	72490	6/24/2025	CAWAT139433	PARTS	\$241.45
	GREEN RUBBER-KENNEDY AG	72397	6/11/2025	5/31/25	PARTS	\$432.16
		72397	6/11/2025	5/31/25	PARTS	\$84.65
	MAX NEVAREZ	72720	6/27/2025	2ND BOOT REIMB. 6/13	PW- 2ND BOOT REIMB FY 24/25	\$200.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$12.84
	MISSION LINEN SUPPLY	72530	6/24/2025	320471-5/31/25	UNIFORM RENTAL SERVICES	\$607.71
	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150946	LANDSCAPE	\$73.79
	PACIFIC GAS & ELECTRIC	72137	5/29/2025	0581861689-7-6/6/25	PAJARO LN @ GREEN VALLEY 0581861689-7	\$88.38
		72781	6/27/2025	1274173766-7-7/7/25	1274173766-7	\$1,192.64
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$1,165.34
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$607.53
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$120.26
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$52.04
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$54.39
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$20.98
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$195.56
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$87.62
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$33.13
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$10.95
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$113.05



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	PACIFIC GAS & ELECTRIC	72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$48.60
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$14.74
		72769	6/27/2025	1413903318-8-6/30/25	SW COR OHLONE PKWY AND HARKINS SL	\$130.36
		72771	6/27/2025	0909726970-9-6/30/25	0909726970-9	\$20,124.51
		72772	6/27/2025	1965495282-9-6/30/25	1965495282-9	\$2,301.24
		72751	6/27/2025	4829825447-4-7/7/25	HARKINS SLOUGH RD @ W END OF BRIDGE 4829825447-4	\$80.59
		72754	6/27/2025	0581861689-7-7/8/25	PAJARO LN @ GREEN VALLEY 0581861689-7	\$90.40
		72755	6/27/2025	6771895322-6-7/8/25	CENTRAL AVE 200 FT E OF MAIN ST 6771895322-6	\$543.83
		72745	6/27/2025	7294900587-9-7/7/25	W 5TH AND MAIN ST 7294900587-9	\$720.38
		72404	6/11/2025	3009950151-9-6/23/25	1601 FREEDOM BLVD - 3009950151-9	\$140.04
		72146	5/29/2025	1274173766-7-6/5/25	1274173766-7	\$1,194.35
		72138	5/29/2025	4829825447-4-6/5/25	HARKINS SLOUGH RD-4829825447-4	\$81.13
		72139	5/29/2025	6771895322-6-6/6/25	CENTRAL AVE 200 FT E OF MAIN ST 6771895322-6	\$507.80
	SILKE COMMUNICATIONS	72808	6/27/2025	INV-23003308	INV-23003308 TRAFFIC OPS INSTALLATION OF RADIOS ON	\$1,549.07
	TRAFFIC MANAGEMENT PRODUCTS, INC.	72582	6/24/2025	06-115773	INV#06-115773. "TOW-AWAY NO PARKING" CARDBOARD SIG	\$260.66
	TRAFFIC PATTERNS LLC	72348	6/10/2025	2025-517	ON-CALL TRAFFIC SERVICES FOR D	\$2,400.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	TRAFFIC PATTERNS LLC	72348	6/10/2025	2025-512	ON-CALL TRAFFIC SERVICES FOR D	\$7,995.00
	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	3458-5/22/25	PPE	\$353.61
	ULINE	72587	6/24/2025	194210166	INV#194210166. PALLET RACK STARTER UNIT, BEAMS FOR	\$2,405.54
	ZAP MANUFACTURING INC.	72838	6/27/2025	9851	INV#9851 SIGNS	\$1,989.93
		72838	6/27/2025	9852	INV#9852 TURN SYMPOL SIGNS NO U TURN OR LEFT	\$263.40
		72838	6/27/2025	9853	INV#9853 DETOUR WITH U-TURN SYMBOL SIGNS, LEFT ARR	\$2,562.66
	Fund Total					\$78,047.72
0309	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$1,014.84
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$882.14
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$844.85
	BEWLEY'S CLEANING, INC.	72216	6/10/2025	012912	Janitorial Serv. for 35 West B	\$1,575.00
	CRUZIO/THE INTERNET STORE INC.	72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$74.95
	ELEVATOR SERVICE COMPANY, INC.	72483	6/24/2025	51808	MAINT	\$400.00
		72483	6/24/2025	51808	MAINT	\$260.00
		72483	6/24/2025	51808	MAINT	\$260.00
	PACIFIC GAS & ELECTRIC	72135	5/29/2025	3370611625-9-6/6/25	260 RODRIGUEZ ST 3370611625-9	\$5,706.36
		72753	6/27/2025	3370611625-9-7/8/25	260 RODRIGUEZ ST 3370611625-9	\$6,416.83
	PANTHER PROTECTIVE SERVICE	72545	6/24/2025	000004-2025WCG	Beach St and Civic Plaza Garag	\$2,100.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0309	PANTHER PROTECTIVE SERVICE	72545	6/24/2025	000004-2025WCG	Beach St and Civic Plaza Garag	\$1,050.00
		72545	6/24/2025	000005-2025WCG	Beach St and Civic Plaza Garag	\$2,100.00
		72545	6/24/2025	000005-2025WCG	Beach St and Civic Plaza Garag	\$1,050.00
		72545	6/24/2025	000003-2025WCG	Beach St and Civic Plaza Garag	\$2,100.00
		72545	6/24/2025	000003-2025WCG	Beach St and Civic Plaza Garag	\$1,050.00
	SENTRY ALARM SYSTEM	72806	6/27/2025	2288457	MONITORING	\$496.50
	Fund Total					\$27,381.47
0310	ADVANTAGE GEAR, INC	72191	6/10/2025	85267-1	STATION UNIFORMS	\$1,149.63
		72623	6/27/2025	85603-1	STATION UNIFORMS	\$6,767.83
		72623	6/27/2025	86210-1	STATION UNIFORMS	\$564.05
		72623	6/27/2025	86367-1	STATION UNIFORMS	\$562.77
	ALLSTAR FIRE EQUIPMENT, INC	72197	6/10/2025	263140	TURNOUT GEAR-JIMENEZ & SELIGMAN	\$9,055.10
		72627	6/27/2025	264599	BOOTS- MARCHESE	\$498.01
	AMERICAN RIVER COLLEGE	72200	6/10/2025	25-748 ARC PSC	PERSONNEL TRAINING	\$163.00
	ART AND SPORTS	72636	6/27/2025	2705	WYA T SHIRTS AND CAPS	\$754.59
		72636	6/27/2025	2710	WYA WATER BOTTLES	\$294.00
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$434.72
		72442	6/24/2025	87322287772X061 02025	CELL & DATA CHARGES PD/FIRE FR 05/03/25-06/02/25	\$420.71
		72442	6/24/2025	87322287772X061 02025	CELL & DATA CHARGES PD/FIRE FR 05/03/25-06/02/25	\$4,114.71
		72443	6/24/2025	87351505353X060 42025	FIRE LIFEPAK 15 MODEMS FR 042725 -052625	\$122.22



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	BRANDO SENCION	72645	6/27/2025	000004	PIZZA FOR PARKS	\$223.89
	BSN SPORTS INC	72218	6/10/2025	310519109A	Youth Center sports equipment	\$3,004.99
	CALIFORNIA PEACE OFFICER'S ASSOCIATION	72652	6/27/2025	461340	MEMBERSHIP RENEWAL	\$1,785.00
	CENTRAL COAST CRITICAL INCIDENT TEAM	72661	6/27/2025	2505May ER-WF	EAP CLIENT #06	\$630.00
		72661	6/27/2025	2505May MV-WFD	EAP CLIENT #19	\$630.00
		72224	6/10/2025	203189	EAP CLIENT #21	\$210.00
		72224	6/10/2025	203188	EAP CLIENT #001	\$210.00
		72224	6/10/2025	203184	EAP CLIENT #017	\$210.00
		72224	6/10/2025	203216	INCIDENT DEBRIEF & CLIENT #01	\$735.00
		72224	6/10/2025	203210	CRITICAL INCIDENT DEBRIEF	\$945.00
		72224	6/10/2025	203204	EAP CLIENT #19	\$420.00
		72466	6/24/2025	297515	PARTS	\$955.72
	CHEVROLET OF WATSONVILLE	72662	6/27/2025	WC10587 DRRKP9	TWO VEHICLE REPLACEMENTS	\$74,407.25
		72662	6/27/2025	WC10638	TWO VEHICLE REPLACEMENTS	\$55,694.88
	CITY OF WATSONVILLE-CASH	72392	6/11/2025	MONEY FOR SPECIAL OP	MONEY FOR SPECIAL OPS - PD	\$1,000.00
	CRUZIO/THE INTERNET STORE INC.	72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$499.00
	D&G SANITATION	72475	6/24/2025	313823	SUPPLIES	\$314.01
	D&H ELECTRIC	72476	6/24/2025	1753	LABOR	\$650.00
	EDUARDO VALADEZ	72247	6/10/2025	00252	REPLACE RADIO	\$130.80
	ENTERPRISE FM TRUST INC.	72485	6/24/2025	FBN5357179	VEHICLE LEASE AGREEMENT	\$1,226.62
	ENVISION FITNESS & NUTRITION	72486	6/24/2025	0000040	Physical fitness health and nu	\$500.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	ENVISION FITNESS & NUTRITION	72486	6/24/2025	0000039	Physical fitness health and nu	\$375.00
	FANNIN FENCING	72686	6/27/2025	1829	FENCE INSTALL	\$3,980.00
	FIRST ALARM, INC.	72690	6/27/2025	893317	32 HARKIN SLOUGH	\$264.45
	GRAINGER	72262	6/10/2025	9516747715	PARTS	\$613.27
	GRISELDA MEDINA	72503	6/24/2025	TRVL- FINAL 4/21/25	PD- AXON WEEK 2025	\$31.00
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$21.34
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$52.48
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$105.54
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$8.74
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$68.02
	HOUSE OF THUNDER HARLEY DAVIDSON	72267	6/10/2025	328001	VEHICLE REPAIRS	\$773.71
	JOHNSON, ROBERTS, & ASSOC, INC.	72710	6/27/2025	156197	CONSULTATION SERVICES	\$58.50
	KYLE UMIDON	72128	5/29/2025	5967	TILLER SERVICE WORK	\$2,132.86
	L C ACTION POLICE SUPPLY	72517	6/24/2025	476870	SPECIAL OPS SUPPLIES	\$7,040.64
	L N CURTIS & SONS	72280	6/10/2025	INV937227	WILDLAND HELMETS 2 NEW FF	\$201.42
		72712	6/27/2025	INV961141	STRUCTURE HELMET	\$591.55
		72712	6/27/2025	INV956968	WILDLAND GEAR	\$2,202.21
		72712	6/27/2025	INV942491	WILDLAND PANTS	\$4,655.89
		72280	6/10/2025	INV934808	WILDLAND GEAR 2 NEW FF	\$3,025.77
	LA SELVA	72713	6/27/2025	14851	ON-CALL TREE MAINTENANCE SERVI	\$2,100.00
		72713	6/27/2025	14712	SERVICE	\$350.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	LANGUAGE LINE SOLUTIONS INC.	72714	6/27/2025	11618174	CONSULTATION SERVICES	\$32.90
		72282	6/10/2025	11596488	CONTRACT SERVICES	\$48.88
	LARIOS, OSWALDO	72518	6/24/2025	TRVL- 6/20/25	TRVL- SAN DIEGO EXPLORER ACADEMY	\$138.00
	LEXIS NEXIS RISK DATA MANAGEMENT	72521	6/24/2025	1100155445	LAW ENFORCEMENT DATABASE	\$2,543.92
	LEXIS NEXIS RISK SOLUTIONS FL INC.	72522	6/24/2025	1300140762	DORS	\$789.04
	LUIS MARTINEZ	72718	6/27/2025	289	ROOF CLEANING	\$4,350.00
	MUNICIPAL EMERGENCY SERVICES, INC.	72730	6/27/2025	S02098405	FIRE HOSE	\$16,988.97
	PLATINUM WINDOW TINTING	72550	6/24/2025	0674	VEHICLE EQUIP	\$160.00
	PRECISION K9, LLC	72788	6/27/2025	INV 765	CANINE	\$1,000.00
		72316	6/10/2025	INV 758	CANINE TRAINING	\$1,000.00
	QUENCH USA, INC.	72318	6/10/2025	INV08628203	WATER	\$429.37
	RAINS LUCIA STERN, PC	72322	6/10/2025	186758	PERSONNEL TRAINING	\$1,500.00
	RAUL ZAMORA GOMEZ	72791	6/27/2025	INV105	Youth Center Catering 6.19	\$329.25
		72791	6/27/2025	INV103	Youth Center Bite of Reality	\$853.42
	REAL COLIMA S REST.	72560	6/24/2025	081624	Youth Center Event Catering	\$636.90
		72560	6/24/2025	050925	Youth Center Pitch In event catering	\$893.49
	RIDGECREST PRODUCTS, INC.	72428	6/18/2025	703062	BADGES	\$5,344.80
	S&S WORLDWIDE, INC.	72333	6/10/2025	IN02225470IN	Youth Center Program Supplies	\$3,831.58
	SAN JOSE HARLEY-DAVIDSON	72800	6/27/2025	110456	MOTORCYCLE REPAIRS	\$1,955.76
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$316.48



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$209.60
	STATE OF CALIFORNIA	72811	6/27/2025	13845	FIRE CONTROL 4A	\$1,125.00
		72811	6/27/2025	13676	CONFINED SPACE TRAINING	\$1,050.00
		72811	6/27/2025	13962	ROPE RESCUE TRAINING	\$525.00
	STERICYCLE ENVIRONMENTAL SOLUTIONS INC.	72812	6/27/2025	8010971759	SHREDDING SERVICES	\$146.19
	STOP STICK, LTD.	72344	6/10/2025	0038310-IN	PATROL SUPPLIES	\$1,701.96
	STRONG, ROBERT	72573	6/24/2025	TRVL- FINAL 4/21/25	PD- AXON WEEK 2025	\$91.60
	TRI-COUNTY FIRE PROTECTION INC	72825	6/27/2025	103695	SERVICE	\$635.10
	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	6167-5/22/25	YC EVENT SUPPLIES	\$21.92
		72414	6/11/2025	9478-5/22/25	STRUCTURE BOOTS	\$763.67
	VASQUEZ, ERIKA	72830	6/27/2025	TRVL- 6/11/25	PD- SPOKESPERSON SKILLS FOR CRISIS	\$30.98
	VERIZON WIRELESS	72831	6/27/2025	6116678449	DATA CHARGES FOR PD & FIRE FROM 05/23/25-06/22/25	\$12.56
		72356	6/10/2025	6109170999	DATA CHARGES FOR FIRE & LIB FROM 02/23/25-03/22/25	\$54.30
	Fund Total					\$247,446.53
0312	COUNTY OF SANTA CRUZ- PLANNING DEPT	72234	6/10/2025	JOB NO:ACP 18041	APN:052-091-41 PROJECT: LEE RD TRAIL 3/29/2025-4/2	\$727.84
	HAMNER, JEWELL & ASSOCIATES	72700	6/27/2025	204649	RIGHT OF WAY SERVICES FOR LEE	\$615.00
	HARRIS & ASSOCIATES INC.	72505	6/24/2025	67816	Pavement Program Manager	\$22,036.50
		72505	6/24/2025	67875	PAVEMENT MANAGEMENT PROGRAM (P	\$270.00
		72505	6/24/2025	67720	Pavement Program Manager	\$11,648.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0312	HARRIS & ASSOCIATES INC.	72505	6/24/2025	67802	ENVIRONMENTAL CONSULT SERVICES	\$1,554.19
		72505	6/24/2025	67802	ENVIRONMENTAL CONSULT SERVICES	\$2,680.81
		72266	6/10/2025	67775	INV#67775 CEQA CAT EX SAFE ROUTES DOWNTOWN APRIL 2	\$6,077.50
	LA SELVA	72281	6/10/2025	14733	ON-CALL TREE MAINTENANCE SERVI	\$2,400.00
	MESITI-MILLER ENGINEERING, INC.	72525	6/24/2025	0525041	DESIGN SERVICES FOR LEE ROAD T	\$592.00
		72525	6/24/2025	0525040	DESIGN SERVICES FOR LEE ROAD T	\$198.00
		72525	6/24/2025	0525042	DESIGN SERVICES FOR LEE ROAD T	\$3,565.30
	TAPCO	72816	6/27/2025	I802878	PEDESTRIAN ACTIVATED STOP SIGNS AT BRIDGE & HUSHB	\$24,627.90
	TRAFFIC LOGIX CORPORATION	72823	6/27/2025	SIN32634	19 EVOLUTION RADAR FEEDBACK SIGNS	\$4,147.46
		72430	6/18/2025	SIN32599	19 EVOLUTION RADAR FEEDBACK SIGNS	\$60,026.33
	WALLACE GROUP, A CALIFORNIA CORPORATION	72594	6/24/2025	65025	DESIGN FREEDOM BLVD (GREEN VAL	\$30,598.70
	Fund Total					\$171,765.53
0344	CALIFORNIA DEPARTMENT OF TRANSPORTATION	72479	6/24/2025	24006299	Const. Imprmts. and Bike Ped B	\$6,126.38
		72479	6/24/2025	24006717	Const. Imprmts. and Bike Ped B	\$2,098.99
		72479	6/24/2025	25006284	Const. Imprmts. and Bike Ped B	\$268,150.63
		72395	6/11/2025	25000881	Const. Imprmts. and Bike Ped B	\$4,436.10
		72395	6/11/2025	24000979	Const. Imprmts. and Bike Ped B	\$1,674.40
		72395	6/11/2025	24007356	Const. Imprmts. and Bike Ped B	\$2,844.75



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0344	CALIFORNIA DEPARTMENT OF TRANSPORTATION	72395	6/11/2025	24005434-LEFT AMT	Const. Imprmts. and Bike Ped B	\$1,535.12
	Fund Total					\$286,866.37
0349	DAVES LOCK SERVICE, INC.	72171	6/4/2025	13091	LABOR IN SENIOR CENTER	\$4,895.98
	Fund Total					\$4,895.98
0354	PACIFIC GAS & ELECTRIC	72757	6/27/2025	0541697410-2-7/3/25	1300 BRIDGE ST 0541697410-2	\$16.91
	Fund Total					\$16.91
0360	K & D LANDSCAPING INC.	72512	6/24/2025	16894	2023-2026 Landscape Maintenanc	\$1,967.00
	Fund Total					\$1,967.00
0710	A L LEASE COMPANY, INC	72432	6/24/2025	5/31/25	PARTS	\$11.59
		72432	6/24/2025	5/31/25	PARTS	\$119.52
		72432	6/24/2025	5/31/25	PARTS	\$70.31
		72432	6/24/2025	5/31/25	PARTS	\$39.58
		72432	6/24/2025	5/31/25	PARTS	\$584.66
		72432	6/24/2025	5/31/25	PARTS	\$9.20
	A-1 JANITORIAL SERVICE	72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$268.93
	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$21.91
		72435	6/24/2025	6/30/25	SUPPLIES	\$54.80
		72435	6/24/2025	6/30/25	SUPPLIES	\$418.52
		72435	6/24/2025	6/30/25	SUPPLIES	\$28.04
		72435	6/24/2025	6/30/25	SUPPLIES	\$0.44



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$43.88
		72435	6/24/2025	6/30/25	SUPPLIES	\$1.51
		72435	6/24/2025	6/30/25	SUPPLIES	\$340.08
		72435	6/24/2025	6/30/25	SUPPLIES	\$43.88
		72435	6/24/2025	6/30/25	SUPPLIES	\$38.37
		72435	6/24/2025	6/30/25	SUPPLIES	(\$15.35)
		72435	6/24/2025	6/30/25	SUPPLIES	\$15.35
		72435	6/24/2025	6/30/25	SUPPLIES	\$454.17
		72435	6/24/2025	6/30/25	SUPPLIES	\$5.48
		72435	6/24/2025	6/30/25	SUPPLIES	\$27.43
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$37.27
		72168	6/4/2025	5/31/25	SUPPLIES	\$16.45
		72168	6/4/2025	5/31/25	SUPPLIES	\$81.17
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.90
		72168	6/4/2025	5/31/25	SUPPLIES	\$346.73
		72168	6/4/2025	5/31/25	SUPPLIES	\$18.65
		72168	6/4/2025	5/31/25	SUPPLIES	\$27.39
		72168	6/4/2025	5/31/25	SUPPLIES	\$27.38
		72168	6/4/2025	5/31/25	SUPPLIES	\$6.15
		72168	6/4/2025	5/31/25	SUPPLIES	\$59.24
		72168	6/4/2025	5/31/25	SUPPLIES	\$43.81



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$36.06
		72168	6/4/2025	5/31/25	SUPPLIES	\$1,580.05
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.89
		72168	6/4/2025	5/31/25	SUPPLIES	\$15.34
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$242.98
		72168	6/4/2025	5/31/25	SUPPLIES	\$80.08
		72168	6/4/2025	5/31/25	SUPPLIES	(\$58.15)
		72168	6/4/2025	5/31/25	SUPPLIES	\$58.15
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.91
		72168	6/4/2025	5/31/25	SUPPLIES	\$32.91
		72168	6/4/2025	5/31/25	SUPPLIES	\$31.84
	AGILE OCCUPATIONAL MEDICINE, PC	72192	6/10/2025	EM044920	DOT PHYSICAL/ PRE-EMPLOYMENT	\$715.00
		72624	6/27/2025	EM047264	PRE EMPLOYMENT/DOT	\$270.00
		72624	6/27/2025	em047721	DOT PHYSICAL/ PRE-EMPLOYMENT	\$972.00
		72192	6/10/2025	EM045794	DOT PHYSICAL/ PRE-EMPLOYMENT	\$135.00
	AIRGAS USA, LLC	72438	6/24/2025	5517068443	RENT CYL	\$187.23
		72194	6/10/2025	5516365012	RENT CYL	\$182.15
	AMERICAN MESSAGING	72631	6/27/2025	M7023652ZG	PAGER SERVICE AND OVERCALLS FOR WW	\$542.52
		72199	6/10/2025	M7023652ZF	PAGER CHARGES FOR WW FOR JUNE 2025	\$43.11
	ANDERSON PACIFIC ENGEERING INC.	72170	6/4/2025	ESCROW RETENTION	110025160	\$26,044.50



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ANDERSON PACIFIC ENGEERING	72169	6/4/2025	NO. 8	WWTF ELECTRICAL SYSTEM HAZARD	\$494,845.50
	ANGEL O. MAGANA	72204	6/10/2025	#32	CUSTODIAL SERVICES AT WRC AND	\$1,680.00
	AQUATIC INFORMATICS INC	72206	6/10/2025	113529	WIMS RENEWAL	\$5,917.81
	ARTT PAINT SUPPLIES LLC	72208	6/10/2025	JUQJN	INV#JUQJN. V-PRO 5400 D BASES 5G.	\$210.16
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$236.10
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$86.46
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$43.23
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$149.65
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$696.90
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$120.97
		72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$494.15
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$40.75
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$491.69
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$79.91
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$492.75
	BEECHER ENGINEERING, INC.	72215	6/10/2025	0525-102	ELECTRICAL DESIGN-WWTF ELECTRI	\$9,870.00
		72215	6/10/2025	0525-101	HEADWORKS AND INFLUENT PUMP STATION DESIGN	\$6,900.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	BRENNTAG PACIFIC INC.	72453	6/24/2025	BPI525098	INV#BPI525098 SODIUM BICARBONATE	\$4,044.56
	BRYAN CONDY	72648	6/27/2025	EMPLOYEE REIMB. 3/20	PW- CA WASTEWATER OPERATOR LICENSE	\$257.00
	C & N TRACTOR	72391	6/11/2025	11304-5/29/25	PARTS	\$66.32
	CAMACHO, JOSE LUIS	72653	6/27/2025	EMPLOYEE REIMB. 6/5	PW- WASTE WATER CERTIFICATION	\$203.00
	CARLOS RAMIREZ	72656	6/27/2025	2ND BOOT REIMB. 6/6	PW- 2ND BOOT REIMB FY 24/25	\$200.00
	CARLSON CM, INC	72458	6/24/2025	1090	WWTF ELECT. SYS HAZARD MITIGAT	\$20,270.00
	CARMEN ROSAS	72459	6/24/2025	09212027	INV#09212027 VOLUNTEERS EARTH DAY SATURDAY 4/17/20	\$120.00
	CAROLLO ENGINEERS, INC.	72657	6/27/2025	FB66983	HEADWORKS AND INFLUENT PUMP ST	\$108,550.15
	CDW GOVERNMENT, INC.	72222	6/10/2025	AE3JG5N	COMPUTER FOR A.HERNANDEZ	\$1,808.76
		72461	6/24/2025	AE6AE9J	REPLACEMENT DOCKS VARIOUS DEPTS	\$258.46
		72222	6/10/2025	AE2T36V	WARRANTY FOR PW CONTRACTOR LPT	\$243.52
		72222	6/10/2025	AE2TI9V	LAPTOP FOR PW CONSULTANT: LEON	\$1,808.76
		72222	6/10/2025	AE3J79F	WARRANTY FOR CRP LPTS AND WRC LPT	\$243.52
	CHEMTRADE CHEMICALS US LLC	72227	6/10/2025	90247959	PURCHASE AND DELIVERY OF LIQUI	\$3,943.61
		72465	6/24/2025	90249869	PURCHASE AND DELIVERY OF LIQUI	\$3,874.03
	COAST COUNTIES TRUCK & EQUIP	72469	6/24/2025	49863777	RENT CYL	\$403.60
	D&G SANITATION	72475	6/24/2025	313693	SUPPLIES	\$131.70
		72238	6/10/2025	313689	SUPPLIES	\$100.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	DANIEL B. STEPHENS & ASSOCIATES, INC.	72673	6/27/2025	0277604	VAPOR INTRUSION SAMPLING	\$4,593.95
		72673	6/27/2025	0275931	VAPOR INTRUSION SAMPLING	\$17,353.27
	DAVIS AUTO PARTS	72394	6/11/2025	4320-5/26/25	PARTS	\$145.97
		72394	6/11/2025	4320-5/26/25	PARTS	\$17.47
		72172	6/4/2025	4320-4/26/25	PARTS	\$43.89
	DIRECT TV LLC	72244	6/10/2025	08085008X250504	INV#08085008X250504 WRC TV SERVICE 5/3/25-6/2/25	\$157.99
	DIXON & SONS TIRES INC.	72396	6/11/2025	100621-5/29/25	TIRES	\$26.00
	DUDEK	72679	6/27/2025	202504185	TEMPORARY HEADWORKS RELOCATION	\$2,378.75
	DXP ENTERPRISES, INC.	72421	6/18/2025	55152424	TWO (2) PRIMARY SLUDGE/DIGESTER FEED PUMPS (BN70-	\$84,520.22
		72421	6/18/2025	55152424	TWO (2) PRIMARY SLUDGE/DIGESTER FEED PUMPS (BN70-	\$95,704.68
		72421	6/18/2025	55172752	SAFETY TEMP SHUT-OFF CONTROLLER FOR SEEPEX PUMP	\$951.34
	ELEVATOR SERVICE COMPANY, INC.	72483	6/24/2025	51808	MAINT	\$200.00
	ENVIRONMENTAL INNOVATIONS, INC.	72683	6/27/2025	3000-1	GREEN BUSINESS SERVICES CY2024	\$12,008.89
		72250	6/10/2025	3092	GREEN BUSINESS SERVICES CY2024	\$7,919.62
	ENVIRONMENTAL RESOURCE ASSOCIATES	72684	6/27/2025	116523	INV#116523 LAB SUPPLIES	\$3,391.87
	EUROFINS/EATON ANALYTICAL, INC.	72488	6/24/2025	3800086881	SAMPLES	\$1,440.00
		72488	6/24/2025	3800086882	SAMPLES	\$9,730.00
		72488	6/24/2025	3800086894	SAMPLES	\$1,600.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	EUROFINS/EATON ANALYTICAL, INC.	72251	6/10/2025	3800086350	samples	\$225.00
		72251	6/10/2025	3800086351	SAMPLES	\$225.00
		72251	6/10/2025	3800085669	SAMPLES	\$110.00
		72251	6/10/2025	3800086332	SAMPLES	\$150.00
		72251	6/10/2025	3800085583	SAMPLES	\$110.00
	FANNIN FENCING	72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$30.36
	FASTENAL COMPANY	72490	6/24/2025	CAWAT139401	PARTS	\$160.34
		72490	6/24/2025	CAWAT139309	PARTS	\$120.94
		72253	6/10/2025	CAWAT139278	PARTS	\$349.03
		72253	6/10/2025	CAWAT139242	PARTS	\$83.60
		72253	6/10/2025	CAWAT138105	PARTS	\$109.73
		72253	6/10/2025	CAWAT138553	PARTS	\$82.02
		72253	6/10/2025	CAWAT138239	PARTS	\$10.56
	FEDEX	72688	6/27/2025	8-598-79187	SHIPPING	\$76.49
		72688	6/27/2025	8-820-26664	SHIPPING	\$41.69
		72688	6/27/2025	8-892-29925	SHIPPING	\$32.50
		72491	6/24/2025	8-885-31092	SHIPPING	\$34.30
		72254	6/10/2025	8-863-12675	SHIPPING	\$25.83
		72254	6/10/2025	8-856-39949	SHIPPING	\$15.86
	FISHER SCIENTIFIC	72494	6/24/2025	0989390	SAMPLES	\$2,295.97
		72494	6/24/2025	1308593	SAMPLES	\$665.19
		72494	6/24/2025	1274907	SAMPLES	\$39.81



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	FISHER SCIENTIFIC	72258	6/10/2025	0603001	SAMPLES	\$1,323.17
		72258	6/10/2025	0892195	SAMPLES	\$5,210.12
	G7EI, INC.	72496	6/24/2025	053125UDL20	PROJECT MANAGEMENT SERVICES FY	\$1,072.50
		72496	6/24/2025	053125LRT18	PROJECT MANAGEMENT SERVICES FY	\$9,262.50
	GINA CARRILLO	72693	6/27/2025	TRVL - FINAL 5/2/25	PW- ASSOCIATION OF ENVIRONMENTAL AND OUTDOOR EDUCA	\$16.71
	GLOBAL CONCEPTS	72498	6/24/2025	L2020957	OFFICE SPACE DESIGN SERVICES-C	\$4,668.65
	GRAINGER	72695	6/27/2025	9530942292	PARTS	\$1,176.86
	GREEN RUBBER-KENNEDY AG	72397	6/11/2025	5/31/25	PARTS	\$959.48
		72397	6/11/2025	5/31/25	PARTS	\$52.03
		72397	6/11/2025	5/31/25	PARTS	\$624.18
	HACH COMPANY	72699	6/27/2025	14533204	PARTS	\$675.83
	HARRELL'S, LLC	72504	6/24/2025	INV02047286	INV02047286 LIFELINE HERBICIDE	\$231.43
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$17.52
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$13.31
	I. KRUGER INC.	72269	6/10/2025	25000436 RI 05700	INV#25000436 RI 05700 SCREEN, WIRE, 200 MICRON WA	\$514.63
	IDEXX LABORATORIES INC.	72271	6/10/2025	3175120677	PARTS	\$367.63
		72271	6/10/2025	317069338	SAMPLES	\$2,811.64
	JJK CAMPERS	72510	6/24/2025	500739	INV#500739 RELIANCE YAMAHA CHARGER	\$926.88
	KEMIRA WATER SOLUTIONS, INC.	72279	6/10/2025	9017888834	PURCHASE AND DELIVERY OF FERRI	\$15,665.94



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	KIMBALL MIDWEST	72516	6/24/2025	103391061	PARTS	\$1,173.05
		72399	6/11/2025	102848285-REISSUE	REISSUE LOST CHECK	\$65.59
		72399	6/11/2025	103156660-REISSUE	REISSUE LOST CHECK	\$274.97
		72399	6/11/2025	103156660-REISSUE	REISSUE LOST CHECK	\$491.55
		72399	6/11/2025	102911196-REISSUE	REISSUE LOST CHECK	\$580.11
		72399	6/11/2025	102993282-REISSUE	REISSUE FOR LOST CHECK	\$584.97
		72399	6/11/2025	102935416-REISSUE	REISSUE FOR LOST CHECK	\$131.18
		72399	6/11/2025	102925895-REISSUE	REISSUE FOR LOST CHECK	\$111.51
	LAYER 1 NETWORKS INC.	72519	6/24/2025	80861	WRC OUTLET INSTALL	\$170.80
		72519	6/24/2025	80861	WRC OUTLET INSTALL	\$398.92
	LINDE GAS & EQUIPMENT INC.	72716	6/27/2025	50208176	RENT CYL	\$130.26
	MCMaster CARR	72289	6/10/2025	46308780	PARTS	\$80.02
	MICHAEL K. NUNLEY & ASSOCIATES, INC	72723	6/27/2025	1254	WASTEWATER DIV ENGINEERING SUP	\$36,531.61
		72723	6/27/2025	1069	WASTEWATER DIV ENGINEERING SUP	\$37,007.75
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$262.35
		72526	6/24/2025	6/1/25	SUPPLIES	\$16.52
		72526	6/24/2025	6/1/25	SUPPLIES	\$63.05
		72526	6/24/2025	6/1/25	SUPPLIES	\$38.74



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	MISSION LINEN SUPPLY	72726	6/27/2025	320452-5/31/25	UNIFORM RENTAL SERVICES	\$307.32
		72528	6/24/2025	320454-5/31/25	UNIFORM RENTAL SERVICES	\$331.81
		72528	6/24/2025	320454-5/31/25	UNIFORM RENTAL SERVICES	\$312.41
		72528	6/24/2025	320454-5/31/25	UNIFORM RENTAL SERVICES	\$800.41
	MNS ENGINEERS, INC.	72727	6/27/2025	90222	CIVIL DESIGN-WWTF ELECTRICAL S	\$11,367.62
	MONTEREY BAY AIR RESOURCES DISTRICT	72131	5/29/2025	FEES-7/1/24-6/30/25	GENERAL APPLICATION FEE -	\$1,815.00
	MONTEREY BAY ANALYTICAL SERVICES, INC.	72292	6/10/2025	2504WAT	INV#2504WAT SAMPLE ANALYSIS FOR APRIL 2025	\$476.70
		72292	6/10/2025	2504WAT	INV#2504WAT SAMPLE ANALYSIS FOR APRIL 2025	\$56.00
		72728	6/27/2025	2505WAT	INV#2505WAT SAMPLE ANALYSIS FOR MAY 2025	\$357.00
		72728	6/27/2025	2505WAT	INV#2505WAT SAMPLE ANALYSIS FOR MAY 2025	\$127.80
		72728	6/27/2025	2505WAT	INV#2505WAT SAMPLE ANALYSIS FOR MAY 2025	\$240.30
		72728	6/27/2025	2505WAT	INV#2505WAT SAMPLE ANALYSIS FOR MAY 2025	\$144.00
		72292	6/10/2025	2503WAT	INV#2503WAT SAMPLE ANALYSIS RECEIVED ON MARCH 202	\$127.80
		72292	6/10/2025	2503WAT	INV#2503WAT SAMPLE ANALYSIS RECEIVED ON MARCH 202	\$77.40
		72292	6/10/2025	2503WAT	INV#2503WAT SAMPLE ANALYSIS RECEIVED ON MARCH 202	\$46.80
		72292	6/10/2025	2503WAT	INV#2503WAT SAMPLE ANALYSIS RECEIVED ON MARCH 202	\$204.90
		72292	6/10/2025	2503WAT	INV#2503WAT SAMPLE ANALYSIS RECEIVED ON MARCH 202	\$144.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150946	LANDSCAPE	\$94.94
		72298	6/10/2025	150945	LANDSCAPE MAINT	\$1,677.00
		72298	6/10/2025	150947	LANDSCAPE MAINT	\$1,905.22
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	72740	6/27/2025	57967	PARTS	\$166.70
	OWEN EQUIPMENT COMPANY	72542	6/24/2025	00067573	INV#00067573 KEG MINI AQUA AND KEG RAMBO NOZZL	\$9,952.56
	PACIFIC CREST ENGINEERING, INC	72744	6/27/2025	15062	WWTF ELECTRICAL SYSTEM HAZARD	\$8,985.00
	PACIFIC GAS & ELECTRIC	72780	6/27/2025	5314251010-5-7/7/25	5314251010-5	\$7,845.01
		72746	6/27/2025	1283243089-1-7/7/25	401 PANABAKER RD 1283243089-1	\$94,261.03
		72748	6/27/2025	0998529372-0-7/7/25	W BEACH ST AND LEE RD	\$133.78
		72402	6/11/2025	9335083043-1-6/20/25	401 PANABAKER RD	\$452.51
		72306	6/10/2025	2914465320-0-6/9/25	500 CLEARWATER LN	\$2,429.30
		72182	6/4/2025	5314251010-5-6/9/25	5314251010-5	\$6,851.97
		72181	6/4/2025	6994615709-1-6/13/25	401 PANABAKER RD - 6994615709-1	\$81,674.54
		72141	5/29/2025	0998529372-0-6/4/25	W BEACH ST & LEE RD	\$117.65
	PAJARO REGIONAL FLOOD MANAGEMENT AGENCY	72307	6/10/2025	WAT_FY2024-25	INV#WAT_FY2024-25 ANNUAL CONTRIBUTION OF CITY SHAR	\$2,100.00
	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$19.56
		72407	6/11/2025	5/31/25	SUPPLIES	\$160.38



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$118.84
	PAJARO VALLEY PRINTING	72544	6/24/2025	49333	BANNER	\$602.53
		72544	6/24/2025	49312	BROCHURES	\$932.88
	PENINSULA PEST MANAGEMENT, INC.	72548	6/24/2025	16803	INV#16803 CLEARWATER FACILITY VERTEBRATE PEST MANA	\$227.50
	PG&E CFM/PPC DEPARTMENT	72401	6/11/2025	0008402614-5	401 PANABAKER RD	\$3,560.61
	PKT WELDING & FABRICATION	72785	6/27/2025	956-9/6/24	MATERIALS	\$502.66
	POLYDYNE INC.	72552	6/24/2025	1934882	PURCHASE OF FLOCCULANT POLYMER	\$8,289.39
		72315	6/10/2025	1928179	PURCHASE OF FLOCCULANT POLYMER	\$11,597.23
		72408	6/11/2025	1933327	PURCHASE OF FLOCCULANT POLYMER	\$5,693.30
		72408	6/11/2025	1933327	PURCHASE OF FLOCCULANT POLYMER	\$5,953.00
	QUADIENT, INC.	72147	5/29/2025	17578522	POSTAGE MACHINE	\$2,367.99
	RALPH ANDERSEN & ASSOCIATES	72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$295.50
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$150.00
	REAL COLIMA S REST.	72560	6/24/2025	6/7/2025	50 BURRITOS WATSONVILLE WETLANDS WATCH VOLUNTEERS-	\$384.13
	RECOLLECT SYSTEMS, INC.	72409	6/11/2025	CI-1002256	2025 ANNUAL SUPPORT	\$6,300.00
	REXEL USA, INC	72793	6/27/2025	S142621966.001	PARTS	\$71.66
		72793	6/27/2025	S142621966.002	CREDIT	(\$71.66)
		72793	6/27/2025	S142631437.001	PARTS	\$85.55
		72793	6/27/2025	S142631386.001	PARTS	\$65.38
		72793	6/27/2025	S142673556.001	PARTS	\$559.41



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	REXEL USA, INC	72561	6/24/2025	S142408821.001	PARTS	\$713.83
		72561	6/24/2025	S142244329.001	PARTS	\$1,580.49
	RICOH USA, INC	72328	6/10/2025	5071410292	RENTAL	\$180.00
		72328	6/10/2025	5071410292	RENTAL	\$10.81
		72328	6/10/2025	5071410292	RENTAL	\$106.63
		72327	6/10/2025	5071340579	MAINT	\$27.34
	RIOS, LESLIE	72795	6/27/2025	TRVL- FINAL 4/29/25	PW- QSP TRAINING	\$375.20
	SALINAS VALLEY FORD LINCOLN	72335	6/10/2025	61518	INV#61518 RUNNINGSPD #21--3925	\$335.95
	SANTA CRUZ SENTINEL	72566	6/24/2025	0006900672	ACCT#3738582 6/7/2025 ORDER#0006900672 FOR WWTF BO	\$576.00
	SHIMADZU SCIENTIFIC INSTRUMENTS, INC.	72807	6/27/2025	IN0014744M	TOTAL ORGANIC CARBON (TOC) ANALYZER	\$43,711.41
	SIGMA-ALDRICH INC.	72339	6/10/2025	565236987	INV#565236987 TERGAJET DETERGENT, LOW FOAMING PHOS	\$480.20
	SJSU RESEARCH FOUNDATION	72340	6/10/2025	AR034235	INV#AR034235. CHARTER OF JOHN H. MARTIN FOR RESEAR	\$1,404.00
		72571	6/24/2025	AR034739	INV#AR034739 6/9/2025 PO#RFC541 CHARTER OF JOHN H	\$1,404.00
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$12.45
	STATEWIDE TRAFFIC SAFETY AND SIGNS INC.	72572	6/24/2025	05046706	INV#05046706 CONE OR/BLK, TOW AWAY NO PARKING SIGN	\$1,474.63
	SYNAGRO-WWT, INC.	72815	6/27/2025	58606	BIOSOLIDS LOADING, TRANSPORTAT	\$173,722.31
	TELSTAR INSTRUMENTS, INC.	72580	6/24/2025	126490	2025 ANNUAL FLOWMETER CALIBRAT	\$8,460.00
	THERMO ELECTRON NORTH AMERICA LLC	72346	6/10/2025	9021562119	INV#9021562119 HI-PRESSURE FILTER HOUSING, INLINE	\$1,387.24



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	TOWNSEND AUTO PARTS	72581	6/24/2025	52800-6/1/25	PARTS	\$13.55
	TROJAN TECHNOLOGIES GROUP ULC	72585	6/24/2025	200/35895	PURCHASE AND INSTALLATION OF U	\$2,600.00
		72826	6/27/2025	200/50003043	PURCHASE AND INSTALLATION OF U	\$5,508.82
	U S BANK CORPORATE PAYMENT SYSTEM	72414	6/11/2025	8848-5/22/25	APWA MEMBERSHIP RENEWAL	\$1,843.00
		72414	6/11/2025	8848-5/22/25	PRINICPAL ENGINEER LUNCH INTERVIEWS	\$35.55
		72414	6/11/2025	8848-5/22/25	PW PURCHASING POLICY COFFEE	\$44.00
		72184	6/4/2025	3458-5/22/25	TOWING EQUIPMENT	\$87.76
		72184	6/4/2025	3458-5/22/25	OFFICE SUPPLIES	\$44.56
		72184	6/4/2025	3458-5/22/25	CREDIT	(\$21.94)
		72184	6/4/2025	3458-5/22/25	WATER BACKFLOW CLASS	\$2,800.00
		72184	6/4/2025	3458-5/22/25	BACK FLOW TEST FEE	\$340.00
		72184	6/4/2025	3458-5/22/25	CREDIT	(\$65.82)
		72184	6/4/2025	3458-5/22/25	VEHICLE DIAGNOSTIC TOOL	\$71.12
		72184	6/4/2025	3458-5/22/25	TOOLS	\$131.69
		72184	6/4/2025	3458-5/22/25	PPE	\$29.84
		72184	6/4/2025	3458-5/22/25	FUEL	\$30.00
		72184	6/4/2025	6703-5/22/25	AD FOR PUBLIC WORKS EVENT	\$1.17
	UNIVAR SOLUTIONS USA INC.	72352	6/10/2025	53024015	PURCHASE AND DELIVERY OF SODIU	\$16,860.30
		72589	6/24/2025	53081276	PURCHASE AND DELIVERY OF SODIU	\$16,635.94
		72415	6/11/2025	52995402	PURCHASE AND DELIVERY OF SODIU	\$17,911.10
	UPSTREAMH2O LLC	72828	6/27/2025	UH2O-601052-FI-PS2	VISUAL MAINTENACE MANAGEMENT S	\$5,500.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	USA BLUEBOOK	72829	6/27/2025	INV00738324	INV#INV00738324. GROUNDING RINGS 4" SET OF 2.	\$563.88
		72590	6/24/2025	INV00733784	INV00733784 4" MAG METER REMOTE DISPLAY	\$5,387.35
	VAPEX ENVIRONMENTAL TECHNOLOGIES, LLC	72591	6/24/2025	0001678	INV#00001678. MLN WATER SOLENOID PREASSEMBLY, GENE	\$3,182.78
	VEGA AMERICAS, INC.	72417	6/11/2025	625250	VEGAPULS 21 LEVEL SENSOR EVALUATION AND SHIPPING	\$164.25
	VWR INTERNATIONAL IN	72832	6/27/2025	8819218537	SAMPLES	\$38.98
		72593	6/24/2025	8819124631	SAMPLES	\$170.51
		72593	6/24/2025	8819123671	SAMPLES	\$408.51
		72593	6/24/2025	8819094921	SAMPLES	\$2,308.66
		72593	6/24/2025	8819120251	SAMPLES	\$225.30
		72593	6/24/2025	8819074776	SAMPLES	\$133.85
		72593	6/24/2025	8819222800	SAMPLES	\$144.22
		72357	6/10/2025	8819032440	SAMPLES	\$379.47
		72357	6/10/2025	8818946216	SAMPLES	\$84.27
	WATER RESOURCE ECONOMICS	72359	6/10/2025	1299	UTILITY RATE STUDY ASSESSMENT	\$9,580.00
	WATSONVILLE PAJARONIAN	72597	6/24/2025	141142	INV#141142 EARTH DAY 4/18/2025	\$845.00
	WATSONVILLE WETLANDS WATCH	72598	6/24/2025	06.25 RED CTW	WATSONVILLE WETLANDS WATCH GRE	\$10,000.00
	WINZER CORPORATION	72363	6/10/2025	3304034	INV#3304034. WZ ULTRA-LOW-VOC BRAKE CLEANER 14 OZ	\$185.54
	Fund Total					\$1,697,856.88
0720	A L LEASE COMPANY, INC	72432	6/24/2025	5/31/25	PARTS	\$68.80
		72432	6/24/2025	5/31/25	PARTS	\$134.18



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	A TOOL SHED RENTALS, INC.	72433	6/24/2025	1746956-6	EQUIPMENT	\$802.15
		72189	6/10/2025	1745116-6	EQUIPMENT	\$100.55
	A-1 JANITORIAL SERVICE	72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$459.78
		72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$622.87
	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$38.39
		72435	6/24/2025	6/30/25	SUPPLIES	\$49.78
		72435	6/24/2025	6/30/25	SUPPLIES	\$33.95
		72435	6/24/2025	6/30/25	SUPPLIES	\$18.64
		72435	6/24/2025	6/30/25	SUPPLIES	\$7.67
		72435	6/24/2025	6/30/25	SUPPLIES	\$77.98
		72435	6/24/2025	6/30/25	SUPPLIES	\$14.26
		72435	6/24/2025	6/30/25	SUPPLIES	\$72.39
		72435	6/24/2025	6/30/25	SUPPLIES	\$19.23
		72435	6/24/2025	6/30/25	SUPPLIES	\$43.88
		72435	6/24/2025	6/30/25	SUPPLIES	\$43.85
		72435	6/24/2025	6/30/25	SUPPLIES	\$17.52
		72435	6/24/2025	6/30/25	SUPPLIES	\$24.11
		72435	6/24/2025	6/30/25	SUPPLIES	\$49.32
		72435	6/24/2025	6/30/25	SUPPLIES	\$62.25
		72168	6/4/2025	5/31/25	SUPPLIES	\$59.82
		72168	6/4/2025	5/31/25	SUPPLIES	\$51.56
		72168	6/4/2025	5/31/25	SUPPLIES	\$37.29



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$30.71
		72168	6/4/2025	5/31/25	SUPPLIES	\$46.22
		72168	6/4/2025	5/31/25	SUPPLIES	\$104.23
		72168	6/4/2025	5/31/25	SUPPLIES	\$307.18
		72168	6/4/2025	5/31/25	SUPPLIES	\$13.15
		72168	6/4/2025	5/31/25	SUPPLIES	\$57.00
		72168	6/4/2025	5/31/25	SUPPLIES	\$4.38
		72168	6/4/2025	5/31/25	SUPPLIES	\$18.65
		72168	6/4/2025	5/31/25	SUPPLIES	\$40.12
		72168	6/4/2025	5/31/25	SUPPLIES	\$1.31
		72168	6/4/2025	5/31/25	SUPPLIES	\$15.46
		72168	6/4/2025	5/31/25	SUPPLIES	\$3.05
		72168	6/4/2025	5/31/25	SUPPLIES	\$37.27
		72168	6/4/2025	5/31/25	SUPPLIES	\$78.99
		72168	6/4/2025	5/31/25	SUPPLIES	\$10.49
		72168	6/4/2025	5/31/25	SUPPLIES	\$17.54
		72168	6/4/2025	5/31/25	SUPPLIES	\$29.62
	ACOSTA, ITZEL	72436	6/24/2025	121633	121633 -UTILITY ACCOUNT CLOSED	\$101.57
	AIR UNLIMITED	72437	6/24/2025	365650	INV#365650 WATER SERVICES PROPANE 7 GAL ON 6/11/20	\$30.51
		72437	6/24/2025	365446	INV#365446 WATER SERVICES COMPRESSED GAS 6/5/2025	\$300.55
	AIRTEC SERVICE,INC	72195	6/10/2025	33444	CITYWIDE HVAC MAINTENANCE	\$7,638.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	AMERICAN MESSAGING	72630	6/27/2025	M7023541ZG	WATER PAGER SERVICE JULY 2025	\$92.45
		72199	6/10/2025	M7023541ZF	PAGER CHARGES FOR WATER FOR JUNE 2025	\$88.12
	ANGEL O. MAGANA	72204	6/10/2025	#32	CUSTODIAL SERVICES AT WRC AND	\$720.00
	AQUA-METRIC SALES COMPANY	72440	6/24/2025	SO0083906	SENSUS FLEXNET RNI-ANALYTICS SERVICE (SAAS)	\$54,630.92
		72205	6/10/2025	INV0108437	WATER METERS AND READING EQUIP	\$73,648.30
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$677.30
		72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$425.56
		72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$121.39
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$237.29
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$156.31
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$195.67
	ATEC WATER SYSTEMS, LLC	72388	6/11/2025	16276	HAND HOLE GASKET	\$193.62
	BALCH, PETROLEUM	72446	6/24/2025	127031	127031- UTILITY ACCOUNT CLOSED	\$4,404.79
	C & N TRACTOR	72391	6/11/2025	11304-5/29/25	PARTS	\$576.36
	CALIFORNIA H2ORTICULTURE SERVICES	72456	6/24/2025	1092	WATER CONSERVATION CONSULTATIO	\$11,200.00
	CAROL HOLLY	72220	6/10/2025	ACCT#04840 WASHER	REBATE-ENERGY STAR CLOTHES WASHER @ 762 TUTTLE AVE	\$100.00
	CAROLLO ENGINEERS, INC.	72460	6/24/2025	FB66408	HEXAVALENT CHROMIUM TREATMENT	\$141,999.50



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	CAROLLO ENGINEERS, INC.	72460	6/24/2025	FB67384	ZONE 2 RESERVOIR PROJECT WA-20	\$3,588.00
	CDW GOVERNMENT, INC.	72659	6/27/2025	AE7GP6V	SCADA FIREWALL RENEWAL	\$293.93
		72461	6/24/2025	AE6AE9J	REPLACEMENT DOCKS VARIOUS DEPTS	\$258.46
	CHARTER COMMUNICATIONS	72225	6/10/2025	0090928051925	INV#0090928051925 PHONE SERVICE AT 6 EUREKA CANYON	\$161.25
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$44.90
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$44.90
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$44.90
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$116.92
		72464	6/24/2025	170045401061425	TV AND INTERNET	\$91.43
		72467	6/24/2025	1758.5.1	ZONE 2 WATER RESERVOIR AIRPORT	\$871,625.00
	CLARK BROS. INC	72467	6/24/2025	1757.5.1	WATER WELL NO. 4 PUMP STATION	\$93,575.00
		72667	6/27/2025	6669-1025468	INV#6669-1025468. M18 FUEL COMPACT BAND SAW, M18 2	\$698.94
	CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.	72668	6/27/2025	X150224	WATER SUPPLIES, MATERIALS & SE	\$1,139.40
		72471	6/24/2025	X133328	WATER SUPPLIES, MATERIALS & SE	\$816.26
	CORE & MAIN LP	72233	6/10/2025	5/30/25	WATER SUPPLIES, MATERIALS & SE	\$151,371.13
		72471	6/24/2025	INV0017714	INV0017714 TRUMBULL ADJUSTABLE PIPE SUPPORT STAND	\$456.35
		72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$74.95
		72475	6/24/2025	313697	SUPPLIES	\$25.00
	CRUZIO/THE INTERNET STORE INC.	72475	6/24/2025	313694	SUPPLIES	\$25.00
		72475	6/24/2025	313695	SUPPLIES	\$25.00
		72475	6/24/2025	313695	SUPPLIES	\$25.00
	D&G SANITATION	72475	6/24/2025	313697	SUPPLIES	\$25.00
		72475	6/24/2025	313694	SUPPLIES	\$25.00
		72475	6/24/2025	313695	SUPPLIES	\$25.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	D&G SANITATION	72475	6/24/2025	313696	SUPPLIES	\$25.00
	D&M TRAFFIC SERVICES, INC.	72477	6/24/2025	575555	INV#575555 SIGNS	\$14,834.06
	DAVIS AUTO PARTS	72172	6/4/2025	4320-4/26/25	PARTS	\$207.13
	DIMARZIO, KAREN	72243	6/10/2025	638554	638554 - Credit Balance on Utility Account.	\$2,539.01
	DIXON & SONS TIRES INC.	72396	6/11/2025	100621-5/29/25	TIRES	\$798.72
	EDWARDS TRUCK CENTER INC	72248	6/10/2025	58335	INV#58335. SEAL RING.	\$26.12
	FANNIN FENCING	72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$40.43
		72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$53.77
	FASTENAL COMPANY	72687	6/27/2025	CAWAT139467	PARTS	\$79.18
		72687	6/27/2025	CAWAT139424	PARTS	\$51.87
		72687	6/27/2025	CAWAT139617	PARTS	\$74.41
		72490	6/24/2025	CAWAT137863	PAYING DIFFERENCE FOR A CREDIT CAWAT13786	\$105.85
	FERNANDEZ PAINTING SERVICE	72255	6/10/2025	5388	CORRALITOS FILTER PLANT PAINT	\$9,540.00
		72255	6/10/2025	5389	POWER WASH WOOD WITH STAIN REMOVER	\$1,880.00
	GLOBAL CONCEPTS	72498	6/24/2025	L2020958	OFFICE SPACE DESIGN SERVICES-C	\$307.06
	GRAINGER	72499	6/24/2025	9527312855	PARTS	\$414.20
		72499	6/24/2025	9522774562	PARTS	\$215.75
		72499	6/24/2025	9526604633	PARTS	\$643.59
		72499	6/24/2025	9526604625	PARTS	\$100.43
		72499	6/24/2025	9526414462	PARTS	\$529.14



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	GRAINGER	72262	6/10/2025	9490166452	PARTS	\$92.72
	GRANITE ROCK COMPANY	72263	6/10/2025	2229196	WATER CONSTRUCTION MATERIALS,	\$759.41
		72500	6/24/2025	1014622	WATER CONSTRUCTION MATERIALS,	\$9,800.00
		72500	6/24/2025	2230353	WATER CONSTRUCTION MATERIALS,	\$2,161.10
		72500	6/24/2025	2230354	WATER CONSTRUCTION MATERIALS,	\$196,260.63
		72500	6/24/2025	2231660	WATER CONSTRUCTION MATERIALS,	\$5,761.99
		72500	6/24/2025	2232948	WATER CONSTRUCTION MATERIALS,	\$6,185.82
		72500	6/24/2025	2232947	WATER CONSTRUCTION MATERIALS,	\$7,001.95
		72500	6/24/2025	1014400	WATER CONSTRUCTION MATERIALS,	\$13,520.00
		72500	6/24/2025	2223466	WATER CONSTRUCTION MATERIALS,	\$2,276.94
		72500	6/24/2025	2223465	WATER CONSTRUCTION MATERIALS,	\$7,867.18
		72500	6/24/2025	2226645	WATER CONSTRUCTION MATERIALS,	\$5,340.79
	GREAT WEST EQUIPMENT, INC.	72501	6/24/2025	25388	INV#25388 5-5452 BT65 RAMMER HONDA MOTOR SN#101541	\$9,439.31
	GREEN RUBBER-KENNEDY AG	72397	6/11/2025	5/31/25	PARTS	\$7.05
		72397	6/11/2025	5/31/25	PARTS	\$54.99
		72397	6/11/2025	5/31/25	PARTS	\$42.42
		72397	6/11/2025	5/31/25	PARTS	\$386.13
		72397	6/11/2025	5/31/25	PARTS	\$998.11
	HARRIS & ASSOCIATES INC.	72702	6/27/2025	67773	MSC IMPROVEMENTS DESIGN BUILD	\$5,166.90
		72702	6/27/2025	68046	MSC IMPROVEMENTS DESIGN BUILD	\$8,876.40
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$6.56
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$45.93



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$39.95
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$38.19
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$0.01
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$40.07
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$15.32
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$24.47
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$23.86
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$468.51
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$133.98
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$141.58
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$31.92
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$85.47
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$132.38
	HYDRO INSTRUMENTS HOLDINGS INC.	72268	6/10/2025	INV05310	INV05310 VACCUM REGULATOR WITH INTEGRAL SWITCHOVER	\$2,874.10
		72268	6/10/2025	INV05313	INV05313 WALL PANEL OMNI-VALVE	\$4,608.51
	ISAAC CAMARENA	72703	6/27/2025	1ST BOOT REIMB. 6/12	PW- 1ST BOOT REIMB. FY 24/25	\$200.00
	K2 REFRIGERATION LLC	72513	6/24/2025	15644	INV#15644 REPAIR TO MSC ICE MACHINE	\$145.00
	LARGE'S METAL FABRICATION, INC	72283	6/10/2025	136691	PARTS	\$1,354.10
	LINUXUP	72285	6/10/2025	INV0001003987	INV0001003987 CUSTOMER SERVICE GPS TRACKING SERVIC	\$208.00
	LUHDORFF & SCALMANINI CONSULTING ENGINEERS, INC.	72717	6/27/2025	43162	ROACH ROAD MUNICIPAL WELL PUMP	\$15,232.50



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	MARTIN, ELADIO	72288	6/10/2025	603917	603917 -UTILITY ACCOUNT CLOSED	\$202.14
	MCMASTER CARR	72289	6/10/2025	46068204	PARTS	\$190.83
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$21.99
		72526	6/24/2025	6/1/25	SUPPLIES	\$29.26
		72526	6/24/2025	6/1/25	SUPPLIES	\$90.08
	MISSION LINEN SUPPLY	72129	5/29/2025	321329-4/30/25	UNIFORM RENTAL SERVICES	\$246.35
		72178	6/4/2025	320463-5/31/25	UNIFORM RENTAL SERVICES	\$536.79
		72724	6/27/2025	321329-6/6/25	UNIFORM RENTAL SERVICES	\$111.89
		72528	6/24/2025	320454-5/31/25	UNIFORM RENTAL SERVICES	\$612.29
	MNS ENGINEERS, INC.	72727	6/27/2025	89999	DESIGN SERVICES FOR RIDER TANK	\$2,231.25
		72727	6/27/2025	89997	POPPY HILL BOOSTER PUMP STATIO	\$1,512.50
		72727	6/27/2025	89998	PROFESSIONAL ENGINEERING SERVI	\$1,081.25
	MONTEREY BAY SPICE COMPANY	72536	6/24/2025	126752	126752 -UTILITY ACCOUNT CLOSED	\$453.17
	NATIONAL TRUCK SALES & SERVICE	72297	6/10/2025	297434	PARTS	\$556.95
	NEUBAUER, ERIC	72735	6/27/2025	EMPLOYEE REIMB. 6/10	PW- DRINKING WATER CERTIFICATION TRAINING	\$213.25
	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150944	LANDSCAPE	\$1,647.00
		72539	6/24/2025	150946	LANDSCAPE	\$126.42
		72539	6/24/2025	150946	LANDSCAPE	\$158.22
	NORA ZUNIGA	72300	6/10/2025	08415-WASHER REBATE	ENERGY STAR WASHER REBATE @ 6 SHADY OAKS DR ACCT#0	\$100.00
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	72740	6/27/2025	57996	PARTS	\$55.14



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	PACIFIC CREST ENGINEERING, INC	72744	6/27/2025	15065	CONSULTANT SERVICES- SPECIAL I	\$337.50
	PACIFIC GAS & ELECTRIC	72133	5/29/2025	7624842502-7-6/9/25	130 RODRIGUEZ ST - 7624842502-7	\$120.13
		72773	6/27/2025	8693283387-3-6/30/25	8693283387-3	\$100,876.97
		72775	6/27/2025	1553836670-7-6/20/25	1553836670-7	\$25.25
		72763	6/27/2025	7624842502-7-7/9/25	130 RODRIGUEZ ST 7624842502-7	\$139.72
		72761	6/27/2025	8257828808-4-6/30/25	101 LIGHTHOUSE DR 8257828808-4	\$16,295.49
		72403	6/11/2025	4850440932-6-6/20/25	350 HAMES RD - 4850440932	\$5,267.08
	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$107.59
		72407	6/11/2025	5/31/25	SUPPLIES	\$23.90
	PAJARO VALLEY PRINTING	72783	6/27/2025	49387	PRINTING	\$576.19
	PAPE MACHINERY, INC	72546	6/24/2025	1841070	24/25 OPEN ORDER - DO NOT EXTE	\$134.97
		72312	6/10/2025	1841020	SUPPLIES	\$2,137.12
		72312	6/10/2025	1841072	SUPPLIES	\$2,794.20
		72312	6/10/2025	1841021	SUPPLIES	\$4,318.65
		72312	6/10/2025	1841014	SUPPLIES	\$367.26
	PENINSULA PEST MANAGEMENT, INC.	72548	6/24/2025	16803	INV#16803 CLEARWATER FACILITY VERTEBRATE PEST MANA	\$97.50
	PIERACCI, BRIANNA	72549	6/24/2025	642078	642078 -UTILITY ACCOUNT CLOSED	\$182.78
	PLATT	72786	6/27/2025	6182379	PARTS	\$8.81
		72786	6/27/2025	6193614	PARTS	\$11.82



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	PLATT	72551	6/24/2025	6H63231	PARTS	\$65.83
		72551	6/24/2025	6H92323	PARTS	\$55.35
	POSTMASTER	72787	6/27/2025	12 MO- BOX 149	12 MONTH SUBSCRIPTION FOR BOX 149	\$382.00
	QUADIENT, INC.	72147	5/29/2025	17578522	POSTAGE MACHINE	\$3,367.99
	QUINTERO TIRES WHEEL SERVICE	72319	6/10/2025	17676	TIRES	\$20.00
	RALPH ANDERSEN & ASSOCIATES	72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$492.50
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$250.00
	RICOH USA, INC	72327	6/10/2025	1103495895	1.00 Ricoh IMC6010 Copier/Printer	\$3,856.08
		72327	6/10/2025	5071341338	MAINT	\$10.79
		72328	6/10/2025	5071410292	RENTAL	\$180.00
		72328	6/10/2025	5071410292	RENTAL	\$30.03
		72327	6/10/2025	5071341620	MONTHLY MAINT	\$126.13
	ROBERTO ALANIS	72796	6/27/2025	EMPLOYEE REIMB. 5/22	PW- CWEA MEMBERSHIP	\$181.00
		72796	6/27/2025	1ST BOOT REIMB. 6/11	PW- 1ST BOOT REIMB FY 24/25	\$175.59
	SBS	72568	6/24/2025	0772706-IN	PURCHASE OF MATERIAL - SAND SL	\$314.93
		72805	6/27/2025	0772878-IN	PURCHASE OF MATERIAL - SAND SL	\$477.90
		72805	6/27/2025	0772890-IN	PURCHASE OF MATERIAL - SAND SL	\$547.29
	SCHWENNE, MONICA	72569	6/24/2025	126469	126469 -UTILITY ACCOUNT CLOSED	\$131.88
	SECURITY SHORING AND STEEL PLATES INC.	72570	6/24/2025	163694	INV#163694 MANHOLE COVER FOR MARIN ST	\$13.33
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$39.71



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$66.98
		72410	6/11/2025	107805-6/10/25	SUPPLIES	\$15.68
	T & P SALES	72575	6/24/2025	12418	INV#12418 RUBBER COUP GASKETS	\$655.75
	THATCHER COMPANY, INC.	72818	6/27/2025	2025250103045	SUPPLY AND DELIVERY OF LIQUID	\$4,841.13
	TOTAL EQUIPMENT & RENTAL OF FREMONT	72347	6/10/2025	P75260	INV#P75260 TRACK, RUBBER 3 YARD, BRISTLE, POLY/W S	\$5,963.37
	TOWNSEND AUTO PARTS	72581	6/24/2025	52800-6/1/25	PARTS	\$191.98
		72581	6/24/2025	52800-6/1/25	PARTS	\$10.49
	TRACTOR SUPPLY CREDIT PLAN	72413	6/11/2025	4367-6/24/25	SUPPLIES	\$173.59
	TRAFFIC PATTERNS LLC	72348	6/10/2025	2025-513	ON-CALL TRAFFIC SERVICES FOR D	\$3,200.00
	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	3458-5/22/25	BELT BARRIER	\$30.70
		72184	6/4/2025	3458-5/22/25	OFFICE SUPPLIES	\$187.36
		72184	6/4/2025	3458-5/22/25	KITCHEN APPLIANCE WARRANTY	\$76.99
		72184	6/4/2025	3458-5/22/25	KITCHEN PREP STATION	\$548.74
		72184	6/4/2025	3458-5/22/25	KITCHEN FOOD WARMER	\$789.08
		72184	6/4/2025	3458-5/22/25	KITCHEN FAUCET	\$460.68
		72184	6/4/2025	3458-5/22/25	LOCKER CABINET	\$653.46
		72184	6/4/2025	3458-5/22/25	OFFICE SUPPLIES	\$93.13
	UKESTAD, BRENDA	72586	6/24/2025	606991	606991 -UTILITIY ACCOUNT CLOSED	\$109.82
	ULINE	72349	6/10/2025	193624003	INV#193624003 CLEAR TUBE END CAPS, MAXIFLEX MICRO-	\$653.69
		72587	6/24/2025	192838601	INV#192838601 MICRO-FOAM NITRILE COATED GLOVES, MA	\$994.73



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	ULINE	72587	6/24/2025	191393040	INV#191393040 HI-VIS SAFETY VEST WITH POCKETS, CLA	\$320.97
	UPSTREAMH20 LLC	72828	6/27/2025	UH2O-601052-FI-PS2	VISUAL MAINTENACE MANAGEMENT S	\$29,750.00
	VASAURE, CORINA	72355	6/10/2025	13315-LANDSCAPE	LANDSAPE WATER CONSERVATION REBATER @ 571 CREEK DR	\$1,000.00
	WALLACE GROUP, A CALIFORNIA CORPORATION	72358	6/10/2025	1535-0006-00	ENGINEERING DESIGN WATER MAIN	\$52,130.03
		72594	6/24/2025	65025	DESIGN FREEDOM BLVD (GREEN VAL	\$13,760.96
		72358	6/10/2025	64622	WATER WELL #4 PUMP STATION - C	\$10,866.80
	WATER SYSTEMS ENGINEERING INC	72595	6/24/2025	32148	INV#32148 WELL 3 SAMPLE DATE 6/2/2025 LAB REPORT #	\$2,040.00
	YAMAMOTO, TEE	72599	6/24/2025	610888	610888- UTILITY ACCOUNT CLOSED	\$15.10
	Fund Total					\$2,050,375.73
0730	ASSURED PARTNERS AEROSPACE LLC	72441	6/24/2025	2506-80103	APA #00082629	\$23,159.00
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$405.50
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$512.02
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$507.58
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$507.69
	BAYSIDE OIL II INC	72641	6/27/2025	57230	WASTE	\$340.00
	BRANDLEY ENGINEERING, INC.	72452	6/24/2025	11465	POLLUTION CONTROL SYSTEM- ENGI	\$1,066.25
		72452	6/24/2025	11478	POLLUTION CONTROL SYSTEM- ENGI	\$1,999.25
		72452	6/24/2025	11475	ON-DEMAND ENGINEERING & CONSUL	\$150.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	C & N TRACTOR	72391	6/11/2025	11304-5/29/25	PARTS	\$181.74
	CDW GOVERNMENT, INC.	72659	6/27/2025	AE64Z6Z	A36 PHONE FOR AIRPORT	\$408.11
	CHARTER COMMUNICATIONS	72464	6/24/2025	170045401061425	TV AND INTERNET	\$206.94
		72127	5/29/2025	0091405052125	TV AND INTERNET	\$264.77
	DAVIS AUTO PARTS	72172	6/4/2025	4320-4/26/25	PARTS	\$141.12
	F & J ELECTRICAL SERVICES	72423	6/18/2025	0039	LIGHT FIXTURE	\$2,975.00
	FIREWORKS AMERICA	72424	6/18/2025	23054	FIREWORKS & STAGE FX AMERICA	\$20,000.00
	FIRST ALARM SECURITY & PATROL, INC.	72689	6/27/2025	17071943	FOOT PATROL	\$942.52
	FLIGHT LIGHT INC.	72691	6/27/2025	0099979-IN	LAMPS	\$608.50
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$19.27
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$19.23
	ISAIAH ANTHONY CHAVEZ-PICKETT	72509	6/24/2025	8/30/25	DEPOSIT FOR LIVE MUSIC EVENT	\$400.00
	JOHNSON CONTROLS SECURITY SOLUTIONS LLC	72425	6/18/2025	41335950	QUARTERLY BILLING 6/1/25-8/31/25	\$1,518.78
	LINDE GAS & EQUIPMENT INC.	72523	6/24/2025	49863509	RENT CYL	\$82.87
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$120.18
	MISSION LINEN SUPPLY	72529	6/24/2025	320474-6/6/25	UNIFORM RENTAL SERVICES	\$598.80
	MONUMENT LUMBER COMPANY	72400	6/11/2025	2505-248704	SUPPLIES	\$1,344.72
	NICHOLAS HERNANDEZ	72737	6/27/2025	1ST BOOT REIMB. 5/27	AIRPORT- 1ST BOOT REIMB FY 24/25	\$200.00
	PACIFIC CREST ENGINEERING, INC	72543	6/24/2025	15053	DESIGN SERVICES	\$192.00
	PACIFIC GAS & ELECTRIC	72132	5/29/2025	3682041072-2-6/6/25	50 AVIATION WAY - 3682041072-2	\$1,111.03



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	PACIFIC GAS & ELECTRIC	72776	6/27/2025	3682041072-2-7/8/25	50 AVIATION WAY 3682041072-2	\$1,018.16
		72767	6/27/2025	3823955332-4-6/27/25	AIRPORT BLVD AND HOLM RD	\$173.20
		72768	6/27/2025	1506815321-06/26/25	150 AVIATION WAY 1506815321-0	\$227.34
		72770	6/27/2025	2209323609-36/30/25	2209323609-3	\$11,681.54
		72749	6/27/2025	9830958081-3-7/7/25	125 AVIATION WAY 9830958081-3	\$21.88
	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$285.96
	QUADIENT, INC.	72147	5/29/2025	17578522	POSTAGE MACHINE	\$1,367.99
	RALPH ANDERSEN & ASSOCIATES	72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$118.20
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$60.00
	RICOH USA, INC	72328	6/10/2025	5071339768	RENTAL	\$40.34
	ROBINSON, MITCHELL	72329	6/10/2025	2861	COMPOSITE SIGN	\$699.20
	STATE STEEL	72342	6/10/2025	129002	PARTS	\$551.68
	TRAFFIC PATTERNS LLC	72583	6/24/2025	2025-515	ON-CALL TRAFFIC SERVICES FOR D	\$2,790.00
	UNITED SITE SERVICES INC.	72827	6/27/2025	INV-4828756	SERVICE	\$88.50
		72827	6/27/2025	INV-4890153	SERVICE	\$88.50
		72827	6/27/2025	INV-5197319	RENATL CHARGE	\$88.50
		72827	6/27/2025	INV-5323406	SERVICE	\$88.50
		72827	6/27/2025	INV-5076705	SERVICE	\$88.50
		72827	6/27/2025	INV-4955221	SERVICE	\$88.50
		72827	6/27/2025	INV-5018409	SERVICE	\$88.50



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	UNITED SITE SERVICES INC.	72827	6/27/2025	INV-5260298	SERVICE	\$88.50
	WATSONVILLE GRADING & EXCAVATION, INC.	72431	6/18/2025	202531498	SOUTH SIDE APRON AND TAXILANES	\$46,000.00
	WORLD FUEL SERVICES	72187	6/4/2025	1117035	PURCHASE OF AVIATION GRADE GAS	\$19,363.52
		72187	6/4/2025	1116228	PURCHASE OF AVIATION GRADE GAS	\$38,174.05
		72836	6/27/2025	1122594	PURCHASE OF AVIATION GRADE GAS	\$39,082.07
	Fund Total					\$222,346.00
0740	A L LEASE COMPANY, INC	72432	6/24/2025	5/31/25	PARTS	\$11.50
	A TOOL SHED RENTALS, INC.	72189	6/10/2025	1745116-6	EQUIPMENT	\$100.55
	A-1 JANITORIAL SERVICE	72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$1,226.62
		72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$350.00
		72434	6/24/2025	9116	MSC PRESSURE WASH CLEAN	\$1,200.00
	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$289.53
		72435	6/24/2025	6/30/25	SUPPLIES	\$40.59
		72435	6/24/2025	6/30/25	SUPPLIES	\$7.68
		72435	6/24/2025	6/30/25	SUPPLIES	\$19.73
		72435	6/24/2025	6/30/25	SUPPLIES	\$29.61
		72435	6/24/2025	6/30/25	SUPPLIES	\$38.37
		72168	6/4/2025	5/31/25	SUPPLIES	\$30.64
		72168	6/4/2025	5/31/25	SUPPLIES	\$9.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$233.53
		72168	6/4/2025	5/31/25	SUPPLIES	\$51.54
		72168	6/4/2025	5/31/25	SUPPLIES	\$113.45



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	ACE HARDWARE	72168	6/4/2025	5/31/25	SUPPLIES	\$43.87
		72168	6/4/2025	5/31/25	SUPPLIES	\$30.69
		72168	6/4/2025	5/31/25	SUPPLIES	\$8.76
		72168	6/4/2025	5/31/25	SUPPLIES	\$26.27
		72168	6/4/2025	5/31/25	SUPPLIES	\$82.29
		72168	6/4/2025	5/31/25	SUPPLIES	\$23.05
		72168	6/4/2025	5/31/25	SUPPLIES	\$201.86
		72168	6/4/2025	5/31/25	SUPPLIES	\$122.88
		72168	6/4/2025	5/31/25	SUPPLIES	\$37.27
		72168	6/4/2025	5/31/25	SUPPLIES	\$89.99
	ADRIAN BRAVO	72622	6/27/2025	1ST BOOT REIMB. 6/6	PW- 1ST BOOT REIMB FY 24/25	\$200.00
	AIR UNLIMITED	72193	6/10/2025	364283	INV#364283 RECYCLING DEPT PROPANE 34.50 GAL PM 5/1	\$150.39
		72193	6/10/2025	364365	INV#364365 RECYCLING DEPT PROPANE 22.50 GAL ON 5/2	\$98.08
		72625	6/27/2025	365977	INV#365977 RECYCLING DEPT PROPANE 40 GAL ON 6/19/2	\$174.36
		72625	6/27/2025	366120	INV366120 RECYCLING DEPT PROPANE 32 GAL ON 6/24/20	\$139.49
		72437	6/24/2025	364715	INV#364715 RECYCLING DEPT PROPANE 29 GAL ON 5/30/2	\$134.41
		72437	6/24/2025	364531	INV#364531 RECYCLING DEPT PROPANE 28.50 GAL ON 5/2	\$124.23
		72437	6/24/2025	365777	INV#365777 RECYCLING DEPT PROPANE 34.50 GAL ON 6/1	\$150.39



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	AIR UNLIMITED	72437	6/24/2025	364606	INV#364606 RECYCLING DEPT PROPANE 28.50 GAL ON 5/2	\$124.23
		72437	6/24/2025	365506	INV#365506 RECYCLING DEPT PROPANE 35.80 GAL ON 6/6	\$156.06
		72437	6/24/2025	365344	INV#365344 RECYCLING DEPT PROPANE 31.50 GAL ON 6/3	\$137.31
		72437	6/24/2025	365603	INV#365603 RECYCLING DEPT PROPANE 24 GAL ON 6/10/2	\$104.62
		72193	6/10/2025	364281	INV#364281 LANDFILL PROPANE CYLINDER 3 ON 5/16/202	\$127.82
	ANTONIO BANDERAS	72635	6/27/2025	TRVL- FINAL 5/5/25	PW- WASTE EXPO 2025	\$503.85
	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$44.87
		72442	6/24/2025	87320260154X061 02025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$272.66
	BIG CREEK LUMBER COMPANY	72389	6/11/2025	6/4/25	SUPPLIES	\$234.73
	C & N TRACTOR	72391	6/11/2025	11304-5/29/25	PARTS	\$113.38
		72391	6/11/2025	11304-5/29/25	PARTS	\$90.88
		72391	6/11/2025	11304-5/29/25	PARTS	\$104.31
	CAMPOS BROS. RECOVERY, INC.	72654	6/27/2025	19354	CERTIFIED APPLIANCE RECYCLER P	\$730.00
		72457	6/24/2025	18446	CERTIFIED APPLIANCE RECYCLER P	\$1,472.00
		72457	6/24/2025	19297	CERTIFIED APPLIANCE RECYCLER P	\$450.00
		72457	6/24/2025	19398	CERTIFIED APPLIANCE RECYCLER P	\$450.00
	CAMPOS, HUGO	72655	6/27/2025	2ND BOOT REIMB. 6/16	PW- 2ND BOOT REIMB FY 24/25	\$152.94
	CDW GOVERNMENT, INC.	72222	6/10/2025	AE3615C	TV & SOUND BAR FOR LANDFILL	\$611.06



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	CENTRAL COAST ENGINEERING & DEVELOPMENT INC	72463	6/24/2025	10465	INV#10465 HIGH GRASS MOWING	\$1,650.00
	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC.	72229	6/10/2025	72204331080	HOUSEHOLD HAZARDOUS WASTE COLL	\$16,129.50
		72229	6/10/2025	72204328621	HOUSEHOLD HAZARDOUS WASTE COLL	\$11,235.28
	CLEARBLU ENVIRONMENTAL	72468	6/24/2025	1004	MAINT	\$732.89
		72230	6/10/2025	33348	SAMPLES	\$270.98
	CP COMPACTORS & BALERS	72472	6/24/2025	3296280	INV#3296280 433 UNION ST COMPACTOR REPAIR JOB#1068	\$346.19
	CRUZIO/THE INTERNET STORE INC.	72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$37.47
	DAVIS AUTO PARTS	72394	6/11/2025	4320-5/26/25	PARTS	\$512.57
		72172	6/4/2025	4320-4/26/25	PARTS	\$31.82
	DIXON & SONS TIRES INC.	72396	6/11/2025	100621-5/29/25	TIRES	\$457.89
	EL PAJARO COMMUNITY DEV CORP	72482	6/24/2025	P-10563	INV#P-10563 APRIL 2025 JANITORIAL SERVICES AT PLAZ	\$473.00
	ES ENGINEERING SERVICES, LLC	72685	6/27/2025	CINV-403304	LANDFILL REGULATORY SERVICES/P	\$15,582.24
	FANNIN FENCING	72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$27.06
		72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$84.15
	FASTENAL COMPANY	72687	6/27/2025	CAWAT139521	PARTS	\$271.08
		72490	6/24/2025	CAWAT139378	PARTS	\$119.62
		72490	6/24/2025	CAWAT139428	PARTS	\$187.67
		72490	6/24/2025	CAWAT139490	PARTS	\$349.61



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	GRANITE ROCK COMPANY	72500	6/24/2025	2229200	INV#2229200 TICKET#91112 WOOD STAKES, RED STAKE FL	\$155.95
		72696	6/27/2025	2232951	INV#2232951 SURVEY LATH AND MARKING PAINT FLUOR BL	\$180.34
	GREEN RUBBER-KENNEDY AG	72397	6/11/2025	5/31/25	PARTS	\$160.26
		72397	6/11/2025	5/31/25	PARTS	\$75.52
	HALENHARDY, LLC	72265	6/10/2025	9546	INV#9546 SPILLTRATION HUSKY GUARD, MOUNTING ASSEM	\$3,661.88
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$19.50
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$21.92
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$283.91
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$43.41
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$187.84
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$1,969.55
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$43.83
		72513	6/24/2025	15644	INV#15644 REPAIR TO MSC ICE MACHINE	\$145.00
	KEITH DAY COMPANY, INC.	72278	6/10/2025	66240	MULCH/COMPOST PROCUREMENT FOR	\$330.90
		72711	6/27/2025	68122	MULCH/COMPOST PROCUREMENT FOR	\$330.90
		72515	6/24/2025	67852	MULCH/COMPOST PROCUREMENT FOR	\$330.90
		72515	6/24/2025	65454	MULCH/COMPOST PROCUREMENT FOR	\$330.90
	LINDE GAS & EQUIPMENT INC.	72523	6/24/2025	49877327	RENT CYL	\$109.64



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	LINUXUP	72285	6/10/2025	INV0000990432	INV0000990432 SOLID WASTE GPS TRACKING SERVICE FOR	\$650.00
	MARIO GARCIA	72287	6/10/2025	APRIL 17,2025	SOLID WASTE SAFETY MEETING	\$666.27
	MARTIN RODRIGUEZ	72719	6/27/2025	2ND BOOT REIMB. 6/3	PW- 2ND BOOT REIMB FY 24/25	\$152.94
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$45.78
		72526	6/24/2025	6/1/25	SUPPLIES	\$14.72
	MISSION LINEN SUPPLY	72724	6/27/2025	321329-6/6/25	UNIFORM RENTAL SERVICES	\$111.90
		72531	6/24/2025	320467-5/31/25	UNIFORM RENTAL SERVICES	\$954.44
		72532	6/24/2025	320446-5/31/25	UNIFORM RENTAL SERVICES	\$495.05
		72534	6/24/2025	320469-5/31/25	UNIFORM RENTAL SERVICES	\$466.59
	MONTEREY REGIONAL WASTE	72729	6/27/2025	SCALES_MAY25_0 12	SOLID WASTE DISPOSAL AGREEMENT	\$200,839.51
	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150948	LANDSCAPE	\$1,080.00
		72539	6/24/2025	150946	LANDSCAPE	\$263.16
		72539	6/24/2025	150946	LANDSCAPE	\$84.62
	O'REILLY AUTOMOTIVE INC.	72303	6/10/2025	3446-272515	PARTS	\$97.21
	PACH2 GROUP, LLC	72742	6/27/2025	7331	INV#7331 EZWS-SS8K	\$3,500.00
		72742	6/27/2025	7331	INV#7331 EZWS-SS8K	\$3,723.08
	PACIFIC GAS & ELECTRIC	72774	6/27/2025	1437608399-5- 7/7/25	1437608399-5	\$2,976.01
		72145	5/29/2025	1437608399-5- 6/2/25	1437608399-5	\$2,944.18
	PAJARO VALLEY FABRICATION INC.	72782	6/27/2025	31877	LABOR TO REPAIR	\$4,830.00
		72782	6/27/2025	31856	LABOR TO REPAIR	\$1,916.72



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	PAJARO VALLEY FABRICATION INC.	72782	6/27/2025	31881	LABOR TO REPAIR	\$1,407.04
		72782	6/27/2025	31891	LABOR TO REPAIR	\$789.98
		72782	6/27/2025	31861	BEARINGS	\$1,177.78
	PAJARO VALLEY IRRIGATION	72309	6/10/2025	INV200078630	INV200078630 BIRD WHISTLERS	\$120.92
	PALACE BUSINESS SOLUTIONS	72311	6/10/2025	2432132-1	SUPPLIES	\$23.44
		72311	6/10/2025	2432132-0	SUPPLIES	\$72.00
	PAPE MACHINERY, INC	72312	6/10/2025	1841030	PARTS	\$1,430.58
	QED ENVIRONMENTAL SYSTEMS, INC.	72317	6/10/2025	0000340911	INV#0000340911 AP4+BL ULTRA MAX RESIST COATED FLOA	\$4,748.21
	QUADIENT, INC.	72147	5/29/2025	17578522	POSTAGE MACHINE	\$2,367.99
	QUALITY WATER ENTERPRISES	72555	6/24/2025	1255252	INV#1255252 LANDFILL 5 GAL BOTTLE WATER AND STAND	\$50.16
	RALPH ANDERSEN & ASSOCIATES	72323	6/10/2025	7087	CITY-WIDE CLASSIFICATION & COM	\$275.80
		72558	6/24/2025	7102	CITY-WIDE CLASSIFICATION & COM	\$140.00
	RDO EQUIPMENT CO.	72792	6/27/2025	P9907039	EQUIPMENT	\$18.00
		72559	6/24/2025	P9830039	PARTS	\$30.62
		72559	6/24/2025	P9870739	PARTS	\$81.63
		72559	6/24/2025	P9881939	PARTS	\$78.17
	RICOH USA, INC	72327	6/10/2025	1103495895	1.00 Ricoh IMC6010 Copier/Printer	\$10,320.68
	RUVALCABA GARCIA, JAIME	72797	6/27/2025	2ND BOOT REIMB. 6/10	PW- FINAL BOOT REIMB FY 24/25	\$200.00
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$65.33
	TRI-COUNTY FIRE PROTECTION INC	72825	6/27/2025	103710	SUPPLIES	\$426.29



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	3458-5/22/25	MOLO CERTIFICATE	\$843.00
		72184	6/4/2025	3458-5/22/25	INTERGRATED WASTE MANAGEMENT FEE	\$38.02
		72184	6/4/2025	3458-5/22/25	INTEGRATED WASTE MANAGEMENT FEE	\$1,653.00
		72184	6/4/2025	3458-5/22/25	SAFETY VIDEO ONLINE	\$3,000.00
		72184	6/4/2025	3458-5/22/25	TOOL	\$12.95
		72184	6/4/2025	3458-5/22/25	HOTEL REGISTRATION FEES	\$485.26
		72184	6/4/2025	3458-5/22/25	CARGO NETS	\$26.31
		72184	6/4/2025	8119-5/22/25	MISC. PURCHASES	\$95.08
	VAN DERMYDEN MAKUS LAW CORPORATION	72354	6/10/2025	33144	INVESTIGATION	\$494.00
		72354	6/10/2025	33551	INVESTIGATION	\$3,542.00
		72354	6/10/2025	33387	INVESTIGATION	\$3,580.50
		72354	6/10/2025	33802	INVESTIGATION	\$994.50
	VERIZON WIRELESS	72356	6/10/2025	6114178190	CADLE POINT CHARGE FROM 04/23/25-05/22/25	\$36.74
		72356	6/10/2025	6109179464	DATA CHARGE FOR PW FROM 02/23/25-03/22/25	\$38.01
	WATSONVILLE FORD	72596	6/24/2025	WF10512	2024 F-550 Truck Ch Cab 168" Wheel Base 4x2	\$62,693.09
	WEST COAST RUBBER RECYCLING	72361	6/10/2025	25-1010	INV#25-1010 TIRE DISPOSAL	\$881.65
	WORLD OIL ENVIRONMENTAL SERVICES	72837	6/27/2025	I500-01221645	INV#I500-01221645 RECYCLING DEPT USED OIL/MIXED OI	\$153.00
		72837	6/27/2025	I500-01221633	INV#I500-01221633 RECYCLING DEPT ANTIFREEZE DISPOS	\$8.00
	ZAP MANUFACTURING INC.	72600	6/24/2025	9835	INV#9835 CUSTOM DECALS RED/WHITE VINYL, CUSTOM SIG	\$1,391.40



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	Fund Total					\$397,956.69
0741	SWT ENGINEERING, INC	72574	6/24/2025	20251407	ENGINEERING SRVCS LANDFILL PH.	\$7,046.01
	Fund Total					\$7,046.01
0760	A TOOL SHED RENTALS, INC.	72433	6/24/2025	1748161-6	PARTS	\$178.25
	A-1 JANITORIAL SERVICE	72434	6/24/2025	9115	JANITORIAL SERVICES AT MSC CY2	\$268.93
	ACE HARDWARE	72435	6/24/2025	6/30/25	SUPPLIES	\$52.65
		72435	6/24/2025	6/30/25	SUPPLIES	\$19.69
		72435	6/24/2025	6/30/25	SUPPLIES	\$19.73
		72435	6/24/2025	6/30/25	SUPPLIES	\$72.39
		72435	6/24/2025	6/30/25	SUPPLIES	\$71.32
		72168	6/4/2025	5/31/25	SUPPLIES	\$112.55
		72168	6/4/2025	5/31/25	SUPPLIES	\$49.33
		72168	6/4/2025	5/31/25	SUPPLIES	\$17.54
		72168	6/4/2025	5/31/25	SUPPLIES	\$29.60
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$400.15
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$385.96
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$336.80
	BODY BY HANK	72451	6/24/2025	23417039	LABOR	\$1,529.57
	CHEVROLET OF WATSONVILLE	72466	6/24/2025	524885	PARTS	\$379.74
		72228	6/10/2025	296864	PARTS	\$502.99
	COAST COUNTIES TRUCK & EQUIP	72665	6/27/2025	02307632P	CREDIT	(\$3,506.72)



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	COAST COUNTIES TRUCK & EQUIP	72665	6/27/2025	02310079P	CREDIT	(\$223.89)
		72665	6/27/2025	02309517P	PARTS	\$1,883.31
		72665	6/27/2025	02310080P	CREDIT	(\$223.89)
		72665	6/27/2025	02309892P	PARTS	\$622.27
		72665	6/27/2025	02309410P	PARTS	\$516.68
		72665	6/27/2025	02309725P	PARTS	\$283.57
		72665	6/27/2025	02309442P	PARTS	\$172.23
		72665	6/27/2025	02309501P	PARTS	\$318.40
		72665	6/27/2025	02309757P	PARTS	\$171.87
		72665	6/27/2025	02297761P	PARTS	\$4,952.13
		72665	6/27/2025	02297797P	PARTS	\$832.63
		72469	6/24/2025	02307936P	PARTS	\$3,647.23
		72469	6/24/2025	02307811P	PARTS	\$11.34
		72469	6/24/2025	02307762P	GASKET	\$22.76
		72469	6/24/2025	02307937P	PARTS	\$832.63
		72469	6/24/2025	02307939P	PARTS	\$1,370.69
		72469	6/24/2025	02307756P	PARTS	\$2,796.75
		72469	6/24/2025	02309033P	CREDIT	(\$832.63)
		72469	6/24/2025	02309035P	CREDIT	(\$222.87)
		72469	6/24/2025	02308575P	PARTS	\$832.63
		72469	6/24/2025	02308460P	PARTS	\$832.63
		72469	6/24/2025	02309028P	PARTS	\$49.49



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	COAST COUNTIES TRUCK & EQUIP	72231	6/10/2025	02307144P	PARTS	\$394.42
		72231	6/10/2025	02307149P	PARTS	\$11.73
		72231	6/10/2025	02307063P	PARTS	\$142.12
		72231	6/10/2025	02307267P	CREDIT FOR 02305958P	(\$329.10)
		72231	6/10/2025	02307265P	CREDIT FOR 02306032P	(\$329.10)
		72231	6/10/2025	02307329P	PARTS	\$3,385.96
		72231	6/10/2025	02307068P	PARTS	\$153.12
	DANIEL UNDERWOOD	72674	6/27/2025	TOOL REIMB- 2/14	PW- FULL 2000 REIMBURSED	\$274.00
		72239	6/10/2025	TOOL REIMB. 24/25	PW- 555.27 ALREADY REIMBURSED	\$1,170.73
	DIAMOND VIEW AUTO GLASS	72677	6/27/2025	INV-1123	REPLACEMENT	\$410.00
		72677	6/27/2025	INV-1124	REPLACEMENT	\$495.00
		72677	6/27/2025	INV-1125	REPLACEMENT	\$410.00
		72677	6/27/2025	INV-1122	REPLACEMENT	\$325.00
	EAST BAY TIRE CO.	72680	6/27/2025	2146127	TIRES	\$3,347.46
		72480	6/24/2025	2142373	TIRES	\$3,766.67
		72246	6/10/2025	2094632	TIRES	\$969.30
	FANNIN FENCING	72252	6/10/2025	1822	INV#1822 HARVEST EMPLOYEE ENTRANCE GATE SERVICE AN	\$23.60
	FASTENAL COMPANY	72687	6/27/2025	CAWAT138795	PARTS	\$136.43
	FERNANDEZ CAR WASH	72492	6/24/2025	051925-01	CAR WASH	\$110.00
		72492	6/24/2025	061125-01	CAR WASH	\$145.00
		72492	6/24/2025	061025-01	CAR WASH	\$195.00



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	FIRE APPARATUS SOLUTIONS	72256	6/10/2025	03P4205	PARTS	\$7,299.01
	GCS ENVIRONMENTAL EQUIPMENT SERVICES	72259	6/10/2025	30281	URETHANE TRANSITION ASSY W/ SEAL	\$1,037.96
	GLOBAL CONCEPTS	72498	6/24/2025	L2020959	OFFICE SPACE DESIGN SERVICES-C	\$1,683.03
	GOMEZ, TOMAS JR.	72820	6/27/2025	TOOL REIMB. 6/9	PW- TOOL REIMBURSEMENT	\$1,000.00
		72820	6/27/2025	TRVL- FINAL 4/27	PW- CA FIRE MECHANICS	\$367.75
		72820	6/27/2025	1ST BOOT REIMB. 5/30	PW- 1ST BOOT REIMB FY 24/25	\$175.00
	GONZALES TIRE & AUTO SUPPLY LLC	72261	6/10/2025	97205	TIRES	\$874.68
	GRAINGER	72695	6/27/2025	9538819450	PARTS	\$110.39
		72695	6/27/2025	9543316351	PARTS	\$20.27
		72499	6/24/2025	9533680154	PARTS	\$209.40
		72499	6/24/2025	9528209324	PARTS	\$88.26
		72262	6/10/2025	9512338907	PARTS	\$17.40
	HOME DEPOT CREDIT SERVICES	72507	6/24/2025	5839-5/13/25	SUPPLIES	\$65.77
		72507	6/24/2025	5839-5/13/25	SUPPLIES	\$359.00
	INTERSTATE BATTERY CO	72398	6/11/2025	1966-6/2/25	BATTERIES	\$1,841.64
	JUAN PEREZ	72277	6/10/2025	BOOT REIMB. 5/19	PW- 1ST BOOT REIMB FY 24/25	\$200.00
	KIMBALL MIDWEST	72516	6/24/2025	103157338	PARTS	\$761.35
		72516	6/24/2025	103195358	PARTS	\$278.35
		72516	6/24/2025	103209619	PARTS	\$231.13
		72516	6/24/2025	103208588	PARTS	\$1,019.65



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	KIMBALL MIDWEST	72399	6/11/2025	103157102-REISSUE	REISSUE FOR LOST CHECK	\$939.68
	LINDE GAS & EQUIPMENT INC.	72523	6/24/2025	49887687	RENT CYL	\$94.97
	MID VALLEY SUPPLY	72526	6/24/2025	6/1/25	SUPPLIES	\$12.84
	MISSION LINEN SUPPLY	72179	6/4/2025	320440-5/31/25	UNIFORM RENTAL SERVICES	\$194.44
	NEW IMAGE LANDSCAPE COMPANY	72539	6/24/2025	150946	LANDSCAPE	\$73.79
	NPM, INC.	72301	6/10/2025	187721	WORK PERFORMED	\$540.00
		72301	6/10/2025	187729	INSPECTION	\$270.00
	O'REILLY AUTOMOTIVE INC.	72739	6/27/2025	3446-276379	PARTS	\$235.94
		72540	6/24/2025	2912-144033	PARTS	\$381.08
		72540	6/24/2025	2912-143424	LIFT SUPPORT	\$54.57
		72540	6/24/2025	2912-496855	PARTS	\$188.73
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	72740	6/27/2025	57986	PARTS	\$32.91
		72541	6/24/2025	57885	PARTS	\$990.48
		72304	6/10/2025	57827	PARTS	\$1,186.01
	PABLO ALVAREZ	72741	6/27/2025	TRVL- FINAL 4/27/25	PW- CA FIRE MECHANICS	\$327.75
		72741	6/27/2025	TRVL- FINAL 4/28	PW- CA FIRE MECHANICS YEAR 2024	\$327.75
	PACIFIC TRUCK PARTS	72406	6/11/2025	11582-5/31/25	PARTS	\$5,829.52
	PAJARO VALLEY LOCK SHOP	72407	6/11/2025	5/31/25	SUPPLIES	\$15.43
		72407	6/11/2025	5/31/25	SUPPLIES	\$444.48
	PAPE MACHINERY, INC	72312	6/10/2025	16081308	PARTS	\$300.30
	PASO ROBLES TRUCK CENTER	72784	6/27/2025	0017335	PARTS	\$3,061.49



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	PLATT	72551	6/24/2025	6I50985	PARTS	\$100.25
	PREFERRED TRUCK & EQUIPMENT	72554	6/24/2025	INV00131377	PARTS	\$306.86
	QUINTERO TIRES WHEEL SERVICE	72319	6/10/2025	17839	TIRES	\$100.00
		72319	6/10/2025	17841	TIRES	\$100.00
		72319	6/10/2025	17846	TIRES	\$170.00
		72319	6/10/2025	17844	TIRES	\$300.00
		72319	6/10/2025	17847	TIRES	\$160.00
		72319	6/10/2025	17827	TIRES	\$60.00
		72319	6/10/2025	17825	TIRES	\$160.00
		72319	6/10/2025	17831	TIRES	\$240.00
		72319	6/10/2025	17832	TIRES	\$100.00
		72319	6/10/2025	17834	TIRES	\$210.00
		72319	6/10/2025	17835	TIRES	\$160.00
		72319	6/10/2025	17828	TIRES	\$100.00
	RDO EQUIPMENT CO.	72324	6/10/2025	P9852039	EQUIPMENT	\$63.63
		72324	6/10/2025	P9850139	EQUIPMENT	\$42.41
	SAFARI SIGNS	72334	6/10/2025	057635	VINYL DECALS	\$839.04
	SALINAS VALLEY FORD LINCOLN	72798	6/27/2025	61822	PARTS	\$207.61
		72798	6/27/2025	61951	PARTS	\$179.39
		72798	6/27/2025	62008	PARTS	\$79.28
		72798	6/27/2025	61652	PARTS	\$298.71
		72798	6/27/2025	61685	PARTS	\$2,844.61



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	SALINAS VALLEY FORD LINCOLN	72564	6/24/2025	61664	PARTS	\$280.65
		72564	6/24/2025	61062	PARTS	\$127.21
		72335	6/10/2025	61261	PARTS	\$620.55
		72335	6/10/2025	61260	PARTS	\$638.35
		72335	6/10/2025	61219	PARTS	\$716.13
		72335	6/10/2025	61220	PARTS	\$193.16
	SANTA CRUZ TRUCK BEDLINING	72336	6/10/2025	8475	SPRAY ON BEDLINING	\$713.88
	SOURCE NORTH AMERICA CORPORATION	72150	5/29/2025	2467000	MIFARE TAGS AND READER	\$4,253.91
	SOUTHERN TIRE MART, LLC	72810	6/27/2025	7350013491	TIRES	\$999.95
	STAPLES BUSINESS CREDIT	72410	6/11/2025	107805-6/10/25	SUPPLIES	\$27.95
	STURDY OIL COMPANY	72411	6/11/2025	3050-5/31/25	PETROLEUM PRODUCTS FOR CITYWID	\$353.41
		72411	6/11/2025	3050-5/31/25	PETROLEUM PRODUCTS FOR CITYWID	\$530.10
		72411	6/11/2025	3050-5/31/25	PETROLEUM PRODUCTS FOR CITYWID	\$92,139.07
	TEC OF CALIFORNIA INC.	72579	6/24/2025	1490155B	SENSOR	\$122.61
	THE HOSE SHOP INC.	72412	6/11/2025	13150-6/2/25	SUPPLIES	\$1,022.39
	TOTAL EQUIPMENT & RENTAL OF FREMONT	72821	6/27/2025	P74670	EQUIPMENT	\$450.50
	TOWNSEND AUTO PARTS	72581	6/24/2025	52800-6/1/25	PARTS	\$2,414.88
	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	3458-5/22/25	CLEAN TRUCK REPORTING	\$16.75
		72184	6/4/2025	3458-5/22/25	CLEAN TRUCK REPORTING	\$560.06
		72184	6/4/2025	3458-5/22/25	SHOP TOOL	\$143.78



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0760	U S BANK CORPORATE PAYMENT SYSTEM	72184	6/4/2025	3458-5/22/25	PAINT	\$607.31
		72184	6/4/2025	3458-5/22/25	DIESEL FUEL TANK SERVICE	\$884.10
	Fund Total					\$182,554.46
0765	CDW GOVERNMENT, INC.	72461	6/24/2025	AE45C7M	DELL 24" MONITORS FOR CRP	\$1,443.68
		72222	6/10/2025	AE3DY4V	COMPUTER REPLACEMENT PROGRAM	\$9,043.82
		72222	6/10/2025	AE3J79F	WARRANTY FOR CRP LPTS AND WRC LPT	\$1,217.60
	Fund Total					\$11,705.10
0780	BORDIN SEMMER LLT	72126	5/29/2025	3100-1170M-7	LEGAL SERVICES	\$3,231.26
	CSAA INSURANCE GROUP	72670	6/27/2025	CLAIM NO. 2425-41	CSAA 1006-00-5421	\$3,375.62
	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORP.	72794	6/27/2025	253282	LEGAL SERVICES	\$14,145.00
		72794	6/27/2025	253283	LEGAL SERVICES	\$7,795.29
		72149	5/29/2025	252886	LEGAL SERVICES	\$18,040.00
		72149	5/29/2025	252887	LEGAL SERVICES	\$13,496.50
	Fund Total					\$60,083.67
0787	BENEFIT COORDINATORS CORP.	72448	6/24/2025	B0JLPC	DENTAL CLAIMS	\$4,835.86
		72448	6/24/2025	B0J26J	DENTAL CLAIMS	\$8,174.07
		72448	6/24/2025	B0J8JC	DENTAL CLAIMS	\$8,772.98
		72448	6/24/2025	B0J9DS	DENTAL CLAIMS	\$3,609.13
		72448	6/24/2025	B0J9MB	DENTAL CLAIMS	\$2,122.69
		72448	6/24/2025	B0JCFC	DENTAL CLAIMS	\$6,476.15
		72448	6/24/2025	B0JLBH	DENTAL CLAIMS	\$10,352.89



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0787	BENEFIT COORDINATORS CORP.	72448	6/24/2025	B0J1Y4	DENTAL CLAIMS	\$5,382.98
	FIRST AMERICAN ADMINISTRATORS, INC.	72493	6/24/2025	1000795059	BENEFIT LEVEL 1	\$290.92
		72493	6/24/2025	1000795060	BENEFIT LEVEL 1	\$2,975.24
	WORKTERRA	72420	6/11/2025	WAT0625	HEALTH BENEFITS FOR JUNE 2025	\$745,099.40
		72420	6/11/2025	WAT0725	HEALTH BENEFITS FOR JULY 2025	\$734,418.98
	Fund Total					\$1,532,511.29
0789	EPICO SYSTEMS INC.	72487	6/24/2025	2025-024	FIBER OPTIC MAINTENANCE FS2 TO PD	\$565.00
	Fund Total					\$565.00
0790	AT&T MOBILITY LLC	72442	6/24/2025	87320260154X06102025	CELL & DATA CHARGES FOR CITY FROM 05/03/-06/02/25	\$172.96
	AT&T-CAL NET 2	72210	6/10/2025	000023373243	CALNET C60 CHARGES FROM 03/24/25-04/23/25	\$751.84
		72210	6/10/2025	000023520841	CALNET C60 CHARGES FROM 04/24/25-05/23/25	\$748.50
		72638	6/27/2025	000023668479	CALNET C60 CHARGES FROM 05/24/25-06/23/25	\$747.96
		72210	6/10/2025	000023559049	CALNET 1GB INTERNET LINE CHARGES FOR MAY 2025	\$1,888.30
	CALIFORNIA DEPARTMENT OF TECHNOLOGY	72455	6/24/2025	DC2425108VX	MS ANNUAL LICENSE RENEWAL	\$258,176.61
	CDW GOVERNMENT, INC.	72222	6/10/2025	AE3B28W	LENOVO TINY FOR CM/AV & ACCESSORIES	\$2,361.80
		72659	6/27/2025	AE65D1J	FORTINET SWITCHES AND WIRELESS AP	\$3,871.01
		72659	6/27/2025	AE65S1A	FORTINET SWITCHES AND WIRELESS AP	\$23,212.48
		72461	6/24/2025	AE5ZM1G	APC BATTERY FOR LIBRARY	\$515.28



City Of Watsonville

Check Register
For the Period 5/28/2025 through 6/29/2025

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0790	CRAYON SOFTWARE EXPERTS LLC	72473	6/24/2025	3160808	COPILOT LICENSES FOR I.T ADMIN STAFF	\$2,138.40
	CRUZIO/THE INTERNET STORE INC.	72236	6/10/2025	N29135-185	WIRELESS PRO CHARGES FOR JULY 2025	\$1,499.00
	FUSION LLC	72495	6/24/2025	10103079	FUSION PHONE CHARGES	\$6,805.59
	RTS SOLUTIONZ, INC.	72331	6/10/2025	63327m	TIGHTROPE ANNUAL HARDWARE WARRANTY	\$1,862.46
	UPS STORE	72416	6/11/2025	1265-6/1/25	FINGERPRINTING AND SHIPPING	\$98.69
	Fund Total					\$304,850.88
Total	Total					\$12,353,691.54

MINUTES REGULAR JOINT CITY COUNCIL, SUCCESSOR HOUSING AGENCY, & SUCCESSOR AGENCY MEETING

June 24, 2025

**City of Watsonville
Council Chambers
275 Main Street, Top Floor**

4:30 p.m.

1. ROLL CALL

Mayor Orozco, Mayor Pro Tempore Salcido, and Council Members Dutra, Montesino (arrived at 4:38 p.m.), Parker, and Quiroz-Carter (arrived at 4:46 p.m.) were present. Member Clark was absent.

2. CLOSED SESSION CORRESPONDENCE – (None)

3. CLOSED SESSION

The City Council recessed the meeting to discuss the items that follow at 4:31 p.m.

3.a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Government Code Section 54956.9)

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: [1 potential case]

3.b. PERSONNEL MATTERS

(Government Code Section 54957)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: [City Manager]

City Council Resumed at 5:35 p.m.

4. ROLL CALL

Mayor Orozco, Mayor Pro Tempore Salcido (left at 7:15 p.m.), and Council Members Clark (arrived at 8:17 p.m.), Dutra, Montesino, Parker, and Quiroz-Carter were present.

Staff members present were City Manager Vides, City Attorney Zutler, City Clerk Ortiz, Public Works & Utilities Director Lindberg, Assistant Police Chief Rodriguez, Fire Chief Lopez, Administrative Services Director Duran, Community Development Director Brletic, I.T. Director Gill, Parks & Community Services Director Calubaquib, Library Director Martinez, Airport Director Williams, Environmental Project Manager VuDuc, Recreation Supervisor Bebee, Parks Superintendent Medina, Police Captain Radich, Police Captain McKinley, Police Officer Hernandez, Deputy City Clerk Pacheco, and Interpreter Landaverry.

4.a. MOTION TO EXCUSE ABSENT COUNCIL MEMBER(S)

MOTION: It was moved by Member Parker, seconded by Mayor Pro Tempore Salcido, and carried by the following vote to excuse Member Clark's absence.

AYES:	MEMBERS:	Dutra, Montesino, Parker, Quiroz-Carter, Salcido, Orozco
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	Clark

5. PLEDGE OF ALLEGIANCE

6. INFORMATION ITEMS

6.a. MISCELLANEOUS DOCUMENTS REPORT

7. PRESENTATIONS & ORAL COMMUNICATIONS

7.a. ORAL COMMUNICATIONS FROM THE PUBLIC

Steve Trujillo, District 7 and Cabrillo College Governing Board Area VII Trustee, thanked Assistant Community Development Director Meek for a presentation regarding the rail and trail given at an event the previous day. He spoke about the need for a passenger rail trail and its potential benefits. He stated the reasons he would not attend the Fourth of July parade.

Peter Quill and Gamora invited Council and the public to attend Nerdville on June 29, 2025. They also invited everyone to a screening of a movie that would take place on Saturday.

Antonio Rivas, California Senior Legislature Member, thanked Members Dutra and Parker for their advocacy for Meals on Wheels during the Social and Community Service Grants awarding process. He spoke in support of the youth boxing program that received funding as well. He asked Council to continue being conscious of the needs of seniors, especially of the immigrant community.

7.b. ORAL COMMUNICATIONS FROM THE COUNCIL

Member Montesino spoke about Santa Cruz County Administrative Officer (CAO) Palacios' upcoming retirement and spoke about his work during his time as Watsonville City Manager and as CAO. He thanked him for his service.

Member Parker invited everyone to visit the East Lake Village shopping center's various businesses and spoke about the inauguration of the pickleball courts at Callaghan Park.

Member Dutra spoke about challenges faced by Meals on Wheels and grant funding awarded to them as well as to a youth boxing program. He spoke about Council's collaborative decision-making process. He stated he would attend the Fourth of July parade.

Mayor Pro Tempore Salcido spoke about Callaghan Park's pickleball court inauguration. Mayor Orozco spoke about events she participated in during the past weeks as well as the organizations that hosted them.

7.c. REPORT OUT OF CLOSED SESSION

City Attorney Zutler provided the following Closed Session report.

Regarding Item 3.a., The Council directed City Attorney Zutler to join, on the City's behalf, a lawsuit in the United States District Court, in the Western District of Washington at Seattle Martin Luther King Jr. County, et al. v Scott Turner in his official capacity as Secretary of the United States Department of Housing and Urban Development, Case No. 2:25-CV-814.

7.d. MAYOR'S PROCLAMATION RECOGNIZING EL FRIJOLITO RESTAURANT

7.e. MAYOR'S PROCLAMATION RECOGNIZING THE FARMHOUSE RESTAURANT

7.f. REVENUE MEASURE OVERSIGHT COMMITTEE SALES TAX REPORT BY REVENUE MEASURE OVERSIGHT COMMITTEE CHAIR ERIC STURM

Member Dutra thanked Chair Sturm for his report and his efforts on the Committee. He thanked the community for passing Measure Y and spoke about the services and programs funded through the tax measure.

7.g. COMMUNITY INVESTMENT TAX MEASURE OVERSIGHT COMMITTEE SALES TAX REPORT BY FORMER CHAIR VAZQUEZ FLORES

Member Dutra thanked Former Chair Vazquez Flores for her involvement with the Committee. He spoke in support of providing funding for a citywide lighting replacement project.

Member Montesino thanked Former Chair Vazquez Flores for her service and commended the committee for their efforts.

Member Parker thanked Former Chair Vazquez Flores and Chair Sturm for their leadership.

Mayor Orozco thanked the Oversight Committee and Former Chair Vazquez Flores for their work. She thanked the community for approving the measure and spoke about its positive impact.

8. CONSENT AGENDA

Mayor Pro Tempore Salcido requested Item 8.c. be removed from the Consent Agenda. She stated she was an employee of the County District Attorney's Office and would recuse herself from voting on the item.

PUBLIC INPUT

Antonio Rivas expressed support for Item 8.h. and spoke about the importance of providing services to seniors.

MOTION: It was moved by Mayor Pro Tempore Salcido, seconded by Member Montesino to approve the Consent Agenda.

Member Montesino highlighted two of the streets that were included as part of the project under Item 8.b. and thanked staff for their work.

Mayor Orozco stated she hoped the City would receive responsive bids for Item 8.b. expressed support for Item 8.h.

MOTION: The above motion was carried by the following vote.

AYES:	MEMBERS:	Dutra, Montesino, Parker, Quiroz-Carter, Salcido, Orozco
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	Clark

- 8.a. MOTION APPROVING MINUTES OF JUNE 10, 2025 REGULAR & SPECIAL MEETINGS**
- 8.b. RESOLUTION NO. 155-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING PLANS AND SPECIFICATIONS AND CALLING FOR BIDS FOR THE 2025 PAVEMENT REPAIR PROJECT, NO. ST-25-15187 (ESTIMATED COST OF \$2,358,000 WILL BE FUNDED FROM THE SB1 TRANSPORTATION FUND)
- 8.c. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A SECOND AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF WATSONVILLE AND THE COUNTY OF SANTA CRUZ (DISTRICT ATTORNEY'S OFFICE) FOR PREMISES LOCATED AT 275 MAIN STREET, SUITES 202 AND 203, WATSONVILLE, CALIFORNIA, TO EXTEND THE LEASE TERM BY FIVE YEARS THROUGH JUNE 30, 2030, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME AND ANY AMENDMENTS THERETO OF A NON-SUBSTANTIVE NATURE SUBJECT TO LEGAL APPROVAL – Removed per Mayor Pro Tempore Salcido's request.**
- 8.d. RESOLUTION NO. 156-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIRST AMENDMENT TO CONTRACT BETWEEN THE CITY OF WATSONVILLE AND HARRIS & ASSOCIATES, INC., A CORPORATION, FOR ON-CALL ENGINEERING AND DEVELOPMENT REVIEW SERVICES INCREASING THE CONTRACT COMPENSATION TO PROVIDE AN ADDITIONAL \$150,000 FOR A NEW CONTRACT TOTAL AMOUNT NOT-TO-EXCEED \$350,000, AND EXTEND CONTRACT TERM TO JUNE 30, 2026; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO DO EXECUTE THE SAME
- 8.e. RESOLUTION NO. 157-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AMENDING FEDERAL GRANT SUBAWARD NO. CR106 FOR REGIONAL ADAPTATION FOR CLIMATE RESILIENCE OF MONTEREY BAY COASTAL COMMUNITIES FROM THE NATIONAL OCEANIC & ATMOSPHERIC ADMINISTRATION VIA THE CALIFORNIA MARINE SANCTUARY FOUNDATION TO UPDATE FEDERAL AWARD TERMS AND CONDITIONS AND CODE OF FEDERAL REGULATIONS
- 8.f. APPROVE CONTRACT AMENDMENTS TO CSG CONSULTANTS, INC., & 4LEAF, INC. FOR PERMITTING SERVICES**

1) RESOLUTION NO. 158-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIFTH AMENDMENT TO CONTRACT FOR CONSULTANT SERVICES BETWEEN THE CITY OF WATSONVILLE AND CSG CONSULTANTS, INC., A CORPORATION, FOR BUILDING CONSTRUCTION, FIRE PLAN REVIEW, FIELD BUILDING INSPECTION, AND SUPPLEMENTAL PERMIT TECHNICIAN SERVICES, IN AN AMOUNT NOT TO EXCEED \$250,000 PER FISCAL YEARS 2025/2026 AND 2026/2027; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

2) RESOLUTION NO. 159-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THIRD AMENDMENT TO CONSULTANT CONTRACT BETWEEN THE CITY OF WATSONVILLE AND 4LEAF, INC., A CORPORATION, FOR PLAN REVIEW AND INSPECTIONS SERVICES, INCREASING THE CONTRACT TOTAL BY \$40,000 FOR A TOTAL REVISED CONTRACT AMOUNT OF \$160,000 FOR FY 2024-2025; INCREASING CONTRACT AMOUNT OF \$150,000 FOR FY 2025-2026 AND \$150,000 FOR FY 2026-2027; EXTENDING THE CONTRACT THROUGH FY 2026-2027; FOR A TOTAL REVISED CONTRACT AMOUNT OF \$460,000 AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

8.g. RESOLUTION NO. 160-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIRST CONTRACT AMENDMENT WITH RAIMI & ASSOCIATES, INC. FOR CONSULTANT SERVICES FOR THE 6TH CYCLE HOUSING ELEMENT IMPLEMENTATION, EXTENDING THE TERM OF THE CONTRACT FROM JUNE 30, 2025 TO DECEMBER 31, 2025, AND AUTHORIZING AND DIRECTING CITY MANAGER TO EXECUTE SAME

8.h. APPROVE FACILITY USE CONTRACTS WITH VARIOUS SENIOR ORGANIZATIONS AT THE WATSONVILLE SENIOR CENTER

1) RESOLUTION NO. 161-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A TWO-YEAR FACILITY USE CONTRACT BETWEEN THE CITY OF WATSONVILLE AND FAMILY SERVICE AGENCY OF THE CENTRAL COAST, A CORPORATION, FOR CITY PROPERTY AT 114 EAST FIFTH STREET, (WATSONVILLE SENIOR CENTER), FOR FREE SERVICES TO SENIOR RESIDENTS AGED 50 AND OLDER COMMENCING ON JULY 1, 2025, AND ENDING JUNE 30, 2027, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME

2) RESOLUTION NO. 162-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A TWO-YEAR FACILITY USE CONTRACT BETWEEN THE CITY OF WATSONVILLE AND SENIOR CITIZENS' LEGAL SERVICES, A CORPORATION, FOR CITY PROPERTY AT 114 EAST FIFTH STREET, (WATSONVILLE SENIOR CENTER), FOR FREE SERVICES TO SENIOR RESIDENTS AGED 50 AND OLDER COMMENCING ON JULY 1, 2025, AND ENDING JUNE 30, 2027, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME

3) RESOLUTION NO. 163-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A TWO YEAR FACILITY USE CONTRACT BETWEEN THE CITY OF WATSONVILLE AND SENIOR NETWORK SERVICES, INC., A CORPORATION, FOR CITY PROPERTY AT 114 EAST FIFTH STREET, (WATSONVILLE SENIOR CENTER), FOR FREE SERVICES TO SENIOR RESIDENTS AGED 50 AND OLDER COMMENCING ON JULY 1, 2025, AND ENDING JUNE 30, 2027, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME

4) RESOLUTION NO. 164-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A TWO YEAR FACILITY USE CONTRACT BETWEEN THE CITY OF WATSONVILLE AND SENIORS COUNCIL OF SANTA CRUZ AND SAN BENITO COUNTIES, A CORPORATION, FOR CITY PROPERTY AT 114 EAST FIFTH STREET, (WATSONVILLE SENIOR CENTER), FOR FREE SERVICES TO SENIOR RESIDENTS AGED 50 AND OLDER COMMENCING ON JULY 1, 2025, AND ENDING JUNE 30, 2027, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME

8.i. RESOLUTION NO. 165-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING LICENSE AND MAINTENANCE AGREEMENT WITH SAN JOAQUIN VALLEY COMMUNITY SHARED MOBILITY, INC. DBA "MIOCAR", FOR THE PROVISION OF AN ELECTRIC VEHICLE CAR SHARING SERVICE; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A LICENSE AND MAINTENANCE AGREEMENT

8.j. RESOLUTION NO. 166-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A FIRST AMENDMENT TO THE CONTRACT WITH POLYDYNE, INC., DBA SNF POLYDYNE, INC., FOR THE PURCHASE AND DELIVERY OF POLYMER CHEMICALS USED IN WASTEWATER TREATMENT AND RECYCLED WATER PRODUCTION, INCREASING THE CONTRACT AMOUNT BY \$100,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$672,000 FOR FY 2024-2025; AUTHORIZING BUDGET TRANSFER FROM THE LEVY EMBANKMENT STABILIZATION FUND TO RECYCLE WATER ACCOUNT #710-532-7551; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME (FUNDED FROM THE WASTEWATER ENTERPRISE FUND)

8.k. RESOLUTION NO. 167-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDDING CONTRACT TO CHEMTRADE CHEMICALS US LLC, A LIMITED LIABILITY COMPANY, FOR PURCHASE AND DELIVERY OF ALUMINUM SULFATE USED IN WASTEWATER TREATMENT PROCESSES, IN AN AMOUNT \$410,000 FOR FY 2025-2026; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

- 8.l. RESOLUTION NO. 168-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING CONTRACT WITH PENCCO, INC., A CORPORATION, FOR THE PURCHASE AND DELIVERY OF FERRIC CHLORIDE USED IN WASTEWATER TREATMENT PROCESSES, IN THE AMOUNT NOT TO EXCEED \$275,000 FOR FY 2025-2026; AND DIRECTING THE CITY MANAGER TO EXECUTE SAME (FUNDED FROM THE WASTEWATER ENTERPRISE FUND)
- 8.m. RESOLUTION NO. 169-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING CONTRACT WITH UNIVAR SOLUTIONS USA LLC, A LIMITED LIABILITY COMPANY, FOR THE PURCHASE AND DELIVERY OF SODIUM HYPOCHLORITE USED IN WASTEWATER TREATMENT PROCESSES, IN THE AMOUNT NOT TO EXCEED \$225,000 FOR FY 2025-2026; AND DIRECTING THE CITY MANAGER TO EXECUTE SAME (FUNDED FROM THE WASTEWATER ENTERPRISE FUND)
- 8.n. RESOLUTION NO. 170-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A THREE-YEAR GROUND LEASE AGREEMENT BETWEEN THE CITY OF WATSONVILLE AND NATE'S TREE SERVICE, INC., FOR THE USE OF CITY OWNED PROPERTY LOCATED AT THE APPROACH END OF RUNWAY 27 AND AUTHORIZING AN DIRECTING THE CITY MANAGER TO EXECUTE SAME
- 8.o. RESOLUTION NO. 171-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A FIVE (5) YEAR LEASE WITH ONE (1) FIVE (5) YEAR OPTION TO EXTEND, BETWEEN THE CITY OF WATSONVILLE AND IN SOOK YUM, DBA TOP USA CO. FOR 21, 27 AND 31 WEST BEACH STREET, WATSONVILLE, CALIFORNIA, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME, AND ANY AMENDMENTS THERETO OF A NON-SUBSTANTIVE NATURE SUBJECT TO APPROVAL BY THE CITY ATTORNEY
- 8.p. RESOLUTION NO. 172-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING FEDERAL HIGHWAY ADMINISTRATION SAFE ROUTES FOR ALL GRANT FUNDING, IN THE AMOUNT OF \$320,000 FOR PREPARATION OF TRANSPORTATION PLANS AND STUDIES, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE FEDERAL HIGHWAY ADMINISTRATION AND ALL NECESSARY AMENDMENTS IN A FORM APPROVED BY THE CITY ATTORNEY; AND APPROPRIATE SUCH FUNDS TO THE SPECIAL GRANTS FUND [260]

9. ITEMS REMOVED FROM CONSENT AGENDA

MOTION: It was moved by Member Montesino, seconded by Member Dutra and carried by the following vote to approve the resolution listed under Item 8.c. below.

AYES:	MEMBERS:	Dutra, Montesino, Parker, Quiroz-Carter, Orozco
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	Clark
ABSTAIN:	MEMBERS:	Salcido

8.c. RESOLUTION NO. 173-25 (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A SECOND AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF WATSONVILLE AND THE COUNTY OF SANTA CRUZ (DISTRICT ATTORNEY'S OFFICE) FOR PREMISES LOCATED AT 275 MAIN STREET, SUITES 202 AND 203, WATSONVILLE, CALIFORNIA, TO EXTEND THE LEASE TERM BY FIVE YEARS THROUGH JUNE 30, 2030, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME AND ANY AMENDMENTS THERETO OF A NON-SUBSTANTIVE NATURE SUBJECT TO LEGAL APPROVAL

10. REPORTS TO COUNCIL – No Action Required

10.a. CITY MANAGER'S UPDATE REPORT

In answering Member Parker, City Manager Vides provided an estimated timeline for completion of the ongoing Green Valley Road improvement project.

Member Dutra spoke about the recent mountain lion sightings and advised everyone to be careful.

In answering Member Dutra, City Manager Vides stated that there were ten neighborhoods signed up to participate in National Night Out and encouraged others to participate.

Member Dutra spoke about Police efforts to address illegal fireworks and stated it was a concern for many residents.

Member Parker expressed appreciation for Police's proactive approach to address illegal fireworks use.

11. PUBLIC HEARINGS, ORDINANCES, & APPEALS

11.a. AMEND TITLE 5, CHAPTER 12 & TITLE 10 OF THE WATSONVILLE MUNICIPAL CODE

1) Staff Report by Deputy City Manager/Parks & Community Services Director Calubaquib

2) City Council Clarifying & Technical Questions

In answering Member Parker, Deputy City Manager/Parks & Community Services Director Calubaquib spoke about how staff had determined the size of events that would require permits.

Police Captain Radich, in answering Member Parker, spoke about established fines for infractions of the ordinance. He provided details regarding how size of events requiring permits was determined.

In answering Member Quiroz-Carter, Deputy City Manager/Parks & Community Services Director Calubaquib spoke about protocols in the event of multiple events taking place simultaneously. He spoke about alternatives to paying monetary fines for infractions.

Deputy City Manager/Parks & Community Services Director Calubaquib, in answering Member Parker, spoke about a past City program that allowed camping in public parks. He stated there were requirements to hold such events.

In answering Mayor Pro Tempore Salcido, Deputy City Manager/Parks & Community Services Director Calubaquib clarified the camping provision in the ordinance.

Deputy City Manager/Parks & Community Services Director Calubaquib, in answering Member Montesino, stated the ordinance would provide Police a mechanism to address safety issues in City parking garages.

In answering Member Dutra's concerns regarding enforcement of ordinances, City Manager Vides stated the ordinance would help Police in their efforts.

Police Captain Radich added that Police had been patrolling both parking garages to address people loitering. He stated that updated signage for the parking garages would be put in place, should the ordinances be approved.

3) Public Comments – None

- 4) 1st MOTION:** It was moved by Member Dutra, seconded by Member Parker and carried by the following vote to introduce the ordinance listed under Item 11.a.6. below.

AYES: MEMBERS: Dutra, Montesino, Parker, Quiroz-Carter, Salcido, Orozco
NOES: MEMBERS: None
ABSENT: MEMBERS: Clark

2nd MOTION: It was moved by Member Dutra, seconded by Member Parker and carried by the following vote to introduce the ordinance listed under Item 11.a.7. below.

AYES: MEMBERS: Dutra, Montesino, Parker, Quiroz-Carter, Salcido, Orozco
NOES: MEMBERS: None
ABSENT: MEMBERS: Clark

5) City Council Deliberation on Motion – None

- 6) **By Motion, Introduce for First Reading, by Title Only, Waiving the Full Reading of the Text, an Ordinance Amending Title 5, Chapter 12 of the Watsonville Municipal Code Relating to Parades**
- 7) **By Motion, Introduce for First Reading, by Title Only, Waiving the Full Reading of the Text, an Ordinance Amending Title 10 Relating to Public Parks, Public Facilities, & Parking Facilities, of the Watsonville Municipal Code**

11.b. RECOMMENDED BUDGET PLAN FOR FISCAL YEARS 2025-2027 & RELATED ACTIONS

1) Staff Report by Administrative Services Director Duran

2) City Council Clarifying & Technical Questions

In answering Member Montesino, Airport Director Williams spoke about the City's hangar fees compared to other airports in the area. He provided an explanation regarding the \$0.01 commercial mogas fuel flow rate and spoke about fuel sales.

Administrative Services Director Duran, in answering Member Parker, stated the City had strong fiscal policies in place and adequate reserves.

3) Public Comments – None

- 4) MOTION:** It was moved by Member Montesino, seconded by Member Parker to approve the resolutions and pass the uncodified ordinances listed under Items 11.b.6 through 11.b.13. below.

Member Montesino spoke positively about the investment in infrastructure and various ongoing and future projects.

Mayor Orozco agreed with Member Montesino's statements.

MOTION: The above motion was carried by the following vote.

AYES: MEMBERS: Dutra, Montesino, Parker, Quiroz-Carter, Orozco

NOES: MEMBERS: None

ABSENT: MEMBERS: Clark, Salcido

5) City Council Deliberation on Motion – None

6) RESOLUTION NO. 174-25 (CM)

RESOLUTION NO. 1-25 (SHA)

RESOLUTION NO. 2-25 (SA)

A JOINT RESOLUTION OF THE CITY COUNCIL AND THE CITY COUNCIL IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE, AND THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026, PROVIDING FOR CERTAIN TRANSFERS OF FUNDS,

APPROVING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS 2025-26 to 2029-30, AND POSITION CHANGES

- 7) RESOLUTION NO. 175-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ESTABLISHING TOTAL ANNUAL APPROPRIATIONS PURSUANT TO CALIFORNIA STATE CONSTITUTION ARTICLE XIII-B FOR FISCAL YEAR 2025-2026
- 8) ORDINANCE NO. 1476-25 (CM)**
AN UNCODIFIED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE INSTRUCTING THE COUNTY OF SANTA CRUZ TO LEVY AND COLLECT A PROPERTY TAX ON TAXABLE PROPERTY IN THE CITY OF WATSONVILLE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, FIXING THE RATE OF 0.077% THEREOF AND ALLOCATING IT TO THE RETIREMENT FUND
- 9) RESOLUTION NO. 176-25 (CM)**
RESOLUTION NO. 2-25 (SHA)
A JOINT RESOLUTION OF THE CITY COUNCIL AND CITY COUNCIL IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE FINDING THAT THE USE OF THE FORMER AGENCY'S FUNDS AND OTHER ASSETS GENERATED FROM THE WATSONVILLE 2000 REDEVELOPMENT PROJECT AREA FOR THE PURPOSE OF IMPROVING, INCREASING, AND PRESERVING THE COMMUNITY'S SUPPLY OF LOW AND MODERATE INCOME HOUSING OUTSIDE THE PROJECT AREA WILL BENEFIT THE PROJECT AREA
- 10) RESOLUTION NO. 3-25 (SHA)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE FINDING THAT THE USE OF FUNDS FROM THE LOW AND MODERATE INCOME HOUSING ASSET FUND FOR PLANNING AND GENERAL ADMINISTRATIVE COSTS IS NECESSARY FOR THE PURPOSE OF PRODUCING, IMPROVING, AND PRESERVING THE COMMUNITY'S SUPPLY OF LOW AND MODERATE-INCOME HOUSING
- 11) RESOLUTION NO. 177-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ADOPTING THE "CITY OF WATSONVILLE PARKS AND COMMUNITY SERVICES IMPACT FEES" WITHIN THE CITY OF WATSONVILLE
- 12) RESOLUTION NO. 178-25 (CM)**
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ADOPTING THE "CITY OF WATSONVILLE PARKS AND COMMUNITY SERVICES DEPARTMENT FACILITY USE PRIORITY CLASSIFICATIONS" AND ADOPTING THE FACILITY RENTAL FEE SCHEDULE FOR THE USE OF PARK AND RECREATION FACILITIES WITHIN THE CITY OF WATSONVILLE

13) RESOLUTION NO. 179-25 (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
AMENDING RENT CHARGES FOR HANGARS AND FEES AT THE WATSONVILLE
MUNICIPAL AIRPORT FOR FY2025-2026 AND FY2027-2028**

12. NEW BUSINESS

12.a. WATSONVILLE POLICE DEPARTMENT STUDY BY MATRIX CONSULTING GROUP

- 1) Staff Report by Police Captain McKinley. Matrix Consulting Group President Richard Brady and Senior Consultant Tim Donohoe were also available for questions.**

2) City Council Clarifying & Technical Questions

In answering Member Dutra, City Manager Vides spoke about potential for redirecting funding allocated to Police positions if they remain vacant.

Matrix Consulting Group President Brady, in answering Member Dutra, spoke about recommendations made to address community requests for increased traffic enforcement and spoke about challenges to do so. He further spoke about traffic enforcement strategies for Police.

Matrix Consulting Group Senior Consultant Donohoe added details regarding Police's efforts to address traffic enforcement concerns.

In answering Member Dutra, Matrix Consulting Group President Brady spoke about parking enforcement recommendations.

City Manager Vides spoke about Police's proactivity to fill positions in the traffic unit and spoke about ongoing efforts to implement recommendations.

In answering Mayor Orozco, Police Captain McKinley stated they were not requesting additional funds at the moment and spoke about ongoing hiring for various positions.

City Manager Vides stated the study was complying with a provision of Measure Y requiring assessments of both Fire and Police.

In answering Member Parker, Police Captain McKinley spoke about plans to increase traffic enforcement with ongoing hiring of officers.

Assistant Police Chief Rodriguez spoke about Police officers possibly not addressing traffic enforcement concerns due to being dispatched to high priority calls. He invited the public to call Police if they encountered such situations and request follow-up.

In answering Member Parker, Assistant Police Chief Rodriguez stated officers were evaluated on their proactive approach to traffic-related issues. He spoke about efforts to continue pursuing grant funding to address traffic issues.

Matrix Consulting Group Senior Consultant Donohoe and President Brady, in answering Member Parker, spoke about opportunities for officers to conduct education with the public regarding traffic safety.

Assistant Police Chief Rodriguez spoke about education efforts with youth regarding bicycle safety. He stated part of the department's overtime costs included scheduling officers to attend community engagement events.

In answering Member Parker, Police Captain McKinley stated the department was not currently exploring implementation of a suggestion regarding reduction of captain positions and addition of lieutenants.

3) Public Input – None

- 4) MOTION:** It was moved by Member Dutra, seconded by Member Parker and carried by the following vote to accept the Watsonville Police Department Study Report prepared by Matrix Consulting Group.

AYES: MEMBERS: Clark, Dutra, Montesino, Parker, Quiroz-Carter, Orozco
NOES: MEMBERS: None
ABSENT: MEMBERS: Salcido

5) City Council Deliberation on Motion – None

13. EMERGENCY ITEMS ADDED TO AGENDA – None

14. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS
Member Parker requested a report on Police's use of drones.

Mayor Orozco recessed the meeting to return to Closed Session at 8:19 p.m.

Council returned from Closed Session at 8:40 p.m. and Mayor Orozco announced no reportable action had been taken.

15. ADJOURNMENT

The meeting was adjourned at 8:41 p.m.

Maria Orozco, Mayor

ATTEST:

Irwin I. Ortiz, City Clerk

This page was left intentionally blank.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: SR. ADMINISTRATIVE ANALYST MARTINEZ
RECOMMENDED BY: LIBRARY DIRECTOR MARTINEZ
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS FOR ADVERTISING FOR
BIDS FOR THE CIVIC CENTER LIBRARY ROOFTOP ADDITION, NO. CB-25-
5220

RECOMMENDATION:

Staff recommend that Council adopt a resolution approving plans and specifications and call for bids for the Civic Center Library Rooftop Addition, No. CB-25-5220.

BACKGROUND:

On March 22, 2022, the City of Watsonville issued a Request for Qualifications (RFQ) seeking qualified consultants to assist with a comprehensive City Building Facility Assessment Study. The deadline for submitting Statements of Qualifications was April 19, 2022. Based on the recommendation of the City Manager, the City Council adopted Resolution No. 114-22 on June 14, 2022, awarding a professional services contract to The KPA Group.

In November 2023, the City entered a consultant services contract with The KPA Group in the amount of \$60,780 to define a scope of services and establish a fee structure for the development of conceptual design options for a proposed rooftop addition to the Watsonville Main Library.

Subsequently, in March 2024, The KPA Group delivered a Design Consideration Report outlining the conceptual design elements necessary to support the planning and execution of the Library Rooftop Project.

DISCUSSION:

On May 14, 2024, the City Council adopted Resolution No. 74-24 to award a contract to The KPA Group to provide project design services and prepare a complete set of construction documents to advertise,

bid, and construct the rooftop project at the Main Library, in an amount not to exceed \$214,000.

The project plan drawings and specifications for the Library Rooftop Project have been completed and reviewed by the City's Building Department. The engineer's estimate for the total cost of the project is two million seven hundred thousand dollars (\$2,700,000). The current project schedule anticipates releasing the bid package in July 2025, with the bid opening scheduled for August 12, 2025, at 2:00 pm. Construction is expected to commence in the middle of September 2025.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution approving plans and specifications and calling for bids for the Library Rooftop Project does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

STRATEGIC PLAN:

The Library Rooftop Project will transform approximately 4,800 square feet of rooftop space into a functional and inclusive outdoor extension of the library. This project aims to enhance community engagement, promote educational opportunities, and provide a welcoming space that reflects the diverse needs and interests of Watsonville residents.

This action is consistent with the following Council Strategic Goals:

Community Engagement & Well-being
Infrastructure & Environment

FINANCIAL IMPACT:

The engineer's estimate for this project is \$2,700,000. This project will be funded from the following funds:

- \$2,700,000 Measure R Funds

ALTERNATIVE ACTION:

The City Council may choose not to approve the call for bids. However, such an action would delay the project, and staff would need to seek alternative funding sources.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE APPROVING PLANS AND SPECIFICATIONS AND
CALLING FOR BIDS FOR THE CIVIC CENTER LIBRARY ROOFTOP
ADDITION, NO. CB-25-5220**

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution approving plans and specifications and calling for bids for the Main Library Rooftop Project does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. That the plans and specifications for the Civic Center Library Rooftop Addition, No. CB-25-5220, copies of which are on file in the Office of the City Clerk and incorporated by reference in this Resolution, are hereby approved.

3. That the Purchasing Officer is hereby authorized and directed to call for public competitive sealed bids in accordance with Title 7, Chapter 14 of the Watsonville Municipal Code for the above named project, and that the bids are to be opened in the "Old City Council Chambers", 250 Main Street, Watsonville, California, on August 12, 2025, at 2:00pm, and the City Clerk is hereby directed to give notice inviting such sealed

bids in the time, form, and manner provided by law.

4. That hand-carried bids should be delivered to the City of Watsonville, 250 Main Street, Watsonville, California, c/o Purchasing Officer. Bidders may mail bids at their own risk to the City of Watsonville, c/o Purchasing Officer, 250 Main Street, Watsonville, California 95076.

5. That after the bids are opened, they shall be tabulated and analyzed and a report submitted to the City Manager, who shall recommend the awarding, or other action, to the Council at its next regular meeting, or as soon thereafter as possible.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: AWARD BID TO WESTROCK ENGINEERING, INC. FOR THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT, NO. SS-22-14798 IN THE AMOUNT OF \$1,115,200

RECOMMENDATION:

Adopt a resolution awarding a construction contract to WestRock Engineering, a corporation, for the Miles Lane Sewer Pump Station Upgrade Project, No. SS-22-14798, for a base bid amount of \$995,200 and Add Alternate 1 (Line Existing Gravity Sewer) for \$120,000 for a total amount of \$1,115,200, authorizing and directing City Manager to execute the contract; and finding the project exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines 15302 (Class 2)

BACKGROUND:

The Miles Lane Sewer Pump Station Upgrade Project, No. SS-22-14798 was publicly bid two times previously with the City's Project Labor Agreement (PLA), both times receiving no responsive bids. The project was rebid a third time without the PLA, and it is ready to be awarded to the lowest responsive, responsible bidder.

DISCUSSION:

At the May 13, 2025, meeting, City Council adopted Resolution 114-25 (CM), considering all bids non-responsive and authorizing the second rebid of the Miles Lane Sewer Pump Station Upgrade Project, No. SS-22-14798 without the City's Project Labor Agreement.

In accordance with Title 7, Chapter 14 of the City of Watsonville Municipal Code, formal bids for the project were received and publicly opened on June 25, 2025 at 3:05pm through the City's electronic

bidding platform. The following bids were received. The bid documents identified that low bid amount would be determined by Base Bid only:

Contractor	Base Bid	Total Add Alternates	Total Bid
WestRock Engineering	\$995,200.00	\$325,200.00	\$1,320,400.00
RCH Construction	\$1,065,376.11	\$174,039.27	\$1,239,415.38
Don Chapin Co.	\$1,083,640.00	\$254,600.00	\$1,338,240.00
SW Construction	\$1,136,860.60	\$212,196.25	\$1,349,056.85
Monterey Peninsula Engineering	\$1,304,000.00	\$346,400.00	\$1,650,400.00
Anderson Pacific Engineering Construction	\$1,310,380.00	\$247,600.00	\$1,557,980.00
Pacific Underground Construction	\$1,345,895.00	\$310,110.00	\$1,656,005.00

The lowest responsive, responsible bidder was determined to be WestRock Engineering, with a Base Bid amount of \$995,200. The engineer's estimate for the project Base Bid was \$800,000.

There were three add alternate bid items which included A1 – Line Existing Gravity Sewer, A2 – Install 2" Conduit for Future Fiber, and A3 – Slurry Seal. After review, staff recommends item A1 - Line Existing Gravity Sewer be awarded with the Base Bid for a total contract award of \$1,115,200. A detailed breakdown of all bid items and add alternates is included in the attachment to this report. A2 is not recommended for award as the low bidder's price for it was the highest of all bids received. A3 is not recommended for award as the road was resurfaced recently.

This project is the highest priority sewer lift station improvement project in the sewer collections system which has been awaiting a successful bid process to begin construction since the design was completed in 2022. Staff therefore recommends that Council award the construction contract to WestRock Engineering and authorize and direct City Manager to execute the construction contract.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The Miles Lane Sewer Pump Station Rehabilitation Project SS-22-14798 is Categorically Exempt under Guidelines Section 15302 (c), Class 2, replacement or reconstruction, because the project involves the replacement or reconstruction of existing public sewer utility system facilities involving negligible or no expansion of capacity; and none of the exceptions identified in CEQA Guidelines Section 15300.2 have been determined to apply, specifically, no unusual circumstances related to the project existing that would cause significant effect on the environment as defined in CEQA Guidelines Section 15382.

STRATEGIC PLAN:

Awarding this construction contract is consistent with Strategic Plan Goal:

Infrastructure & Environment

FINANCIAL IMPACT:

This project has been planned in the Sewer Enterprise Fund Capital Improvements project since 2020 and has been carried forward since, awaiting the completion of design and a successful bid process. There is sufficient budget available in account 911-7835-14798 to cover the total amount of this contract which is \$1,115,200.00.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

1) Miles Lane Sewer Pump Station Upgrade Project Bid Summary

MILES LANE SEWER PUMP STATION UPGRADES (REBID) BID SUMMARY

Base Bid			Anderson Pacific Engineering Construction, Inc				Monterey Peninsula Engineering				Pacific Underground Construction Inc.				RCH Construction				SW Construction				The Don Chapin Company				WestRock Engineering			
Bid Item Description	Est. Quantity	Unit of Measure	Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total		
1 Mobilization/Demobilization	1	LS	\$71,020.00	\$71,020.00			\$25,000.00	\$25,000.00			\$80,000.00	\$80,000.00			\$7,693.01	\$7,693.01			\$85,000.00	\$85,000.00			\$76,000.00	\$76,000.00			\$98,000.00	\$98,000.00		
2 Sheet piling, Shoring, and Bracing	1	LS	\$30,000.00	\$30,000.00			\$10,000.00	\$10,000.00			\$25,000.00	\$25,000.00			\$49,662.89	\$49,662.89			\$36,990.00	\$36,990.00			\$47,000.00	\$47,000.00			\$150,000.00	\$150,000.00		
3 Traffic Control	1	LS	\$9,000.00	\$9,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$23,232.90	\$23,232.90			\$19,170.00	\$19,170.00			\$20,000.00	\$20,000.00			\$50,000.00	\$50,000.00		
4 By-Pass Sewer Pumping	1	LS	\$60,000.00	\$60,000.00			\$40,000.00	\$40,000.00			\$20,000.00	\$20,000.00			\$113,148.28	\$113,148.28			\$45,390.00	\$45,390.00			\$27,000.00	\$27,000.00			\$50,000.00	\$50,000.00		
5 Lift Station - Civil	1	LS	\$984,230.00	\$984,230.00			\$900,000.00	\$900,000.00			\$957,835.00	\$957,835.00			\$583,404.54	\$583,404.54			\$686,524.80	\$686,524.80			\$710,000.00	\$710,000.00			\$425,000.00	\$425,000.00		
6 Lift Station - Electrical Installation	1	LS	\$92,250.00	\$92,250.00			\$200,000.00	\$200,000.00			\$132,500.00	\$132,500.00			\$110,779.38	\$110,779.38			\$154,769.00	\$154,769.00			\$96,000.00	\$96,000.00			\$60,000.00	\$60,000.00		
7 Building Modification	1	LS	\$9,000.00	\$9,000.00			\$50,000.00	\$50,000.00			\$35,000.00	\$35,000.00			\$76,179.27	\$76,179.27			\$24,390.00	\$24,390.00			\$32,000.00	\$32,000.00			\$100,000.00	\$100,000.00		
8 Additional Portland Cement Concrete Paving	12	SY	\$700.00	\$8,400.00			\$300.00	\$3,600.00			\$500.00	\$6,000.00			\$1,149.58	\$13,794.96			\$780.00	\$9,360.00			\$750.00	\$9,000.00			\$100.00	\$1,200.00		
9 Additional Asphalt Concrete Paving (Revocable)	72	SY	\$215.00	\$15,480.00			\$200.00	\$14,400.00			\$30.00	\$2,160.00			\$594.69	\$42,817.68			\$459.90	\$33,112.80			\$300.00	\$21,600.00			\$250.00	\$18,000.00		
10 Relocate Gas Main (Revocable)	60	LF	\$100.00	\$6,000.00			\$350.00	\$21,000.00			\$790.00	\$47,400.00			\$327.72	\$19,663.20			\$285.90	\$17,154.00			\$334.00	\$20,040.00			\$300.00	\$18,000.00		
11 Permit Allowance	1	Allowance	\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00			\$10,000.00	\$10,000.00		
12 PG&E Electrical Coordination	1	Allowance	\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00			\$15,000.00	\$15,000.00		
Total				\$1,310,380.00				\$1,304,000.00				\$1,345,895.00				\$1,065,376.11				\$1,136,860.60				\$1,083,640.00				\$995,200.00		
Add Alternates			Anderson Pacific Engineering Construction, Inc				Monterey Peninsula Engineering				Pacific Underground Construction Inc.				RCH Construction				SW Construction				The Don Chapin Company				WestRock Engineering			
Bid Item Description	Est. Quantity	Unit of Measure	Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total			Unit Cost	Total		
A1 Line Existing Gravity Sewer	1	LS	\$115,000.00	\$115,000.00			\$185,000.00	\$185,000.00			\$170,810.00	\$170,810.00			\$106,847.00	\$106,847.00			\$142,946.25	\$142,946.25			\$146,000.00	\$146,000.00			\$120,000.00	\$120,000.00		
A2 2-inch Conduit	1	LS	\$111,000.00	\$111,000.00			\$75,000.00	\$75,000.00			\$128,500.00	\$128,500.00			\$41,542.27	\$41,542.27			\$62,500.00	\$62,500.00			\$83,400.00	\$83,400.00			\$180,000.00	\$180,000.00		
A3 Slurry Seal	1800	SY	\$12.00	\$21,600.00			\$48.00	\$86,400.00			\$6.00	\$10,800.00			\$14.25	\$25,650.00			\$3.75	\$6,750.00			\$14.00	\$25,200.00			\$14.00	\$25,200.00		
Total				\$247,600.00				\$346,400.00				\$310,110.00				\$174,039.27				\$212,196.25				\$254,600.00				\$325,200.00		
TOTAL BASE + ADD ALTERNATE				\$1,557,980.00				\$1,650,400.00				\$1,656,005.00				\$1,239,415.38				\$1,349,056.85				\$1,338,240.00				\$1,320,400.00		

Bidders in Order of Low Bid (Determined by Base Bid Only)

#1 WestRock Engineering	\$995,200.00
#2 RCH Construction	\$1,065,376.11
#3 The Don Chapin Company	\$1,083,640.00
#4 SW Construction	\$1,136,860.60
#5 Monterey Peninsula Engineering	\$1,304,000.00
#6 Anderson Pacific Engineering Construction, Inc.	\$1,310,380.00
#7 Pacific Underground Construction Inc.	\$1,345,895.00

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONSTRUCTION CONTRACT TO WESTROCK ENGINEERING, A CORPORATION, FOR THE MILES LANE SEWER PUMP STATION UPGRADE (SECOND REBID), PROJECT, NO. SS-22-14798 FOR A BASE BID AMOUNT OF \$995,200 AND ADD ALTERNATE 1 (LINE EXISTING GRAVITY SEWER) FOR \$120,000 FOR A TOTAL AMOUNT OF \$1,115,200 TO BE PAID FROM THE SEWER ENTERPRISE FUND; AUTHORIZING THE CITY MANAGER TO EXECUTE SAME; AND FINDING THE PROJECT EXEMPT FROM REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15302 (CLASS 2)

WHEREAS, on May 13, 2025, the City Council adopted Resolution No. 114-25 (CM) approving plans and specifications and authorizing the call for bids for the Miles Lane Sewer Pump Station Rehabilitation (Second Rebid) Project No. SS-22-14798 without the City's Project Labor Agreement; and

WHEREAS, pursuant to Title 7, Chapter 14 of the City of Watsonville Municipal Code, the City issued a notice inviting bids and electronic bids were received for the Miles Lane Sewer Pump Station Rehabilitation Project No. SS-22-14798; and

WHEREAS, bids that were submitted by the deadline were publicly opened live online in City's electronic bidding procurement portal, on Thursday, June 26, 2025, at 3:05 P.M., and later tabulated by the Purchasing Officer for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the bid from WestRock Engineering, a corporation, for the Miles Lane Sewer Pump Station Upgrade (Second Rebid) Project, No. SS-22-14798, for a base bid amount of \$995,200 be accepted as the lowest responsible and responsive bidder and include add alternate 1 in the amount of \$120,000 for a total amount of \$1,115,200.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. The Miles Lane Sewer Pump Station Rehabilitation Project SS-22-14798 is Categorically Exempt under Guidelines Section 15302 (c), Class 2, replacement or reconstruction, because the project involves the replacement or reconstruction of existing public sewer utility system facilities involving negligible or no expansion of capacity; and none of the exceptions identified in CEQA Guidelines Section 15300.2 have been determined to apply, specifically, no unusual circumstances related to the project existing that would cause significant effect on the environment as defined in CEQA Guidelines Section 15382.

2. That the construction contract is hereby awarded to WestRock Engineering, a corporation, for the Miles Lane Sewer Pump Station Upgrade Project, No. SS-22-14798, in the amount of \$995,200 for the base bid and \$120,000 for Add Alternate 1 for Line Existing Gravity Sewer for a total amount of \$1,115,200, in the form on file in the Office of the City Clerk.

3. That the City Manager is hereby authorized and directed to execute said construction contract for and on behalf of the City of Watsonville, with minor revisions that may be approved by the City Manager and the City Attorney.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: PUBLIC WORKS & UTILITIES ASSISTANT DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: AWARDING BID TO ACCO ENGINEERED SYSTEMS, INC. DBA GEO H. WILSON MECHANICAL CONTRACTORS FOR THE WWTF BOILER REPLACEMENT AND IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$365,149.00

RECOMMENDATION:

Adopt a resolution awarding a construction contract to ACCO Engineered Systems, Inc. dba Geo H. Wilson Mechanical Contractors, a corporation, for the Wastewater Treatment Facility (WWTF) Boiler Replacement and Improvements Project in the amount of \$365,149.00, authorizing and directing City Manager to execute the contract, and finding the project is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15302 (Class 2(c)).

BACKGROUND:

The Public Works & Utilities Department has completed the public bidding of the WWTF Boiler Replacement and Improvements Project, and it is ready to be awarded to the lowest responsive, responsible bidder.

DISCUSSION:

In accordance with Title 7, Chapter 14 of the City of Watsonville Municipal Code, formal bids for the project were received and publicly opened on June 25, 2025, at 3:05pm through the City's electronic bidding platform. The following bids were received:

Contractor	Total Bid
ACCO Engineered Systems dba Geo H. Wilson	\$365,149.00
Anderson Pacific Engineering Construction	\$375,000.00
Bayview Engineering & Construction Co.	\$484,423.00

The lowest responsive, responsible bidder was determined to be ACCO Engineered Systems, in the amount of \$365,149.00. The engineer's estimate for the project was \$300,000. This project will install the boiler pre-purchased by the City from R.F. McDonald to replace the existing digester gas boiler that has reached end of life.

Staff therefore recommends that Council award the construction contract to ACCO Engineered Systems and authorize and direct City Manager to execute the construction contract.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The WWTF boiler replacement project is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15302 Categorical Exemption Class 2(c), in that the project involves the replacement of existing equipment in existing publicly-owned wastewater treatment utility system involving negligible or no expansion of capacity; and none of the exceptions to the CEQA exemption apply because there are no unusual circumstances associated with the project that would result in a significant effect on the environment, nor would the project impact scenic or historic resources.

STRATEGIC PLAN:

Award of this construction contract is consistent with Strategic Plan Goal:

Infrastructure & Environment

FINANCIAL IMPACT:

The total amount of this construction contract is \$365,149.00. There is sufficient budget available in the Sewer Enterprise Fund budget account 911-7855-14328 WWTF Infrastructure Repairs and Equipment Replacement to cover the cost of this contract.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONSTRUCTION CONTRACT TO ACCO ENGINEERED SYSTEMS, INC. DBA GEO H. WILSON MECHANICAL CONTRACTORS, A CORPORATION, FOR THE WASTEWATER TREATMENT FACILITY (WWTF) BOILER REPLACEMENT AND IMPROVEMENT PROJECT, IN THE AMOUNT OF \$365,149.00 TO BE PAID FROM THE SEWER ENTERPRISE FUND; AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME; AND FINDING THE PROJECT EXEMPT FROM REVIEW PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15302 (CLASS 2)

WHEREAS, on May 13, 2025, the City Council adopted Resolution No. 116-25 (CM) approving plans and specifications and authorizing the call for bids for the WWTF Boiler Replacement and Improvements Project; and

WHEREAS, pursuant to Title 7, Chapter 14 of the City of Watsonville Municipal Code, the City issued a notice inviting bids and electronic bids were received for the WWTF Boiler Replacement and Improvements Project; and

WHEREAS, bids that were submitted by the deadline were publicly opened live online in City's electronic bidding procurement portal, on Wednesday, June 25, 2025, at 3:05 P.M., and later tabulated by the Purchasing Officer for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the bid from ACCO Engineered Systems, Inc. dba Geo H Wilson Mechanical Contractors, a corporation, for the WWTF Boiler Replacement and Improvements Project, in the amount of \$365,149.00, be accepted as the lowest responsible and responsive bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This WWTF boiler replacement project is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15302 Categorical Exemption Class 2(c), in that the project involves the replacement of existing equipment in existing publicly-owned wastewater treatment utility involving negligible or no expansion of capacity; and none of the exceptions to the CEQA exemption apply because there are no unusual circumstances associated with the project that would result in a significant effect on the environment, nor would the project impact scenic or historic resources.

2. That the construction contract is hereby awarded to ACCO Engineered Systems, Inc. dba Geo H. Wilson Mechanical Contractors, a corporation, for the WWTF Boiler Replacement and Improvements Project, in the amount of \$365,149.00, in the form on file in the Office of the City Clerk.

3. That the City Manager is hereby authorized and directed to execute said construction contract for and on behalf of the City of Watsonville, with minor revisions that may be approved by the City Manager and the City Attorney.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: AWARD CONTRACT TO WALLACE GROUP, A CALIFORNIA CORPORATION, FOR CONSTRUCTION MANAGEMENT SERVICES ON THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT, NO. SS-22-14798, IN AN AMOUNT NOT TO EXCEED \$199,709

RECOMMENDATION:

Adopt a resolution awarding a contract to Wallace Group, a California Corporation, for construction management services for the Miles Lane Sewer Pump Station Upgrade Project, No. SS-22-14798 in an amount not to exceed \$199,709 to be paid from the Sewer Enterprise Fund, and authorize and direct City Manager to execute same.

BACKGROUND:

The Miles Lane Sewer Pump Station Upgrade Project was bid and the construction contract is recommended by staff for award under a separate Council meeting agenda item. Construction Management and Inspection services are needed to support staff in the successful delivery of the project to the community.

DISCUSSION:

In June 2024 a Request for Qualification Statements from Consulting Engineering Firms for On-Call Professional Engineering Services including Staff Augmentation, Design, Construction Management and Inspection was advertised. Statements of Qualifications were due July 11, 2024, at which time a total of 24 were received. The selection committee determined that 22 of those firms were qualified to provide on-call services for the variety of on-call services requested.

From the qualified construction management firms on the on-call list, Wallace Group was selected as the most suited to provide these services specifically on the Miles Lane Sewer Pump Station Upgrade Project due to their expertise in these types of projects and their successful similar work on another City pump station project for the Water Division that is currently in construction. The two projects occurring concurrently will allow the City to receive economy of scale in Wallace Group's Construction Management and Inspection services and allow for seamless coordination with Public Works engineering staff, and saving on overall cost for these services.

The City does not have sufficient in-house engineering and inspection staff to dedicate solely to this project, which is what would be required to help ensure the successful completion of its construction. Staff therefore recommends that the City Council award an engineering consultant contract to Wallace Group to provide this needed construction management and inspection services support, in an amount not to exceed \$199,709.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

Approval of the professional services agreement is not a project pursuant to the California Environmental Quality Act (CEQA) because it can be seen with certainty based on substantial evidence in the record that the approval constitutes a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines section 15378(b)(4).) Further, the approval is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment.

The CEQA determination for the Miles Lane Sewer Pump Station Rehabilitation construction project itself is described in the construction contract award recommendation under a separate item before Council on this same meeting agenda. That project is Categorically Exempt under Guidelines Section 15302 (c), Class 2, replacement or reconstruction, because the project involves the replacement or reconstruction of existing public sewer utility system facilities involving negligible or no expansion of capacity;

STRATEGIC PLAN:

Executing this consultant contract is consistent with Strategic Plan Goal:

Infrastructure & Environment

FINANCIAL IMPACT:

This project has been planned in the Sewer Enterprise Fund Capital Improvements project since 2020 and has been carried forward since, awaiting the completion of design and a successful bid process. There is sufficient budget available in account 911-7835-14798 to cover the total amount of this consultant contract which is \$199,709.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDDING A CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CONTRACT TO WALLACE GROUP, A CALIFORNIA CORPORATION, FOR THE MILES LANE SEWER PUMP STATION UPGRADE PROJECT, NO. SS-22-14798, IN AN AMOUNT NOT TO EXCEED \$199,709; AND AUTHORIZING AND DIRECTING CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required, that cost will not be the only basis for selection, use a qualifications-based selection process as described in subdivision (a) of § [4527](#)¹ of the California Government Code and negotiated as described in § [4528](#); and

WHEREAS, a Request for Qualifications (RFQ) for on call services was issued on June 4, 2024, with submissions due July 11, 2024, asking for qualified consultants to assist the City with on-call professional engineering services (staff augmentation, design, construction management and inspection); and

¹ All references to section numbers will be to the California Government Code

WHEREAS, a total of 24 firms submitted qualification statements; these statements were reviewed by City staff and an on-call list was developed; and

WHEREAS, Wallace Group, A California Corporation, is on this list of eligible on-call consultants for construction management services and was selected for their qualifications and experience in delivering these services on similar pump station projects including other City facilities; and

WHEREAS, the City Manager has recommended that the proposal from Wallace Group, A California Corporation, in an amount not to exceed \$199,709 be accepted as the best response for the Miles Lane Sewer Pump Station Rehabilitation Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Approval of this professional services agreement is not a project pursuant to the California Environmental Quality Act (CEQA) because it can be seen with certainty based on substantial evidence in the record that the approval constitutes a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines section 15378(b)(4).) Further, the approval is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment.

2. That the contract is hereby awarded to Wallace Group, A California Corporation, for construction management and inspection support services on the Miles Lane Sewer Pump Station Upgrade Project, in an amount not to exceed \$199,709.

3. That the Contract for Consultant Services between the City of Watsonville and Wallace Group, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

CONTRACT FOR CONSULTANT SERVICES BETWEEN THE CITY OF WATSONVILLE AND WALLACE GROUP

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Wallace Group**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has the requisite skill, training, qualifications, and experience to render such services called for under this Contract to City.

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES. Consultant shall perform those services as specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT. The term of this Contract shall be from the contract execution date to June 30, 2027, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE. The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION. The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein.

SECTION 5. METHOD OF PAYMENT. Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement of the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT. It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY. Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION.

To the full extent permitted by law (subject to the limitations of Civil Code section 2782.8 for any "design professional services" performed under this Contract), Consultant will indemnify, hold harmless, release and defend the City (including its officers, elected or appointed officials, employees, volunteers or agents) from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses or costs [including legal costs and attorney's fees])(collectively "Liability") of any nature, to the extent arising out of, pertaining to, or relating to Consultant's negligence, recklessness, or willful misconduct in the performance of this Contract. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportionate percentage of fault. Consultant's indemnification obligations under this Contract are not limited by any limitations of any insurance held by Consultant, including, but not limited to, workers compensation insurance.

SECTION 9. INSURANCE.

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. **Workers' Compensation Insurance.** In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. **Proof of Insurance to City before Notice to Proceed to Work.** Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. **Written notice.** Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION. Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local

governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW. City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION. All data, documents, discussions or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager or his designee, or as required by law.

SECTION 16. OWNERSHIP OF MATERIALS. All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES. The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER. Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or

otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS. Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES. All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk's Office
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Wallace Group
612 Clarion Court
San Luis Obispo
(805) 544-4011

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

///

///

///

///

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

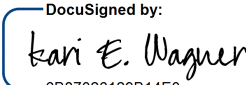
CITY

CONSULTANT

CITY OF WATSONVILLE

WALLACE GROUP

BY _____
Tamara Vides, City Manager

BY  _____
Kari Wagner, Principal
Director of Water Resources

ATTEST:

BY _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

BY _____
Samantha W. Zutler, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

The scope of services is as follows:

As described in the letter dated February 13, 2025, from Kari Wagner to Danielle Green concerning the Construction Management Services for the Mile Lane Sewer Pump Station Rehabilitation.

See attachment labeled **EXHIBIT "A"**.

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

The contract execution date to June 30, 2027.

EXHIBIT "C"

COMPENSATION

a. Total Compensation. The total obligation of City under this Contract shall not exceed One Hundred Ninety-Nine Thousand Seven Hundred Nine dollars (\$199,709).

b. Basis for Payment. Payment(s) to Consultant for services performed under this Contract shall be made as follows and shall include payment for reimbursable expenses:

Payment in the form of check will be mailed with Net 30 days from invoice date.

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this Contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

February 13, 2025

Danielle Green
City of Watsonville
250 Main St.
Watsonville, California 95076



Subject: Construction Management Services for the City of Watsonville - Miles Ln Sewer Pump Station Rehabilitation

Dear Danielle Green,

Wallace Group appreciates the opportunity to provide you with our proposal for construction management and inspection services for the *Miles Ln Sewer Pump Station Rehabilitation* project. Based on our phone discussions and our review of the plans and specifications, the following Scope of Services has been prepared for your consideration.

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

PROJECT UNDERSTANDING

The project consists of replacing an existing sanitary sewer lift station with a new lift station. The major elements of the work include providing a new sanitary sewer pump station by constructing a new wet well and valve vault. The existing wet well will be converted into a standard sewer manhole and connected to the new wet well via gravity line. Removed equipment from the existing wet well will be delivered to the City. The new wet well and vault will be connected to the existing PVC force main line. A new manhole will be installed in Miles Ln upstream from the new wet well to provide means of bypass pumping during construction of the new wet well. A 60-day full closure of Mile Lane is permitted for the work to be performed.

The existing pump station building will be modified and existing generator, panels, and pump skid will be removed and delivered to the City. A new generator will be provided and installed by the Contractor. The City shall furnish a motor control center (PLC, two starters, and SCADA Telemetry) for the Contractor to install. The City's SCADA contractor will perform SCADA integration and programming. A new 250-gallon propane tank will be furnished by the City and installed by the Contractor and surrounded by new 5-ft tall chain link fence and bollards. The existing propane tank is leased by the City and will need to be disconnected and returned to AmeriGas. Following completion of the work, disturbed areas are to be restabilized.

There may be a gas line in conflict in the work that needs to be relocated and an allowance has been provided in the bid form. The project also includes bid add alternate to provide 840 LF of 2-inch conduit in Miles Lane connected to Freedom Blvd that may be installed by open trench or directional drilling, replacing 355 LF of existing 6-inch sewer main by relining with cured-in-place pipe (CIPP), and performing a slurry seal of the road.

APPROACH

Based on our discussion on Thursday, Jan. 30th, we discussed project approach and Wallace Group's assistance on this project. The City is anticipating that their project manager, Christopher Gregorio, will perform much of the office construction management tasks administration items such as running weekly construction meetings, routing submittals/RFIs, reviewing progress estimates, and issuing change order paperwork. We have budgeted for Zach Teske to assist with ~4 hours/week of construction management tasks, including attending the Weekly Construction Meeting.

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us

PP22-7676
City of Watsonville - Miles Ln Sewer Pump Station Rehabilitation CM
February 13, 2025
Page 2 of 5



Jorge Avila will assist the project as an on-site construction inspector and will perform tasks such as reviewing delivered materials, observing construction work and traffic control items, tracking quantities, and attending the Weekly Construction Meetings.

We can provide a Procore project (at no cost to the City) for use on this project to track all project documentation such as RFIs, Submittals, Meeting Minutes/Agendas, etc.

SCOPE OF SERVICES

Listed below are the services we will provide:

Task 1: Pre-Construction Phase Services

Preconstruction Conference

- Thoroughly review plans, specifications, environmental documents, Engineer's Estimate, and the Contractor's completed bid form
- Attend Pre-Construction Conference as schedule by the City's Project Manager
- Review, comment, and accept the Contractor's baseline project schedule
- Review existing conditions and site constraints
- Collect pre-construction photos and videos of project site and adjacent areas

Submittal and Request for Information (RFI) Management

- Utilize Procore to track and review submittals and RFI's from Contractor in coordination with the Engineer of Record (Schaaf & Wheeler)
- Review processed RFIs and submittals in a timely manner and make available to project team
- Maintain electronic copies within Procore and hard copies as requested

Project Communication and Coordination

- Facilitate project communication and coordination with the City, the design engineer, emergency services, utility providers, property owners, the Contractor, and other stakeholders
- Act as the point of contact for community members to contact with project concerns and work with the stakeholders to address these concerns in a timely manner
- Review contractors proposed notifications to property owners and other stakeholders affected
- Distribute project information via Procore to the Project Team

Task 2: Construction Phase

The contract documents present a total of 230 working days for the Contractor to complete the work. We understand that much of this contract time is to allow for procurement of long lead material items such as pumps, generator, automatic transfer switch, and electrical cabinets.

For this phase, we have budgeted for 46 weeks with an assumed time of 4 hours/week required for project management from our assigned Construction Manager/Resident Engineer. We have budgeted for the full 230 field working days for inspection at an average of 3 hours/day. Construction inspection time will be dependent on construction activity and adjusted as required. Any unused budget will be returned to the City.

PP22-7676
 City of Watsonville - Miles Ln Sewer Pump Station Rehabilitation CM
 February 13, 2025
 Page 3 of 5



Project Schedule & Weekly Construction Meeting

- Monitor project schedule
- Keep stakeholders informed of the construction schedule
- Weekly Progress Meetings - Attend meeting with Contractor, City staff, EOR, and other necessary entities as hosted by the City's Project Manager
- Review Contractors 3-Week Look Ahead Schedule and assist with forecasting and coordinate scheduling of testing and inspections

Change Order Management

- Assist in review of Contractor requested change orders
- Investigate proposed change orders, obtaining the City's approval prior to work taking place
- Establish and maintain files and documentation for use in change negotiations or potential claims

Quantity Calculations and Progress Estimates

- Maintain quantity calculations throughout the project
- Coordinate daily reports and quantities with the Contractor, identify and record potential disputes for future reference
- Review monthly Request for Payment, sign, and recommend approval for payment to the City
- Collect delivery and materials tickets for project record

Construction Observation/Inspection

- Provide onsite observation and oversight during construction, hours/level of inspection to depend on construction activity phase
- Prepare inspection reports, including tracking labor, equipment, weather, observations/notes, quantities, and photos. Daily reports to be made available to the City's Designated Representative via Procore or in PDF format
- Wallace Group Inspections and oversight include:
 - Traffic control implementation
 - Review of Contractors BMPs for general stormwater compliance
 - Site improvements including asphalt and concrete repairs, fencing, gravity wall, propane tank,
 - Site Utilities - water, sewer, communication conduits, electrical,
- Assist with coordination of the following:
 - City's material testing consultant
 - City's SCADA consultant
 - EOR and their subconsultants for site visits observations and commissioning
 - Responsibility of accepting of contractor's start up and commissioning activities will be performed with assistance by EOR Schaaf & Wheeler, including pumps, controls, and generator
- Report to the City when work is performed that is unsatisfactory, faulty, or does not conform to the Contract documents and advise on how the work should be remedied
- Inspector will help to coordinate notification of local agencies or other City Departments
- Review compliance with contract documents
- Record and report design modifications
- Review Contractor's survey work and layout for general conformance

Site Documentation

- Maintain photographic and written documentation throughout the project in Procore and available to the entire team at all times

PP22-7676
City of Watsonville - Miles Ln Sewer Pump Station Rehabilitation CM
February 13, 2025
Page 4 of 5



Stormwater Compliance and Permits

- Monitor stormwater protection measures throughout the project

Safety

- Monitor Contractor's safety practices for compliance with safety program
- Utilize the following documents during field safety monitoring program:
 - CAL-OSHA Construction safety orders
 - Traffic Control Plan
 - Contractor's safety plan
- Work with the Contractor to resolve safety concerns on site
- Advise City of observed or unresolved deficiencies

Task 3: Post-Construction Phase Services

Final Inspection and Punch List

- Observe complete and near complete work for deficiencies
- Establish and maintain punch list and track items to resolution
- Recommend and approve final payment to the Contractor

As-Built Drawings

- Review as-built drawings with the Contractor throughout the project
- Review O&M Manuals provided by Contractor for project records
- Assist City and Design Engineer in review and completion of final certified record drawings

Project Closeout

- Assemble and deliver all records, reports, certificates, pictures upon project completion
- Files can be delivered in hard copy and/or electronic format, as requested

SCHEDULE

The project bid in early February 2025 and is expected to start construction in summer/fall 2025 depending on material procurement and availability. The contract period is for 230 working days after issuance of the Notice to Proceed.

TO BE PROVIDED BY THE CLIENT

Client shall provide the DIR Project Number for this project. To do so, the Client will need to complete the PWC-100 form and submit to the DIR prior to the commencement of the field survey. This is required to be in compliance with State of California Prevailing Wage laws.

ITEMS NOT INCLUDED IN SCOPE OF SERVICES

Only services and deliverables specifically detailed and listed are to be considered as included in this proposal. Project schedule extensions may require additional work authorization.

Assumptions include:

- Construction Management administration duties will largely be performed by the City's Project Manager.

PP22-7676
City of Watsonville - Miles Ln Sewer Pump Station Rehabilitation CM
February 13, 2025
Page 5 of 5



- Commissioning will be the responsibility of and performed by the Contractor and acceptance and review will be the responsibility of the Engineer of Record and the City
- Materials testing and special inspections will be performed by a separate consultant under direct contract with the City
- Labor compliance monitoring services will be performed by City staff

PROJECT BUDGET

Wallace Group will perform the services denoted in Scope of Services in accordance with the City’s standard “Contract for Consultant Services.” These services will be invoiced monthly on an accrued cost basis, and our total billings, including reimbursables, will not exceed our estimated budget of \$199,709 without receiving written authorization from the City. Invoices will be formatted to match the formatting style contained within this proposal. Reimbursables are included in the time and materials estimate amount stated above.

The estimated hourly rates for on-site construction inspections are based on prevailing wage rates. If the Client and the California Department of Labor determines that prevailing wage payments are not required, the fees can be adjusted and billed according to the per hour rate of the Standard Wage column on the Standard Billing Rates provided.

TERMS AND CONDITIONS

In order to convey a clear understanding of matters related to our mutual responsibilities regarding this proposal, we will perform the work in accordance with mutually agreed terms based on the Contract for Consultant Services Between the City of Watsonville and Wallace Group, a California Corporation. If this proposal meets with your approval, please let us know, and we will facilitate conforming a contract to the project once the City provides.

We want to thank you for this opportunity to present our proposal for construction management services. If you would like to discuss this proposal in greater detail, please feel free to contact Zach Teske at zacharyt@wallacegroup.us or at 831-226-9132.

Sincerely,

WALLACE GROUP, a California Corporation

Kari Wagner
Principal
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

TERMS AND CONDITIONS ACCEPTED:

Signature

Printed Name

Title

Date

Attachments
Budget Summary Table
Exhibit A - 2025 Standard Billing Rates

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT

Wallace Group Team Resource Estimate for the City of Watsonville - Miles Ln. Sewer Pump Station Rehabilitation (SS-22-14798)								
PHASE/TASK	TASK DESCRIPTION	Director of Construction Management (Zach Teske, PE) HRS	Assistant Resident Engineer (Jorge Avila) HRS	Construction Inspector - Prevailing Wage (Jorge Avila) HRS	Misc. Direct Costs Cost	TOTAL LABOR HOURS HRS	LABOR \$	TOTAL COST \$
	RATE	\$228	\$180	\$185				
1	Pre-Construction	16	24		\$70	40	\$7,968	\$8,038
2	Construction	184	46	690	\$8,050	920	\$177,882	\$185,932
3	Post-Construction	10	12		\$70	22	\$4,440	\$4,510
	SUB-TOTALS	210	82	690	\$8,190	982		
	WALLACE GROUP LABOR COSTS	\$47,880	\$14,760	\$127,650				\$190,290
	WALLACE GROUP DIRECT COSTS							\$8,190
	SUBCONSULTANT DIRECT COSTS							
	DIRECT COSTS OVERHEAD @						15%	\$1,228.50
	TOTAL							\$199,709

Task Budgets may fluctuate within Overall Budget

Exhibit A
Standard Billing Rates**Construction/Program Management and Inspection Services:**

Construction Office Tech I-III	\$125/\$135/\$145
Construction Inspector I-IV	\$150/\$155/\$160/\$165
Senior Construction Inspector	\$170
Construction Inspector (*Prevailing Wage)	\$185
Assistant Construction/ Program Manager I - II	\$165/\$170
Construction/ Program Manager I-III	\$175/\$180/\$185
Senior Construction/ Program Manager I - II	\$195/\$200
Assistant Resident Engineer I - II.....	\$175/\$180
Resident Engineer I-III	\$185/\$190/\$195
Senior Resident Engineer I-II	\$205/\$210
Director	\$228
Principal Construction Manager	\$253
Principal.....	\$280

Public Works Administration Services:

Project Analyst I - IV	\$125/\$135/\$145/\$155
Senior Project Analyst I - III	\$160/\$165/\$170
Senior Environmental Compliance Specialist I - III	\$175/\$180/\$185

Support Services:

Office Assistant	\$120
Project Assistant I - III.....	\$130/\$135/\$145

***Prevailing Wage:**

State established prevailing wage rates will apply to some services based on state law, prevailing wage rates are subject to change over time and geographic location.

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$400 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.



Watsonville
CALIFORNIA

CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: AWARD A CONTRACT TO RAFTELIS FINANCIAL CONSULTANTS, INC. IN AN AMOUNT NOT TO EXCEED \$200,000 FOR A COST-OF-SERVICE FINANCIAL ANALYSIS AND RATE SETTING STUDY FOR ALL THREE ENTERPRISE UTILITIES

RECOMMENDATION:

Adopt a resolution awarding a contract to Raftelis, Inc., a corporation, in an amount not to exceed \$200,000 for a Cost of Service Financial Analysis and Rate Setting Study for all three enterprise utilities; and authorizing and directing City Manager to finalize and execute the contract.

BACKGROUND:

The City generally performs a rate-setting study every five years for the City's three utility enterprises: Wastewater, Water, and Solid Waste. The previous rate study was completed in 2021, signifying the City is near the end of the five-year cycle, requiring the procurement of professional financial consultant services. Staff solicited statements of qualification from financial and engineering firms to perform a cost-of-service financial analysis and rate-setting study. The contract is ready to be awarded to the selected consultant.

DISCUSSION:

The City of Watsonville operates three independent and self-supporting utility enterprises, which are run by the Water, Wastewater, and Solid Waste Divisions. The City Council adopts utility rates through the Proposition 218 process to pay the cost of operating and maintaining each of these utilities. These funds also pay for capital projects to replace and modernize the City's infrastructure.

The City of Watsonville has the lowest combined utility rates in the county compared with most of our neighboring jurisdictions. The city has been able to achieve this through lean staffing levels, prudent fiscal management, and by effectively maintaining equipment and facilities to extend their useful life as long as possible. However, like many communities across the state, a significant number of new regulatory requirements combined with the increasing cost of replacing existing infrastructure puts pressure on rate payers to fund these infrastructure needs locally. Recent rate increases have not been adequate to fund the major capital project needs that can no longer be deferred.

Major Funding Needs

Wastewater. The Headworks and Influent Pump Station Replacement project is currently in design to replace the existing infrastructure that has reached the end of its useful life. This project is estimated to cost approximately \$37 million. Other projects are also on the horizon, including a replacement of the dewatering system, cogeneration system, and other ongoing equipment replacement needs.

Water. New regulatory requirements will largely drive the water capital improvements in the immediate future which includes Hexavalent Chromium Treatment, future PFAS treatment, and new regulations governing cross connection control. The City is in preliminary design on a Hexavalent Treatment project to address existing water wells impacted by the new state-mandated maximum contaminant level requirements, which alone is anticipated to cost between \$40 - \$58 million to implement.

Solid Waste. The opening of Phase IV of the City's existing landfill will help defray the increasing disposal costs for solid waste, though the City will continue to off-haul recycling and organics to the outside facility in Marina, where costs continue to increase year over year. The division will also need to continue planned replacements of solid waste collection vehicles, many of which have already exceeded their anticipated lifespan.

While grants such as the \$17 million FEMA/CalOES Hazard Mitigation Grant, which is funding the Wastewater Electrical System Hazard Mitigation project, are an excellent means to defray local utility rate increases, the availability of grants at the state and federal level continues to decrease as competition for these limited resources increases. Low-interest State Revolving Fund loans can also help defer the impact of rate increases over a longer period of time while still accomplishing the necessary capital improvements in the immediate term. Even with these resources, the significant budgetary demands on the utilities will likely require additional rate increases over the next five years, requiring a detailed rate study.

Consultant Selection Process

On May 23, 2025, Public Works Staff publicly advertised a Request for Proposals (RFP) from financial and engineering firms to perform a cost-of-service analysis and utility rate setting study. The RFP was posted on the City's electronic procurement portal. Proposals were due Friday, June 20, 2025, by 4:00pm.

A total of three firms submitted proposals: Raftelis Financial Consultants, Inc., Water Resources Economics, LLC., and Willdan Financial Services. A selection committee ranked the proposals on a number of criteria identified in the RFP.

Raftelis Financial Consultants (Raftelis) was ranked the highest and is recommended as the most qualified firm to deliver the requested scope of services. The draft consultant agreement with their proposal submission and estimated cost proposal is attached. Staff recommends that Council award the professional services contract to Raftelis, in an amount not to exceed \$200,000 and authorize and direct City Manager to execute said contract with minor revisions that may be approved by the City Manager and City Attorney.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding contract to Raftelis for the Cost of Service Financial Analysis and Rate Setting Study and the preparation of the Rate Setting Study itself does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

STRATEGIC PLAN:

The project is consistent with the following Strategic Plan goals:

Infrastructure & Environment; Fiscal Health

FINANCIAL IMPACT:

The recommended contract amount is a total not to exceed \$200,000. There is sufficient budget available in the Fiscal Year 25/26 Utilities Administration Budget account 0710-540-7307 Expert and Consultation. The Utilities Administration Budget [540] is funded by all three enterprise utilities (wastewater, water, and solid waste).

ALTERNATIVE ACTION:

No reasonable alternatives known.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED PROFESSIONAL SERVICES CONTRACT TO RAFTELIS FINANCIAL CONSULTANTS, INC., A CORPORATION, FOR PREPARING A COST-OF-SERVICE ANALYSIS AND RATE SETTING STUDY FOR THE CITY'S WATER, WASTEWATER, AND SOLID WASTE UTILITY ENTERPRISE FUNDS, IN AN AMOUNT NOT TO EXCEED \$200,000; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required, that cost will not be the only basis for selection, use a qualifications-based selection process as described in subdivision (a) of § [4527](#)¹ of the California Government Code and negotiated as described in § [4528](#); and

WHEREAS, a Request for Proposal (RFP) was issued on May 23, 2025, asking for submissions from qualified consultants to perform a comprehensive water, sewer, and solid waste utility rate study; and

¹ All references to section numbers will be to the California Government Code

WHEREAS, the deadline for submittal of Request for Statement of Qualifications was June 20, 2025; and

WHEREAS, a total of three firms submitted a proposal; these proposals were reviewed and evaluated by City staff; and

WHEREAS, the City Manager has recommended that the proposal from Raftelis Financial Consultants, Inc., be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding a contract to Raftelis Financial Consultants, Inc. for for the Cost of Service Financial Analysis and Rate Setting Study Cost of Service and the preparation of the Rate Setting Study itself does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. The Council awards a contract to Raftelis Financial Consultants, Inc., for preparing a cost-of-service analysis and rate setting study for the City's Water, Wastewater, and Solid Waste Utilities, in an amount not to exceed \$200,000.

3. That the Contract for Consultant Services between the City of Watsonville and Raftelis Financial Services, Inc., a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND RAFTELIS FINANCIAL CONSULTANTS, NC.**

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Raftelis Financial Consultants, Inc.**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has the requisite skill, training, qualifications, and experience to render such services called for under this Contract to City.

Table of Contents

SECTION 1. SCOPE OF SERVICES..... 2

SECTION 2. TERM OF CONTRACT. 2

SECTION 3. SCHEDULE OF PERFORMANCE. 2

SECTION 4. COMPENSATION. 2

SECTION 5. METHOD OF PAYMENT..... 2

SECTION 6. INDEPENDENT CONSULTANT. 2

SECTION 7. ASSIGNABILITY. 2

SECTION 8. INDEMNIFICATION..... 2

SECTION 9. INSURANCE. 3

SECTION 10. NON-DISCRIMINATION..... 4

SECTION 11. TERMINATION..... 4

SECTION 12. COMPLIANCE WITH LAWS. 4

SECTION 13. GOVERNING LAW..... 4

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS..... 4

SECTION 15. CONFIDENTIAL INFORMATION. 4

SECTION 16. OWNERSHIP OF MATERIALS. 5

SECTION 17. COVENANT AGAINST CONTINGENT FEES..... 5

SECTION 18. WAIVER. 5

SECTION 19. CONFLICT OF INTEREST..... 5

SECTION 20. AUDIT BOOKS AND RECORDS..... 5

SECTION 21. NOTICES. 6

SECTION 22. EXHIBITS: 6

o-0-o

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES.

Consultant shall perform those services as specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT.

The term of this Contract shall be from July 1, 2025 to June 30, 2027, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE.

The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION.

The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein.

SECTION 5. METHOD OF PAYMENT.

Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement of the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT.

It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY.

Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION.

Consultant has the expertise and experience necessary to perform the services and duties agreed to be performed by Consultant under this Contract, and City is relying upon the skill and knowledge of Consultant to perform said services and duties. Consultant shall defend, indemnify and hold harmless City, its officers and employees, against any loss or liability arising out of or resulting in any way from work performed

under this Contract due to the willful or negligent acts (active or passive) or errors or omissions by Consultant or Consultant's officers, employees or agents.

SECTION 9. INSURANCE.

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or

contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION.

Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin, or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS.

Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW.

City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS.

This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION.

All data, documents, discussions, or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to

any person except as authorized by the City Manager or his designee, or as required by law.

SECTION 16. OWNERSHIP OF MATERIALS.

All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES.

The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER.

Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS.

Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES.

All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Raftelis Financial Consultants, Inc.
611 Wilshire Blvd, Suite 900
Los Angeles, CA 90017
(951) 376-4405

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY

CITY OF WATSONVILLE

CONSULTANT

**RAFTELIS FINANCIAL CONSULTANTS,
INC.**

BY _____
Tamara Vides, City Manager

Signed by:

BY _____
755D533E4528481...
Kevin Kostiuk, Senior Manager

ATTEST:

BY _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

BY _____
Samantha W. Zutler, City Attorney

EXHIBIT “A”

SCOPE OF SERVICES

The scope of services is as follows:

As described in the proposal submitted by Raftelis Financial Consultants, Inc. for the Request for Proposal (RFP) for the Consulting Services for Water, Sewer, and Solid Waste Utility Rate Study.

See attachment labeled **EXHIBIT “A”**.

EXHIBIT “B”

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

From July 1, 2025, to June 30, 2027.

EXHIBIT "C"

COMPENSATION

a. Total Compensation. The total obligation of City under this Contract shall not exceed Two Hundred Thousand dollars (\$200,000).

b. Basis for Payment. Payment(s) to Consultant for services performed under this contract shall be made as follows and shall include payment for reimbursable expenses:

Payment in the form of check will be mailed within Net 30 days from invoice date.

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

EXHIBIT "A"

pg. 1 of 58



City of Watsonville
Public Works & Utilities
Courtney Lindberg, Director
275 Main St, Watsonville, CA 95076

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

RFP No. TBD

CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

RESPONSE DEADLINE: June 20, 2025 at 4:00 pm

Report Generated: Saturday, June 21, 2025

Raftelis Financial Consultants, Inc. Response

CONTACT INFORMATION

Company:

Raftelis Financial Consultants, Inc.

Email:

vendor@raftelis.com

Contact:

David George

Address:

227 W. Trade Street
Suite 1400
Charlotte, NC 28202

Phone:

N/A

Website:

www.raftelis.com

Submission Date:

Jun 20, 2025 11:29 AM (Pacific Time)

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

RFP No. TBD

CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

ADDENDA CONFIRMATION

Addendum #1

Confirmed Jun 20, 2025 11:27 AM by David George

QUESTIONNAIRE

1. Proposal Submittal Requirements

This section contains instructions on how to prepare and submit a response to this solicitation.

a) Submittal Cover

The submittal cover shall include the title, submittal due date, name, address, telephone and fax numbers, and e-mail address of the principal contact.

b) Table of Contents

The table of contents shall be complete and clear, listing headings and pages to enable easy reference.

c) Cover Letter

The cover letter shall be brief. Any changes to the submittal format or deletions of requested material should be explained in the cover letter. Additional cover letter inclusions are the respondent's primary contact (include address, e-mail address and telephone number), responsible for all queries made during the intake and processing of the response and the location of the office(s) housing individuals assigned to provide services.

d) Statement of Understanding and Methodology

The statement of understanding shall contain a written narrative that demonstrates the respondent's understanding of the services required by the City.

e) Experience with Comparable Utility Enterprise Financial Analysis and Rate Study

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

Request For Proposal - CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

Page 2

EXHIBIT "A"
pg. 3 of 58

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

RFP No. TBD

CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

This section shall include examples of the respondent's experience related to the Scope of Work. Provide a list of five successfully completed cost of services analysis and rate studies and current studies underway by the respondent that are closely related to the Scope of Work.

Project examples shall be listed consecutively and include the name(s) and telephone number(s) of the respondent's project manager and the client's project manager.

f) Project Personnel

This section shall identify the contact person with primary responsibility for the study and the personnel proposed to work on the study. The persons listed will be considered committed to the study with no substitutions without prior agreement with City of Watsonville. A résumé for each professional person assigned to the study shall be submitted.

g) Organization Chart

This section shall include an organization chart containing the names of all key personnel with titles and their specific task assignment for this contract. If any subconsultants are planned, they should be included in the org chart with their role.

h) Cost Proposal (Separate PDF)

Provide a listing of the firm's estimated cost proposal to provide the scope of work outlined in the RFP, including estimated personnel hours and hourly billing rates. Include separate lines for each item, including an estimated budget for the two optional scope items. The fee schedule is to help the City get an understanding of the firm's approach to providing the services and the total estimated cost. Final contract price will be mutually negotiated between the City and consultant.

PROPOSAL SUBMITTAL*

Pass

Please upload one PDF of the proposal response which contains all items listed above except the cost proposal which will be uploaded separately.

Raftelis_Proposal.pdf

ESTIMATED COST PROPOSAL*

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

Request For Proposal - CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

Page 3

EXHIBIT "A"
pg. 4 of 58

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

RFP No. TBD

CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

Pass

Please upload a separate PDF that only contains the cost proposal. Note that the cost proposal should not be submitted with the overall proposal PDF above.

Raftelis_Cost_Proposal.pdf

ADDITIONAL INFORMATION (OPTIONAL)

For any additional information requested or required by any of your provided answers please upload that additional documentation here. Scoring will be based on the official proposal submitted above, but the City may take any additional information submitted here into consideration when reviewing the submitted proposal. This section is optional.

No response submitted

ACCEPTANCE OF STANDARD AGREEMENT*

Pass

Does your firm accept the City of Watsonville standard consultant agreement, including specifically the City's Hold Harmless Indemnity requirements and insurance coverage requirements, without modification? A copy of the current Consultant Agreement is included as Attachment A.

Yes

SUBMITTAL AUTHORIZATION*

Pass

By confirming here and submitting, Respondent confirms their authority (and has uploaded necessary documentation proving such) to submit this Response in its entirety as submitted and enter into a contract on behalf of the Company Name stated in said Response. Such confirmation will be understood as the Respondent stating that they have completely read and understand this Request For Proposals in its entirety including any and all Addenda released prior to the time of submittal.

Confirmed

[RAFTELIS FINANCIAL CONSULTANTS, INC.] RESPONSE DOCUMENT REPORT

Request For Proposal - CONSULTING SERVICES FOR WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY

Page 4



City of Watsonville

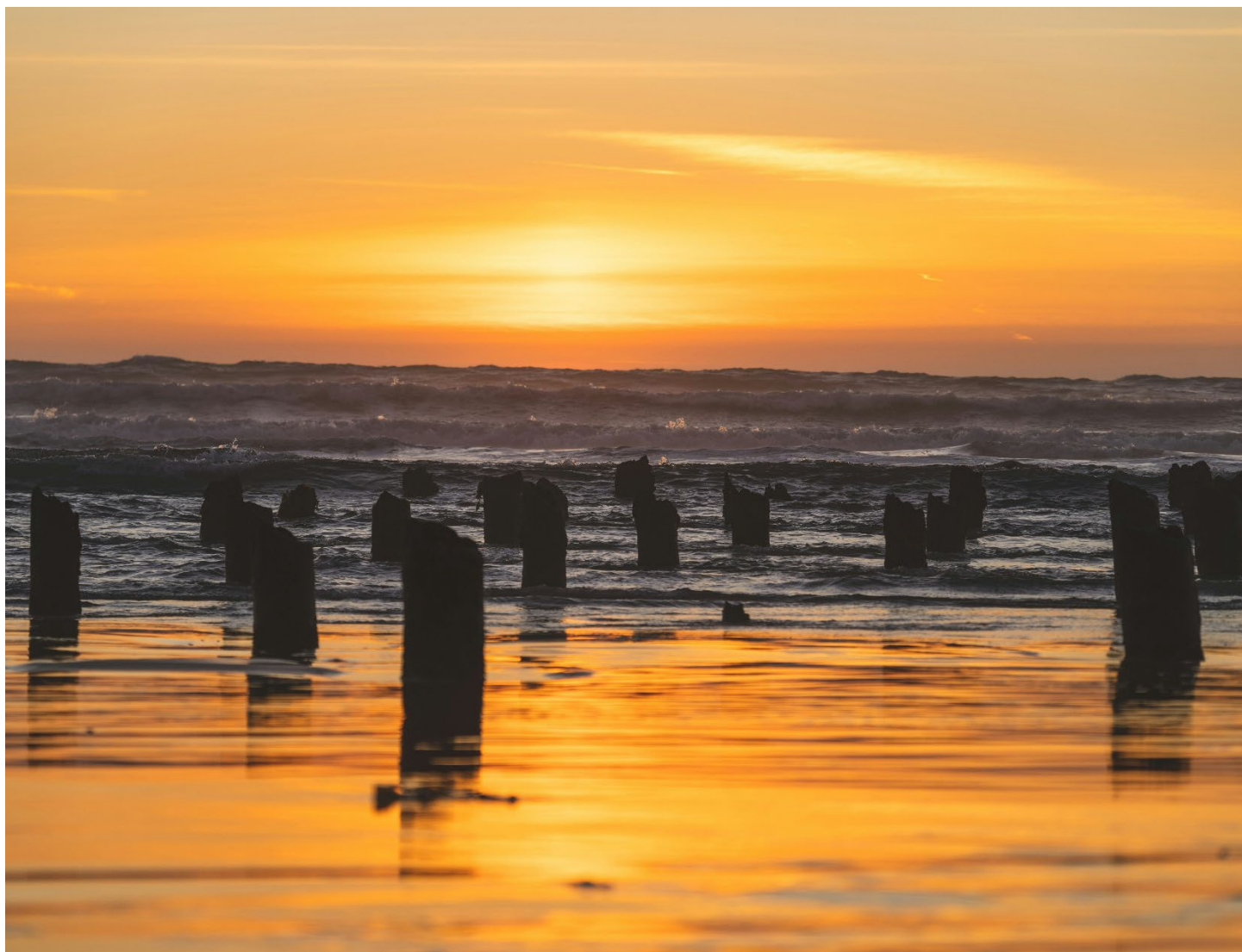
Consulting Services for Water, Sewer, and Solid Waste Utility Rate Study

PROPOSAL / JUNE 20, 2025

Principal Contact: Jeremy Tamargo, Manager

611 Wilshire Blvd, Suite 900, Los Angeles, CA 90017

P: 951-376-4405 / F: 828-484-2442 / E: jtamargo@raftelis.com





Raftelis is registered with the U.S. Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor.

Registration as a Municipal Advisor is a requirement under the Dodd-Frank Wall Street Reform and Consumer Protection Act. All firms that provide financial forecasts that include assumptions about the size, timing, and terms for possible future debt issues, as well as debt issuance support services for specific proposed bond issues, including bond feasibility studies and coverage forecasts, must be registered with the SEC and MSRB to legally provide financial opinions and advice. Raftelis' registration as a Municipal Advisor means our clients can be confident that Raftelis is fully qualified and capable of providing financial advice related to all aspects of financial planning in compliance with the applicable regulations of the SEC and the MSRB.

Table of Contents

Cover Letter	1
Statement of Understanding and Methodology	3
Experience with Comparable Utility Enterprise Financial Analysis and Rate Study.....	14
Project Personnel and Organization Chart	22

**COVER LETTER**

June 20, 2025

City of Watsonville
250 Main Street
Watsonville, CA 95076

Subject: Proposal for Consulting Services for Water, Sewer, and Solid Waste Utility Rate Study

To Whom it May Concern:

Municipal utilities across California are facing increasing financial pressures due to aging infrastructure, evolving regulatory requirements, and limited access to affordable funding. These challenges often result in rising costs for customers, particularly those who are economically vulnerable. To navigate these complexities, utilities require expert financial guidance to ensure long-term stability. Raftelis, with our extensive experience in financial planning, provides solutions that help municipalities manage these financial constraints while maintaining reliable services. Also critical is ensuring that the City of Watsonville (City) grows public trust as it conducts these utility rate studies and implements new rates.

We believe that we can offer several advantages to the City to create a tailored financial strategy for water, sewer, and solid waste utilities. First, having conducted the 2020 Water, Sewer, and Solid Waste Utility Rate Study, Raftelis has developed utility rate models that can be leveraged to hit the ground running, maintain an efficient schedule, and reduce costs. Second, Raftelis maintains dedicated solid waste and communications practices in house. This ensures the City is provided with service from experts in their fields and that all three studies, as well as public outreach, can progress at a steady and relatively quick pace. Lastly, the proposed project team and our colleagues have significant experience in the region having conducted similar studies in Monterey and Santa Cruz counties including for Soquel Creek Water District, Marina Coast Water District, the City of Hollister, Monterey County Water Resources Agency, and Monterey Peninsula Water Management District. Just like our work with other agencies, our approach ensures that recommendations align with the City's specific service area needs. Instead of applying a standardized approach, Raftelis adapts our methodologies to fit the unique financial, operational, and regulatory challenges faced by the City of Watsonville.

As demonstrated in the previous study, Raftelis will customize our approach and model to meet your specific needs and objectives. For the upcoming study, we will focus on addressing the significant costs associated with regulatory compliance, such as **SB 1383 (food waste separation), Hexavalent Chromium limits, lead line and cross-connection regulations, and future PFAS standards**. Our expertise combines **financial planning, rate structure analysis, and stakeholder engagement**, ensuring that proposed solutions not only comply with evolving mandates but also support long-term sustainability. With a **team of over 190 consultants**, Raftelis brings technical and strategic communication capabilities that enable effective collaboration with City staff, officials, and ratepayers. Our holistic approach ensures that utility rates remain fair, equitable, and financially sound for the community.

Based on the scope of services requested by the City of Watsonville, we have assembled the following expert in-house team to accomplish the City's objectives:

- Kevin Kostiuk (based in the Santa Barbara, CA office) will serve as Project Director
- Jeremy Tamargo (based in the Los Angeles, CA office) will serve as Project Manager
- Morgan McCarthy (based remotely in KY) and Harold Mitchell (based remotely in TN) will serve as Solid Waste Leads
- Gina DePinto (based remotely in California) will serve as Public Outreach Services Lead
- Technical and analytical support will be provided by staff consultants Lindsay Roth, Nicholas Kennedy (based in the Los Angeles, CA office) and Casey Goodwin (based remotely in California)

We are eager to continue our partnership with the City of Watsonville and to demonstrate how Raftelis can continue to help you achieve your financial and rate study objectives. Please feel free to contact our proposed Project Manager, Jeremy Tamargo, at 951-376-4405 or jtamargo@raftelis.com if you have any questions. Raftelis has no conflict of interest with regard to any other work performed by the firm for the City.

Sincerely,



Kevin Kostiuk
Senior Manager



Jeremy Tamargo
Manager

STATEMENT OF UNDERSTANDING AND METHODOLOGY

Project Understanding

The City of Watsonville is seeking an independent consultant to conduct a **comprehensive utility rate study** for its **water, sewer, and solid waste services**. This effort aims to evaluate the financial standing of each enterprise, including **liabilities, reserve funds, and prior reserve usage**, ensuring the City is prepared for emergencies while maintaining progress on its **capital improvement program**. The last study was completed in 2020 by Raftelis, and this new analysis will refine financial strategies to support long-term sustainability.

After evaluating the financial plan for each enterprise, a key component of the study is a **cost-of-service analysis**, which will assess potable and “blend” water, sewer transmission, wastewater treatment, recycled water production, and solid waste services. This analysis will ensure that costs are fairly distributed among ratepayers, as mandated by **Proposition 218**, and that rates cover essential expenses such as **operations, maintenance, capital improvements, and overhead payments** to the general fund. The study will distinguish between **fixed and variable costs**, providing a detailed framework for responsible financial planning.

To enhance system reliability, the City anticipates **increased expenditures** for operations, maintenance, engineering, and management. The selected consultant will incorporate these projected costs into the analysis while developing **proposed utility rates** for various services. Additionally, the consultant will evaluate and recommend updates to **service connection fees (system development fees)** for water and sewer. This study will provide a **sustainable financial model** that ensures the continued delivery of **reliable, cost-effective utility services** for all three utilities while complying with **state regulations and Proposition 218**.

Project Approach

We have developed the following proposed services based on our extensive experience in completing comprehensive water, wastewater, and gas rate studies for other utilities while taking into account the considerations identified by the City of Watsonville in its Request for Proposals (RFP). The approach has been tailored to address the specific objectives and concerns identified in the RFP while maintaining those elements that we believe are essential for a successful project. We have used a similar project approach on many of our rate study projects for utilities throughout the State of California and the United States.

Task 1: Project Initiation and Management

We believe that the execution of a productive kick-off meeting is the most effective way to begin a project of this nature. The goals for this meeting include:

- Providing a forum to finalize the scope of the project, work plan, and schedule with City staff
- Discussing the City’s preliminary pricing objectives
- Ensuring that we have an understanding of the overall goals of the study
- Providing an opportunity for City staff to meet and become comfortable with the project staff from Raftelis
- Reviewing the data needs for the project

Accomplishing these objectives will help to ensure that the project progresses as smoothly as possible.

Prior to the kick-off meeting, we will prepare a detailed data request list that will identify the information needed to complete the various analyses. Information that is typically required to perform a comprehensive cost-of-service study includes recent Annual Comprehensive Financial Reports (ACFR), recent and current utility budgets, a description of service areas, current and historical billing data, utility plant in service records, debt service schedules, water, wastewater, and gas master plans, and a long-term capital improvement plan. Some of this information will be readily available, whereas other components may require more detailed analyses of operational data, customer billing information, and costs. We will also prepare a comparison of the City's existing utility rates to comparable peers as a basis for discussion during the kick-off meeting to review the City's existing rates and determine if additional types of fees may be appropriate to be analyzed and considered for use by the City's utilities.

The completion of this task is contingent upon the timely receipt of the requested information and in the format requested. We will incorporate one set of information into our analysis. This initial set of information will serve as the basis of our analysis and our model and report deliverables. If you provide subsequent updated information during the course of our work that necessitates updates to our analysis, these revisions will be subject to additional costs. The additional costs will be determined based on the extent of the required changes to the analysis and will be discussed and agreed upon prior to commencing the required updates and revisions.

Data Collection and Review

As part of this task, we will conduct interviews with City staff to obtain a thorough understanding of the financial, operational, regulatory, master planning, and political environments. Existing rate policies and ordinances will be reviewed for consistency with current and possible future fees. Key issues, areas of concern, and pricing objectives will be reviewed and discussed. Historical information will be reviewed related to costs, customers, usage, demand patterns, capital spending, plant in service, and revenues generated to provide a better understanding of recent changes in operating characteristics and to develop appropriate trends and growth factors for creating financial forecasts. Other information reviewed will include regulatory requirements, bond covenants, contractual requirements, and capital plans for each utility. During the data collection and review, we will begin to identify assumptions used to allocate and project costs that will be integrated into our model. As these assumptions are identified, City staff will have an opportunity to review our findings to ensure that the assumptions make sense with regard to each of the City's utility systems.

Project Management

In order to successfully complete the project, Raftelis will be in constant communication with City staff regarding data requests, data validation, data decisions, and reviewing preliminary and final results. Much of this can be accomplished through conference calls, emails, and demonstrations using tools such as Microsoft Teams or GoToMeeting. These efforts provide for consistent and competent project management to ensure that all deadlines and objectives are met in a timely and efficient manner. We believe in a no-surprises approach so that the City is always aware of the project status.

PLANNED MEETINGS:

- Virtual meeting (1) for study kick-off

DELIVERABLES:

- Data request list
- Agenda for kick-off meeting
- Documentation summarizing the kick-off meeting

Task 2: User Demand and Revenue Requirements Analysis

Projecting future service demand and developing realistic per capita demand for service estimates is one of the single most difficult tasks that a utility faces each year. The reason for this is that there are several unforeseeable factors that can affect user demand. A particularly rainy or dry season, unforeseen population growth or decline, and commercial customers moving in and out of City's service area or not returning after the pandemic can and will have a dramatic effect on user demand. However, projecting user demand for services is also one of the most important tasks that a utility faces. These projections directly affect user rates, which, in turn, determine how much cash a utility will collect. If a utility overestimates demand for services, then rates will be too low leading to revenue under recovery, a deficit, and decreasing fund balances. Yet, if a utility underestimates demand for services, then revenue over recovery occurs and this can be met with public scrutiny because of unjustly high rates.

Comprehensive operation and customer billing information will be collected to classify customers and project user demand over the planning period. We will study available historical demand of the City's different customer types in order to arrive at a corresponding usage and growth rate for each type. As a result of these analyses, Raftelis will be able to develop projections of consumption for the forecast period under various scenarios, resulting in an optimistic projection, pessimistic projection, and most likely projection. Raftelis will also examine the City's current customer classifications and identify any changes that may be necessary to make them more consistent with current industry practices and standards. Raftelis will then calculate the revenues under current rates at projected user demand levels (optimistic, pessimistic, and most likely) to understand the potential revenues realizable. We will then compare these revenues to the revenue requirements forecast in the financial plan developed in Task 3 to understand the magnitude of the potential shortfall under the current rates.

PLANNED MEETINGS:

- Virtual meeting (1) to review draft user demand projections for water, sewer and solid waste utilities

DELIVERABLES:

- Forecast of user demand and revenues under existing rates over multi-year forecast period for water, sewer and solid waste utilities

Task 3: Development of Financial Plans

An important element in conducting a comprehensive rate study is to establish comprehensive short- and long-term financial plans for the City's utilities. In preparing these plans, we will analyze the City's current policies and practices for funding its operations, capital facilities plans, and debt service requirements. As appropriate, and as discussed with City staff, we will consider various financing options, or a combination of options, such as operating revenue, new debt issuances, and miscellaneous fees.

We will assist the City in achieving a suitable balance among the financing options when developing the proposed financial plans, which will accomplish the following:

- Ensure financial sufficiency to meet operating and capital costs as well as prudent reserves
- Meet the City's service policies and objectives
- Fairly distribute financing responsibility to appropriate users
- Result in an appropriate capital structure so that the City maintains a high rating with bond rating agencies

Maintaining detailed financial plans will ensure that City's utilities are operating in a revenue self-sufficient manner and meet debt covenant requirements. We will develop separate financial plans for the water, wastewater, and gas utilities to understand if any of the utilities may be subsidized by the others.

The financial plans for each utility will include a capital improvement financing component that ensures each utility can fully finance the City's proposed capital improvement program while minimizing impacts to existing ratepayers and complying with existing revenue bond covenants.

Review and Evaluate Current Financial Information and Recommend Financial Policies and Programs

As part of this task, Raftelis will evaluate the City's operating and capital reserve requirements as well as financial and rate policies and recommend appropriate changes to the existing policies that will allow the utilities to most effectively meet their financial goals. These financial policy requirements will include identifying appropriate target reserve levels for the operating and capital programs; when these reserves can be used; infrastructure replacement funding from operations; debt funding of Capital Improvement Program (CIP), if needed; review of the level of transfers to the general fund; and debt service coverage designed to allow the City to meet its financial objectives and goals while achieving improved rate stability and revenue sufficiency. Raftelis will also provide recommendations on how the City may wish to fund operating and maintenance (O&M) expenses that do not occur annually, such as tank painting and meter replacement.

Develop Revenue Requirements

This task will include the projection of budget items, such as annual costs related to labor, power, materials, capital expenditures, plant investment, O&M expenses, transfers, reserve contributions, and debt service coverage using assumptions based on different economic factors and growth trends.

We will develop forecasts of revenue requirements over the multi-year planning period. Revenue requirements will be projected over the rate-setting period based on historical results, the current budget, capital improvement plans, master planning studies, existing debt service, other obligations, and current economic trends. We will examine the effect of variations in factors that impact the utility's revenue requirements and provide comparisons of potential revenue requirement scenarios for review with the City to identify the most appropriate revenue requirements for proposed rates. Projecting revenue adjustments over a multi-year planning horizon can illustrate future rate impacts and potential challenges to the City's financial situation. This will allow the City to adjust its expenses, transfers, and reserve balances or schedule capital projects to smooth rate impacts and maintain financial stability.

Develop Multi-year Cash Flow Analysis and Recommend Reserve Balances

We will develop a multi-year cash flow analysis to determine the revenue adjustments needed to meet projected revenue requirements for the multi-year planning period while minimizing sharp rate fluctuations. The cash flow worksheet incorporates revenues generated from different sources, expenses needed to maintain the utility systems, any transfers in and out of the enterprise funds, as well as the coverage needed to meet current and proposed debt service requirements. The level of the transfers will be considered and compared to industry standards as well as considered based on regulatory guidelines. We will also review the reserve policies to recommend appropriate reserve balances consistent with industry standards and the City's desire to appropriately address risk associated with various factors, including emergency expenditures or revenue shortfalls.

PLANNED MEETINGS:

- Virtual meetings (3) to review multi-year financial plans for water, sewer and solid waste utilities

DELIVERABLES:

- Multi-year financial plans for water, sewer and solid waste utilities

Task 4: Cost-of-service Analysis and Rate Calculation

Although we take care to tailor a utility's cost-of-service analysis to meet the needs of the individual utility, we always make sure to follow the basic premise of cost-of-service allocations set forth by state and local laws, the American Water Works Association's (AWWA) *Manual M1, Principles of Water Rates, Fees, and Charges*, the Water Environment Federation's (WEF) *Manual of Practice No. 27, Financing and Charges for Wastewater Systems*, and other authoritative bodies.

The first step of a cost-of-service analysis is to complete a cost functionalization to allocate costs to the various functions within the utility. For example, in the water utility, these categories may include source of supply, treatment plant, transmission, and distribution. The next step is the classification of costs based on cost-causative parameters. In water, these parameters would be average day demand, maximum day demand, maximum hour demand, meters, and customer service. Finally, the cost of serving each customer class will be determined based on each class' usage characteristics. Raftelis will discuss with the City whether this task and allocation analysis is necessary for each utility.

Rate Calculation

After the revenue requirements have been functionalized, classified, and allocated, we will use the user demand analysis performed in Task 2 and combine it with the new revenue requirements to calculate user rates reflecting the City's specific rate goals and objectives. In identifying these goals and objectives, Raftelis will evaluate the City's current rate structures and discuss how they compare to industry standards. At this point, we will discuss and evaluate the need for new customer classes, such as senior citizen or irrigation/sprinkler rates. Raftelis has worked with many customers to evaluate existing and new customer classes. This evaluation will be based on existing data and the needs of the City.

We will project these rates for the forecast period to ensure that all covenant requirements are met and to ensure that customer impacts of rate increases do not lead to rate shock. At the end of this task, we will conduct a meeting with City staff. At this meeting, Raftelis will review the entire cost-of-service and rate-setting process and present preliminary rates. Prior to the meeting, City staff will be provided with the draft rate model and preliminary rates so that they will be able to review our methodology and suggest changes. We will discuss all suggested changes and then work with the City to come up with our final rate recommendations to incorporate into the City's rate ordinances.

Comparison of Costs by Customer Class

Based on the rate structures identified in this task, we will develop a comparison of the cost of service to rate recovery under the new rates as well as existing rates. This will allow the City to understand any inequities in the existing rate structure as well as how any proposed changes to the rate structure addresses those inequities.

PLANNED MEETINGS:

- Virtual meetings (3) with City staff to review costs by customer classes and resulting rates for water, sewer and solid waste utilities

DELIVERABLES:

- Costs by customer classes as well as preliminary and final rate recommendations for water, sewer and solid waste utilities

Task 5: Rate Model Development

At the heart of any successful cost-of-service and rate study is the computer model that is used to develop revenue requirements; perform cost functionalization, classification, and allocation; and calculate rates. The model must be sophisticated enough to perform the complex calculations involved in a comprehensive cost-of-service and rate analysis and yet still be simple enough to allow for future updates by City staff.

The model will incorporate the rate structures and rate calculation methodologies that are identified during Task 4. During the course of the project, City staff will be provided with working copies of rate model drafts in Microsoft Excel so that they will be able to provide input into the development of the model. Once the project is complete, the City will be provided with fully functioning copies of the model and Raftelis personnel will train members of the City staff in its use.

PLANNED MEETINGS:

- Virtual meeting (1) to train City staff on the use of the rate model for water, sewer and solid waste utilities

DELIVERABLES:

- Functional rate model for the City’s future use for water, sewer and solid waste utilities



Raftelis will develop a customized financial model that incorporates a dashboard to allow you to easily run scenarios and see the impacts in real time. Shown here is a sample dashboard that we developed for another project.

Task 6: Reports

Rate Comparison

Raftelis will prepare a comparative analysis of the City’s current and proposed water, wastewater, and solid waste rates to comparable peer utilities. This comparison will be used in the reports and presentations of the findings of the study to provide a frame of reference for stakeholders and decision makers.

Draft Report

The draft report will document the rate development process, describe any recommended changes to the existing rate structures and the reason for such changes, and present the results of the cost-of-service and rate study. An electronic copy of the draft report will be presented to City staff for their review and comment.

Our fee estimate assumes the preparation and delivery of a draft report, and a final report. The City will provide one consolidated set of comments after the delivery of the draft report. We will consider and address these comments in the final report. Any additional review comment cycles beyond the one included in this scope will be subject to additional costs, which will be determined based on the extent of the revisions required. Additional services, such as further revisions or additional deliverables, will be discussed and agreed upon separately.

Final Report

Raftelis will incorporate the City staff's comments of the draft report into a final report. Upon finalization of the report, the City will be provided an electronic copy of the report. In addition to the final report, the City will also be provided with electronic copies of the final rate model in Microsoft Excel. Raftelis will also deliver a model training workshop for City staff.

PLANNED MEETINGS:

- Virtual meeting (1) to review draft report with City staff

DELIVERABLES:

- Rate comparison
- Draft report
- Final report

Task 7: Presentations

Presentations

We will prepare a PowerPoint presentation summarizing the rate study process, findings, and recommendations in a clear and concise manner. We will provide a draft of this presentation to City staff for their review and comment prior to delivering the final version. Our fee estimate assumes the preparation and delivery of one draft of the presentation. The City will provide one consolidated set of comments after the delivery of the draft and the project team will consider and address these comments in the final presentation. Any additional review comment cycles beyond the one included in this scope will be subject to additional costs, which will be determined based on the extent of the revisions required and will be discussed and agreed upon separately.

Raftelis will also present our findings using this presentation and other outreach materials at a public hearing as well as at a maximum of two other meetings at the City's direction.

PLANNED MEETINGS:

- Up to three (3) on-site presentations as directed by the City, including the Public Hearing

DELIVERABLES:

- PowerPoint presentations (draft and final)

Task 8: Public Outreach and Proposition 218 Assistance

Finding opportunities to communicate the work you do, and the value the City's utility services bring can be complicated, made even more complex with an ever-evolving communication landscape. With a team of senior communications and outreach professionals, we would be honored to support the execution of outreach and engagement strategies for the rate study. We speak your language and have an in-depth understanding of the factors and objectives that are critical for municipal utility organizations to effectively communicate with their customers and other community stakeholders. We envision our work with you as an extension of your own team. Working closely with our financial consulting team, we'll bring insight, strategy, and expertise that can flex with your needs.

Strategic communication increases community acceptance of rate changes, enhances credibility with stakeholders and policymakers, and builds awareness of the value of the services and the need for utility investments on behalf of the community. As the Raftelis communications lead for this rate study, Gina DePinto, APR (Accredited in Public Relations), has 35 years of strategic communications experience including 25 years within city, county, and water agencies. Gina also holds certificates in public participation from the International Association for Public Participation (IAP2). Our full range of communication services include strategic communication planning, public involvement / community outreach, public meeting facilitation, graphic design and marketing materials, risk and crisis communication, spokesperson media training, social media strategy, and technical writing and content development.

Task 8.1: Community Engagement Sessions

An integral part of developing rates and fees is ensuring that key stakeholders are included in the process from the beginning, with the opportunity to provide meaningful input that is reflected in the final rate recommendations. Raftelis can facilitate public outreach sessions, open houses, workshops and webinars to inform customers and communities about the need to adjust rates. This engagement would be separate from publicly noticed City Council meetings, workshops, and hearings.

We recommend a public meeting process that can be highly collaborative and iterative; the feedback we receive from key stakeholders in these meetings can help guide the overall direction of the study and inform the methodologies and options ultimately selected for the final rate fee proposal. Raftelis will provide guidance and oversight of outreach activities, and work with City staff to secure locations, promote the event, design and facilitate the content, and develop summary reports for staff and the community. If interpretation services are needed, we can assist the City in identifying suitable and certified language service providers.

PLANNED MEETINGS:

- Up to 3 community engagement meetings (in person, virtual webinars, open houses, etc.)
- Virtual planning and logistics meetings

DELIVERABLES:

- Meeting/event logistics; presentation materials, display posters, fliers, surveys, social media content, etc.
- Reports documenting public input and feedback; feedback to continually inform FAQs
- Field customer emails and phone calls regarding proposed rates and fees

Task 8.2: Develop Public Outreach Materials

Key messages developed as part of the strategic communications framework come to life when woven together into powerful communications pieces by Raftelis' strategic communicators and professional graphic designers. Visual representation of proposed changes in an easy-to-understand and accessible format significantly improves

understanding of rate structure changes that may impact customer bills. Raftelis will develop a suite of communications pieces to assist with communicating rate and rate structure changes. Materials typically include a mix of the following: website copy and graphics, fact sheets, talking points/FAQs, bill stuffers, on-bill messaging, social media posts and graphics, “explainer” videos, presentation slide decks with speaker scripts, etc.

DELIVERABLES:

- Develop presentation PPT decks with edits as meeting content evolves and changes
- FAQs for communicating with the City Council and general public
- Key messages and talking points about the rate study process, need for rates revenues, and how rate revenues are invested
- Content for the website, e-blasts, newsletters, and on-bill messaging
- Press releases (up to three)
- Social media content
- 2-minute animated explainer video about legal rate setting in City branding

Task 8.3: Develop Proposition 218 Notice

While requirements of Proposition 218 notifications are easy to satisfy, too many municipalities and utility districts miss the opportunity to strategically educate and inform ratepayers. Over the years, Raftelis has designed countless Proposition 218 notifications that go beyond the minimum dictated by statute to deliver visually appealing pieces that customers want to read.

Content will include all statutorily required elements, along with strategic communications messages to ensure it properly communicates the need and justification for rate increases and the public is given tools to understand the impacts to their individual bills. Beyond satisfying legal requirements, the goal of the Notice will be to describe any relevant public process that went into the recommendations and make the case for why adoption is critical.

Once the content passes the City’s legal review, Raftelis' will match the City’s established brand guidelines and flow the content into an attractive design that will encourage your customers to read the information and have a broader understanding of the issues. Our pricing includes the development of a print-ready PDF in two languages, excluding the cost of translation. If the City does not have access to the services of a certified translator, Raftelis can recommend and coordinate translation.

Mailing Coordination

It is anticipated that City staff will liaise with the printer and mail house, and contract directly with them for payment. If desired, Raftelis can provide liaison services at our standard hourly rates. The notice must be postmarked to all affected property owners in the City’s service area no less than 45 days prior to the public hearing to adopt rates.

PLANNED MEETINGS:

- Virtual meetings (2) to review development process, timelines, and content with City staff

DELIVERABLES:

- Draft notification language for legal counsel’s review/approval
- Designed notification with two rounds of revisions and a final print-ready PDF in English and one other language.

Task 9: Capacity Fee Study

Approach

We will discuss the different capacity fee methods (also known as “system development charges” or “connection fees”) and provide a capacity fee data request. We will then review all relevant documentation, including the engineering master plans. We will discuss the appropriate methodology to use. There are three industry-standard methods for the calculation of capacity fees:

Buy-In Method

The buy-in approach is most suitable when the current utility system has excess capacity to accommodate growth. It is also the most common methodology. The buy-in approach rests on the premise that new customers are entitled to service at the same “price or cost” as existing customers. However, existing customers have already developed the facilities that will serve new customers, including the costs associated with financing those services. Under the buy-in approach, new customers pay an amount equal to the net investment (accounting for depreciation) already made by existing customers, based on the value of the utility. The value is normally established using the cost approach of replacement cost less depreciation. There are two variations of the buy-in approach: the system buy-in and the equity buy-in. For the system buy-in, the system value is divided by the ultimate system demand to determine the proposed capacity fee. For the equity buy-in, the system value is divided by the current demand.

Incremental Method

The incremental method is a forward-looking calculation and can be used when substantial new investment in capital facilities is required to serve new customers. Stated simply, it is the value of the new facilities divided by the total capacity of the new facilities.

Hybrid Method

A hybrid approach can be used when new customers will use both current excess capacity in existing facilities and new facilities. Mathematically, it is the weighted average of the buy-in method and the incremental method.

The capacity fees we develop will be based on industry practices and informed by California Government Code Sections 66000-66025 which include the California’s Mitigation Fee Act and general legal principles related to impact fees. Under California law, “fees,” as opposed to “taxes,” can be adopted without the two-thirds vote of the public as required by Proposition 13. The State of California Mitigation Fee Act, also known as AB 1600 and codified in Sections 66000-66025 of the California Government Code, establishes a requirement for “nexus” in the establishment of a development fee. The nexus requirements are that: 1) a development fee is directly related to the impacts of the development and 2) the fee is roughly proportional to the impacts of the project.

Methodology

Raftelis will discuss the capacity fee calculation methodologies (mentioned above) and will work with City staff to determine the appropriate methodology (i.e., Buy-In, Incremental, Hybrid). Generally speaking, the Buy-in is usually the simplest and most common. If the City has a large capital plan for the water and/or sewer utilities, it may consider the Incremental or the Hybrid approach methodology.

PLANNED MEETINGS:

- One virtual meeting with City staff, if needed

DELIVERABLES:

- Recommendations for water and sewer capacity fees
 - Water and Sewer Capacity Fee Report, if the City requests a separate, stand-alone report for the capacity fee study
-

Optional Services

As requested in the RFP, Raftelis is providing an estimated budget for the two optional scope items described below:

Freedom County Sanitation District Transfer

The City has been approached by Freedom County Sanitation District to explore the possibility of transferring the district fully into the City's sewer collection service area. The City would like to evaluate the financial impacts this may have on the cost of service for the sewer fund and how it may affect sewer rate increases for the City's existing customers.

Citywide Stormwater Utility Analysis

The City is considering developing a Citywide stormwater utility and may be interested in a detailed analysis of the potential structure of a new enterprise fund, a technical analysis of how reasonable and sustainable rates could be assessed consistent with Proposition 218. The analysis would be specific to the City and not a general description of the process. The scope may also potentially include a public outreach and analysis component to determine the benefits and concerns the City's constituents may have with the establishment of a new utility.

Workload and Availability

With the depth of more than 190 consulting professionals, and specifically the current and anticipated workload of the individuals assigned to this project, we have the availability to provide the requested services in a timely and efficient manner to meet the scheduling requirements and objectives of the City. As a rule, Raftelis operates at a company-wide project utilization of approximately 65% to 75%. This level of utilization, which we expect to continue through the proposed timeline of this project, will provide the project team with ample time to allocate to the City's engagement.

Raftelis actively manages the distribution of our staff hours to ensure we allocate the necessary resources to meet the needs of each of our clients. Raftelis' executive and management team participate in a weekly conference call to review the number of consulting hours required to meet the needs of our clients during the upcoming week. This weekly meeting allows our project managers to deploy our consulting staff in a flexible manner that ensures a suitable level of hours will be devoted to each client.

EXPERIENCE WITH COMPARABLE UTILITY ENTERPRISE FINANCIAL ANALYSIS AND RATE STUDY

Who is Raftelis

HELPING LOCAL GOVERNMENTS AND UTILITIES THRIVE

Local government and utility leaders partner with Raftelis to transform their organizations by enhancing performance, planning for the future, identifying top talent, improving their financial condition, and telling their story. We've helped more than 700 organizations in the last year alone.

We believe that Raftelis is the *right fit* for this project. We provide several key factors that will benefit the City and help to make this project a success.

RESOURCES & EXPERTISE: Specialized and highly experienced utility rate consultants that all stakeholders can have confidence in. With more than 190 consultants, Raftelis has the largest water-industry financial and rate consulting practice in the nation. Our depth of resources will allow us to provide the City with the technical expertise necessary to meet your objectives. In addition to having many of the industry's leading rate consultants, we also have experts in key related areas, like stakeholder engagement and data analytics, to provide additional insights as needed.

DEFENSIBLE RECOMMENDATIONS: Industry knowledge to ensure methodologies reflect best practices. Our senior staff is involved in shaping industry standards by chairing various committees within the American Water Works Association (AWWA) and the Water Environment Federation (WEF). Raftelis' staff members have also co-authored many industry-standard books regarding utility finance and rate setting. Being so actively involved in the industry will allow us to keep the City informed of emerging trends and issues and to be confident that our recommendations are insightful and founded on sound industry principles. In addition, with Raftelis' registration as a Municipal Advisor, you can be confident that we are fully qualified and capable of providing financial advice related to all aspects of utility financial planning in compliance with federal regulations.

HISTORY OF SIMILAR SUCCESSES: A long history of project experience to ensure successful execution. Raftelis staff has assisted 1,700+ utilities throughout the U.S. with financial and rate consulting services with wide-ranging needs and objectives, which includes over 350 utilities and local governments in California. Our extensive experience will allow us to provide innovative and insightful recommendations to the City and will provide validation for our proposed methodology ensuring that industry best practices are incorporated.

USER-FRIENDLY MODELING: Powerful and easy-to-use tools for ongoing financial management success. Raftelis has developed some of the most sophisticated yet user-friendly financial/rate models available in the industry. Our models are tools that allow us to examine different policy options and cost allocations and their financial/customer impacts in real time. Our models are non-proprietary and are developed with the expectation that they will be used by the client as a financial planning tool long after the project is complete.

EXPERTS ON CALIFORNIA REGULATORY REQUIREMENTS: This expertise will allow the City to be confident that our recommendations take into account all of these regulatory requirements. The regulatory environment in California has become more stringent due to Proposition 220. Besides developing well-thought-out financial plans, Raftelis staff members are very knowledgeable about these regulations and have made presentations on this subject at various industry conferences. In addition, we are frequently called on to be expert witnesses regarding these regulatory matters.

32 years
serving the
public sector

How we stack up

OUR TEAM INCLUDES

190+ consultants focused on
finance/management/communication/
technology for the public sector

2 chairs & **16** members of
AWWA and WEF utility finance and
management committees and subcommittees

RAFTELIS HAS PROVIDED ASSISTANCE FOR

1,700+ public agencies
and utilities

that serve more than

25% of the
U.S. population

including the agencies serving

41 of the nation's
50 largest cities

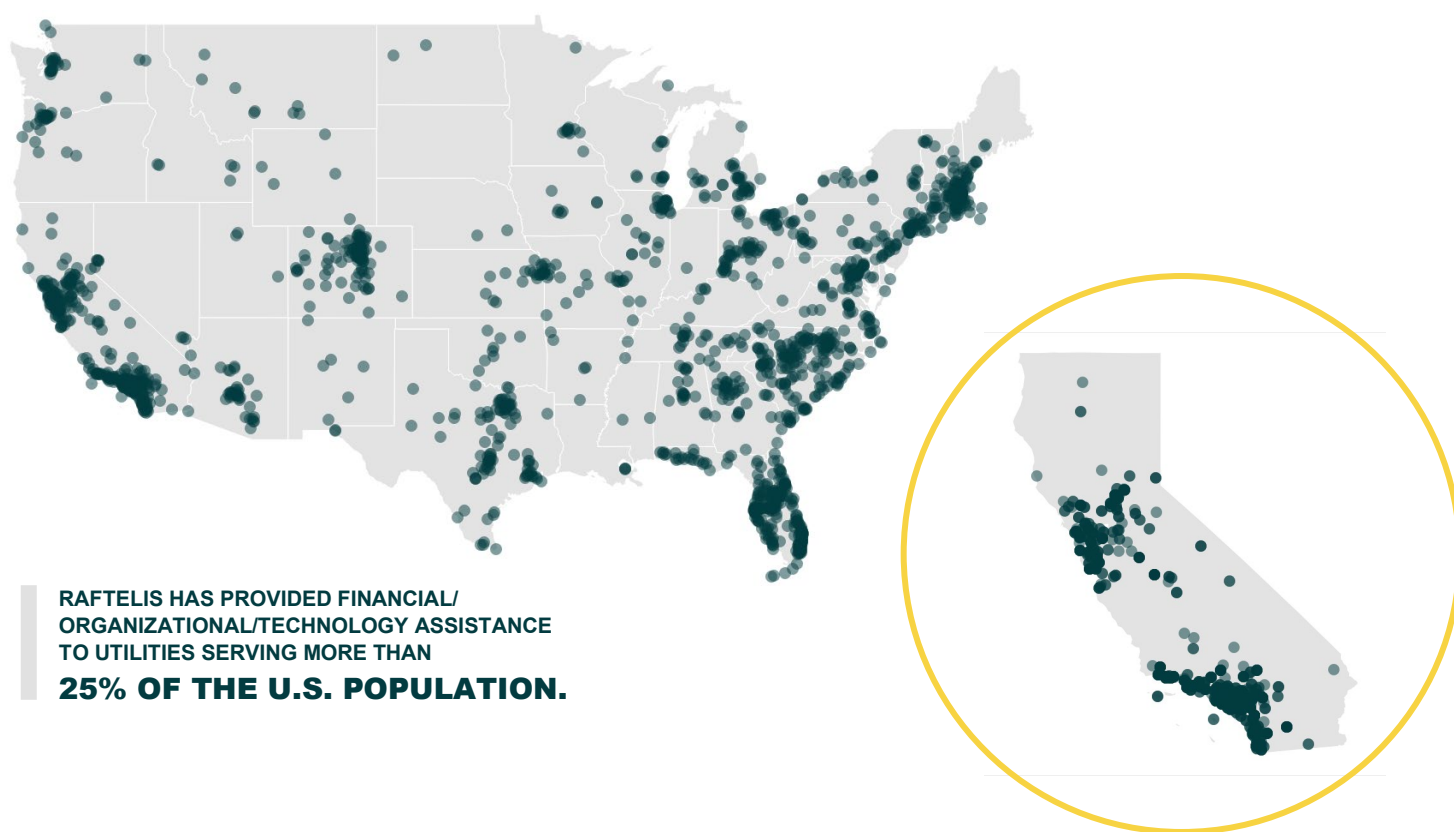
in the past year alone, we worked on

1,300+ projects for **700+** agencies in **47** states

Experience

RAFTELIS HAS THE MOST EXPERIENCED UTILITY FINANCIAL AND MANAGEMENT CONSULTING PRACTICE IN THE NATION.

Our staff has assisted more than 1,700 local government agencies and utilities across the U.S., including some of the largest and most complex agencies in the nation. In the past year alone, Raftelis worked on more than 1,300 financial, organizational, and/or technology consulting projects for over 700 agencies in 47 states, the District of Columbia, and Canada. Below, we have provided descriptions of projects that we have worked on that are similar in scope to the City's project. We have included references for each of these clients and urge you to contact them to better understand our capabilities and the quality of service that we provide.



Goleta West Sanitary District CA

Client Reference: Brian McCarthy, General Manager/Superintendent

UCSB Campus Lot 32, Santa Barbara, CA 93106 / P: 805.968.2617 / E: bmccarthy@goletawest.com

Raftelis Project Manager: Sudhir Pardiwala / P: 626.583.1894

The Goleta West Sanitary District (District) retained Raftelis to assist the District in financial planning to assure the District's financial stability and to review the District's treatment plant options, current annexation, connection, and miscellaneous fees consistent with the District's costs of providing service. The goal of the study was to evaluate the four feasible alternatives to upgrade the wastewater treatment plant to determine the most economical alternative and the rate impacts, considering the District's current and projected capital improvement plan (CIP) and the

operations and maintenance (O&M) expenses. Raftelis also reviewed and updated the District's current annexation, connection, and miscellaneous fees to be more consistent with the District's costs of providing each service. Miscellaneous fees included development of industrial waste pretreatment charges for different classes of users along with other miscellaneous fees. Raftelis prepared the tax roll for the District to bill customers. Raftelis has been assisting the District with its financial planning and rates for more than 11 years and continues to serve the District.

City of Atwater CA

Client Reference: Justin Vinson, Public Works Director

750 Bellevue Road, Atwater, CA 95301 / P: 209.777.0273 / E: jvinson@atwater.org

Raftelis Project Manager: Theresa Jurotich / P: 206.707.9155

Raftelis has been providing rate consulting services to the City of Atwater (City) since 2010. Most recently, Raftelis is conducting a water, wastewater, and connection fee study that incorporates developing a financial plan for each enterprise, conducting a cost-of-service analysis, and rate design. The sewer enterprise has debt coverage requirements that are partially driving the need for revenue adjustments. Additionally, since Atwater is still converting all customers to meters, the study was paused to collect a full 12 months of billing data for water customers to inform the updated cost-of-service and meter-based rate structure. However, since debt coverage requirements are a driver for revenue adjustments for the sewer enterprise, the sewer study has restarted before all customers have been metered. Results of a recent cost allocation study will be incorporated. Raftelis is also developing updated wastewater connection fees, which have not been updated since the 1990s.

City of Ventura CA

Client Reference: Gina Dorrington, General Manager

336 Sanjon Road, Ventura, CA 93002 / P: 805.677.4131 / E: gdorrington@cityofventura.ca.gov

Raftelis Project Manager: Kevin Kostiuk / P: 213.262.9309

Since 2020, Raftelis has provided water, wastewater, and recycled water rate services for the City of Ventura (City). The City is under a federal Consent Decree order that requires the City to change the process and point of discharge for wastewater effluent, currently discharged to the local estuary as well as to put at least 50 percent of effluent to beneficial use. These requirements, coupled with aging infrastructure, increasing operational costs, and declining water demands all factor into the most recent rate study.

The most recent five-year rate study was conducted over the course of 2020 and 2021. The goal of the study was to develop a 10-year financial plan to sustainably fund the City's capital program, including the Indirect Potable Reuse (IPR) project; as well as to revise the water and wastewater rate structures to incentivize conservation, maximize affordability for essential water use, and maintain revenue stability. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classifications, water demand patterns, cost of service analyses for three utility services, and rate design for City users. The study included nearly a dozen meetings with the City Water Commission, a citizen advisory group charged as policymakers by the City Council. Through a collaborative process, buy-in was achieved for a recommendation providing five years of rates, revised rate structures, and reasonable cost allocations between the City's utility enterprise funds. The recommended rates were implemented in July of 2021.

Since the prior rate study Raftelis has provided annual financial support to Ventura Water to routinely assess the adopted rates and to keep the financial plans up to date based on new costs of the IPR project. The project has increased in scope, timing, and costs and Raftelis has worked with staff, the City's Municipal Advisors, the City Attorneys' office, and the Water Commission to model changes and alternatives. To aid the effort the model

includes a specific module dedicated to the IPR project and component projects to understand the flow of funds based on a series of instruments including grants, cash, WIFIA loans, SRF loans, and revenue bond issues. The model has the functionality to look at advanced debt repayment options including capitalizing interest, deferring principal repayment, and modifying other terms. This work is ongoing and part of the current rate study scheduled to complete in December 2025.

City of Redlands CA

Client Reference: Ross Wittman, Senior Project Manager

35 Cajon Street, Redland, CA 92373 / P: 909.346.7487 / E: rwittman@cityofredlands.org

Raftelis Project Manager: Sudhir Pardiwala / P: 626.583.1894

Raftelis has a history of working for Redlands. We have been working with the City of Redlands (City) to update rates every two years since 2000. We did their most recent update in 2024. The City charges separate fees for water source acquisition and facilities. The water source acquisition fees are based on the costs of purchasing water rights. Raftelis assisted the City with the development of the water acquisition fees and facilities fees. The capacity fee calculation involved a review of the existing assets and future CIP that would benefit both existing and future customers. The calculated fee was based on a hybrid methodology including existing and future facilities. Water source acquisition fees to provide water supply were computed separately. Fees for the non-potable system, including recycled water, were calculated to recover costs and provide incentives to users. Raftelis completed a water and wastewater rate study for the City to review their rate structure in light of Proposition 218 requirements. The goal was to develop rates that adhere to cost of service and pay for necessary capital improvements. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, a cost-of-service analysis, and rate design for City users. We assisted the City with a review of their billing system to compile data needed for this study. The study was conducted with input from a 12-member Utility Advisory Committee. Over a dozen workshops with the Committee were conducted to explain concepts, gather feedback from Committee members, and to discuss the overall findings of the study. Raftelis surveyed neighboring utilities to benchmark rates.

City of Lincoln CA

Client Reference: Angela Frost, Environmental Services Manager

600 Sixth Street, Lincoln, CA 95648 / P: 916.434.2452 ext 1302 / E: angela.frost@lincolncalifornia.gov

Raftelis Project Manager: Theresa Jurotich / P: 206.707.9155

Raftelis completed a water, wastewater, and solid waste rate study encompassing a 10-year financial plan, cost-of-service analysis and recommend rates. The City of Lincoln's (City) operating reserves are depleted and plans to cash-finance capital projects. Raftelis worked closely with city staff to develop water, wastewater, and solid waste financial plans that aim to bring the enterprises back to self-sufficiency. Two-to-three financial plans for each enterprise were developed along with associated cost-of-service based rates. Wastewater presented a unique challenge given that the city went from providing both treatment and collection to collection-only but still needed significant revenue adjustments to become self-sufficient. Raftelis worked closely with City staff to develop financial options for the Board. The various financial plans and associated rates were presented to the Board for its consideration. The resulting rates were fair and equitable and met the fiscal needs of the City's utilities in the context of the City's overall policy objectives and were designed for simplicity of administration, cost effective implementation and ease of communication to customers. Raftelis also supported several community outreach meetings and designed the Proposition 218 notice.

CALIFORNIA EXPERIENCE

This table lists the California utilities that Raftelis has assisted over the past five years on financial, rate, and/or management

Client	Affordability Analysis & Program Development	Debt Issuance Support	Dispute Resolution	Financial & Capital Improvements Planning	Rate Case Support	Rate Design	Risk Analysis	Cost of Service	Development/Impact Fees	Stormwater Utility Development	Organizational Optimization	Water/Wastewater Utility Valuation
Alameda County Water District												
Anaheim, City of												
Arroyo Grande, City of												
Atwater, City of												
Bakersfield, City of												
Benicia, City of												
Beverly Hills, City of												
Borrego Water District												
Brea, City of												
Brentwood (CA), City of												
CAL FIRE/San Luis Obispo												
Calleguas Municipal Water District												
Camarillo, City of												
Carlsbad Municipal Water District												
Casitas Municipal Water District												
Castaic Lake Water Agency												
Central Basin Municipal Water District												
Central Contra Costa Sanitary District												
Channel Islands Beach Community Services District												
Chino Hills, City of												
Chino, City of												
Chowchilla, City of												
Corona, City of												
County of San Diego												
Crescenta Valley Water District												
Cucamonga Valley Water District												
Del Mar Union School District												
Delta Diablo Sanitation District												
East Bay Municipal Utility District												
East Orange County Water District												
East Valley Water District												
Eastern Municipal Water District												
El Toro Water District												
Elk Grove Water District												
Elsinore Valley Municipal Water District												
Escondido, City of												
Galt, City of												
Glendora, City of												
Goleta Water District												
Goleta West Sanitary District												
Helix Water District												
Henderson, City of												
Hollister, City of												
Holtville, City of												
Huntington Beach, City of												
Imperial County												
Inland Empire Utilities Agency												

Client	Affordability Analysis & Program Development	Debt Issuance Support	Dispute Resolution	Financial & Capital Improvements Planning	Rate Case Support	Rate Design	Risk Analysis	Cost of Service	Development/Impact Fees	Stormwater Utility Development	Organizational Optimization	Water/Wastewater Utility Valuation
Irvine Unified School District		●										
Jurupa Community Services District				●		●	●	●				
Kern County Water Agency					●							
La Canada Irrigation District				●		●		●				
La Habra Heights County Water District				●		●	●	●	●			
Laguna Beach, City of				●								
Lake Valley Fire Protection District				●			●	●				
Las Virgenes Municipal Water District				●		●		●				
Leucadia Wastewater District				●		●						
Livermore, City of				●		●		●	●			
Long Beach City of	●	●		●		●		●				
Los Alamos Community Services District		●		●		●		●	●			
Los Angeles Department of Water and Power						●		●				
Los Angeles, City of Bureau of Sanitation					●							
Madera, City of		●		●								
Mammoth Community Water District				●		●		●				
Marin Municipal Water District					●							
Merced, City of				●		●		●	●			
Mesa Water District				●				●				
Metropolitan Water District of Southern California			●									
Modesto Irrigation District						●		●				
Mojave Water Agency				●		●	●					
Monterey County Water Resources Agency				●		●		●				
Monterey, City of		●		●		●	●					
Moulton Niguel Water District									●			
Municipal Water District of Orange County					●			●				
Napa Sanitation District				●		●		●				
Ojai Valley Sanitary District				●		●		●				
Olivenhain Municipal Water District				●		●	●					
Ontario Municipal Utilities Company								●				
Ontario, City of				●		●	●	●				
Orange, City of				●		●		●				
Palo Alto, City of				●		●	●	●				
Phelan Pinon Hills Community Services District	●			●		●		●	●			
Placer County Water Agency					●			●				
Pleasant Hill Recreation & Park District				●				●				
Pomona, City of				●		●		●	●			
Rainbow Municipal Water District				●		●	●	●				
Ramona Municipal Water District				●		●		●				
Rancho California Water District						●	●	●	●			
Redlands, City of				●		●	●	●	●			
Rincon del Diablo Municipal Water District				●		●		●				
Riverside Public Utilities				●		●	●	●	●			
Roseville, City of		●		●					●			
Sacramento Regional County Sanitation District						●						
Sacramento, City of				●		●		●				

Client	Affordability Analysis & Program Development	Debt Issuance Support	Dispute Resolution	Financial & Capital Improvements Planning	Rate Case Support	Rate Design	Risk Analysis	Cost of Service	Development/Impact Fees	Stormwater Utility Development	Organizational Optimization	Water/Wastewater Utility Valuation
Salton Community Services District												
San Bernardino Valley Municipal Water District												
San Bernardino, County of												
San Clemente, City of												
San Diego, City of Public Utilities Department												
San Dieguito Water District												
San Elijo Joint Powers Authority												
San Gabriel County Water District												
San Gabriel, City of												
San Jose, City of												
San Juan Capistrano, City of												
Santa Ana, City of												
Santa Barbara, City of												
Santa Clara Valley Water District												
Santa Clarita Water District												
Santa Cruz, City of												
Santa Fe Irrigation District												
Santa Fe Springs, City of												
Santa Margarita Water District												
Santa Rosa, City Attorney's Office												
Scotts Valley Water District												
Shafter, City of												
Shasta Lake, City of												
Sierra Madre, City of												
Signal Hill, City of												
Simi Valley, City of												
Sonoma, City of												
South Mesa Water Company												
South Pasadena, City of												
South San Francisco, City of												
Sunnyslope County Water District												
Sweetwater Authority												
Temescal Valley Water District												
Thousand Oaks, City of												
Torrance, City of												
Trabuco Canyon Water District												
Triunfo Sanitation District												
Tustin, City of												
Union Sanitary District												
Ventura Regional Sanitation District												
Ventura, City of												
Vista, City of												
Walnut Valley Water District												
Watsonville, City of												
West Basin Municipal Water District												
Western Municipal Water District												
Yorba Linda Water District												
Zone 7 Water Agency												

PROJECT PERSONNEL

Kevin Kostiuik

PROJECT DIRECTOR

Senior Manager

ROLE

Kevin will be responsible for overall project accountability and will be available to provide quality assurance and control, industry perspective, and insights into the project.

PROFILE

Kevin has a background in environmental economics and policy and possesses extensive analytical skills. His expertise lies in water resources management, environmental economics, environmental policy, and federal water supply and flood control policy. Kevin is a past member of the American Water Works Association (AWWA) Young Professionals (YP). He has authored articles on potable reuse in Journal AWWA discussing the treatment, financing structures, and pricing of treated water at advanced purification treatment plants; an article on municipal water demand pattern changes during the California State-wide drought of 2012-2017; and an article on proactive financial planning in times of drought for California Society of Municipal Finance Officers (CSMFO) Magazine. Kevin has presented an evaluation of the conceptual CustomerSelect rate model for Soquel Creek Water District at the AWWA Utility Management Conference.

KEY PROJECT EXPERIENCE

Goleta Water District (CA): Water Cost-of-Service Study

Kevin completed a full water cost-of-service study for the Goleta Water District (District) which included design of inclining tiered rates for their single-family residential class, as well as agricultural rates for two classes. Complexities in customer classes' access to District water supplies, interruptible during times of drought, and benefit (or lack thereof) from treatment made the analysis unique and challenging. The study included development of a long term financial plan model, rate model, and corresponding bill impacts.

To achieve the District's demand reduction targets as outlined in their Drought Management Plan, the District wished to explore drought rates/drought surcharges to curb demand. Ultimately, Kevin developed three options of revenue neutral drought surcharges for the Board's consideration. These various options ranged from targeted surcharges on an inter and intra-class basis, to a surcharge applied to non-drought commodity rates, to a uniform commodity surcharge irrespective of customer class or use. The proposed rates and drought surcharges were adopted and implemented July 1, 2015.

City of Redlands (CA): Water and Sewer Financial Plan Study

Kevin updated prior financial plans developed by Raftelis for the City of Redlands (City) for their water and sewer enterprises. The update included building in more flexibility to the model for ease of use and for future updates, as well as, making the model dashboards more user friendly.

**Specialties**

- Water & Drought rate design
- Water budget rate structures
- Utility cost-of-service
- Sustainable Groundwater Management Act
- Data analysis
- Environmental policy analysis

Professional History

- Raftelis: Senior Manager (2023-present); Manager (2020-2022); Senior Consultant (2014-2019); Consultant (2014-2015)
- Turner New Zealand, Inc.: Director of Operations (2009-2012); Accounting Manager (2007-2009)
- Lesley, Thomas, Schwarz & Postma, Inc.: Staff Accountant (2007)

Education

- Master of Environmental Management - Duke University (2014)
- Bachelor of Arts in Business-Economics & History - University of California, Santa Barbara (2006)

The state-wide drought in California called for a mandatory 25% reduction for all water service agencies in the state. The City's target was to reduce residential consumption by 35%. Kevin assisted the City in design and implementation of drought surcharges to achieve a 35% reduction and to recover lost revenue from reduced water sales.

Additional work for the City included updating the City's Storm Drain Impact Fee and miscellaneous fee for National Pollutant Discharge Elimination System (NPDES) inspections as part of the MS4 permit requirement. The storm drain fee had not been reevaluated in 20 years. Additionally, the City had recently completed a Storm Drain Master Plan which called for \$83 million in improvements to system deficiencies. Kevin developed a methodology to retain the existing impact fee structure while updating the fee paid by different land use classes.

In 2015 and 2016 Kevin developed a water budget rate model for the City to evaluate a new rate structure. The model integrated with the existing water financial plan model and designed parallel water budget rates for consideration by City staff and the Council.

City of Hayward (CA): Water Rate Structures, Financial Planning, and Water Cost-of-Service

Raftelis assisted the City with reviewing water rate structures, financial planning, and water cost-of-service. The City serves an urban retail base with very low per capita demands and has a relatively large share of low-income customers. Raftelis assisted the City of Hayward (City) with a comprehensive water cost-of-service and rate study in 2021. Kevin served as the project manager for this engagement, which involved developing a 10-year financial plan, a two-year rate proposal, a water rate model, and a technical report (or administrative record). The City receives 100% of its water supply from the San Francisco Public Utilities Commission (SFPUC); the increasing costs of purchasing water from SFPUC is often unpredictable. The key drivers in the financial plan included developing a reserve policy which mitigated the risk of volatile SFPUC costs and minimizing the financial impact to customers to the greatest extent possible. Additionally, Raftelis recommended a simplified rate structure based on a detailed cost-of-service allocation. The proposed rate structure helped improve equity among customer classes, provided affordability for low water users, and enhanced customer understanding. The water rates were successfully approved and implemented by City Council.

City of Calistoga (CA): Water and wastewater cost-of-service and rate study

Kevin served as project manager and completed a water and wastewater cost-of-service and rate study for the City of Calistoga (City) in 2023. Comprehensive ten-year financial plans were developed for each enterprise. Kevin provided three distinct scenarios for revenue increases for each utility as well as three alternative tiered rate structures for all customer classes in the water rate study. For the wastewater enterprise, a comprehensive cost of service analysis was performed to fairly apportion costs to residential and non-residential users, including specialized classes for the City's geothermal spa dischargers, industrial bottling works, and recycled water customers.

Water rate calculations entailed blended supply rates for different sources of water and class-specific cost allocations. Kevin developed three alternative drought rate structures for the City's evaluation. Additional tasks included a regional water and wastewater rate survey to benchmark the updated rates against neighboring agencies and developed bill impacts for each class of rates, as well as a calculation for combined bill impacts for customers with both water and wastewater connections. Public outreach efforts included presentation of the resulting rate structures to both City Council and in two community open houses and the development of the rate notice to customers. Five years of rate increases were adopted in December 2023 and implemented March 2024.

Crescenta Valley Water District (CA): Water and Sewer Financial Plan and Rate Study

Kevin developed a combined water and sewer financial plan and rate model for the Crescenta Valley Water District (District) in 2016. The cost-of-service and rate study included several workshops with the District Board which culminated in structural changes to the District's existing water and sewer rate structures. In addition to the tiered water rate structure, which was ultimately adopted, Kevin developed a water budget rate model for evaluation by District staff and the District Board.

Prior to the cost-of-service and rate study, Kevin performed an economic analysis for the District to determine the feasibility of offsetting imported water supply with the production of local groundwater. Kevin created a customized model for the District to use under different scenarios of capital requirements, lease options, and contract lengths. As part of the study, he reviewed the District's prior consultant's work, determined internal rate of returns, calculated the net present value of district savings, and determined the cost at which the District should lease water rights for groundwater production.

East Valley Water District (CA): Budget-Based Water Rate Study

Raftelis contracted with East Valley Water District (District) in 2014 to develop budget-based rates to replace the District's existing uniform rate structure. Kevin assisted the District with design and implementation of budget-based water rates for their 23,000 accounts including residential, commercial and irrigation customers. The study included creation of a long-term financial plan and full cost-of-service study for the water enterprise. Kevin developed the 10 year financial plan model, rate model, and water budget model for the District.

Kevin worked closely with the District's finance, IT, and, billing departments in the early stages to analyze customer account level data including monthly use. He also worked with the District's GIS and other outside consultants to develop the water budget model using irrigable landscape area, customer class, assessor parcel number (APN), etc. for construction of indoor and outdoor allocations, or budgets.

The project incorporated significant public outreach whereby Raftelis led meetings with ratepayers to receive input, provide study updates, and answer questions of the public. The ratepayer meetings assisted adoption of the new rate structure and implementation. The rate structure that the Board adopted allows for the most precise, scientific and equitable design of rate structures, tailored specifically to an individual account.

City of Camarillo (CA): Rate Consulting Services

Raftelis has provided rate consulting services to the City of Camarillo (City) for the past seven years with Kevin serving as lead analyst the past three years. In the current rate cycle Kevin serves as project manager. The City adopts rates on a two-year cycle and the most recent study included rebuilding long term financial plan models, revising the wastewater utility's rate structure, and performing a cost-of-service analysis for the sewer utility. Kevin has made presentations to the City Manager, City's Utility Committee, and City Council in consecutive years. Kevin successfully presented rates to City Council in December 2016, November 2017, and November 2018.

During the height of the most recent state-wide drought, the City contracted with Raftelis to evaluate emergency drought rates as a conservation and revenue recovery tool. Kevin adapted the existing financial plan model and developed multiple scenarios based upon the City's water supply condition stages. Kevin developed drought rates utilizing the City's financial plan at each stage and estimating water reductions. The rates were not adopted prior to the end of the state-wide drought however the drought tool is available for quick implementation should drought conditions return. Raftelis is currently contracted with the City for another two-year rate and capacity fee study for 2019 with Kevin as project manager.

City of Tustin (CA): Financial Plan Study

Raftelis contracted with the City of Tustin (City) to develop a 10-year financial plan and evaluate a budget-based rate structure for its customers. Kevin worked extensively with City staff, Raftelis' data services team, and outside consultants of the City to develop the water budget allocation and rate model for the City's approximately 14,000 customer accounts. As part of the model build, data from GIS consultants had to be organized and validated for each of the City customers' parcels. Raftelis' data services team worked internally to ensure matches between assessor's data and GIS data for integration to the water budget model. Rates and customer impacts have been presented to City staff and a public outreach campaign is being devised in anticipation of the council workshop. The project is ongoing.

Placer County Water Agency (CA): Water System Evaluation, Cost Allocation Study

In 2015 Placer County Water Agency (PCWA) contracted with Raftelis to evaluate its water system. PCWA provides retail and wholesale water service to treated water and raw water users throughout western Placer County. In Phase I of the project Kevin evaluated the current system's four service zones and numerous service classes and customer classes. Raftelis then provided recommendations to consolidate and simplify the water system organization and structure. In Phase II Raftelis performed a cost allocation study between the four proposed classes of service to identify the cost of providing service to these distinct users. Phase III consisted of performing cost-of-service analyses for PCWA's four service classes and developing corresponding rates. The study was completed in October 2017 with new organization, rate structures, and associated rates implemented January 1, 2018.

Additional to the water system evaluation and cost-of-service study, Kevin developed a water budget model for PCWA's internal use. The water budget model allows PCWA to examine their Single Family Residential (SFR) customer's usage patterns relative to efficiency standards, climate, and account level characteristics. The model will aid in water management and give insight into water demand pattern changes with the Agency's new rate structure and rates.

Mammoth Community Water District (CA): Financial Plan Study; Cost-of-Service Study

Raftelis provided the Mammoth Community Water District (District) with a 10-year financial plan model for both the water and wastewater enterprises, as well as performing a cost-of-service analysis for the water enterprise. The district carries out operating and capital activities that are indirectly assigned to the two enterprises. Kevin worked with District staff to carry out a cost allocation study to distribute administrative costs appropriately. Raftelis recommended changes to the water rate structure as part of the study to simplify the rates and make them more legally defensible.

The study took place at the height of the statewide drought and as part of the project Kevin developed drought rates for the District to implement in times of mandatory conservation or water supply shortage. Being an agency with a large seasonal population Raftelis worked with staff to determine the most appropriate and effective means of charging the drought rates. Kevin designed drought rates for each stage of the District's water conservation plan, effective on the meter-based fixed charge of a customer's bill. This ensured that every connection in the water system shared in the burden caused by the drought, irrespective of water use. Raftelis also evaluated existing capacity fees for both enterprises. This task is ongoing. The water rates, wastewater rates, and drought rates were adopted and implemented January 2016.

In 2018 the District again contracted with Raftelis to conduct a wastewater cost-of-service and rate study as well as a capacity fee study for both utilities. Raftelis developed updated water and wastewater capacity fees which meet the District's financial and policy objectives. Capacity are scheduled for adoption in Summer 2019. The cost-of-service study is ongoing.

Borrego Water District (CA): Water Rate Study

Raftelis contracted with the Borrego Water District (District) to evaluate the impact of county growth projections as well as the Sustainable Groundwater Management Act (SGMA) of 2014. Kevin utilized the existing financial plan model, water supply analyses provided by other District consultants, and assumptions on land acquisitions to determine the effect of SGMA on long term water rates. The Borrego Groundwater Basin is critically over drafted, and users will need to decrease water production significantly to achieve sustainable yield by 2040. This will require the District to reduce per capita water use and acquire production credits within the basin by fallowing agricultural land. Kevin estimated water rates in each year through 2040 incorporating assumptions on groundwater production, market values of land in the basin, debt financing, and water source alternatives.

In 2017 Kevin examined the affordability of water rates charged to the District's customers. The assessment analyzed both existing and future rates and affordability under the SGMA scenario identified in 2016. The affordability assessment relied upon the SGMA Impact Assessment and corresponding demand projections, basin yield assumptions, financing assumptions, and projected rates to the year 2040. The project allowed the District to understand affordability of existing rates and water allocation and to estimate the affordability impacts of SGMA compliance in the Borrego Groundwater Basin over the long term.

Borrego Valley Groundwater Sustainability Agency (CA): Financial Plan Study

Raftelis was contracted by the Borrego Valley Groundwater Sustainability Agency (Agency) to develop a financial planning model and fee options for the new entity as mandated by the Sustainable Groundwater Management Act (SGMA). Tasks included working with the core project team to develop policy options for fee structuring and various fee recovery mechanisms. Project deliverables included a financing plan memorandum, an Excel-based financial plan Model, operating and administrative budget creation, and a user manual for the Excel Model. The deliverables were used in the submission of the Groundwater Sustainability Plan (GSP) to the State Department of Water Resources (DWR) in 2019.

Soquel Creek Water District (CA): Financial Plan and Rate Study

The Soquel Creek Water District (District) contracted with Raftelis in 2017 to evaluate a novel rate structure for its ratepayers. Kevin participated in several workshops with the District's citizen Water Rates Advisory Committee and Board of Directors to develop of policy framework for the rate structure and conduct pricing objectives exercises with both groups. Kevin developed a report for the District which informed the rate design in 2018.

In 2018 Raftelis contracted with the District for a long-term financing plan and rate study. Kevin served as the assistant project manager and oversaw the model creation for the financial plan, tiered rate model, and CustomerSelect rate model. The District adopted our recommended three years of rates in February 2019.

Summerland Sanitary District (CA): Cost-of-Service and Rate Study

Raftelis contracted with the Summerland Sanitary District (District) in 2016 to perform a cost-of-service and rate study for wastewater services. The study included a 10 year financial plan model, cost-of-service analysis, and review of the existing equivalency definitions for the District's user classes. Additional work included adoption of a formal financial reserves policy to ensure long term fiscal health as well as updates and additions to the District's miscellaneous fee schedule. Kevin served as project manager and lead analyst for the project and held several meetings with District staff, the Finance Committee, and the Board of Directors. Five years of rates were adopted in December 2017.

Monterey County Water Resources Agency (CA): New Source Water Evaluation

In 2017, Kevin performed a cost analysis and evaluation of new source waters from recycled water for its coastal agricultural users. Recycled water production from the several sources will require new infrastructure, treatment, and maintenance. Kevin built an electronic model which incorporated different climate scenarios, costs of capital, operating, maintenance, and treatment, and the water available from all sources under different weather conditions and water rights. The project is ongoing with a series of meetings with the Agency's agricultural customers, County Board of Supervisors, and stakeholder agencies.

City of Buenaventura (Ventura): Financial Plan Study

Raftelis developed long-range financial plans so that the water and wastewater utilities could be financially stable and save costs in the long run. Raftelis also assisted the City of Buenaventura (City) with developing different water and wastewater rate alternatives with various scenarios based upon estimated water sales and capital improvement plan (CIP) funding. The study is being conducted with several meetings and input from stakeholders comprised of customers within the City. Raftelis educates the Water Commission on the basics of rates, cost allocations, and rate design to obtain their buy-in using the dashboards in the rate models that were developed. This allows us to demonstrate the impacts of various revenue adjustments on the long-term financial stability of the enterprises. As of May 2019 the studies are ongoing.

City of Riverside (CA): Elevation Fee Credit Study

Kevin completed a study for the City of Riverside (City) to determine the value of an elevation fee credit for present and future customers in a special district. The project required calculation of asset replacement values for infrastructure serving the special district, specific to booster capacity, and within the context of a historical assessment. The findings from the study were used to defend the City's move to assess its elevation fee schedule.

City of Simi Valley (CA): Financial Plan Study

The City of Simi Valley (City) had last raised sewer rates in fiscal year 2008-2009 and was facing a backlog of sewer system improvements and repair and replacement. Kevin updated the existing sewer financial plan with recent data, as well as updated the cost-of-service analysis. As part of the study, tier definitions were changed for non-residential customers to reduce the base charge on small users without impacting revenue recovery. Working with City staff, and with presentations to City management, Raftelis assisted in getting Council authorization for proposition 218 notices of a rate increase to the City's customers. The revenue increases will allow the City to commence the public works department's capital improvement schedule while maintaining reserve funds at target levels.

City of Henderson (NV): Financial Plan and Rate Study

Kevin created water and wastewater rate and financial planning models for the City of Henderson (City) as well as updated their water and sewer system development charges. The project created a combined model for the water and sewer enterprises which incorporated finance department reporting tools. The combined model allows the utility (water and sewer) to be viewed as a one, with impacts and reporting available to the user. The models will be used over the next 10 years to calculate water and wastewater rates as well as to create annual financial statements.

City of Corona (CA): Financial Plan and Rate Study

Kevin assisted the City of Corona (City) in updating its financial plans for the water and reclaimed water enterprises. The study included performing cost-of-service analyses for both utilities and updating the water budget rate structure. In addition, Kevin developed a framework and corresponding rates for contract reclaimed water customers.

City of Raleigh Public Utilities Department- American Rivers (NC): Water Supply Evaluation

Kevin served as project leader for a study of alternatives to meet Raleigh's long term water supply shortfall. The project examined four options in extending the life of the existing federal reservoir, thereby postponing capital expenditures on a new raw water supply. Results were delivered to city staff, their consultants and the United States Army Corps of Engineers.

Lower Cape Fear Water Quality Trading Program - The Nature Conservancy (NC)

To reduce nutrient loading and decrease utility costs, The Nature Conservancy proposed a Water Fund to improve water quality through improved agricultural practices on private landholdings in the watershed. Kevin was in charge of researching comparable programs and providing options for a financial mechanism and governance approach between various stakeholders in the region including utilities, agriculture, environmental organizations and community groups.

City of San Jose (CA): Cost-of-Service and Rate Study

Raftelis contracted with the City in 2016 to perform a cost-of-service and rate study for the City's water enterprise. The study included creation of a 10 year financial plan model, cost-of-service analysis, and redesign of the City's water rate structures. Kevin as lead analyst developed the financial plan model and worked closely with City staff to incorporate the City's budgetary information as part of the planning exercise. Additionally, Kevin worked with the City's water resources manager and water system engineer to identify future supply and demand in each of the City's different service areas, with differentiated water rates for each area. At the conclusion of the study Kevin held a session to train staff on use of the electronic financial plan model. The project was completed in 2017.

Santa Cruz Mid-County Groundwater Agency (CA): Funding Criteria Evaluation

Raftelis was contracted by the Agency to evaluate funding criteria for Santa Cruz Mid-County Groundwater Sustainability Agency (GSA) fees and calculate preliminary fees. Kevin served as the project manager. Raftelis conducted multiple meetings and webinars with County staff and the Advisory Committee to produce a financial budget for management activities, discuss fee structure options, and develop a pricing objectives exercise for the GSA Board. The project culminated with fee analysis and production of a White Paper to assist the Agency in navigating their financing plan as part of the GSP submittal process, as well as recovering costs of management over the long term. The project is complete as of May 2019.

PROJECT LIST

- Antelope Valley (CA) - East Kern Water Agency
- Citrus Heights Water District (CA) - Groundwater supply analysis
- Coastside County Water District (CA) - Water rate study
- Elsinore Valley Municipal Water District (CA) - Drought surcharge study
- La Canada Irrigation District (CA) - Water cost-of-service and rate study
- City of Lancaster (CA) - Wastewater cost-of-service study
- Madera County Groundwater Sustainability Agencies (CA)
- Montecito Basin Groundwater Sustainability Agency (CA)
- City of Torrance (CA) - Wastewater cost-of-service and rate study
- Triunfo Sanitation District (CA) - Water rate study
- Ventura County Waterworks District No. 8 Simi Valley (CA)

Jeremy Tamargo PE (OR)

PROJECT MANAGER Manager

ROLE

Jeremy will manage the day-to-day aspects of the project ensuring it is within budget, on schedule, and effectively meets the City’s objectives. He will also lead the consulting staff in conducting analyses and preparing deliverables for the project. Jeremy will serve as the City’s main point of contact for the project.

PROFILE

Jeremy has over a decade of diverse experience in engineering, local government, and government finance. Jeremy is a professional engineer (licensed in Oregon) with extensive experience in both the public and private sectors in civil engineering design as well as preparing utility master plans for municipal agencies in both Oregon and Washington. In his role as Assistant City Engineer at City of Tigard, Jeremy managed the City’s System Development Charge program for the Public Works Department, which was used to pay for the installation, construction, extension, and expansion of the City’s water, sanitary, sewer, stormwater, park and transportation systems. His consulting experience in government finance includes preparing cost-of-service rate studies for municipal water, sewer, recycled water and solid waste agencies. Jeremy is solutions-oriented, and he has a passion for focusing on technical excellence and exceptional client service on every project. He has a Master of Science in Environmental Engineering from Syracuse University and a Bachelor of Science in Civil Engineering from University of Notre Dame.

KEY PROJECT EXPERIENCE

Sweetwater Authority (CA): Water Rate Study

Jeremy prepared the cost-of-service study of water utility rates. Water rate study included numerous rate alternatives for residential tiered rates based on source of supply as well as a “phase-in” approach to adjusting the allocation of fixed vs. variable charges over the course of the rate implementation period.

City of Redding (CA): Water, Sewer, and Solid Waste Rate Study

Prepared a cost-of-service study for water, sewer, and solid waste rates. Rate design for the three utilities included addressing City policy objectives and analyzing numerous rate structure alternatives.

El Dorado Irrigation District (CA): Water, Sewer, and Recycled Water Cost of Service and Rate Design Study

Worked with the district staff and board to review/recommend policy changes; alternative rate designs; and recommended water, sewer, and recycled water rates.



Specialties

- Utility cost-of-service & rate structure studies
- Capacity fee studies
- Civil engineering design and review
- Utility master planning for public works construction projects
- Technical report writing and review

Professional History

- Raftelis: Manager (2025-present)
- NBS Government Finance Group: Associate Director (2024- 2025), Engineering Consultant (2022-2023)
- City of Tigard, OR: Assistant City Engineer (2022), Principal Engineer (2020- 2022)
- City of Oregon City, OR: Project Engineer (2019-2020)
- Otak, Inc.: Water Resources Engineer (2018), Water Resources Designer (2014-2018)

Education

- Master of Science, Environmental Engineering - Syracuse University (2014)
- Certificate, Advanced Study in Sustainable Enterprise - Syracuse University (2013)
- Bachelor of Science, Civil Engineering - University of Notre Dame (2010)

Certifications

- Professional Engineer (OR)

City of Rio Vista (CA): Water, Sewer, and Stormwater Rate Study

Completed comprehensive financial plans, cost of service analyses, and rate design for water, sewer and stormwater utilities for the City.

City of Victorville (CA): Sewer and Solid Waste Rate Study

Prepared a cost-of-service study of sewer and solid waste utility rates. Sewer and solid waste studies analyzed alternative rate structures as well as alternative recommended reserve targets for consideration by City staff.

City of Turlock (CA): Sewer Rate Study

Prepared a cost-of-service study of sewer utility rates. The City had not raised sewer rates since 2013 and revenues from the previous rate structure were not fiscally sustainable. This study included meeting the City's broader objections of ensuring adequate funding for operating and capital costs, maintaining reasonable reserves, and ensuring revenue stability in utility rates.

Washington County (OR): North Bethany Residential Development, North Bethany Ridge

Otak has provided land use planning, site design, and infrastructure engineering services for multiple residential development projects in the North Bethany Area. Each development is required to implement the North Bethany Drainage Master Plan. For the following development projects, Jeremy has performed hydrologic analysis, stormwater facility siting and design, and performed hydraulic modeling to support the design for North Bethany Crest, North Bethany Ridge, North Bethany Creek 1 & 2, Arbor at West Park and North Bethany Park.

The North Bethany Ridge project is a proposed residential development in Washington County, OR consisting of seven multi-family buildings. Jeremy delineated drainage basins and calculated runoff rates for the site. Using this information, Jeremy sized and sited the low impact development approach (LIDA) facilities For water quality treatment. He also modeled and sized the storm drain network using an XPSWMM model.

Tigard (OR): River Terrace Residential Development

Otak has provided land use planning, site design, and infrastructure engineering services for multiple residential development projects in the River Terrace Area. Each development is required to follow the River Terrace Stormwater Master Plan and the new stormwater standards adopted for River Terrace. For the following development projects, Jeremy has performed hydrologic analysis, stormwater facility siting and design, and performed hydraulic modeling to support the design for River Terrace Northwest and River Terrace East.

Beaverton (OR): South Cooper Mountain Heights Residential Development

Otak has provided land use planning, site design, and infrastructure engineering services for large residential development projects in the South Cooper Mountain Area. The development is required to implement the City of Beaverton and Clean Water Services Design & Construction Standards. Jeremy has performed hydrologic analysis, stormwater facility siting and design, and performed hydraulic modeling to support the design.

PROJECT LIST

- Sweetwater Authority (CA) – Water Rate Study
- City of Redding (CA) – Water, Sewer and Solid Waste Rate Studies
- El Dorado Irrigation District (CA) – Water, Sewer and Recycled Water Cost-of-Service and Rate Design Study
- City of Victorville (CA) – Sewer and Solid Waste Rate Studies
- City of Rio Vista (CA) – Water, Sewer and Stormwater Rate Studies
- City of Victorville (CA) – Sewer and Solid Waste Rate Study
- City of Turlock (CA) – Sewer Rate Study

- City of Turlock (CA) – Water Rate Study
- Rosamond CSD (CA) – Water and Sewer Capacity Fee Study
- Camrosa Water District (CA) – Water In Lieu Fee Study
- Ironhouse Sanitary District (CA) – Cost-of-Service Analysis and Rate Study
- City of Santa Monica (CA) – Water, Wastewater and Recycled Water Rate Study
- Hidden Valley CSD (CA) – Water, Recycled Water and Sewer Rate Study
- City of Plymouth (CA) – Water and Wastewater Rate Studies
- City of Colton (CA) – Water and Sewer Rate Studies
- City of Colton (CA) – Water and Sewer Capacity Fee Studies
- Union PUD (CA) – Water Rate Study
- Town of Windsor (CA) – Water Capacity Fee Study
- Groveland CSD (CA) – Water and Sewer Rate Study
- Rincon del Diablo (CA) – Sewer Rate and Capacity Fee Study
- City of Livermore (CA) – Sewer Rate Study
- City of Alameda (CA) – Sewer Rate Study
- Everett Custom Homes (OR) – Everett Crest Subdivision civil engineering and stormwater management design
- North Bethany Residential Development (OR) - Hydrologic analysis, stormwater facility siting and design, and hydraulic modeling
- North Bethany Ridge (OR) – Stormwater management design including delineating drainage basins, calculating runoff rates, sizing low-impact development approach (LIDA) facilities for water quality treatment
- North Bethany Crest (OR) - Stormwater management design including delineating drainage basins, calculating runoff rates, sizing low-impact development approach (LIDA) facilities for water quality treatment
- Laurelwood Multi-family (OR) – Stormwater management design of water quality swale and underground detention chambers
- River Terrace Residential Development (OR) – Hydrologic analysis, stormwater facility siting and design, hydraulic modeling
- South Cooper Mountain Heights Residential Development (OR) – Hydrologic analysis, stormwater facility siting and design, hydraulic modeling
- US101 at Highway 6 Interchange Improvements (OR) – Preparation of civil construction drawings
- US20 (PME) Highway Re-alignment Hydraulic Engineering (OR) – Water quality design of several bioswales for within the ODOT right-of-way as part of the highway realignment project
- Findley Heights (OR) – Sizing of stormwater facilities for water quality and water quantity management, modeling and sizing of the storm drain pipe network
- Salt Millworks (NY) – Business plan development

Morgan McCarthy JD

SOLID WASTE LEAD
Manager

ROLE

Morgan will lead the solid waste component of the rate study.

PROFILE

With over 18 years of experience in the solid waste and environmental management field, Morgan McCarthy is an accomplished professional with a strong track record of delivering practical, sustainable, and cost-effective solutions across the public and private sectors. Her work spans solid waste, recycling, organics, and yard waste programs, where she has supported municipalities, counties, and agencies in navigating complex regulatory and operational challenges.

Morgan’s background includes franchise and contract negotiations, RFP and policy development, municipal code drafting, waste audits, and feasibility assessments. She is known for her ability to develop strategies that enhance system performance, support compliance, and align with long-term sustainability goals. Her collaborative approach and problem-solving skills have made her a trusted advisor to clients seeking to modernize and optimize their waste management systems.

RELEVANT PROJECT LIST

City of Carlsbad (CA)

Developed an RFP for integrated collection and disposal services, conducted a cost-of-service study, and updated the municipal code for SB 1383 compliance. Led negotiations on amendments to the transfer station operating agreement and supported contractor selection.

City of Oakland (CA)

Produced expert witness reports, performed a cost of service study, and conducted a detailed waste audit to support legal proceedings and system performance evaluation.

Kern County (CA)

Directed a two-season waste characterization study, developed an RFP for waste services, and completed a feasibility and permitting assessment for an organics technology project.

Cities of Bakersfield, Oceanside, Taft, Ridgecrest, Atascadero, and San Bernardino County (CA)

Created RFPs for collection and disposal, updated municipal codes, and aligned franchise agreements with SB 1383 and 3-cart system requirements.



Specialties

- Regulatory fee studies and cost of service analysis
- Strategic planning and feasibility studies
- Contract negotiation and franchise agreement drafting
- Waste and recycling program optimization
- Zero-waste visioning and implementation strategies
- Municipal code drafting and ordinance development
- Regulatory compliance
- Waste audits and performance benchmarking
- Stakeholder engagement and outreach strategy
- Community recycling and education program development
- Circular economy planning and waste diversion strategies
- Legal research for solid waste programs
- Data analysis and reporting for regulatory compliance

Professional History

- Raftelis: Manager (2024-present)
- GBB: Project Manager (2022-2024)
- HF&H: Project Manager (2019-2022)
- MuniEnvironmental: VP of Marketing/Project Manager (2018-2019); Sr Consultant (2015-2018)
- EDCO: Director of Special Projects (2014-2015)
- Rent-a-Bin: Facilities Director (2006-2012)

Education

- Juris Doctor - Thomas Jefferson School of Law (2014)
- Bachelor of Science in Computer Science, minor in Business, Magna Cum Laude - Liberty University (2007)

Certifications

- SWANA / CRRA Certified Practitioner in Zero Waste Principles and Practices (2023)
- SWANA Certification for Integrated Solid Waste Management (2023)

Professional Memberships

- SWANA

San Luis Obispo County (IWMA and member agencies) (CA)

Negotiated amendments to existing agreements and updated municipal codes for 7 cities and 14 service districts to comply with SB 1383. Developed short- and long-term solid waste planning strategies.

Santa Fe Springs (CA)

Updated contracts and municipal codes for regulatory compliance, implemented a C&D permitting and diversion tracking program, and led negotiations with haulers.

City of Industry (CA)

Designed C&D waste permitting and reporting systems to improve tracking and compliance with state mandates.

City of Bellflower (CA)

Completed a cost-of-service study for solid waste services to improve rate equity and operational transparency.

Louisville/Jefferson County (KY)

Supported stakeholder engagement and strategic planning to align solid waste programs with local and regional priorities, including zero waste goals. Worked collaboratively to develop communication tools and strategies for consensus-building and decision-making.

City of Albemarle (NC)

Conducted a feasibility assessment for bringing municipal solid waste, recycling, and construction and demolition debris collection in-house. Evaluated financial, operational, and logistical implications and provided recommendations for council decision-making.

Confidential Global Retail Client

Oversaw a national construction and demolition (C&D) diversion program for over 200 retail store renovations, including material evaluation, contractor coordination, site visits, and diversion reporting.

Anderson County (TN)

Reviewed landfill procurement strategy and advised on contract structure and evaluation criteria to support long-term service goals.

Seneca County (OH)

Prepared monthly environmental monitoring reports on landfill compliance and served as liaison to the Ohio EPA and county health department for issues related to air, water, and waste.

Commonwealth of the Northern Marianas Islands (Tinian, Saipan, Rota)

Led zero waste visioning, island-wide waste characterization studies, and a pilot collection study. Facilitated stakeholder engagement and developed a comprehensive inter-island solid waste management plan, resulting in a Governor-signed zero waste proclamation.

Baltimore County (MD)

Managed a Solid Waste Infrastructure for Recycling (SWIFR) grant application to expand MRF operations and reduce GHG emissions. Also led the procurement process for transfer and disposal services across three transfer stations, including RFP development and contract drafting.

Culpeper County (VA)

Drafted a Request for Proposals and service agreement for the procurement of a new transfer station operator, supporting the County's infrastructure and operational goals.

PUBLICATIONS

- "Fast Fashion: Addressing Waste in the Fashion Industry – The Role of Consumers, Waste Today" 2024
- "Fast Fashion: Addressing Waste in the Fashion Industry Through Innovation, Waste Today" 2024
- "Legal Risks and Mitigation Strategies in Solid Waste Master Planning, Waste Advantage" 2025
- "Flow Control in Flux: How Courts, Climate, and Competition Are Shaping the Future of Waste Ordinances, Waste Advantage" 2025

UPCOMING PUBLICATIONS (2025)

- Managing Methane: Waste Management's Role in Tackling Climate Change
- Circular Innovation in Construction and Demolition Waste Management
- Agricultural Waste Management: Turning Farm Waste into Valuable Resources
- Marine Waste Management: Tackling Pollution in Coastal Communities
- Building Trust: The Role of Transparency in Municipal Waste Contracts
- Innovative Recycling Markets: From Ocean Plastics to Fashion
- Event Waste Management: Strategies for Greening Large Gatherings
- Advanced Recycling Technologies: Breaking Down Plastics at the Molecular Level
- Plastic Credits: A New Tool for Tackling Ocean Pollution

Harold Mitchell PMP, ACP, PMI-PBA

SOLID WASTE LEAD

Senior Consultant

ROLE

Harold will lead the solid waste component of the rate study.

PROFILE

Harold specializes in solid waste and stormwater financial assessments, supporting project decision-making and prioritization with detailed analyses. Previously, he optimized business applications and led IT projects at International Paper and managed SaaS and IT infrastructure projects for the City of Memphis. As a Lead Database Analyst for Memphis' Solid Waste Division, he enhanced fleet and route services with data visualizations and automated reporting. He led the integration of Rubicon's SaaS with Oracle's CRM database and ensured the fleet's 360+ vehicles were equipped for improved route tracking and maintenance. Harold holds an MBA with a focus on Project Management and Data Analytics and professional certifications, including PMP, PMI-ACP, and PMI-PBA. He is proficient in Power BI, SQL, and financial modeling.

RELEVANT PROJECT EXPERIENCE

Montgomery County (OH): Solid Waste Billing Software & Call Center

Montgomery County is engaged with Raftelis to support Annual Property Charge (APC) solid waste billing using the billing software designed by Raftelis for this purpose. Additionally, Raftelis staffed a call center to intake customer questions and disputes regarding the fee. Harold assisted in the development of standard operating procedures and training materials. Harold also managed the call center staff, ensuring appropriate coverage of representatives and that proper tracking procedures were utilized. Additionally, he compiled and provided reports of activities and open inquiries to County staff on a weekly basis, ensuring inquiries were progressing through the appropriate channels before being closed out. He will continue in this role for the upcoming call center period in January 2025.

City of Memphis (TN): Solid Waste Division Financial Modeling

Conducting analysis of various service delivery scenarios for future fiscal years, to determine the revenue requirements for each. The results of this analysis will be a proposal for a new per-customer rate surrounding the new service delivery model proposed.

Port St. Lucie (FL): Solid Waste In-House Study

Conducting analysis pertaining to sourcing staffing, facility, and fleet needs in-house, regarding city solid waste services, for both residential and commercial customers within the servicing area. The result of this analysis will be a



Specialties

- Local Government/Rubicon
- Financial Modeling
- Solid Waste Collection and Operations
- Data Analytics
- Feasibility Studies

Professional History

- Raftelis: Senior Consultant (2023-Current)
- International Paper: Business Analyst (2022-2023)
- City of Memphis: Project Manager (2021-2022); Lead Database Analyst (2019-2021)

Education

- Master of Business Administration in Project Management & Data Analytics - University of Memphis (2022)
- Bachelor of Science in Sociology & Public Administration - University of Memphis (2017)

Certifications

- PMI-PMP (Project Management Professional)
- PMI-PBA (Professional Business Analyst)
- PMI-ACP (Agile Certified Practitioner)
- Microsoft Office Specialist (MOS Expert)

Professional Memberships

- Project Management Institute – PMI Memphis Chapter Member
- PMI Netherlands Chapter Member
- PMI Memphis Board Member, VP of Technology
- SWANA - Young Professional
- Leadership Memphis Alumni Member

per customer, per service type cost, that will be provided as a high-level comparison to the current contracted service, per customer, cost.

Louisville-Jefferson County Metro Government (KY)

Raftelis is partnering with the Louisville Metro Waste Management District (WMD) to assess the feasibility of transitioning waste and recycling collection services to a municipally operated system. The project focuses on evaluating service levels and cost per household, including garbage, recycling, yard waste, and bulky waste, while benchmarking against contracted areas in the region. This analysis includes assessing community impacts, providing statistically significant data at the zip code level, and delivering actionable recommendations to enhance service delivery and cost efficiency. The work aligns with WMD's commitment to meeting Kentucky's Solid Waste Management Five-Year Plan goals and ensuring an effective, sustainable waste management system for Louisville Metro.

City of Albemarle (NC)

The City of Albemarle partnered with Raftelis in 2024 to evaluate the feasibility of bringing municipal solid waste, recycling, and construction and demolition (C&D) debris collection services in-house. This project focuses on assessing the operational, financial, and logistical requirements for transitioning from contracted services to a municipally operated system. Key tasks include analyzing the city's current waste management system, identifying infrastructure and staffing needs, and developing cost comparisons between contracted and in-house service models. Raftelis is also engaging city officials and community stakeholders to align project outcomes with the City's goals for efficiency, sustainability, and financial responsibility.

Arlington County (VA): Stormwater Utility Implementation & Software

Arlington County (County) worked with Raftelis to explore the feasibility of moving from tax-based stormwater funding to a stormwater enterprise fund managed by a utility supported by impervious area-based user fees. The County ultimately decided to move forward with a utility and software to support the calculation and communication of stormwater fees to the County Treasurer for levy. Harold was involved in internal testing of the software and orchestrated user acceptance testing with the County. Harold also helped develop documentation on software functionality and use cases for the County.

Gina DePinto APR

PUBLIC OUTREACH SERVICES LEAD **Manager**

ROLE

Gina will lead the public outreach services component of the rate study.

PROFILE

Gina is an award-winning and accredited public relations professional with more than 34 years of experience and leadership in crisis communications, community outreach, advocacy, stakeholder engagement, marketing, and media relations in the public and private sectors. Gina's leadership experience includes communications program management for \$2 billion in public transportation and water infrastructure projects, including the Port of Long Beach Gerald Desmond Bridge Replacement Project and the Orange County Groundwater Replenishment System. The GWRS has been covered by international media including National Geographic, Wall Street Journal, New York Times, BBC, CNN, and NPR to name a few. Prior to joining Raftelis, Gina served the residents of Santa Barbara County as the first executive Communications Manager in the county government's 171-year history. She advised the County Executive Team on strategic communications programs, crisis communication, media relations, issues management, internal communications, branding and culture change. During her tenure, the County Emergency Operations Center was activated 19 times and included two federally declared disasters, a global pandemic, two mass casualty incidents, and a \$2M embezzlement in the Public Works Department. Born and raised in Phoenix, Arizona, DePinto served as a public information officer for the City of Phoenix, public relations director for Farnam Companies, Inc. (animal health and pet products), and coordinated publicity for Olympic and World Champion figure skater Dorothy Hamill prior to relocating to California. Gina earned a bachelor's degree in organizational communication from Arizona State University, is accredited in public relations from the Public Relations Society of America (PRSA), and holds certificates in public participation from the International Association for Public Participation (IAP2). Gina is currently a member of the California Association of Public Information Officials (CAPIO), Public Relations Society of America (PRSA), and the Municipal Management Association of Southern California (MMASC).

KEY PROJECT EXPERIENCE

City of West Sacramento (CA): Water, Sewer, and Solid Waste Rate Study Communications and Outreach

Raftelis was hired to build stakeholder awareness of and support for the City's water, sewer, and solid waste rate study. Gina was the architect of the strategic communications plan that included detailed analysis of key stakeholders, messages designed to



Specialties

- Strategic communications planning
- Crisis & risk communications
- Reputation management
- Stakeholder engagement
- Media relations & media training
- Development & oversight of earned social and paid media
- Writing, copyediting, script writing
- Collateral development and art direction
- Branding and marketing
- Public speaking

Professional History

- Raftelis: Manager, Strategic Communications (2022-present)
- County of Santa Barbara: Communications Manager (2016-2022)
- Westbound Communications: Account Director (2013-2016)
- Orange County Water District: Communications Specialist (2006-2013)
- Bylines Public Relations & Marketing: Owner/Principle (1996-2006)
- Farnam Companies: Public Relations Director (2000-2003)
- City of Phoenix: Public Information Officer (1998-2000)
- Martz Goldwater Public Relations: Senior Account Executive (1996-1997)
- Dorothy Hamill's Ice Capades: Marketing Manager & Publicist (1993-1995)

Education

- Accredited in Public Relations – PRSA (2013)
- Bachelor of Arts in Organizational Communication - Arizona State University (1987)

Professional Memberships

- Public Relations Society of America
- California Association of Public Information Officials
- Municipal Management Association of Southern California

communicate complex concepts in a clear and concise manner, and print, digital, and video tools designed to raise awareness and support for the changes. The City has a significant community of Russian speakers, so materials were produced in English, Spanish, and Russian. Gina produced a custom explainer video in three languages to communicate how rates are developed, particularly within the framework of California Proposition 218 laws.

County of Marin (CA): Communications Audit and Development of Strategic Communications Plan

Gina is currently under contract to lead a comprehensive review and assessment of the County of Marin's communication program and resources. The County of Marin selected Raftelis to develop and implement a comprehensive, cohesive, organization-wide strategic communications plan to increase engagement with its communities and help staff share the County's story to build trust, understanding, and support for the County's programs, policies, and Board priorities. The plan will include an inclusive strategy for internal communications and articulate a vision for the County's outreach and engagement efforts across diverse and multi-lingual communities, define key roles and responsibilities, and propose a realistic implementation plan that informs appropriate resource allocation. Currently, the research phase is underway and includes a communications assessment, internal and external stakeholder interviews, benchmark interviews, and focus groups with the executive team, department leaders, middle managers, and staff tasked with centralized and department-specific communications.

City of Calistoga (CA): Water and Sewer Rate Study Communications and Outreach

In 2022, the City hired Raftelis to conduct its latest water and sewer rate study, which was expected to face opposition. Rates were already the highest in the region because Calistoga is a small town of only 5,000 people whose rates must cover the cost of having significant and aging capital utility systems – economies of scale. Gina developed and executed an engagement plan to guide outreach activities for the rate study. The tactics included an engagement plan with a master message platform; bilingual website content, fact sheet, video, and social media content; direct mail; and a series of community meetings and Council presentations. The outreach began 18 months before the City Council successfully adopted new rates in December 2023.

Soquel Creek Water District (CA): Strategic Communications and Citizen Advisory Committee Facilitation

For many years, the Soquel Creek Water District capital expenditures, water reliability projects, and rates have been at best, a source of opposition, and at worst, legally contested. In 2023, under extreme inflationary pressures, Raftelis was hired to update the Financial Plan, thoroughly review the cost of service, develop and implement a robust strategic communications plan, and facilitate an ad-hoc Water Rates Advisory Committee comprised of two Board members and citizen volunteers. Input and feedback from the Committee was helpful to Board deliberations and informed rate study scenarios. The strategies and tactics included messaging, website content, editorials, press releases, custom explainer videos, social media, bill stuffers, weekly and monthly newsletter content, open houses, a webinar, and an informative Proposition 218 public notice designed in a way that customers want to read. Ultimately, the Board successfully implemented new rates in February 2024.

City of Seal Beach (CA): Water and Sewer Rate Study Communications and Outreach

As the strategic communications project manager, Gina is leading public outreach efforts for the City including development of a rate study website, and producing an outreach implementation plan, FAQs, custom videos, a calendar of events and public meetings, and the Proposition 218 Notice. To inform and engage residents and customers, Gina has facilitated informational webinars, community meetings, and open houses. In February 2024, the City Council voted to delay adopting new rates for further study and review, and while the City considers adding a tax measure on the 2024 General Election ballot.

County of Santa Barbara (CA): Stakeholder Engagement Program

Recreational cannabis was overwhelmingly approved by voters in California, yet it remains a controversial and divisive land use, water, agriculture, and environmental issue. Gina led proactive and transparent outreach to ensure all stakeholders were engaged throughout the ongoing development of the County of Santa Barbara permitting and licensing ordinance that included more than 100 public meetings. A separate process followed to allow, permit and license a limited number of cannabis retail storefront operations. Gina developed an outreach program to address the challenge of creating a fair and legal process for retail storefront operators to apply for a license while also ensuring the community had every opportunity to provide input and address questions and concerns about security, traffic, parking, odor, and proximity to schools, daycare, and youth sports. In-person community meetings were replaced with virtual meetings in mid-2020 due to the pandemic at a time when using Zoom was new, uncomfortable, and seen as a barrier to participation. Tactics included interactive maps, bilingual videotaped presentations available on the website ahead of the virtual meetings, FAQs, a Zoom how-to guide, videos of the recordings, and a community survey. This outreach program was recognized by the California State Association of Counties (CSAC) with an Infrastructure Challenge Award, one of only 21 selected out of 433 entries.

Orange County (CA): Infrastructure Outreach and Communications For Water Reuse Project

Gina led communications and outreach for the world's largest advanced water purification system for potable reuse. While Orange County's Groundwater Replenishment System (GWRS) is one of the most celebrated civil engineering and water reuse projects in the world, its success is equally recognized for the robust strategic public engagement and outreach program. In the early 2000s, public opposition had prevented or shuttered similar water reuse projects in Los Angeles and San Diego, but Orange County's system earned the public's trust and overwhelming support. The strategic communications plan included a support letter campaign, citizens advisory group, multicultural outreach, media outreach, speaker's bureau, and facility tour program with technology demonstrations and water tasting. To date, the GWRS has never been publicly opposed. Initially producing 70 million gallons of purified water per day in 2012, the GWRS final expansion will increase capacity from 100 MGD to 130 MGD, enough to secure water reliability for more than 1 million people.

Port of Long Beach (CA): Infrastructure Outreach and Communications

Gina led a team of six practitioners to design and manage the communication strategy for the \$1.8 billion Port of Long Beach Gerald Desmond Bridge Replacement Project, one of the largest and most significant highway infrastructure projects in California. Roughly 15 percent of the nation's waterborne cargo is trucked over it, and the bridge is a critical access route for commuters between the Port of Long Beach (Port), downtown Long Beach and surrounding communities. The work included the development of a content-rich website and mobile application to provide traffic conditions, construction updates, links to social media and live cameras, and weekly bilingual audio reports to deliver hands-free updates to professional truck drivers and commuters. Within months of launching, the app was featured as a successful communications case study in PR Week magazine.

Orange County (CA): Water Education and Outreach Program Development

While leading strategic communications at the Orange County Water District (OCWD), Gina was engaged with planning and directing content, and engaging partners and sponsors for several signature events to engage generational audiences about regional and state water resources and supplies, water efficiency, and environmental sustainability. Key partners and sponsors included The Walt Disney Company, National Geographic, Wyland Foundation, UC Irvine, UCLA, NASA JPL, USGS, National Water Research Institute, California Department of Water Resources, and others to support events like the annual O.C. Water Summit, Children's Water Education Festival, and the Groundwater Adventure Tour.

Orange County Water District (CA): Groundwater Contamination Outreach

Orange County's groundwater is the source of 75 percent of the drinking water for 2.4 million people. After levels of volatile organic chemicals and perchlorate were detected in groundwater wells exceeding the max loads allowed by the California Department of Public Health, the Orange County Water District (OCWD) initiated the South Basin Groundwater Protection Program to construct six monitoring wells to measure the direction and speed of the migrating contamination. Gina developed and managed the construction outreach plan to address impact mitigation measures, build support from municipal leaders, and assure residents that their drinking water was safe. Outreach tactics included messaging, materials, face-to-face communication, and community meetings with maps, pictures, visuals, and access to subject matter experts. The successful outreach program achieved 100% support of the program from all municipal partners and no public opposition.

Orange County (CA): Strategic Media Relations for Groundwater Replenishment System

Gina led media relations for Orange County's Groundwater Replenishment System (GWRS) interfacing with national and international broadcast, print, and online journalists. As the world's largest water reuse project of its kind, the GWRS was covered extensively by broadcast and print media including The Wall Street Journal, New York Times, Time, National Geographic, USA Today, The Economist, Der Spiegel (Germany), Christian Science Monitor, Discovery Channel, CNN, NBC News, and NPR. The GWRS was also featured in the water documentary, "Last Call at the Oasis," and is featured in the K-8 educational book series called "Going Blue" produced by Philippe Cousteau and EarthEcho International.

Carpinteria Groundwater Sustainability Agency (CA): Rate Study Communications and Engagement

Gina provided strategic guidance to the Carpinteria Groundwater Sustainability Agency (CGSA) Executive Director in support of establishing a groundwater users sustainability fee. The CGSA was formed in 2020 after the groundwater basin was designated a high priority by the state Department of Water Resources under the Sustainable Groundwater Management Act (SGMA). Without the ability to collect rates or fees, the CGSA was operating on loans from the Carpinteria Valley Water District for two years. Gina developed and executed an engagement plan to guide outreach activities for the fee study. The tactics included an engagement plan with a master message platform; bilingual website content, fact sheet, video, and social media content; direct mail; and a series of community meetings and Board presentations. As recommended in Raftelis' Fee Study Report, the CGSA Board of Directors approved a groundwater fee assessed beginning with FY 2022-23.

Santa Barbara County (CA): Crisis Communications and Disaster Response

Over nearly six years as the Communications Manager for the County of Santa Barbara, Gina led communications for 19 extended emergencies including two federally declared disasters, a global pandemic, and two mass casualty incidents. In her first three months on the job, the county experienced two wildfires. To better serve the public, Gina initiated custom bilingual emergency messaging and social media across all communication channels, which is now the standard in California. Back-to-back wildfire and debris flow disasters that killed 23 people in Montecito necessitated staffing the Joint Information Center for seven continuous months to issue bilingual public information on preparedness, recovery and rebuilding, and support a 16-month Local Assistance Center and long-term Recovery Strategic Plan for the area.

Santa Barbara County (CA): Crisis Communication Messaging and Media Training

Gina developed a crisis communication plan, key messaging, Q&A, and media spokesperson training to guide the County of Santa Barbara (County) through a \$40 million pension rebalance and \$2 million embezzlement in the Public Works Department. For the pension rebalance, 4,600 employees were engaged through a series of face-to-face meetings with the executive and budget teams to address questions and concerns. The pension rebalance program ultimately led the County to embark on a 5-year transformation initiative and strategic plan called Renew

2022. Following the embezzlement, process improvements were implemented, and Gina developed messaging and collateral for a whistleblower program overseen by the County Auditor's Office.

WaterOne (KS): Media Training

WaterOne is an independent public water utility covering 17 cities and 272 square miles in Johnson County, Kansas. Customers consistently give W1 high marks with an average overall customer satisfaction rating of 90 percent for water quality, reliability, customer service, and for its responsive, friendly, professional staff. However, trust and credibility the agency enjoys today can be lost in a hot minute as a result of an unexpected crisis. When an organization finds itself in the midst of an unexpected crisis or has major news to share, PR training and media relations knowledge can come in handy. Media training helps spokespeople improve their communication skills, including how to articulate their message clearly and concisely, how to engage with the media effectively, and how to handle difficult questions or scenarios. Potential issues on the agency's radar include PFAS, lead action levels, boil-water incidents, and cyber security. With these and other scenarios in mind, Gina conducted a half-day spokesperson media training with off and on-camera guidance. Participants learned how to prepare messaging, think in soundbites, and hook, bridge, and flag. She then filmed them so they could apply what they learned in mock, on-camera interviews, and facilitated a team coaching session while reviewing the videos.

Canton Township (MI): Communications Assessment

Gina conducted a comprehensive review and assessment of Canton Township's approach to communications and outreach to assure it was reaching constituents efficiently and with timely information while successfully achieving the Township's mission. The assessment included a comprehensive, systematic, and customized review of the communication program through an environmental scan, in-depth materials review, internal and external stakeholder interviews, a public survey, focus groups, and benchmark interviews. The final assessment underscored efforts that are working well and provided many easy-to-implement recommendations.

City of Carson (CA): Strategic Communications and Marketing Plans

Raftelis was contracted to develop a citywide communication plan, event center marketing plan, and design new branding and wayfinding signage. To develop the plans, Gina conducted stakeholder interviews, a benchmark study, communications audit and developed an event center customer survey. To date, the City Council has not adopted the new branding.

Santa Barbara County (CA): Corporate Strategic Planning

In 2017, the County of Santa Barbara embarked on a five-year initiative to transform how the County government does its work. The Renew 2022 initiative originated with an internal strategic organizational plan in 2015, followed by the Budget Rebalance effort in 2016, which was intended to address significant pension cost increases. Renew '22 sought to build the County's capacity for innovation and continuous improvement through organizational transformation. Gina developed a comprehensive communications and engagement plan, master messaging platform, fact sheets, video presentations, employee and public presentations, employee feedback surveys, logo development and branding guide, and four sessions of a one-day custom leadership development seminar scripted by Gina that was offered to 300 middle managers.

PRESENTATIONS

- "Public Engagement Strategies and Best Practices" (panelist), 2024 AWWA ACE Annual Conference, Anaheim, Calif.
- "How Will Artificial Intelligence Transform Your Communications and Community Engagement," 2023 CA-NV AWWA Annual Fall Conference, Las Vegas, Nev.

- “Business Communications,” County of Santa Barbara Employee University training and development curriculum (2019)
- “Elevate Your Leadership Communication Strategies,” County of Santa Barbara Leadership Certificate Program curriculum (2018)
- “Front Line Crisis Communications: Are You Prepared?” 2019 Public Relations Society of America Western District Conference, Phoenix, Ariz.
- “Emergency Communications: Technical Solutions, Political Risks, Community Information and Lessons Learned” (panelist), 2019 League of California Cities City Manager Conference, San Diego, Calif.
- “Emergency Situations and Crisis Plans for PEG Channels” (panelist), National Association of Telecommunications Officers and Advisors (NATOA), Webinar
- “Communication Tools and Methods During Times of Crisis,” 2018 California Association of Public Information Officials (CAPIO) Annual Conference, Santa Rosa, Calif.
- “California’s Year of Wildfires” (panelist), 2018 California Association of Public Information Officials (CAPIO) Annual Conference, Santa Rosa, Calif.
- “Emergency Communications and the Joint Information Center” (panelist), 2018 Summer Session, Municipal Managers Association of Southern California (MMASC), Pasadena, Calif.
- “Natural Disasters” panelist “Santa Barbara County Thomas Fire and 1/9 Montecito Debris Flow Communications,” 2018 National Information Officers Association (NIOA) Annual Conference, Clearwater Beach, Fla.

PUBLICATIONS

- “Create a More Cohesive Community Through Effective Public Engagement,” AWWA Source Magazine, October 2024
- “Customer Satisfaction Plunges As Rates Rise; What the Latest J.D. Power Study Report Tell Us and What You Can Do About It,” Think Tank, Raftelis, June 2022
- “Alisal Fire – Flood After Fire Threat Preparations,” consumer preparedness article, October 17, 2021
- “Behind the Scenes with the Emergency Public Information Communicators (EPIC),” guest editorial, Santa Barbara Noozhawk, April 13, 2017
- “Environmental Law Practice Grows,” guest editorial, Arizona Capitol Times, March 28, 1997
- “Build Brand Equity: A Race to the Finish,” guest editorial, Equestrian Retailer (B2B), September 2003
- “A New Way to Behave,” contributed feature article, Pet Business (B2B), February 2003

Lindsay Roth

STAFF CONSULTANT

Senior Consultant

ROLE

Lindsay will work at the direction of Jeremy in conducting analyses and preparing deliverables for the rate study.

PROFILE

Lindsay has over five years of experience working in the environmental field and has a graduate degree in water resources management. At Raftelis, she has contributed to financial models and analyses for water and wastewater rate studies as well as bill impact analyses. Prior to joining Raftelis, Lindsay was a student consultant for the North Carolina Department of Environmental Quality, assessing the state's algal bloom monitoring program and nutrient criteria. She also interned for the Conservation Trust for North Carolina, developing best practices for the organization to participate in community-based environmental justice. She is based in Raftelis' Los Angeles Office.

KEY PROJECT EXPERIENCE

City of Hayward (CA): Water, Recycled Water, Wastewater, and Capacity Fee Rate Study

The City of Hayward (City) engaged Raftelis in 2022 to conduct a comprehensive water, recycled water, and wastewater cost of service and rate study and a capacity fee study proposing rates for the next two years and to provide a financial plan and rate model to serve as a planning resource for future use. The project required a balance of multiple financial objectives, including managing increasing water costs from the San Francisco Public Utilities Commission while also producing rates that were affordable for all customer classes as well as planning for large wastewater capital expenditures over the next 10 years. Lindsay served as a consultant on the project and assisted in the development of an updated 10-year financial plan for the City and a detailed rate study report explaining each step of the rate study process.

City of Redlands (CA): Water and Wastewater Rate Study

The City of Redlands (CA) engaged Raftelis in 2022 to conduct a water, wastewater, and recycled water rate study. Lindsay is serving as the lead analyst on the City's rate study. The study involves the development of a long-term financial plan, conducting updated cost of service analyses, and designing rates for each of the three utilities. Some of the main considerations for the study are increased CIP costs for the water and wastewater utilities in the short-term, maintaining sufficient reserves, and reducing rate shock to customers.

City of Pleasanton (CA): Water, Wastewater, Capacity Fee, and Drought Rates Study

City of Pleasanton (City) engaged Raftelis in 2019 to update its water, recycled water, and wastewater rates as well as conduct capacity fee and drought rate studies. Lindsay is serving as lead analyst on the City's rate study. The study involves developing long-term financial plans, conducting cost of service analyses, and designing rate structures for each of the three enterprises. The main considerations for the study include funding capital projects to remediate PFAS groundwater contamination, maintaining financial sufficiency for all enterprises, encouraging conservation during periods of drought, and reducing rate shock to customers.



Specialties

- Data analysis & visualization
- Water & sewer financial analysis
- Statistical analysis

Professional History

- Raftelis: Senior Consultant (2025-present); Consultant (2023-2024); Associate Consultant (2020-2022)
- North Carolina Department of Environmental Quality: Student Consultant (2019-2020)
- Conservation Trust for North Carolina: Disaster Mitigation and Climate Resiliency Intern (2019)

Education

- Master of Environmental Management in Water Resources Management - Nicholas School of the Environment, Duke University (2020)
- Bachelor of Science in Earth and Environmental Sciences - Tulane University (2016)

City of Hollister (CA): Water Rate Study

City of Hollister (City) engaged Raftelis in 2021 to conduct a water and wastewater cost of service and rate study as well as a water and wastewater capacity fee study. Lindsay served as an associate consultant on the project and was the lead analyst for the cost of service and rate study. The study required Raftelis to develop rates that built up reserves over time without creating rate shock to water users as well as work with the project team and City staff to evaluate various rate structure options. Lindsay also wrote a detailed rate study report explaining every step of the rate study and capacity fee study process.

City of Torrance (CA): Wastewater and Solid Waste Rate Study

City of Torrance (City) engaged Raftelis in 2021 to conduct wastewater rate study update. Lindsay served as the lead analyst on the project and helped to build a wastewater rate model projecting revenues and expenditures for the next 5 years. The City had recently taken on more CIP projects under the wastewater fund due to a new policy that required stormwater projects to fall under wastewater's jurisdiction. The study required Raftelis to develop cost of service rates that generated enough revenue to fund these projects without having to issue any debt while maintaining fairness and affordability goals for all customer classes.

Carpinteria Valley Groundwater Sustainability Agency (CA): GSA Fee Study

The Carpinteria Groundwater Sustainability Agency (Agency) engaged Raftelis in 2021 to conduct a GSA Fee Study to proposed groundwater user fees to fund Phase Two of GSA Operations. Lindsay served as the lead analyst on the fee study. She developed a financial plan and worked with the project team as well as Agency staff to evaluate the best methodology for calculating the GSA user fee.

Coastside County Water District (CA): Drought Rate Study

The Coastside County Water District (District) engaged Raftelis in 2022 to conduct a water rate study. The study included the development of a long-term financial plan, proposed water rates, and proposed water shortage rates. Lindsay served as lead analyst on the District's rate study. The main considerations for the study included funding increased capital costs and navigating funding source options to reduce rate shock to customers as well as developing new water shortage rates for the District to have as a tool during times of reduced water availability.

City of Coronado (CA): Wastewater Rate Study

The City of Coronado (City) engaged Raftelis in 2021 to review and evaluate the City's current rate-setting methodology, update the financial plan for a five-year period, and propose rates for 2022. The City's sewer rates included contracted transportation and treatment fees for three US Navy Campuses. Lindsay served as the lead analyst on the study update. She developed a financial plan and worked with the project team to evaluate potential rate structure alternatives.

City of Palo Alto (CA): Drought Rate Study

The City of Palo Alto (City) engaged Raftelis in 2022 to conduct a drought rate study. The City wanted to be prepared for unplanned SFPUC mandatory water reductions, which would result in reduced water rate revenue. Lindsay served as the lead analyst on the project. The study required Raftelis to develop drought rates that recover lost revenue and any additional costs of drought incurred by the City during a declared drought stage. The rates were tailored to each stage of drought and customer class according to the City's Water Shortage Contingency Plan. The drought rate model also included an allotment for each customer class that would be excluded from the drought rate charges to ensure equitable rates for customers who already conserve their water usage.

San Lorenzo Valley Water District (CA): Water and Wastewater Rate Study

The San Lorenzo Valley Water District (District) engaged Raftelis in 2023 to conduct a water and wastewater rate study. Lindsay is serving as the lead analyst on the District's rate study. The study involves the development of a long term financial plan for each utility, conducting an updated cost of service for the water utility, and designing rate alternatives for the water utility. The District has incurred large CIP costs in recent years as a result of wildfires throughout the region, so one of the main considerations for the study is modeling various funding sources for the District in addition to building up sufficient reserves to fund emergency expenses in the future while avoiding rate shock to customers.

Soquel Creek Water District (CA): Water Rate Study And Capacity Fee Study

The Soquel Creek Water District (District) engaged Raftelis in 2023 to conduct a comprehensive water rate study proposing rates for the next four years and to provide a financial plan and rate model to serve as a planning resource for future use. The project required balancing multiple financial objectives, including rate revenue stability, social equity of rates, promoting efficient water use, and reducing rate shock and bill impacts to customers. Lindsay is serving as lead analyst on the project and is developing a long term financial plan, a cost of service analysis, and rate design alternatives as part of the rate study model.

City of South Gate (CA): Wastewater Rate Study

The City of South Gate (City) engaged Raftelis in 2022 to conduct a wastewater rate study proposing rates for the next five years. The City had not implemented any rate increases for several years before the rate study. Therefore, Raftelis had to balance the City's objectives of preventing rate spikes with ensuring revenue. Lindsay served as the lead analyst on the project and developed a long term financial plan, a cost of service analysis, and a rate design as part of the rate study model for the project.

City of Thousand Oaks (CA): Water and Wastewater Rate Study

City of Thousand Oaks (City) engaged Raftelis in 2021 to conduct water and wastewater financial plan update as well as a water rate study. Lindsay served as an associate consultant on the project and helped to develop an updated water rate model and an updated wastewater financial plan model forecasting projected revenues and expenditures for the next 5 years. The study required Raftelis to develop rates that accounted large CIP project expenditures planned for the study period for both the water and wastewater utilities while avoiding rate shock for customers. The updated models also included various capital expenditure and rate adjustment scenarios in order to aid in the City's decision-making process.

City of Ventura (CA): Water and Wastewater Bill Impact Study

The City of Ventura (City) engaged Raftelis in 2020 to conduct a comprehensive water and wastewater cost of service and rate study. Lindsay served as an associate consultant on the project and helped analyze the impacts of the proposed rates on monthly water and wastewater bills for each customer class.

San Benito County Water District (CA): Water Rate Study

San Benito County Water District (SBCWD) engaged Raftelis in 2021 to develop a longer-term financial plan to capture planned major capital improvements that will come from the pending water master plan, as well as updating the cost allocating methodology. The SBCWD has a unique water system driven by allocations of purchased water, groundwater sources, and maintaining adequate water reserves in storage. Lindsay is building the financial planning and cost of service model.

Nick Kennedy

STAFF CONSULTANT
Associate Consultant

ROLE

Nick will work at the direction of Jeremy in conducting analyses and preparing deliverables for the rate study.

PROFILE

Nick has a professional background in sustainable community development and data analysis. He holds a BS in Environmental Economics with a focus in Business Sustainability from Ohio State University.

KEY PROJECT EXPERIENCE

City of Hollister (CA): Wastewater Rate Study

The City of Hollister (City) engaged Raftelis in 2021 to conduct a comprehensive water and wastewater cost-of-service and rate study as well as a capacity fee study for the water and wastewater utilities. Nick served as an associate consultant on the project and was the lead analyst for the wastewater cost-of-service, rate study, and capacity fee study. The rate study required Raftelis to develop wastewater rates that would keep reserves in a healthy position while still providing fair and equitable rates to wastewater customers.

Padre Dam Municipal Water District (CA): Water, Recycled, and Wastewater Rate Study

Padre Dam Municipal Water District (PDMWD) engaged Raftelis in 2021 to complete a comprehensive cost of service and rate study for their potable, recycled, and sewer enterprises as well as establishing an updated fully burdened hourly rate and creating a miscellaneous fee calculator for District use. Nick served as an associate analyst on the project and assisted in the development of rates for all three enterprises. Nick served as the lead analyst in creating an updated fully burdened hourly rate and creating the miscellaneous fee calculator.

City of Manhattan Beach (CA): Pass-through Rate Calculation

The City of Manhattan beach (CA) engaged Raftelis in 2024 to calculate a water pass-through rate. The purpose of the calculation was to develop a pass-through rate for FY 2025 in order to recover the difference between previously assumed wholesale water purchase costs and actual wholesale water purchase costs. Nick served as an associate consultant on the project and developed the pass-through rate for the City.

City of Inglewood (CA): Water and Wastewater Rate Study

The City of Inglewood (CA) engaged Raftelis in 2024 to conduct a comprehensive water and wastewater rate study. The City has not implemented any rate increases for several years before the rate study. As a result, Raftelis has to balance the City’s objectives of preventing rate spikes while ensuring adequate revenue. Nick is serving as the lead analyst on the project and developing a long-term financial plan and cost of service model for both utilities.

PROJECT LIST

- City of Hollister (CA) – Wastewater Rate Study



Specialties

- Environmental economics
- Community development
- Business sustainability

Professional History

- Raftelis: Associate Consultant (2024-Present, 2021-2023)
- City of Columbus: Department of Development Intern (2020-2020)
- Brightview Enterprise Solutions: Data Analytics Intern (2020-2020)

Education

- Bachelor of Science in Environment, Economy, Development, and Sustainability – Ohio State University (2020)

- Padre Dam Municipal Water District (CA) – Water, Recycled, and Wastewater Rate Study
- Mesa Water District (CA) – Cost comparison study
- Manhattan Beach (CA) – Pass-through Rate Calculation
- San Angelo (TX) – Water and Wastewater Rate Study
- Inglewood (CA) – Water and Wastewater Rate Study
- Seal Beach (CA) – Water and Wastewater Rate Study

RELEVANT PROFESSIONAL EXPERIENCE

City of Columbus Department of Development: Intern (OH)

Nick served as a Department of Development intern with the City of Columbus (City). He collaborated within the City's government as well as other cities across the country. Nick led process reviewing recent updates to zoning codes in similar cities in the United States and making recommendations for the City moving forward, specifically pertaining to sustainable and equitable development. Research was also done to compare the City's waste reduction goals compared to other cities. Recommendations were made and implemented into the Office of Sustainability's 2030 Waste Reduction Plan.

Brightview Enterprise Solutions: Data Analytics Intern (OH)

Nick served as a data analytics intern with Brightview Enterprise Solutions in New Albany, OH. He worked across all business fronts in the company, including the Finance, Client Analytics, and Data Analytics teams. Nick created an annual breakdown within the Client Analytics team for one of the company's largest clients and made recommendations on where money is best spent in future years based off the historical data. He assisted the Finance department in billing clients and paying vendors, as well as ensuring data quality. Nick used GIS applications to map out properties. He also created a dashboard for executive leadership to universally track KPI's across different clients within the Data Analytics department.

Casey Goodwin

STAFF CONSULTANT

Consultant

ROLE

Casey will work at the direction of Jeremy in conducting analyses and preparing deliverables for the rate study.

PROFILE

Casey Goodwin joined Raftelis after graduating from Tufts University with an MS in Sustainable Water Management. Since joining Raftelis in January 2023, he has contributed to water and sewer rate studies, private utility rate filings, cost-of-service studies, and financial planning studies. He has also worked on customer assistance program design, affordability analyses, and authored an article on the unintended impacts of conservation-oriented rate design and traditional affordability programs on renters. Prior to Raftelis, he worked for the Massachusetts Rivers Alliance, the Stockholm Environment Institute, and as a teaching assistant for the Harvard Extension School. At Mass Rivers, he co-developed a stormwater Technical Assistance Program and researched ways to finance green infrastructure and stormwater utilities. At the Harvard Extension School, he has helped prepare classes, developed and graded assignments, recruited guest speakers, and guided students through term projects. As a researcher at the Stockholm Environment Institute, he co-wrote manuscripts for projects related to olive oil processing in Morocco and the future of the agricultural sector in Jamaica.

KEY PROJECT EXPERIENCE

Pittsburgh Water and Sewer Authority (PA): Financial Planning, Cost of Service, and Rate Filing

Casey collaborated with the Pittsburgh Water and Sewer Authority (PWSA) to update their financial planning and cost of service model as part of their 2023 rate filing with the Pennsylvania Public Utility Commission (PUC). He analyzed water and sewer billing data, current and historical budget data, and future and historical debt amortization schedules. He also prepared filing schedules, responded to discovery questions from intervenors, analyzed intervenor testimony, co-led the development of a rebuttal model, and prepared filing and rebuttal testimony. He also compiled depreciation data, performed quality testing, and helped PWSA with asset valuation.

Columbia Water Company (PA): Cost of Service, Rate Design, and Rate Filing

Casey helped Columbia Water Company with their 2023 rate filing with the Pennsylvania PUC. He prepared filing schedules, helped to update their cost-of-service model, analyzed intervenor testimony, and helped to prepare rebuttal testimony.

KEY PROJECT LIST

- Pittsburgh Water and Sewer Authority (PA) – Financial planning analysis and cost-of-service rate study, rate filing, financial capacity assessment
- Lehigh County Authority (PA) – Financial planning analysis
- Columbia Water Company (PA) – Cost of service and rate design, rate filing



Specialties

- Financial modeling
- Water, sewer, and stormwater rate design
- Green infrastructure
- Data analysis
- Affordability analysis

Recent Professional History

- Raftelis: Consultant (2024-present); Associate Consultant (2023)
- Harvard Extension School: Teaching Assistant (2022-2023)
- Massachusetts Rivers Alliance: Stormwater Technical Assistant Program Intern (May-Nov 2022)
- Stockholm Environment Institute: Equitable Transitions Intern (Summer 2022)

Education

- Master of Science in Sustainable Water Management – Tufts University (2022)
- Bachelor of Arts in Politics, Religious Studies – Pomona College (2019)

Publications

- "No Meter, No Benefits: How Renters Were Left Behind in the Move Toward Conservation and Customer Assistance Programs" – New England Water Wayfinder Issue 2 - 2024

- City of Middleborough (MA) – Financial planning analysis and rate design, connection charge analysis
- Town of Rockport, (MA) – Financial planning analysis and rate design
- City of Salem, (MA) – Financial planning analysis and rate design
- Town of Plymouth, (MA) – Financial planning analysis and rate design
- Town of Londonderry, (NH) – Economic feasibility analysis
- Town of Canton, (MA) – Financial planning analysis, rate design, affordability analysis, miscellaneous fees
- Erie County Water Authority, (NY) – Financial planning analysis, affordability analysis
- Kennebunkport, Kennebunk, and Wells Water District, (ME) – Cost of service
- Town of Mansfield, (MA) – Financial planning analysis
- Whitinsville Water Company, (MA) – Rate filing support, testimony review
- Town of Rochester, (NH) – Stormwater feasibility study
- Town of Rollinsford, (NH) – Financial planning analysis
- City of Burlington, (VT) – Affordability program research
- City of Somerville, (MA) – Affordability program design, rate design, public communication support
- Town of Belmont, (MA) – Financial planning analysis
- Palm Beach County, (FL) – Peaking factor analysis, AMI data analysis
- Town of Seabrook, (NH) – Financial planning analysis
- Bay Area Clean Water Agency (CA) – Financial impacts analysis
- Towns of Rutland & West Boylston (MA) – Expert witness, financial analysis
- State of Maine (ME) – Affordability study and affordability program design
- City of Ontario (CA) – Financial planning analysis and cost of service
- City of Berkeley (CA) – Financial planning analysis and cost of service

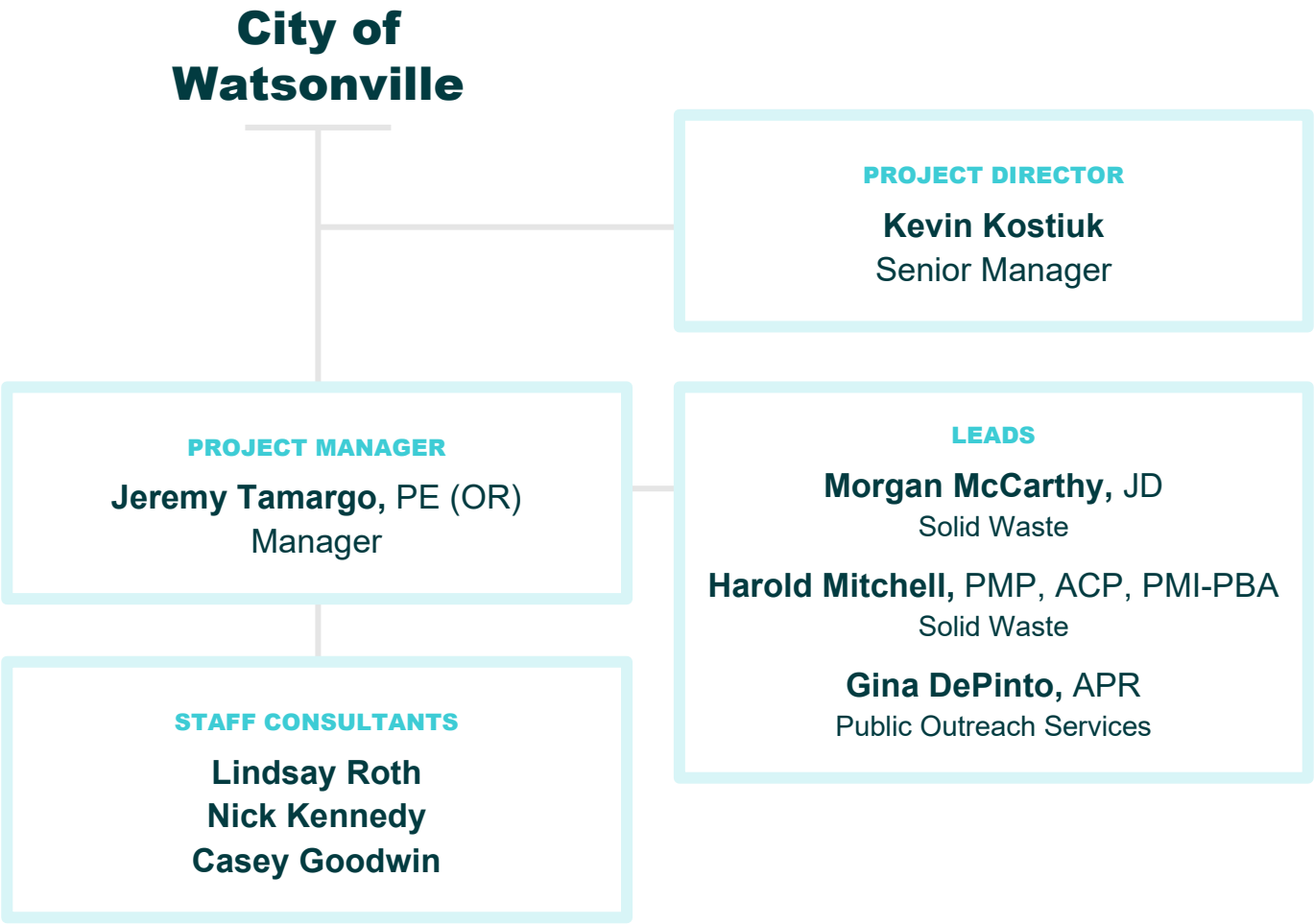
ORGANIZATION CHART

Organization Chart

OUR PRIOR RATE STUDY ENGAGEMENT PROVIDES US WITH A COMPREHENSIVE UNDERSTANDING OF THE CITY’S NEEDS.

Our team includes senior-level professionals to provide experienced project leadership with support from talented consultant staff. This close-knit group has frequently collaborated on similar successful projects, providing the City with confidence in our capabilities.

Here, we have included an organizational chart showing the structure of our project team. Jeremy Tamargo will serve as the primary contact for the City@.





City of Watsonville

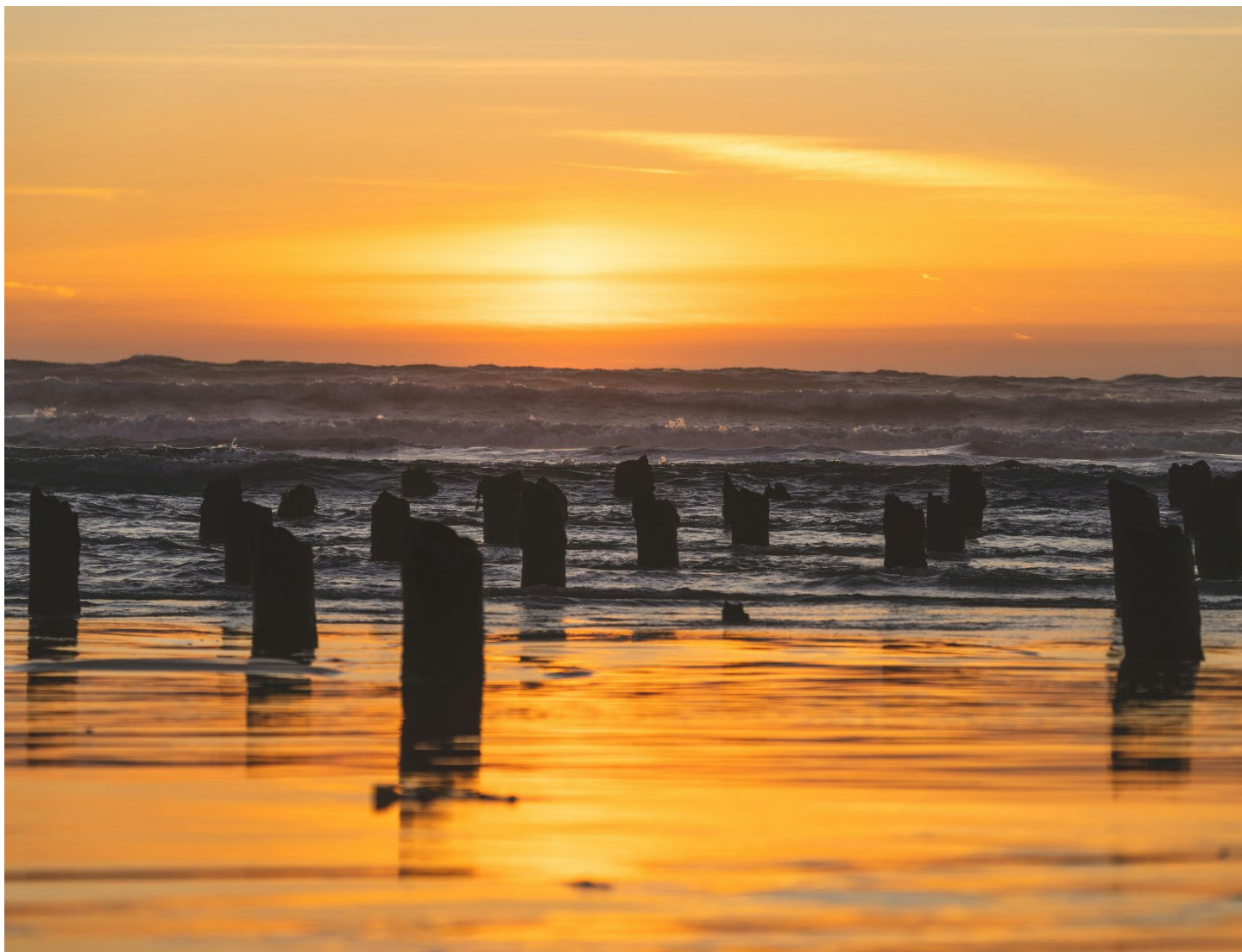
Consulting Services for Water, Sewer, and Solid Waste Utility Rate Study

COST PROPOSAL / JUNE 20, 2025

Principal Contact: Jeremy Tamargo, Manager

1 North Calle Cesar Chavez, Suite 102, Santa Barbara, CA 93103

P: 951-376-4405 / F: 828-484-2442 / E: jtamargo@raftelis.com



COST

Cost

The following table provides a breakdown of our proposed fee for this project. This table includes the estimated level of effort required for completing each task. Expenses include costs associated with travel and a \$10 per hour technology charge covering computers, networks, telephones, postage, etc.

Our scope of work includes the number of in-person and virtual meetings shown in the table below. Should the City require additional meetings or presentations to stakeholders, these can be arranged upon request at an added cost, which will be determined based on the scope and content of the meeting and/or presentation requested.

Tasks	Meetings		Hours					Total Fees & Expenses
	Virtual	In Person	Kevin Kostiuk	Morgan McCarthy / Harold Mitchell	Jeremy Tamargo	Gina DePinto	Consultant	
1. Project Initiation and Management	1		4	4	6		12	\$7,870
2. User Demand and Revenue Requirements Analysis	1		4	2	12		24	\$11,010
3. Development of Financial Plans	3		4	4	12		60	\$19,880
4. Cost-of-service Analysis and Rate Calculation	3		6	4	16		48	\$18,980
5. Rate Model Development	1		6	4	16		36	\$16,220
6. Reports	1		8	4	16		60	\$22,420
7. Presentations		3	24		24		6	\$20,535
8. Public Outreach and Prop 218 Assistance	5				20	45		\$19,175
9. Capacity Fee Study	2		8		16		28	\$13,880
10. Optional Task - Freedom County Sanitation District				24	24		24	\$20,080
11. Optional Task - Stormwater Utility					32	20	20	\$19,940
Total Meetings / Hours	17	3	64	46	194	65	318	–
Hourly Billing Rates	–	–	\$340	\$295	\$295	\$295	\$230	–
Total Professional Fees	–	–	\$21,760	\$13,570	\$57,230	\$19,175	\$73,140	\$186,075
Travel Expenses								\$3,915
Total Expenses								\$3,915
Total Fees & Expenses								\$189,990



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: SENIOR CIVIL ENGINEER SCHNEIDER
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: AWARD CONTRACT TO CANNON CORPORATION FOR CONSTRUCTION MANAGEMENT SERVICES ON THE WATER LINE REPLACEMENT BEACH ST, UNION ST, LINCOLN ST PROJECT, IN AN AMOUNT NOT TO EXCEED \$399,967

RECOMMENDATION:

Adopt a resolution awarding a professional services contract for construction management and inspection services for the Water Line Replacement Beach St, Union St, and Lincoln St Project, No. WA-25-14834, in an amount not to exceed \$399,967 to be paid from the Water Enterprise Fund, and authorize and direct the City Manager to execute said agreement.

BACKGROUND:

The City has a critical role in providing reliable water resources to existing residents and businesses by continuing the replacement of aging water mains. Staff recently bid and recommends that the Council award a construction contract for the Beach St, Union St, Lincoln St Main Line Replacement Project. During the construction phase, construction management and inspection services are needed to help ensure that infrastructure is installed properly, milestones and deadlines are met, public safety is continually upheld, and proper documentation is maintained throughout, which will help secure the integrity of construction for this important water main replacement project.

DISCUSSION:

In June 2024, a Request for Qualification Statements from Consulting Engineering Firms for On-Call Professional Engineering Services including Staff Augmentation, Design, Construction Management and Inspection was advertised. Statements of Qualifications were due July 11, 2024, at which time a total of

24 were received. The selection committee determined that 22 of those firms were qualified to provide on-call services for the variety of on-call services requested.

Cannon Corporation was selected from the list of qualified on-call Construction Management and Inspection firms for this particular main replacement project due to their specific experience related to the project's scope of work and their prior experience working with the City. Cannon's proposed construction management and inspection staff are very familiar with this type of project and will proactively work with City staff, the contractor, and the design engineer to anticipate project challenges before they impact the project cost, schedule, or quality of the finished product.

With this Project being located on a combination of busy arterial streets, including work within the Caltrans ROW, we understand that in addition to the installation of the improvements listed above, one of the key challenges of this project will be maintaining good public relations and minimizing the disturbance to motorists, businesses, and residents. Throughout construction of the project, Cannon will help ensure the contractor is meeting or exceeding the requirements of the contract, Caltrans encroachment permit, following approved traffic control plans, and any other contract requirements.

The City does not have sufficient in-house staff to provide the level of service required for this main replacement project, requiring support from consultant construction management and inspection experts. Staff therefore recommends that the City Council award an engineering consultant contract to Cannon Corporation, in an amount not to exceed \$399,967.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

Approval of the professional services agreement is not a project pursuant to the California Environmental Quality Act (CEQA) because it can be seen with certainty based on substantial evidence in the record that the approval constitutes a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines section 15378(b)(4).) Further, the approval is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment.

The CEQA determination for the water main replacement construction project itself is described in the construction contract award recommendation under a separate item before Council on this same meeting agenda. That project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15302 Class 2(c), because it involves the replacement of an existing public water utility pipeline with negligible or no expansion of capacity.

STRATEGIC PLAN:

Executing this consultant agreement is consistent with Strategic Plan goal:

Infrastructure & Environment

FINANCIAL IMPACT:

The total cost of this consultant agreement is not to exceed \$399,967. There is sufficient budget in the Water Enterprise Fund under budget account 913-7831-14834.

ALTERNATIVE ACTION:

No reasonable alternatives known.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED PROFESSIONAL SERVICES CONTRACT TO CANNON CORPORATION, FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE WATER LINE REPLACEMENT BEACH ST., UNION ST., AND LINCOLN ST., PROJECT, NO. WA-25-14834, IN AN AMOUNT NOT TO EXCEED \$399,967; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required, that cost will not be the only basis for selection, use a qualifications-based selection process as described in subdivision (a) of § [4527](#)¹ of the California Government Code and negotiated as described in § [4528](#); and

WHEREAS, a Request for Qualifications (RFQ) was issued on June 4, 2024, asking for qualified consultants to assist the City for periodic and on-call professional engineering services (staff augmentation, design, construction management, construction inspection); and

¹ All references to section numbers will be to the California Government Code

WHEREAS, the deadline for submittal of Request for Statement of Qualifications was July 11, 2024; and

WHEREAS, a total of 24 firms submitted qualification statements; these statements were reviewed by City staff, and a list was developed, for which Cannon Corporation, a corporation, is on said list for construction management and construction inspection services; and

WHEREAS, the City Manager has recommended that the proposal from Cannon Corporation, a corporation, in an amount not to exceed \$399,967, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding contract to Cannon Corporation, a corporation, for the Union Beach Lincoln Water Main Replacement Project, No. WA-25-14834, does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. The Council awards a contract to Cannon Corporation, for the Union Beach Lincoln Water Main Replacement Project, No. WA-25-14834, in an amount not to exceed \$399,967.

3. That the Contract for Consultant Services between the City of Watsonville and Cannon Corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. Consultant shall file FPPC form 700s and 805s pursuant to section 19 of the Contract.

5. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND CANNON CORPORATION**

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Cannon Corporation**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has the requisite skill, training, qualifications, and experience to render such services called for under this Contract to City.

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES. Consultant shall perform those services as specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT. The term of this Contract shall be from the execution date of this contract to June 30, 2026, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE. The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION. The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein.

SECTION 5. METHOD OF PAYMENT. Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement of the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT. It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY. Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION.

To the full extent permitted by law (subject to the limitations of Civil Code section 2782.8 for any "design professional services" performed under this Contract), Consultant will indemnify, hold harmless, release and defend the City (including its officers, elected or appointed officials, employees, volunteers or agents) from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses or costs [including legal costs and attorney's fees])(collectively "Liability") of any nature, to the extent arising out of, pertaining to, or relating to Consultant's negligence, recklessness, or willful misconduct in the performance of this Contract. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportionate percentage of fault. Consultant's indemnification obligations under this Contract are not limited by any limitations of any insurance held by Consultant, including, but not limited to, workers compensation insurance.

SECTION 9. INSURANCE.

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. **Workers' Compensation Insurance.** In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. **Proof of Insurance to City before Notice to Proceed to Work.** Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. **Written notice.** Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION. Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local

governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW. City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION. All data, documents, discussions or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager or his designee, or as required by law.

SECTION 16. OWNERSHIP OF MATERIALS. All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES. The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER. Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or

otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS. Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES. All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk's Office
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Cannon Corporation
1050 Southwood Drive
San Luis Obispo, CA 93401
(805) 544-7407

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

///

///

///

///

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY

CONSULTANT

CITY OF WATSONVILLE

CANNON CORPORATION

BY _____
Tamara Vides, City Manager

DocuSigned by:

FEAA31B8FC964C6...
BY _____
Pat Riddell, Director of Construction
Management

ATTEST:

BY _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

BY _____
Samantha W. Zutler, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

The scope of services is as follows:

As described in the letter dated April 11, 2025, from Matt Scholfield to Robert Schneider regarding the proposal for Construction Management and Inspection Services for the Waterline Replacement Project – E. Beach Street, Union Street, and Lincoln Street.

See attachment labeled **EXHIBIT "A"**.

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

From the execution date of the contract to June 30, 2026.

EXHIBIT "C"

COMPENSATION

a. Total Compensation. The total obligation of City under this Contract shall not exceed Three Hundred Ninety Nine Thousand Nine Hundred Sixty Seven dollars (\$399,967).

b. Basis for Payment. Payment(s) to Consultant for services performed under this Contract shall be made as follows and shall include payment for reimbursable expenses:

Payment in the form of check will be mail delivered within Net 30 days from invoice date.

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this Contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

.



April 11, 2025

Robert Schneider, PE
Principal Engineer
City of Watsonville
Public Works & Utilities Department
250 Main Street
Watsonville, CA 95076

**PROJECT: CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR
WATERLINE REPLACEMENT PROJECT – E BEACH ST, UNION ST, AND LINCOLN ST**

Dear Mr. Schneider:

The City of Watsonville (City) has a critical role in providing reliable water resources to existing and future residents and businesses. Confirmation that new infrastructure is installed properly, milestones and deadlines are met, public safety is continually upheld during construction operations, and proper documentation is maintained throughout will help secure the integrity of construction for this important water main replacement.

Cannon's construction management and inspection team includes experienced construction managers, inspectors, construction engineers, and resident engineers. We are very familiar with this type of project and will proactively work with City staff, the contractor, and the design engineer to anticipate project challenges before they impact the project cost, schedule, or quality of the finished product.

With this Project being located on a combination of a busy arterial streets, including work within the Caltrans ROW, we understand that in addition to the installation of the improvements listed above, one of the key challenges of this project will be maintaining good public relations and minimizing the disturbance to motorists, businesses, and residents. We are experienced with projects located on busy roads and dense commercial and residential communities and will ensure the contractor is meeting or exceeding the requirements of the contract, Caltrans encroachment permit, following approved traffic control plans, complying with all provisions of the Caltrans encroachment permit, and any other contract requirements that can often be overlooked or neglected. We will be the City's advocate and look forward to providing the level of service and leadership needed to successfully execute the project.

Sincerely,

A handwritten signature in blue ink, reading "Matt Scholfield".

Matt Scholfield, PE
Resident Engineer



WORK PLAN

Our work program for pre-construction, construction, and post-construction activities is detailed below.

Phase 1. Pre-Construction

Task 1.1 Contract Document Review

Our construction management team will thoroughly review plans, specifications, related reports, and documents pertinent to administering the construction of this project. In addition to facilitating our understanding of scope and sequencing of the work, this review will allow us to determine areas that may present challenges during construction. In conjunction with our preliminary review, we will review field conditions and photograph or video the work area and site conditions prior to the start of construction. We will discuss noted design issues or potential conflicts, along with questions that arise from our initial plan review with the City's Project Manager and Engineer.

Task 1.2 Document Control Procedures and Coordination with City Staff

We will establish a working relationship with City staff to implement procedures for the efficient processing and management of the project documents. Preliminary work items will be identified and coordinated at this time, including discussions submittals, required permits, and other documents or discussions pertinent for the contractor's successful implementation of the contract work.

Upon award of the contract, we will review the contractor's baseline schedule and other documents required prior to construction for general compliance with the contract documents. We will provide the City with recommendations based on the findings of the preconstruction documents review.

Task 1.3 Pre-Construction Conference

We will conduct a pre-construction conference with the City, involved agencies, utilities, and the contractor's team as they prepare to mobilize for the project. The Resident Engineer and support staff will review plans and specifications with the contractor to facilitate understanding of the project. Prior to the conference, we will contact and invite various stakeholders; prepare an agenda with input from the City's Project Manager; and prepare a detailed list of required submittals. Following the meeting, Cannon will prepare and distribute the pre-construction meeting minutes to all parties.



Phase 2. Construction

Task 2.1 On-Site Construction Management and Inspection

Cannon will have a Resident Engineer assigned to the project who will oversee construction management operations. Their team will include a Construction Inspector who will be onsite periodically to monitor the construction operations and coordinate with City Staff and Caltrans staff and document of activities.

Task 2.2 Construction Inspection

During observation and monitoring of the quality of the construction work, we will provide the following services:

- Maintain on-site project reports for inspections, observations, and construction activities. Reports will contain a record of weather, work on-site, number of workers, work accomplished, problems encountered, solutions agreed upon, and other similar relevant data per City requirements.
- Maintain photo and video record of construction progress, including pre- and post-construction records.
- Monitor construction activities to see that elements of project are furnished, installed, and constructed per contract documents. We will also prepare required notices of non-conformance when materials, construction installation process, or quality of work does not meet the requirements of the contract. Notices will be issued to the contractor stating the nature of the deviation and requiring the contractor to perform corrective action. Non-compliance issues will be documented with photographs and in writing.
- Oversee inspection and/or testing performed by the contractor as part of the contract work.
- Conduct inspections and oversee inspections required for the project.
- Recommend and coordinate testing as needed and in compliance with the QAP.
- Review storm water BMPs for compliance with approved SWPPP/WPCP.

Task 2.3 Scheduling and Progress Meetings

Cannon will coordinate, review, and approve the contractor's proposed schedule for the completion of the project. We will also review the contractor's baseline schedule and update submittals for conformance with the master schedule and contract documents. In addition, we will prepare and distribute Weekly Statement of Working Day Reports to maintain an accurate and current record of contract time.

We will conduct periodic progress meetings (remotely via MS Teams) with the contractor and City representatives. The principal purpose of the project coordination meetings will be to review progress, schedule, and quality of work; notify the attendees of construction deficiencies, if applicable; address team coordination matters; and review maintenance of "as-built" drawings throughout construction.

1050 Southwood Drive, San Luis Obispo, CA 93401

T 805.544.7407 F 805.544.3863

CannonCorp.us

210624.02

3

***Task 2.4 Change Order Management***

Cannon will negotiate and coordinate the implementation of contract change orders during the construction process. We will compile change order supporting documentation, such as inspection reports, test reports, drawings, sketches, photographs, and other materials as required. We will review and evaluate the appropriateness of proposed change orders; advise the City as to their effect on the contract time and cost; and perform independent estimates of the proposed change order work, when necessary, as well as recommend approval or denial with approval by the City.

Task 2.5 Requests for Information (RFI) Management

Cannon will provide timely coordination of RFIs with the Engineer of Record and written responses to contractor. We will maintain the RFI log and records.

Task 2.6 Submittal Management

Cannon will provide timely coordination with the Engineer of Record for submittals of materials not supplied by the City. We will maintain the submittal log and records.

Task 2.7 Materials Testing

Cannon will coordinate with our proposed materials sampling and testing subconsultant, Earth Systems Pacific, to confirm sampling and testing frequencies are met. We will review the results of the testing materials. Following our review, we will make recommendations for the acceptance of work in general compliance of the contract documents or make recommendations if remedial actions are needed to correct unacceptable portions of the contractor's work. The scope of anticipated services provided by Earth Systems Pacific is as follows:

- Collection of soil samples for laboratory testing and performance of laboratory tests to measure dry density – moisture content characteristics of various soil types (compaction curves)
- Compaction testing during backfilling of underground utility trenches
- Compaction testing of pavement subgrade, aggregate base, and asphalt pavement
- Collection of asphalt cores for density testing
- Preparation of daily inspection reports summarizing the observed grading activities with the results of the in-place field compaction tests performed during the day

Task 2.8 Progress Pay Estimates

Cannon will evaluate the contractor's pay applications. We will verify that the quantities claimed are true and accurate using field measurements, materials tickets, extra work reports, and visual confirmation. We will prepare quantity calculation sheets for each bid item for inclusion in the project records. We will submit and recommend payment to the City's project manager for each pay period.

***Task 2.9 Project Records***

Cannon will establish and implement procedures for review and processing of project documentation. To maintain that records are organized, complete, and will allow for ease of document retrieval, we will utilize Procore, a construction oriented document control software, for clear and concise recording and distributing of project documents. Utilizing Procore, we will implement procedures for timely delivery of project documentation; expediting RFIs, submittals and change orders; and submittal, review, and approval of Progress Pay applications. Monitoring logs will be created to track survey records, RFIs, submittals, certified payroll, employee interviews, materials incorporated into project, materials testing, change orders, extra work reports, pay estimates, and potential claims. Cannon will provide a digital copy of all construction management activities from Procore at the end of the project for the City's records.

Phase 3. Post-Construction***Task 3.1 Final Inspection and Punch List***

Cannon will compile detailed "punch lists" with the City's Project Manager and Engineer. We will oversee the complete performance of punch list items and final clean-up before the contractor moves off-site. We will coordinate final testing, documentation, and regulatory inspections.

Task 3.2 Coordinate Close-Out and Submittal of Final Documents

Cannon will monitor the contractor's, subcontractor's, and designer's progress to finalize and submit project records and documents. We will obtain required contract documents, lien releases, written warranties, and record drawings, and forward to the City for inclusion in the project files.

Task 3.3 Final Payment

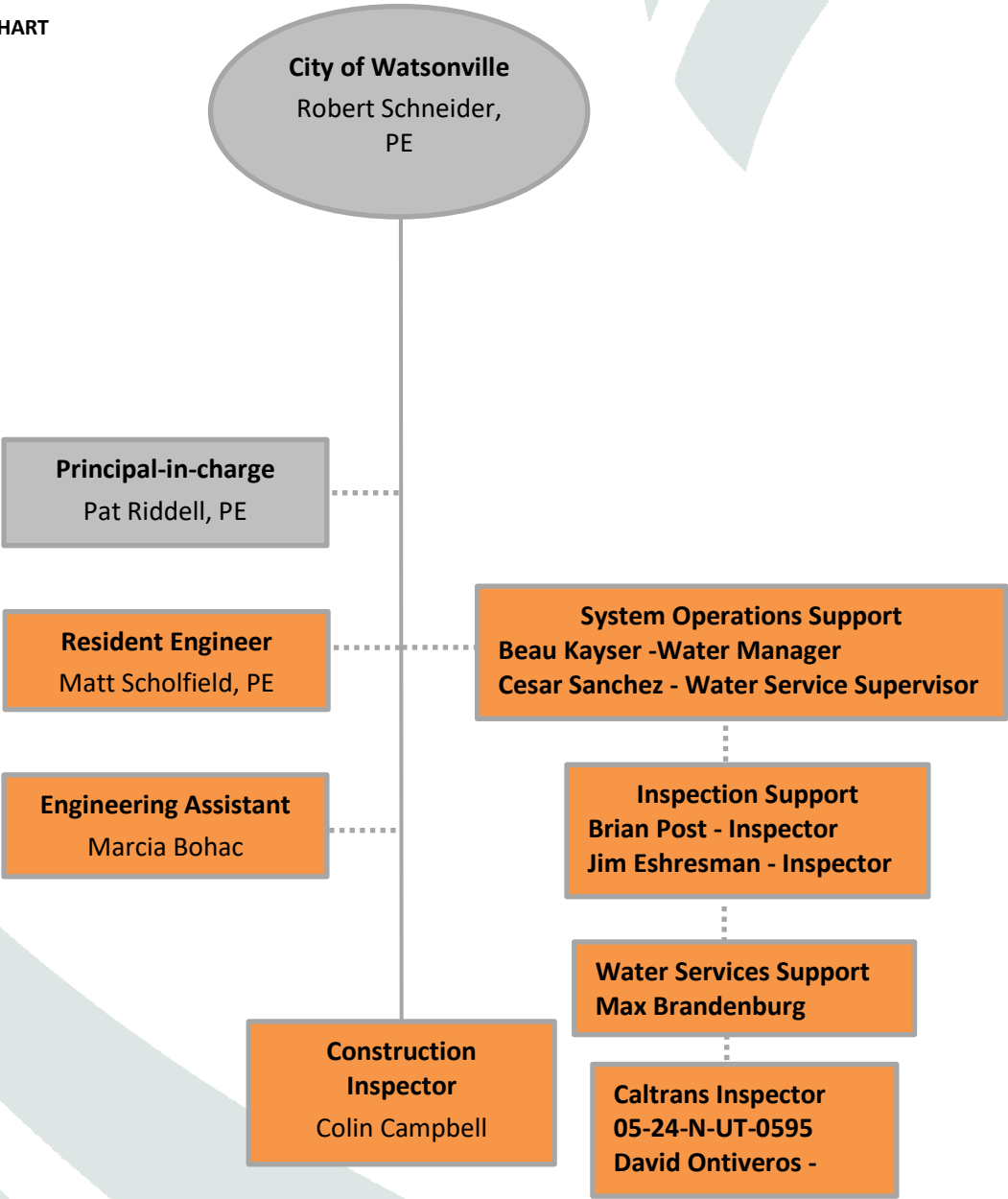
Cannon will evaluate contractor's final payment application, resolve outstanding matters, and provide approval and recommendation for final payment.

Task 3.4 Record Drawings

Cannon will gather all redlined drawings from the contractor for review and acceptance. The plans will contain all modifications or plan deviations encountered during construction. Cannon will submit plans to the engineer of record who will prepare the final as-built documents in PDF.



ORGANIZATIONAL CHART



**FEES**

Fees are based on the rates per the following fee schedule and are provided on a time-and-materials basis. It is our understanding that this project qualifies for California Prevailing Wages. Based on review of the project documents, we have assumed part-time construction management and part-time inspection for the duration of the project, plus part-time pre-construction and post-construction services.

Total Estimated Cost of CM & Inspection Services:

\$399,967

Phase	Role	Name	Rate	2025								2026		Total Est. Hours	Estimated Cost
				Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb				
Pre-Construction															
	Construction Manager	Pat Riddell, PE	\$243	4									4	\$972	
	Resident Engineer	Matt Scholfield, PE	\$219	48									48	\$10,512	
	Construction Inspector III (PW)	Colin Campbell	\$175	8									8	\$1,400	
	Office Engineer III	Marcia Bohac	\$130	4									4	\$520	
Construction															
	Construction Manager	Pat Riddell, PE	\$243	1	5	5	4	4	4	4			27	\$6,561	
	Resident Engineer	Matt Scholfield, PE	\$219	24	84	63	46	36	66	63			382	\$83,658	
	Construction Inspector III (PW)	Colin Campbell	\$175	24	126	105	92	72	110	126			655	\$114,625	
	Construction Inspector III (PW) - OT	Colin Campbell	\$263		10	20	30	40	30	10			140	\$36,820	
	Office Engineer III	Marcia Bohac	\$130	1	5	5	4	4	4	4			27	\$3,510	
Post-Construction															
	Construction Manager	Pat Riddell, PE	\$243								4		4	\$972	
	Resident Engineer	Matt Scholfield, PE	\$219								32		32	\$7,008	
	Construction Inspector III (PW)	Colin Campbell	\$175								24		24	\$4,200	
	Office Engineer III	Marcia Bohac	\$130								2		2	\$260	
Total Estimated Hours				114	230	198	176	156	214	207	62	1357			
Total Estimated Cost of Labor														\$271,018	
Other Direct Costs															
Earth Systems Pacific - Soil and Materials Testing														\$105,810	
Reimbursable															
Misc. Reimbursable, Reproductions, Inspection Materials & Supplies														\$2,100	
Procore														\$2,100	
Lodging, Meals, and Incidental Expenses (Construction Inspector - 65 Working Days)														\$18,939	
Total Estimated Cost of CM Services														\$399,967	

NOTES:

1. Fees are based on a 130 working day (approximately 6-month) construction schedule.
2. Fees assumed part-time inspection for the duration of the project.
3. Fees include work during normal working hours. Eight (8) shutdowns have been assumed for tie-in locations to be performed at night. An additional six (6) night shifts have been assumed for roadway crossings or other work that may be required outside of normal working hours. Other than the noted shutdowns periods, overtime, night, and weekend work are excluded, but available as an additional service.
4. Surveyor services, except for verification of contractor's survey by onsite inspection staff, are excluded, but available at an additional cost.
5. Hourly rates are subject to change.

City of Watsonville Waterline Replacement E Beach St, Union St, and Lincoln St PRELIMINARY CONSTRUCTION SCHEDULE																
ID	Task Name	Duration	Start	Finish	Predecessors							2026				
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
1	City of Watsonville Waterline Replacement - E Beach St, Union St, and Lincoln St	170 days	Mon 7/7/25	Fri 2/27/26												
2	***City Issues Notice To Proceed to Contractor***	0 days	Mon 7/7/25	Mon 7/7/25												
3	Pre-Construction Services	20 days	Mon 7/7/25	Fri 8/1/25	2											
4	Construction	130 days	Mon 8/4/25	Fri 1/30/26												
5	UNION ST	32 days	Mon 8/4/25	Tue 9/16/25												
6	Mobilize	3 days	Mon 8/4/25	Wed 8/6/25	3											
7	Install Traffic Control and BMP's	2 days	Thu 8/7/25	Fri 8/8/25	6											
8	Utility Locating	3 days	Mon 8/11/25	Wed 8/13/25	7											
9	Waterline Excavation, Installation, and Backfill	13 days	Thu 8/14/25	Mon 9/1/25	8											
10	Hydrostatic Testing and Disinfection	4 days	Tue 9/2/25	Fri 9/5/25	9											
11	Tie-in	2 days	Mon 9/8/25	Tue 9/9/25	10											
12	Install and Connect New Services	3 days	Wed 9/10/25	Fri 9/12/25	11											
13	Roadway Restoration	2 days	Mon 9/15/25	Tue 9/16/25	12											
14	E BEACH ST	70 days	Wed 9/17/25	Tue 12/23/25												
15	Install Traffic Control and BMP's	2 days	Wed 9/17/25	Thu 9/18/25	13											
16	Utility Locating	5 days	Fri 9/19/25	Thu 9/25/25	15											
17	Waterline Excavation, Installation, and Backfill	38 days	Fri 9/26/25	Tue 11/18/25	16											
18	Hydrostatic Testing and Disinfection	4 days	Wed 11/19/25	Mon 11/24/25	17											
19	Tie-ins	8 days	Tue 11/25/25	Thu 12/4/25	18											
20	Install and Connect New Services	8 days	Fri 12/5/25	Tue 12/16/25	19											
21	Roadway Restoration	5 days	Wed 12/17/25	Tue 12/23/25	20											
22	LINCOLN ST	28 days	Wed 12/24/25	Fri 1/30/26												
23	Install Traffic Control and BMP's	2 days	Wed 12/24/25	Thu 12/25/25	21											
24	Utility Locating	2 days	Fri 12/26/25	Mon 12/29/25	23											
25	Waterline Excavation, Installation, and Backfill	12 days	Tue 12/30/25	Wed 1/14/26	24											
26	Hydrostatic Testing and Disinfection	4 days	Thu 1/15/26	Tue 1/20/26	25											
27	Tie-in	2 days	Wed 1/21/26	Thu 1/22/26	26											
28	Install and Connect New Services	4 days	Fri 1/23/26	Wed 1/28/26	27											
29	Roadway Restoration	2 days	Thu 1/29/26	Fri 1/30/26	28											
30	***Construction Complete***	0 days	Fri 1/30/26	Fri 1/30/26	29											
31	Post-Construction Services	20 days	Mon 2/2/26	Fri 2/27/26	30											

Page 1

Page 256 of 776

Patrick Riddell, PE, CPII, QSD/P

Principal-in-Charge

Professional Registrations / Certifications

- Civil Engineer, California, No. 72034
- Certified Public Infrastructure Inspector, American Public Works Association (APWA)
- Qualified SWPPP Developer/Practitioner
- Caltrans Flagger Certification
- Lane Closure System - Caltrans

Education

- Bachelor of Science, Environmental Engineering, California Polytechnic State University, San Luis Obispo, California
- Caltrans Resident Engineer Academy

Training

- Excavation Safety Training for Competent Persons (CPT), United Academy, ID: 1544359
- First Aid/CPR

“ Pat Riddell demonstrated foresight and attention to detail as well as a keen ability to stay abreast of timely cost information.”

Ditas Esperanza, PE
City of Paso Robles

Mr. Riddell has provided construction and design services for public and private industry projects for more than 23 years. He offers in-depth knowledge of the Caltrans Construction Manual, Local Assistance Procedures, and Standard Plans and Specifications. Mr. Riddell supervises overall project construction administration, pre-construction meetings, shop drawing review, inspections, and processing of pay requests. He helps resolve unforeseen conditions during construction, monitors schedules and budgets, oversees equipment and materials testing, reviews record drawings and certifications for accuracy, and confirms that work complies with contract documents and permit conditions. He coordinates activities with community and regulatory agencies and investigates and provides recommendations on contractor claims and change orders.

Ocean Boulevard Improvements, Pismo Beach, California: The City of Pismo Beach secured Emergency Relief funding from the Federal Highway Administration, administered locally through the Caltrans Department of Local Assistance to address the bluff damage and prevent continued bluff retreat. The City selected Cannon to provide construction management, inspection, materials testing, environmental and cultural resource monitoring, and administrative services. Mr. Riddell served as Principal-in-Charge.

Select Project Experience Summary

Mr. Riddell has served as Principal-in-Charge, Project Manager, or QA/QC Engineer, on the following Projects:

- Tank Farm and Orcutt Roundabout, San Luis Obispo, California
- Golden Hill and Union Road Roundabout, Paso Robles, California
- South Higuera LTL and Octagon Barn Project, San Luis Obispo, California
- County of San Luis Obispo, Huasna Townsite Road Bridge Rehabilitation, Oak Shores, California
- SR 166 (West Main St). and Blosser Road Right Turn Lane and Signal Installation, Santa Maria, California
- Train Station Expansion Project, Grover Beach, California
- Five Cities Drive Turn Signal Project, Pismo Beach, California
- Theatre Drive Realignment, Paso Robles, California
- U.S. Highway 101 and State Route 46 East Improvements, Paso Robles, California
- Highway 1 Improvements, Guadalupe, California
- West Grand Avenue Enhancement Grover Beach, California
- Hwy. 1 Fiber Build, Monterey, California
- Hwy. 68 – Caltrans Encroachment Permit Inspections Monterey County – District 5, Monterey, California



Matt Scholfield, PE, CCM, CPII, QSD/P **Resident Engineer**

Professional Registrations / Certifications

- Civil Engineer, California, No. 83926
- Certified Construction Manager, No. 30640
- Certified Public Infrastructure Inspector, APWA
- Qualified SWPPP Developer/Practitioner, No. 26102
- Safety Qualified Supervisor

Education

- Bachelor of Science, Civil Engineering, California State University, Long Beach, California

Training

- OSHA 30; Confined Space Training; Trenching & Excavation Competent Person; Fall Protection; Lockout/Tagout; Hot Work Permit
- ASME Rigging Fundamentals Training
- First Aid/CPR Certified

Mr. Scholfield brings more than 16 years of experience in the heavy civil construction industry and more than 13 years as a project manager. He has a strong background managing self-performed work, and his technical engineering knowledge has created a valuable skill set for the safe, timely, and cost-effective completion of projects.

Golden Hill Road and Union Road Roundabout, Paso Robles, California:

To eliminate the need for extensive property acquisition, a one lane, dog bone-shaped roundabout was designed to accommodate the increased traffic demand, including accommodations for oversized nine-axle transports. Cannon provided construction management, inspection, construction staking, and materials testing. The scope of work included full depth reclamation; installing new waterlines, sewer, fiber conduits, streetlights, landscaping, curbs, gutters, sidewalks, and roadwork, and signage and striping. Mr. Scholfield served as Resident Engineer.

Select Project Experience Summary

Mr. Scholfield has served as Project Manager, Resident Engineer, Construction Manager or Construction Inspector on the following projects:

- Ocean Boulevard Improvements, Pismo Beach, California
- Annual Striping and Markers Refreshment, Paso Robles, California
- Pismo Paving Project 2022, Pismo Beach, California
- 2023 Pavement Rehabilitation Projects, Atascadero, California
- Wright Way Improvements, Paso Robles, California
- Elena St. Slope Repairs, Morro Bay, California
- City Park Transit Hub, Morro Bay, California
- Salinas River Segment Recycled Water Project, Paso Robles, California
- Oceano Community Services District Highway 1 Water Main Replacement Project, Oceano, California
- Construction Management for City of Morro Bay Kings and Blanca Tanks, Morro Bay, California
- Water Reclamation Facility Lift Stations and Off-site Pipelines, Anvil Builders, Inc., Morro Bay, California
- San Mateo Bridge Seismic Joint Replacements, San Mateo, California
- Lost Hills Utility District Highway 46 Townsite Pipe Relocation, Lost Hills, California
- Lost Hills Utility District Well No. 3 Equipping, Lost Hills, California
- Street Reconstruction Project, Huntington Park, California
- Irvine Blvd. and Modjeska Sewer Upsizing and Intersection Improvements, Irvine, California
- Gibson Mariposa Storm Drain and Fencing Improvement Project, El Monte, California



“With the limited time and many hats that I needed to wear for the CSD, Matt truly became the face of the Avila CSD MBR project team.”

Brad Hagemann, PE
Avila Beach Community
Services District

Colin Campbell

Construction Inspector / Assistant Resident Engineer

Professional Certifications

- PROCORE Certificate No: 2wes0ae92foc
- OSHA Confined Space Entry
- Excavation and Trenching Competent Person
- Caltrans Lane Closure System Training
- Certified Flagger - American Traffic Safety Services Association
- First Aid/CPR

Education

- Associate of Science, Architectural Design, Pittsburgh Technical Institute, Pittsburgh, Pennsylvania

Software Skills

- PROCORE
- AutoCAD
- Civil 3D
- Microsoft Suite

Mr. Campbell brings more than 15 years of experience as a Construction Project Manager and Inspector for heavy civil engineering projects and construction firms. He has successfully overseen projects and undertaken responsibilities in providing field inspections and observations, design, and project management related to water conveyance systems, including pipelines and canals; groundwater wells; recharge ponds; reservoirs; ground water filtration system; sewer systems and lift stations, storm drains; grading and drainage; and roads, streetscapes, parking lots, and railroads.

He has worked with numerous agencies, municipalities, and private sector clients throughout Central California, on residential and commercial land development, public infrastructure, energy industry, and transportation projects, such as City of Bakersfield, and Arvin Edison Water Storage District. He is thoroughly familiar with construction contract administration and scheduling, coordination of utilities, materials and soils testing, and client and stakeholder needs; effectively serving as onsite Owner's Representative.

Construction Management – Shell Beach Road Streetscape Project - Phase 1, Pismo Beach, California:

The City retained Cannon to provide construction management, inspection, materials testing, and administrative services. Rule 20A undergrounding work for this project was unique in that the contractor was responsible for the installation of all trenching, conduit, boxes, vaults, and all appurtenances related to the undergrounding work within the City ROW while PG&E was responsible for all work within private property, installation of all new wire, removal of overhead lines, poles and related appurtenances. Because this project involved Horizontal Directional Drilling (HDD) that crossed Caltrans right-of-way, Cannon facilitated conformance to their Encroachment Permit requirements and road settlement monitoring. Mr. Campbell served as Project Inspector.

Select Project Experience Summary

Mr. Campbell has served as Construction Inspector or Assistant Resident Engineer on the following projects:

- 2020-2021 and 2022-2023 Pavement Rehabilitation Projects, Goleta, California
- Orcutt / Tank Farm Roundabout, San Luis Obispo, California
- Construction and Inspection Services, CA SR 166 (West Main St.) and Blosser Road Right Turn Lane and Signal Installation, Santa Maria, California
- Airport Area Infrastructure Improvements, Paso Robles, California
- Construction Management for Hwy. 46 East Water Main Relocations, Lost Hill Utility District (LHUD), Lost Hills, California



Marcia Bohac
Office Engineer**Education**

- Bachelor of Science, Human Factors Engineering, Tufts University, Medford, Massachusetts

Ms. Bohac brings 25 years of experience in administrative positions for various industries. She is responsible for business services support, including contracts for both public and private entities and agencies. Ms. Bohac demonstrates effective teamwork, communication, and management. She prepares project reports and reviews and references drawings. She has experience analyzing and compiling pay applications and change orders. She has transferred RFIs and submittals to database platforms for client and team accessibility. Her specialty is streamlining processes and procedures to bring more efficiency to the work.

Tank Farm and Orcutt Roundabout Improvements, San Luis Obispo, California:

To improve traffic flow and safety at a critical intersection, this project included drainage improvements; overhead utility undergrounding; utility relocations and extensions; accessibility compliant sidewalks, ramps, and crosswalks; multi-modal improvements; traveled way realignment; new pavement, striping, markings, and signage; and numerous aesthetic enhancements. Cannon provided construction management, inspection, and materials testing for this project. Ms. Bohac served as Office Engineer.

Golden Hill Road and Union Road Roundabout, Paso Robles, California:

To eliminate the need for extensive property acquisition, a one lane, dog bone-shaped roundabout was designed to accommodate the increased traffic demand, including accommodations for oversized nine-axle transports. Cannon provided construction management, inspection, construction staking, and materials testing. The scope of work included full depth reclamation; installing new waterlines, sewer, fiber conduits, streetlights, landscaping, curbs, gutters, sidewalks, and roadwork, and signage and striping. Ms. Bohac served as Office Engineer.

Additional Project Experience**Ms. Bohac has served as Office Engineer or Business Services Administrator on the following projects:**

- County of San Luis Obispo, Huasna Townsite Road Bridge Rehabilitation, Oak Shores, California
- County of San Luis Obispo 2023 Storm Damage Repair Work, San Luis Obispo, California
- Ocean Boulevard Improvements, Pismo Beach, California
- Arterials 2023 Project, San Luis Obispo, California
- 2022 Paving Project, Pismo Beach, California
- Well 29 Rehabilitation Improvements Project, Santa Ana, California
- CIP 2021, Huntington Park, California
- Budlong and Halldale Street Improvements, Gardena, California
- Monterey Park Pass Road Transmission Main Replacement, Monterey Park, California





Watsonville
CALIFORNIA

CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: SENIOR CIVIL ENGINEER SCHNEIDER
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: CONSTRUCTION CONTRACT AWARD TO K.J. WOODS CONSTRUCTION, INC. FOR THE WATER LINE REPLACEMENT – BEACH ST, UNION ST, LINCOLN ST PROJECT IN THE AMOUNT OF \$4,938,000 AND APPROVING A BUDGET ALLOCATION FROM THE WATER ENTERPRISE FUND

RECOMMENDATION:

Adopt a resolution awarding a construction contract to K.J. Woods Construction, Inc. for the Water Line Replacement – Beach St., Union St., Lincoln St. Project, No. WA-25-14834, for the base bid amount of \$4,696,715 and the add alternative for grinding and paving in the right of way for \$241,285 for a total project amount of \$4,938,000, approving an additional budget appropriation in the amount of \$1,347,000 from the Water Enterprise Fund, and authorizing and directing City Manager to execute the contract.

BACKGROUND:

The City has an ongoing goal of replacing approximately 2.5 miles of existing water main per year. The City's in-house Water Services crew replaces approximately 1.25 miles per year, requiring additional main replacements supported by contractors to stay on top of replacing the most critically aging pipelines throughout the water distribution area.

DISCUSSION:

The Public Works and Utilities Department has completed the public bidding of the Water Line Replacement – Beach St., Union St., Lincoln St. Project and it is ready to be awarded to the lowest responsive, responsible bidder.

In accordance with Title 7, Chapter 14 of the City of Watsonville Municipal Code, formal bids for the project were received and publicly opened on June 5, 2025, at 2:05pm through the City's electronic bidding platform. The following bids were received:

Contractor	Base Bid	Add Alternate	Total Bid
K.J. Woods Construction	\$4,696,715	\$241,285	\$4,938,000
Pacific Underground Construction	\$6,252,960	\$219,350	\$6,472,310

The lowest responsive, responsible bidder was determined to be K.J. Woods Construction, Inc. The engineer's estimate for base bid was \$3.8 million, which makes the low bid approximately 20% higher than the estimate which is within a reasonable range for award. It is also recommended that the add alternate be awarded, which is a cost adder for the contractor to perform a complete 2-inch grind and pave within City right of way which will provide a superior finished project for the City and complete rehabilitation area identified on the Pavement Management Plan ahead of schedule.

This project will address a mile of pipeline replacement on the City's highest priority replacement schedule. It is important the City continue replacement progress to complete the water mains identified as highest priority replacements. The three largest breaks Water Services responded to last year were all in areas identified as high priority. Continued proactive replacement of the highest priority main lines will help reduce the number of high-volume main breaks in critical areas.

If awarded, the contractor will not be issued notice to proceed until after the Strawberry Festival. This work has also been coordinated with the upcoming Civic Plaza Project.

Therefore, staff recommends Council award both the base bid and add alternate to K.J. Woods for a total contract amount of \$4,938,000.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This project is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15302 Class 2(c), because it involves the replacement of an existing public water utility pipeline with negligible or no expansion of capacity. Further, none of the exceptions to the CEQA exemption in Section 15300.2 apply. This is because the project will have no impact on environmental resources of hazardous or critical concern and will not result in or contribute to cumulative impacts. There are no unusual circumstances associated with the project that would result in a significant effect on the environment, nor would the project impact on scenic resources. The project is not situated on a hazardous waste site and would not impact on any historic resource. Therefore, the proposed project is exempt from CEQA.

STRATEGIC PLAN:

This project is consistent with Strategic Plan Goal:

Infrastructure & Environment

FINANCIAL IMPACT:

The total recommended contract award amount is \$4,938,000. The base bid amount of \$4,696,715 will be paid from the Water Enterprise Fund budget account 913-7831-14834. The add alternate amount of \$241,285 will be paid by roads utilizing SB 1 funds under budget account 0306-924-7837-14313.

There is a total of \$3,350,000 available in budget account 913-7831-14834, requiring an additional budget allocation of \$1,347,000 from the Water Enterprise Fund to this budget account to award the base bid. There is sufficient budget available in 0306-924-7837-14313 to award the add alternate.

ALTERNATIVE ACTION:

The council could elect not to award the add alternate which will result in only a trench line pavement repair over the work completed and would require this PMP road rehabilitation area to be addressed under a separate project. Alternatively, the Council could elect not to award the project, resulting in this high priority replacement continuing to degrade which could result in a large main break in a high-traffic area.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONSTRUCTION CONTRACT TO K.J. WOODS CONSTRUCTION, INC., A CORPORATION, FOR THE WATER LINE REPLACEMENT BEACH ST., UNION ST., LINCOLN ST. PROJECT, NO. WA-25-14834, FOR THE BASE BID AMOUNT OF \$4,696,715 AND THE ADD ALTERNATIVE FOR GRINDING AND PAVING IN THE RIGHT OF WAY FOR \$241,285 FOR A TOTAL PROJECT AMOUNT OF \$ 4,938,000; AUTHORIZING \$ 1,347,000 BUDGET APPROPRIATION FROM THE WATER FUND; AND AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT

WHEREAS, on April 21, 2025, Council adopted Resolution No. 100-25 (CM) approving plans and specifications and authorized calling for bids for the Water Line Replacement Beach St., Union St., Lincoln St. Project, No. WA-25-14834; and

WHEREAS, the engineer's estimate of probable construction cost was \$3,800,000; and

WHEREAS, pursuant to Title 7, Chapter 14 of the City of Watsonville Municipal Code, the City issued a notice inviting bids and bids were received for the Water Line Replacement Beach St., Union St., Lincoln St. Project, No. WA-25-14834; and

WHEREAS, bids that were submitted by the deadline, were publicly opened using our electronic bidding platform (OpenGov Procurement) on June 5, 2025, at 2:00 PM, and later tabulated by the Purchasing Officer for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the bid from K.J. Woods Construction, Inc., a corporation, with Contractor License # 701797, for the Water Line Replacement Beach St., Union St., Lincoln Street Project, No. WA-25-14834, with a base bid in the amount of \$4,696,715, be accepted as the lowest responsible and responsive bidder; and

WHEREAS, the City Manager is also recommending the add alternative be awarded in the amount of \$241,285, which is a cost adder for the contractor to perform a complete 2-inch grind and pave within City right of way which will provide a superior finished project for the City and complete rehabilitation area identified on the Pavement Management Plan ahead of schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the construction contract is hereby awarded to K.J. Woods Construction, Inc., a corporation, for the Water Line Replacement Beach St., Union St., Lincoln Street Project, No. WA-25-14834, for the base bid amount of \$4,696,715 and the add alternative for grinding and paving in the right of way for \$241,285 for a total project amount of \$4,938,000 , in the form on file in the Office of the City Clerk.

2. That the additional budget appropriation of \$1,347,000 from the Water Enterprise Fund [0720] to budget account 0720-913-7831-14834 is hereby authorized.

3. The City Manager is hereby authorized and directed to execute said construction contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: AWARD A PURCHASE ORDER TO JAM SERVICES FOR THE PURCHASE OF LED STREET LIGHT MODULES FOR CITYWIDE STREET LIGHT BULB REPLACEMENT, IN THE AMOUNT OF \$1,325,563 PLUS ANY COST ADJUSTMENTS NEEDED FOR ACTUAL FREIGHT AND SALES TAX COSTS CHARGED AT TIME OF SHIPPING

RECOMMENDATION:

Adopt a resolution authorizing the award of purchase order for the procurement of LED streetlight modules for citywide street light bulb replacement, in the amount of \$1,325,563, plus any cost adjustments needed for actual freight and sales tax costs charged at time of shipping, and authorizing and directing City Manager to execute the purchase order.

BACKGROUND:

The City conducted a streetlight assessment in the Fall 2024 to document the location and condition of all existing streetlights on arterial, collector, and residential streets (parking lots and parks not included). During the Fall 2024 streetlight survey the City researched and evaluated LED streetlight products available on the market and determined that CREE – Guideway Series LED Streetlights met the City's performance requirements most effectively. A Request for Bids was issued to procure these street light bulb materials. The bids have been received and is ready for award to the lowest responsive, responsible bidder.

DISCUSSION:

At the June 10, 2025 meeting, City Council adopted Resolution 150-25 (CM) authorizing the issuance of a formal Request for Bid for the procurement of LED Street Light Materials. The street light materials can

have a long-lead procurement timeframe, so it was determined that procuring the materials would be completed ahead of the installation project which will be bid separately.

In accordance with Article 4 of Chapter 5 of Title 3, of the Watsonville Municipal Code, formal bids for the streetlight material procurement were received and publicly opened on Wednesday July 2, 2025 at 4:00pm through the City's electronic bidding platform. The following bids were received:

Contractor	Base Bid	Total Add Alternates	Total Bid
JAM Services	\$1,445,215	\$1,953,687	\$3,398,902
NightSwitch, LLC	Non-responsive	Non-responsive	Non-responsive

The lowest responsive, responsible bidder was determined to be JAM Services, with the base bid in the amount of \$1,445,215. The engineer's estimate for this materials purchase was \$1.3 million. The Request for Bids included Add Alternate bid items for extended warranties and "Smart Streetlight Technology" that can be used to dim and monitor streetlight performance to help the City provide more proactive streetlight maintenance compared to the current reactive service provided to failure notices from residents. To reduce the cost and stay within budget, the material quantities have been reduced to reflect no spare bulbs be purchased, purchasing only the needed replacement quantity.

Therefore, staff recommends that Council award the purchase order to JAM Services in the amount of \$1,325,563 which includes a 10 year warranty, and only on/off photocell capability.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This purchase of replacement street light bulbs is not a project under CEQA, as purchasing materials or parts does not have the potential to result in either direct physical change or reasonably foreseeable indirect physical change in the environment and is exempt pursuant to CEQA Guidelines Section 15378(b)(2). This contract does not include the installation of the materials which will also be exempt under Section 15301, Class 2 (c) as the replacement of existing street light bulbs will not increase existing size, location, or capacity.

STRATEGIC PLAN:

Awarding this purchase order is consistent with Strategic Plan Goal:
Infrastructure & Environment

FINANCIAL IMPACT:

This street light bulb purchase order will be funded by Measure R Account No. 0201-975-7839-15221.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time. City Council could elect not to award the purchase order for which City staff would continue to use its on-call streetlight maintenance contract for repairs as-needed.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDDING PURCHASE WITH JAM SERVICES FOR THE PROCUREMENT OF REPLACEMENT LED STREET LIGHT BULBS, IN THE AMOUNT OF \$1,325,563 PLUS ANY COST ADJUSTMENTS NEEDED FOR ACTUAL FREIGHT AND SALES TAX CHARGED AT THE TIME OF SHIPPING; AND AUTHORIZING AND DIRECTING CITY MANAGER TO EXECUTE THIS PURCHASE ORDER INCLUDING ANY EXTENSIONS OR AMENDMENTS THEREOF IN ORDER TO IMPLEMENT THE PURCHASE (TO BE FUNDED BY MEASURE R FUNDS)

WHEREAS, bidding requirements and a reference to procedures for the purchase of supplies, equipment, and non-personal contractual services and the sale of personal property are set forth in Chapter 3-5 of the Watsonville Municipal Code; and

WHEREAS, pursuant to Article 4 of Chapter 5 of Title 3 of the Watsonville Municipal Code, the City issued a Request for Bids and electronic bids were received for the procurement of street light replacement LED bulbs; and

WHEREAS, bids that were submitted by the deadline were publicly opened live online in the City's electronic bidding procurement portal on Wednesday July 2, 2025, at 4:05pm, and later tabulated by the Purchasing Officer for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the bid from Jam Services, in the amount of \$1,325,563, be accepted as the lowest responsive, responsible bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a resolution approving the purchase of materials does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment in accordance with Section 15378(b)(2).

1

2. This purchase of replacement LED street light bulbs from Jam Services, in an amount not to exceed \$1,325,563, plus any cost adjustments needed for freight and sales tax charged at the time of shipping, is hereby authorized.

3. That the City Manager is hereby authorized and directed to execute said Purchase Order agreement for and on behalf of the City of Watsonville, with minor revisions that may be approved by the City Manager and the City Attorney, including any extensions or amendments thereof in order to implement this purchase.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS DIRECTOR FONTES
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: APPROVE FIFTH AMENDMENT TO CONTRACT WITH CSG CONSULTANTS, INC. FOR ON CALL ENGINEERING PLAN CHECK REVIEW SERVICES INCREASING COMPENSATION IN THE AMOUNT OF \$100,000 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$425,000.

RECOMMENDATION:

Staff recommend the Council adopt a resolution approving the Fifth Amendment to the contract with CSG Consultants, Inc., for on-call engineering plan check review services, increasing the contract by \$100,000 for a new contract total not to exceed \$425,000

BACKGROUND:

Engineering plan check reviews of private development projects has increased over the past few years and additional reviewers are needed to maintain a timely review of projects. As a result, on September 28, 2020, the City Manager executed an agreement with CSG Consultants, Inc. for on-call engineering plan check review services in an amount not to exceed \$75,000 with an expiration date of December 31, 2023.

On January 25, 2022, the City Council adopted Resolution No. 7-22 (CM) approving the First Amendment and amending the contract compensation to provide an additional \$100,000 for a new contract total amount not-to-exceed \$175,000.

On December 12, 2023, the City Council adopted Resolution No. 232-23 (CM) approving the Second Amendment, extending the contract to June 30, 2024, and updating the Engineering Hourly Rates for 2024.

On June 25, 2024, the City Council adopted Resolution No. 111-24 (CM) approving the Third Amendment extending the contract to June 30, 2025.

On February 11, 2025, the City Council adopted Resolution No. 24-25 (CM) approving the Fourth Amendment, increasing the contract compensation in the amount of \$150,000 for a new contract total amount not-to-exceed \$325,000 and extending the contract term to June 30, 2026.

DISCUSSION:

The Public Works and Utilities Department's Engineering Division has a vacancy in the development review process that has been vacant since June 2024. Since then, CSG Consultants, Inc. has provided extensive engineering plan check review services on larger residential projects, including the Hillcrest and Sunshine Gardens Subdivisions. As these two subdivisions have been going on for several years and require extensive review and oversight, staff who want to retain CSG Consultants Inc as they are familiar with the projects.

Staff recommend that the City Council approve this Fifth Amendment to the contract, increasing compensation by \$100,000 for a total contract amount not to exceed \$425,000 for on-call engineering plan check review services.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

No additional California Environmental Quality Act (CEQA) review is required for the Pavement Program Management Services. On June 25, 2024, the City Council declared On Call Engineering Plan Review Services as exempt in accordance with CEQA Guidelines Section 15378 (b)(5), as it does not meet CEQA's definition of a "project". Further, the approval of the Fifth Amendment to Contract for On Call Engineering Plan Review Services is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment, or (2) cause a reasonably foreseeable indirect physical change in the environment. Therefore, no CEQA action is required at this time.

STRATEGIC PLAN:

This amendment is consistent with the Strategic Plan Goals:

- 2. – Infrastructure & Environment
- 3. – Housing

FINANCIAL IMPACT:

The costs associated with this contract are paid for by developer fees for each specific project, as appropriate.

ALTERNATIVE ACTION:

Not approving the amendment would place an additional burden on City staff and slow the development review efforts which may cause delays

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIFTH AMENDMENT BETWEEN THE CITY OF WATSONVILLE AND CSG CONSULTANTS, INC., A CORPORATION, FOR ON-CALL ENGINEERING PLAN CHECK REVIEW SERVICES INCREASING THE CONTRACT COMPENSATION TO PROVIDE AN ADDITIONAL \$100,000 FOR A NEW CONTRACT TOTAL AMOUNT NOT-TO-EXCEED \$425,000, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME.

WHEREAS, on September 28, 2020, the City executed a contract for Consultant Services with CSG Consultants, Inc., to provide On-Call Engineering Plan Check Review Services, with a contract term ending December 31, 2023, in an amount not to exceed \$75,000; and

WHEREAS, on January 25, 2022, the Council adopted Resolution No. 7-22 (CM) approving the First Amendment increasing the contract compensation to provide an additional \$100,000 for a new contract total amount not to exceed \$175,000; and

WHEREAS, on December 12, 2023, Council adopted Resolution No 232-23 (CM) approving the Second Amendment, extending the contract term from December 31, 2023, to June 30, 2024, and updating the Engineering Hourly Rates for 2024; and

WHEREAS, on June 25, 2024, Council adopted Resolution No. 111-24 (CM) approving the Third Amendment, extending the contract term from June 30, 2024, to June 20, 2025; and

WHEREAS, on February 11, 2025, Council adopted Resolution No. 24-25 (CM) approving the Fourth Amendment, increasing the contract compensation in the amount of \$150,000 for a new contract total amount not-to-exceed \$325,000, updating the Engineering Hourly Rates for FY 2025-2026, and extending the contract term to June 30, 2026; and

WHEREAS, this Fifth Amendment will increase the contract compensation in the amount of \$100,000 for a new contract total amount not-to-exceed \$425,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. No additional California Environmental Quality Act (CEQA) review is required for the fifth contract amendment with CSG Consultants. On June 25, 2024, the City Council declared On Call Engineering Plan Review Services as exempt in accordance with CEQA Guidelines Section 15378 (b)(5), as it does not meet CEQA's definition of a "project". Further, the approval of the Fifth Amendment to Contract for On Call Engineering Plan Review Services is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment, or (2) cause a reasonably foreseeable indirect physical change in the environment. Therefore, no CEQA action is required at this time.

2. This Fifth Amendment between the City of Watsonville and CSG Consultants, Inc., a corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

3. The City Manager is hereby authorized and directed to execute said Fifth Amendment for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**FIFTH AMENDMENT TO CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF WATSONVILLE
AND CSG CONSULTANTS, INC**

THIS FIFTH AMENDMENT TO CONTRACT for consultant services is entered into by and between the **City of Watsonville** ("City") and **CSG CONSULTANTS, INC.**, ("Consultant") this day of _____. The City and Consultant agree as follows:

RECITALS

WHEREAS, the City and Consultant have previously executed a Consultant Services Contract to provide On-Call Engineering Plan Check Review services dated September 28, 2020; and

WHEREAS, the original contract was in the amount of \$75,000 with an expiration date of December 31, 2023; and

WHEREAS, on January 25, 2022, the City Council adopted Resolution No. 7-22 (CM) approving the First Amendment to Contract and amending the contract compensation to provide an additional \$100,000, for a total contract compensation not to exceed \$175,000; and

WHEREAS, on December 12, 2023, the City Council adopted Resolution No. 232-23 (CM) approving the Second Amendment to Contract and amending the term of contract and extending the contract to June 30, 2025, and amending the contract compensation to update the Engineering Hourly Rates for 2024; and

WHEREAS, on June 25, 2024, the City Council adopted Resolution No. 111-24 (CM) approving the Third Amendment to Contract and amending the term of contract and extending the contract to June 30, 2025; and

WHEREAS, on February 11, 205, the City Council adopted Resolution No. 24-25 (CM) approving the Fourth Amendment to Contract and amending the contract compensation to provide an additional \$150,000, for a total contract compensation not to exceed \$325,000, and extending the contract term to June 30, 2026; and

WHEREAS, the City has added additional compensation; and

WHEREAS, the Fifth Amendment of the Contract for Consultant Services is in the best interest of the City of Watsonville.

NOW, THEREFORE, the City and the Consultant agree that the Contract shall be amended as follows:

Section 4 is hereby amended to read:

"Section 4 and Exhibit "C" both entitled "Compensation" of the Contract, are hereby amended to provide an additional amount of compensation of One Hundred Thousand Dollars (\$100,000) for professional services.

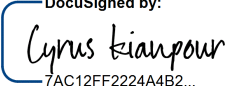
All other terms and conditions of the Contract dated September 28, 2020, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Fifth Amendment to Consultant Services Contract the day and year first hereinabove written.

CITY OF WATSONVILLE

CSG CONSULTANTS, INC.

By _____
Tamara Vides, City Manager

DocuSigned by:

By _____
Cyrus Kianpour, President

ATTEST:

By _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

By _____
Samantha W. Zutler, City Attorney



Watsonville
CALIFORNIA

CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: SR. UTILITIES ENGINEER BERRY
RECOMMENDED BY: DEPUTY CITY MANAGER CALUBAQUIB
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: APPROVE SECOND AMENDMENT TO CONTRACT FOR LANDSCAPE
ARCHITECTURAL DESIGN SERVICES WITH SSA LANDSCAPE
ARCHITECTS, INC. FOR THE REVITALIZATION OF THE WATSONVILLE
CITY PLAZA PROJECT ADDING TO THE SCOPE OF SERVICES AND
INCREASING THE CONTRACT COMPENSATION AMO

RECOMMENDATION:

It is recommended that the City Council adopt a resolution approving a Second Amendment to the contract for landscape architectural design services with SSA Landscape Architects, Inc. for the Revitalization of the Watsonville City Plaza Project, adding to the scope and services, increasing the contract compensation amount by \$121,154.00, to a contract total in an amount not to exceed \$714,916.00, and extending the contract term to June 30, 2027; finding that no supplemental environmental review or addendum is required per CEQA Guidelines sections 15162 and 15164; and authorizing the City Manager to execute the Second Amendment.

BACKGROUND:

On February 21, 2023, the City Council approved a contract with SSA Landscape Architects, Inc. through Resolution No. 34-23 to develop design drawings for the City Plaza in the amount not to exceed \$499,924. The contract with SSA Landscape Architects, Inc. is grant funded through the State of California's Statewide Park Development and Community Revitalization Program for landscape architectural design and consultant services on the City Plaza Revitalization Project.

The Watsonville City Plaza is on the National Register of Historic Places, with protected features including a bandstand (gazebo), water fountain, drinking fountain, and two artillery cannons. The proposed project would renovate the historic gazebo structure to preserve it for the enjoyment of

future generations. Additional proposed site improvements include new landscaping, lighting, and permeable paving. An Initial Study/Mitigated Negative Declaration has been prepared for this project, in accordance with the provisions of the California Environmental Quality Act (CEQA). Additionally, an Administrative Use Permit with Design Review and Environmental Review (PP2019-448) for the City Plaza Expansion and Renovation Project has been approved by the City's Zoning Administrator.

On July 9, 2024, the City Council approved a First Amendment, through Resolution 140-24, to increase compensation by \$93,838 and extend the contract completion date to June 30, 2026. This amendment provided additional funding for the following design items.

- Provide electrical service upgrades for new site lighting. Electrical upgrades will include lighting for the installation of four art sculptures with a seating area.
- Conduct a forensic investigation on the Bandstand (gazebo) to better understand how it was constructed and how to repair it. Based on the testing and investigation, additional design work was required to repair the Bandstand (gazebo) and ensure the structure is safe for public access.

Amendment No. 1 placed the new contract amount at \$593,762.

DISCUSSION:

SSA Landscape Architects, Inc., continues to provide the necessary services to complete the drawings for permit submittal and then bidding. As the work progresses, the scope expands to include items that were either not in the original master plan, required for permit submittal, or were a requested addition by the City.

- **Proposed Trash Enclosure:** A new trash enclosure was discussed to be built at an adjacent parking lot. Surveying was done for the location, and drawings per City Standards started. It was determined that the City had other plans for that location, and upon review with the Planning and Public Works Department concluding that an enclosure was not needed by the plaza, plans to include the trash enclosure into the project were abandoned. Details for this feature were not included in the IS/MND.
- **Coordination with City Contracted Artist:** This scope required coordination with the artist's structural engineer for incorporation of the details into the drawings.
- **Revised Stage Design:** The stage height was raised to 30" and the ADA ramp was relocated to the back of the structure. This change increases the height of the stage from 18" as identified in the IS/MND, but does not alter the location or general length and width as described in the IS/MND.
- **Site Plan and Detail Changes due to Stormwater Concerns:** The Consultant and the City continue to refine stormwater design to meet Water Resource Board requirements while delivering aesthetically acceptable and functional features.
- **Expansion of Electrical Work:** An electrical enclosure needed to be added to the project, and pedestrian light footings needed to be redesigned to meet geotechnical requirements.

The compensation increase in this Second Amendment covers both the landscape architect fees and their consultants. And they also include allowances for Optional Additional Services if needed.

- Expanded Construction Administration Allowance by the Historical Subconsultant specific to the Gazebo reconstruction.
- Bid Alternate formatting and coordination allowance.

An extension of the contract completion date is also necessary to extend the termination date of the contract from June 30, 2026 to June 30, 2027.

Staff is seeking City Council approval for \$121,154.00 to be added to the SSA Landscape Architects, Inc. contract through Amendment 2.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

On December 13, 2019, an Administrative Use Permit and Design Review Permit with Environmental Review (PP2019-448) was approved for the Watsonville City Plaza Revitalization project by the City of Watsonville's Zoning Administrator with no substantial evidence that the project will have a significant effect on the environment in accordance with Public Resources Code section 21080(c).

In November 2019, a Notice of Determination with a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Plan (MMRP) was filed with the Santa Cruz CEQA Clerk and Office of Planning and Research by the Zoning Administrator pursuant to CEQA provisions.

The CEQA documentation prepared for the Watsonville City Plaza Revitalization Project serves as the appropriate environmental documentation for the proposed Second Amendment to Contract and satisfies all requirements of CEQA. No supplemental environmental documentation is required by CEQA at this time pursuant to CEQA Guidelines section 15162, because no substantial changes are proposed to the Project with this Second Amendment to Contract and no new information of substantial importance has been identified. An addendum will be filed pursuant to CEQA Guidelines section 15164 due to technical changes in the proposed height of the stage and the addition of an electrical enclosure as proposed through this Second Amendment to Contract, and this Second Amendment to Contract does not authorize any actions that will create any environmental impact that have not already been analyzed.

STRATEGIC PLAN:

This recommendation is consistent with the following Council Strategic Goals:

- 2) Infrastructure & Environment: Renovation of significant City infrastructure
- 6) Community Engagement & Well-Being: Parks support the community's well-being

FINANCIAL IMPACT:

The State of California Statewide Park Development and Community Revitalization Grant was appropriated to account 0260-337-7361-09053 in the amount of \$3,349,595. There are sufficient funds available to pay for Amendment No. 2 from this account number.

ALTERNATIVE ACTION:

The Council may choose not to accept this second amendment, and the remaining proposed scope of work will not be completed.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

Attachment 1: SSA Design Services Additional Service 02 dated May 30, 2025



EXHIBIT A – SCOPE OF WORK

May 30, 2025

ADDITIONAL SERVICE 02:

EXPANDED DESIGN SERVICES FOR WATSONVILLE CITY PLAZA PARK

This scope of work is proposed as an additional service to the original scope of work dated February 07, 2023. This amendment requests additional fees for design of various site elements including work for a proposed trash enclosure, coordination with City contracted artist to locate (4) new art installations at each corner of the site, revised stage design to incorporate a ramp at the rear of the stage, revised and expanded Electrical design, additional Gazebo work necessitated by forensic study of the existing structure, and plan modifications necessary to conform to stormwater requirements.

This expanded scope of work includes coordination with the City and project design team and design of the elements noted above and as detailed below.

Task 1: Includes various scope additions and refinements as follows:

Proposed trash enclosure: Design work had been performed for a new trash enclosure located at the site of the existing enclosure to be removed. This location was later moved to a remote lot adjacent to the project site with work performed to locate the enclosure, refine the design to fit the new site and coordinate utilities in support of the structure. The trash enclosure was ultimately abandoned.

Coordination with City contracted artist: Initial Art work coordination in support of the City Plaza Park renovation was included in the previous additional service proposal, however this scope has expanded to coordinate with and incorporate Structural design provided by the artists' Structural Engineer.

Revised stage design: Stage design was revised from 18" high based on the approved Conceptual plan with details for the 18" high stage mostly complete. The stage height was revised to +/- 30" requiring redesign of the stage element. Additional revisions included relocating the accessible ramp to the rear of the stage as opposed to the side of the stage as originally designed.

Electrical Enclosure Design: Site electrical was intended to be located in the gazebo basement. Due to the required Structural repairs and accessibility considerations, it was determined that the electrical equipment would be better located on site, outside of the gazebo. SSA performed detailing for the exterior enclosure.

Site Plan and Detail Changes Due to Stormwater Concerns: With a goal of reducing stormwater mitigation to Tier 1 requirements, changes to the project Site Plan and detail revisions are required. Changes include replacing existing asphalt pavement and all the

majority of new impervious pavement to pervious concrete. SSA will follow revisions through the drawing set to make sure plan callouts and detailing are coordinated.

Bi-weekly Coordination Meetings: SSA has regularly attended roughly bi-weekly coordination meetings with City staff. These have proven to be extremely valuable and a productive use of time, however the meetings have exceeded the coordination time allowed in the approved contract.

Additional work performed by project subconsultants are as follows:

Task 2: Expanded Electrical Services as detailed in the attached additional service request by Aurum Consulting Engineers. Services are to be performed at subconsultant cost plus 10%.

Task 3: Expanded Architectural Services as detailed in the attached additional service request by Page & Turnbull. Services are to be performed at subconsultant cost plus 10%.

Task 4: Expanded Structural Engineering Services as detailed in the attached additional service request by MME Structural. Services are to be performed at subconsultant cost plus 10%.

Task 5: Expanded Civil Engineering Services as detailed in the attached additional service request by MME Civil. Services are to be performed at subconsultant cost plus 10%.

Time for facilitating and coordinating the above efforts is also included in this additional service amendment. Note that majority of the work included in this request is for costs previously incurred.

FEE PROPOSAL

The fee for the above Scope of Work is as follows:

Task One: SSA expanded services	\$40,190.00
Task Two: Expanded Electrical services (cost + 10%)	\$ 7,420.00
Task Three: Expanded Architectural services (cost + 10%)	\$ 5,500.00
Task Four: Expanded Structural Engineering services (cost + 10%)	\$ 6,600.00
Task Five: Expanded Civil Engineering services (cost + 10%)	\$16,060.00

Additional Service 02 Total: **\$75,770.00**

Optional Additional Service Allowances

Task Six: Expanded Construction Administration allowance	\$35,000.00
Task Seven: Bid Alternate formatting and coordination allowance	\$10,384.00

These services are proposed to be provided on an hourly not to exceed basis. Fees will be billed monthly based on the actual hours of effort for each task.

SSA Landscape Architects, Inc.
Christian Harris
Associate Principal
CRLA #6217

City of Watsonville
Robert L. Berry
Sr. Utilities Engineer
Parks and Community Services

Christian Harris

Robert L. Berry

Dated: 05/30/2025

Dated:

Fee Adjustment Memo

April 04, 2025

Mr. Christian Harris
Associate Principal
SSA
303 Potrero St, suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza – Electrical Revisions
ACEMB Job No. 22-605.01

Reason for fee adjustment:

Revise electrical drawings to demo all electrical infrastructure in the gazebo basement and relocate distribution panel to the proposed electrical yard, along with the communication cabinet. Review and address City comments based on the revised design drawings.

Fixed Fee \$6,745.00

We will not proceed with the work until we receive this signed document.

Fee Adjustment Scope of Work:

- a. Coordination with A/E team.
- b. Modify and issue revised Construction Documents.
- c. Revise voltage drop calculations.
- d. Relocate electrical equipment and extend circuits as needed.

This fee adjustment letter shall serve as an amendment to the original contract “proposal” agreement. The original agreement shall not be affected and shall continue in full force and effect in accordance with its terms. The above reasons for fee adjustment shall be agreed upon by the signatory with the execution of this contract as adhering to the same provisions of the original contract agreement terms.

If everything is in order, please acknowledge your acceptance by signing this letter.

Jhim Handrex Meza, P.E.
Electrical Engineer II
jhim@acemb.com

Signature

Printed Name

Title

Date

EXHIBIT F – ADDITIONAL SERVICES PROPOSAL 2

DATE	March 5, 2025	PROJECT NUMBER	22349
TO	Christian Harris, Associate Principal	PROJECT	Watsonville City Plaza Revitalization Project
OF	SSA Landscape Architects, Inc.	FROM	Peter Birkholz, Principal, Page & Turnbull
CC	Aisha Sawatsky, Page & Turnbull	VIA	Email

Dear Christian,

This proposal amends the previously approved contract to include the scope and fees for the additional tasks described below of the Watsonville City Plaza Revitalization Project, located in Watsonville, California. This ASR 2 is in addition to the previous ASR 1 approved for the project on July 12, 2024 (Exhibits D & E).

Description

Page & Turnbull (P&T) will provide services to finalize construction documents for rehabilitation of the historic bandstand (gazebo) and fountain for the Watsonville City Plaza project. P&T's initial scope of services is limited to historic features and assistance with approvals for other disciplines' scopes. This professional services proposal includes the following scope of work (please refer to the original agreement and ASR 1 for Tasks 1-6):

Task 7: 100% Design

- Revise construction documents per plan check and other City of Watsonville comments following review of 95% Design.
- Publish construction documents, wet sign and issue for permit and bidding.

Assumptions and Exclusions

The following are not included in this scope of services:

- Bidding and negotiation services following issuance of 100% Design are included in Task 3: Construction Phase Services.

Imagining change in historic environments through
design, research, and technology

Compensation

Compensation for the professional services described above will be billed on a time and materials basis at the rates described in Exhibit B of the original agreement, not to exceed the following fees.

Task 7: 100% Design

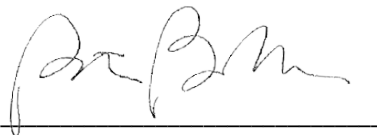
\$5,000

Reimbursable expenses are in addition to the Compensation for professional services and include actual expenditures made in the interest of the project. The reimbursable expense budget associated with these additional services is **\$0**.

Additional services and costs are subject to the terms and conditions of the original agreement dated DECEMBER 16, 2022.

PAGE & TURNBULL

By



Peter Birkholz, Principal

California Architect License No. C23418, exp 4/2027

Dated: March 5, 2025

ACCEPTED BY THE CLIENT:

Signature _____ Date _____

Please include your name, title, and contact information including phone and email below:



May 28, 2025

Christian Harris, Associate Principal

SSA Landscape Architects, Inc.
303 Potrero Street, Suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza Revitalization – Additional Services
Contract Amendment No. 4 – Increased Size and Schedule
MME Project No: 22157: P4

Dear Mr. Harris:

As you requested, we are pleased to submit this amendment to our existing agreement for the following additional services in support of the above-referenced project:

- | | |
|---|----------------|
| 1. Increase design schedule and project complexity to complete redesign in May and June of 2025 | 5 hours |
| 2. Handrail change at entry to Gazebo | 5 hours |
| 3. Light pole foundations and anchorage design | 6 hours |
| 4. Structural changes due to updated Soil Report | 11 hours |
| 5. <u>Three virtual coordination meetings (1 engineer)</u> | <u>3 hours</u> |

$\$200 \times 30 \text{ hours} = \$6,000$

As in our original agreement, compensation for all services rendered in connection with this project will be based on time and expenses charged in accordance with our Standard Billing Rates for 2025 (attached). Based on information available to us at this time, it is our opinion that the probable cost of our additional design phase services will be approximately **\$6,000**. This figure is purely an estimate and is not intended as an upward limit of our billings, which are based on hourly fees and expenses. However, we will not exceed this estimate without your authorization. Invoices for these additional services will reference our project number 22157: P4

All provisions of our original agreement are considered to be in full force and effect with respect to these additional services. Please confirm your authorization to proceed with these additional services by signing, dating, and returning one copy of this letter.

We thank you for the opportunity to be of continued service on this project.

Respectfully yours,

Rodney Cahill, P.E.
Principal



cc: Addressee
Contract file

Agreement

I have read and fully understand this proposal for additional engineering services. I agree to all the foregoing terms and understand that the signing and dating of this letter constitutes formal agreement on my part, and on behalf of all the owners of this project.

Accepted By: _____ Date: _____

Printed Name: _____

\\22157 ssa - watsonville city plaza renovation\proposal\ca #4\22157_ca no 4 for additional services.docx



Billing Rates 2025

Effective through December 31, 2025

Professional Services

Engineer I	\$ 146 / hour
Engineer II	\$ 166 / hour
Engineer III	\$ 187 / hour
Engineer IV	\$ 208 / hour
Engineer V	\$ 229 / hour
Engineer VI	\$ 250 / hour
Principal Engineer	\$ 270 / hour
Expert Witness Services	\$ 416 / hour
Technician I	\$ 83 / hour
Technician II	\$ 104 / hour
Technician III	\$ 125 / hour
Technician IV	\$ 146 / hour
Administrative Assistant	\$ 104 / hour
Administrative Manager	\$ 146 / hour

Field Survey (Prevailing Wage)

Chief of Party	\$244 / hour
Instrumentman	\$234 / hour
Chainman / Rodman	\$224 / hour
Flagperson / Pedestrian Monitor	\$177 / hour

Reimbursable Expenses

Sub-Consultants	Direct Billing x 1.10
Outside Services	Direct Cost x 1.15
Printing, delivery, equipment rental and other direct project expenses	
In-House Services	
Photocopies	\$ 0.10 sheet
Plotting -internal check plots / plots on bond	\$ 2.00 sheet
-final plots on mylar	\$ 10.00 sheet
Travel	
Automobile mileage	\$ 0.70 mile
Airfare, Car Rental, etc.	Direct Cost x 1.15
Per Diem Allowance (varies by location)	\$ 200/day

i:\22157 ssa - watsonville city plaza renovation\proposal\ca #4\22157_ca no 4 for additional services.docx



May 21, 2025

Christian Harris, Associate Principal

SSA Landscape Architects, Inc.
303 Potrero Street, Suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza Revitalization – Additional Services

Contract Amendment No: 3 – Increased Size and Schedule

MME Project No: 22157:P3 Rev 1

Dear Mr. Harris:

As you requested, we are pleased to submit this amendment to our existing agreement for the following additional services in support of the above referenced project:

- | | |
|---|-----------------|
| 1. Increase design schedule and project complexity to complete redesign in May and June of 2025 | 24 hours |
| 2. Additional improvements to 29" tall stage | 24 hours |
| 3. Modified drainage system to <2500 SF impervious | 24 hours |
| 4. <u>Five virtual coordination meetings (2 engineers)</u> | <u>10 hours</u> |

\$200 x 73 hours = \$14,600

We thank you for the opportunity to be of continued service on this project.

Respectfully yours,

Rodney Cahill, P.E.
Principal

Agreement

I have read and fully understand this proposal for additional engineering services. I agree to all the foregoing terms and understand that the signing and dating of this letter constitutes formal agreement on my part, and on behalf of all the owners of this project.

Accepted By: _____ Date: _____

Printed Name: _____

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A SECOND AMENDMENT TO CONTRACT FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES BETWEEN THE CITY OF WATSONVILLE AND SSA LANDSCAPE ARCHITECTS, INC. FOR THE REVITALIZATION OF THE WATSONVILLE CITY PLAZA PROJECT, ADDING TO THE SCOPE OF SERVICES, INCREASING THE CONTRACT COMPENSATION AMOUNT BY \$121,154.00, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$714,916.00; EXTENDING THE CONTRACT TERM FROM JUNE 30, 2026 TO JUNE 30, 2027, AND AUTHORIZING CITY MANAGER TO EXECUTE SAME

WHEREAS, on February 21, 2023, City Council adopted Resolution No. 34-23 (CM) awarding a consultant contract to SSA Landscape Architects, Inc. for landscape architectural design services for the Revitalization of the Watsonville City Plaza Project, in an amount not to exceed \$499,924 with a completion date of December 31, 2025; and

WHEREAS, § 3-5.170 of the Municipal Code provides that amendments to contracts that reasonably relate to the scope of the original contract and were originally approved by Council shall be approved by Council; and

WHEREAS, on July 9, 2024, City Council adopted Resolution 140-24 (CM) approving the First Amendment to contract and amending Section 1. Scope of Services as specified in "Exhibit A", Section 2. Terms of Contract to June 30, 2026, and Section 4 Compensation increasing compensation in the amount of \$93,838.00 for a contract amount not to exceed \$593,762.00; and

WHEREAS, this Second Amendment to Contract will amend Section 1. Scope of Services as specified in "Exhibit A" to include additional services and Section 4. Compensation as specified in "Exhibit C" to increase the compensation by \$121,154.00 for a total contract amount not to exceed \$714,916.00, and extending the contract term to June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. On December 13, 2019, an Administrative Use Permit and Design Review Permit with Environmental Review (PP2022-448) was approved for the Ramsay Park Renaissance Project by the City of Watsonville's Zoning Administrator with no substantial evidence that the project will have a significant effect on the environment in accordance with Public Resources Code section 21080(c).

2. In November 2019, a Notice of Determination with a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Plan (MMRP) was filed with the Santa Cruz CEQA Clerk and Office of Planning and Research by the Zoning Administrator pursuant to CEQA provisions.

3. The City Council finds and determines that (i) the CEQA documentation prepared for the Watsonville City Plaza Revitalization Project serves as the appropriate environmental documentation for proposed Second Amendment to Contract and satisfies all requirements of CEQA; and (ii) no supplemental environmental documentation is required by CEQA at this time pursuant to CEQA Guidelines section 15162, because no substantial changes are proposed to the Project with this Second Amendment to Contract and no new information of substantial importance has been identified. Additionally, an addendum will be filed pursuant to CEQA Guidelines section 15164 due to technical changes in the proposed height of the stage and the addition of an electrical enclosure as proposed through this Second Amendment to Contract, and this Second Amendment to Contract does not authorize any actions that will create any environmental impact that have not already been analyzed.

4. That the Second Amendment to Contract between the City of Watsonville and SSA Landscape Architects, Inc., a copy of which is attached hereto and incorporated herein by this reference is hereby approved.

5. The City Manager is hereby authorized and directed to execute said Second Amendment for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney

**SECOND AMENDMENT TO CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF WATSONVILLE
AND SSA LANDSCAPE ARCHITECTS, INC.**

THIS SECOND AMENDMENT TO CONTRACT for consultant services is entered into by and between the **City of Watsonville** ("City") and **SSA Landscape Architects, Inc.** ("Consultant") this 30th day of May, 2025. The City and Consultant agree as follows:

RECITALS

WHEREAS, the City and Consultant have previously executed a Consultant Services Contract for the design of the Revitalization of the City Plaza from March 1, 2023 to December 31, 2025 dated March 2, 2023; and

WHEREAS, on July 2, 2024, a First Amendment was executed to amend Section 2 and Section 4; and

WHEREAS, the City has added additional tasks to the work program of the Consultant causing additional cost and time to the project completion; and

WHEREAS, the Second Amendment of the Contract for Consultant Services is in the best interest of the City of Watsonville.

NOW, THEREFORE, the City and the Consultant agree that the Contract shall be amended as follows:

Section 1 is hereby amended to add the following:

"Section 1. Scope of Services. In addition to the performance of those services specified in detail in Exhibit "A" of the Contract, Consultant shall perform the additional services specified in detail in Exhibit "1," entitled SECOND AMENDMENT TO SCOPE OF SERVICES, which is attached hereto and incorporated herein."

Section 2 is hereby amended to read:

"Section 2. Term of Contract. The term of this Contract shall be March 1, 2023 to June 30, 2027.

Section 4 is hereby amended to read:

"Section 4 and Exhibit "C" both entitled "Compensation" of the Contract, are hereby amended to provide an additional amount of compensation of One Hundred Twenty-One Thousand One Hundred Fifty-Four (\$121,154.00) for professional services.

All other terms and conditions of the Contract dated March 2, 2023, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Consultant Services Contract the day and year first hereinabove written.

CITY OF WATSONVILLE

SSA LANDSCAPE ARCHITECTS, INC

By _____
Tamara Vides, City Manager

Signed by:
By Christian Harris
Christian Harris, Associate Principal

ATTEST:

By _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

By _____
Samantha W. Zutler, City Attorney

EXHIBIT "1"

SECOND AMENDMENT TO SCOPE OF SERVICES

Task 1: Includes various scope additions and refinements as follows:

Proposed trash enclosure: Design work had been performed for a new trash enclosure located at the site of the existing enclosure to be removed. This location was later moved to a remote lot adjacent to the project site with work performed to locate the enclosure, refine the design to fit the new site and coordinate utilities in support of the structure. The trash enclosure was ultimately abandoned.

Coordination with City contracted artist: Initial Art work coordination in support of the City Plaza Park renovation was included in the previous additional service proposal, however this scope has expanded to coordinate with and incorporate Structural design provided by the artists' Structural Engineer.

Revised stage design: Stage design was revised from 18" high based on the approved Conceptual plan with details for the 18" high stage mostly complete. The stage height was revised to +/- 30" requiring redesign of the stage element. Additional revisions included relocating the accessible ramp to the rear of the stage as opposed to the side of the stage as originally designed.

Electrical Enclosure Design: Site electrical was intended to be located in the gazebo basement. Due to the required Structural repairs and accessibility considerations, it was determined that the electrical equipment would be better located on site, outside of the gazebo. SSA performed detailing for the exterior enclosure.

Site Plan and Detail Changes Due to Stormwater Concerns: With a goal of reducing stormwater mitigation to Tier 1 requirements, changes to the project Site Plan and detail revisions are required. Changes include replacing existing asphalt pavement and all the majority of new impervious pavement to pervious concrete. SSA will follow revisions through the drawing set to make sure plan callouts and detailing are coordinated.

Bi-weekly Coordination Meetings: SSA has regularly attended roughly bi-weekly coordination meetings with City staff. These have proven to be extremely valuable and a productive use of time, however the meetings have exceeded the coordination time allowed in the approved contract.

Additional work performed by project subconsultants are as follows:

Task 2: Expanded Electrical Services as detailed in the attached additional service request by Aurum Consulting Engineers. Services are to be performed at subconsultant cost plus 10%.

Task 3: Expanded Architectural Services as detailed in the attached additional service request by Page & Turnbull. Services are to be performed at subconsultant cost plus 10%.

Task 4: Expanded Structural Engineering Services as detailed in the attached additional service request by MME Structural. Services are to be performed at subconsultant cost plus 10%.

Task 5: Expanded Civil Engineering Services as detailed in the attached additional service request by MME Civil. Services are to be performed at subconsultant cost plus 10%.

In Process



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR GREEN
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: APPROVE FIRST AMENDMENT TO CONSULTANT CONTRACT WITH CAROLLO ENGINEERS, INC. FOR THE HEXAVALENT CHROMIUM TREATMENT PRELIMINARY DESIGN REPORT INCREASING THE COMPENSATION AMOUNT BY \$123,562

RECOMMENDATION:

Adopt a resolution approving First Contract Amendment with Carollo Engineers, Inc. for additional services in the preparation of the Hexavalent Chromium Treatment Preliminary Design Report, increasing the amount of compensation by \$123,562 for a total revised contract amount of \$870,120, and authorizing and directing City Manager to execute the same.

BACKGROUND:

Carollo Engineering, Inc. is nearly complete with the contracted scope of services on the preliminary design of the Hexavalent Chromium Treatment for the City's water distribution system. Additional services have been requested by the City in order to complete the final report, increasing the scope and requiring an amendment to the contract.

DISCUSSION:

The State Water Resources Control Board (SWRCB) set a Maximum Contaminant Level (MCL) for hexavalent chromium of 10 micrograms per liter in 2014; the SWRCB invalidated this amount in 2017. In April 2024, the SWRCB again adopted the MCL which became effective in October 2024. The implementation period for water distribution systems the size of the City is currently two years (October 2026). It is anticipated that the City may exceed this MCL on several of its well sites in October of this year, requiring a compliance plan to be prepared by the City. This compliance plan will outline the City's

plan and timeline to meet this new MCL, and will be submitted to the State Water Resources Control Board (SWRCB) for review.

City Council approved Resolution 116-24 (CM) awarding a hexavalent chromium treatment preliminary design contract to Carollo Engineers, Inc. at the June 25, 2024 Council meeting.

Carollo is nearly complete with the Preliminary Design Report which will outline the recommended treatment options at each of the affected well sites, along with an estimated schedule for compliance and an estimated cost of construction. Current preliminary costs are estimated to be between \$40 to \$58 million, depending on how quickly and to what level the City implements treatment to comply with the new MCL. This decision will have a significant impact on the City's overall capital improvement plan and Water Enterprise Fund.

Prior to completion of the report, staff requested additional scope be included in contract services including additional pilot testing, exploration of collaborative delivery options for construction, preliminary consultation with the State Department of Drinking Water, and other engineering support related tasks directed by the City. Carollo has provided a cost for this additional scope of services which will increase the contract amount by \$123,562 for a total revised contract amount of \$870,120. Staff therefore recommends that Council approve this first amendment to Carollo's contract in order to continue and complete this important design work.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) because the award of the contract for a preliminary design report does not qualify as a "project" as defined by CEQA Guidelines Section 15378. Awarding the contract for design services, which are akin to a study, has no potential for direct or indirect physical changes in the environment and is merely an administrative activity of the government. (14 Cal. Code Regs. § 15378(a), (b)(5).) Even if awarding the contract was a "project," it would be exempt from CEQA review under CEQA Guidelines Section 15262 because it involves only a feasibility or planning study for possible future actions which the City has not approved, adopted, or funded, and awarding the contract has no legally binding effect on later activities (14 Cal. Code Regs. § 15262.), and under the "common sense" exemption because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment. (14 Cal. Code Regs. §15061(b)(3).)

STRATEGIC PLAN:

Approving this amendment is consistent with strategic plan goal:

Infrastructure & Environment

FINANCIAL IMPACT:

The cost of this amendment is \$123,562. There is sufficient budget to cover the cost of this amendment in the Water Enterprise Fund in budget account 913-7855-14346.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FIRST AMENDMENT TO CONTRACT BETWEEN THE CITY OF WATSONVILLE AND CAROLLO ENGINEERS, INC., A CORPORATION, FOR CONTINUED PRELIMINARY DESIGN SERVICES ON THE HEXAVALENT CHROMIUM TREATMENT REPORT, ADDING AN AMOUNT NOT TO EXCEED \$123,562, FOR A REVISED CONTRACT TOTAL AMOUNT OF \$870,120 TO BE FUNDED BY THE WATER ENTERPRISE FUND; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, on June 25, 2024 Council adopted Resolution No. 116-24 (CM) awarding a contract for Hexavalent Chromium Treatment Preliminary Design services to Carollo Engineers, Inc., a corporation, in an amount not to exceed \$746,558; and

WHEREAS, the First Amendment to Contract will add an additional \$123,562 for additional preliminary design services which will result in a total revised contract amount of \$870,120.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Approval of the professional services agreement amendment is not a project pursuant to the California Environmental Quality Act (CEQA) because it can be seen with certainty based on substantial evidence in the record that the approval constitutes a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines section 15378(b)(4).) Further, the approval is an administrative activity that would not have the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonable foreseeable indirect physical change in the environment. Even if approval of the professional services agreement were to be considered a project under

CEQA, it would be exempt pursuant to CEQA Guidelines Section 15061(b)(3). The agreement approval is an administrative action involving no physical change in the environment, and does not enable or otherwise affect development. Therefore, it can be seen with certainty that there is no possibility that the engineering services contract amendment approval may have a significant effect on the environment.

2. This First Amendment to Contract between the City of Watsonville and Carollo Engineers, Inc., a corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

3. The City Manager is hereby authorized and directed to execute said First Amendment for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**FIRST AMENDMENT TO CONSULTANT SERVICES CONTRACT
BETWEEN THE CITY OF WATSONVILLE
AND CAROLLO ENGINEERS, INC.**

THIS FIRST AMENDMENT TO CONTRACT for consultant services is entered into by and between the **City of Watsonville** ("City") and **Carollo Engineers, Inc.** ("Consultant") this day of _____. The City and Consultant agree as follows:

RECITALS

WHEREAS, on June 25, 2024, the City Council adopted Resolution No. 116-24 (CM) awarding professional service contract to Carollo Engineers, Inc., for Hexavalent Chromium Treatment Preliminary Design Report; and

WHEREAS, the original contract was in the amount of \$746,558 with an expiration date of June 30, 2026; and

WHEREAS, on July 10, 2023, the City issued a Request for Qualifications (RFQ) asking for qualified consultants for periodic and on call water and wastewater professional design services; and

WHEREAS, the deadline for submitting the Statement of Qualifications (SOQ) was August 9, 2023; and

WHEREAS, a list of qualified consultants to provide periodic and on call water and wastewater professional design services was developed and maintained for three years; and Carollo Engineers, Inc. is on said list; and

WHEREAS, the City has added additional tasks to the work program of the Consultant causing additional cost and time to the project completion; and

WHEREAS, the First Amendment of the Contract for Consultant Services is in the best interest of the City of Watsonville.

NOW, THEREFORE, the City and the Consultant agree that the Contract shall be amended as follows:

Section 1 is hereby amended to add the following:

"Section 1. Scope of Services. In addition to the performance of those services specified in detail in Exhibit "A" of the Contract, Consultant shall perform the additional services specified in detail in Exhibit "1," entitled FIRST AMENDMENT TO SCOPE OF SERVICES, which is attached hereto and incorporated herein."

Section 4 is hereby amended to read:

"Section 4 and Exhibit "C" both entitled "Compensation" of the Contract, are hereby amended to provide an additional amount of compensation of One Hundred Twenty-Three Thousand Five Hundred Sixty-Two Dollars (\$123,562) for professional services."

All other terms and conditions of the Contract dated July 9, 2024, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Consultant Services Contract the day and year first hereinabove written.

CITY OF WATSONVILLE

CAROLLO ENGINEERS, INC.

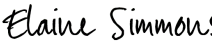
By _____
Tamara Vides, City Manager

ATTEST:

By _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

By _____
Samantha W. Zutler, City Attorney

Signed by:

D0645F2B61D3453...
By _____
Elaine Simmons,
Associate Vice President


Signed by:

426447B0FFB642B...
By _____
Rick Chan,
Senior Vice President

EXHIBIT "1"

FIRST AMENDMENT TO SCOPE OF SERVICES

The scope of services is as follows:

As described in the letter from Elaine L. Simmons to Danielle Green concerning the Hexavalent Chromium Well Treatment Improvements Project Phase 1, Preliminary Design Reevaluation – Additional Services Amendment Request (Task 9).

See attachment labeled **EXHIBIT "1"**.

2795 Mitchell Drive, Walnut Creek, California 94598-1601
P. 925.932.1710

June 23, 2025

Ms. Danielle Green, P.E.
City of Watsonville
250 Main Street
Watsonville, CA 95076

Subject: Hexavalent Chromium Well Treatment Improvements Project (Carollo Project No. 202356)
Phase 1, Preliminary Design Reevaluation
Additional Services Amendment Request (Task 9)

Dear Ms. Green:

Thank you for requesting this proposal from Carollo Engineers, Inc. (Carollo) and Carollo's subconsultants, Corona Environmental Consulting (Corona) and Beecher Engineering, Inc. (BEI) to provide additional, as-needed preliminary design services as part of the ongoing City of Watsonville (City) Hexavalent Chromium Well Treatment Improvements Project, Phase 1 (Project). Our proposed amendments to the scope of work, project schedule, and budget are outlined below for incorporation into the original Project Contract for Consultant Services dated July 9, 2024.

BACKGROUND

Previously the City authorized three contract amendments which modified the contracted scope of work, authorized Task 8 Optional Services, and resulted in no change to the original total project budget. The City now requests that additional, as-needed preliminary design services be completed through a new Task 9 scope and budget as described below.

PROPOSED WORK SCOPE

The following new Task 9 subtasks are proposed:

Subtask 9.1. Pilot Testing Oversight, Coordination and Review

This task includes Carollo and Corona's services to provide project oversight, project team coordination and meetings, site visits, operational support, review of the testing summary report by the City's testing contractor, and maintenance of project schedule, budget, and quality control to ensure the success of the treatment technology pilot testing phase.

Subtask 9.2. Coordination and Review Services with Project Delivery Team

This task includes Carollo, Corona and BEI's services to provide as-needed project delivery team coordination and review services which could include regular in-person and remote meetings, development of project implementation schedules, review of procurement documents developed by others, and other preliminary design coordination tasks as directed by the City.

Ms. Danielle Green, P.E.
City of Watsonville
June 23, 2025
Page 2 of 3

Subtask 9.3. Preliminary DDW Regulatory and Permitting Assistance

This task includes Carollo and Corona's services to provide as-needed project coordination with regulatory agencies, permitting strategy development, and review of reports and other documents to be submitted to regulatory agencies.

Subtask 9.4. Preliminary Funding Support

This task includes Carollo and Corona's services to provide as-needed project coordination with funding agencies, funding strategy development, and review of applications and other documents to be submitted to funding agencies.

Subtask 9.5. WWTP and RWF Residuals Memo

This task includes Carollo and Corona's services to evaluate the impact of treatment residuals on operations at the City's Wastewater Treatment Plant (WWTP) and the City and PV Water's downstream Recycled Water Facility (RWF). This task was originally scoped and budgeted as Task 3.2. but reallocated and deferred by the City as shown in the April 10, 2025 Amendment Request No. 3, Table 1. Subtask 9.5 now includes additional coordination and review services by Corona.

Subtask 9.5 Meetings and Deliverables:

- Carollo will coordinate and attend two one-hour virtual meetings with Corona and City staff to review treatment residual concentrations, anticipated flows, and potential impacts.
- Carollo will prepare meeting minutes (in PDF) documenting the findings, proposed action items and any decision items made by the City.
- Draft and Final versions of an Evaluation of Impact of Treatment Residuals on WWTP and RWF Operations Technical Memorandum (TM).

SCHEDULE

Carollo, Corona and BEI are prepared to begin work on this scope of work immediately upon notice-to-proceed by the City. Subtask 9.1 will commence once the City's testing contractor receives notice-to-proceed by the City. Should further pilot testing scope or duration provided by the City differ significantly from the currently anticipated scope, additional Subtask 9.1 scope, budget and/or schedule may be required.

Carollo and Corona anticipate that the Draft Subtask 9.5 TM will be completed within approximately three months, exclusive of any unforeseen delays that could be encountered such as additional time to receive City data and background information, staff availability for virtual meetings, or waiting for completion of action items or decision items assigned to City staff. A Final Subtask 9.5 TM is anticipated to be submitted approximately two weeks after review comments to the Draft TM are received by the consultant team.

Ms. Danielle Green, P.E.
City of Watsonville
June 23, 2025
Page 3 of 3

BUDGET

The proposed budget is outlined in Exhibit C, "Amendment No. 4 Fee Proposal," attached.

Please do not hesitate to contact us if you have any questions or require additional information on this proposal.

Sincerely,

CAROLLO ENGINEERS, INC.



Elaine L. Simmons, P.E.
Assistant Project Manager

cc: Scott Weddle, Louis Lefebvre, Tom Gillogly – Carollo
Craig Gorman – Corona
Todd Beecher – BEI
Beau Kayser, Max Brandenburg – City of Watsonville

Attachment:
Exhibit C – Amendment No. 4 Fee Proposal



EXHIBIT C
CITY OF WATSONVILLE
HEXAVALENT CHROMIUM WELL TREATMENT IMPROVEMENTS PROJECT
PHASE 1 - PRELIMINARY DESIGN REEVALUATION
AMENDMENT NO. 4 FEE PROPOSAL



	Carollo Engineers, Inc. ¹													Corona	BEI	PROJECT TOTAL ³
Task Subtask Number and Description	Principal-In-Charge	QA/QC	Project Manager	Assistant Project Manager	Project Engineer	Staff Engineer	WWTP Specialist	Funding Specialist	CAD/ Graphics Tech.	Doc. Process/ Clerical	Total Hours	Labor Cost	Expenses ²	Process Engineer	Electrical & Intstr.	
	Senior Professional	Senior Professional	Senior Professional	Lead Project Professional	Professional	Assistant Professional	Project Professional	Professional								
	\$335	\$335	\$335	\$312	\$264	\$218	\$292	\$264								
9 Amendment Additional Services																
9.1 Pilot Testing Oversight, Coordination and Review	-	-	8	8	16	-	-	-	-	-	32	\$ 9,400	\$ 1,000	\$ 29,950	\$ -	\$ 43,345
9.2 Coordination and Review Services with Project Delivery Team	4	16	8	16	8	-	-	-	-	-	52	\$ 16,475	\$ 1,000	\$ 2,300	\$ 2,300	\$ 22,535
9.3 Preliminary DDW Regulatory and Permitting Assistance	-	-	4	4	4	-	-	-	-	-	12	\$ 3,643	\$ -	\$ 7,680	\$ -	\$ 12,091
9.4 Preliminary Funding Support	-	-	4	2	2	-	-	8	-	-	16	\$ 4,604	\$ -	\$ 7,680		\$ 13,052
9.5 WWTP and RWF Residuals Memo	-	16	8	8	36	8	16	-		4	96	\$ 27,038	\$ -	\$ 5,000	\$ -	\$ 32,538
TASK 9 TOTAL	4	32	32	38	66	8	16	8	-	4	208	\$ 61,161	\$ 2,000	\$ 52,610	\$ 2,300	\$ 123,562
Total	4	32	32	38	66	8	16	8	-	4	208	\$ 61,161	\$ 2,000	\$ 52,610	\$ 2,300	\$ 123,562

Notes:
¹ Rates are based on the original "Contract for Consultant Services Between the City of Watsonville and Carollo Engineers, Inc." for the Hexavalent Chromium Well Treatment Improvements Project, Phase 1 - Preliminary Design Reevaluation, entered into on 7/9/2024.
² Other direct expenses include mileage traveling to/from meetings at IRS Federal Rate, travel at cost.
³ Includes Subconsultant markup of 10%.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: Recreation Services Manager Merolla
RECOMMENDED BY: DEPUTY CITY MANAGER CALUBAQUIB
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: APPROVE RESOLUTION APPROVING INDEPENDENT CONTRACTOR AGREEMENT FOR NON-CONSTRUCTION SERVICES WITH PAJARO VALLEY UNIFIED SCHOOL DISTRICT FOR PROVISION OF AFTERSCHOOL AND INTERSESSION PROGRAMMING

RECOMMENDATION:

Staff recommends that the City Council adopt a resolution approving Independent Contractor Agreement for Non-Construction Services with Pajaro Valley Unified School District (PVUSD) for provision of afterschool and intersession programming through the District's Expanded Learning Opportunities Program (ELOP) for fiscal year 2025-2026, in an amount not to exceed \$547,000, and authorizing and directing the City Manager to execute the same.

BACKGROUND:

On September 13, 2022, the City Council approved Resolution No. 190-22 for approval of a Site Service Agreement/Short Term Agreement between the City of Watsonville and Pajaro Valley Unified School District to provide before-school programming through the District's ELOP Program. During that same meeting, the City approved and adopted Resolution No. 191-22, the First Amendment of the Site Services Agreement/Short Term Agreement to add to the scope of work, increase compensation, and extend the term of the contract to June 30, 2023.

On January 17, 2023, the City Council adopted Resolution No. 13-23, approving the Second Amendment of the contract for provision of services through the District's ELOP Program, increasing compensation and extending the term of the contract to June 30, 2025.

On May 13, 2025, the City Council adopted Resolution No. 117-25, approving the Third Amendment of the contract extending the term of the contract to August 15, 2025.

DISCUSSION:

The term of the current agreement with Pajaro Valley Unified School District ends on August 15, 2025.

Given the long-standing relationship between the City and PVUSD in supporting youth development through programs that foster academic enrichment, physical activity, and social-emotional growth, PVUSD has allocated \$547,000 for the 2025-2026 academic year to continue to fund these services.

This partnership continues to reflect a shared commitment to educational equity, student well-being, and community collaboration, and enables the delivery of a wide range of high-quality programs designed to support students beyond the regular school day. These offerings include after-school sports programming, which promotes physical health and teamwork, after-school STEM programming, which enhances academic engagement and critical thinking skills, and Camp WOW, which provides enriching experiences on Saturdays, during summer, and intersession breaks. Collectively, these programs aim to create safe, structured, and supportive environments where students can thrive academically, socially, and emotionally. By leveraging the City's expertise in youth programming and PVUSD's commitment to student success, this collaboration addresses a critical need for expanded learning opportunities and supports the broader goals of community well-being and educational equity.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

STRATEGIC PLAN:

Public Safety: Providing structured, supervised environments during out-of-school hours reduces the likelihood of youth involvement in risky or unsupervised activities, promoting overall community safety.

Community Engagement & Well-being: These programs directly foster social-emotional learning, physical activity, and academic support, promoting youth well-being and offering families meaningful ways to engage with their community.

FINANCIAL IMPACT:

All costs associated with these services will be paid entirely by PVUSD. Revenue and Expenditures will be applied as follows:

- **Revenue:**
 - 150-683-5249-00000: \$50,000.00
 - 260-337-5890-09050: \$497,000.00

- **Expenses:**

- 260-337-701109050: \$110,000.00
- 260-337-7021-09050: \$246,000.00
- 260-337-7533-09050: \$141,000.00

ALTERNATIVE ACTION:

The Council could not approve this Resolution, and programming services with PVUSD would cease effective August 15, 2025.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING INDEPENDENT CONTRACTOR AGREEMENT FOR NON-CONSTRUCTION SERVICES BETWEEN THE CITY OF WATSONVILLE AND THE PAJARO VALLEY UNIFIED SCHOOL DISTRICT, TO PROVIDE AFTERSCHOOL AND INTERSESSION PROGRAMING THROUGH THE DISTRICT'S EXPANDED LEARNING OPPORTUNITIES PROGRAM FOR FISCAL YEAR 2025-2026, IN AN AMOUNT NOT TO EXCEED \$547,000; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, the City of Watsonville has historically supported and delivered youth development programs that promote academic enrichment, physical activity, and social-emotional learning; and

WHEREAS, the Pajaro Valley Unified School District (PVUSD) has identified a need for high-quality afterschool and intersession programming at school sites within the district to support students' learning and well-being outside of regular school hours; and

WHEREAS, PVUSD has allocated funding in the amount of \$547,000 to support the provision of afterschool and intersession programming for the 2025-26 academic year; and

WHEREAS, the City desires to enter into a contract with PVUSD to implement said programs at designated school sites, serving students in a safe, enriching, and supervised environment; and

WHEREAS, the City Council finds that such partnership is in the best interest of the community and is consistent with the City's goals of youth engagement, education equity, and community collaboration; and

WHEREAS, the City Manager has recommended that the contract with PVUSD, in an amount not to exceed \$547,000, be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution approving agreement with PVUSD does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. That the Independent Contractor Agreement for Non-Construction Services between the City of Watsonville and the Pajaro Valley Unified School District (PVUSD), for Enrichment Programming through the District's Expanded Learning Opportunities Program for FY 25-26, in an amount not to exceed \$547,000, a copy of which Agreement is attached hereto and incorporated herein by this reference, is hereby approved.

3. The City Manager is hereby authorized and directed to execute said Agreement and any amendments thereto, and all required documents for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

INDEPENDENT CONTRACTOR AGREEMENT FOR NON-CONSTRUCTION SERVICES

This Independent Contractor Agreement ("Agreement") is made as of July 1, 2025, between the PAJARO VALLEY UNIFIED SCHOOL DISTRICT ("District") and City of Watsonville.

NOW, THEREFORE, the Parties agree as follows:

- 1. Services.** The Contractor shall furnish to the District Expanded Learning Opportunity Programming services, as described in **EXHIBIT A**, attached hereto and incorporated herein by this reference ("Services").
- 2. Term.** Contractor shall commence providing Services under this Agreement upon execution of the Agreement by both parties, and approval or ratification of District's governing board, beginning August 13, 2025 through June 30, 2026. Should Contractor begin performing Services in advance of receiving notice that this Agreement is approved, any Services so performed in advance of the approval date may be considered as having been done at the Contractor's risk, as a volunteer unless Agreement is so approved or ratified. This agreement shall not exceed a total of five (5) years.
- 3. Compensation.** District compensation to the Contractor shall **not exceed** \$547,000 (Five hundred forty seven thousand dollars even-no cents) inclusive of any costs or expenses paid or incurred by Contractor in performing the Services, without the express approval of the Board. Payment shall be made for all undisputed amounts within thirty (30) days after the Contractor submits a detailed invoice to the District's Accounts Payable Department for services actually performed. Invoices must reference corresponding Purchase Order number.
- 4. Equipment and Materials.** Contractor shall furnish, at his/her own expense, all tools, labor, materials, equipment, supplies, transportation services and any other items (collectively, "Equipment") necessary to complete the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor of the Contractor's agents, personnel, employee(s), and/or subcontractor(s) ("Contractor Parties"), even if such Equipment is furnished, rented or loaned to Contractor or Contractor Parties by District. All original curricular materials provided in conjunction with Contractor Services must be authorized for use by the District only and remain exclusively the intellectual property of the authors.
- 5. Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. By checking the applicable box below, Contractor hereby represents and warrants to District the following:

A. ☒ Contractor and its Contractor Parties are and shall be residents of the State of California or are otherwise exempt from withholding. To the extent an exemption is sought, Contractor will provide District with appropriate evidence including, without limitation, FTB Form 590. The Contractor shall still be responsible for payment of all state and federal taxes.

B. ☒ Contractor and Contractor Parties are not residents of the State of California or otherwise exempt from withholding, and Contractor authorizes District to withhold from all payments made to Contractor under this Agreement all taxes required to be withheld by law. [See, e.g., California Revenue & Taxation Code section 18661, et seq.]

6. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

7. Certifications, Permits, and Licenses. Contractor represents and warrants to District that Contractor and all of the Contractor Parties have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.

8. Standard of Care. Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. If any of the Services are performed by any of the Contractor Parties, such work shall only be performed by competent personnel under the supervision of and in the employment of Contractor. Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.

9. Safety and Security. Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

10. Work Product. Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District.

11. Confidentiality. The Contractor and all Contractor Parties shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

12. Audit. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter. Contractor shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Contractor and shall conduct audit(s) during Contractor's normal business hours, unless Contractor otherwise consents.

13.Termination.

13.1. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

13.1.1. material violation of this Agreement by the Contractor; or

13.1.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or

13.1.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13.2 Without Cause by District. District may, at any time, with or without reason, terminate this Agreement upon fifteen (15) days written notice and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner. In the event that District terminates this Agreement pursuant to this section, District shall compensate Contractor for Services completed to date.

13.3 Upon termination, Contractor shall provide the District with all documents produced maintained or collected by Contractor pursuant to this Agreement, whether or not such documents are final or draft documents.

14.Indemnification. To the furthest extent permitted by California law, Contractor shall, at its sole expense, indemnify, and hold harmless the District, the State of California, and their agents, representatives, officers, Contractors, employees, trustees, and volunteers (the "District Parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "Claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and Contractors and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor under or in conjunction with this Agreement, unless the Claims are caused wholly by the sole negligence or willful misconduct of the District Parties. Contractor shall, to the furthest extent permitted by California law, defend the District Parties at Contractor's own expense, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld. Whereas the cost to defend the District Parties charged to the Contractor shall not exceed the proportionate percentage of Contractor's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by the District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to

bankruptcy or dissolution of the business, such defendant shall meet and confer with other parties regarding unpaid defense costs. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

15. Insurance. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance:

15.1. General Liability. One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) general aggregate for bodily injury, personal injury and property damage in the form of Comprehensive General Liability and Contractual Liability.

15.2. Automobile Liability Insurance. One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) general aggregate for automobile liability insurance that shall protect the Contractor and the District from all claims of bodily injury, property damage, personal injury, death, and medical payments arising performing any portion of the Services by Contractor.

15.3. Workers' Compensation and Employers' Liability Insurance. For all of the Contractor's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, Contractor shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease. Contractor shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, Contractors, trustees, and volunteers.

15.4. Other Insurance Provisions:

15.4.1. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

15.4.1.1. The District, its representatives, Contractors, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor; instruments of Service and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.

15.4.1.2. For any claims related to the projects, the Contractor's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the Contractor's insurance and shall not contribute with it.

15.4.1.3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.

15.4.2. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

15.4.3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

15.4.4. Contractor shall furnish the District with Certificates of insurance showing maintenance of the required insurance coverage and original endorsements affecting general liability and automobile liability coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before Services commence.

15.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of no less than A:VII, unless otherwise acceptable to the District.

16.Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

17.Compliance with Laws; Effect of Noncompliance. Contractor shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.

18.Fingerprinting of Employees. Contractor will have contact with pupils, Contractor shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees. The Contractor shall not permit any employee to have any contact with District pupils until such time as the Contractor has verified in writing to the governing board of the District that the employee has not been convicted of a felony, as defined in Education Code section 45122.1. The Contractor's responsibility shall extend to all employees, subcontractors, agents, and employees or agents of Contractor Parties regardless of whether those individuals are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor. Verification of compliance with this section and the Criminal Background Investigation Certification that may be required with this Agreement, shall be provided in writing to the District prior to each individual's commencement of employment or performing any portion of the Services and prior to permitting contact with any student. If Contractor is a sole proprietor, and, at a future time, it is determined that Contractor will have contact with any pupils, Contractor and all of the Contractor Parties must agree to allow the District to process and submit background checks and fingerprinting, as required by Education Code section 42125.1(k), under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints must reveal that Contractor and none of the Contractor Parties, if any, have been arrested or convicted of

a serious or violent felony, as defined by the California Penal Code. No Services shall commence until such determinations by DOJ and FBI have been made.

19. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile or electronic transmission, addressed as follows:

<u>If to District</u>	<u>If to Contractor</u>
Pajaro Valley Unified School District ATTN: <u>Richard Arellano</u> 294 Green Valley Road Watsonville, CA 95076 (831) 786-2100 EMAIL: richard_arellano@pvusd.net	Name: City of Watsonville, Parks & Community Service ATTN: Nick Merolla 231 Union St, Watsonville, CA 95076 PH: 831-768-3240 EMAIL: nick.merolla@watsonville.gov

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail. All notices must be accompanied by a courtesy copy sent via email.

20. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

21. No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

22. Integration; Entire Agreement of Parties; Amendments. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. This agreement is not valid until approved/ratified by Pajaro Valley Unified School Board of Education. Services shall not be rendered until Agreement is approved.

23. Governing Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the County where the District's administrative offices are located.

24. Disputes. In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the Parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Contractor agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the

other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Contractor shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government

Code as a condition precedent to the Contractor's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Contractor submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

25. Attorney Fees; Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

26. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

27. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.


28. Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

29. Incorporation of Recitals and Exhibits. The Recitals and each exhibit and attachment attached hereto are hereby incorporated herein by reference.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated below.

DISTRICT: Dated: July 1, 2025 Pajaro Valley Unified School District Expanded Learning Opportunities Program SIGNATURE PRINT NAME: Jennifer Littleton-Bruno PRINT TITLE: Director	CONTRACTOR: Dated: July 1, 2025 City of Watsonville, Parks & Community Service SIGNATURE PRINT NAME: Nick Merolla PRINT TITLE: Recreation Supervisor
--	--


Richard Arellano
Director of Purchasing

7.2.25

Information regarding Contractor:

City of Watsonville, Parks & Community Service
ATTN: Nick Merolla
231 Union St, Watsonville, CA 95076
PH: 831-768-3240

EMAIL: nick.merolla@watsonville.gov

Contractor's state of residence: California

States in which Contractor is licensed to do business: California

Type of Business Entity:

☐ Individual

☐ Sole Proprietorship

☐ Partnership

☐ Limited Partnership

☐ Corporation, State: _____

☐ Limited Liability Company

☒ Other: _____

Employer Identification and/or Social Security
Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Site Services Agreement ("Agreement"):

- ☐ Contractor's employees will have only limited contact, if any, with any pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Contractor's employees so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Contractor for the services under this Agreement. As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District. (Education Code § 45125.1 (c))

Date:

District Representative's Name and Title:

District Representative's Signature:

- ☐ The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows: *"Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are*

paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1.

A complete and accurate list of all Employees who may come in contact with any pupils during the course and scope of the Agreement is attached hereto.

CERTIFICATION:

I am a representative of the Contractor entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: July 1, 2025

Name of Contractor: City of Watsonville, Parks & Community Service

Signature:

Print Name and Title: Nick Merolla, Recreation Supervisor

WORKERS' COMPENSATION CERTIFICATION

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Services under this Agreement.

Date: July 1, 2025

Name of Contractor: City of Watsonville, Parks & Community Service

Signature:

Print Name and Title: Nick Merolla, Recreation Supervisor

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Services under this Agreement.)

EXHIBIT A

See attached proposal

City of Watsonville Parks & Community Services

☐
☐

NEW Contract

Amendment # _____

Contract # _____

GENERAL INFO

Company name:	Pajaro Valley Unified School District
Name, Title and Email of Consultant	Richard Arellano Director, Purchasing Services richard_arellano@pvusd.net
Staff Responsible	Nick Merolla
Project Title:	PVUSD ELOP and City of Watsonville Youth Programming
Description:	Contract to provide afterschool enrichment and intersession programming.
Contract Amount:	\$547,000
Amendment Amount: (leave blank if not amendment)	
Cumulative Total:	\$547,000
Funding Source:	
Budget Acct. #:	260-337-5890-09050 \$49,741 230-337-7011-09050 \$109,728.14 260-337-7021-09050 \$245,577.14 260-337-7533-09050 \$141,950.00

Insurance & Endorsement		Business License		W9 Vendor # 624057152
If not a City form agreement, name of reviewer				

CHECKLIST

Scope of Work:

EXHIBIT "A"

SCOPE OF SERVICES

1. Purpose

This agreement outlines the scope of services provided by the City of Watsonville to support PVUSD's Expanded Learning Opportunities Program (ELOP) through a partnership that includes After School Sports, After School Enrichment, Camp WOW Intersession Programming, and Camp WOW Saturdays. The goal is to offer high-quality, inclusive, and engaging programs that support the academic, social, and emotional development of students.

2. Services Provided by the City of Watsonville

A. After School Sports

- Coordinate and manage a comprehensive after school sports program for participating PVUSD school sites.
- Sports may include soccer, flag football, basketball, and volleyball, based on seasonal availability and student interest.
- Responsibilities include recruitment and training of coaches.
- Ensure equitable access, with a focus on inclusion and positive youth development.
- Track attendance and participation data, and report back to PVUSD regularly.

B. After School Enrichment

- Deliver enrichment activities at designated PVUSD school sites, such as visual and performing arts, STEM, health and wellness, and leadership development.
- Activities will align with state Expanded Learning Quality Standards and support whole-child development.
- The City will provide qualified staff, materials, and supplies necessary for successful implementation.
- Coordinate with site leads to integrate activities within the school's ELOP structure.
- Provide monthly updates including number of students served, frequency of programming, and qualitative feedback.

C. Camp WOW Intersession Programming

- Operate full-day programming during school breaks (Fall, Winter, Spring, and Summer) for PVUSD students in grades K–5.

- Camps will be held at mutually agreed-upon sites and will offer a mix of recreation, academic support, enrichment, and field trips.
- The City will provide curriculum, staffing, supervision, meals coordination (as applicable), and activity supplies.
- City staff will ensure compliance with safety protocols, student-to-staff ratios, and emergency procedures.
- Track attendance and provide program reports after each intersession.

D. Camp WOW Saturdays

- Provide structured Saturday programming for K–5 students at mutually agreed-upon sites, monthly (as scheduled in coordination with PVUSD).
- Activities will include recreation, enrichment, arts, and community building, designed to engage students in a safe and positive environment.
- Provide all staffing, materials, and logistics support for implementation.
- Maintain rosters and collect feedback from participants and families to inform ongoing improvement.

3. Roles & Responsibilities

City of Watsonville

- Hire, train, and supervise all staff delivering services.
- Provide curriculum, activity plans, and materials for all listed programs.
- Coordinate with PVUSD site staff and administrators.
- Track and report attendance and participation data.
- Maintain insurance, background checks, and safety procedures in compliance with PVUSD requirements.
- Participate in ELOP planning and evaluation meetings as requested.

PVUSD

- Identify and confirm participating sites and provide site access.
- Promote programs to students and families.
- Share relevant student data and coordinate enrollment lists, as allowed under data-sharing agreements.
- Provide lunch/snack as required for full-day programming.
- Support coordination between site leads and City program staff.

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All

services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

August 15, 2025 to June 30, 2026

EXHIBIT "C"
COMPENSATION

a. ____ Total Compensation. The total obligation of City under this Contract shall not exceed ____.

b. ____ Basis for Payment. Payment(s) to consultant for services performed under this contract shall be made as follows and shall [not] include payment for reimbursable expenses:

Contractor agrees to accept the following payment from City for the above-specified services:

A. ____ The flat sum of ____.

B. ____ of program fees collected by City based on the Watsonville resident rate from those participating in said program. City shall retain N/A of said ____ program fees, plus the difference between Watsonville resident and non- resident fees.

C. ____ Hourly rate of n/a not to exceed week.

D. ____ A rate of \$____ per game/session/class.

E. x Other: The City of Watsonville will bill PVUSD quarterly.

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

Funding Sources:

If using	Then jot:
337-09050	PVUSD – ELOP Programming
337-09074	Park RX Funding
337-10076	Grant – Packard Foundation
529-09045	Measure Y – Youth Programming
681-00000	Facilities
682-09038	Community Services – Youth Development
682-09055	Community Services – Senior Center
682-09056	Community Services – Special Events
682-09058	Community Services – Teen Action Council
683-09005	Recreation – Enrichment Programming
683-09007	Recreation – Aquatics
683-09037	Recreation – Sports
683-09057	Recreation – Marketing
694-00000	Environmental Science Workshop
801-09070	Measure R – Special Events
801-09071	Measure R – Older Adults
801-09072	Measure R – Youth Development
801-09073	Measure R – Rec Programs



Agenda Item Details

Meeting	Jun 25, 2025 - Regular Board Meeting
Category	11. CONSENT AGENDA
Subject	11.26 Expanded Learning City of Watsonville Contract 25-26
Access	Public
Type	Consent
Goals	Goal #4 Develop Human Capital Goal #3 Positive and Supportive Culture Goal #1 Universal Achievement – All Students Career and College Ready

Public Content

Independent Contractor Agreement with **City of Watsonville**

Background:

In alignment with the **PVUSD Expanded Learning Program Plan for 2025–26**, as referenced in the consent items of the June 25, 2025 Board Meeting, the following Independent Contractor Agreement is submitted for approval.

Contractor: City of Watsonville

Scope of Services:

The City of Watsonville will provide **afternoon enrichment programming** at designated PVUSD school sites. Programming includes structured activities in arts, sports, STEM, and youth leadership designed to promote student engagement, wellness, and academic support.

These are direct services to students.

Vendor Status:

The City of Watsonville is an **approved vendor** from the **2024–25 Expanded Learning RFP** process.

Funding Source:

No general funds will be used. Services will be funded through **ASES, 21st Century Community Learning Centers, and ELOP** grant allocations.

Prepared by:

Jennifer Littleton Bruno
Executive Director, Expanded Learning

25.26 Agreement checklist PVUSD.docx.pdf (126 KB)

25-26 City of Watsonville ICA.docx (1).pdf (393 KB)

Administrative Content



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: IMELDA NEGRETE
RECOMMENDED BY: DEPUTY CITY MANAGER CALUBAQUIB
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: RESOLUTION APPROVING AWARD OF A TWO-YEAR CONTRACT WITH UNIFIED CLEANING SERVICES, INC. FOR THE PROVISION OF JANITORIAL SERVICES, IN AMOUNT NOT TO EXCEED \$321,000

RECOMMENDATION:

Staff recommend that the Council adopt a resolution awarding a two-year contract for consultant services to Unified Cleaning Services, Inc., a corporation, for janitorial services at City Recreation facilities, in an amount not to exceed \$321,000.00 from FY 25/26 through FY 26/27 with the option to renew for two additional one-year terms, and authorizing and directing the City Manager to execute the same.

BACKGROUND:

The current contract for janitorial services for City recreation facilities is set to expire on July 31, 2025. City staff issued a Request for Proposals for Janitorial Services for Recreation facilities on April 4, 2025.

DISCUSSION:

On April 4, 2025, a request for proposal was released for janitorial services for City Recreation facilities for one two-year term with the option to renew for two additional one-year terms. The scope of work included janitorial services for recreation centers, as needed event clean up services (cleaning services following facility rentals), as needed pressure washing of entrances and quarterly and annual cleaning services (includes services such as deep kitchen cleaning, cleaning of exterior and interior windows, buffing and waxing floors). The City received proposals from four (4) companies.

The following were the bid results for services:

<i>Facility</i>	<i>A-1 Janitorial Service</i>	<i>Advance Cleaning 365, Inc.</i>	<i>Bewley's Cleaning, Inc.</i>	<i>Unified Cleaning Services, Inc.</i>
Regular Services (cost per month)				
Callaghan Cultural Center	\$1,580	\$1,470	\$774.48	\$1,475
GHWR Youth Center	\$2,880	\$2,770	\$2,933.12	\$2,785
Marinovich Park Community Center	\$1,260	\$1,245	\$1,330.88	\$1,255
Ramsay Park Family Center	\$2,100	\$2,160	\$1,279.36	\$2,165
Veterans Memorial Building	\$2,200	\$770	\$2,479.36	\$758
Watsonville Senior Center	\$1,380	\$1,365	\$1,576	\$1,375
Year 1 monthly total	\$11,400	\$9,780	\$10,373.02	\$9,813
Year 2 monthly total	\$11,400	\$10,269	\$10,373.02	\$9,813
Year 1 annual total	\$125,400	\$107,580	\$114,103.22	\$107,943
Year 2 annual total	\$136,800	\$123,228	\$124,476.24	\$117,756
Total 2 Year Cost	\$262,200	\$230,808	\$238,579	\$225,699
Bid Alternates (cost per service)				
Quarterly Services	\$1,295	\$1,240	\$1,850	\$1,245
Annual Services	\$2,800	\$2,800	\$3,875	\$2,800
Total 2 Year Cost	\$15,960	\$15,520	\$22,550	\$15,560
Total 2 Year Cost (Regular Services + Bid Alternates)	\$278,160	\$246,328	\$261,129	\$241,259
Additional Services				
Event Clean Up				
Small Sized Rooms	\$300	\$330	\$300	\$250
Medium Sized Rooms	\$360	\$300	\$300	\$300
Large Sized Rooms	\$475	\$300	\$300	\$350
Auditorium/ Great Room	\$500	\$500	\$500	\$450
Pressure Washing of Entrances	\$600	\$160	\$1,850	\$85
Hourly Rate	\$35	\$39	\$42	\$42
Day Porter Services	\$1,300	\$1,230	\$42/hour	\$1,350

The selection Committee recommended Unified Cleaning Services, Inc. for provision of janitorial services. Out of a maximum score of 100 points, the Section Committee rated Unified Cleaning Services, Inc. at an overall average score of 84.

Unified Cleaning Services, Inc., was selected based on a comprehensive evaluation of their detailed responses to technical questions in the Request for Proposal, performance during the interview process

and finally, their pricing proposal. Their proposal reflected a clear understanding of the scope of services, and they demonstrated the capacity to meet the specific janitorial needs of our recreation facilities.

Unified Cleaning Services, Inc., is the City's current contractor for janitorial services, and they have consistently delivered quality work throughout the duration of the contract. They have maintained City facilities to a clean and professional standard, contributing to a welcoming and safe environment for community members. Beyond their regular cleaning schedule, they have shown a strong commitment to customer service by being responsive and dependable during cleaning emergencies or special requests, often responding with urgency and efficiency.

Their familiarity with City facilities and operations, combined with their proven reliability and competitive pricing, supports a low-risk, high-value continuation of service and thus the City Manager is recommending the contract be awarded to Unified Cleaning Services, Inc.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action does not meet CEQA's definition of a "project" per CEQA Guidelines Section 15378(b)(5) because the action is administrative or organizational and does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

STRATEGIC PLAN:

Infrastructure & Environment – This contract will help improve and maintain the City's recreational facilities.

FINANCIAL IMPACT:

The total not to exceed amount recommended for this contract is \$321,000.00 for this two-year contract, which spans two fiscal years (FY 25-26 and FY 26-27) and would include the following services:

Service	FY 25-26	FY 26-27	TOTAL CONTRACT
Regular Janitorial Services for Recreation Facilities	\$88,000	\$115,000	\$203,000
Quarterly and Annual Services	\$10,000	\$10,000	\$20,000
Event Clean Up Services	\$20,000	\$25,000	\$45,000
Pressure Washing Services	\$1,900	\$2,050	\$3,950
Day Porter Services	\$14,850	\$16,200	\$31,050
Emergency Services	\$8,000	\$10,000	\$18,000
TOTAL ANNUAL	\$142,750	\$178,250	\$321,000
Account			
150-681-7361-00000	\$142,750	\$178,250	\$321,000

ALTERNATIVE ACTION:

The Council could:

1. Elect to approve a contract for some of the proposed services, or
2. Elect not to approve this contract.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONTRACT FOR CONSULTANT SERVICES TO UNIFIED CLEANING SERVICES, INC., A CORPORATION, FOR JANITORIAL SERVICES AT CITY RECREATION FACILITIES, IN AN AMOUNT NOT TO EXCEED \$321,000.00 FROM FY 25/26 THROUGH FY 26/27 WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, a Request for Proposals (RFP) was issued on April 4, 2025, asking for qualified consultants to assist the City with janitorial services for City recreation facilities; and

WHEREAS, the deadline for submittal of Request for Proposals was May 16, 2025; and

WHEREAS, a total of four (4) firms submitted Proposals; these proposals were reviewed by City staff and a list was developed; and

WHEREAS, the City Manager has recommended that the proposal from Unified Cleaning Services, Inc., a corporation, in an amount not to exceed \$321,000.00, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding contract to Unified Cleaning Inc., a corporation, for Janitorial Services for City Recreation Facilities does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. The Council awards a contract to Unified Cleaning Services, Inc., a corporation, for Janitorial Services for Recreation Facilities, in an amount not to exceed \$321,000.00 for FY 2025-2026 and FY 2026-2027 with the option to renew for two additional one-year terms.

3. That the Contract for Consultant Services between the City of Watsonville and Unified Cleaning Inc., a corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND UNIFIED CLEANING INC.**

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Unified Cleaning Inc., a corporation**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has represented that consultant has appropriate skill, training, qualifications, and experience to render such services called for under this Contract to City.

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES. Consultant shall perform those services described in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which exhibit is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT. The term of this Contract shall be from August 1, 2025 to June 30, 2027, inclusive.

If consultant has substantially and satisfactorily complied with the terms of this contract entered into between the City and the Consultant on or about July 8, 2025, and fully incorporated herein and subject to termination under Section 11 hereof, Consultant shall thereafter have two (2) options to renew this Contract for one (1) year (the "Option Term"). The City may refuse the Option Term or to otherwise renew this Contract if the City has notified the Consultant of any breach of this Contract during the prior term.

Such options may be exercised by written notice delivered to the City Clerk by January 10, 2027 and January 10, 2028 for second renewal. Other than the fees during the Option Term, such option to renew this Contract is on the same terms and subject to the same conditions. If the City does not agree to the fees for the Option Term within sixty (60) days, then the exercise of the option to renew shall become void and of no further force or effect.

SECTION 3. SCHEDULE OF PERFORMANCE. The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION. The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein. This amount shall not exceed \$321,000.00.

SECTION 5. METHOD OF PAYMENT. Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement describing the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT. It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY. Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION. Consultant represents that Consultant has the expertise and experience necessary to perform the services and duties agreed to be performed by Consultant under this Contract, and City is relying upon the skill and knowledge of Consultant to perform said services and duties. Consultant agrees to defend, indemnify and hold harmless City, its officers, agents, and employees, against any loss or liability arising out of or resulting in any way from work performed by or on behalf of Consultant under this Contract or the errors or omissions by Consultant.

SECTION 9. INSURANCE.

A. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and

elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

B. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

C. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

D. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION. Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin, or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW. City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Courts of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION. Except as may be required by law, all data, documents, discussions, or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager.

SECTION 16. OWNERSHIP OF MATERIALS. All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES. The Consultant covenants that Consultant has not employed or retained any company or person to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract. For breach or violation of this covenant, the City shall have the right to annul this

Contract without liability, or in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER. Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a FPPC Form 700 disclosure statement, which form shall be filed with the City Clerk within thirty (30) days from the effective date of this Contract as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS. Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES. All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk's Office
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Unified Cleaning Services, Inc.
3000 Haas Drive
Aptos, CA 95003
(831) 663-4800

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

///

///

///

///

In Process

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY	CONSULTANT
CITY OF WATSONVILLE	UNIFIED CLEANING SERVICES, INC.
BY _____ Tamara Vides, City Manager	BY <div><div>DocuSigned by: <i>Jose Perez</i></div><div>8DC678F680354E7...</div></div> _____ Jose Perez, Owner

ATTEST:

BY _____
Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

BY _____
Samantha W. Zutler, City Attorney

In Process

EXHIBIT "A"

SCOPE OF SERVICES

Facility	Location	Days of the week
Callaghan Cultural Center	225 Sudden Street	M-F evening (after 6 pm)
Gene Hoularis & Waldo Rodriguez Youth Center	30 Maple Avenue	M-F evening (after 8 pm)
Marinovich Community Center	120 Second Street	M-F evening (after 6 pm)
Ramsay Park Family Center	1301 Main Street	M-F evening (after 5 pm)
Veterans Memorial Building	215 E. Beach Street	T, TH evening (after 6 pm)
Watsonville Senior Center	114 E. 5 th Street	M-F evening (after 6pm)

CALLAGHAN PARK CULTURAL CENTER, 225 SUDDEN STREET

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- b. Urinal cartridges need to be changed as needed when not draining properly.
- c. Clean all counters, fixtures and dispensers.
- d. Clean door handles with approved cleaner.
- e. Replenish all paper supplies and soap dispensers.
- f. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- g. Mop floors with disinfectant.
- h. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- i. Dust all sills and light fixtures.

CLASSROOM, MULTI-PURPOSE ROOM, KITCHEN & HALLWAY - Twice per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean door handles with approved cleaner.
- g. Spot clean walls, mirrors and windows with approved cleaner.
- h. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods
- j. Wipe down all tables and countertops.
- k. Dust all baseboards and sills.

Once per Week

- a. Wet mop all hard surface floors.

Monthly Service:

- a. Wax and buff all hard surfaced floors.
- b. Dust, clean and disinfect kitchen sinks and counters

Semi-annual Services:

- a. Clean all exterior and interior windows of the facility
- b. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- c. Remove all restroom floor drains, scrub clean and replace.
- d. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc.

GENE HOULARIS & WALDO RODRIGUEZ YOUTH CENTER, 30 MAPLE AVENUE

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- f. Urinal cartridges need to be changed as needed when not draining properly.
- g. Clean all counters, fixtures and dispensers.
- h. Clean door handles with approved cleaner.
- i. Replenish all paper supplies and soap dispensers.
- j. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- k. Mop floors with disinfectant.
- l. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- m. Dust all sills and light fixtures.

CLASSROOMS, GYMNASIUM, KITCHEN & HALLWAYS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean all entry/exit door windows inside and out.
- g. Clean door handles with approved cleaner.
- h. Spot clean walls, mirrors and windows with approved cleaner.
- i. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.
- j. Spot clean and remove any gum, residue or stains from all areas with approved methods

- k. Wipe down all tables and countertops.
- l. Dust all baseboards and sills.

STAFF OFFICE AREAS – 2 days/week service

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Sweep and then damp mop all non-carpeted floor areas with approved cleaner.
- e. Spot clean all carpets as necessary.
- f. Clean door handles with approved cleaner.
- g. Spot clean walls and windows with approved cleaner.
- h. Dust, wipe down or vacuum all furniture, cabinets, and countertops.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods

Once per Week

- a. Wet mop all hard surface floors and stairs.
- b. Clean all ground level glass/windows (including glass doors)
- c. Dust, clean and disinfect kitchen sinks and counters

Monthly Service:

- a. Wax and buff all hard surfaced floors.

Semi-annual Services:

- a. Clean all exterior and interior windows of the facility, including upper windows in Youth Center gym
- b. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- c. Remove all restroom floor drains, scrub clean and replace.
- d. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc. over 10 feet in height.
- e. Steam clean all carpets.

MARINOVICH PARK COMMUNITY CENTER, 120 SECOND STREET

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- f. Urinal cartridges need to be changed as needed when not draining properly.
- g. Clean all counters, fixtures and dispensers.
- h. Clean door handles with approved cleaner.
- i. Replenish all paper supplies and soap dispensers.
- j. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- k. Mop floors with disinfectant.

- l. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- m. Dust all sills and light fixtures.

CLASSROOM, MULTI-PURPOSE ROOM, KITCHEN & HALLWAYS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean all entry/exit door windows inside and out.
- g. Clean door handles with approved cleaner.
- h. Spot clean walls, mirrors and windows with approved cleaner.
- i. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.
- j. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- k. Wipe down all tables and countertops.
- l. Dust all baseboards and sills.

STAFF OFFICE AREAS – 2 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Sweep and then damp mop all non-carpeted floor areas with approved cleaner.
- e. Spot clean all carpets as necessary.
- f. Clean door handles with approved cleaner.
- g. Spot clean walls and windows with approved cleaner.
- h. Dust, wipe down or vacuum all furniture, cabinets, and countertops.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods.

Once per Week

- a. Wet mop all hard surface floors and stairs.
- b. Clean all ground level glass/windows (including glass doors)
- c. Dust, clean and disinfect kitchen sinks and counters

Monthly Service:

- a. Wax and buff all hard surfaced floors.

Semi-annual Services:

- a. Clean all exterior and interior windows of the facility
- b. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- c. Remove all restroom floor drains, scrub clean and replace.
- d. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc.
- e. Steam clean all carpets.

RAMSAY PARK FAMILY CENTER, 1301 MAIN STREET

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- f. Urinal cartridges need to be changed as needed when not draining properly.
- g. Clean all counters, fixtures and dispensers.
- h. Clean door handles with approved cleaner.
- i. Replenish all paper supplies and soap dispensers.
- j. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- k. Mop floors with disinfectant.
- l. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- m. Dust all sills and light fixtures.

CLASSROOMS, MULTI-PURPOSE ROOMS, KITCHEN & HALLWAYS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean all entry/exit door windows inside and out.
- g. Clean door handles with approved cleaner.
- h. Spot clean walls, mirrors and windows with approved cleaner.
- i. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.
- j. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- k. Wipe down all tables and countertops.
- l. Dust all baseboards and sills.

STAFF OFFICE AREAS – 2 days/week service

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Sweep and then damp mop all non-carpeted floor areas with approved cleaner.
- e. Spot clean all carpets as necessary.
- f. Clean door handles with approved cleaner.
- g. Spot clean walls and windows with approved cleaner.
- h. Dust, wipe down or vacuum all furniture, cabinets, and countertops.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods.

Once per Week

- a. Wet mop all hard surface floors and stairs.
- b. Clean all ground level glass/windows (including glass doors)
- c. Dust, clean and disinfect kitchen sinks and counters

Monthly Service:

- a. Wax and buff all hard surfaced floors.

Semi-annual Services:

- j. Clean all exterior and interior windows of the facility
- k. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- l. Remove all restroom floor drains, scrub clean and replace.
- m. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc.
- n. Steam clean all carpets.

VETERANS MEMORIAL BUILDING, 215 E. BEACH STREET

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- f. Urinal cartridges need to be changed as needed when not draining properly.
- g. Clean all counters, fixtures and dispensers.
- h. Clean door handles with approved cleaner.
- i. Replenish all paper supplies and soap dispensers.
- j. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- k. Mop floors with disinfectant.
- l. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- m. Dust all sills and light fixtures.

CLASSROOMS, GYMNASIUM, KITCHEN & HALLWAYS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean all entry/exit door windows inside and out.
- g. Clean door handles with approved cleaner.
- h. Spot clean walls, mirrors and windows with approved cleaner.
- i. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.

- j. Spot clean and remove any gum, residue or stains from all areas with approved methods
- k. Clean all white boards.
- l. Wipe down all tables and countertops.
- m. Dust all baseboards and sills.

Once per Week

- a. Wet mop all hard surface floors and stairs.
- b. Clean all ground level glass/windows (including glass doors)
- c. Dust, clean and disinfect kitchen sinks and counters

Monthly Service:

- a. Wax and buff all hard surfaced floors.

Semi-annual Services:

- a. Clean all exterior and interior windows of the facility
- b. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- c. Remove all restroom floor drains, scrub clean and replace.
- d. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc

WATSONVILLE SENIOR CENTER, 114 E. FIFTH STREET

RESTROOMS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Clean all mirrors and surrounding stainless steel/chrome with disinfectant.
- d. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- e. Clean/disinfect all toilets and urinals; damp dry all external surfaces; clean all stainless steel/chrome.
- f. Urinal cartridges need to be changed as needed when not draining properly.
- g. Clean all counters, fixtures and dispensers.
- h. Clean door handles with approved cleaner.
- i. Replenish all paper supplies and soap dispensers.
- j. Damp wipe/disinfect partitions (inside and out), doors, walls and tile.
- k. Mop floors with disinfectant.
- l. Spot clean and remove any gum, residue or stains from all areas with approved methods.
- m. Dust all sills and light fixtures.

CLASSROOMS, GYMNASIUM, KITCHEN & HALLWAYS – 5 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Dust mop all hard surfaced floors with fiber mop or approved treatment method.
- e. Spot clean/mop all carpets/floors as necessary.
- f. Clean all entry/exit door windows inside and out.

- g. Clean door handles with approved cleaner.
- h. Spot clean walls, mirrors and windows with approved cleaner.
- i. Dust, wipe down or vacuum all furniture including tables and chairs, cabinets, and countertops.
- j. Spot clean and remove any gum, residue or stains from all areas with approved methods
- k. Clean all white boards.
- l. Wipe down all tables and countertops.
- m. Dust all baseboards and sills.

STAFF OFFICE AREAS – 2 days per week

- a. Empty wastebaskets and recycle containers as needed, replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Vacuum all carpeted areas.
- d. Sweep and then damp mop all non-carpeted floor areas with approved cleaner.
- e. Spot clean all carpets as necessary.
- f. Clean door handles with approved cleaner.
- g. Spot clean walls and windows with approved cleaner.
- h. Dust, wipe down or vacuum all furniture, cabinets, and countertops.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods

Once per Week

- a. Wet mop all hard surface floors and stairs.
- b. Clean all ground level glass/windows (including glass doors)
- c. Dust, clean and disinfect kitchen sinks and counters

Monthly Service:

- a. Wax and buff all hard surfaced floors.

Semi-annual Services:

- a. Clean all exterior and interior windows of the facility
- b. Strip hard surfaced floor; apply 2 coats of sealer, 3 coats of finish, and buff between coats.
- c. Remove all restroom floor drains, scrub clean and replace.
- d. Remove spider webs from walls, ceilings, windowsills, skylights, crevices, railings, etc.
- e. Steam clean all carpets.

MISCELLANEOUS SERVICES TO BE PERFORMED AS NEEDED AT ALL FACILITIES SO THAT AREAS ARE CLEAN AT THE START OF EACH DAY – 7 days/week service

- a. Janitorial supply rooms are to be kept clean and orderly at all times. Tools should be properly labeled and stored.
- b. All doors and windows are to be checked, closed and locked securely.
- c. Report graffiti to City representative.
- d. Clean drinking fountains.
- e. Collect cardboard, flatten and place in recycle bins.
- f. Report location of all burnt out light bulbs to City representative.

- g. Spray buff floors in all restrooms
- h. Clean all ground level windows inside and out.
- i. Dust and/or wash interior walls (floor to ceiling) removing dust and debris.
- j. Dust and remove spider webs from the ceilings, windowsills, blinds, light fixtures, cabinets, crevices, counters, desks and open spaces.
- k. Apply tile cleaner/approved cleaner on restroom walls and tile surfaces.
- l. Remove all entry mats and clean pat down to remove dirt.
- m. Dust exterior of ceiling level vents.
- n. Remove, clean and replace all light fixtures lower than 10 feet in height.
- o. Wipe down all door hinges.

ADDITIONAL SERVICES

1. As Needed Event Clean Up (Per Service)

Services will be scheduled on an as needed basis (events typically occur Friday and/or Saturday night), following events held at the following locations.

- Small Sized Rooms (Callaghan, Marinovich)
- Medium Sized Rooms (Civic Plaza Community Room, Ramsay)
- Large Sized Room (Senior Center, Youth Center Gymnasium)
- Auditorium/Great Room (Veterans Hall)

SCOPE OF WORK FOR ALL LOCATIONS LISTED ABOVE:

MEETING ROOMS, CLASSROOMS, GYMNASIUM, DANCE ROOM, HALLWAYS AND RESTROOMS

Perform regular cleaning service as outlined under "Five Days per Week Services."

KITCHEN

- a. Empty wastebaskets and trash containers; replace plastic liners.
- b. Clean all trash and recycle receptacles, inside and out, free of stains, and odor free.
- c. Sweep and then damp mop floors with approved cleaners.
- d. Clean and wipe down cabinets, and countertops.
- e. Wash out basins with approved cleanser, rinse and dry; damp dry basin traps.
- f. Clean all counters and appliances (stovetop, oven front, refrigerators, etc.) with approved cleaners.
- g. Spot clean walls and windows with approved cleaner.
- h. Clean door handles with approved cleaner.
- i. Spot clean and remove any gum, residue or stains from all areas with approved methods.

2. Hourly Rate

Hourly rate to provide general janitorial services

3. Day Porter Services at Watsonville Sr Center.

Hourly rate to provide general janitorial services (restrooms and trash) 5 times per week

Bid Alternates

QUARTERLY SERVICES

- a. Pressure wash all front entrances

ANNUAL SERVICES

- a. Deep clean of the kitchens at the Callaghan Park Cultural Center, GHWR Youth Center, Marinovich Park Community Center, Ramsay Park Family Center, Veterans Memorial Building and Watsonville Senior Center.
 - 1. Clean and degrease all stainless steel (except hood vents), all walls, doors/door frames, all ceiling tiles, t-bar grids, light covers and fixtures, air vents, floor drains.
 - 2. Sweep and mop all floors
 - 3. Clean inside ovens
 - 4. Clean Stove tops

JANITORIAL STANDARDS The contractor shall furnish all labor, materials, tools, cleaning supplies, services and special skills necessary for the provision of complete top quality janitorial services from beginning to end of the contract. The work shall include all tasks needed to maintain the facilities, their furnishings and fixtures in sanitary condition and having an overall appearance of cleanliness and neatness.

- a. Facility surfaces and fixtures shall be free of dust, streaks, smudges and cobwebs. Tools such as feather dusters, which merely displace or redistribute dust, shall not be used unless treated to attract and hold the dust particles. All items moved to accomplish the task shall be returned to their original positions.
- b. Surfaces surrounding the entrance area shall be free of dirt, dust, fingerprints and have a clean appearance. Glass shall be free of streaks, smudges, fingerprints, etc.
- c. All walls should be spot cleaned to include removal of fingerprints and marks.
- d. Entrance mats shall be cleaned so that there is no dirt left on surfaces or on the floor underneath.
- e. Blinds shall be free of dust and give an overall clean appearance
- f. Furniture surfaces including tables and chairs shall be free of dirt, dust, debris, marks and film.
- g. Chrome and metal surfaces shall present a clean uniform shining appearance free of all soil, marks, smudges and streaks
- h. Disinfected surfaces shall be free of material containing living bacteria, viruses, or other contamination capable of causing infections.
- i. Dispensers will be disinfected, present a clean uniform shining appearance free of all soil, marks, smudges and streaks and will have an adequate supply of the applicable dispensed products.
- j. Restroom, kitchen and fountain fixtures shall be disinfected and there will be no dust, dirt, spots or debris on the fixtures.
- k. Glass surfaces shall be free of all dirt, soil, smudges, streaks, smears, film or any other foreign substances. All excess spray solution must be removed from any surrounding trim or surfaces. Glass must have a uniformly bright appearance. Any items moved to accomplish this task must be returned to their original positions.
- l. Areas shall be policed to remove paper, trash, empty bottles, containers, any other discarded materials, cleaning spills, wet/muddy footprints. Policed areas

- shall be free of debris and present an overall clean, neat appearance.
- m. Trash and recycle receptacles shall be considered properly clean when both the inside and outside are clean, free of stains, dried refuse and odors, and a plastic liner replaced, if necessary.
 - n. Restrooms shall be considered properly cleaned when the floors are mopped and fixtures, urinals, toilets, waste receptacles, wash basins, faucets, handles, dispensers, partition stalls and doors are cleaned with an odorless germicidal solution. All glass, chrome, and stainless steel surfaces shall be cleaned and buffed to a shine, waste receptacles emptied, and dispensers refilled.
 - o. Urinal cartridges need to be changed as needed when not draining properly.
 - p. All trash/waste and soiled liners shall be removed from all trash/waste containers when and a new plastic liner fitted into the containers.
 - q. Walls, ceilings, enclosures, grout and fixtures shall be cleaned with a germicidal solution and chrome/stainless steel buffed to a shine. There shall be no mold or odor remaining.
 - r. Carpet spot cleaning shall remove completely any evidence of the soiling which necessitated the cleaning and return the finish of the area to its pre-soiled condition without leaving rings or discoloration.
 - s. Sweeping or dust mopping shall remove all loose dirt, grit, lint, dust, debris, or other foreign material with no build up in corners, crevices, under or around furniture. All items moved to remove dirt shall be returned to their original locations.
 - t. Entrances should be clean and spot mopped, as needed.
 - u. Damp mopped floors shall be free of all dirt, debris, soil, liquids or other foreign material. All splash marks and spots on walls/furniture/fixtures shall be removed before completion of the damp mopping task. All items moved to accomplish the task shall be returned to their original positions. Mop and mop bucket needs to be rinsed after each use.
 - v. Vacuuming shall remove all dust, dirt, lint and any other loose material. All items moved during this process shall be returned to their original positions.
 - w. A floor that has been wet mopped or scrubbed with a mechanical scrubber shall be free of all dirt, debris, soil, liquid, or other foreign material. It will present a uniform appearance free of streaks, smudges, heel marks, or any other marks, which can reasonably be removed using these methods. All splash marks/spots on walls and furniture/fixtures shall be removed before completion of the task. All items moved during this process shall be returned to their original positions. Floor scrubbing shall not remove floor finish.
 - x. Concrete and linoleum floors shall be resealed to maintain a uniform shiny surface.
 - y. Day Porters on duty at any facility shall be available to respond within twenty minutes to any of the contract locations to cleanup reported problems such as spills or accidents.
 - z. Safety Data Sheets (SDS) must be provided for all chemicals used at each facility. SDS sheets must be updated on an annual basis.

OUTCOME-BASED CONTRACT AND INSPECTION PROBLEM RESOLUTION PROCESS

City will regularly inspect the Contractor's work and rate it according to the maintenance standards stated in this RFP. Contractor shall operate and maintain an e-mail address at which the City may send inspection reports largely consisting of photos taken of

areas that the Service Provider maintains. The e-mail address must have sufficient capacity to accept numerous inspection reports from the City without delay or rejection.

The Contractor will be paid for work rated as "meets standards". Contractor will not be paid for work rated as "below standard" until conditions improve and rate as "meet standards" if the below standard work is attributed to neglect on the part of the Contractor. If an area does not meet City standards, it will be considered "below standard". Contractor will not be paid additional amounts for remedial work required to improve "below standard" areas if the below standard work is attributed to neglect on the part of the Contractor. City staff will work closely with Contractor's representatives to achieve the results described in the standards and inspection criteria. However, responsibility for meeting standards rests with the Contractor.

The Contractor shall be responsible for janitorial services as described in this document and per the maintenance standards stated in this RFP. The cost of maintaining the areas shall be included in the base bid unless otherwise called out as "extra work" in this Request for Proposals.

During the first three (3) months of the contract, the Contractor will receive one hundred percent (100%) of the monthly contract payment. During this period, Contractor will inspect the sites at least monthly and will discuss inspections with City. This process and time frame will allow the Contractor time to become familiar with the individual locations. Following this period, the Contractor shall perform quality assurance inspections a minimum of every month, or more frequently if deemed necessary by the Contractor.

The Contractor will provide electronic versions of the monthly inspections to the City by the 10th of the following month as to each site's compliance with City standards. An action plan with deadlines must be provided to the City to indicate when corrections will be made if an area is deemed "below standard". Failure to turn in inspections by the deadline will result in a monthly payment being withheld until inspections are turned in and one hundred dollars (\$100) deduction from their monthly payment.

The first time a site fails to meet City Standards per the weekly inspections, the Contractor will have one (1) week to bring the site back into compliance. If the same site is not in compliance for the same standard at any time after the first warning, no warning will be given and penalties will be incurred. If a site is not brought back into compliance within the allotted timeframe the following penalties will occur:

1. First Penalty: Contractor to receive warning.
2. Second Penalty: At the same site within twelve (12) months of the First Penalty Assessment, the Contractor will be assessed a \$25 monthly deduction per deficiency.
3. Third Penalty: At the same site within (12) months of the First Penalty Assessment, the Contractor will be assessed a \$75 monthly deduction per deficiency.

The parties will observe the following progressive problem resolution process:

1. Written notice of the problem.
2. Field conference with City inspector and Contractor's field representative to identify problem and agree on solution as presented by Contractor.
3. Conference between City's representative and Contractor's principal.
4. Imposition of penalties and/or correcting defect at Contractor's cost.
5. Termination of Contract.

There will be a financial impact to the Contractor if any scheduled use, (including, but not limited to, special events or recreation programs) of City facilities are impacted by neglect on the Contractor's part. Any costs associated with re-scheduling the event/activity/program may be the responsibility of the Contractor for staffing and costs, including, but not limited to lost revenue, staff salaries and alternate contractor costs, etc.

SAFETY & SECURITY The Contractor and staff shall follow all established safety procedures and shall take special care not to endanger the public in any way. All floors should be completely dry by the opening of facilities each day. The Contractor is responsible for the security of all doors at the conclusion of work in each room. All exterior doors should remain locked at all times. Interior doors that are found open or unlocked shall be left in the same position/condition in which they were found.

FINGERPRINTING AND BACKGROUND CHECKS All Contractor staff who will be working on City facilities during business hours must pass a background check a State of California Department of Justice Criminal Records Check. The Contractor is responsible for maintaining and updating background check information for their employees. The Contractor will be charged for each employee's background check.

EMERGENCY SITUATIONS For medical or public safety emergencies occurring at the Facilities call 9-1-1. For all building maintenance emergencies (water leaks, etc.) contact the Maintenance Coordinator or designated staff to report the issue immediately (24-hours/day).

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

August 1, 2025 – June 30, 2027

Janitorial services will be suspended if facilities are closed. City will notify Contractor to suspend and resume services, as needed.

In Process

EXHIBIT "C"**COMPENSATION**

a. Total Compensation. The total obligation of City under this Contract shall not exceed \$321,000.00.

b. Basis for Payment. Payment(s) to Consultant for services performed under this contract shall be made as follows and shall [not] include payment for reimbursable expenses:

Facility	Monthly Amount
Callaghan Cultural Center	\$1,475
GHWR Youth Center	\$2,785
Marinovich Park Community Center	\$1,255
Ramsay Park Family Center	1 day a week: \$645 5 days a week: \$2,165
Veterans Memorial Building	\$758
Additional Services	
Event Clean Up	<ul style="list-style-type: none"> • Small Sized Rooms: \$250 • Medium Sized Rooms: \$300 • Large Sized Rooms: \$350 • Auditorium/Great Room: \$450
Pressure Washing of Entrances	\$85 per occurrence
Hourly Rate	\$42 per hour
Day Porter Services	\$1,350 per month
Quarterly Services	\$1,245 per occurrence
Annual Services	\$2,800 per occurrence

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: NICK MEROLLA, RECREATION SERVICES MANAGER AND IMELDA NEGRETE, ASSISTANT PCS DIRECTOR
RECOMMENDED BY: PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: APPROVE AWARD OF A TWO-YEAR AGREEMENT WITH DORR DISTRIBUTION SYSTEMS, INC. FOR PROVISION OF TRANSPORTATION SERVICES

RECOMMENDATION:

Staff recommends that the Council adopt a resolution awarding a contract for transportation services for recreational programming to Dorr Distribution Systems, Inc., a corporation, in an amount not to exceed \$120,000 for fiscal years 2025-2026 and 2026-2027 and authorizing and directing the City Manager to execute the same.

BACKGROUND:

The current contract for transportation services for Youth Development programming is set to expire on June 30, 2025. City staff issued a Request for Proposal for Transportation Services for Recreational programming on April 11, 2025.

DISCUSSION:

On April 11, 2025, a request for proposals for transportation services for recreational programming was released. The scope of work included providing safe and reliable transportation services for youth participating in City of Watsonville recreational programming. The following were the bid results for transportation services:

	DORR Distribution Systems, Inc.	Michael's Transportation
<i>Local Trips/Under 100 miles</i>		
Minimum Hours	4 hours	4 hours

Rates	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$855 • 47 Passenger Bus: \$910 • 56 Passenger Bus: \$1031 	\$850
Additional hours	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$162.50/hour • 47 Passenger Bus: \$175/hour • 56 Passenger Bus: \$202.50/hour 	\$100/hour
<i>San Jose Area Trips/ Under 100 miles</i>		
Minimum Hours	5 hours	4 hours
Rates	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$1042.50 • 47 Passenger Bus: \$1110 • 56 Passenger Bus: \$1258.50 	\$850
Additional hours	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$167.50/hour • 47 Passenger Bus: \$180/hour • 56 Passenger Bus: \$207.50/hour 	\$100/hour
<i>Bay Area Trips/Under 150 miles</i>		
Minimum Hours	8 hours	4 hours
Rates	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$1627.50 • 47 Passenger Bus: \$1740 56 Passenger Bus: \$1987.50 	\$916/hour
Additional hours	<ul style="list-style-type: none"> • 21/25 Passenger Mini: \$167.50/hour • 47 Passenger Bus: \$180/hour • 56 Passenger Bus: \$207.50/hour 	\$100/hour
Cancellation Fee	<ul style="list-style-type: none"> • \$100 if within 72 hours • 4 hour, 5 hour, 8 hour minimum rate if cancellation on departure date • Full amount of trip If cancellation at pick up location 	50% if within 7 business dates

DORR Distribution Systems Inc., a corporation, was selected based on thoroughness of responses to technical questions in the Request for Proposal and interview process.

In addition to their high scoring proposal, DORR Distribution Systems Inc. is our current contractor for transportation services supporting our recreational programming. Over the course of our partnership, they have consistently proven to be reliable, professional, and highly responsive. They have effectively coordinated safe, punctual, and well-managed transportation for our youth programs, which is critical to both participant safety and program success. Their flexibility and ability to accommodate last-minute requests have further demonstrated their commitment to client service and operational excellence. Their

institutional knowledge of our programs and established rapport with staff allow for a seamless continuation of service with minimal onboarding or disruption.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

STRATEGIC PLAN:

Community Engagement & Well-being – This contract will help expand access to enrichment opportunities as well as enhance safety and well-being by partnering with a professional transportation provider.

FINANCIAL IMPACT:

The total not to exceed amount for this contract is \$120,000.00 for this two-year contract, which spans two fiscal years (FY 25-26 and FY 26-27).

- FY 25-26
 - 201-801-7361-09072: \$36,000
 - 260-337-7533-09050: \$24,000
- FY 26-27
 - 201-801-7361-09072: \$36,000
 - 260-337-7533-09050: \$24,000

ALTERNATIVE ACTION:

The Council could elect not to approve this contract and youth field trips would not occur.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED PROFESSIONAL SERVICES CONTRACT TO DORR DISTRIBUTION SYSTEMS, INC., A CORPORATION, FOR TRANSPORTATION SERVICES FOR RECREATIONAL PROGRAMMING, IN AN AMOUNT NOT TO EXCEED \$120,000.00 FOR FY 25-26 AND FY 26-27; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required, that cost will not be the only basis for selection; and

WHEREAS, a Request for Proposals (RFP) was issued on April 11, 2025, asking for qualified consultants to assist the City with transportation services for recreational programming; and

WHEREAS, the deadline for submittal of Request for Proposals was May 16, 2025; and

WHEREAS, a total of two (2) firms submitted Proposals; these proposals were reviewed by City staff and a list was developed; and

WHEREAS, the City Manager has recommended that the proposal from DORR Distribution Systems, Inc., a corporation, in an amount not to exceed \$120,000.00, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding contract to Dorr Distribution Systems, Inc., a corporation, for Transportation Services for Recreational Programming does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. The Council awards a contract to Dorr Distribution Systems, Inc, a corporation, for Transportation Services for Recreational Programming, in an amount not to exceed \$120,000.00 for FY25-26 and FY 26-27.

3. That the Contract for Consultant Services between the City of Watsonville and Dorr Distribution Systems, Inc., a corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND DORR DISTRIBUTION SYSTEMS, INC.
dba DISCOVERY**

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Dorr Distribution Systems, Inc. dba Discovery** hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has represented that consultant has appropriate skill, training, qualifications, and experience to render such services called for under this Contract to City.

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES. Consultant shall perform those services described in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which exhibit is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT. The term of this Contract shall be from July 1, 2025 to June 30, 2027, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE. The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION. The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein. This amount shall not exceed \$120,000.00.

SECTION 5. METHOD OF PAYMENT. Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement describing the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT. It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by

Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY. Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION. Consultant represents that Consultant has the expertise and experience necessary to perform the services and duties agreed to be performed by Consultant under this Contract, and City is relying upon the skill and knowledge of Consultant to perform said services and duties. Consultant agrees to defend, indemnify and hold harmless City, its officers, agents, and employees, against any loss or liability arising out of or resulting in any way from work performed by or on behalf of Consultant under this Contract or the errors or omissions by Consultant.

SECTION 9. INSURANCE.

A. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

B. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

C. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

D. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION. Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin, or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local

governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW. City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Courts of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION. Except as may be required by law, all data, documents, discussions, or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager.

SECTION 16. OWNERSHIP OF MATERIALS. All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES. The Consultant covenants that Consultant has not employed or retained any company or person to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract. For breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER. Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a FPPC Form 700 disclosure statement, which form shall be filed with the City Clerk within thirty (30) days from the effective date of this Contract as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS. Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES. All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk's Office
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Dorr Distribution Systems, Inc.
11020 Commercial Parkway
Castroville, CA 95012
(831) 633-2877

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

///

///

///

///

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY	CONSULTANT
CITY OF WATSONVILLE	DORR DISTRIBUTION SYSTEMS, INC.
BY _____ Tamara Vides, City Manager	BY <div><div>Signed by:</div><div>Richard G. Dorr</div><div>67B967EF9-68EF-414D-9231-D9B3A8918646</div></div> _____ Richard G. Dorr, President

ATTEST:

BY _____
Irwin Ortiz, City Clerk

APPROVED AS TO FORM:

BY _____
Samantha Zutler, City Attorney

In Process

EXHIBIT "A"

SCOPE OF SERVICES

Discovery Transportation:

1. Transportation Services

- A. The contractor shall supply professional drivers to operate buses, shuttles, or other designated vehicles for regular routes, employee transportation, and special events as requested by the City.
- B. Services may include transportation for public transit, chartered trips, and City-sponsored activities.
- C. A transportation supervisor shall be provided when requested by the City.

2. Vehicle and Driver Requirements

- A. All drivers shall wear a designated uniform provided by the contractor, displaying the contractor's logo.
- B. Drivers shall carry valid commercial driver's licenses (CDLs) and meet all safety and compliance regulations.
- C. The contractor shall ensure all vehicles are properly maintained, cleaned, and meet safety inspection standards before service.

3. Emergency and Contact Procedures

- A. The contractor shall provide a 24-hour contact number for dispatch and supervisors, ensuring response to calls within 30 minutes during active transportation services.
- B. In the event of an emergency, drivers shall immediately contact the designated City representative and, if necessary, local emergency services.

4. Operational Duties

The contractor shall be responsible for, but not limited to:

- A. Operating designated vehicles along assigned routes safely and efficiently.
- B. Adhering to all local, state, and federal transportation regulations.
- C. Managing passenger boarding as required.
- D. Assisting passengers with disabilities and ensuring ADA compliance.
- E. Monitoring vehicle conditions and reporting any maintenance issues.
- F. Maintaining detailed records of trips, incidents, and vehicle usage.

5. Conduct and Professionalism

All assigned contractor personnel shall:

- A. Report to their assigned shift on time, in a clean and professional uniform.
- B. Maintain good grooming and hygiene practices.
- C. Follow all transportation duties as outlined in this scope of work.
- D. Refrain from using alcohol, non-prescribed drugs, or tobacco while on duty.
- E. Use personal cell phones only during designated break periods.
- F. Treat all passengers, employees, and City representatives with courtesy and professionalism.
- G. Respond promptly to instructions from City representatives.
- H. Not accept bribes, tips, or gratuities.
- I. Remain at assigned posts or routes unless properly relieved by another driver or supervisor.

6. Communication Requirements

- A. All assigned personnel shall be fluent in English.
- B. Drivers and staff must be able to communicate effectively with passengers and City representatives, providing assistance as needed while ensuring a smooth transportation experience.

In Process

City of Watsonville Responsibilities:

1. Scheduling of Trips

- A. The City shall coordinate and schedule transportation trips in a timely and efficient manner.
- B. Requests for transportation must be processed and confirmed within the timeframes agreed upon with the service provider.
- C. The City shall maintain a record of scheduled trips and ensure communication with all relevant parties regarding trip details.

2. Participant Safety

- A. The City shall ensure that all transportation providers comply with applicable federal, state, and local safety regulations.
- B. Participants must be transported in safe, well-maintained vehicles that meet all ADA accessibility requirements (as applicable).
- C. The City will monitor service quality and respond promptly to safety concerns or complaints from passengers.

D. Drivers and attendants must be trained in passenger assistance and emergency response protocols.

3. Payment of Invoices

A. The City shall review, verify, and process all invoices submitted by the transportation provider within thirty (30) calendar days of receipt.

B. Any discrepancies in invoices shall be communicated to the provider within ten (10) business days of receipt to facilitate resolution.

C. Payments shall be made in accordance with the terms outlined in the service contract.

In Process

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

- July 1, 2025- June 30, 2027
- All services to be completed by June 30, 2027

In Process

EXHIBIT "C"**COMPENSATION**

- a. Total Compensation. The total obligation of City under this Contract shall not exceed \$120,000.00

Trip	# Of Trips	Cost	Total
Youth Center Trips	16	\$1,500	\$24,000
Camp WOW Saturdays	12	\$1,500	\$18,000
Camp WOW Summer	9	\$1,500	\$13,500
Camp WOW Winter	2	\$1,500	\$3,000
Camp WOW Spring	1	\$1,500	\$1,500
		Total:	\$60,000 per year

In Process



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: Police Captain Radich
RECOMMENDED BY: POLICE CHIEF ZAMORA
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: RESOLUTION AUTHORIZING PURCHASE OF TWO (2) NEW PATROL VEHICLES FROM WATSONVILLE FORD; AMOUNT NOT TO EXCEED \$117,000.00

RECOMMENDATION:

The City Council adopt a resolution authorizing the City Manager or her designee to purchase two (2) new patrol vehicles from Watsonville Ford, in the amount of \$117,000.00, from the General Fund – Patrol Vehicle Replacement account #150-901-7805-15236.

BACKGROUND:

The Police Department has an aging fleet, about half of which has exceeded its anticipated service life. New patrol vehicles have been a challenge to acquire due to the high demand for them nationwide and low availability.

DISCUSSION:

The two (2) new patrol vehicles would replace two current patrol vehicles, each with an excess of 125,000 miles on them. Watsonville Ford has two (2) new Ford Police Interceptor SUVs that are ready for immediate delivery. Watsonville Ford is a Sourcewell vendor for Ford Police Vehicles (Contract #095121-NAF).

The Police Department recommends the purchase of two (2) new patrol vehicles, as they will be more reliable and assist with reducing the costs of repairs to two (2) existing high-mileage patrol vehicles.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

Approving the purchase of two (2) new 2025 Ford Police Interceptor Sport Utility Vehicles, does not meet CEQA's definition of a "project", because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

STRATEGIC PLAN:

Public Safety

FINANCIAL IMPACT:

The purchase of these patrol vehicles is budgeted within the FY25/26 General Fund – Patrol Vehicle Replacement (Account #150-901-7805-15236).

ALTERNATIVE ACTION:

The City Council may choose to deny this purchase at this time; however, such action could increase the repair costs of the two (2) current patrol vehicles that would be replaced by this recommended purchase.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

1) Watsonville Ford Quote SGB53340 – June 2025

WATSONVILLE

Driving You Forward



550 Auto Center Drive, Watsonville, CA 95076 831-722-4181

Quote

16-Jun-25

QUOTE SGB53340
City of Watsonville
Watsonville Police Department

Watsonville, CA 95076

QUOTE

SGB53340

MSRP

\$ 55,290.00

Qty	Vehicle Discription	Price	Extended
1	2025 Explorer PIU (painted doors and roof) VIN:	\$ 53,264.01	\$ 53,264.01
1	2025 Explorer PIU (painted doors and roof) VIN:	\$ 53,264.01	\$ 53,264.01
	Scoucewell Contract # 120716-NAF		
	IN STOCK and Available		
		\$ 106,528.02	\$ 106,528.02

GL Summary

Shipping
License

9.75% Sales Tax

Electronic Filing Fee

Doc fees

Tire Fees

Rebate

Total Due

\$ 10,386.48	\$ 10,386.48
\$ 68.00	\$ 68.00
\$ -	\$ -
\$ 17.50	\$ 17.50
\$ -	\$ -
\$ 117,000.00	\$ 117,000.00

Sourcewell

Awarded Contract

Contract # 120718-NAF



ford.com

VEHICLE DESCRIPTION

POLICE INTERCEPTOR SG B33687

2025 UTILITY AWD
119" WHEELBASE
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
AGATE BLACK METALLIC
INTERIOR
EBONY CLOTH FRT/VINYL REAR

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- 18" H.D. STEEL WHEELS
- 255/60R18 A/S BSW
- POLICE TIRES
- CLASS III HITCH RECEIVER
- DUAL EXHAUST SYSTEM
- DUAL POWER MIRRORS
- FULL SIZE 18" SPARE W/TPMS
- HEADLAMPS - AUTO, LED
- LOW/HIGH INCLUDES FRONT HOUSING (W/ LED WIG-WAG)
- KEY LOCKS (DR/PASS/LFTGT)
- PRIVACY GLASS 2ND/3RD ROW

INTERIOR

- 35/30/35 SPLIT VINYL REAR
- A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- CONSOLE MOUNTING PLATE
- ENGINE HOUR / IDLE METER
- HTD SANITIZATION SOLUTION
- RED/WHITE TASK LIGHTING
- PWR DR/PASS SEAT W/LUMBAR
- SEATBACK INTRUSION PLATES
- TILT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES

• UNIVERSAL TOP TRAY

- **FUNCTIONAL**
- AM/FM/MP3/BLUETOOTH & USB
- COLUMN MOUNTED SHIFTER
- ENGINE OIL COOLER
- FULL-TIME ALL WHEEL DRIVE SYSTEM
- HEAVY DUTY SUSPENSION
- HEAVY-DUTY 80-AMP BATTERY
- INTERIOR TRUNK/LIFTGATE RELEASE
- POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- POWER STEERING W/EPAS
- REAR VIEW CAMERA
- TRANSMISSION OIL COOLER

• TRANSMISSION-10-SPEED AUTO

- **SAFETY/SECURITY**
- 75 MPH REAR-CRASH TESTED
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT AND SIDE
- AIRBAGS - SAFETY CANOPY
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY

- 3 YR/36K MILE BUMPER-TO-BUMPER WARRANTY
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE

(MSRP)

EQUIPMENT GROUP 500A

OPTIONAL EQUIPMENT/OTHER

- 1003-197S02/14/24CAQJ947
- .FM STEREO
- 3.0L ECOBOOST V6 ENGINE
- 10-SPEED AUTO TRANSMISSION
- HID PLUNG W/R HNDL INOPERABLE
- 100 WATT SIREN / SPEAKER
- 50 STATE EMISSIONS
- SPOT LAMP LED DUAL - WHELEN
- KEYED ALIKE - KEY CODE B
- NOISE SUPPRESSION BOND STRAPS
- SIDE MARKER LIGHTS SKULL CAPS
- FRONT HEADLAMP LIGHT SOLUTION
- REAR LIGHTING SOLUTION
- POL WIRE HARNESS CONNECTOR KIT
- .POLICE WIRING KIT REAR
- .POLICE WIRING KIT FRONT
- REAR DR HNDL AND LOCKS INOPR
- FRONT LICENSE PLATE BRACKET

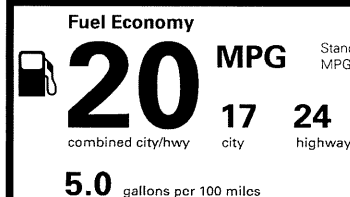
950.00
NO CHARGE
160.00
350.00
NO CHARGE
670.00
50.00
100.00
340.00
900.00
460.00
200.00
NO CHARGE
NO CHARGE

PRICE INFORMATION

BASE PRICE	\$49,515.00
TOTAL OPTIONS/OTHER	4,180.00
TOTAL VEHICLE & OPTIONS/OTHER	53,695.00
DESTINATION & DELIVERY	1,595.00

	RAMP ONE		TOTAL MSRP \$55,290.00
	CA84		
	RAMP TWO		
		CONVOY	Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance .
		ITEM #: 72-K410 O/T 5B	
This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.			SPECIAL ORDER SA281 N RB 2X 515 005304 01 28 25

EPA DOT Fuel Economy and Environment



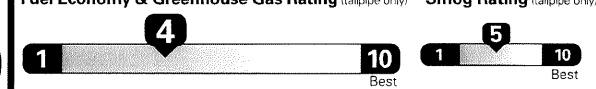
Standard SUVs range from 11 to 100 MPG. The best vehicle rates 140 MPG.

Gasoline Vehicle

You spend \$3,500
more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost \$2,600

Fuel Economy & Greenhouse Gas Rating (tailpipe only) **Smog Rating** (tailpipe only)



This vehicle emits 447 grams CO₂ per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs \$9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.50 per gallon. MPG is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver Passenger	Not Rated
---------------	------------------	-----------

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

1FM5K8AC5SGB33687



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, v vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phl lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.



www.ford.com/help/privacy-terms

1202502051968

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING THE PURCHASE OF TWO (2) NEW 2025 FORD POLICE INTERCEPTOR SPORT UTILITY VEHICLES, IN AN AMOUNT NOT TO EXCEED \$117,000.00 (FUNDED FROM THE GENERAL FUND)

WHEREAS, competitive bidding requirements for the purchase of supplies, equipment and non-personal contractual services and the sale of personal property are set forth in Chapter 5 of Title 3 of the Municipal Code; and

WHEREAS, subdivision (e) of § 3-5.210 exempts purchases made cooperatively with one (1) or more units of government through cooperative purchasing programs substantially the same as the City of Watsonville; and

WHEREAS, the City received a quote from Watsonville Ford, member of Sourcewell, through Sourcewell Contract #091521-NAF, for the purchase of two (2) new 2025 Ford Police Interceptor Sport Utility Vehicles, in an amount not to exceed \$117,000.00; and

WHEREAS, City staff has evaluated the bid process used by Sourcewell (Formerly NJPA) and determined that its bid process is similar to that of the City of Watsonville.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution approving the purchase of two (2) new 2025 Ford Police Interceptor Sport Utility Vehicles, does not meet CEQA's definition of a "project", because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. This purchase is exempt from the purchasing procedures of Chapter 5 (Purchasing Procedures) of Title 3 (Finance) of the Watsonville Municipal Code as a purchase made cooperatively with one (1) or more units of government under subdivision (e) of § 3-5.210 of the Municipal Code.

3. That the Council hereby authorizes the purchase of two (2) new 2025 Ford Police Interceptor Sport Utility Vehicles, through the purchasing authority of Sourcewell, through Sourcewell Contract #091521-NAF, in an amount not to exceed \$117,000.00, funded by the General Fund (account #150-901-7805-15236)



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: POLICE CAPTAIN RADICH
RECOMMENDED BY: POLICE CHIEF ZAMORA
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: RESOLUTION AMENDING THE SCHEDULE OF FEES FOR CERTAIN TOW-RELATED CHARGES

RECOMMENDATION:

The City Council adopt a resolution amending the schedule of fees for Class A, Class B and Class C hourly towing rates, to align with the California Highway Patrol – Santa Cruz Area’s FY2025-2026 hourly tow rates.

BACKGROUND:

The Police Department currently has three tow companies on a rotation list which are used for the removal of vehicles in the following circumstances:

- The vehicle was involved in a traffic collision, and the owner requested a tow.
- Storage of vehicles at arrest scenes.
- Storage of vehicles for evidence.
- Vehicles left unattended which block roadways or pose safety hazards.
- Vehicles that are determined to be abandoned.

On October 8, 2024, the City Council adopted Resolution No. 212-24 (CM) amending the schedule of fees for certain tow-related charges, which included updating the Class A (Light-Duty), Class B (Medium-Duty) and Class C (Heavy-Duty) hourly towing rates to reflect the California Highway Patrol (CHP) – Santa Cruz Area’s FY2024-2025 hourly tow rates. All other Law Enforcement Agencies in Santa Cruz County use the CHP’s annually updated hourly towing rates.

Pursuant to WMC 4-11.14 (Schedule of fees and rates), “The City Council shall by resolution establish the maximum chargeable fees and fees for each rotation request. For towing services, the permittee may charge no more than the maximum rate set by the City Council.”

DISCUSSION:

On June 18, 2025, the California Highway Patrol – Santa Cruz Area approved their FY2025-2026 hourly tow rates. The FY2024-2025 hourly tow rates for the CHP and Watsonville Police Department (WPD) are included below, along with the FY2025-2026 CHP rates, and the recommended WPD FY2025-2026 rates:

Towing Class	FY24-25 CHP Hourly Rate	FY24-25 WPD Hourly Rate	FY25-26 CHP Hourly Rate	Recommended FY25-26 WPD Hourly Rate
Class A	\$315-\$330	\$315	\$355-\$375	\$355
Class B	\$400-\$410	\$400	\$400-\$420	\$400
Class C	\$485-\$500	\$485	\$510	\$510

Implementation of these recommended hourly tow rates will continue the uniformity the City Council created on October 8, 2024 in Resolution No. 212-24 (CM), amongst the Tow Companies and Law Enforcement Agencies within Santa Cruz County. These updated FY25-26 CHP hourly tow rates do not exceed the reasonable cost for providing these types of service within the City of Watsonville.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The amendment to the Schedule of Fees for tow related charges is not a “project” pursuant to CEQA Guidelines section 15378(b)(5) as this is an administrative action that will not result in direct or indirect physical changes in the environment. Even if the amendment were found to be a “project,” it would qualify under the “common sense” CEQA exemption pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with virtual certainty that this Resolution, which concerns fees charged for towing services, will not result in a significant impact on the environment.

STRATEGIC PLAN:

Public Safety

FINANCIAL IMPACT:

There is no fiscal impact to the City/PD for Tow Fees collected by the Tow Companies.

ALTERNATIVE ACTION:

The City Council may elect not to move forward with adopting a resolution to amend the Schedule of Fees for these tow-related charges at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

- 1) 25-26 CHP tow fees

TOW DISTRICT DESCRIPTION

CHP 234C (New 6-89) OPI 061

AREA AND DISTRICT NUMBER

Santa Cruz 720 26-300

DATE

06/18/2025

ENROLLMENT PERIOD

☒ Open☐ Limited

GEOGRAPHICAL DESCRIPTION

South Sector- AREA BEAT-300

All unincorporated area of Santa Cruz County located east of a line drawn north from Manresa Beach along the west edge of San Andreas Road to south edge of Bonita Road, west along south edge of Bonita Road to west edge of Freedom Boulevard, north along west edge of Freedom Boulevard to west edge of Hames Road, north along west edge of Hames Road to west edge of Eureka Canyon Road, north along west edge of Eureka Canyon Road to west edge of Diablo Gulch, north along west edge of Diablo Gulch to Santa Clara County line.

Note: South Sector includes San Andreas Road, Bonita Drive, Freedom Boulevard, Hames Road, Eureka Canyon Road, and Diablo Gulch.

WAIVER OF REQUIREMENTS

Division approval not required per HPM 81.2, as there are no waivers at this time.

OPERATIONS/TOW TRUCKS	CLASS A	CLASS B	CLASS C	CLASS D
Number of Operators	7	7	1	2
Number of tow trucks	7	7	1	2
Hourly rate range	\$355-\$375	\$400-\$420	\$510	\$605-\$610
Storage rate, outside	\$150-\$175	\$180-\$210	\$205	\$205-\$215
Storage rate, inside	\$150-\$175	\$180-\$210	\$205	\$205-\$215
Response time, day	30 MINUTES	30 MINUTES	60 MINUTES	60 MINUTES
Response time, night	30 MINUTES	30 MINUTES	60 MINUTES	60 MINUTES
COMMENTS				

Attachment 1
Page 1 of 1

AREA COMMANDER APPROVAL

DATE

DIVISION APPROVAL

DATE

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AMENDING THE SCHEDULE OF FEES FOR CERTAIN TOW-RELATED CHARGES TO ALIGN WITH THE CALIFORNIA HIGHWAY PATROL – SANTA CRUZ AREA’S HOURLY TOW RATES FY-2025-2026

WHEREAS, the City contracts with tow service providers to remove and impound vehicles that are illegally parked on highways, public property, and private property; and

WHEREAS, the Watsonville Municipal Code Section 4-11.14 establishes a schedule of fees and rates for tow-related services, as authorized by Vehicle Code section 22850.5, that each tow company entering into an agreement with the City charges and passes through to owners of towed vehicles; and

WHEREAS, the City recently reviewed charges for tow-related services and has determined that certain fees must be updated to reflect the reasonable cost of service; and

WHEREAS, the City desires to update its tow-related fees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. Findings.

1. There is a reasonable relationship between the revised charges in the modified fee schedule and the estimated reasonable cost of providing the type of service for which a fee is imposed.

2. The fees in the modified fee schedule do not exceed the estimated reasonable costs of providing the service for which a fee is charged.

Section 3. Maximum Fees Established.

The City Council hereby adopts the following max tow rates:

Service	Charge
Class A – Light Duty Tow – 1 Hour	\$355
Class B – Medium Duty Tow – 1 Hour	\$400
Class C – Heavy Duty Tow – 1 Hour	\$510

Section 4. CEQA.

The amendment to the Schedule of Fees for tow related charges is not a “project” pursuant to CEQA Guidelines section 15378(b)(5) as this is an administrative action that will not result in direct or indirect physical changes in the environment. Even if the amendment were found to be a “project”, it would qualify under the “common sense” CEQA exemption pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with virtual certainty that this Resolution, which concerns removal of fees charged for towing services, will not result in a significant impact on the environment, as it does not propose or permit any new development, nor does it increase (or change in any way) the land use, density, or development regulations applicable to any property.

Section 5. Effective Date.

This Resolution shall be effective immediately upon passage by the City Council.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: Police Fiscal Manager Maldonado
RECOMMENDED BY: **POLICE CHIEF ZAMORA**
APPROVED BY: **TAMARA VIDES, CITY MANAGER**

SUBJECT: CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANTS FY 2026 IN THE AMOUNT OF \$243,336

RECOMMENDATION:

- 1) It is recommended that the City Council adopt a resolution authorizing the City Manager or her designee to accept the California Office of Traffic Safety Grants for Fiscal Year 2026, in the amount of \$115,000 for the Selective Traffic Enforcement Program (STEP) and \$128,336 for the Pedestrian and Bicycle Safety Program, totaling \$243,336, to use towards the implementation of traffic safety strategies, and to execute all required documents and appropriate the funds to the grant budget.
 - 2) Adopt a resolution approving a contract with Ecology Action of Santa Cruz, in an amount of \$120,336 for a term of October 1, 2025, through September 30, 2026, and appropriating such an amount to the special grants fund (260).
-

BACKGROUND:

The California Office of Traffic Safety's (OTS) mission is to effectively administer traffic safety grant funds to reduce traffic deaths, injuries and economic losses. The grant funds are intended to create and help sustain innovative programs at the state and local level, and leverage commitments of state, local and private resources. OTS also mounts public awareness campaigns and acts as a primary traffic safety resource in order to enlist the help of the general public and the media encouraging traffic safety.

Since OTS does not have sufficient funds for all submitted proposals, a comprehensive review is part of the proposal selection process. OTS reviews proposals against several criteria including: potential traffic safety impact, collision statistics, seriousness of identified problem(s) and performance on previous grants. The Office of Traffic Safety has identified the following ten priority areas of concentration for grant funding: alcohol-impaired driving, distracted driving, drug-impaired driving, occupant protection,

pedestrian and bicycle safety, traffic reports, emergency medical services, roadway safety, police traffic services and motorcycle safety.

DISCUSSION:

The City of Watsonville Police Department applied and was awarded to receive California of Office Traffic Safety Grants for Fiscal Year 2026. The Watsonville Police Department is currently working with OTS to finalize the agreement process. The awards were for the following two (2) grants:

- (1) Selective Traffic Enforcement Program (STEP) in the amount of \$115,000: to implement best practice strategies to reduce the number of persons killed and injured in crashes involving alcohol and other primary collision factors. The funded strategies include DUI checkpoints, DUI Saturation, Collaborative DUIs, Traffic Enforcement, Distracted Driving Enforcement, Pedestrians and/or Bicycle Enforcement, Collaborative Traffic Enforcement, and Street Racing and Sideshow Enforcement Operations. In addition, the grant will be funding a police motorcycle and supporting POST-certified training of law enforcement personnel in NHTSA Standardized Field Sobriety Testing and NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE). These strategies are designed to earn media attention thus enhancing the overall deterrent effect.
- (2) Pedestrian and Bicycle Safety Program, in the amount of \$128,336: to implement best practice strategies to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists. The funded strategies include a partnership with Ecology Action of Santa Cruz, an award-winning non-profit organization that will conduct family walks, bike repair clinics, group rides, walking school bus sessions, pedestrian and community cycling presentations, bike counts, helmet distribution events, bicycle mobility focus groups and community group rides among other activities.

Staff recommends City Council acceptance of the California of Office Traffic Safety Grants for Fiscal Year 2026 in the amount of \$115,000 for the Selective Traffic Enforcement Program (STEP) and \$128,336 for the Pedestrian and Bicycle Safety Program to use towards the implementation of traffic safety strategies. In addition, staff recommends City Council approval of a contract with Ecology Action of Santa Cruz, a corporation, in an amount of \$120,336 to support implementation of best practice strategies to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists. Ecology Action of Santa Cruz is a sole source vendor that meets the needs of the Watsonville Police Department, they have been assisting with the implementation of traffic safety strategies for the Pedestrian Bicycle Safety Program since 2017. They have the expertise to conduct the grant objectives and have the qualifications to comply with the office of traffic safety regulations.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution accepting a grant does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception

(14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

STRATEGIC PLAN:

The action is consistent with the following strategic plan priority:

Public Safety: these grants focus on traffic enforcement and education.

FINANCIAL IMPACT:

The 2026 OTS Grants in the amount of \$115,000 and \$128,336, totaling \$243,336 has no financial impact to the general fund. The funds should be appropriated into the special grant fund 0260.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING \$243,336 IN GRANT FUNDS FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR FY 2026: \$115,000 FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AND \$128,336 FOR THE PEDESTRIAN AND BICYCLE SAFETY PROGRAM, TO USE FOR THE IMPLEMENTATION OF TRAFFIC SAFETY STRATEGIES; AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO; AND ANY NECESSARY DOCUMENTS; AND DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND (0260)

WHEREAS, the Watsonville Police Department was awarded \$243,336 in grant funds from the California Office of Traffic Safety to use for the implementation of traffic safety strategies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA). This Resolution is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a “project” that may cause a direct, or reasonably foreseeable indirect, physical change in the environment and if a “project,” is exempt under the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. That the Council hereby accepts the \$243,336 in grant funds from the California Office of Traffic Safety for FY 2026; \$115,000 for the Selective Traffic

Enforcement Program (STEP) and \$128,336 for the Pedestrian and Bicycle Safety Program to use towards the implementation of traffic safety strategies.

3. That the City Manager, or her designee, is hereby authorized and directed to execute in the name of the City of Watsonville, any agreements, and amendments thereto and any necessary documents.

4. That the \$243,336 in grants is hereby appropriated to the Special Grants Fund [0260].

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING A CONTRACT WITH ECOLOGY ACTION OF SANTA CRUZ, A CORPORATION, TO SUPPORT THE IMPLEMENTATION OF BEST PRACTICE STRATEGIES FOR THE PERIOD OF OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026, AND APPROPRIATING \$120,336, FROM THE PEDESTRIAN AND BICYCLE SAFETY PROGRAM; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE THE SAME

WHEREAS, Ecology Action of Santa Cruz, a corporation, will support the implementation of best practice strategies to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution approving a Contract with Ecology Action of Santa Cruz County, a corporation, does not meet CEQA's definition of a "project", because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.
2. That the Contract between the City of Watsonville and Ecology Action of Santa Cruz, a corporation, in an amount of \$120,336, a copy of which Contract is attached hereto and incorporated herein by this reference, for the period of October 1, 2025 through September 30, 2026, is hereby approved.
3. That the sole source contract with Ecology Action of Santa Cruz meets the needs of the Watsonville Police Department to implement best practice strategies to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists.

4. The City Manager is hereby authorized and directed to execute Contract for and on behalf of the City of Watsonville, in the form attached hereto with minor revisions that maybe be approved by the City Manager and the City Attorney.

5. That the budget appropriation of \$120,336 from the Pedestrian and Bicycle Safety Program Grant (0260) is hereby authorized.

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND ECOLOGY ACTION OF SANTA CRUZ**

THIS CONTRACT, is made and entered into this _____, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Ecology Action of Santa Cruz**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

WHEREAS, Consultant has the requisite skill, training, qualifications, and experience to render such services called for under this Contract to City.

Table of Contents

SECTION 1. SCOPE OF SERVICES.....	2
SECTION 2. TERM OF CONTRACT.	2
SECTION 3. SCHEDULE OF PERFORMANCE.....	2
SECTION 4. COMPENSATION.	2
SECTION 5. METHOD OF PAYMENT.....	2
SECTION 6. INDEPENDENT CONSULTANT.	2
SECTION 7. ASSIGNABILITY.	2
SECTION 8. INDEMNIFICATION.....	2
SECTION 9. INSURANCE.	3
SECTION 10. NON-DISCRIMINATION.....	4
SECTION 11. TERMINATION.....	4
SECTION 12. COMPLIANCE WITH LAWS.	4
SECTION 13. GOVERNING LAW.....	4
SECTION 14. PRIOR CONTRACTS AND AMENDMENTS.....	4
SECTION 15. CONFIDENTIAL INFORMATION.	5
SECTION 16. OWNERSHIP OF MATERIALS.	5
SECTION 17. COVENANT AGAINST CONTINGENT FEES.....	5
SECTION 18. WAIVER.	5
SECTION 19. CONFLICT OF INTEREST.....	5
SECTION 20. AUDIT BOOKS AND RECORDS.	5
SECTION 21. NOTICES.	6
SECTION 22. EXHIBITS:.....	6

o-0-o

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES.

Consultant shall perform those services as specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT.

The term of this Contract shall be from October 1, 2025 to September 30, 2026, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE.

The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION.

The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein.

SECTION 5. METHOD OF PAYMENT.

Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement of the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT.

It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY.

Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION.

Consultant has the expertise and experience necessary to perform the services and duties agreed to be performed by Consultant under this Contract, and City is relying upon the skill and knowledge of Consultant to perform said services and duties. Consultant shall defend, indemnify and hold harmless City, its officers and employees,

against any loss or liability arising out of or resulting in any way from work performed under this Contract due to the willful or negligent acts (active or passive) or errors or omissions by Consultant or Consultant's officers, employees or agents.

SECTION 9. INSURANCE.

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall

have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION.

Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin, or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS.

Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW.

City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS.

This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION.

All data, documents, discussions, or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager or his designee, or as required by law.

SECTION 16. OWNERSHIP OF MATERIALS.

All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES.

The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER.

Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS.

Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES.

All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Ecology Action of Santa Cruz
877 Cedar Street, Suite 240
Santa Cruz, CA 95060
(831) 426-5925

SECTION 22. EXHIBITS:

Exhibit A: Scope of Services
Exhibit B: Schedule of Performance
Exhibit C: Compensation

WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY

CITY OF WATSONVILLE


BY

Tamara Vides, City Manager

CONSULTANT

ECOLOGY ACTION OF SANTA CRUZ

BY



Charles Tremper, Vice President and
General Counsel

ATTEST:

BY

Irwin I. Ortiz, City Clerk

APPROVED AS TO FORM:

BY

Samantha W. Zutler, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

Consultant shall provide professional consulting services during the term of the agreement. Specific types of services to be provided include, but are not limited to the following:

1. **Family Walks with Youth Focus:** to encourage youth and their families to embrace walking as a form of transportation, Ecology Action will collaborate with schools and or community organizations to leverage existing events and organize community walks (one hour each) in collaboration with existing events. During those fun and interactive walks, families will receive walk safety tips. The goal is to have 30 participants per walk.
2. **Bike Repair Clinic for Teens:** to ensure students are riding safe and operable bikes, these events will offer free bike mechanic checks and basic repair, as well as instruction on bike checks and flat tire repair. Will be presented at an afterschool program and Boys/Girls Club.
3. **Group Rides (Middle and High School):** the group ride will teach students about bike safety and offer beginner-friendly opportunities to explore safe neighborhood routes, while practicing being comfortable with street riding. Raffles will be conducted upon completion of the group ride, where bike safety equipment will be given away (locks and lights), and helmets will be provided to those who need them. Groups are divided into smaller groups to keep a ratio of 2 staff to each 10-12 students. Pre-registration is required for the group ride.
4. **Walking School Bus Session (WSB):** The Walking School Bus (WSB) is a weekly opportunity for students to walk to school with adult supervision. The WSB will be led by two or more adults walking a designated route where enrolled students join the 'bus' along the way. WSB to run for a minimum of 6 and up to 8 weeks. Promotion of WSB to occur at school site. Students taught pedestrian safety best practices. WSB ensures students get to school safely by foot and get there on time and ready to learn. Students who participate more frequently earn small safety prizes.
5. **Senior and/or Unhoused Pedestrian Safety Presentations:** an adult focused pedestrian safety presentation focusing on preventing most common pedestrian injury crashes. Topics include using the 'Stop, Look and Listen' street crossing method, driver communication and the importance of bright clothing. Instruction includes using a variety of techniques (discussion, demonstration, brainstorm and games).
6. **Community Cycling and Bike Safety Presentations:** a classroom style one-hour multimedia presentation reviewing bike safety basics, bike fit,

visibility, equipment, rules of the road, common traffic scenarios.

7. **Helmet and Light Distribution Events:** a key to bike safety is using basic safety equipment like bike helmets and lights for visibility and navigation. These events will distribute free helmets and lights to community members in need including serving individuals who do not have their own as well as individuals with old helmets that may be damaged or need replacing.
8. **Bike Repair Clinics:** to ensure community members are riding safe and operable bikes, these events will offer free bike mechanic checks and basic repair, as well as instruction on bike checks like the ABC Quick Check.
9. **Bicycle Mobility Focus Groups:** to inform our understanding of community realities, including barriers and benefits, opportunities for support, and a community informed approach to bike safety and outreach, focus groups will be facilitated to understand where the community stands on bike mobility and how we can better tailor our services to support community needs.
10. **Community Group Rides:** to build bike community, teach on bike safety, and demonstrate route selection the community rides will offer beginner friendly opportunities to explore safe neighborhood routes, bike infrastructure, and learn how to string together different routes for transportation.

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed during the terms of this Contract.

EXHIBIT "C"

COMPENSATION

a. Total Compensation. The total obligation of City under this Contract shall not exceed \$120,336.

b. Basis for Payment. Payment(s) to Consultant for services performed under this contract shall be made as follows and shall [not] include payment for reimbursable expenses:

Expenses	Cost
4 Family Walks with Youth Focus at \$3,933/each	\$15,732
4 Bike Repair Clinics for Teens at \$4,257/each	\$17,028
4 Group Rides (Middle and High School) at \$3,931/each	\$15,724
8 Walking School Bus Session at \$2,537/each	\$20,296
4 Senior and/or Unhoused Pedestrian Safety Presentations at \$1,872/each	\$7,488
4 Community Cycling and Bike Safety Presentations at \$3,292/each	\$13,168
2 Helmet and Light Distribution Events at \$2,983/each	\$5,966
2 Bike Repair Clinics at \$4,128/each	\$8,256
1 Bicycle Mobility Focus Group at \$4,351	\$4,351
3 Community Group Rides at \$4,109/each	\$12,327
Total	\$120,336

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: POLICE CAPTAIN RADICH
RECOMMENDED BY: POLICE CHIEF ZAMORA
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: RESOLUTION TO ACCEPT \$197,073.16 IN GRANT FUNDS FROM CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM FY25-26

RECOMMENDATION:

It is recommended that the City Council adopt a resolution accepting a grant from California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP) for Fiscal Year 2025-2026, in the amount of \$197,073.16, to assist the Police Department with reducing and mitigating the impacts of impaired driving in our community, and authorizing the City Manager or her designee to execute the standard grant agreement, any amendments thereto and all required documents and appropriate funds to the special grant fund (0260).

BACKGROUND:

With the passage of Proposition 64 (the Control, Regulate, and Tax Adult Use of Marijuana Act or AUMA), California voters mandated the State set aside funding for the California Highway Patrol (CHP) to award grants to local governments and qualified non-profit organizations, with the goal of reducing impaired driving crashes, increasing public awareness surrounding the dangers of impaired driving, and making roadways safer to travel. In February 2025, the Police Department applied to the California Highway Patrol Cannabis Tax Fund Grant Program (CTFGP) for a \$197,073.16 grant and received notice on June 13, 2025, that the City was selected to receive the requested grant funding.

DISCUSSION:

The CHP CTFGP grant will allow the Police Department have officers dedicated to eight (8) impaired driving saturation patrols and two (2) DUI checkpoints in order to prevent the loss of life, injuries, and property

damaged caused by driving under the influence of alcohol and/or drugs. The grant will also provide for the purchase of one (1) new Patrol SUV to be used for DUI saturation patrols and checkpoints, and one (1) new DUI trailer to be used during DUI checkpoints. The grant will allow officers to focus on Traffic / DUI enforcement efforts to reduce the number of impaired driving incidents and DUI-Related traffic collisions within the City of Watsonville. The goals of the proposed program are to reduce impaired driving and DUI related collisions during the grant period.

Staff recommends City Council's acceptance of the grant from the California Highway Patrol Cannabis Tax Fund Grant Program for Fiscal Year 2025-2026 in the amount of \$197,073.16

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

Approval of the grant funds is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is an administrative action and not a "project" that may cause a direct, or reasonably foreseeable indirect, physical change in the environment

STRATEGIC PLAN:

Public Safety

FINANCIAL IMPACT:

The FY2025-2026 CHP CTFGP Grant, in the amount of \$197,073.16, has no financial impact on the general fund. The grant funds shall be appropriated to the special grants fund 0260.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

- 1) Grant Award Letter

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

601 North 7th Street
Sacramento, CA 95811
(916) 843-4360
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)



June 13, 2025

File No.: 060.17344.17369

Lola Maldonado
Watsonville Police Department
215 Union Street
Watsonville, CA 95076

Dear Ms. Maldonado:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Watsonville Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of \$197,073.16. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. W. Headrick".

M. W. HEADRICK, Chief
Enforcement and Planning Division

Attachment 1
Page 1 of 1



RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING \$197,073.16 IN GRANT FUNDS FROM THE CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT PROGRAM FOR FY2025-2026; TO USE FOR IMPAIRED DRIVING SATURATION PATROLS AND DUI CHECKPOINTS; AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO; AND ANY NECESSARY DOCUMENTS; AND DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND (0260)

WHEREAS, the Watsonville Police Department was awarded \$197,073.16 in grant funds from the California Highway Patrol Cannabis Tax Grant Fund, to use for impaired driver saturation patrols and DUI checkpoints.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA). This Resolution is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a “project” that may cause a direct, or reasonably foreseeable indirect, physical change in the environment and if a “project,” is exempt under the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. That the Council hereby accepts the \$197,073.16 in grant funds from the California Highway Patrol Cannabis Tax Fund Grant Program for FY2025-2026 to use for

impaired driver saturation patrols and DUI checkpoints.

3. That the City Manager, or her designee, is hereby authorized and directed to execute in the name of the City of Watsonville, agreements, and amendments thereto and any necessary documents.

4. That the \$197,073.16 grant is hereby appropriated to the Special Grants Fund (0260).



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
RECOMMENDED BY: AIRPORT DIRECTOR WILLIAMS
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: ACCEPTANCE AND EXECUTION OF AN FAA AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE ENGINEERING DESIGN FOR THE RECONSTRUCTION OF PERMANENT TIE-DOWN APRON (AREA 7)

RECOMMENDATION:

Staff recommends City Council accept the Federal Aviation Administration's Grant Offer for the engineering design for the reconstruction of permanent tie-down apron (Area 7) Airport Infrastructure Program (AIP) Project at Watsonville Municipal Airport, in the amount of \$162,450; and authorizing and directing City Manager to execute the grant agreement for the project and all necessary documents; and appropriating the \$162,450 to the Airport Enterprise Fund.

BACKGROUND:

In April 2025 the Municipal Airport submitted an Airport Infrastructure Program (AIP) application for the Design for the Reconstruction of Permanent Tie-down Apron (Area 7). The FAA process requires a competitive bid process prior to awarding grants. Once the winning bid is selected the FAA issues the grant.

The total cost of the project is \$171,000.

DISCUSSION:

The permanent tie-down apron (21,300 sq. yd.) at Watsonville Municipal Airport is showing significant cracking including block cracking and some alligator cracking with an uneven surface. The 2022 PMMP (Pavement Maintenance Management Plan) indicates that this pavement is predicted to have a structural failure in 2029 with the forecast traffic, thus reconstruction is necessary by 2027 to prevent this pavement section failure.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The engineering design of the reconstruction of the permanent tiedown apron (Area 7) does not meet CEQA's definition of a "project," pursuant to CEQA Guidelines section 15378 because the action is administrative in nature and does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

The reconstruction of the permanent tiedown apron (Area 7) would be exempt from review pursuant to CEQA section 15301 (existing facilities).

STRATEGIC PLAN:

City Council approval to accept this Airport Improvement Project Grant is consistent with the Airport's strategic plan and meets the goals and objectives outlined in the Airport Master Plan.

Infrastructure & Environment

FINANCIAL IMPACT:

\$427 of total project will be paid by the Airport Enterprise Fund.

ALTERNATIVE ACTION:

The City Council may choose not to accept the AIP Grant.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING THE \$162,450 GRANT FROM THE DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) REPRESENTING ENGINEERING DESIGN OF THE RECONSTRUCTION OF THE PERMANENT TIEDOWN APRON (AREA 7), AT THE WATSONVILLE MUNICIPAL AIRPORT; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE GRANT AGREEMENT FOR PROJECT AND ANY AND ALL NECESSARY DOCUMENTS AND ANY AMENDMENTS THERETO; AND APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE FUND

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution accepting a Grant from the FAA for the engineering design of the reconstruction of the permanent tiedown apron (Area 7) does not meet CEQA's definition of a "project," pursuant to CEQA Guidelines section 15378 because the action is administrative in nature and does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the \$162,450 grant from the Department of Transportation, Federal Aviation Administration (FAA) is hereby accepted.

3. That the City Manager of the City of Watsonville is hereby authorized and directed to execute on behalf of the City of Watsonville, Grant Agreement for Project, and all other documents required by the Department of Transportation, Federal Aviation Administration and any amendments thereto, as well as any necessary documents.

4. That the \$162,450 is hereby appropriated to the Airport Enterprise Fund [0730].



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
RECOMMENDED BY: AIRPORT DIRECTOR WILLIAMS
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: ACCEPTANCE AND EXECUTION OF AN FAA AIRPORT INFRASTRUCTURE GRANT (AIG) FOR THE REIMBURSEMENT OF ENGINEERING DESIGN, ENGINEERING DURING CONSTRUCTION, ELECTRICAL CONSTRUCTION ITEMS COST FOR WASH RACK

RECOMMENDATION:

Staff recommends City Council accept the Federal Aviation Administration's Grant Offer for the Airport Infrastructure Grant (AIG) Reimbursement for reimbursement of engineering design, engineering during construction and electrical construction items cost for the Wash Rack Project at Watsonville Municipal Airport, in the amount of \$120,888; authorizing and directing City Manager to execute same; and appropriating the funds to the Airport Enterprise Fund.

BACKGROUND:

The Watsonville Municipal Airport did not have a permanent wash rack facility for pilots to wash their aircraft. A gravel area has been used for that purpose, and the Airport had received several inquiries for a wash rack to be constructed in its place. The project consisted of the construction of a new paved wash rack facility including all necessary utilities. The wash rack was constructed with a 55' x 55' Portland cement concrete slab. A solids interceptor was installed to catch and separate solids from wash water prior to discharge to the sewer system and a new 6" sewer connection was constructed from the interceptor to an existing manhole. A valve was installed at the interceptor-sewer line connection that will be closed during rain events to prevent stormwater from being discharged into the sewer. The area adjacent to the wash rack was regraded to direct stormwater from the wash rack and surrounding hangar taxilanes into a new storm drain which will be installed and connected to the municipal storm drain system. A new hose bib and water line were installed for wash rack use.

The total cost of the project is \$127,250.

DISCUSSION:

The installation of a new wash rack will facilitate aircraft cleaning and proper disposal of any solids, oils, grease, fuels, detergents, or residue resulting from aircraft washing, thus controlling pollution that could otherwise end up on the airport. A solids interceptor was installed to catch and separate solids from the drain water prior to discharge to the sewer system. Valving will be installed that will control whether rainwater is discharged directly to the existing storm water system or discharged into the sewer system when washing an aircraft. Valves will be checked by the airport prior to any forecast of rain to ensure proper discharge of storm water.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The approval of the acceptance of the grant for reimbursement does not meet CEQA's definition of a "project," pursuant to CEQA Guidelines section 15378(b)(5) because it is an administrative action which does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

The underlying project was found to be categorically exempt pursuant to CEQA Guidelines section 15301 (existing facilities).

STRATEGIC PLAN:

City Council approval to accept this Airport Infrastructure Grant (AIG) is consistent with the Airport's strategic plan and meets the goals and objectives outlined in the Airport Master Plan.

Infrastructure & Environment

FINANCIAL IMPACT:

\$6,362 of total project will be paid by the Airport Enterprise Fund.

ALTERNATIVE ACTION:

The City Council may choose not to accept the Airport Infrastructure Grant (AIG).

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING THE \$120,888 GRANT FROM THE DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE AIRPORT INFRASTRUCTURE GRANT (AIG) REIMBURSEMENT WASH RACK, REPRESENTING REIMBURSEMENT FOR DESIGN, ENGINEERING DURING CONSTRUCTION, ELECTRICAL ITEMS FOR CONSTRUCTION, AT THE WATSONVILLE MUNICIPAL AIRPORT; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE GRANT AGREEMENT FOR PROJECT AND ANY AND ALL NECESSARY DOCUMENTS AND ANY AMENDMENTS THERETO; AND APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE FUND

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. The City Council finds that accepting a Grant from the FAA for the Airport Infrastructure Grant (AIG) Reimbursement Wash Rack for the preliminary engineering, engineering design, engineering during bid and award, and a portion of the engineering during construction plus the construction electrical work does not meet CEQA's definition of a "project" pursuant to CEQA Guidelines Section 15378(b)(5) because the action is an administrative action and does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the \$120,888 grant from the Department of Transportation, Federal Aviation Administration (FAA) is hereby accepted.

3. That the City Manager of the City of Watsonville is hereby authorized and directed to execute on behalf of the City of Watsonville, Grant Agreement for the Airport Infrastructure Grant (AIG) Reimbursement Wash Rack, and all other documents required

by the Department of Transportation, Federal Aviation Administration and any amendments thereto, as well as any necessary documents.

4. That the \$120,888 is hereby appropriated to the Airport Enterprise Fund [0730].



Watsonville
CALIFORNIA

CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025

TO: CITY COUNCIL

RECOMMENDED BY: AIRPORT DIRECTOR WILLIAMS

APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO SUBMIT AN APPLICATION, ACCEPT AND EXECUTE A FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT STATE MATCHING GRANT FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION, DIVISION OF AERONAUTICS F

RECOMMENDATION:

Staff recommends City Council authorize the City Manager to submit an application for the State Matching grant for the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7) Project at Watsonville Municipal Airport in the amount of \$8,123; and if awarded, accept and execute a standard grant agreement and any amendments thereto as necessary; and appropriate the funds to the Airport Enterprise Grant Fund.

BACKGROUND:

In April 2025 the Municipal Airport submitted an Airport Improvement Program (AIP) application for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7). The FAA process requires a competitive bid process prior to awarding grants. Once the winning bid is selected the FAA issues the grant.

The total cost of the project is \$171,000.

DISCUSSION:

The permanent tie-down apron (21,300 sq. yd.) at the Watsonville Municipal Airport is showing significant cracking including block cracking and some alligator cracking with an uneven surface. The

2022 PMMP (Pavement Maintenance Management Plan) indicates that this pavement is predicted to have a structural failure in 2029 with the forecast traffic, thus reconstruction is necessary by 2027 to prevent this pavement section failure.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The engineering design of the reconstruction of the permanent tiedown apron (Area 7) does not meet CEQA's definition of a "project," pursuant to CEQA Guidelines section 15378(b)(5) and 15061(b)(3) because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

The reconstruction of the pavement would be categorically exempt pursuant to CEQA Guidelines section 15301 (existing facilities).

STRATEGIC PLAN:

City Council approval to accept this State Matching Grant is consistent with the Airport's strategic plan and meets the goals and objectives outlined in the Airport Master Plan.

Infrastructure & Environment

FINANCIAL IMPACT:

\$427 of total project will be paid by the Airport Enterprise Fund.

ALTERNATIVE ACTION:

The City Council may choose not to accept the AIP State Matching Grant.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING AND DIRECTING THE CITY MANAGER, ON BEHALF OF THE CITY OF WATSONVILLE, TO SUBMIT AN APPLICATION FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) STATE MATCHING GRANT FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT PROGRAM GRANT (AIP) FOR THE ENGINEERING DESIGN OF THE RECONSTRUCT PERMANENT TIEDOWN APRON (AREA 7) PROJECT IN THE AMOUNT OF \$8,123 AND IF AWARDED, TO EXECUTE A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO AND NECESSARY DOCUMENTS; AND APPROPRIATING SUCH FUNDS TO THE AIRPORT ENTERPRISE GRANT FUND

WHEREAS, the City Council of the City of Watsonville and the Federal Aviation Administration (FAA) are parties to federal Airport Improvement (AIP) Grant for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7), in the amount of \$162,450 with an additional Caltrans State matching grant of \$8,123 at the Watsonville Municipal Airport; and

WHEREAS, the FAA Airport Improvement ("AIP") Grant is a 95% matching grant with the City responsible for the remaining five (5%) percent; and

WHEREAS, the California Department of Transportation (Caltrans) Division of Aeronautics, pursuant to the Public Utilities Code section 21683.1, provides grants of five (5%) percent of Federal Aviation Administration grants to airports; and

WHEREAS, the City of Watsonville wishes to apply for the State matching grant for the Federal Aviation Administration (FAA) Airport Improvement Program Grant for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7) at the Watsonville Municipal Airport; and

WHEREAS, the California Department of Transportation Division of Aeronautics requires the City Council of the City of Watsonville to adopt a resolution authorizing the

submission of an application for an AIP Matching grant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. The engineering design of the reconstruction of the permanent tiedown apron (Area 7) does not meet CEQA's definition of a "project," pursuant to CEQA Guidelines section 15378(b)(5) and 15061(b)(3) because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the City Manager of the City of Watsonville is hereby authorized and directed to submit an application for a State of California Airport Improvement Program Matching Grant from the California Department of Transportation's Division of Aeronautics for the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7) Project at Watsonville Municipal Airport in the amount of \$8,123.

3. If the City is awarded the grant, the City Council hereby authorizes accepting the allocation of state AIP Matching funds for the engineering design of the Reconstruct Permanent Tiedown Apron (Area 7) at the Watsonville Municipal Airport.

4. That the City Manager of the City of Watsonville is authorized and directed to execute in the name of the City of Watsonville, the application, the standard agreement, and all other documents required by the California Department of Transportation in order to accept and use said grant.

5. That the City Manager of the City of Watsonville is authorized and directed, if said grant is awarded, to appropriate such funds to the Airport Enterprise Fund [0730].



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: Police Fiscal Manager Maldonado
RECOMMENDED BY: **POLICE CHIEF ZAMORA**
APPROVED BY: **TAMARA VIDES, CITY MANAGER**

SUBJECT: DEPARTMENT OF ALCOHOL BEVERAGE CONTROL (ABC) FY 2025/2026 -
ALCOHOL POLICING PARTNERSHIP (APP) GRANT, IN THE AMOUNT OF
\$67,350

RECOMMENDATION:

Adopt a resolution authorizing the City Manager or her designee to accept the Department of Alcoholic Beverage Control, FY 2025/2026 Alcohol Policing Partnership (APP) Program grant, in the amount of \$67,350, to reduce crime and public nuisance problems associated with alcohol beverage outlets, and to execute a standard agreement, all required documents, future amendments, if any, and appropriate funds to the Special Grants Fund (260).

BACKGROUND:

In 1995, the California Department of Alcoholic Beverage Control (ABC) embarked on a new and innovative approach to broaden and increase the level of alcoholic beverage law enforcement by partnering with cities and counties through a grant assistance project. The mission of the Alcohol Policing Partnership Program is to work with law enforcement agencies to develop an effective, comprehensive, and strategic approach to eliminating the crime and public nuisance problems associated with problem alcoholic beverage outlets and then institutionalize those approaches within the local police agency.

DISCUSSION:

Budget reductions at the state and local level greatly reduced law enforcement staff assigned to alcoholic beverage law enforcement. Many of the state's police and sheriff's departments re-prioritized their missions and diverted their ABC-related enforcement resources to other areas like patrol. There's

now a strong movement by cities and communities for more regulation and education to prevent crime as it relates to the increasing number of alcohol outlets.

The main goals of the program are to:

- (a) Establish closer relationships between ABC district offices and the grant agencies;
- (b) Target licensed outlets that cause alcohol-related crimes;
- (c) Reduce alcohol related disorder issues; and
- (d) Maintain a training program that addresses alcohol related issues.

The Watsonville Police Department (WPD) is committed to the grant's goals and objectives. Some of the objectives include identifying and targeting problematic establishments, general enforcement, minor decoy operations, shoulder tap operations and training for local law enforcement. In addition, the WPD will be coordinating Informed Merchants Preventing Alcohol Related Crime Tendencies (IMPACT) operations to ensure that retailers are compliant with state laws, ABC license conditions and the City's alcohol ordinance. Retail licensees will also have the opportunity to attend a Licensee Education on Alcohol and Drug (LEAD) Program which is a voluntary prevention program that provides high quality, effective, and educationally sound training on alcohol responsibility and the law.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution accepting a grant does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

STRATEGIC PLAN:

The action is consistent with the following strategic plan priority:

Public Safety: this grant focuses on alcohol enforcement and education.

FINANCIAL IMPACT:

The APP program grant in the amount of \$67,350 does not require local match funds and has no financial impact to the General Fund.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING AND DIRECTING THE CITY MANAGER ON BEHALF OF THE CITY OF WATSONVILLE TO ACCEPT THE CALIFORNIA DEPARTMENT OF ALCOHOL BEVERAGE CONTROL (ABC), FY 25/26 ALCOHOL POLICING PARTNERSHIP (APP) PROGRAM GRANT, IN THE AMOUNT OF \$67,350, TO REDUCE CRIME AND PUBLIC NUISANCE PROBLEMS ASSOCIATED WITH ALCOHOL BEVERAGE OUTLETS, TO EXECUTE A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO AND ANY NECESSARY DOCUMENTS; AND APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND (0260)

WHEREAS, the Watsonville Police Department submitted a grant proposal to the California Department of Alcohol Beverage Control (ABC), for the FY 25-26 Alcohol Policing Partnership (APP) Program grant to reduce crime and public nuisance problems associated with alcohol beverage outlets in the City; and

WHEREAS, the City of Watsonville was awarded a \$67,350 grant by the California Department of Alcohol Beverage Control (ABC) for the APP Program; and

WHEREAS, the City Council of the City of Watsonville, a municipal corporation of the State of California, wishes to accept for FY 2025-2026 Alcohol Policing Partnership (APP) Program grant, in the amount of \$67,350.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA). This Resolution is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a “project” that may cause a direct, or reasonably foreseeable indirect,

physical change in the environment and if a “project,” is exempt under the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. That the City Manager of the City of Watsonville, on behalf of the City of Watsonville, is authorized and directed to accept the California Department of Alcoholic Beverage Control, FY 2025/2026 Alcohol Policing Partnership Program grant in the amount of \$67,350 to reduce crime and public nuisance problems associated with alcohol beverage outlets.

3. That the City Manager of the City of Watsonville, is authorized and directed to execute in the name of the City of Watsonville, all documents required by the California Department of Alcohol Beverage Control (ABC), FY 2025/2026 Alcohol Policing Partnership (APP) Program, and any amendments thereto, as well as any necessary documents associated with the grant funds.

4. That the City Manager is authorized and directed to appropriate the \$67,350 to the Special Grants Fund [0260].

5. That any liability arising out of the related grant, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and ABC disclaim responsibility for any such liability.

6. That grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

7. That this award is not subject to local hiring freezes.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: CARLOS LANDAVERRY, HOUSING MANAGER
RECOMMENDED BY: COMMUNITY DEVELOPMENT DIRECTOR BRLETIC
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: MODIFICATION OF TWO OUTSTANDING LOANS PROVIDED TO EDEN HOUSING FOR THE PRESERVATION OF AFFORDABLE HOUSING AT PAJARO COURT AND TIERRA LINDA APARTMENTS

RECOMMENDATION:

Staff recommends that the City Council, in its capacity as the Successor Housing Agency of the City of Watsonville, through two Resolutions, approve modifications to two outstanding loans provided to Eden Housing for the Pajaro Court and Tierra Linda affordable housing projects, and subordinate the loans of the City with respect to these two projects, including by:

1. Extension of the loan term for each project to align with the California Department of Housing and Community Development (HCD) Portfolio Reinvestment Program (PRP) loan term of 55 years;
 2. Subordination of the City's loan for each project to The San Francisco Housing Accelerator Fund (SFHA), a lender on each project; and
 3. Authorizing and directing the City Manager to negotiate and execute all documents necessary to implement these loan modifications and subordination agreements, subject to legal review.
-

DISCUSSION:

Pajaro Court Apartments

Located at 170 Pennsylvania Drive, Pajaro Court Apartments is a 10-unit affordable family housing development originally constructed in 1994 and acquired by Eden Housing in 2015. The site includes one two-bedroom unit and nine three-bedroom units. The project is 100% affordable with an average AMI

restriction of 52% under an existing TCAC regulatory agreement. Under PRP, the ten (10) units will serve households with incomes ranging from 30 – 60% AMI.

The project has an outstanding City loan issued in 1994 for \$300,000 that matured in November 2022. Eden Housing submitted a loan extension request in September 2022, and the City pledged its support to modify the loan if the project received HCD PRP funding.

On December 5, 2024, Pajaro Court Apartments was awarded \$2,465,069 through the HCD PRP to finance the rehabilitation of the property. These funds will be supplement by a loan from SFHA. Planned improvements include restoration of the physical condition of the buildings, site greening, and continued affordability and quality-of-life benefits for Watsonville residents. These efforts will preserve 10 critically-needed affordable units for households earning between 30% and 60% of AMI.

Tierra Linda Apartments

Tierra Linda Apartments is an 18-unit family apartment complex located at 490 Beck Street. Built in 1994 and acquired by Eden Housing in 2015, the property contains eight two-bedroom and ten three-bedroom units, all restricted at an average of 51% AMI under an existing TCAC regulatory agreement. Under PRP, the eighteen (18) units will serve households with incomes ranging from 30 – 60% AMI.

The property is encumbered by a City loan made in 1993 in the amount of \$250,000, which matured in August 2022. Eden submitted a loan extension request in May 2022. The City similarly pledged its support for the loan extension, conditional upon an HCD PRP award.

On December 5, 2024, Tierra Linda Apartments was awarded \$4,500,000 in HCD PRP funds to rehabilitate and preserve the property. These funds will be supplement by a loan from SFHA. Improvements will restore the physical condition of the nine apartment buildings, enhance the green space, and maintain long-term affordability for families earning 30–60% AMI. This investment ensures the preservation of 18 affordable housing units.

In order to facilitate the rehabilitation of the properties, Eden Housing is requesting that the City extend the loan terms for the City's loans on the Pajaro Court Apartments and the Tierra Linda Apartments to match the HCD loan term of 55 years. Eden Housing is also requesting approval from the City to subordinate the loans to the SFHA loans at closing of such loans.

Extending the term of the loans and matching the maturity date of the HCD PRP loan will allow the project to avoid multiple refinancings and will ensure the City has continued control and involvement in the properties, and their long-term affordability.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The proposed loan modifications are not subject to CEQA. The action does not qualify as a project under CEQA Guidelines Section 15378(b)(2), and therefore no further environmental review is required.

STRATEGIC PLAN:

The creation and maintenance of affordable housing is consistent with the City's policies and goals of the Successor Housing Agency, City's General Plan and Housing Element as well as the following City's strategic goals:

Community Engagement & Well-being
Economic Development
Efficient and Well-performing Government
Housing
Infrastructure & Environment

FINANCIAL IMPACT:

There is no immediate fiscal impact. The proposed loan modifications will support long-term preservation of affordable housing and eventual repayment of the loan principal.

ALTERNATIVE ACTION:

The City Council, acting as the Successor Housing Agency, could choose not to approve the proposed modifications or consider alternate terms for the loans.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.

RESOLUTION NO. _____ (SHA)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE AUTHORIZING MODIFICATIONS TO AN OUTSTANDING LOAN TO PÁJARO VALLEY HOUSING CORPORATION AND ASSUMED BY EDEN HOUSING INC., FOR THE PAJARO COURT APARTMENTS; EXTENDING THE LOAN TERM TO MATCH THE HCD LOAN TERM OF 55 YEARS; SUBORDINATING THE LOAN, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE LOAN MODIFICATION AND SUBORDINATION SUBJECT TO LEGAL APPROVAL

BE IT RESOLVED BY THE SUCCESSOR HOUSING AGENCY OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution authorizing loan modifications does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. The City currently has an outstanding loan to Pajaro Valley Housing Corporation, as assigned to Eden Housing, Inc., in the amount of \$300,000 for the construction of the Pajaro Court Apartments. The City Council hereby authorizes the following modifications to said loan: extend the loan term to match the HCD loan term of 55 years.

3. The San Francisco Housing Accelerator Fund (SFHAF) will make a loan to Pajaro Court LLC, an affiliate of Eden Housing, to assist with the making of improvements to the Pajaro Court Apartments, so long as the City subordinates its loan to the SFHAF

loan and executes a subordination agreement to evidence the subordination. The City Council hereby authorizes the execution of the subordination agreement.

4. That the Council hereby authorizes and directs the City Manager to negotiate and execute a loan modification and subordination agreement, consistent with the foregoing on behalf of the City of Watsonville, and subject to approval of the City Attorney.

5. That the City Council hereby directs the City Clerk to affix the document(s) to this resolution.

RESOLUTION NO. _____ (SHA)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE IN ITS CAPACITY AS THE SUCCESSOR TO THE HOUSING ASSETS AND FUNCTIONS OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF WATSONVILLE AUTHORIZING MODIFICATIONS TO AN OUTSTANDING LOAN TO PÁJARO VALLEY HOUSING CORPORATION AND ASSUMED BY EDEN HOUSING INC., FOR THE TIERRA LINDA APARTMENTS; EXTENDING THE LOAN TERM TO MATCH THE HCD LOAN TERM OF 55 YEARS; SUBORDINATING THE LOAN, AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY DOCUMENTS NECESSARY TO IMPLEMENT THE LOAN MODIFICATIONS SUBJECT TO LEGAL APPROVAL

BE IT RESOLVED BY THE SUCCESSOR HOUSING AGENCY OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution authorizing loan modifications does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. The City currently has an outstanding loan to Pajaro Valley Housing Corporation, as assigned to Eden Housing, Inc., in the amount of \$250,000 for the construction of the Tierra Linda Apartments. The City Council hereby authorizes the following modifications to said loan: extend the loan term to match the HCD loan term of 55 years.

3. The San Francisco Housing Accelerator Fund (SFHAF) will make a loan to Tierra Linda LLC, an affiliate of Eden Housing, to assist with the making of improvements to the Tierra Linda Apartments, so long as the City subordinates its loan to the SFHAF loan and executes a subordination agreement to evidence the subordination. The City Council hereby authorizes the execution of the subordination agreement.

4. That the Council hereby authorizes and directs the City Manager to negotiate and execute a loan modification and subordination agreement consistent with the foregoing on behalf of the City of Watsonville, and subject to approval of the City Attorney.

5. That the City Council hereby directs the City Clerk to affix the document(s) to this resolution.

RESOLUTION NO. _____(CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY AND THE CONFIDENTIAL UNIT FOR FISCAL YEARS 2025-2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the Confidential unit regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and the Confidential unit does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the Confidential Unit, with term from July 1, 2025, to June 30, 2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CONFIDENTIAL UNIT
AND
THE CITY OF WATSONVILLE
2025 - 2028**



TABLE OF CONTENTS

<u>1.0</u>	<u>COMPENSATION</u>	<u>2</u>
1.1	Salary.....	2
1.2	Equity and Compaction Adjustment	2
1.3	Overtime.....	3
1.4	Bilingual Pay	3
1.5	Employee Retirement Contribution	4
1.6	Deferred Compensation	5
1.7	Temporarily Working Out of Classification	5
1.8	Education Incentive.....	5
1.9	Notary Pay.....	6
1.10	Longevity Pay	6
<u>2.0</u>	<u>INSURANCE</u>	<u>6</u>
2.1	Health Insurance.....	6
2.2	Excess Disability Insurance	7
2.3	Life Insurance.....	8
2.4	Long Term Disability Insurance	8
<u>3.0</u>	<u>LEAVES</u>	<u>8</u>
3.1	Vacation	8
3.2	Maximum Vacation Accrual	8
3.3	Holidays	9
3.4	Sick Leave.....	9
3.5	Personal Leave	10
3.6	Family Care and Medical Leave Policy	10
<u>4.0</u>	<u>MANAGEMENT RIGHTS.....</u>	<u>12</u>
<u>5.0</u>	<u>PEACEFUL PERFORMANCE</u>	<u>13</u>
<u>6.0</u>	<u>RETIREMENT</u>	<u>13</u>
6.1	Credit for Unused Sick Leave.....	13
6.2	Two-Tier Retirement Plan	13
<u>7.0</u>	<u>MISCELLANEOUS</u>	<u>14</u>
7.1	IRS-125 Program	14
7.2	Mileage.....	14
7.3	Flexible Schedules	14
<u>8.0</u>	<u>ENACTMENT</u>	<u>15</u>

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CONFIDENTIAL UNIT
AND
THE CITY OF WATSONVILLE
2025 - 2028**

This Memorandum of Understanding sets forth the agreement between the representatives of the Confidential Unit and the representatives of the City of Watsonville on all matters contained herein for employees of the City of Watsonville in the Confidential Unit. The parties hereto agree to jointly recommend to the City Council of the City of Watsonville that one or more resolutions be adopted effectuating the following changes in the salaries, benefits, and other terms and conditions of employment for said employees in the Confidential Unit.

This agreement shall become effective July 1, 2025, and shall terminate June 30, 2028.

All benefits currently in effect and not modified by this Agreement shall remain in effect for the term of this Agreement, except as provided herein.

1.0 COMPENSATION

1.1 Salary

Effective the beginning of the first full pay period after July 1, 2025 and ratification by the Confidential unit and City Council approval, each step in the salary range for all employees shall be increased by 3% cost of living increase.

Effective the first full pay period after July 1, 2026, each step in the salary range for all employees shall be increased by 3% cost of living increase.

Effective the first full pay period after July 1, 2027, each step in the salary range for all employees shall be increased by 3% cost of living increase.

1.2 Equity and Compaction Adjustments

Effective the first full pay period after July 1, 2025 and ratification by the Confidential unit and City Council approval, classifications listed below will receive the following equity/compaction adjustment:

Administrative Assistant II: 2.2%

Deputy City Clerk: 4.9%

Executive Assistant: 2.5%

Payroll Coordinator: 7.8%

1.3 Overtime

1.3.1 Time and one-half will be paid for all overtime over the normal forty (40) hour work period. Paid time off shall be counted as time worked over the normal forty (40) hour work period.

1.3.2 C.T.O. shall accrue at the regular overtime rate of one and one half hours of C.T.O. for each hour of overtime worked. Employees may maintain a compensatory bank of up to forty (40) hours. Upon utilization of compensatory time and reducing accruals below the forty (40) hour limit, employees may earn additional compensatory time off. However, employees may exceed the forty (40) hour accrual limit upon Department Head approval. If approval over forty (40) hours, employee shall receive payment of his or her regular hourly rate for CTO accrued in excess of forty hours. Automatic payment shall be made by the last payroll date on June 30 of each year.

1.4 Bilingual Pay

1.3.1 Eligibility for Level I Written and/or Conversational Premium Pay:

In order to receive Level I Written and/or Conversational Bilingual Premium Pay employees proficient in the Spanish language must meet the following criteria:

- (a) The employee must pass the City's bilingual competency test as administered by the Human Resources Department on an annual basis to maintain the premium pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the Department Head. Annual basis refers to fiscal year; and
- (b) The employee is required to serve as an oral interpreter and provide basic written translations on a regular and on-going basis, as certified by the Department Head

1.4.2 Level I Written and Conversational Premium Pay:

- (a) For employees hired after November 1, 2006 the City shall pay a stipend of \$250/month, pro-rated for part time employees.
- (b) Employees eligible for Level I Written and Conversational Premium Pay before November 1, 2006 shall receive premium pay equal to five percent (5%) of his/her base salary as of November 1, 2006, with the premium rounded to the nearest dollar, and exclusive of any retroactive wage increases provided under this agreement. A list of

each employee's premium pay under this section will be provided to the Association. Employees who receive the five percent premium, above, may irrevocably opt into the \$250/month stipend specified in (a) above.

1.4.3 Level I Conversational Only Premium Pay:

- (a) For employees who become eligible and receive Level I Bilingual Conversational Premium Pay on or after July 1, 2013 the City shall pay a stipend of \$75/month, pro-rated for part-time, regular employees.
- (b) Employees currently receiving Level I Written and Conversational Bilingual Premium Pay pursuant to Section 1.3.2 shall continue to receive the premium pay.

1.4.4 Level II Bilingual Translator Premium Pay:

In addition to the Level I stipend for Written and Conversational_bilingual competency the City will designate a limited number of staff as Level II Bilingual Translators. Such Level II Bilingual Translators shall perform written translations that are viewed by a large audience of city residents (i.e. City mailers, City Council minutes, inserts in City utility bills, etc.)

- (a) Level II Translators shall receive an additional \$100/month.
- (b) To evidence competency as a Level II Translator, employees must pass a skills-based test administered by the City to demonstrate competency in written translation.

1.5 Employee Retirement Contribution

1.5.1

Effective the first full pay period after July 1, 2013, each employee agrees to pay the full seven percent (7%) of the employee share.

- 1.5.2 Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), employees hired on or after January 1, 2013 shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.

1.5.3 Retirement Tax Deferment:

The City shall maintain the IRS Sec. 414(h)(2) provision allowing employees to make employee retirement contributions with pretax (tax deferred) dollars.

1.6 Deferred Compensation

Members of this Unit may participate in the Deferred Compensation Plan currently in effect. Employees must contribute to a deferred compensation plan in order to receive the following matching City contributions. The City will match contributions of up to \$50 per paycheck to the deferred compensation plan offered by the City effective the first pay period after July 1, 2023.

1.7 Temporarily Working Out of Classification

In every City department subordinate employees are expected to act as relief for their superiors. Employees also may be assigned to a higher classification which is vacant due to the absence or resignation of another employee. This provides training opportunities to help qualify employees to successfully compete for future promotion. Acting as relief for a lengthy period, however, should be recognized by added compensation since a higher level of continuing responsibility is involved.

Procedure. With prior management approval whenever a subordinate employees acts as relief and must perform substantially higher duties for a superior for more than fifteen (15) cumulative working days in a fiscal year, an appropriate salary adjustment shall be made pursuant to these rules. The salary adjustment shall become effective on the 16th day of the temporary assignment and shall not be retroactive. Upon returning to the responsibility of his/her normal position, salary shall be returned to the normal level.

Compensation for work out of classification will be the lowest step in the higher salary range with pay which provides a minimum increase of five (5%) percent above the normal rate of pay for the employee.

1.8 Education Incentive

The City shall provide to employees an annual incentive who possess advanced degrees as follows:

Bachelor's Degree: \$600/year
Associate's Degree: \$300/year

To comply with CalPERS reporting instructions, educational pay will be paid in equal amounts per pay period over the course of the year.

In no case shall any eligible employee receive combined education incentive pay for possession of an associate degree and/or bachelor's degree. Employee shall receive the higher benefit of the two degrees possessed.

1.9 Notary Pay

Employees authorized by their Department Head to act as a notary for official City business shall receive an additional \$75 (seventy five) dollars per month pay, beginning the first full payroll period in January 2007.

1.10 Longevity Pay

Any employee with at least 10 years as a regular, benefitted Watsonville employee shall receive a one percent (1%) Longevity Pay Premium. Any employee with at least 15 years as a regular, benefitted Watsonville employee shall receive an additional one-half percent (.5%) Longevity Pay Premium. Longevity pay will become effective the first full pay period after ratification of the MOU by both the Managers Group and the City.

2.0 **INSURANCE**

2.1 Health Insurance

2.1.1 The City shall retain in effect current health insurance coverages for all Unit employees. The City shall contribute the following monthly amounts per full time employee towards health insurance coverages:

January 1, 2025	\$1,437.50
-----------------	------------

2.1.2 If plan contribution increases are necessary for the 2026, 2027 and 2028 plan years, the City and Employees contribution shall be shared equally provided that increased City and Employee contributions do not exceed \$45/month per employee. Increases above \$45/month cap are subject to the meet and confer process.

Should insurance plan changes result in City costs below current costs, the intent of the parties is that the savings shall benefit both the bargaining unit and City equally.

2.1.2 The City and the employees agree to jointly participate in the City Employees Health Committee (CEHC) as outlined in the bylaws dated July 1992.

2.1.3 Implementation of changes in medical insurance will be subject to the meet and confer process between the City and the Unit.

2.1.5 Regular part-time employees will be fully covered at the employee only level at the City's expense. The employee shall have the option of covering additional dependents at their own expense. This shall be determined by utilizing the three-tier rate which the City has established for the COBRA and other purposes (less any surcharges). To cover one (1) dependent, the employee will pay the difference

between the employee only rate and the employee plus one rate. To cover the family, the employee will pay the difference between the employee only rate and the full family rate under the three tiers.

The decision to cover family members shall be made during a one time election when this provision becomes effective. Thereafter, employees may only add or delete family members in accordance with plan rules.

Regular part-time employees employed on or before December 1, 1998, in the thirty (30) hour category, shall continue to receive full health insurance benefits.

2.1.6 For any member of the Unit who expires all leave due to illness or injury, which is not a Workers' Compensation claim, the City shall maintain the health insurance coverage and pay the premium on behalf of the member for an additional thirty (30) days.

2.1.7 The City agrees to continue to work with the City Health Committee to evaluate alternative and/or tiered health options prior to annual renewal of health plan.

2.2 Excess Disability Insurance

2.2.1 In the event of job-related injury or illness, the employee will receive the maximum weekly Workers' Compensation benefit as determined by State law.

2.2.2 In addition to this amount, the employee may receive an appropriate amount of accrued sick leave pay to provide for the difference between the established Workers' Compensation amount and the employee's regular gross pay.

2.2.3 The employee may also receive Fifty Dollars (\$50.00) per week extra disability coverage in lieu of accrued sick leave pay.

2.2.4 In no event shall the combination of Workers' Compensation benefits exceed the regular gross pay of the affected employee.

2.2.5 It shall be the responsibility of the employee to notify the Finance Department within three (3) days of the injury or illness if the extra coverage option described in Section 2.2.3 above is to be implemented.

2.2.6 Absent notification to the contrary, the Finance Department will automatically apply accrued sick leave with the established Workers' Compensation amount to equal the employee's gross pay.

2.2.7 The Fifty Dollars (\$50) per week excess coverage shall not apply until the seventh (7th) calendar day following the injury or illness event.

2.3 Life Insurance

The City shall increase to Fifty Thousand Dollars (\$50,000) per employee life insurance policy for the term of this Agreement and Two Thousand (\$2,000) Dollars per dependents.

2.4 Long Term Disability Insurance

The City shall continue paying the Long Term Disability Insurance premium for Unit members for the term of the agreement.

3.0 LEAVES

3.1 Vacation

Each employee shall accrue vacation as specified below:

0 through 5 years of service	-	12 days per year
6 through 12 years of service	-	16 days per year
13 or more years of service	-	22 days per year

3.2 Maximum Vacation Accrual

Maximum vacation accrual shall be no more than two (2) times an employees' annual vacation amount.

Employees requesting and denied vacation due to the needs of the City and therefore having vacation accrual amounts exceeding the maximum shall have a sixty (60) day period from the time the vacation request was denied to reschedule their vacation.

3.2.1 As of December 31, 2017, all employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum. After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After December 31, 2017, when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

3.3 Holidays

There shall be fourteen (14) holidays per year as specified below:

January 1 (New Year's Day)
 Third Monday in January (Martin Luther King's Birthday)
 Lincoln's Birthday (Floating holiday)
 Third Monday in February (Washington's Birthday)
 March 31 (Cesar Chavez Day)
 Last Monday in May (Memorial Day)
 July Fourth
 First Monday in September (Labor Day)
 November 11 (Veterans Day)
 Thanksgiving Day
 Friday following Thanksgiving (in lieu of Election Day)
 December 24 (in lieu of Admission Day)
 December 25 (Christmas Day)
 December 31

Recognized holidays which fall on Saturday shall be observed on the preceding scheduled work day. Recognized holidays which fall on a Sunday shall be observed on the following scheduled work day.

There will be one (1) floating vacation day credited to each employee on Lincoln's Birthday, which may be taken pursuant to the City's leave regulations.

3.4 Sick Leave

3.4.1 Each employee shall accrue sick leave in the amount of one and one quarter (1-1/4) days per month of service (10 hours). Sick leave is payable only in the cases of bona fide illness or injury in accord with Administrative Rule III-1.11.

3.4.2 The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of 50% of such excess on the first payroll of December. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours). An employee may be compensated for sick leave in excess of 1000 hours at 50% upon retirement or resignation of service in good standing. This shall not apply to employees who are dismissed.

3.4.3 In the event of an illness in the immediate family, an employee shall be granted accrued sick leave not to exceed one half of the employee's annually accrued sick leave. . For the purposes of this section, immediate family shall include: a child, which means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, a biological, adoptive, or foster

parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child, a spouse, a registered domestic partner, a grandparent, a grandchild, or a sibling.

Where unusually close ties exist, the department may determine other relationships to be included in the definition on a case-by-case basis.

3.4.4 Employees shall cease accruing sick leave after eighty (80) consecutive hours on paid sick leave.

3.4.5 In case of death in the immediate family, an employee may be granted accrued sick leave not to exceed three (3) days. In cases involving out-of-state funerals, an additional two (2) days may be granted. Additional time off for this purpose must be vacation, C.T.O., or unpaid leave.

Bereavement leave must be approved by the Department Head.

3.4.6 Employees may use up to twenty-four (24) hours per calendar year of their accrued sick leave for the purposes of personal business which shall be subject to the same rules as vacation

3.5 Personal Leave

3.5.1 Current employees shall receive fifty-two (52) hours of Personal Leave per year beginning July 1st. Unused Personal Leave as of June 30 shall be paid off at the regular rate of pay the succeeding month.

3.5.2 Employer shall pro-rate Personal Leave up to a maximum of 4.33 hours per month for new hires and for every month during the fiscal year for which an employee was employed before termination of City service.

3.6 Family Care and Medical Leave Policy

3.6.1 In accordance with the Federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA), the City of Watsonville (City) will provide unpaid family and medical care leave for eligible employees for up to 12 weeks per 12-month period for the following reasons only:

- a. The birth of a child or to care for a newborn of an employee;
- b. The placement of a child with an employee in connection with the adoption or foster care of a child;
- c. Leave to care for a child, parent or spouse who has a serious health condition; or

- d. Leave because of a serious health condition that makes the employee unable to perform the functions of his/her position.
- e. A qualifying exigency arising out of the fact that an employee's spouse, domestic partner, child or parent is on active military duty or have been notified of an impending order to active duty.

An eligible employee is entitled to up to twenty-six (26) workweeks of military caregiver leave during a single twelve (12) month period. The twelve (12) month period begins on the first day the employee takes leave and ends twelve (12) months after that date. Unlike other types of family medical leave, military caregiver leave is a one-time entitlement only; it does not renew annually. This leave entitlement does not increase the amount of leave an employee may take for other FMLA/CFRA qualifying reasons during the single 12-month period. For example, an employee may combine military caregiver leave with other types of family medical leave during a single 12-month period. However, the employee is limited to taking a maximum of twenty-six (26) weeks of leave in such circumstances.

Military caregiver leave if to care for a military service member who is undergoing treatment for a serious injury or illness incurred in the line of active duty, or a veteran who is being treated for a serious injury or illness that occurred in the line of active duty during the five years preceding the date of treatment, if the employee is the spouse, domestic partner, child, parent or next of kin of the service member ("Military Caregiver Leave").

When applicable, an eligible family member make take the qualifying exigency leave up to a maximum of fifteen (15) days to match a military member's Rest and Recuperation leave orders.

3.6.2 An employee is eligible for leave if the employee:

- a. Has been employed for at least 12 months; and
- b. Has been employed for at least 1,250 hours during the 12-month period immediately preceding the commencement of the leave.

3.6.3 If an employee requests leave for any reason permitted under this policy, he/she must exhaust all accrued leaves (except sick leave) in connection with the leave. The exhaustion of accrued leave will run concurrently with the leave under this policy.

If an employee requests leave for his/her own serious health

condition, in addition to exhausting accrued leave, the employee must also exhaust accrued sick leave. Workers' compensation and disability leave will run concurrently with family leave.

3.6.4 This section provides a benefit summary only. For further information, refer to the City's Administrative Rule on this subject.

4.0 MANAGEMENT RIGHTS

All City rights, under state law and charter, and all City rights which existed prior to the recognition of the Confidential Unit shall remain vested with the City, unless expressly abridged by the M.O.U. These rights include, but are not limited to:

- the exclusive right to determine the mission of its constituent departments, commissions, boards;
- set standards and levels of service;
- determine the procedures and standards of selection for employment and promotions;
- direct its employees;
- establish and enforce dress and grooming standards;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations;
- determine the methods, means and numbers and kinds of personnel by which government operations are to be conducted;
- determine the content and intent of job classifications;
- determine methods of financing;
- determine style and/or types of City-issued wearing apparel, equipment or technology to be used;
- determine and/or change the facilities, methods, technology, means, organizational structure and size and composition of the work force and allocate and assign work by which the City operations are to be conducted;
- determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operations of the City;

- To assign work to and schedule employees in accordance with requirements as determined by the City and to establish and change work schedules and assignments upon reasonable notice;
- establish and modify productivity and performance programs and standards;
- discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees in accordance with applicable law;
- establish employee performance standards including, but not limited to, quality and quantity standards, and to require compliance therewith;
- take all necessary actions to carry out its mission in emergencies; and
- exercise complete control and discretion over its organization and the technology of performing its work.

The City Manager and Department Heads have and will continue to retain exclusive decision-making authority on matters not officially and expressly modified by specific provisions of this M.O.U.

In the exercise of the rights set forth in Section 4.0, the City has the right to make reasonable rules and regulations.

5.0 PEACEFUL PERFORMANCE

During the life of this Agreement, Unit employees shall not engage in any work stoppages, strikes, slow-downs, or boycott picketing. No lock-outs shall be made by the City.

In the event that any employee covered by this Agreement, individually or collectively, violates the provisions of this section, the Association shall make a good faith effort to stop such violations of this section.

6.0 RETIREMENT

6.1 Credit for Unused Sick Leave

The City provides the CalPERS 2% @ 55 retirement program plan for employees hired before July 1, 2011, including CalPERS Section 20862.8 - Credit for Unused Sick Leave.

6.2 Two-Tier Retirement Plan

The City shall provide the CalPERS 2% @ 60 retirement plan for employees hired on or after July 1, 2011 or upon effective date of CalPERS contract amendment including CalPERS Section 20862.8 - Credit for Unused Sick

Leave. Final compensation for employees hired on or after July 1, 2011 will be based on the average of the highest wages earned in any consecutive 3-year period.

6.3 PEPRA Tier Retirement Plan

Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), the City shall provide the following CalPERS retirement plan for employees and non-Classics hired on or after January 1, 2013 or as soon as administratively possible:

- (a) 2% at 62 formula
- (b) Final compensation based the average of the highest wages earned in any consecutive 3-year period

7.0 MISCELLANEOUS

7.1 IRS-125 Program

The City will maintain in effect the IRS 125 Program to include at least the dependent care option.

7.2 Mileage

The City shall utilize the IRS rate for mileage reimbursement.

7.3 Flexible Schedules

The City acknowledges that there may be benefits both to the City and to the employees in alternative schedules. Employees may request that their Department Heads consider alternative scheduling of their work. Examples of alternate schedules include flex time, job sharing, voluntary work hours, and alternate work schedules.

Employees on flexible schedules shall continue to accrue time on the standard 8-hour day. Accrued leaves shall be charged based on the number of hours missed due to their flexible schedule.


8.0 ENACTMENT

The Agreement shall become effective upon ratification by the City Council of the City of Watsonville and shall remain in full force and effect until June 30, 2028, or until a new Agreement has been executed.

CONFIDENTIAL UNIT

Date: 7/3/2025 | 9:20 AM PDT

Signed by:




C8405100EC9B456...

Andrea Samaniego, Unit Representative

Date: 7/2/2025 | 6:10 PM PDT

DocuSigned by:



17F70C04A49B4E9

Desiree Moya, Unit Representative

CITY OF WATSONVILLE

Date:

Tamara Vides, City Manager

Date:

City Attorney

Date:

City Clerk

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY AND THE MANAGEMENT UNIT FOR FISCAL YEARS 2025-2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the Management unit regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that Adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and the Management unit does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the Management unit, with term from July 1, 2025 to June 30, 2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF WATSONVILLE
AND ITS MANAGEMENT UNIT
2025-2028**



TABLE OF CONTENTS

<u>1.0</u>	<u>COMPENSATION</u>	<u>3</u>
1.1	Salary Adjustment	3
1.2	Equity and Compaction Adjustment.....	3
1.3	Retirement Contribution	4
1.4	Administrative Leave.....	5
1.5	Overtime Pay	5
1.6	Auto Policy	5
1.7	Bilingual Pay	5
1.8	Notary Pay	7
1.9	Longevity Pay.....	7
1.10	Deferred Compensation.....	7
<u>2.0</u>	<u>INSURANCE</u>	<u>7</u>
2.1	Health Insurance	7
2.2	Excess Disability Insurance	8
2.3	Long Term Disability Insurance	9
2.4	Life Insurance	9
<u>3.0</u>	<u>LEAVES</u>	<u>9</u>
3.1	Vacation Leave	9
3.2	Holidays.....	10
3.3	Sick Leave	10
<u>4.0</u>	<u>ENACTMENT</u>	<u>11</u>

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WATSONVILLE AND ITS MANAGEMENT UNIT

This Memorandum of Understanding (MOU) sets forth the agreement between the City of Watsonville and the City's Management Unit (Unit) as to all matters within the scope of representation for the employees of the City represented by the Unit. This MOU is authorized by and made pursuant to Council Resolution 56-08 (CM) adopted April 8, 2008 and Rules and Regulations adopted pursuant thereto. The City and the undersigned on behalf of the Unit hereby agree to jointly recommend to the City Council of the City of Watsonville that one or more Resolutions be adopted effectuating the following changes in benefits and other terms and conditions of employment for all the employees in the Unit. The members of the Unit, by accepting the benefits hereof, agree to be bound by the terms and conditions of this MOU.

This MOU shall become effective July 1, 2025, and shall terminate on June 30, 2028.

All benefits in effect on the date set forth below and not modified by this MOU shall remain in effect for the term of this MOU, except as provided herein.

1.0 COMPENSATION

1.1 Salary Adjustment

Effective the beginning of the first full period after July 1, 2025 and ratification by Management Unit and City Council approval, each step in the salary range for all employees shall be increased by 3% cost of living increase.

Effective the first full period after July 1, 2026, each step in the salary range for all employees shall be increased by 3% cost of living increase.

Effective the first full period after July 1, 2028, each step in the salary range for all employees shall be increased by 3% cost of living increase.

1.2 Equity and Compaction Adjustments

Effective the first full pay period after July 1, 2025, the following classifications will receive the following equity/compaction adjustments:

- Assistant Community Development Director: 4.1%
- Building Official: 2.7%
- Housing Manager: 4.3%

- Principal Librarian: 4.8%
- Public Works and Utilities Assistant Director: 2.3%

1.3 **Retirement Contribution**

- 1.3.1 **Miscellaneous Employees Retirement Plan.** The City provides the California Public Employees' Retirement System (CalPERS) 2% @ 55 retirement program plan for Miscellaneous employees hired before July 1, 2011, including CalPERS Section 20862.8 - Credit for Unused Sick Leave.
- 1.3.2 **Miscellaneous Employees Two-Tier Retirement Plan.** The City shall provide the CalPERS 2% @ 60 retirement program plan for Miscellaneous employees hired on or after July 1, 2011 or upon effective date of CalPERS contract amendment including CalPERS Section 20862.8 - Credit for Unused Sick Leave. Final compensation for employees hired on or after July 1, 2011 will be based on the average of the highest wages earned in any consecutive 3-year period.
- 1.3.3 **Miscellaneous Employees PEPRA Tier Retirement Plan.** Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), the City shall provide the CalPERS 2% at 62 retirement plan for Miscellaneous employees hired on or after January 1, 2013 or as soon as administratively possible. Final compensation will be based on the average of the highest wages earned in any consecutive 3-year period.
- 1.3.4 **Miscellaneous Employees Retirement Contribution.**
Effective the first full pay period after July 1, 2013 the employee will pay the full seven percent (7%) of the employee share effective the first full pay period on or after July 1, 2013.
- 1.3.5 **Miscellaneous Employees PEPRA Retirement Contribution.**
Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), Miscellaneous employees hired on or after January 1, 2013 shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.
- 1.3.6 **Retirement Tax Deferral.** The City shall maintain the IRS Sec. 414(h)(2) provision allowing employees to make employee retirement contributions with pretax (tax deferred) dollars.

1.4 Administrative Leave

- 1.4.1 Current employees shall receive Administrative Leave of 13.5 days (108 hours) per year beginning July 1st. Unused Administrative Leave as of June 30 shall be paid off at the regular rate of pay the succeeding month.
- 1.4.2 Employer shall pro-rate Administrative Leave up to a maximum of 9 hours per month for new hires and for every month during the fiscal year for which an employee was employed before termination of City service.

1.5 Overtime Pay

Notwithstanding that employees are exempt from the FLSA, upon issuance of a Proclamation of a local emergency by the City Council or the Director of Emergency Services pursuant to Chapter 2 of Title 4 of the Municipal Code, Unit employees are eligible for overtime compensation. Such overtime eligibility shall cease when the City Manager determines that the disaster response has ended.

1.6 Auto Policy

- 1.6.1 Mileage reimbursement for Unit employees shall be at the Federal IRS allowable reimbursement rate.

1.7 Bilingual Pay

- 1.7.1 Eligibility for Level I Written and/or Conversational Premium Pay:

In order to receive Level I Written and/or Conversational Bilingual Premium Pay employees proficient in the Spanish language must meet the following criteria:

- (a) The employee must pass the City's bilingual competency test as administered by the Human Resources Department on an annual basis to maintain the premium pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the Department Head. Annual basis refers to fiscal year; and
- (b) The employee is required to serve as an oral interpreter and provide basic written translations on a regular and on-going basis, as certified by the Department Head

1.7.2 Level I Written and Conversational Premium Pay:

- (a) For employees hired after November 1, 2006 the City shall pay a stipend of \$250/month, pro-rated for part time employees.
- (b) Employees eligible for Level I Premium Pay before November 1, 2006 shall receive premium pay equal to five percent (5%) of his/her base salary as of November 1, 2006, with the premium rounded to the nearest dollar, and exclusive of any retroactive wage increases provided under this agreement. A list of each employee's premium pay under this section will be provided to the Unit. Employees who receive the five percent premium, above, may irrevocably opt into the \$250/month stipend specified in (a) above.

1.7.3 Level I Conversational Only Premium Pay:

- (a) For employees who become eligible and receive Level I Bilingual Conversational Premium Pay on or after July 1, 2013 the City shall pay a stipend of \$75/month, pro-rated for part-time, regular employees.
- (b) Employees currently receiving Level I Written and Conversational Bilingual Premium Pay pursuant to Section 1.8.2 shall continue to receive the premium pay.

1.7.4 Level II Bilingual Translator Premium Pay:

In addition to the Level I stipend for Written and Conversational bilingual competency the City will designate a limited number of staff as Level II Bilingual Translators. Such Level II Bilingual Translators shall perform written translations that are viewed by a large audience of City residents (i.e. City mailers, City Council minutes, inserts in City utility bills, etc.). Level II Bilingual Translators must meet all requirements under Level I prior to applying for Level II consideration.

- (a) Qualified Level II Translators shall receive the Level I stipend as outlined in 1.8.2 (b) and an additional \$100/month.
- (b) To evidence competency as a Level II Translator, employees must pass a skills-based test administered by the City to demonstrate competency in written translation.

1.8 Notary Pay

Employees authorized by their department head to act as a notary for official City business shall receive an additional seventy-five (\$75) dollars per month pay. This provision will become effective on the payroll period with a beginning date on or after July 1, 2013.

1.9 Longevity Pay

Any employee with at least 10 years as a regular, benefitted Watsonville employee shall receive a one percent (1%) Longevity Pay Premium. Any employee with at least 15 years as a regular, benefitted Watsonville employee shall receive an additional one-half percent (.5%) Longevity Pay Premium. Longevity pay will become effective the first full pay period after ratification of the MOU by both the Managers Group and the City.

1.10 Deferred Compensation

Employees may participate in the Deferred Compensation Plan currently. Employees must contribute to a deferred compensation plan in order to receive the following matching City contributions. The City will match contributions of up to \$50 per paycheck to the deferred compensation plan offered by the City effective in the first full pay period after July 1, 2023.

2.0 INSURANCE

2.1 Health Insurance

2.1.1 The City shall maintain in effect current health insurance coverages for all full-time Unit employees in the competitive and general services.

2.1.2 The City shall contribute the following monthly amounts towards health insurance coverage for full time employees defined above in Section 2.1.1

Per employee	<u>\$1,437.50</u>
--------------	-------------------

2.1.3 If plan contribution increases are necessary for the 2026, 2027, and 2028 plan years, the City and Employees contribution shall be shared equally, provided that increased City and Employee contributions do not exceed \$45/month per employee. Increases above \$45/month cap are subject to meet and confer process.

Should insurance plan changes result in City costs below current costs, the intent of the parties is that the savings shall benefit both the bargaining unit and City equally.

- 2.1.4 Regular part-time employees will be fully covered at the employee only level at the City's expense. The employee shall have the option of covering additional dependents at their own expense. This shall be determined by utilizing the three tier rate which the City has established for the COBRA and other purposes (less any surcharges). To cover one (1) dependent, the employee will pay the difference between the employee only rate and the employee plus one rate. To cover the family, the employee will pay the difference between the employee only rate and the full family rate under the three tiers.

The decision to cover family members shall be made during a one time election when this provision becomes effective. Thereafter, employees may only add or delete family members in accordance with plan rules.

- 2.1.5 For any member of the Unit who uses all leave due to illness or injury, which is not a Workers' Compensation claim, the City shall maintain the health insurance coverage and pay the premium on behalf of the member for an additional thirty (30) days.
- 2.1.6 The City and the employees agree to jointly participate in the City Employees Health Committee (CEHC) as outlined in the bylaws dated July 1992.

2.2 Excess Disability Insurance

- 2.2.1 In the event of job-related injury or illness, the employee will receive the maximum weekly Workers' Compensation benefit as determined by State law. This does not supersede Workers' Compensation laws relating to Public Safety employees.
- 2.2.2 In addition to this amount, the employee may receive an appropriate amount of accrued sick leave pay to provide for the difference between the established Workers' Compensation amount and the employee's regular gross pay.
- 2.2.3 The employee may also receive \$50.00 per week extra disability coverage in lieu of accrued sick leave pay.
- 2.2.4 In no event shall the combination of Workers' Compensation benefits exceed the regular gross pay of the affected employee.

2.2.5 It shall be the responsibility of the employee to notify the Finance Department within three (3) days of the injury or illness if the extra coverage option described in Section 2.2.3 above is to be implemented.

2.2.6 Absent notification to the contrary, the Finance Department will automatically apply accrued sick leave with the established Workers' Compensation amount to equal the employee's gross pay.

2.2.7 The \$50.00/week excess coverage shall not apply until the seventh (7th) calendar day following injury or illness event.

2.3 Long Term Disability Insurance

The City shall continue paying the Long Term Disability Insurance premium for the Unit members for the term of the agreement.

2.4 Life Insurance

Life insurance coverage is Fifty (\$50,000) Thousand Dollars for all Unit employees and Two Thousand (\$2,000) Dollars per dependents.

3.0 LEAVES

3.1 Vacation Leave

1st year	12 days
2nd year	13 days
3rd year	14 days
4th year	15 days
5 - 10 years	16 days
11+ years	22 days

3.1.1 Employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum by December 31, 2017. After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After December 31, 2017, when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

3.2 Holidays

There shall be fourteen (14) holidays per year as specified below:

January 1 (New Year's Day)
 January 21 (Martin Luther King Day)
 Lincoln's Birthday (Floating holiday)
 Third Monday in February (Washington's Birthday)
 March 31 (Cesar Chavez Day)
 Last Monday in May (Memorial Day)
 July Fourth
 First Monday in September (Labor Day)
 November 11 (Veterans Day)
 Thanksgiving Day
 Friday following Thanksgiving (in lieu of Election Day)
 December 24 (in lieu of Admission Day)
 December 25 (Christmas Day)
 December 31

Recognized holidays which fall on Saturday shall be observed on the preceding scheduled work day. Recognized holidays which fall on a Sunday shall be observed on the following scheduled work day.

There will be one (1) floating vacation day credited to each employee on Lincoln's Birthday, which may be taken pursuant to the City's leave regulations.

3.3 Sick Leave

3.3.1 Each employee shall accrue sick leave in the amount of one and one quarter (1-1/4) days per month of service (10 hours). Sick leave is payable per City Personnel Rules and Regulations.

The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of 50% of such excess on the first payroll of December. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours).

3.3.2 Unused sick leave may not be used to delay the date of an employee's disability retirement.

3.3.3 Employees may use up to twenty-four (24) hours per calendar year of their accrued sick leave for the purposes of personal business which shall be subject to the same rules as vacation

4.0 ENACTMENT

This MOU shall become effective upon ratification by the City Council of the City of Watsonville, and shall remain in full force and effect until June 30, 2028, or until a new MOU has been executed.

MANAGEMENT UNIT

Date 7/1/2025 | 9:38 AM PDT

Date 7/1/2025 | 9:46 AM PDT

Date 7/1/2025 | 3:08 PM PDT

Signed by:
Jason Panick
787B46BC64E04F8...
Jason Panick, Unit Representative
DocuSigned by:
Angelica Jauregui
3ED3FC4970294E7...
Angelica Jauregui, Unit Representative
Signed by:
William Smith
111-256B88D041A24E9J...
William Smith, Unit Representative

CITY OF WATSONVILLE

Date

Tamara Vides, City Manager

Date

City Attorney

Date

City Clerk

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF WATSONVILLE AND UNITED PUBLIC EMPLOYEES OF
CALIFORNIA, LOCAL 792 (UPEC/LIUNA) FOR FISCAL YEARS 2025-2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the United Public Employees of California, Local 792 (UPEC/LiUNA) regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that Adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and the United Public Employees of California, Local 792 (UPEC/LiUNA) does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the United Public Employees of California, Local 792 (UPEC/LiUNA), with term from July 1, 2025 to

June 30, 2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
LiUNA MID-MANAGEMENT UNIT
AND
THE CITY OF WATSONVILLE
2025 - 2028**



TABLE OF CONTENTS

1.0	UNION SECURITY	4
1.1	MEMORANDUM OF UNDERSTANDING—DISTRIBUTION	4
1.2	UNION DEDUCTIONS.....	4
1.3	UNION NOTIFICATION	6
1.4	BULLETIN BOARDS.....	6
1.5	TIME OFF FOR UNION OFFICIALS.....	6
1.6	BARGAINING UNIT EMPLOYEE INFORMATION	6
1.7	UNION STEWARDS	6
1.8	VISITS BY AUTHORIZED UNION REPRESENTATIVES	7
1.9	UNION ORIENTATION	7
2.0	COMPENSATION	7
2.1	SALARY ADJUSTMENTS.....	7
2.2	EQUITY AND COMPACTION ADJUSTMENTS.....	8
2.3	CERTIFICATION PAY	8
2.4	ADMINISTRATIVE LEAVE.....	9
2.5	COMPENSATORY TIME OFF (CTO).....	9
2.6	ON CALL/CALL BACK PAY.....	10
2.7	BILINGUAL PAY.....	10
2.8	RETIREMENT	12
2.9	DEFERRED COMPENSATION	13
2.10	LONGEVITY PAY.....	13
3.0	INSURANCE.....	13
3.1	HEALTH INSURANCE.....	13
3.2	EXCESS DISABILITY INSURANCE	14
3.3	LONG TERM DISABILITY INSURANCE	15
3.4	LIFE INSURANCE.....	15
4.0	LEAVES	15
4.1	VACATION LEAVE	15
4.2	HOLIDAYS	15
4.3	SICK LEAVE.....	16
4.4	FAMILY CARE AND MEDICAL LEAVE ACT	17
4.5	BEREAVEMENT LEAVE	18
5.0	MANAGEMENT RIGHTS.....	18
5.2	LABOR MANAGEMENT COMMITTEE.....	20
6.0	PEACEFUL PERFORMANCE & LAYOFF PROCEDURES.....	20
6.1	NO STRIKE.....	20
6.2	LAYOFF PROCEDURES.....	21
7.0	MISCELLANEOUS	22
7.1	BOOT ALLOWANCE	22
7.2	TOOL ALLOWANCE.....	22

7.3 TOOL INSURANCE 22

7.4 MILEAGE 22

7.5 EDUCATION AND CERTIFICATION 23

7.6 PESTICIDE CERTIFICATE PAY..... 23

7.7 IRS-125 PROGRAM..... 23

7.8 IMMUNIZATIONS 23

7.9 UNIFORM ALLOWANCE 23

7.10 PERFORMANCE EVALUATION 23

7.11 WORK OUT OF CLASS 23

8.0 DEFINITION OF MID-MANAGEMENT.....23

9.0 OTHER PROVISIONS24

10.0 ENACTMENT24

**MEMORANDUM OF UNDERSTANDING
BETWEEN
MID-MANAGEMENT UNIT
AND
THE CITY OF WATSONVILLE
2025 - 2028**

Pursuant to the Meyers-Milias-Brown Act (“MMBA”) and the City's personnel rules and regulations, the Watsonville Mid-Management Unit, affiliated with Laborer’s International Union of North America (“LiUNA”), Local 792 (hereinafter referred to as the Union), is hereby recognized as the exclusively recognized employee organization for represented Unit employees. This bargaining unit is formally titled the Mid-Managers Unit. Classifications in the bargaining unit are listed in Appendix A.

This Memorandum of Understanding sets forth the agreement between the representatives of the Union and the representatives of the City of Watsonville on all matters contained herein for employees of the City of Watsonville in the Mid-Management Unit. The parties hereto agree to jointly recommend to the City Council of the City of Watsonville that one or more resolutions be adopted effectuating the following changes in the salaries, benefits, and other terms and conditions of employment for said employees in the Mid-Management Unit.

This Agreement shall become effective upon approval from City Council, and shall terminate June 30, 2028.

All benefits currently in effect and not modified by this Agreement shall remain in effect for the term of this Agreement, except as provided herein.

1.0 UNION SECURITY

1.1 Memorandum of Understanding—Distribution

The City will distribute to all Unit members a electronic copy /link of the signed Memorandum of Understanding. When a person is hired in any classification covered by this Memorandum of Understanding, the City shall notify the person that LiUNA 792 is the recognized employee organization. The City will provide that person with a link to the electronic copy of the current Memorandum of Understanding.

1.2 Union Deductions

The City will deduct dues from an employee’s salary or wages in reliance on certification from the Union that it is has and will maintain an authorization, signed by the individual from whose salary or wages the deduction is to be made.

The City shall cancel or change dues deductions in reliance on information provided by the Union as to whether deductions were properly canceled or changed. The Union shall provide the City with a copy of an employee’s signed authorization if a dispute arises

about the existence or terms of the authorization. Employee requests to revoke or change the terms of an existing authorization shall be directed to the Union.

In the event there is a change to controlling law or regulations, the City and the Union agree to meet and confer over any impacts subject to bargaining in accordance with the Meyers-Milias Brown Act.

The Union will set the amount of membership dues and other lawful deductions and notify the City of these amounts in writing. To the extent required by the Government Code, or otherwise required by law, the City will rely on the information provided by the Union in processing dues deductions for Union members. The City will deduct Union dues in a specified amount based on the information provided by the Union. The Union must provide information on dues deduction authorizations and cancellations/changes on a timely basis, in accordance with state law. The City will process any Union request regarding dues deductions, cancellations, or alterations in the next full pay period following notification.

If an employee submits a payroll deduction authorization change to the City which has not been processed by the Union, the City will direct the employee to the Union promptly. The City will continue to deduct dues in reliance on the information provided by the Union, until the Union notifies the City of a deduction change authorization.

The Union will maintain records of employee authorizations for dues deductions. The Union will also provide the city with the list of Union employees who have affirmatively consented to or authorized dues deductions. The City will not request the Union to provide a copy of any member's authorization unless a dispute arises about the existence or terms of the authorization.

Payroll authorization may, at the election of the Union, be for a specific term. The responsibility to enforce this provision lies solely with the Union.

When a member is in a non-pay status for an entire pay period, the City will not deduct any dues to cover that pay period from any future earnings nor will the member deposit with the City the amount that would have been withheld if the member had been in a pay status during that period. When an employee is in a non-pay status during only a part of the pay period and the employee's wages are not sufficient to cover the full dues amount, the City will not deduct any dues to cover that pay-period.

The Union agrees to indemnify, defend, and hold harmless the City, including its officers, representatives, and agents, against all liability arising from any claims, demands, or other action relating to the City's compliance with this Article. This agreement to defend and indemnify includes liability arising from or related to the active or passive negligent acts or omissions of the City, its officers, representatives, and agents, which may be in combination with the active or passive negligent acts or omissions of the Union, its employees, agents, or officers, or any third party. In addition, the Union will refund to the City any amounts paid to it in error after the City provides the Union with supporting evidence of the error.

1.3 Union Notification

Except in cases of bona fide emergencies, the Union shall be given reasonable advance written notification of any ordinance, rule, resolution or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council or management and shall be given the opportunity to meet and confer with the City representatives prior to its adoption.

For vacancies, the City will make every effort to E-Mail all job flyers to employees in addition to maintaining the City's current circulation and posting practice

1.4 Bulletin Boards

Upon request, the Union shall be provided reasonable designated places on City bulletin boards which

do not interfere with the City's official use of the bulletin board. The Union agrees that notices posted on bulletin boards shall not contain anything which may be construed as maligning and/or derogatory to the City or its representatives. The Union shall be responsible for placement of and removal of outdated posted material.

1.5 Time Off for Union Officials

During the term of this agreement, a reasonable number (not to exceed five) of Union members shall be allowed a reasonable amount of paid release time off for meet and confer or meet and consult sessions scheduled with the City Council's designated representatives providing there is no disruption of work in the employee's division. The Union shall notify the City Manager in advance of the meeting of the specific members who will be in attendance. Union members shall obtain permission through supervisory channels before leaving their work or work locations.

1.6 Bargaining Unit Employee Information

A comprehensive list of all employees covered by this MOU will be submitted by the City to the Union ~~each month~~ every 120 Days with the following information: Full Name, Employee Number, Job Classification, Bargaining Unit, Department, Work Location (department name and location of employee), Work Phone, Work Email (if available), Personal Email Address, Home Address, Mailing Address, Home Phone, Cellular Phone, Date of Hire and Employment Status (to include date of separation, retirement, etc.). This list should be sent in an electronic format that both the Union and the City agree upon.

1.7 Union Stewards

The Union shall be authorized to designate five (5) employees within the unit as stewards and must furnish a list of these stewards to the Human Resources Department on an annual basis. Stewards shall be allowed a reasonable amount of paid release time for the purpose of representing a unit employee within the steward's area of representation in the filing or processing of grievances or disciplinary appeals as long as there is no interruption of work in the employee's division. Stewards must first obtain permission through

appropriate management channels before leaving their work or work location for such purposes. There shall be no discrimination, intimidation or coercion of any steward exercising his/her rights under the grievance procedure. Union Stewards are responsible for the full and timely completion of their workload.

Under this section, Stewards are considered Union Representatives except for official notification purposes which must include the paid Union representatives. Time spent in the meet and confer process is not considered to be steward work for the purposes of this section.

1.8 Visits By Authorized Union Representatives

With prior notice to the appropriate Manager, authorized Union representatives shall have access to City employees during off duty time in the non-work hours of City facilities for the purpose of conducting Union business. With prior notice to the appropriate Manager, paid staff of the Union shall be allowed reasonable access to employees during the work period and at the work location to investigate and/or represent employees within the Unit in a grievance or appeal matters. With prior notice to the appropriate Manager, brief, incidental contacts to distribute notices/information, etc., may be allowed during work time only if there is no disruption of work.

1.9 Union Orientation

The City shall allow union representative(s) and/or Union Steward(s) release time to provide a union orientation up to thirty (30) minutes to represented employees. The City will permit each employee scheduled work time to attend the thirty-minute union orientation, if provided after hire date.

As soon as practicable, the City shall notify the Union of any new employee hired or promoted into the Mid-Management unit. The notification shall include the employee's contact information and date of hire. The Union shall be permitted to reach out directly to the employee to coordinate the thirty-minute orientation time at a mutually agreeable time.

2.0 COMPENSATION

2.1 Salary Adjustments

Effective the first full pay period after July 1, 2025, and ratification by the union and City Council approval, each step in the salary range for all employees shall be increased by a 3% cost of living increase.

Effective the first full pay period after July 1, 2026, each step in the salary range for all employees shall be increased by a 3% (three percent) cost of living increase.

Effective the first full pay period after July 1, 2027, each step in the salary range for all employees shall be increased by a 3% (three percent) cost of living increase.

2.2 Equity and Compaction Adjustments

Effective the first full pay period after July 1, 2025, and Union ratification and Council Adoption, the following classifications will receive the following equity/compaction adjustments:

- Associate Civil Engineer: 5.6%
- Associate Planner: .5%
- GIS Coordinator: .1%
- Librarian: 6.9%
- Property & Evidence Supervisor: 2.6%
- Records Supervisor: 2.60%
- Revenue Collections Supervisor: 1.6%
- Senior Code Enforcement Officer: 6.1%
- Senior IT Specialist: 3.2%
- Senior Librarian: 6.5%

Effective the first full pay period after July 1, 2025 and Union ratification and Council Adoption, the following classifications will see an increase to their respective top step (the lower steps will be adjusted with a 5% delta). This may result in adjustment of step placement for affected employees, provided the employee receives a minimum of 5% salary adjustment:

- Circulation Manager: 11.3%
- Facilities and Maintenance Supervisor: 10.7%
- Senior Civil Engineer: 7.6%
- Senior Construction Inspector: 17%

2.3 Certification Pay

Any incumbent in the below classifications who obtains a certification in a grade above that required for the incumbent's certification level will receive \$50/month per additional certification level up to a maximum of \$100/month. For purposes of these higher than required certification levels discussed in this paragraph, the following job classifications are eligible to receive this additional certification pay:

Wastewater Operations Supervisor
 Water Services Manager
 Laboratory Manager
 Source Control Manager
 Water Services Crew Leader
 Water Services Supervisor
 Water Operations Supervisor
 Integrated Waste Supervisor
 Collection Systems Manager
 Processing Center Coordinator

Supervising Equipment Mechanic
 Park Maintenance Supervisor
 Senior Integrated Waste Worker
 GIS (GIS) Coordinator
 Utilities Maintenance Supervisor
 IT Analyst I
 IT Analyst II
 Senior IT Specialist

The City Manager and Department Head shall have the discretion to designate additional classifications eligible to receive certification pay and to designate the type of eligible certification. Certification pay shall be effective on the first full pay period after proof of the certification is received by Human Resources.

2.4 Administrative Leave

- 2.4.1 FLSA exempt employees shall receive Administrative Leave of (96 hours per year) beginning July 1st. Unused Administrative Leave as of June 30 shall be paid off at the regular rate of pay the succeeding month
- 2.4.2 Employer shall pro-rate Administrative Leave up to a maximum of 7.86 hours per month for new hires (FLSA Exempt) and for every month during the fiscal year for which an employee was employed before termination of City service.
- 2.4.3 All s FLSA Exempt employees hired after November 27, 2001, shall receive administrative leave. Any FLSA exempt hired prior to the ratification of this Agreement who chooses not to receive above Administrative Leave may earn overtime. All overtime shall be paid at one and one-half (1-1/2) the regular rate of pay over the forty (40) hour workweek. This option may be chosen annually; however, once an employee elects to participate in Administrative Leave, they may not return to the Overtime Option.
- 2.4.4 Notwithstanding that employees are exempt from the FLSA, upon issuance of a Proclamation of a local emergency by the City Council or the Director of Emergency Services pursuant to Chapter 2 of Title 4 of the Municipal Code, Unit employees are eligible for overtime compensation. Such overtime shall cease when the City Manager determines that the disaster response has ended.
- 2.4.5 For purposes of overtime, CTO, vacation, and sick leave accrual, holidays shall be considered as time worked. Employees who work on a holiday shall be entitled to overtime compensation for hours worked provided that all other rules relating to overtime accrual are satisfied.

2.5 Compensatory Time Off (CTO)

- 2.5.1 Employees choosing the overtime option may accrue up to a maximum of forty (40) hours CTO in lieu of overtime pay. There is no annual cap at any one time of earned CTO.

2.5.2 CTO shall accrue at the regular overtime rate of one and one-half (1-1/2) hours of CTO for each hour of overtime worked.

2.6 On Call/Call Back Pay

2.6.1 Weekly On-Call:

Covered employees who are required to be on call shall be compensated at the rate of Two Hundred Eighty (\$280) Dollars per week in addition to their regular pay. Covered employees who are called back to work shall receive a minimum of three (3) hours overtime compensation except when such recall is an extension of their regular work day, either before or after the assigned work period.

2.6.2 Daily On-Call:

Employees shall receive \$40/day for daily on-call which shall be assigned when it is anticipated that special circumstances may occur that would require work during periods other than the normal work hours. Such special circumstances include forecasts of heavy rains and/or flooding, earthquake and other natural disasters, and special events. Notice regarding the need for on-call status would be given to employees as soon as such need is known but no later than 8 hours prior to the start of the on-call status period. On-Call will first be assigned to volunteers in the classification deemed necessary for the on-call work. If there are insufficient volunteers, daily on-call will be assigned in inverse order of seniority.

2.6.3 Entitlement to on-Call Pay:

Employees who are assigned to be on weekly or daily on-call shall be entitled to on call and recall pay regardless of whether they receive administrative leave or overtime under section 1.3 above.

2.6.4 Call Back and Re-Call Pay.

“Those supervisors\managers who are not designated to be on call or scheduled to work, but who are called back to work for an emergency that poses an immediate threat to health, life, property or environment or in response to critical staffing needs\levels outside of normal working hours at the direction of the Department Head or City Manager are entitled to a minimum of three (3) hours overtime pay up to the amount of the time worked. Written confirmation of the emergency and time worked must be forwarded to Payroll and Human Resources within two weeks of occurrence. Only Department Heads or the City Manager or designee shall have the authority to require employees to report to work when not formally designated to be on call to address an immediate and unexpected threat to health, life, property, environment or in response to a critical staffing need. In cases where the City Manager or Department Head requires an employee who is not on call to report to work when not on-duty, employees shall be entitled to a minimum of three (3) hours overtime pay.

2.7 Bilingual Pay

2.7.1 Eligibility for Level I Written and/or Conversational Premium Pay:

In order to receive Level I Written and/or Conversational Bilingual Premium Pay employees proficient in the Spanish language must meet the following criteria:

- (a) The employee must pass the City's bilingual competency test as administered by the Human Resources Department on an annual basis to maintain the premium pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the Department Head. Annual basis refers to fiscal year; and
- (b) The employee is required to serve as an oral interpreter and provide basic written translations on a regular and on-going basis, as certified by the Department Head

2.7.2 Level I Written and Conversational Premium Pay:

- (a) For employees hired after November 1, 2006 the City shall pay a stipend of \$250/month, pro-rated for part time employees.
- (b) Employees eligible for Level I Written and Conversational Premium Pay before November 1, 2006 shall receive premium pay equal to five percent (5%) of his/her base salary as of November 1, 2006, with the premium rounded to the nearest dollar, and exclusive of any retroactive wage increases provided under this agreement. A list of each employee's premium pay under this section will be provided to the Mid Management Unit. Employees who receive the five percent premium, above, may irrevocably opt into the \$250/month stipend specified in (a) above.

2.7.3 Level I Conversational Only Premium Pay:

- (a) For employees who become eligible and receive Level I Bilingual Conversational Premium Pay on or after July 1, 2013 the City shall pay a stipend of \$75/month, pro-rated for part-time, regular employees.
- (b) Employees currently receiving Level I Written and Conversational Bilingual Premium Pay pursuant to Section 1.6.2 shall continue to receive the premium pay.

2.7.4 Level II Bilingual Translator Premium Pay:

In addition to the Level I stipend for Written and Conversational_bilingual competency the City will designate a limited number of staff as Level II Bilingual Translators. Such Level II Bilingual Translators shall perform written translations that are viewed by a large audience of city residents (i.e. City mailers, City Council minutes, inserts in City utility bills, etc.)

- (a) Level II Translators shall receive an additional \$100/month.

- (b) To evidence competency as a Level II Translator, employees must pass a skills-based test administered by the City to demonstrate competency in written translation.

2.8 Retirement

2.8.1 Retirement Plan:

The City shall provide the California Public Employees' Retirement System ("CalPERS") 2% at 55 retirement plan for employees hired before July 1, 2011. The City shall continue in effect all the current options including CalPERS Section 20862.8 - Credit for Unused Sick Leave.

2.8.2 Two Tier Retirement Plan:

The City shall provide the CalPERS 2% @ 60 retirement plan for employees hired on or after July 1, 2011 or upon effective date of CalPERS contract amendment including CalPERS Section 20862.8 - Credit for Unused Sick Leave. Final compensation for employees hired on or after July 1, 2011 will be based on the average of the highest wages earned in any consecutive 3-year period.

2.8.3 PEPRA Tier Retirement Plan:

2.8.4 Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), the City shall provide the following CalPERS retirement plan for employees hired on or after January 1, 2013 or as soon as administratively possible:

- (a) 2% at 62 formula
- (b) Final compensation based the average of the highest wages earned in any consecutive 3-year period

2.8.5 Retirement Contribution:

Effective the first full pay period on or after July 1, 2013, each employee agrees to contribute the full seven percent (7%) of the employee share of retirement costs.

2.8.6 Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), employees hired on or after January 1, 2013 shall pay up to 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.

2.8.7 Retirement Tax Deferment:

The City shall maintain the IRS Sec. 414(h)(2) provision allowing employees to make employee retirement contributions with pretax (tax deferred) dollars.

2.9 Deferred Compensation

Members of this Unit may participate in the Deferred Compensation Plan currently in effect.

Employees must contribute to deferred compensation plan in order to receive the following matching City contributions.

The City will match contributions of up to \$50 per pay check to the deferred compensation plan offered by the City effective the first pay period in October of 2019.

Effective in the first full pay period after July 1, 2022, the City will match up to \$100 per pay check for those with at least 10 years of service with the City of Watsonville as a full time employee and match up to \$150 per pay check for those with at least 20 years of service with the City of Watsonville. These amounts are not cumulative.

2.10 Longevity Pay

Any employee with at least 10 years as a regular, benefitted Watsonville employee shall receive a one percent (1%) Longevity Pay Premium.

Any employee with at least 15 years as a regular, benefitted Watsonville employee shall receive an additional one-half percent (.5%) Longevity Pay Premium.

Longevity pay will become effective the first full pay period after ratification of the MOU by both the Union and City.

3.0 INSURANCE

3.1 Health Insurance

3.1.1 The City shall retain in effect current health insurance coverages for all Unit employees. The City shall contribute the following monthly amounts per full time employee towards health insurance coverages:

July 1, 2025	\$1,437.50
--------------	------------

3.1.2 If plan contribution increases are necessary for the 2026, 2027, and 2028 plan years, the City and Employees contribution shall be shared equally, provided that increased City and Employee contributions do not exceed \$45/month per employee. Increases above \$45/month cap are subject to meet and confer process

Should insurance plan changes result in City costs below current costs, the intent of the parties is that the savings shall benefit both the bargaining unit and City equally.

3.1.3 The City and the employees agree to jointly participate in the City Employees Health Committee (CEHC) as outlined in the bylaws dated July 1992.

3.1.4 Implementation of changes in medical insurance will be subject to the meet and confer process between the City and the Unit.

3.1.5 Regular part-time employees will be fully covered at the employee only level at the City's expense. The employee shall have the option of covering additional dependents at their own expense. This shall be determined by utilizing the three-tier rate which the City has established for the COBRA and other purposes (less any surcharges). To cover one (1) dependent, the employee will pay the difference between the employee only rate and the employee plus one rate. To cover the family, the employee will pay the difference between the employee only rate and the full family rate under the three tiers.

The decision to cover family members shall be made during a one time election when this provision becomes effective. Thereafter, employees may only add or delete family members in accordance with plan rules.

Regular part-time employees employed on or before December 1, 1998, in the thirty (30) hour category, shall continue to receive full health insurance benefits.

3.1.6 For any member of the Unit who expires all leave due to illness or injury, which is not a Workers' Compensation claim, the City shall maintain the health insurance coverage and pay the premium on behalf of the member for an additional thirty (30) days.

3.1.7 The City agrees to work with the City Health Committee to continue evaluating alternative and/or tiered health options prior to annual health plan renewal.

3.2 Excess Disability Insurance

3.2.1 In the event of job-related injury or illness, the employee will receive the maximum weekly Workers' Compensation benefit as determined by State Law.

3.2.2 In addition to this amount, the employee may receive an appropriate amount of accrued sick leave pay to provide for the difference between the established Workers' Compensation amount and the employee's regular gross pay.

3.2.3 The employee may also receive Fifty (\$50.00) Dollars per week extra disability coverage in lieu of accrued sick leave pay.

3.2.4 In no event shall the combination of Workers' Compensation benefits exceed the regular gross pay of the affected employee.

3.2.5 It shall be the responsibility of the employee to notify the Finance Department within three (3) days of the injury or illness if the extra coverage option described in Section 2.2.3 above is to be implemented.

3.2.6 Absent notification to the contrary, the Finance Department will automatically apply accrued sick leave with the established Workers' Compensation amount to equal the employee's gross pay.

3.2.7 The Fifty (\$50.00) Dollar per week excess coverage shall not apply until the seventh (7th) calendar day following the injury or illness event.

3.3 Long Term Disability Insurance

The City shall maintain in effect the existing long term disability insurance program for Unit employees at City expense.

3.4 Life Insurance

The City shall provide a Fifty Thousand (\$50,000) Dollars per employee life insurance policy upon ratification for the term of this Agreement and Two Thousand (\$2,000) Dollars per dependents.

4.0 LEAVES

4.1 Vacation Leave

4.1.1 Each employee shall accrue vacation as specified below:

0 through 5 years of service	-	12 days per year
6 through 12 years of service	-	16 days per year
13 or more years of service	-	22days per year

The maximum vacation accruals shall be two (2) times the annual vacation accrual amount.

Employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum by December 31, 2017. After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After December 31, 2017, when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

4.2 Holidays

There shall be fourteen (14) holidays per year as specified below:

January 1 (New Year's Day)
 Martin Luther King's Birthday (Third Monday in January)
 Lincoln's Birthday (Floating holiday)

Washington's Birthday (Third Monday in February)
 Cesar Chavez Day (March 31)
 Memorial Day (Last Monday in May)
 July Fourth
 Labor Day (First Monday in September)
 Veterans Day (November 11)
 Thanksgiving Day
 Friday following Thanksgiving Day (in lieu of Election Day)
 December 24 (in lieu of Admission Day)
 Christmas Day (December 25)
 December 31

Recognized holidays which fall on Saturday shall be observed on the preceding scheduled work day.

There will be one (1) floating vacation day credited to each employee on Lincoln's Birthday, which may be taken pursuant to the City's leave regulations.

Only employees in the Integrated Waste Supervisor and Senior Integrated Waste Worker classifications shall be compensated one and one half (1 ½) times the employee's hourly rate of pay for each hour worked on a holiday. In addition, the employee shall receive his/her regular rate of pay. This is in recognition that it is the expectation that this position will have to work the majority of City observed holidays. Holiday pay will only be granted when the employee is directed to work on the holiday by the Department Head.

4.3 Sick Leave

- 4.3.1 Each employee shall accrue sick leave in the amount of one and one-quarter (1-1/4) days per month of service (10 hours). Sick leave is payable only in the cases of bona fide illness or injury.
- 4.3.2 The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of fifty (50%) percent of such excess on the first payroll in December. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours).
- 4.3.3 In the event of an illness in the immediate family, an employee shall be granted accrued sick leave not to exceed one half of the employee's annually accrued sick leave. For the purposes of this section, immediate family shall include: a child, which means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child, a spouse, a registered domestic partner, a grandparent, a grandchild, or a sibling.

Where unusually close ties exist, the department may determine other relationships to be included in the definition on a case-by-case basis.

- 4.3.4 Employees shall cease accruing sick leave after eighty (80) consecutive hours on paid sick leave.
- 4.3.5 Employees may use up to twenty-four (24) hours per calendar year of their accrued sick leave for the purposes of personal business which shall be subject to the same rules as vacation.

4.4 Family Care And Medical Leave Act

4.4.1 In accordance with the Federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA), the City of Watsonville (City) will provide unpaid family and medical care leave for eligible employees for up to 12 weeks per 12-month period for the following reasons only:

- (a) The birth of a child or to care for a newborn of an employee;
- (b) In connection with the adoption or foster care of a child;
- (c) Leave to care for a child, parent or spouse who has a serious health condition; or
- (d) Leave because of a serious health condition that makes the employee unable to perform the functions of his/her position.
- (e) A qualifying exigency arising out of the fact that an employee's spouse, domestic partner, child or parent is on active military duty or have been notified of an impending order to active duty.

An eligible employee is entitled to up to twenty-six (26) workweeks of military caregiver leave during a single twelve (12) month period. The twelve (12) month period begins on the first day the employee takes leave and ends twelve (12) months after that date. Unlike other types of family medical leave, military caregiver leave is a one-time entitlement only; it does not renew annually. This leave entitlement does not increase the amount of leave an employee may take for other FMLA/CFRA qualifying reasons during the single 12-month period. For example, an employee may combine military caregiver leave with other types of family medical leave during a single 12-month period. However, the employee is limited to taking a maximum of twenty-six (26) weeks of leave in such circumstances.

Military caregiver leave if to care for a military service member who is undergoing treatment for a serious injury or illness incurred in the line of active duty, or a veteran who is being treated for a serious injury or illness that occurred in the line of active duty during the five years preceding the date of treatment, if the employee is the spouse, domestic partner, child, parent or next of kin of the service member ("Military Caregiver Leave").

When applicable, an eligible family member make take the qualifying exigency leave up to a maximum of fifteen (15) days to match a military member's Rest and Recuperation leave orders.

4.4.2 An employee is eligible for leave if the employee:

- (a) Has been employed for at least 12 months; and,
- (b) Has been employed for at least 1,250 hours (1,040 hours for permanent part-time employees working between 20 and 30 hours per week) during the 12-month period immediately preceding the commencement of the leave.

4.4.3 If an employee requests leave for any reason permitted under this policy, he/she must exhaust all accrued leaves (except sick leave) in connection with the leave. The exhaustion of accrued leave will run concurrently with the leave under this policy.

If an employee requests leave for his/her own serious health condition, in addition to exhausting accrued leave, the employee must also exhaust accrued sick leave. Workers compensation disability leave will run concurrently with family leave.

4.4.4 This section provides a benefit summary only. For further information, refer to the City's Administrative Rule on this subject.

4.5 Bereavement Leave

All Employees are permitted 5 days of Unpaid Bereavement Leave upon the death of any family member listed in Section 12945.2 of the Government Code. In case of death in the immediate family an employee shall be granted three (3) days of paid bereavement leave per occurrence within California. In cases involving out-of-state funerals or distances of more than 200 miles, an additional two (2) days of paid bereavement leave shall be granted. The Paid Bereavement leave runs concurrent with the 5 Day Bereavement Leave. However, the leave days need not be consecutive. For Bereavement Leave in excess of 3 days, or the additional two for out-of-state, all employees may use vacation, personal leave, accrued and available sick leave, or compensatory time off that is otherwise available to the employee. Proof of death (death certificate, obituary, funeral program, etc.) or proof of miscarriage/stillbirth (a note from a healthcare provider) must be submitted within 30 calendar days of when the employee returns to work. Additional time off for this purpose must be vacation, C.T.O., or unpaid leave. Bereavement leave must be approved by the Department Head."

5.0 MANAGEMENT RIGHTS

5.1 All City rights, under state law and charter, and all City rights which existed prior to the recognition of the Mid-Management Unit shall remain vested with the City, unless expressly abridged by this M.O.U. These rights include but are not limited to:

- the exclusive right to determine the mission of its constituent departments, commissions, boards;
- set standards and levels of service;
- determine the procedures and standards of selection for employment and promotions;
- direct its employees;
- establish and enforce dress and grooming standards;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations;
- determine the methods, means and numbers and kinds of personnel by which government operations are to be conducted;
- determine the content and intent of job classifications;
- determine methods of financing;
- determine style and/or types of City-issued wearing apparel, equipment or technology to be used;
- determine and/or change the facilities, methods, technology, means, organizational structure and size and composition of the work force and allocate and assign work by which the City operations are to be conducted;
- determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operations of the City;
- to assign work to and schedule employees in accordance with requirements as determined by the City and to establish and change work schedules and assignments upon reasonable notice;
- establish and modify productivity and performance programs and standards;

- discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees in accordance with applicable law;
- establish employee performance standards including, but not limited to, quality and quantity standards, and to require compliance therewith;
- take all necessary actions to carry out its mission in emergencies; and
- exercise complete control and discretion over its organization and the technology of performing its work.
- The exercise by the City through its Council and management representatives of its rights hereunder shall not in any way, directly or indirectly, be subject to the recognized grievance procedure.

While Management may not be required to bargain on these matters, it is required to bargain on the effects of these actions if they have an impact on wages, hours, or other terms and conditions of employment.

In the exercise of the rights set forth in this Section the City has the right to make reasonable rules and regulations.

5.2 Labor Management Committee

The City and the Union will establish a joint committee for the purpose of discussing common problems including safety problems, contract interpretation and administration, application and administration any Grievance. The Labor-Management Committee shall meet at regular intervals when either side has an agenda to present. Generally, these meetings will be held on a quarterly basis at a mutually satisfactory time for a duration of approximately two hours. Each side will appoint three (3) attending members. Additional members may attend based on the issue being discussed and with the approval of the Human Resources Director. Meetings will be held during normal business hours.

6.0 PEACEFUL PERFORMANCE & LAYOFF PROCEDURES

6.1 NO STRIKE

During the life of this Agreement, Unit employees shall not engage in any work stoppages, strikes, slow-downs, or boycott picketing. No lock-outs shall be made by the City.

In the event that any employee covered by this Agreement, individually or collectively, violates the provisions of this section, the Unit shall make a good faith effort to stop such violations of this section.

6.2 LAYOFF PROCEDURES

6.2.1 Statement of Intent

Whenever, in the judgment of the City Council, it becomes necessary to abolish any position or employment, the employee holding such position or employment may be laid off or demoted without disciplinary action and without the right of appeal.

6.2.2 Notification

Employees to be laid off shall be given at least thirty (30) calendar days prior notice.

6.2.3 Vacancy and Demotion

Except as otherwise provided, wherever there is a reduction in the workforce, the appointing authority shall first demote to a vacancy in the same department, if any, in a lower class for which the employee who is the latest to be laid off is qualified. All persons so demoted shall have their names placed on the reemployment list.

6.2.4 Employee Rights

An employee affected by layoff shall have the right to displace an employee in the same department who has less seniority in a lower class in the same class series or in a lower classification in which the affected employee once had permanent status. For the purpose of this section, seniority includes all periods of full-time service at or above the classification level the employee is “bumping” to.

6.2.5 Seniority

In order to retreat to a former or lower class, an employee must have more seniority than the least one of the incumbents of the retreat class and request displacement action in writing to the Personnel Director within five (5) working days of receipt of notice of layoff. Employees retreating to a lower or similar class shall be placed at the salary step representing the least loss of pay. In no case shall the salary be increased above that received in the class from which the employee was laid off. Employees retreating to a lower or similar class shall serve a probationary period in the new class unless they have previously successfully completed a probationary period in the class or a class in the class series.

6.2.6 Employment Status

In each class of position, employees shall be laid off according to employment status in the following order: volunteers, temporary, provisional, probationary, and regular. Temporary, provisional and probationary employees shall be laid off according to the needs of the service as determined by the appointing authority.

Employees within each category shall be laid off in inverse order of seniority in the classification where layoff is to occur.

6.2.7 Re-Employment List

The names of persons laid off or demoted in accordance with these rules shall be entered upon a reemployment list. Lists from different departments or at different times for the same class of position shall be combined into a single list. Such list shall be used by every appointing authority when a vacancy arises in the same or lower class of position before certification is made from an eligible list.

6.2.8 Duration of Re-Employment List

Names of persons laid off shall be carried on a reemployment list for one (1) year, except that persons appointed to permanent positions of the same level as that which laid off, shall, upon such appointment, be dropped from the list. Persons who refuse reemployment shall be dropped from the list. Persons reemployed in a lower class, or on a temporary basis, shall be continued on the list for the higher position for the one (1) year.

7.0 MISCELLANEOUS

7.1 Boot Allowance

Field employees required to wear work boots shall be allowed an annual reimbursement of two hundred and fifty (\$250) Dollars per fiscal year towards the purchase of approved safety boots/shoes. Payment shall be made once annually. Once purchased, the approved safety boots/shoes must be worn while on the job. Boots/shoes may be worn during regular work hours only (including to and from work).

Solid Waste employees shall also be eligible to be reimbursed up to \$40 one time annually per fiscal year for the resoling of approved safety boots/shoes. All employees other than Solid Waste employees shall be eligible to be reimbursed up to \$30 per fiscal year for one (1) resoling of their approved safety boots/shoes.

7.2 Tool Allowance

The City shall provide Vehicle Mechanics with a One Thousand Dollars (\$1,000.00) per fiscal year tool allowance. Should the City provide Mechanics with City purchased tools, the tool allowance shall cease.

7.3 Tool Insurance

The City shall continue to provide tool insurance for Unit personnel employed at the Municipal Service Center for the term of this Agreement.

7.4 Mileage

The City shall maintain in effect the IRS rate for mileage reimbursement.

7.5 Education and Certification

City to pay all fees, licenses for certification and training mandated as a requirement by any governmental agency other than professional licenses.

The City agrees to provide reimbursement of tuition not to exceed \$2,000 per year in accordance with City Administrative Rule and Regulation 3.1.1.

7.6 Pesticide Certificate Pay

Individuals required to and possessing a Pesticide Advisor Certification shall receive payment of Two Hundred and Fifty (\$250) Dollars per year. Such payment shall be made prior to June 30th of each year. Payment is made for the prior years certification and will be prorated for individuals obtaining or possessing the certification for a portion of the previous year.

7.7 IRS-125 Program

The City shall maintain in effect the IRS-125 program including, at least, the dependent-care and non-reimbursed medical account provisions.

7.8 Immunizations

The Equipment Mechanic and Vehicle Maintenance Supervisor may receive City paid immunizations for blood-borne pathogens annually.

7.9 Uniform Allowance

The Uniform Allowance for the Property and Evidence Supervisor shall be \$475 per year if the department requires the wearing of a uniform.

7.10 Performance Evaluation

The City will make every reasonable effort to complete evaluations in a timely matter by the due date of any evaluation. Employees who do not receive an evaluation within 30 days of the due date are encouraged to inform their supervisor and/or Human Resources. Human Resources will follow-up on overdue evaluations upon notification.

7.11 Work Out of Class

Administrative Rule and Regulation 2.4.2 shall apply to Mid-Management unit members, making them eligible to receive out of class pay under the policy.

8.0 DEFINITION OF MID-MANAGEMENT

The Definition of Mid-Management is as follows:

- 7.1 An employee having authority to transfer, suspend, lay-off, recall, promote, assign, reward or discipline other employees, or responsibility to direct them, or to adjust their

grievances, or effectively recommend such actions, or any employee who exercises substantial control of part or all of the City budget, if in connection with any of the foregoing the exercise of such authority is not of a merely routine or clerical nature but requires the use of independent judgment.

- 7.2 Any employee within a classification outside the definition of Mid-Management as determined by the Employee Relations Officer shall be placed into the Clerical and Technical Unit for bargaining purposes.

9.0 OTHER PROVISIONS

- 8.1 The City acknowledges that there may be benefits both to the City and to the employees in alternative\flexible schedules. Employees may request that their Department Heads consider alternative scheduling of their work.
- 8.2 The City will continue to strive to maintain a minimum of a 10% differential between top steps of a supervisory position and the highest classification that is directly supervised and/or lead.
- 8.3 City agrees to meet-and-confer as required by the MMBA on any decisions regarding contracting out any bargaining unit work.

10.0 ENACTMENT

The Agreement shall become effective upon ratification by the City Council of the City of Watsonville and shall remain in full force and effect until June 30, 2028, or until a new agreement has been executed.

Except as otherwise specifically provided herein, this Memorandum of Understanding (MOU) fully and completely incorporates the understanding of the parties hereto regarding the provisions contained in this MOU. During the term of this Agreement, the parties waive and relinquish the right to meet and confer over the subject matter specifically referred to or covered in this Agreement. The parties, for the term of this Agreement, do not waive the obligation to negotiate with respect to any practice, subject, or matter within the scope of bargaining not specifically referred to or covered in this Agreement. In the event the City proposes a change in any practice, subject, or matter which is within the scope of bargaining and it is not covered by this Agreement, the City shall give the Union advance written notice of the proposal, at least twenty (20) calendar days prior to implementation and shall, upon request of the Union, meet and confer with the Union concerning the proposal. Such meet and confer negotiations shall be conducted in accordance with the applicable provisions of the Meyers-Milias-Brown Act (Government Code sections 3500 et seq.).

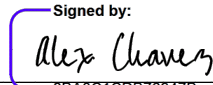
Date: 7/2/2025 | 9:14 AM PDT

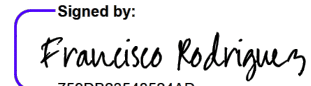
MID-MANAGEMENT UNIT

Signed by:

Ryan Heron, LiUNA 792

Mary Stepovich, Unit Representative

Signed by:

Alex Chavez, Unit Representative

Signed by:

Francisco Rodriguez, Unit Representative

Date:

CITY OF WATSONVILLE

Tamara Vides, City Manager

Date

City Attorney

Date

City Clerk

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY AND OPERATING ENGINEERS LOCAL UNION NO. 3 (OE3) FOR
FISCAL YEARS 2025-2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the Operating Engineers Local Union No. 3 (OE3) regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that Adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and the Operating Engineers Local Union No. 3 (OE3) does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the Operating Engineers Local Union No. 3 (OE3), with term from July 1, 2025, to June 30,

2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
OPERATING ENGINEERS
LOCAL UNION NO. 3
AND
THE CITY OF WATSONVILLE
2025-2028**



TABLE OF CONTENTS

<u>1.0</u>	<u>COMPENSATION</u>	<u>3</u>
<u>1.1</u>	<u>Salary</u>	<u>3</u>
<u>1.2</u>	<u>Equity and Compaction Adjustments</u>	<u>3</u>
<u>1.3</u>	<u>Overtime</u>	<u>4</u>
<u>1.4</u>	<u>On Call/Call Back Pay</u>	<u>4</u>
<u>1.5</u>	<u>Bilingual Pay</u>	<u>5</u>
<u>1.6</u>	<u>Employee Retirement Contribution</u>	<u>6</u>
<u>1.7</u>	<u>Temporarily Working Out of Classification</u>	<u>7</u>
<u>1.8</u>	<u>Tanker Truck Differential</u>	<u>7</u>
<u>1.9</u>	<u>Certification Pay</u>	<u>7</u>
<u>1.10</u>	<u>Differentials</u>	<u>8</u>
<u>1.10.1</u>	<u>Pesticide Applicator Differential</u>	<u>8</u>
<u>1.10.2</u>	<u>Differential Pay for Temporary Schedule Changes</u>	<u>8</u>
<u>1.11</u>	<u>Longevity Pay</u>	<u>8</u>
<u>2.0</u>	<u>INSURANCE</u>	<u>9</u>
<u>2.1</u>	<u>Health Insurance</u>	<u>9</u>
<u>2.2</u>	<u>Excess Disability Insurance</u>	<u>10</u>
<u>2.3</u>	<u>State Disability Insurance</u>	<u>10</u>
<u>2.4</u>	<u>Life Insurance</u>	<u>10</u>
<u>3.0</u>	<u>LEAVES</u>	<u>11</u>
<u>3.1</u>	<u>Vacation Leave</u>	<u>11</u>
<u>3.2</u>	<u>Maximum Vacation Accrual</u>	<u>11</u>
<u>3.3</u>	<u>Holidays</u>	<u>11</u>
<u>3.4</u>	<u>Sick Leave</u>	<u>12</u>
<u>3.5</u>	<u>Family Care and Medical Leave Policy</u>	<u>13</u>
<u>4.0</u>	<u>RETIREMENT</u>	<u>14</u>
<u>5.0</u>	<u>MANAGEMENT RIGHTS</u>	<u>15</u>
<u>6.0</u>	<u>PEACEFUL PERFORMANCE</u>	<u>16</u>
<u>7.0</u>	<u>AGENCY SHOP</u>	<u>16</u>
<u>8.0</u>	<u>UNION STEWARDS</u>	<u>17</u>
<u>9.0</u>	<u>MISCELLANEOUS</u>	<u>17</u>
<u>9.1</u>	<u>Tool Allowance</u>	<u>17</u>
<u>9.2</u>	<u>Tool Insurance</u>	<u>17</u>
<u>9.3</u>	<u>Tool Purchase</u>	<u>17</u>
<u>9.4</u>	<u>Certificates</u>	<u>17</u>
<u>9.5</u>	<u>New Hires - Notification</u>	<u>17</u>
<u>9.6</u>	<u>Boot Allowance</u>	<u>18</u>
<u>9.7</u>	<u>Passengers in City Vehicles</u>	<u>18</u>
<u>9.8</u>	<u>Uniform Allowance</u>	<u>18</u>
<u>9.9</u>	<u>Mileage</u>	<u>18</u>
<u>9.10</u>	<u>Work Location</u>	<u>18</u>
<u>9.11</u>	<u>Deferred Compensation</u>	<u>19</u>
<u>9.12</u>	<u>Flexible/Alternative Schedules</u>	<u>19</u>
<u>9.13</u>	<u>Notice of Work Schedule Changes</u>	<u>19</u>
<u>10.0</u>	<u>ENACTMENT</u>	<u>20</u>

**MEMORANDUM OF UNDERSTANDING
BETWEEN
OPERATING ENGINEERS LOCAL UNION NO. 3
AND
THE CITY OF WATSONVILLE
2025-2028**

This Memorandum of Understanding sets forth the agreement between Operating Engineers Local Union No. 3 (OE3) and the City of Watsonville on all matters contained herein for employees of the City of Watsonville in OE3. The parties hereto agree to jointly recommend to the City Council of the City of Watsonville that one or more resolutions be adopted effectuating the following changes in the salaries, benefits, and other terms and conditions of employment for said employees in OE3.

This Agreement shall become effective July 1, 2025, and shall terminate on June 30, 2028.

All benefits currently in effect and not modified by this Agreement shall remain in effect for the term of this Agreement, except as provided herein.

1.0 COMPENSATION

1.1 Salary

Year 1: Effective the first full pay period after July 1, 2025, and ratification by the union and City Council approval, the salary range for all employees shall be increased by a 3% cost of living increase.

Year 2: Effective the first full pay period after July 1, 2026, the salary range for all employees shall be increased by a 3% cost of living increase.

Year 3: Effective the first full pay period after July 1, 2027, the salary range for all employees shall be increased by 3% cost of living increase.

1.2 Equity and Compaction Adjustments

Effective the first full pay period after July 1, 2025, and ratification by the union and City Council approval, the following classifications will receive the following equity/compaction adjustments:

- Building Maintenance Worker: 1.9%
- Custodian: 6.7%
- Landfill Equipment Operator I: 5%
- Landfill Equipment Operator II: 5%
- Lead Custodian: 6.7%
- Parking Control Officer: 6.1%

- Police Service Specialist: 1.4%
- Property & Evidence Technician I: 3.6%
- Property & Evidence Technician II: 3.6%
- Property & Evidence Technician III: 3.6%

1.3 Overtime

- 1.3.1 Time and one-half will be paid for all overtime over the normal 40-hour work period. Paid time off shall be counted as time worked. Employees working in the City's Solid Waste, Water or Wastewater operation are exempt from this schedule and will work pursuant to the paragraph 1.2.2.
- 1.3.2 Employees of the City's Solid Waste, Water or Wastewater operations will be paid time and one-half for all overtime over the normal 40-hour work period. Any employee ~~of the Solid Waste, Water or Wastewater operations~~ working on a holiday will be paid straight time for the day plus time and one-half for the hours worked on the holiday.
- 1.3.3 In the event that an employee has worked in excess of eight (8) hours on any day(s) of the week up to Friday, the employee may take off the amount of hours which he has worked in excess of forty (40) hours in that work week. This option is available on Fridays and shall occur only with the permission of the supervisor. If the supervisor does not allow the option or if the employee elects not to take time off, the employee shall receive overtime compensation.
- 1.3.4 Employees may maintain a compensatory bank of up to 40 hours. Upon utilization of compensatory time and reducing accruals below the 40 hour limit, employees may earn additional compensatory time off.
- Use of compensatory time off shall be subject to the approval of the Department Head and may not interfere with the efficient operation of any department.
- 1.3.5 Any employee who is mandated to work seven (7) straight days without two days off will receive one and one half (1 1/2) times their regular rate for hours worked on the eighth (8th) day and thereafter until the employee has two days off. This provision does not apply to any employee who voluntarily works an overtime shift or employees who are on-call and report to work.

1.4 On Call/Call Back Pay

Covered employees who are required to be on call shall be compensated at the rate of Two Hundred and Eighty Dollars (\$280.00) per week in addition to their regular pay. Covered employees who are called back to work shall receive a minimum of

three (3) hours overtime compensation except when such recall is an extension of their regular workday, either before or after the assigned work period. The three-hour minimum covers all calls completed within the three hour period.

Daily On-Call: Employees shall receive \$30/day for daily on-call which shall be assigned when it is anticipated that special circumstances may occur that would require work during periods other than the normal work hours. Such special circumstances include, but are not limited to, forecasts of heavy rains and/or flooding, earthquake and other natural disasters, and special events. Notice regarding the need for on-call status would be given to employees as soon as such need is known but no later than 8 hours prior to the start of the on-call status period. On-Call will first be assigned to volunteers in the classification deemed necessary for the on-call work. If there are insufficient volunteers, daily on-call will be assigned in inverse order of seniority.

1.5 Bilingual Pay

In order to receive Level I Written and/or Conversational Premium Pay employees proficient in the Spanish language must meet the following criteria:

- (a) Employee passes the City's bilingual competency test as administered by the Human Resources Department on an annual basis to maintain the premium pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the department head. Annual basis refers to the fiscal year; and
- (b) The employee is required to serve as an oral interpreter and/or provide basic written translations on a regular and on-going basis, as certified by the Department Head.

1.5.1 Level I Written and Conversational Premium Pay:

- (a) Employees proficient in the Spanish Language shall receive premium pay equal to five (5%) percent of base salary, as of November 1, 2006.
- (b) For employees hired after November 1, 2006, the City shall pay a stipend of \$250/month for employees eligible for Level I Written and Conversational Bilingual Premium Pay. Employees who receive the 5% may irrevocably opt into the \$250/month stipend.

1.5.2 Level I Conversational Only Premium Pay:

- (a) For employees who become eligible and receive Level I Bilingual Conversational Premium Pay on or after July 1, 2013 the City shall pay a stipend of \$75/month, pro-rated for part-time, regular employees.
- (b) Employees currently receiving Level I Written and Conversational Bilingual Premium Pay pursuant to Section 1.4.1 shall continue to receive the premium pay.

1.5.3 Level II Premium Pay:

In addition to the Level I stipend for Written and Conversational_bilingual competency, the City will designate a limited number of staff as Level II Bilingual Translators. Such Level II Bilingual Translators shall perform written translations that are viewed by a large audience of City residents (i.e. City mailers, City Council minutes, inserts in City utility bills, etc.)

- (a) Level II Translators shall receive an additional \$100/month.
- (b) To evidence competency as a Level II Translator, employees must pass a skills-based test administered by the City to demonstrate competency in written translation.

1.5.4 Testing:

The City will provide a Level I and Level II bilingual test to interested and eligible members of this unit, within 60 days of the ratification and approval of this contract by City Council.

1.6 Employee Retirement Contribution

- 1.6.1 The City agrees to contribute to the California Public Employees' Retirement System (CalPERS) on behalf of each employee, seven (7%) percent of the employee's compensation upon which retirement contributions are calculated (hereinafter "7%"). Effective the first pay period in January 2007 following City Council approval the City contribution shall be reduced to four (4%) percent of the employee's compensation. Said contributions shall be considered deferred compensation, not salary, and shall be credited to the employee's retirement account. Any future income tax obligation resulting from these contributions shall be the exclusive responsibility of the employee. In the event the Internal Revenue Service shall change its current position and determine that such contributions constitute salary, not deferred compensation, any resulting tax obligations shall be the exclusive responsibility of the employee and the City shall not be held responsible therefore.

Effective the first full pay period after July 1, 2013, each employee agrees to contribute an additional – four percent (4%) of compensation towards the employee share of retirement contribution. Therefore, the employee will pay the full seven percent (7%) of the employee share effective the first full pay period on or after July 1, 2013.

- 1.6.2 Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), employees hired on or after January 1, 2013 shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be

the employee contribution rate.

1.6.3 Retirement Tax Deferment:

The City shall maintain the IRS Sec. 414(h)(2) provision allowing employees to make employee retirement contributions with pretax (tax deferred) dollars.

1.7 Temporarily Working Out of Classification

In every City department subordinate employees are expected to act as relief for their superiors. Employees also may be assigned to a higher classification which is vacant due to the absence or resignation of another employee. This provides training opportunities to help qualify employees to successfully compete for future promotion. Acting as relief for a lengthy period, however, should be recognized by added compensation since a higher level of continuing responsibility is involved.

Procedure. With prior management approval whenever a subordinate employee acts as relief and must perform substantially higher duties for a superior for more than fifteen (15) cumulative eight-hour working days in a fiscal year, an appropriate salary adjustment shall be made pursuant to these rules. Individuals working out of class as landfill operators will receive working out of class pay beginning on the 6th cumulative day working at the landfill in any fiscal year.

The salary adjustment shall become effective on the 16th day of the temporary assignment and shall not be retroactive. Upon returning to the responsibility of his/her normal position, salary shall be returned to the normal level.

Compensation for work out of classification will be the lowest step in the higher salary range with pay which provides a minimum increase of five (5%) percent above the normal rate of pay for the employee.

1.8 Tanker Truck Differential

Integrated Waste Workers will receive 5% in addition to their base pay for any shift in which all or part of the shift is spent driving the tanker truck.

1.9 Certification Pay

The City and OE3 agree to Meet-and-Confer on creating new criteria for Certification Pay within sixty days (60) after ratification of this agreement. As part of this Meet-and-Confer, the City agrees to create criteria for compensating certification testing of Wastewater Operators. If no agreement is reached, Section 1.8 shall remain in effect.

Any incumbent who obtains a certification in a grade above that required for the incumbent's certification level will receive \$50/month per additional certification level up to a maximum of \$100/month. For purposes of these higher than required

certification levels discussed in this paragraph, the following job classifications will be added to those who are eligible to receive this additional certification pay:

- Collection System Operators
- Equipment Mechanics
- Park Maintenance Workers
- Resource Waste Advocates
- Senior Water Operator
- Utilities Maintenance Mechanics
- Utility Workers
- Waste and Recycling Center Workers
- Wastewater Operators ~~I/H~~
- Water Operators I
- Water Quality Chemist
- Water Quality Laboratory Technician

The City Manager and Department Head shall have the discretion to designate additional classifications eligible to receive certification pay and to designate the type of eligible certification.

Certification pay will become effective the first full pay period after proof of certification is received by Human Resources.

1.10 Differentials

1.10.1 Pesticide Applicator Differential

Any Parks Maintenance Worker that possesses a valid Qualified Applicator Certificate or License (QAC/QAL) in Landscape Maintenance Category B shall receive a 3% differential in the first full pay period after submitting certificate verification.

1.10.2 Differential Pay for Temporary Schedule Changes

Employees who are temporary required to work a schedule other than their regular assignment that results in working more than four (4) hours during the hours of six (6) p.m. to six (6) a.m. for more than five (5) working days, shall receive an additional 5% differential for the duration of the assignment.

1.11 Longevity Pay

Any employee with at least ten (10) years as a regular, benefitted Watsonville employee shall receive a one percent (1%) Longevity Pay Premium. Any employee with at least fifteen (15) years as a regular, benefitted Watsonville employee shall receive an additional one-half percent (.5%) Longevity Pay Premium. Longevity pay will become effective the first full pay period after ratification of the MOU by both the Union and City.

2.0 INSURANCE

2.1 Health Insurance

- 2.1.1 The City shall retain in effect current health insurance coverages for all Unit employees. The City shall contribute the following monthly amounts for each employee towards health insurance coverages:

January 1, 2025	\$1,437.50
-----------------	------------

- 2.1.2 If contribution increases are necessary for the 2026, 2027 and 2028, plan years, the City and Employee contribution shall be shared equally, provided that increased City and Employee contributions do not exceed \$45/month per employee.

Should insurance plan changes result in City costs below current costs, the intent of the parties is that the savings shall benefit both the bargaining unit and City equally.

- 2.1.3 Regular part-time employees will be fully covered at the employee only level at the City's expense. The employee shall have the option of covering additional dependents at their own expense. This shall be determined by utilizing the three-tier rate which the City has established for the COBRA and other purposes (less any surcharges). To cover one (1) dependent, the employee will pay the difference between the employee only rate and the employee plus one rate. To cover the family, the employee will pay the difference between the employee only rate and the full family rate under the three tiers.

The decision to cover family members shall be made during a one time election when this provision becomes effective. Thereafter, employees may only add or delete family members in accordance with plan rules.

Regular part-time employees employed on or before December 1, 1998, in the thirty (30) hour category, shall continue to receive full health insurance benefits.

- 2.1.4 For any member of the Unit who expires all leave due to illness or injury, which is not a Workers Compensation claim, the City shall maintain the health insurance coverage and pay the premium on behalf of the member for an additional thirty (30) days.
- 2.1.5 The Unit agrees to participate jointly with the City and other employee groups in review of insurance coverages during the term of this agreement. Upon health insurance committee recommendations to change or modify

insurance coverages; the parties agree to reopen negotiations on this issue only.

2.2 Excess Disability Insurance

- 2.2.1 In the event of job-related injury or illness, the employee will receive the maximum weekly Workers Compensation benefit as determined by State law.
- 2.2.2 In addition to this amount, the employee may receive an appropriate amount of accrued sick leave pay to provide for the difference between the established Workers Compensation amount and the employee's regular gross pay.
- 2.2.3 The employee may also receive Fifty Dollars (\$50.00) per week extra disability coverage in lieu of accrued sick leave pay.
- 2.2.4 In no event shall the combination of Workers Compensation benefits exceed the regular gross pay of the affected employee.
- 2.2.5 It shall be the responsibility of the employee to notify the Finance Department within three (3) days of the injury or illness if the extra coverage option described in Section 2.2.3 above is to be implemented.
- 2.2.6 Absent notification to the contrary, the Finance Department will automatically apply accrued sick leave with the established Workers Compensation amount to equal the employee's gross pay.
- 2.2.7 The Fifty Dollars (\$50) per week excess coverage shall not apply until the seventh (7th) calendar day following the injury or illness event.

2.3 State Disability Insurance

Unit members participate in the State Disability Insurance Program at their own expense. Unit members shall not be required to exhaust paid leave prior to receiving State Disability Insurance payments. State Disability Insurance payments shall be integrated with existing paid leave, however, so that employee's net pay does not increase when receiving SDI.

2.4 Life Insurance

The City shall continue in effect the Fifty Thousand Dollars (\$50,000) per employee and Two Thousand (\$2,000) Dollars per dependent life insurance policy for the term of this Agreement.

3.0 LEAVES

3.1 Vacation Leave

Each employee shall accrue vacation as specified below:

0 through 5 years of service	-	12 days per year
6 through 12 years of service	-	16 days per year
13 or more years of service	-	20 days per year

3.2 Maximum Vacation Accrual

Maximum vacation accrual shall be no more than two (2) times an employees' annual vacation amount.

Employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum by December 31, 2017. After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After December 31, 2017, when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

3.3 Holidays

There shall be fourteen (14) holidays per year as specified below:

January 1 (New Year's Day)
 Third Monday in January (Martin Luther King's Birthday)
 Lincoln's Birthday (Floating holiday)
 Third Monday in February (Washington's Birthday)
 March 31, known as "Cesar Chavez Day"
 Last Monday in May (Memorial Day)
 July Fourth
 First Monday in September (Labor Day)
 November 11 (Veterans Day)
 Thanksgiving Day
 Friday following Thanksgiving (in lieu of Election Day)
 December 24 (in lieu of Admission Day)
 December 25 (Christmas Day)
 December 31

Recognized holidays which fall on Saturday shall be observed on the preceding scheduled work day. Recognized holidays which fall on a Sunday shall be observed on the following scheduled work day.

There will be one (1) floating vacation day credited to each employee on Lincoln's Birthday, which may be taken pursuant to the City's leave regulations.

3.3.1 Waste Water employees working continuous shifts shall receive premium compensation on the actual holiday; not the City observed holiday.

3.3.2 When a holiday falls on a Saturday or Sunday and is observed on the day before or day after, those employees working an alternative schedule, which includes the holiday and the observed day, will receive one and one-half (1 1/2) times their regular rate of pay for the hours worked on the observed day and will receive regular pay on the holiday.

3.4 Sick Leave

3.4.1 Each employee shall accrue sick leave in the amount of one and one-quarter (1-1/4) days per month of service (10 hours). Sick leave is payable only in the cases of bona fide illness or injury.

3.4.2 The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of 50% of such excess on the first payroll in December. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours).

3.4.3 Employees shall cease accruing sick leave after eighty (80) consecutive hours on paid sick leave.

3.4.4 In the event of an illness in the immediate family, an employee shall be granted accrued sick leave not to exceed one half of the employee's annually accrued sick leave. For the purposes of this section, immediate family shall include: a child, which means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child, a spouse, a registered domestic partner, a grandparent, a grandchild, or a sibling.

Where unusually close ties exist, the department may determine other relationships to be included in the definition on a case-by-case basis.

3.4.5 In case of death in the immediate family an employee may be granted accrued sick leave not to exceed three (3) days. In cases involving out-of-state funerals, an additional two (2) days may be granted. Additional time off for this purpose must be vacation, C.T.O., or unpaid leave. Bereavement leave must be approved by the Department head.

3.5 Family Care and Medical Leave Policy

3.5.1 In accordance with the Federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA), the City of Watsonville (City) will provide unpaid family and medical care leave for eligible employees for up to 12 weeks per 12-month period for the following reasons only:

- a. The birth of a child or to care for a newborn of an employee;
- b. The placement of a child with an employee in connection with the adoption or foster care of a child;
- c. Leave to care for a child, parent or spouse who has a serious health condition; or
- d. Leave because of a serious health condition that makes the employee unable to perform the functions of his/her position.
- e. A qualifying exigency arising out of the fact that an employee's spouse, domestic partner, child or parent is on active military duty or have been notified of an impending order to active duty.

An eligible employee is entitled to up to twenty-six (26) workweeks of military caregiver leave during a single twelve (12) month period. The twelve (12) month period begins on the first day the employee takes leave and ends twelve (12) months after that date. Unlike other types of family medical leave, military caregiver leave is a one-time entitlement only; it does not renew annually. This leave entitlement does not increase the amount of leave an employee may take for other FMLA/CFRA qualifying reasons during the single 12-month period. For example, an employee may combine military caregiver leave with other types of family medical leave during a single 12-month period. However, the employee is limited to taking a maximum of twenty-six (26) weeks of leave in such circumstances.

Military caregiver leave if to care for a military service member who is undergoing treatment for a serious injury or illness incurred in the line of active duty, or a veteran who is being treated for a serious injury or illness that occurred in the line of active duty during the five years preceding the date of treatment, if the employee is the spouse, domestic partner, child, parent or next of kin of the service member ("Military Caregiver Leave").

When applicable, an eligible family member make take the qualifying exigency leave up to a maximum of fifteen (15) days to match a military member's Rest and Recuperation leave orders.

3.5.2 An employee is eligible for leave if the employee:

- a. Has been employed for at least 12 months; and

- b. Has been employed for at least 1,250 hours during the 12-month period immediately preceding the commencement of the leave,

3.5.3 If an employee requests leave for any reason permitted under this policy, he/she must exhaust all accrued leaves (except sick leave) in connection with the leave. The exhaustion of accrued leave will run concurrently with the leave under this policy.

If an employee requests leave for his/her own serious health condition, in addition to exhausting accrued leave, the employee must also exhaust accrued sick leave. Workers compensation disability leave will run concurrently with family leave.

3.5.4 This section provides a benefit summary only. For further information, refer to the City's Administrative Rule on this subject.

4.0 RETIREMENT

4.1 Retirement Plan

The City shall provide the CalPERS 2% at 55 retirement plan for Unit employees hired before July 1, 2011. The City shall continue in effect the current options including CalPERS Section 20862.8 - Credit for Unused Sick Leave.

4.2 Two Tier Retirement Plan

The City shall provide the CalPERS 2% @ 60 retirement plan for Unit employees hired on or after July 1, 2011 or upon effective date of CalPERS contract amendment including CalPERS Section 20862.8 - Credit for Unused Sick Leave. Final compensation for employees hired on or after July 1, 2011 will be based on the average of the highest wages earned in any consecutive 3-year period.

4.3 PEPRA Tier Retirement Plan

Pursuant to California Public Employees' Pension Reform Act of 2013 (PEPRA), the City shall provide the following CalPERS retirement plan for employees and non-Classics hired on or after January 1, 2013 or as soon as administratively possible:

- (a) 2% at 62 formula
- (b) Final compensation based the average of the highest wages earned in any consecutive 3-year period

Pursuant to PEPRA, employees hired on or after January 1, 2013 shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.

5.0 MANAGEMENT RIGHTS

All City rights, under state law and charter, and all City rights which existed prior to the recognition of the Operating Engineers Local Union No. 3 shall remain vested with the City, unless expressly abridged by the M.O.U. These rights include, but are not limited to:

- the exclusive right to determine the mission of its constituent departments, commissions, boards;
- set standards and levels of service;
- determine the procedures and standards of selection for employment and promotions;
- direct its employees;
- establish and enforce dress and grooming standards;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations;
- determine the methods, means and numbers and kinds of personnel by which government operations are to be conducted;
- determine the content and intent of job classifications;
- determine methods of financing;
- determine style and/or types of City-issued wearing apparel, equipment or technology to be used;
- determine and/or change the facilities, methods, technology, means, organizational structure and size and composition of the work force and allocate and assign work by which the City operations are to be conducted;
- determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operations of the City;
- to assign work to and schedule employees in accordance with requirements as determined by the City and to establish and change work schedules and assignments upon reasonable notice;
- establish and modify productivity and performance programs and standards;

- discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees in accordance with applicable law;
- establish employee performance standards including, but not limited to, quality and quantity standards, and to require compliance therewith;
- take all necessary actions to carry out its mission in emergencies; and
- exercise complete control and discretion over its organization and the technology of performing its work.

The exercise by the City through its Council and management representatives of its rights hereunder shall not in any way, directly or indirectly, be subject to the recognized grievance procedure.

The City Manager and Department Heads have and will continue to retain exclusive decision making authority on matters not officially and expressly modified by specific provisions of this M.O.U.

In the exercise of the rights set forth in Section 5.0, the City has the right to make reasonable rules and regulations.

6.0 PEACEFUL PERFORMANCE

During the life of this Agreement, Unit employees shall not engage in any work stoppages, strikes, slowdowns, or boycott picketing. No lock-out shall be made by the City.

In the event that any employee covered by this Agreement, individually or collectively, violates the provisions of this section, the Union shall make a good faith effort to stop such violations of this section.

7.0 AGENCY SHOP

Represented employees have voted to provide for an agency shop provision. Union employees shall either join the Union or pay a service fee reflecting the cost of representation.

The City and Union agree:

- (1) The Union will indemnify and hold the City harmless from any and all liability arising out of the implementation and administration of the Agency Shop provision, should it be implemented.
- (2) The Union shall be responsible for enforcing the provisions of this section using appropriate civil procedures. The City is not responsible for disciplining employees for violation of this section.

The Union agrees to adhere to all statutory and judicial requirements, and to maintain an appropriate complaint procedure. The Union shall also establish alternative procedures for employees who are members of bona fide religion, body, or sect which has historically held conscientious objections to joining or financially support any public employee organization, to make alternative charitable contributions in accordance with Government Code Section 3502.5.

8.0 UNION STEWARDS

Operating Engineers Local Union No. 3 may designate up to four (4) employees as Union Stewards. The Union will notify the City Personnel Officer of any changes to the stewards. Stewards are responsible for assisting members in resolving disputes regarding disciplinary matters and interpretations of the MOU, providing representation during disciplinary matters upon request, maintaining bulletin boards approved for Union notices and notifying members of Union meetings. At no time shall both stewards be released to handle the same matter. Stewards shall attend meetings as authorized by the City that require Union attendance. An additional member of the bargaining unit will be designated to participate in the Health Care Committee, and shall attend all meetings of that Committee.

9.0 MISCELLANEOUS

9.1 Tool Allowance

The City shall provide Equipment Mechanics with a Two Thousand Dollars (\$2,000) per fiscal year reimbursable tool allowance. The allowance is reimbursable upon approval of the supervisor

9.2 Tool Insurance

The City shall continue to provide tool insurance for Unit personnel employed at the Municipal Service Center for the term of this Agreement.

9.3 Tool Purchase

The City shall allow Vehicle mechanics to purchase required tools through the City at City prices as long as the relationship with Snap-On Tools industrial accounts is continued.

9.4 Certificates

Water Treatment Personnel and Wastewater Treatment Personnel who are required to possess specified certificates by State or Federal requirements will be provided the required training at City expense.

9.5 New Hires - Notification

The City will provide notification to the Union when new employees are hired into the Unit.

9.6 Boot Allowance

- 9.6.1 Field employees required to wear work boots shall be allowed an annual reimbursement of two hundred dollars (\$200.00) per fiscal year towards the purchase of approved safety boots/shoes. Payment shall be made on a reimbursement basis upon proof of purchase. Once purchased, the approved safety boots/shoes must be worn while on the job. Boots/shoes may be worn during regular work hours only (including to and from work).
- 9.6.2 In those departments/divisions where steel toed or equivalent work boots are required, the annual reimbursement amount shall be two hundred and fifty dollars (\$250.00) per fiscal year towards the purchase of the approved steel toed safety boots/shoes.
- 9.6.3 Upon request and with approval of the Department Head, employees that receive a boot allowance may receive up to a total of two pairs of boots annually. The Department Head shall not deny a request for a second pair of boots if any reasonable justification is provided for two pair of boots.

9.7 Passengers in City Vehicles

City Vehicles are not intended to provide transportation except for official City purposes. Transporting of passengers other than for City business is restricted to emergency situations. City vehicles as used in this section shall be interpreted as including any City equipment. This is not intended to prevent passengers in the authorized use of passenger vehicles which are permanently assigned on a 24-hour basis.

9.8 Uniform Allowance

The uniform allowance for those required to wear a uniform that is not provided by the City shall be four hundred and seventy five (\$475) per year. Police Service Specialists (PSS) and Parking Control Officers the uniform allowance shall be eight hundred dollars (\$800) per year.

9.9 Mileage

The City shall utilize the IRS rate for mileage reimbursement.

9.10 Work Location

When required to report for work at locations other than the MSC, employees will be provided access to appropriate alternate changing, storage, drinking and toilet facilities.

9.11 Deferred Compensation

Members of this Unit may participate in the Deferred Compensation Plan currently in effect.

By the first full pay period after September 1, 2022, the City will match up to \$25.00 per pay check of an employee contribution. Under no circumstances, will the City contribute more than \$25.00 per pay check for any employee from September 1, 2022 through July 2023. If the employee does not contribute, the City will still automatically contribute \$10.00 per pay check for the employee who voluntarily enrolls.

On the first full pay period after July 1, 2023, the City will match up to \$50.00 per pay check of an employee contribution. Under no circumstances, will the City contribute more than \$50.00 per pay check for any employee. If the employee does not contribute, the City will still automatically contribute \$25.00 per pay check for the employee who voluntarily enrolls.

9.12 Flexible/Alternative Schedules

The City acknowledges that there may be benefits both to the City and to the employees in alternative schedules. Employees may request that their Department Heads consider alternative scheduling of their work. Examples of alternate schedules include flex time, job sharing, voluntary reduced work hours, and alternate work schedules.

Employees on flexible/alternate schedules shall continue to accrue time on the standard 8-hour day. Accrued leaves shall be charged based on the number of hours missed due to their flexible schedule.

If necessary for implementation of flexible/alternate schedules, an employee(s) may have a special FLSA seven (7) day work cycle established. Once established, the work schedule shall not be changed on a frequent or routine basis.

9.13 Notice of Work Schedule Changes

Except in the event of an emergency, all employees shall receive two weeks advance notice of any change in their regular schedule.

9.14 Health Savings Account

The City will work to establish a retiree Health Savings Account and will meet and confer with the unit regarding the potential benefit structure prior to implementation.

10.0 ENACTMENT

This Agreement shall become effective upon ratification by the City Council of the City of Watsonville and shall remain in full force and effect until June 30, 2028 or until a new Agreement has been executed. The parties agree to begin negotiations on a successor agreement no later than May 15, 2028.

OPERATING ENGINEERS LOCAL UNION NO. 3

Signed by:

Michael Moore, OE3 Business Representative

Date: 7/3/2025 | 9:53 AM PDT

Irma Haas, Employee Representative

Cory Miyabara, Employee Representative

Signed by:

Joaquin Vasquez, Employee Representative

Cheyne Barba, Employee Representative

CITY OF WATSONVILLE

Tamara Vides, City Manager Pro Tempore

Date:

City Attorney

Date:

City Clerk

Date:

RESOLUTION NO. _____(CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY AND THE POLICE OFFICERS ASSOCIATION FOR FISCAL YEARS
2025-2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the Police Officers Association regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council finds that Adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and the Police Officers Association does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the Police Officers Association, with term from July 1, 2025 to June 30, 2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
WATSONVILLE POLICE OFFICERS
ASSOCIATION
AND THE CITY OF WATSONVILLE
2025-2028**



TABLE OF CONTENTS

<u>1.0</u>	<u>GENERAL PROVISIONS.....</u>	<u>3</u>
<u>2.0</u>	<u>RECOGNITION.....</u>	<u>3</u>
<u>3.0</u>	<u>AUTHORIZED DEDUCTIONS.....</u>	<u>3</u>
3.1	Dues	3
3.2	Hold Harmless	3
<u>4.0</u>	<u>BULLETIN BOARDS.....</u>	<u>4</u>
<u>5.0</u>	<u>USE OF CITY FACILITIES.....</u>	<u>4</u>
<u>6.0</u>	<u>NON-DISCRIMINATION.....</u>	<u>4</u>
<u>7.0</u>	<u>UNION ACCESS.....</u>	<u>4</u>
<u>8.0</u>	<u>REASONABLE TIME OFF.....</u>	<u>4</u>
<u>9.0</u>	<u>HOURS OF WORK AND SHIFT SCHEDULES.....</u>	<u>5</u>
9.1	Work Schedule and Change of Shift.....	5
9.2	Hours of Work	6
9.3	Continuation of 4-10 Work Schedule	6
9.4	Investigations Schedule	6
<u>10.0</u>	<u>MEDICAL AND INSURANCE COVERAGES.....</u>	<u>7</u>
<u>11.0</u>	<u>OVERTIME.....</u>	<u>7</u>
<u>12.0</u>	<u>COURT TIME OFF.....</u>	<u>8</u>
<u>13.0</u>	<u>COMPENSATORY TIME OFF.....</u>	<u>9</u>
<u>14.0</u>	<u>HOLIDAYS.....</u>	<u>9</u>
<u>15.0</u>	<u>UNIFORM AND SAFETY EQUIPMENT.....</u>	<u>10</u>
15.1	Safety Equipment	10
15.2	Uniforms.....	10
15.3	Optional Equipment.....	10
15.4	Required Equipment and Uniform Standards.....	10
15.5	Replacement of Safety Equipment	11
15.6	Personal Property.....	11
15.7	Clothing Replacement	11
<u>16.0</u>	<u>VACATION.....</u>	<u>11</u>
<u>17.0</u>	<u>SICK LEAVE.....</u>	<u>12</u>
<u>18.0</u>	<u>FAMILY CARE AND MEDICAL LEAVE POLICY.....</u>	<u>13</u>
<u>19.0</u>	<u>PAID LEAVE.....</u>	<u>14</u>
<u>20.0</u>	<u>EDUCATION INCENTIVE PLAN.....</u>	<u>14</u>
<u>21.0</u>	<u>PAY DIFFERENTIALS.....</u>	<u>14</u>
21.1	Field Training Officers	14
21.2	F.T.O Pay.....	15
21.3	Acting Sergeant Assignment	15
21.4	Acting Sergeant Pay	16
21.5	Detective Pay.....	16
21.6	Bilingual Pay	16
21.7	Motorcycle Pay.....	17
21.8	Canine Pay.....	17
21.9	Longevity	17
21.10	Shift Differential	17
<u>22.0</u>	<u>SALARY.....</u>	<u>18</u>
<u>23.0</u>	<u>RETIREMENT.....</u>	<u>18</u>
<u>24.0</u>	<u>DEFERRED COMPENSATION PLAN.....</u>	<u>19</u>
<u>25.0</u>	<u>TUITION REIMBURSEMENT.....</u>	<u>19</u>
	<u>RESIDENCY.....</u>	<u>20</u>
<u>27.0</u>	<u>MANAGEMENT RIGHTS.....</u>	<u>20</u>
<u>28.0</u>	<u>PEACEFUL PERFORMANCE.....</u>	<u>21</u>
<u>29.0</u>	<u>PHYSICAL FITNESS.....</u>	<u>21</u>

<u>30.0</u>	<u>VEHICLES.....</u>	<u>22</u>
<u>31.0</u>	<u>GRIEVANCE PROCEDURE.....</u>	<u>22</u>
<u>32.0</u>	<u>HEPATITIS/TB TESTING.....</u>	<u>22</u>
<u>33.0</u>	<u>SAVINGS CLAUSE.....</u>	<u>22</u>
<u>34.0</u>	<u>ELIGIBILITY LIST</u>	<u>22</u>
<u>35.0</u>	<u>ENACTMENT</u>	<u>23</u>

**MEMORANDUM OF UNDERSTANDING
BETWEEN
WATSONVILLE POLICE OFFICERS ASSOCIATION
AND THE CITY OF WATSONVILLE
2025-2028**

This Memorandum of Understanding made and entered into this 1st day of July, 2025, by and between the representatives of the City Manager of the City of Watsonville (hereinafter the "City") and Watsonville Police Officers Association (hereinafter the "Association") affiliated with California Organization of Police and Sheriffs (hereinafter the "Association") for and on behalf of Police Officers.

1.0 GENERAL PROVISIONS

- 1.1 Effective July 1, 2025, and continuing through and including June 30, 2028, this Memorandum contains all items agreed upon by and between the City and the Association.
- 1.2 The Personnel Rules and Regulations of the City of Watsonville are not altered, changed or modified by this M.O.U. unless a specific reference is made herein.
- 1.3 Existing salaries and monetary benefits not changed, modified or specifically made reference to in this Agreement, shall remain in full force and effect during the term of this M.O.U.

2.0 RECOGNITION

The City hereby recognizes the Association as the only bargaining representative of all employees in the classification of Police Officer.

3.0 AUTHORIZED DEDUCTIONS

3.1 Dues

The City agrees to deduct from the wages of employees dues in the amount and for the term prescribed by members of the Association. Any employee desiring to have such deduction made must sign an appropriate assignment form. City shall remit such deduction each month to the Treasurer of the Association in accordance with normal payroll procedure.

3.2 Hold Harmless

The Association shall indemnify and hold City harmless from any and all claims, demands, suits, or any other action arising from the deduction

of said sums, including all costs and attorney's fees incurred by the City in defending same.

4.0 BULLETIN BOARDS

Reasonable space shall be allowed on bulletin boards as specified by the Police Chief for use by the Association to communicate with all employees. Posted material shall not be obscene, derogatory or of a partisan political nature, nor shall it pertain to public issues. All posted material shall bear the identity of the sponsor, shall be neatly displayed and shall be removed when no longer timely.

5.0 USE OF CITY FACILITIES

Subject to approval by management, City facilities shall be made available upon timely application for use by employees and the Association. Application for such use shall be made to the management person under whose control facility is placed.

6.0 NON-DISCRIMINATION

6.1 The City, the Association and the Union will continue to comply with applicable laws prohibiting discrimination on the basis of age, race, color, creed, religion, gender, gender identity, sexual orientation, national origin, marital status or registered domestic partnership, medical condition including genetic characteristics, or physical or mental disability.

6.2 The City shall not discharge or otherwise discriminate against any employee by reason of any Union activity not interfering with the performance of his work; and the Union, the Association and its members shall not in any manner discriminate against any employee by reason of his refusal to engage in Union activity.

6.3 The City recognizes and agrees to abide by the Police Officers' Bill of Rights.

7.0 UNION ACCESS

Any authorized representative of the Union shall have the right to contact individual employees working within the unit represented by his organization in City facilities during business hours on matters within the scope of representation, provided arrangements have been made for such contact with the Police Chief or his designated representative, who shall grant permission for such contact if in his judgment it will not disrupt the activities of the Police Department. When contact on the work location is precluded by confidentiality of records or of work situations whether for safety of employees or the public or by disturbance to others, the Police Chief or his representative shall have the right to designate an alternative to the work area.

8.0 REASONABLE TIME OFF

Employee members of the Association shall be allowed reasonable time off without loss of pay for the purpose of participating in contract negotiations. Employee members of the Association shall be extended the same privilege to participate in any meetings

mutually called by the parties during the term of this Agreement for review of grievances and contract compliance questions. There shall be no more than three (3) employees excused from their duties at any one time to participate in these functions.

9.0 HOURS OF WORK AND SHIFT SCHEDULES

9.1 Work Schedule and Change of Shift

The Police Chief or his designated representative shall prepare a schedule showing the hours each employee of the department is to work except in emergency situations. The Police Chief shall give thirty (30) calendar days notice of a change in shift schedules and there shall be ten (10) calendar days notice of change in individual assignment except in cases of emergency or in cases of temporary assignment to maintain minimum staffing requirements caused by scheduled leave. Notice of change of individual assignment to maintain minimum staffing under these conditions shall be at least three (3) calendar days. No prior notice shall be required in emergency situations.

Employees assigned to the Operations Division will be allowed to select their shift based on seniority in classification.

Exceptions to the scheduling and seniority provisions set forth above:

1. Field Training Officers (FTOs) will select their shifts based upon seniority, however, there shall be only one (1) FTO assigned to the following shifts: Gold days/swings/graveyard, and Blue days/swing/graveyard shifts.
2. Canine Handlers will be exempt, with the exception of selection within the unit.
3. Traffic personnel will be exempt, with the exception of selection within the unit.
4. Certified bilingual personnel may be exempt to ensure adequate allocation among shifts.
5. Probationary employees will be placed administratively on a team and shift.
6. Exemption: through the evaluation process, disciplinary action, legitimate operational needs, distribution of probationary employees, personnel hardship, medical reasons, legal reasons or restrictions, or extenuating circumstances, and officer may be assigned or reassigned to a certain shift.
7. Employees with at least 25 years of service that are assigned to the Operations Division will select the shift of their desire without restriction so long as such selections do not preclude the Department from staffing each shift with requisite specialty assignments or skills needed per

department or operational needs (i.e. two bilingual officers per shift, one FTO, etc.).

9.2 Hours of Work

The normal work week for all covered employees not assigned to the Patrol Division shall consist of forty (40) hours; eight (8) hours per day not including meal periods and other approved break periods. Covered employees assigned to the Patrol Division shall work eighty (80) hours per two-week work period including meal periods and other approved breaks.

9.3 Continuation of 4-10 Work Schedule

9.3.1 The Department shall continue the 4-10 work schedule through the term of this agreement (except as provided for in Sections 9.3.4 and 9.3.7). The work schedule shall apply to individuals assigned to patrol and any other divisions as specified by the Chief of Police.

9.3.2 The Department shall have the option of scheduling employee's holidays off in conjunction with the employees regular days off.

9.3.3 The Department shall assign shifts and days off to employees scheduled on the 4-10 work schedule. Employees may indicate a preference for shifts and or days off prior to Department scheduling. With the approval of the Department, employees may trade work schedules.

9.3.4 If at any time Department staffing drops below a total of thirty four (34) in the classification of Police Officer (including trainees), the Department shall have the option of immediately discontinuing the 4-10 schedule until such time as staffing rises to thirty four (34) police officers or more.

9.3.5 Individuals working the 4-10 schedule shall accrue time off at current (5-8 schedule) rates, converted to hours. Time off shall be charged at actual hours; ie. 10 hours per day. Effective January 1, 2008, the holiday accrual rate shall be consistent with a 10-hour schedule.

9.4 Investigations Schedule

All sworn officers assigned to the Investigations Division are scheduled to work an 80-hour work period within a two-week pay period. Detectives shall be on a 4/10 schedule. Days off will be on Mondays and Fridays with half the staff off on either day. If the Police Chief determines it is operationally necessary to change to a 5/8 schedule, this may be implemented after providing 30 days notice to the employees and Association unless a shorter amount of notice is necessary for Department operations. Similar to patrol officers, the lunch period will be termed a "working lunch" and such a period shall not significantly detract from the workday.

City Holidays will be observed. If a holiday falls on a scheduled day-off, the employee will take a different day off that doesn't impact staffing.

The Chief of Police, upon consultation with the Association, may re-instate the 5/8 schedule at his discretion.

10.0 MEDICAL AND INSURANCE COVERAGES

10.1 Medical Insurance

The City shall retain in effect current health insurance coverages for all Unit employees. The following is the current monthly amount the City pays per full time employee.

July 1, 2025	\$1,437.50
--------------	------------

The City shall contribute the same monthly amount per full time employee towards health insurance coverage as provided to Fire Local 1272 or the City's Management Unit, whatever is greater.

10.2 Beginning on or after December 1, 2022 any annual health plan increases will be shared equally between the City and the Employees, provided the increased City and Employee contributions do not exceed \$45 per month per employee. Increases above the \$45/month cap are subject to the meet and confer process. Effective the first full pay period after ratification by the Union and approval by the City Council, the current monthly rate paid by POA shall be reduced to \$379.22.

10.3 The Unit agrees to participate jointly with the City and other employee groups in review of insurance coverages during the term of this agreement. Upon health insurance committee recommendations to change or modify insurance coverages; the parties agree to reopen negotiations on this issue only.

10.4 The City shall maintain in effect life coverage for Unit employees of Fifty Thousand Dollars (\$50,000.00) for the insured and Two Thousand Dollars (\$2,000.00) for dependents. The City will attempt to amend its policy to allow employees to purchase, at his/her option, additional coverage at the City's rate.

11.0 OVERTIME

11.1 Employees required to work more than the hours in their regularly assigned shift (i.e more than eight (8) hours in one day if on a 5/8 schedule or more than ten (10) hours in one day if on a 4/10 schedule) or more than forty (40) hours in one assigned work week shall be compensated at one and one-half (1-1/2) times their regular pay rate for time worked in excess of the limits noted above.

11.2 For purposes of calculating overtime compensation, approved leave (except leave without pay) shall be considered as time worked.

11.3 Employees who are recalled to work shall be entitled to a minimum of four (4) hours overtime compensation. Employees called in early to a duty shift or held

over from a duty shift shall not be entitled to the four-hour recall minimum, but shall be entitled to regular overtime compensation.

- 11.4 There shall be no pyramiding of overtime.
- 11.5 All required off-duty training and in person mandatory meetings as approved or directed by the Police Chief shall be covered under section 11.3. The minimum call back shall not apply to remedial training. If an employee attends a scheduled, mandatory meeting as approved or directed by the Chief in a virtual setting, they shall be entitled to a minimum of one (1) hour overtime compensation.
- 11.6 Assigned training time will be considered as time worked.
- 11.7 All overtime, including court time, shall be paid from the time an employee leaves the Police Department building until they return to it.
- 11.8 In the event it is mandatory to fill an overtime position, patrol or special event, the following shall be applied:
 1. Except in cases of emergency, notice of mandatory overtime shall be issued at least ten (10) calendar days in advance for pre-planned events, and three (3) calendar days for all other situations.
 2. Mandatory overtime shall be assigned at the bottom of the seniority list except for the following exceptions:
 - a. Employee is working
 - b. Employee has not had a separation of work assignments of eight (8) or more hours
 - c. There must be a separation of six (6) months or more from mandatory overtime assignments unless the pool of eligible officers has been exhausted. In the event this happens a six (6) month separation will not be required.
 - d. Light duty employees, employees off of work due to injury or administrative leave
 - e. Employee is unavailable due to the mandatory overtime day overlapping with a pre-approved vacation on his/her days of work
 - f. Declaration in the form of a memorandum, to the preparer of the overtime, that the employee is unavailable due to a pre-planned event. The Division Captain or his/her designee will render the final decision.
 3. The Department shall maintain an updated list identifying the employees who are subject to the mandatory overtime assignment each day.

12.0 COURT TIME

Employees who must return from off-duty status to make court appearances on behalf of the City shall receive overtime in accordance with Section 11.0 of this

M.O.U. A minimum of four (4) hours over-time shall be paid each court appearance involving a separate return from off duty status. This four (4) hour minimum compensation shall not apply for appearances occurring during an extension of the regular workday either before or after the assigned shift. The employee shall not receive more than one (1) four (4) hour minimum compensation on a single court day, unless there are separate callbacks more than four (4) hours apart.

Employees anticipating court appearances are responsible for checking the Santa Cruz County District Attorney's online scheduling system, or the current acceptable practice. Employees shall continue to be responsible for calling appropriate tape recordings and/or phone numbers to receive updated information as to court appearances. The City will institute a centralized system for notifying Officers of court appearance changes through the Records Division; and maintain a system of logging all calls handled by the Division. Employees shall still be responsible for responding to calls received directly from the Court or its officers. If employees are contacted a minimum of two hours prior to a Santa Cruz court appearance or a minimum of one hour prior to a Watsonville court appearance, they shall not appear in court and no minimum payment shall be due.

13.0 COMPENSATORY TIME OFF

The POA and the City agree to execute a Pilot Program for FLSA Compensatory Time Off ("CTO"). POA members will have the option to earn up to **sixty (60) hours total** of CTO earned at OT rate (in lieu of overtime) during a calendar year. Officers electing to use earned CTO will request time off following the same WPD/MOU policies regarding vacation time-off requests. Unused CTO will automatically be cashed out on the second pay date of December. This Pilot Program will expire on June 30, 2028.

14.0 HOLIDAYS

The following holidays will be observed for the term of this agreement:

- January 1 (New Year's Day)
- Third Monday in January (Martin Luther King's Birthday)
- February 12 (Lincoln's Birthday)
- Third Monday in February (Washington's Birthday)
- Last Monday in May (Memorial Day)
- July 4
- First Monday in September (Labor Day)
- November 11 (Veteran's Day)
- Thanksgiving Day
- Friday following Thanksgiving (in lieu of Election Day)
- December 24 (in lieu of Admission Day)
- December 25 (Christmas)
- December 31

Recognized holidays which fall on Saturday shall be observed on the preceding Friday. Recognized holidays which fall on a Sunday shall be observed on the following Monday.

Employees assigned to a 5/8 work schedule will observe the holidays specified in the MOU. In addition, beginning in 2020, officers assigned to a 5/8 work schedule will observe Cesar Chavez Day and will be provided with 8 hours of CTO on the first full pay period in January which will expire on the the last full pay period of December of that same year if not used. This equates to a total of 120 hours to equal those on a 4/10 schedule.

Employees assigned to the detective bureau working a 4/10 schedule will observe the City recognized holidays, as specified in the MOU, with the exception of Lincoln's Birthday. Employees assigned to the detective bureau will therefore receive a total of 12 holidays.

Employees assigned to a 4/10 work schedule (or any other alternative work schedule) will receive 10 hours of holiday pay per month, for a total of 120 hours of holiday pay. Holiday time-off will generally be as follows: Blue team holidays will be taken the first Wednesday of every month and Gold team holidays will be taken every third Wednesday. The Department has the discretion to change these days with proper advanced notice.

15.0 UNIFORM AND SAFETY EQUIPMENT

15.1 Safety Equipment

The City shall provide all safety equipment which is mandated by State law or required by the Chief of Police. The Chief shall determine the suitability of all safety equipment. In the event a Police Officer desires to replace any issued item for a different type, such replacement shall require the approval of the Chief and shall occur at the expense of the Officer.

15.2 Uniforms

All employees are responsible for obtaining and maintaining all mandatory uniform items subject to the provisions below.

15.2.1 Uniform allowance shall be provided at One Thousand Two Hundred (\$1,200.00) Dollars per year per officer for the purchase and maintenance of required uniform items and footwear.

15.3 Optional Equipment

With the approval of the Chief, Police Officers may carry additional items for their use while on duty at their own expense.

15.4 Required Equipment and Uniform Standards

The Chief of Police shall issue a list of all required safety equipment, uniform items, approved optional equipment, and standards for the wearing of uniforms.

15.5 Replacement of Safety Equipment

All uniform and/or safety equipment items issued to the employee by the City shall remain the property of the City whether new issue or replacement. All replacement of worn, damaged, or faulty equipment will require that the items to be replaced be surrendered to the Chief of Police or his authorized representative.

15.6 Personal Property

For purposes of replacement or repair of personal property destroyed in the line of duty, the City will pay up to \$200 for replacement, repair, or insurance deductible (whichever is less) for the following:

- 1) Watch
- 2) Prescription eyeglasses
- 3) Prescription or non-prescription sunglasses or reading glasses
- 4) Personal cell phone
- 5) Earpieces

Proof of damage occurring while acting in the course and scope of employment including a police report shall be submitted along with proof of replacement cost and submitted through the reimbursement process as established by the Department. In the event the cost of repair or replacement exceeds \$200, the employee may be reimbursed for any additional sums that are found to be reasonable. The reasonableness of any such additional sums shall be determined by the Chief of Police whose decision is final. The above replacement payments will not be paid more than one time for any of the above items within a contract year.

15.7 Clothing Replacement

Uniform and clothing items damaged in the line of duty will be replaced or repaired at City expense. Items repaired must be repaired in such a way as to be deemed acceptable at City inspections. Replacement will take place only when the damage was not due to the negligence of the employee. Personal clothing items damaged in the line of duty would be repaired or the City will pay the reasonable value of the irreparable item\ s not to exceed \$150 per year.

16.0 VACATION

16.1 Vacation Accrual

Each officer shall accrue vacation at the following rates:

- From 0 to 5 years of service - 96 hrs/year
- From 5 to 13 years of service - 128 hrs/year
- From 13 years or more - 160 hrs/year

16.2 Maximum Vacation Accrual

Employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum by June 30, 2022.

After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After June 30, 2022 when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

16.3 Vacation Cash Out

Employees may cash out up to 80 hours of vacation provided that they retain on the books at least 80 hours of vacation at the time of cash out. Cash out will be on the second pay date in December with a 12 day notice to payroll prior to the relevant pay day.

Thereafter, cash out of up to 80 hours may only occur in December as defined above.

16.4 Vacation Sign-Up

The following system shall be utilized for vacation sign up:

- (1) Employees may sign up for vacations by seniority with sign up to be completed by February 1 of each calendar year. After this time period, all sign-ups will be done on a first-come, first-served basis.
- (2) Cancellations of vacations will be done in writing.

17.0 SICK LEAVE

- 17.1 Each employee shall accrue sick leave in the amount of one and one-quarter (1-1/4) days per month of service (10 hours). Sick leave is payable only in the cases of bona fide illness or injury.
- 17.2 The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of fifty percent (50%) of such excess. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours) at January 1 of each year. Unused sick leave may not be used to delay the date of an employee's disability retirement.
- 17.3 In accordance with California "Kin Care" law, in the event of an illness in the immediate family, an employee shall be granted accrued sick leave not to exceed one-half of the annual sick leave allowance (7.5 days) by the department head. For the purposes of this section, immediate family shall include parents, spouses, domestic partners and children. For purposes of this section, "parent"

and “child” include biological, foster, adopted, step, or legal guardian relationships and a “child” also includes the child of a domestic partner. Where unusually close ties exist, the department may determine other relationships to be included in the definition on a case-by-case basis.

- 17.4 Employees may elect to use up to 20 hours of accrued sick leave each fiscal year for personal leave. Personal leave shall be subject to the same rules as vacation.

18.0 FAMILY CARE AND MEDICAL LEAVE POLICY

- 18.1 In accordance with the Federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA), the City of Watsonville (City) will provide unpaid family and medical care leave for eligible employees for up to 12 weeks per 12-month period for the following reasons only:

- a. The birth of a child or to care for a newborn of an employee;
- b. The placement of a child with an employee in connection with the adoption or foster care of a child;
- c. Leave to care for a child, parent or spouse who has a serious health condition; or
- d. Leave because of a serious health condition that makes the employee unable to perform the functions of his/her position.
- e. A qualifying exigency arising out of the fact that an employee’s spouse, domestic partner, child or parent is on active military duty or has been notified of an impending order to active duty (“Qualifying Exigency Leave”).

An eligible employee is entitled to up to twenty-six (26) workweeks of military caregiver leave during a single twelve (12) month period. The twelve (12) month period begins on the first day the employee takes leave and ends twelve (12) months after that date. Unlike other types of family medical leave, military caregiver leave is a one-time entitlement only; it does not renew annually. This leave entitlement does not increase the amount of leave an employee may take for other FMLA/CFRA qualifying reason during a single 12-month period. However, the employee is limited to taking a maximum of twenty-six(26) weeks during the single 12-month period. For example, an employee may combine military caregiver leave with other types of family medical leave during a single 12-month period. However, the employee is limited to taking a maximum of twenty-six (26) weeks of leave in such circumstances.

Military caregiver leave is to care for a military service member who is undergoing treatment for a serious injury or illness incurred in the line of active duty, or a veteran who is being treated for a serious injury or illness that occurred in the line of active duty during the five years preceding the date of treatment, if the employee is the spouse, domestic partner, child, parent or next of kin of the service member (“Military Caregiver Leave”).

When applicable, an eligible family member may take the qualifying exigency leave up to a maximum of fifteen (15) days to match a military member's Rest and Recuperation leave orders.

18.2 An employee is eligible for leave if the employee:

1. Has been employed for at least 12 months; and
2. Has been employed for at least 1,250 hours during the 12-month period immediately preceding the commencement of the leave,

18.3 If an employee requests leave for any reason permitted under this policy, he/she must exhaust all accrued leaves (except sick leave) in connection with the leave. The exhaustion of accrued leave will run concurrently with the leave under this policy.

If an employee requests leave for his/her own serious health condition, in addition to exhausting accrued leave, the employee must also exhaust accrued sick leave. Workers compensation disability leave and 4850 leave will run concurrently with family leave.

18.4 This section provides a benefit summary only. For further information, refer to the City's Administrative Rule on this subject.

19.0 PAID LEAVE

Paid leave may be taken in increments of less than one (1) day subject to normal leave procedures. Seventy-two (72) hours advance notice of absence except in case of emergency or sickness will be given to the department by all officers.

20.0 EDUCATION INCENTIVE PLAN

Employees who have obtained a POST Intermediate Certificate or an A.A. or A.S. degree will receive differential pay of two and one half percent (2.5%) of the base wage rate. Any employee who has received a POST Advanced Certificate or a B.A. or B.S. Degree will receive differential pay of five percent (5%) of the base wage rate. Employees who thereafter obtain such certificates will be paid in the applicable differential commencing with the first full pay period after submitting documented proof of same to the City.

Employees with a Master's degree shall receive and additional 2.5% for a total of 7.5% Educational Incentive Pay on the first full pay period after verification is provided to Human Resources.

21.0 PAY DIFFERENTIALS

21.1 Field Training Officers

The position of Field Training Officer shall be regularly assigned. Officers assigned as Field Training Officer shall serve at the pleasure of the Chief of Police. Field Training Officers shall be responsible for assisting in the training of new personnel and participating in the ongoing departmental training program as directed by the Department Administration. Field Training Officers shall also serve as Acting Sergeant in the absence or disability of a regularly assigned Sergeant and assist the Shift Supervisor in the management and supervision of assigned personnel. It is understood that transfer from the FTO program is not necessarily a matter of disciplinary action and may or may not require a notice other than that described in Section 9 .0 and its subsections.

21.2 F.T.O Pay

Officers assigned as Field Training Officers shall receive a five percent (5%) differential of base pay only while assigned to serve in that capacity.

21.2.1 Temporary Field Training Officer (FTO)

A Temporary Field Training Officer (FTO) is a temporary duty assignment based on the needs of the Department and must meet the requirements set forth in the Officer Transfer Policy (OTP)

An officer assigned as a Temporary FTO will serve in the capacity for a minimum of one full pay-period and a maximum time as determined by the Police Chief, Assistant Police Chief, or Captain, but not to exceed six months.

The Temporary FTO position will not be created to supplant the regular FTO positions, but only to supplement the FTO program, as needed.

An officer assigned as a Temporary FTO is responsible for the same duties as a regular FTO, whether or not they are assigned a recruit for the entire designated time period. This includes administrative duties as determined by the FTO Sergeant or Captain in the chain of command.

A temporary FTO must successfully complete the training required by POST and State Law prior to being assigned as a temporary FTO.

Employees assigned to temporary FTO position will earn a 5% differential “Temporary FTO Pay” which is not reportable to CalPERS per state law.

21.3 Acting Sergeant Assignment

Any Officer other than an FTO who serves as Acting Sergeant for more than fifteen (15) consecutive work days shall be entitled to a five percent (5%) increase in pay or assignment to a salary range within the classification of Sergeant, whichever is greater, so long as the Officer serves as Acting Sergeant.

21.4 Acting Sergeant Pay

In the event that an Officer other than an F.T.O. is required to serve as Acting Sergeant, that Officer shall receive no additional pay except as noted herein.

21.5 SCARE (Auto Theft Task Force/Detective) Pay

A single officer assigned to the Auto Theft Task Force shall be entitled a five percent (5%) increase in pay. At no time is more than one member entitled to receive SCARE Pay.

21.6 Detective Pay

Officers assigned to the Detective Bureau shall receive a differential of five percent (5%) for the period of their assignment as a Detective. Assignment to the Detective Bureau shall be at the sole discretion of the Chief of Police. It is understood that transfer from the Detective Bureau is not necessarily a matter of disciplinary action and may or may not require a notice other than that described in Section 9.0 and its subsections.

Detective differential pay shall be understood to provide compensation for the Detective standby system. Detectives assigned to SCNET shall continue to receive the differential while on special assignment. Standby shall be defined as from 5 :00 p.m. to 8:00 a .m. weekdays and twenty-four hours per day on weekends and holidays. One officer at a time shall be assigned stand-by on a rotational basis. When assigned standby, officers shall maintain pager contact with the City.

21.7 Bilingual Pay

21.7.1 Officers who can demonstrate proficiency in reading and speaking the Spanish language shall receive a bonus pay of five percent (5%) of base pay per month. This bonus shall apply to Officers in regular active service to the City.

The City shall establish a method of testing for competency in the Spanish language. An Officer must pass the City's competency test on an annual basis to maintain the bonus pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the Police Chief.

21.7.2 The City may assist interested officers in achieving the proficiency level necessary to qualify for bilingual pay. When available, this assistance may take the form of on-site Spanish classes. The City shall schedule the classes in such a way as to provide reasonable amounts of on-duty class time for employees on different shifts. Any employee attending a class while not on regular duty hours or studying shall do so on their own time. Attendance at Spanish classes shall be strictly voluntary.

21.8 Motorcycle Pay

Officers assigned to motorcycle duty shall receive a pay differential of 5%. Individuals assigned motorcycles shall receive all required safety equipment, including jacket, breeches, helmet, gloves, glasses, and boots. Individuals assigned to motorcycle duty should be expected to respond to fatal or major injury collisions or as needed at the direction of the Police Chief. Assignment to Motorcycle duty shall be at the sole discretion of the Chief of Police. It is understood that a transfer from motorcycle duty is not necessarily a matter of disciplinary action and may or may not require notice other than that described in Section 9.0 and its subsections.

21.9 Canine Pay

In lieu of all current formal and informal compensation, employees assigned by the Chief of Police to canine duty shall receive compensation in the amount of three and one half (3.5) hours additional overtime time pay per week. This pay shall be mutually understood to compensate the employee for the additional time required to care for their assigned animal. No additional time shall be spent on care without the expressed direction of the Department.

21.10 Longevity

Any employee with at least 5 years of service as a sworn peace officer with the City of Watsonville shall receive a two percent (2%) Longevity Pay Premium, and any employee with at least 10 years of service as a sworn peace officer with the City of Watsonville shall receive an additional two percent (2%) longevity pay premium, and any employee with at least 15 years of service as a sworn peace officer with the City of Watsonville shall receive an additional two and one half percent (2.5%) longevity pay premium (for a total of six and one-half percent (6.5%) longevity pay premium).

Employees shall not be eligible for Longevity Premium Pay if the employee is designated as a Master Officer. Employees, listed in the attachment to this Side Letter, that are eligible to become qualified for the Master Officer Program but are not yet qualified may elect to participate in the Longevity Pay Premium plan.

21.11 Shift Differential

Employees assigned to graveyard shift will be subject to a 2.5% shift differential effective the first full pay period after July 1, 2019 or ratification of the contract. This does not apply to shift trades, overtime, or other short term assignments requiring occasional graveyard work.

Effective the first full pay period after July 1, 2020, the graveyard shift differential shall be increased an additional 2.5% for a total of 5.0%.

22.0 SALARY

Effective the first full pay period after July 1, 2025 each step in the salary range for all employees shall be increased by a three percent (3%) cost of living increase.

Effective the first full pay period after July 1, 2026 each step in the salary range for all employees shall be increased by a three percent (3%) cost of living increase.

Effective the first full pay period after July 1, 2027 each step in the salary range for all employees shall be increased by a three percent (3%) cost of living increase

23.0 RETIREMENT

23.1 Tier 1 The following benefits are included in the City's retirement plan for employees hired on or before July 1, 2011:

- (a) 3% at 50 formula.
- (b) Single Highest Year
- (c) 1959 Survivor Benefits Fourth Level: Employee to pay employee contribution, City to pay employer contribution for Fourth Level Benefit.
- (d) Government Code 21222 .1 funded to May 31, 1983.
- (e) Government Code 21222 .2.
- (f) Military Service Credit
- (g) Credit for Unused Sick Leave Section 20862 .8

TIER 2: For employees hired between July 1, 2011 and December 31, 2012 and for Classics members as defined in the California Public Employees' Pension Reform Act of 2013 (PEPRA) and CalPERS guidance, hired after July 1, 2011 the retirement formula shall be 3% at 55 with final compensation based on the average of the highest wages earned in any consecutive 3-year period.

TIER 3: Pursuant to California Public Employee's Pension Reform Act of 2013 (PEPRA) the City shall provide the CalPERS 2.7% at 57 retirement plan for Public Safety employees hired on or after January 1, 2013. Final compensation shall be based on the average of the highest wages earned in any consecutive 3 year period. Public Safety employees subject to PEPRA shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.

23.2 Effective the pay period including July 1, 2007, employees in Tier 1 and Tier 2 shall pay the 9% employee contribution towards PERS pursuant to the terms and conditions of IRS Code section 414(h)(2).

Per PEPR, Tier 3 employees shall contribute 50% of the normal cost of the CalPERS benefit, or what is determined by CalPERS to be the employee contribution rate.

Effective the first full pay period commencing on or after July 1, 2018 (or as soon thereafter as administratively feasible), all Tier 1, Tier 2 and Tier 3 members will contribute an additional three percent (3%) toward the cost of their respective retirement benefits. The parties mutually recognize and acknowledge that the additional employee contributions provided herein satisfy the cost-sharing terms set forth in Government Code section 20516.5. Further, these additional employee pension contributions for Tier I and Tier II employees will be applied to the employee account with CalPERS pursuant to a contract amendment.

- 23.3 Any future income tax obligation resulting from these contributions shall be the exclusive responsibility of the employee. In the event the Internal Revenue Service shall change its current position and determine that such contributions constitute salary, not deferred compensation, any resulting tax obligations shall be the exclusive responsibility of the employee and the City shall not be held responsible therefore.

24.0 DEFERRED COMPENSATION PLAN

24.1 Deferred Compensation Plan

Employees shall be allowed to participate in a deferred compensation plan which currently exists for management personnel. The City will match contributions of up to \$40 per pay check to the deferred compensation plan offered by the City effective the first full pay period July 1, 2022 or after ratification by the Union and approval by the City Council or when administratively feasible (expected to be in August 2022). The City will match an additional \$10 per month (for a total of \$50) beginning in the first full pay period after July 1, 2025.

24.2 PORAC Medical Trust

Within 30 calendar days of ratification, the Parties shall begin to meet and confer in good faith to execute a side letter agreement to memorialize the terms required for the City to participate in the PORAC Retiree Trust. The meet-and-confer will include discussion of transferring deferred comp contributions to the trust.

25.0 TUITION REIMBURSEMENT

Tuition reimbursement shall be governed by the City Administrative Rule and Regulation 3.1.1. City Administrative Rule and Regulation 3.1.1 Tuition Reimbursement is modified as follows:

Section II.2. is modified to allow reimbursement of claims not to exceed \$2,000 per year.

It is acknowledged that employees may submit requests for POST training for approval for reimbursement provided, however, that it is acknowledged that training not mandated by the City shall be undertaken on the employee's own time.

26.0 RESIDENCY

As a condition of employment, all Safety employees hired by the City Police Department after July 2, 1983 shall, within six (6) months of date of hire, establish a bona fide residence and reside within a reasonable distance from the Watsonville Police Building. For this purpose "reasonable distance" shall be construed to mean fifty (50) miles.

27.0 MANAGEMENT RIGHTS

All City rights, under state law and charter, and all City rights which existed prior to the recognition of the P.O.A. shall remain vested with the City, unless expressly abridged by this M.O.U. These rights include but are not limited to:

- the exclusive right to determine the mission of its constituent departments, commissions, boards;
- set standards and levels of service;
- determine the procedures and standards of selection for employment and promotions; direct its employees;
- establish and enforce dress and grooming standards;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations;
- determine the methods, means and numbers and kinds of personnel by which government operations are to be conducted;
- determine the content and intent of job classifications;
- determine methods of financing;
- determine style and/or types of City-issued wearing apparel, equipment or technology to be used;
- determine and/or change the facilities, methods, technology, means, organizational structure and size and composition of the work force and allocate and assign work by which the City operations are to be conducted;

- determine and change the number of locations, relocations and types of operations, processes and materials to be used in carrying out all City functions including, but not limited to, the right to contract for or subcontract any work or operations of the City;
- to assign work to and schedule employees in accordance with requirements as determined by the City and to establish and change work schedules and assignments upon reasonable notice;
- establish and modify productivity and performance programs and standards;
- discharge, suspend, demote, reprimand, withhold salary increases and benefits, or otherwise discipline employees in accordance with applicable law;
- establish employee performance standards including, but not limited to, quality and quantity standards, and to require compliance therewith;
- take all necessary actions to carry out its mission in emergencies ; and exercise complete control and discretion over its organization and the technology of performing its work.

The exercise by the City through its Council and management representatives of its rights hereunder shall not in any way, directly or indirectly, be subject to the recognized grievance procedure.

Section A. The City Manager and Department Heads have and will continue to retain exclusive-making authority on matters not officially and expressly modified by specific provisions of this M.O.U.

Section B. In the exercise of the rights set forth in Section 25 .0, the City of Watsonville has the right to make reasonable rules and regulations.

28.0 PEACEFUL PERFORMANCE

During the life of this Agreement, Unit employees shall not engage in any work stoppages, strikes, slow-downs, or boycott picketing . No lock-outs shall be made by the City. In the event that any employee covered by this Agreement, individually or collectively, violates the provisions of this section, the Association shall make a good faith effort to stop such violations of this section.

29.0 PHYSICAL FITNESS

Upon request, the Union agrees to meet and confer with the City during the term of this agreement on any proposed physical fitness programs developed by the City. Should the City eliminate the existing exercise facility, it shall provide notice to the Union and, upon request, meet and confer with the Union in order to provide for an alternate, equivalent means of providing physical fitness facilities for unit members.

30.0 VEHICLES

- 30.1 The City and Union agree that the City shall be responsible for enforcing and adopting standards for the vehicle refurbishment program. Failure of the City to adhere to the refurbishment standards shall be subject to appeal through the grievance procedure.
- 30.2 The City shall continue to use State of California specifications for the purchase of patrol vehicles.
- 30.3 The City shall provide a take-home vehicle for personnel serving as canine handlers, traffic officers, and the on-call investigator.

31.0 GRIEVANCE PROCEDURE

Upon mutual agreement of the City and an employee(s), formal grievances may be started at any agreed upon level of the Grievance Procedure.

32.0 HEPATITIS/TB TESTING

Upon request, the City would provide employees with Hepatitis and/or TB tests.

33.0 SAVINGS CLAUSE

If any provision of this Agreement shall be held invalid by operation of law or by any court of competent jurisdiction, or if compliance with enforcement of any provision shall be restrained by any tribunal, the remainder of this Agreement shall not be affected hereby, and the parties shall enter into negotiations for the sole purpose of arriving at a mutually satisfactory replacement for such provision.

34.0 ELIGIBILITY LIST

Effective September 6, 2018 the Eligibility List for Sergeant shall be two years and may not be extended. The eligibility list may be abolished by the Human Resources Director at any time subject to the request of the Police Chief.

35.0 ENACTMENT

It is understood that the foregoing shall be jointly submitted to the City Council for approval and upon approval this Agreement becomes final and binding.

WATSONVILLE POLICE OFFICERS ASSOCIATION

Date: 7/1/2025 | 12:15 PM PDT

Signed by:
Collin Travers
FCD9231ED65F4B7...
Collin Travers, POA President

CITY OF WATSONVILLE

Date:

Tamara Vides, City Manager

Date

City Attorney

Date

City Clerk

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY AND THE POLICE MANAGEMENT UNIT FOR FISCAL YEARS 2025-
2028**

WHEREAS, in accordance with provisions of the Myers-Milias Brown Act (Government Code section 3500 et seq.), City of Watsonville's Resolution No. 56-08 (CM), and City of Watsonville Administrative Rule V.1.1., the bargaining team from the City met and conferred in good faith with the bargaining team from the Police Management Unit regarding the terms and conditions set forth in the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Council of the City of Watsonville after reviewing the Memorandum of Understanding hereby determines to ratify the Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that Adopting a Resolution approving and authorizing the Memorandum of Understanding between the City and Police Management Unit does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Memorandum of Understanding between the City and the Police Management Unit, with term from July 1, 2025 to June 30, 2028, attached hereto marked Exhibit "A," and incorporated herein by this reference, is hereby ratified.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF WATSONVILLE AND ITS
POLICE MANAGEMENT UNIT
2025-2028**



TABLE OF CONTENTS

<u>1.0</u>	<u>COMPENSATION</u>	<u>3</u>
1.1	Salary Adjustment	3
1.2	Retirement Contribution.....	3
1.3	Administrative Leave	5
1.4	Overtime Pay.....	5
1.5	Auto Policy.....	5
1.6	Uniform Allowance.....	5
1.7	Bilingual Pay.....	6
1.8	Educational Incentive Pay for Police Captains and Assistant Chief of Police.....	7
1.9	Longevity Pay.....	7
1.10	Deferred Compensation.....	8
<u>2.0</u>	<u>INSURANCE</u>	<u>8</u>
2.1	Health Insurance.....	8
2.2	Excess Disability Insurance.....	9
2.3	Long Term Disability Insurance.....	9
2.4	Life Insurance.....	10
<u>3.0</u>	<u>LEAVES</u>	<u>10</u>
3.1	Vacation Leave.....	10
3.2	Holidays	10
3.3	Sick Leave	11
<u>4.0</u>	<u>ENACTMENT</u>	<u>12</u>

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF WATSONVILLE
AND ITS POLICE MANAGEMENT UNIT**

This Memorandum of Understanding (MOU) sets forth the agreement between the City of Watsonville and the City's Police Management Unit (Unit) as to all matters within the scope of representation for the employees of the City represented by the Unit. This MOU is authorized by and made pursuant to Council Resolution and Rules and Regulations adopted pursuant thereto. The and the undersigned on behalf of the Unit hereby agree to jointly recommend to the City Council of the City of Watsonville that one or more Resolutions be adopted effectuating the following changes in benefits and other terms and conditions of employment for all the employees in the Unit. The members of the Unit, by accepting the benefits hereof, agree to be bound by the terms and conditions of this MOU.

This MOU shall become effective July 1, 2025, and shall terminate on June 30, 2028.

All benefits in effect on the date set forth below and not modified by this MOU shall remain in effect for the term of this MOU, except as provided herein.

1.0 COMPENSATION

1.1 Salary Adjustment

Effective the first full pay after July 1, 2025 and after approval by City Council each step in the salary range for all employees shall be increased by a 3.0% cost of living increase.

Effective the first full pay period after July 1, 2026 each step in the salary range for all employees shall be increased by a 3.0% cost of living increase.

Effective the first full pay period after July 1, 2027 each step in the salary range for all employees shall be increased by a 3.0% cost of living increase.

1.2 Equity and Compaction Adjustments

Effective the first full pay after July 1, 2025 and ratification by the Police Management unit City Council approval, classifications listed below will receive the following market equity adjustment:

Police Captain: 2%

Assistant Chief of Police: 0.4%

1.3 **Retirement Contribution**

1.3.1. TIER 1: The following benefits are included in the City's retirement plan for employees hired on or before July 1, 2011:

- (a) 3% at 50 formula.
- (b) Single Highest Year
- (c) 1959 Survivor Benefits Fourth Level: Employee to pay employee contribution, City to pay employer contribution for Fourth Level Benefit.
- (d) Government Code 21222 .1 funded to May 31, 1983.
- (e) Government Code 21222 .2.
- (f) Military Service Credit
- (g) Credit for Unused Sick Leave Section 20862 .8

1.3.2 TIER 2: For employees hired between July 1, 2011 and December 31, 2012 and for Classics members as defined in the California Public Employees' Pension Reform Act of 2013 (PEPRA) and CalPERS guidance, hired after July 1, 2011 the retirement formula shall be 3% at 55 with final compensation based on the average of the highest wages earned in any consecutive 3-year period.

1.3.3 TIER 3: Pursuant to California Public Employee's Pension Reform Act of 2013 (PEPRA) the City shall provide the CalPERS 2.7% at 57 retirement plan for Public Safety employees hired on or after January 1, 2013. Final compensation shall be based on the average of the highest wages earned in any consecutive 3 year period. Public Safety employees subject to PEPRA shall pay at least 50% of normal cost of pension or what is determined by CalPERS to be the employee contribution rate.

1.3.4 Public Safety Employees Retirement Contribution.

Tier 1 and 2: Employees in the Tier 1 and Tier 2 CalPERS retirement plans shall Contribute 9% toward the cost of their retirement plan. Effective in the first full pay period after July 1, 2022, employees will contribute an additional 3% toward the employer cost of their retirement plan, for a total contribution of 12%.

Tier 3: In accordance with PEPRA, the City may not "pick up" any portion of the required member contributions of employees who meet PEPRA's "new" member definition (Tier 3 employees). All employees in the Tier 3 retirement plan shall pay 12% or one half of the normal cost of the benefit, whichever is greater. If one half of the normal cost of the Tier 3 benefit increases, the Tier 3 employees' retirement contribution shall also immediately increase by the same amount so that at all times these employees are paying at least half the normal cost of their retirement benefit as required by PEPRA. If one half of the normal cost of the Tier 3

decreases, the Tier 3 employees' retirement contribution shall remain at 12% and any difference between 12% and any difference between 12% and half the normal cost shall be considered an employee "pick up" of the employer contribution.

1.35. Retirement Tax Deferment. The City shall maintain the IRS Sec. 414(h)(2) provision allowing employees to make employee retirement contributions with pretax (tax deferred) dollars.

1.4 Administrative Leave

1.4.1 Exempt Employees assigned to a 40 hour work week shall receive Administrative Leave of 13.5 days (108 hours) per year beginning July 1st. Unused Administrative Leave as of June 30 shall be paid off at the regular rate of pay the succeeding month.

1.4.2 Employer shall pro-rate Administrative Leave up to a maximum of 9 hours per month for new hires and for every month during the fiscal year for which an employee was employed before termination of City service.

1.5 Overtime Pay

Notwithstanding that employees are exempt from the FLSA, upon issuance of a Proclamation of a local emergency by the City Council or the Director of Emergency Services pursuant to Chapter 2 of Title 4 of the Municipal Code, Unit employees are eligible for overtime compensation. Such overtime eligibility shall cease when the City Manager determines that the disaster response has ended.

1.6 Auto Policy

1.6.1 Mileage reimbursement for Unit employees shall be at the Federal IRS allowable reimbursement rate.

1.7 Uniform Allowance

Uniform allowance shall be One Thousand Two Hundred (\$1200.00) Dollars per year for public safety members of the Police Management Unit for the purchase and maintenance of required uniform items and footwear effective the first full pay period after July 1, 2023.

1.8 **Bilingual Pay**

1.8.1 Eligibility for Level I Written and/or Conversational Premium Pay:

In order to receive Level I Written and/or Conversational Bilingual Premium Pay employees proficient in the Spanish language must meet the following criteria:

- (a) The employee must pass the City's bilingual competency test as administered by the Human Resources Department on an annual basis to maintain the premium pay. The City Manager may waive the annual testing requirement for individuals upon recommendation of the Department Head. Annual basis refers to fiscal year; and
- (b) The employee is required to serve as an oral interpreter and provide basic written translations on a regular and on-going basis, as certified by the Department Head

1.8.2 Level I Written and Conversational Premium Pay:

- (a) For employees hired after November 1, 2006 the City shall pay a stipend of \$250/month, pro-rated for part time employees.
- (b) Employees eligible for Level I Premium Pay before November 1, 2006 shall receive premium pay equal to five percent (5%) of his/her base salary as of November 1, 2006, with the premium rounded to the nearest dollar, and exclusive of any retroactive wage increases provided under this agreement. A list of each employee's premium pay under this section will be provided to the Unit. Employees who receive the five percent premium, above, may irrevocably opt into the \$250/month stipend specified in (a) above.

1.8.3 Level I Conversational Only Premium Pay:

- (a) For employees who become eligible and receive Level I Bilingual Conversational Premium Pay on or after July 1, 2013 the City shall pay a stipend of \$75/month, pro-rated for part-time, regular employees.
- (b) Employees currently receiving Level I Written and Conversational Bilingual Premium Pay pursuant to Section 1.8.2 shall continue to receive the premium pay.

1.8.4 Level II Bilingual Translator Premium Pay:

In addition to the Level I stipend for Written and Conversational bilingual competency the City will designate a limited number of staff as Level II Bilingual Translators. Such Level II Bilingual Translators shall perform written translations that are viewed by a large audience of City residents (i.e. City mailers, City Council minutes, inserts in City utility bills, etc.). Level II Bilingual Translators must meet all requirements under Level I prior to applying for Level II consideration.

- (a) Qualified Level II Translators shall receive the Level I stipend as outlined in 1.8.2 (b) and an additional \$100/month.
- (b) To evidence competency as a Level II Translator, employees must pass a skills-based test administered by the City to demonstrate competency in written translation.

1.8.5 Bilingual Pay: Pursuant to Section 1.7 of the MOU, Police Captains appointed to the position of Police Captain after September 9, 2016 shall be subject to the bilingual pay terms outlined in the Management MOU. Police Lieutenants receiving bilingual premium pay equal to five percent (5%) of base salary who are re-classified to Police Captain prior to September 9, 2016 shall receive bilingual pay equal to five percent (5%) of his/her base salary as of August 23, 2016, rounded to the nearest dollar.

1.9 Educational Incentive Pay for Police Captains and Assistant Police Chief

Police Captains shall receive a five percent (5%) differential for the POST Management Certificate. Sergeants promoting to the rank of Captain who were receiving educational incentive pay pursuant to section 16.1 of the Police Mid-Management MOU, shall continue to receive such pay for up to 24 months pending receipt of the POST Management Certificate.

Effective the first full pay period after July 1, 2025 the Assistant Chief of Police shall no longer be eligible for any level of POST certification pay. The equivalent of 2.5% certification pay shall be rolled into the base salary of the Assistant Chief of Police effective the first full pay period after July 1, 2025. Effective the first full pay period after July 1, 2024, employees with a Master's degree from a regionally accredited university shall receive 2.5% on the first full pay period after verification is provided to Human Resources.

1.10 Longevity Pay

Any employee with at least five (5) years of service as a sworn peace officer with the City of Watsonville shall receive two percent (2%) Longevity Pay Premium, and any employee with at least ten (10) years of service as a sworn peace officer with the City of Watsonville shall receive an additional two percent (2%) Longevity Pay Premium, and any employee with at least fifteen (15) years

of service with the City of Watsonville shall receive an additional two and one-half percent (2.5%) Longevity Pay Premium (for a total of six and one-half percent (6.5%) Longevity Pay Premium).

1.11 Deferred Compensation

Employees may participate in the Deferred Compensation Plan currently. Employees must contribute to a deferred compensation plan in order to receive the following matching City contributions. The City will match contributions of up to \$50 per paycheck to the deferred compensation plan offered by the City effective in the first full pay period after July 1, 2023

2.0 INSURANCE

2.1 Health Insurance

2.1.1 The City shall maintain in effect current health insurance coverages for all full-time Unit employees in the competitive and general services.

2.1.2 The City shall contribute the following monthly amounts towards health insurance coverage for full time employees defined above in Section 2.1.1

Per employee	\$1,437.50
--------------	------------

2.1.3 If plan contribution increases are necessary for the 2026, 2027 and 2028 plan years, the City and Employees contribution shall be shared equally, provided that increased City and Employee contributions do not exceed \$45/month per employee. Increases above \$45/month cap are subject to meet and confer process

Should insurance plan changes result in City costs below current costs, the intent of the parties is that the savings shall benefit both the bargaining unit and City equally.

2.1.4 Regular part-time employees will be fully covered at the employee only level at the City's expense. The employee shall have the option of covering additional dependents at their own expense. This shall be determined by utilizing the three tier rate which the City has established for the COBRA and other purposes (less any surcharges). To cover one (1) dependent, the employee will pay the difference between the employee only rate and the employee plus one rate. To cover the family, the employee will pay the difference between the employee only rate and the full family rate under the three tiers.

The decision to cover family members shall be made during a one time election when this provision becomes effective. Thereafter, employees may only add or delete family members in accordance with plan rules.

2.1.5 For any member of the Unit who uses all leave due to illness or injury, which is not a Workers' Compensation claim, the City shall maintain the health insurance coverage and pay the premium on behalf of the member for an additional thirty (30) days.

2.1.6 The City and the employees agree to jointly participate in the City Employees Health Committee (CEHC) as outlined in the bylaws dated July 1992.

2.2 Excess Disability Insurance

2.2.1 In the event of job-related injury or illness, the employee will receive the maximum weekly Workers' Compensation benefit as determined by State law. This does not supersede Workers' Compensation laws relating to Public Safety employees.

2.2.2 In addition to this amount, the employee may receive an appropriate amount of accrued sick leave pay to provide for the difference between the established Workers' Compensation amount and the employee's regular gross pay.

2.2.3 The employee may also receive \$50.00 per week extra disability coverage in lieu of accrued sick leave pay.

2.2.4 In no event shall the combination of Workers' Compensation benefits exceed the regular gross pay of the affected employee.

2.2.5 It shall be the responsibility of the employee to notify the Finance Department within three (3) days of the injury or illness if the extra coverage option described in Section 2.2.3 above is to be implemented.

2.2.6 Absent notification to the contrary, the Finance Department will automatically apply accrued sick leave with the established Workers' Compensation amount to equal the employee's gross pay.

2.2.7 The \$50.00/week excess coverage shall not apply until the seventh (7th) calendar day following injury or illness event.

2.3 Long Term Disability Insurance

The City shall continue paying the Long Term Disability Insurance premium for the Unit members for the term of the agreement.

2.4 Life Insurance

Life insurance coverage is Fifty (\$50,000) Thousand Dollars for all Unit employees and Two Thousand (\$2,000) Dollars per dependents.

3.0 LEAVES

3.1 Vacation Leave

1st year	96 hours
2nd year	104 hours
3rd year	112 hours
4th year	120 hours
5 - 10 years	128 hours
11+ years	176 hours

3.1.1 Employees with more than two (2) times their annual vacation accrual on the books shall bring their accrual within the accrual maximum by December 31, 2017. After one year of service, each employee will be expected to take during each year the vacation to which he/she is entitled. After December 31, 2017, when an employee's vacation balance reaches two times their annual vacation accrual, the employee will not accrue vacation until the vacation balance is below the accrual maximum. If an employee is denied requested vacation due to the needs of the City, the department must send a memo explaining the situation for consideration by the City Manager prior to the employee reaching the maximum accrual. Only the City Manager may grant temporary exceptions to this section in extraordinary circumstances.

On a one-time, non-precedent setting basis due to continual staffing shortages impacting the ability to take vacation, members of the Police Management unit may cash out up to 60 hours of vacation time in the pay period beginning August 16, 2025. Employees wishing to cash out vacation must notify payroll in writing by August 8, 2025 of the number of hours, if any, they desire to cash out.

3.2 Holidays

There shall be fourteen (14) holidays per year as specified below:

January 1 (New Year's Day)
 January 21 (Martin Luther King Day)
 Lincoln's Birthday (Floating holiday)
 Third Monday in February (Washington's Birthday)
 March 31 (Cesar Chavez Day)
 Last Monday in May (Memorial Day)

July Fourth
First Monday in September (Labor Day)
November 11 (Veterans Day)
Thanksgiving Day
Friday following Thanksgiving (in lieu of Election Day)
December 24 (in lieu of Admission Day)
December 25 (Christmas Day)
December 31

Recognized holidays which fall on Saturday shall be observed on the preceding scheduled work day. Recognized holidays which fall on a Sunday shall be observed on the following scheduled work day.

There will be one (1) floating vacation day credited to each employee on Lincoln's Birthday, which may be taken pursuant to the City's leave regulations.

3.3 Sick Leave

3.3.1 Each employee shall accrue sick leave in the amount of one and one quarter (1-1/4) days per month of service (10 hours). Sick leave is payable per City Personnel Rules and Regulations.

The maximum accumulation of unused sick leave is 125 days (1,000 hours). Sick leave accumulated in any calendar year in excess of 125 days (1,000 hours) shall be paid at the rate of 50% of such excess on the first payroll of December. The balance of such unused sick leave is lost and the sick leave accrual is reduced to 125 days (1,000 hours).

3.3.2 Unused sick leave may not be used to delay the date of an employee's disability retirement.

4.0 ENACTMENT

This MOU shall become effective upon ratification by the City Council of the City of Watsonville, and shall remain in full force and effect until June 30, 2028, or until a new MOU has been executed

POLICE MANAGEMENT UNIT

Date7/1/2025 | 5:36 PM PDT

Signed by:
Radovan Radich
BC09B56BAB1346F...
Radovan Radich, Unit Representative

Date7/1/2025 | 6:46 PM PDT

Signed by:
Michael McKinley
F51A0FDEBB444D6...
Michael McKinley, Unit Representative

Date7/1/2025 | 5:41 PM PDT

Signed by:
Donny Thul
2509F242E7A64D7...
Donny Thul, Unit Representative

Date7/1/2025 | 5:44 PM PDT

Signed by:
Brian Fulgoni
FBFFE6BE9B93429...
Brian Fulgoni, Unit Representative

CITY OF WATSONVILLE

Date

Tamara Vides, City Manager

Date

City Attorney

Date

City Clerk

RESOLUTION NO. _____(CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
APPROVING THE CITY OF WATSONVILLE COMPENSATION AND
BENEFITS PLAN FOR ASSISTANT CITY MANAGER, DEPARTMENT
DIRECTORS, DEPUTY CITY MANAGER, CHIEFS OF POLICE AND FIRE
(EXECUTIVE TEAM) FOR FISCAL YEARS 2025-2028**

WHEREAS, the attached Compensation and Benefits Plan is intended to establish compensation, benefits and conditions of employment for all at-will positions including the Assistant City Manager, Department Heads, Deputy City Manager, Police Chief, and Fire Chief; and

WHEREAS, these positions are exempt from the Fair Labor Standards Act (FLSA), are at-will employees, serve at the pleasure of the City Manager and can be terminated with or without notice or cause and with no rights of appeal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the Council finds that adopting a Resolution approving and appropriating the City of Watsonville Compensation and Benefits Plan for Assistant City Manager, Department Directors, Deputy City Manager, and Chiefs of Police and Fire (Executive Team), does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the City Council hereby approves and appropriates the City of Watsonville Compensation and Benefits Plan for Assistant City Manager, Department Directors, Deputy City Manager, and Chiefs of Police and Fire (Executive Team), with

term from July 1, 2025 to June 30, 2028, attached hereto marked Exhibit “A,” and incorporated herein by this reference, is hereby ratified.

**EXHIBIT “A”
WILL BE
AVAILABLE
BEFORE THE
CITY COUNCIL
MEETING**

RESOLUTION NO. _____(CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
APPOINTING GEORGIA LYNN ACOSTA TO THE CITY OF WATSONVILLE
PLANNING COMMISSION**

[DISTRICT 7]

WHEREAS, Section 906 of the City Charter established a seven member Planning Commission with specific powers and duties; and

WHEREAS, Section 902 of the Charter of the City of Watsonville authorizes each member of the Council to appoint one member to each Commission subject to approval by resolution of the Council adopted by at least four (4) affirmative votes; and

WHEREAS, Ed Acosta resigned from his seat on the Planning Commission effective July 1, 2025; and

WHEREAS, Council Member Parker has nominated Georgia Lynn Acosta to fill the vacancy and serve the remainder of the unexpired term, ending December 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution appointing a member to the Planning Commission does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That Council Member Parker hereby nominates Georgia Lynn Acosta for appointment to the Planning Commission (expires December 2026), representing District 7.

3. That the Council approves such appointment.

4. That the City Clerk is hereby directed to transmit a copy of this resolution to the newly appointed member and to the Secretary of the Planning Commission.

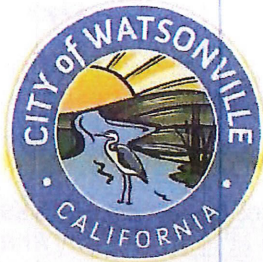
RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
DENYING APPLICATION FOR LEAVE TO PRESENT LATE CLAIM OF
ROTARY CLUB OF FREEDOM 505 SCOUT FAMILY FOR DAMAGES**

(Date of Occurrence: June 2024)

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE,
CALIFORNIA, AS FOLLOWS:**

That the application for Leave to Present Late Claim of Rotary Club of Freedom
505 Scouts Family for damages, which was filed with the City Clerk on February 4,
2025, be and the same is hereby rejected.



CITY OF WATSONVILLE

LIABILITY CLAIM FOR DAMAGES TO PERSON OR PROPERTY

CITY CLERKS DATE STAMP:

RCVD VIA EMAIL
FEB 4 2025
1:51 PM

CLAIM NO. 2425-37

RETURN TO:

CITY OF WATSONVILLE
OFFICE OF THE CITY CLERK
275 MAIN ST., SUITE 400 (4th Floor)
WATSONVILLE CA 95076
Tel: (831) 768-3040

1. Claims for death, injury to person, or to personal property must be filed not later than six (6) months after the occurrence (Gov. Code Sec. 911.2).
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence (Gov. Code Sec. 911.2).
3. READ ENTIRE CLAIM FORM BEFORE FILING.
4. ATTACH SEPARATE SHEETS, IF NECESSARY, TO GIVE FULL DETAILS.
5. PLEASE PROVIDE TWO (2) ESTIMATES.

Rotary Club of Freedom BSA Scout Troop 505

N/A

NAME OF CLAIMANT

C/O 79 Monte Vista Watsonville, Ca 95076

DATE OF BIRTH OF CLAIMANT

()

HOME ADDRESS OF CLAIMANT CITY/STATE/ZIP

PHONE NUMBER

BUSINESS ADDRESS OF CLAIMANT CITY/STATE/ZIP

BUSINESS TELEPHONE

MarthaDennyFreedomRotary@Gmail.com

E-MAIL ADDRESS

ADDRESS TO WHICH CLAIMANT DESIRES NOTICES OR COMMUNICATIONS SENT REGARDING THIS CLAIM (If different from home address):

WHEN DID DAMAGE OR INJURY OCCUR?

DATE: June 2024

TIME: Unknown ☐ A.M. ☐ P.M.

PLACE OF ACCIDENT (OCCURRENCE) – **BE SPECIFIC** – Describe fully. Where appropriate, give street names and addresses for landmarks.

Freedom Rotary had a storage container in the City of Watsonville's Airport secured storage yard located on Burchell St. next to the water tanks.

HOW DID DAMAGE OR INJURY OCCUR?

The locked storage container was admittedly cut by City staff even after talking with Beau about relocating the unit once Trina returned from her service project in Uganda. The container was discovered to be open and unsecured when Tony Gomez and Doug Feinsod went to the yard to assess what size the container was to determine where it could be relocated. Tony asked public works if he can put another lock on the unit and was told no, even after discovering the theft.

CITY OF WATSONVILLE
LIABILITY CLAIM FOR DAMAGES TO PERSON OR PROPERTY

Page 2

WERE POLICE AT SCENE? ☐ YES ☒ NO WERE PARAMEDICS AT SCENE? ☐ YES ☒ NO

WHAT PARTICULAR ACT OR OMISSION DO YOU CLAIM CAUSED THE INJURY OR DAMAGES?

(Give name of City employee causing the injury or damage, if known.)

no damages to the unit, however more than \$7000 in items stored in the container went missing. This theft is directly related to having the lock cut from the container even though the City knew who owned the container and arrangements to be move the unit from the City's secured storage yard were made..

GIVE TOTAL AMOUNT OF CLAIM: (Include estimate of amount of any prospective injury or damage?)

\$ \$7034.29 itemized replacement cost attached

HOW WAS THE AMOUNT OF CLAIM COMPUTED? (Be specific, provide copies of doctor bills, repair estimates, etc.) a complete itemization with specific details to each item identified missing are attached

DAMAGES INCURRED TO DATE: The occurance in June, prior to the 25th, when Trina returned to meet with Beau and discovered the lock was cut

ITEM/DATE _____ AMOUNT: \$ _____

ITEM/DATE _____ AMOUNT: \$ _____

TOTAL AMOUNT CLAIMED AS OF PRESENTATION OF THIS CLAIM: \$ _____

ESTIMATED PROSPECTIVE DAMAGES AS FAR AS KNOWN:

ITEM/DATE _____ AMOUNT: \$ _____

ITEM/DATE _____ AMOUNT: \$ _____

TOTAL ESTIMATED PROSPECTIVE DAMAGES: \$ _____

WITNESSES TO DAMAGE OR INJURY: (List all persons known to have information. (Use attachment if necessary.) Tony Gomez

NAME: _____ NAME: Doug Feinsod

ADDRESS: 79 Monte Vista Watsonville, Ca ADDRESS: Smith Road

TELEPHONE: (_____) TELEPHONE: (_____)

IF INJURY, GIVE NAME, ADDRESS, TELEPHONE, DATE & TIME OF DOCTOR(S) OR HOSPITAL(S)

VISITED: n/a

DOCTOR: _____ TELEPHONE: _____

ADDRESS: _____ DATE/TIME: _____

HOSPITAL: _____ TELEPHONE: _____

ADDRESS: _____ DATE/TIME: _____

Other Information:

The conversation regarding relocating the unit began in the beginning of June with Trina and Beau we both were on the same page. 1. Beau knew it was Freedom Rotary's unit. 2. Beau knew Trina would be out of the country and scheduled time on the 25th to return to make the arrangements to move the unit, which was moved on the 2nd of July. Somewhere outside of this arrangement, City staff proceeded to cut the lock, which triggered the theft of our storage unit. The items stolen were the camping equipment that belonged to the Scout Unit 505 that shared the storage container.

Trina Cifuentes Gomez Trina Cifuentes Gomez 9 Feb 2025
SIGNATURE OF CLAIMANT OR AGENT TYPE OR PRINT NAME DATE

ACTING ON BEHALF OF CLAIMANT

RELATIONSHIP TO CLAIMANT

NOTE: PRESENTATION OF A FALSE CLAIM IS A FELONY (CALIFORNIA PENAL CODE 72)

Q:\CLAIMS\Claim Form Watsonville.docx
6/12/2018 12:03 PM



Shop

Search for great gear & clothing

My REI Closed. Opens 10am
Marina

Cart



Continue shopping

Checkout

Your shopping cart

(25 items)

\$3,986.80
Subtotal

Earn \$187 back with this purchase*

\$157 + \$30 = \$187

10% Reward*
For this purchaseBonus Card*
Valid for 30 daysValue
Start earning when you buy a
\$30 lifetime membership.

Pay \$30 once, join for life

[Details](#)

✕ Sea to Summit Camp Plus Self-Inflating Sleeping Pad - Rectangular in your cart is no longer available.

✕ LifeStraw Peak Gravity Water Filter System - 3 Liters in your cart is no longer available.

✕ MSR PocketRocket Deluxe Stove Kit in your cart is no longer available.

✕ Klymit Maxfield 1 Tent in your cart is no longer available.

✕ Gregory Denali 100 Pack in your cart is no longer available.



SEA TO SUMMIT

Camp Plus Self-Inflating Sleeping Pad - Rectangular

Color: Green

Size: Large

Item: 1883720001

[Save for later](#) [Remove](#)

Quantity: 5 \$109.00

\$545.00

✕ This item is no longer in stock and will be removed from your cart



LIFESTRAW

Peak Gravity Water Filter System - 3 Liters

Color: Dusty Mountain Blue

Item: 204110001

[Save for later](#) [Remove](#)

Quantity: 5 \$65.95

\$329.00

✕ This item is no longer in stock and will be removed from your cart.



MSR
PocketRocket Deluxe Stove Kit
Item: 1533620001

[Save for later](#) [Remove](#)

Quantity: 5 \$139.95

\$699.75

✕ This item is no longer in stock and will be removed from your cart.



KLYMIT
Maxfield 1 Tent
Color: Orange/Grey
Item: 3462040001

[Save for later](#) [Remove](#)

Quantity: 5 \$219.73

\$1,098.65

You save \$501.30

✕ This item is no longer in stock and will be removed from your cart.



GREGORY
Denali 100 Pack
Color: Basalt Black
Size: M
Item: 244780002

[Save for later](#) [Remove](#)

Quantity: 5 \$262.73

\$1,313.65

You save \$856.10

✕ This item is no longer in stock and will be removed from your cart.

Order summary

Subtotal	\$5,374.20	\$3,986.80
Standard shipping		FREE
Estimated taxes ⓘ		--
Order total		\$3,986.80

You save \$1,387.40 [Show details](#)

🔖 Apply coupons in the Review and Pay section at the end of checkout.

[Proceed to checkout](#)



Join the co-op, get \$30 toward your next purchase. Here's how.

1. Make a \$50 purchase at REI thru November 07, 2024.
2. And buy a \$30 membership in the same order.
3. Then submit your order and check your email. Your \$30 is valid for 30 days after issue.

Join just once. Adventure for life.

[Add one-time \\$30 membership to cart](#)[Details](#)

Top picks just for you



Big Agnes

Boundary Deluxe Insulated Sleeping Pad

(29)

\$107.93–\$149.93

NEMO

Quasar 3D Insulated Air Sleeping Pad

(157)

\$159.95–\$199.95

Big Agnes

Divide Insulated Sle

(32)

\$119.95–\$249.95

How are we doing?

[Give us feedback](#) on this page.

Sign up for REI emails

Get 15% off one REI Co-op brand item. [Details](#)

Email

[Sign me up!](#)

Who we are

At REI, we believe that a life outdoors is a life well lived. We've been sharing our passion for the outdoors since 1938.

[Read our story](#)

Become an REI Co-op Member

Anyone can join and everyone belongs. Benefits include great gear offers, special pricing on events and an annual Co-op Member Reward—for life. Join once, enjoy forever.

[Join us](#)

Take a stand

Outdoor equity, climate action, places we love. Raise your voice in the movement to protect and share life outdoors.

[REI Cooperative Action Network](#)

Apply for the REI Co-op® Mastercard®

Earn a \$100 REI gift card after your first purchase outside of REI within 60 days from account opening.

[Details](#) | [Manage your card](#)

REI Co-op Account

[Sign Into My Account](#)
[My Rewards Lookup](#)
[My Wish Lists](#)

Orders & Returns

[Order Status](#)
[Return Policy & Information](#)

Gifts

[Outdoor Gift Ideas](#)
[Gift Cards](#)

Offers & Discounts

[Sales & Coupons](#)
[Free Shipping Details](#)

Membership Benefits

Store Curbside Pickup
Shipping Info

Shopping Tools

Member Number
Lookup
New Gear Collections
Used Gear
Trade-in Program

Learning & Community

Expert Advice
Classes & Events
REI Adventure Travel
Uncommon Path
Path Ahead Ventures

Work with Us

Jobs & Careers
Co-op Culture
Sell at REI
Affiliate Program
Corporate & Group
Sales

REI Co-op

About REI
Cooperative Action
Fund
Newsroom
Technology Blog
Stewardship

Help Center

Find answers online anytime.

Find a Store

See our stores and services.

Live Chat

Mon–Fri, 6am–8pm PT
Sat–Sun, 8am–5pm PT

Get REI apps for shopping & adventure



© 2024 Recreational Equipment, Inc. All rights reserved. REI and the REI Co-op logo are trademarks of Recreational Equipment, Inc.

Terms of Use Your Privacy Choices Privacy Policy US State Privacy Notice Consumer Health Data Privacy Policy Product Recalls
CA Transparency Act REI Accessibility Statement

Search RV parts & camping supplies

[Outside RV](#) / [Grills & Picnic](#) / [Grills, Griddles & Smokers](#) / [Griddles](#)



CLEARANCE



Blackstone 22" Omnivore Tabletop Griddle

★★★★★ [9 Reviews](#)

Item #: 761115

\$119.97 ~~\$159.99~~

25% Off

 Members get up to \$5.99 back in points.  [Join now](#)

FREE Shipping
Estimated delivery in 5-7 days


FREE In-Store Pickup
Select store

\$9.95 Next Day Delivery
Order by 4pm to get it tomorrow

1

+

Add to Cart

 Chat

This item is excluded from all discounts and promotions.

Delivering to Los Angeles 90060
Update location

Sports & Outdoors ▾ Search Amazon

Hello, sign in
Account & Lists
Returns & Orders

All Medical Care ▾ Best Sellers Amazon Books ▾ Prime ▾ Today's Deals New Releases Music ▾ Groceries ▾ Living ▾ Pet Care ▾ Amazon Home

Sports & Outdoors Outdoor Recreation Hunting Fishing & Boating Cycling Exercise & Fitness Sports Golf Game Room & Outdoor Games Fanshop Sales & Deals

Shop now

Sponsored

Sports & Outdoors ▾ Sports ▾ Cycling ▾ Bikes ▾ Folding Bikes



VIDEO



Roll over image to zoom in

EUROBIKE Folding Bike,Folding Bike for Adults,21 Speed Bike,26/27.5 Inches, Dual Suspension Bike

Visit the EUROBIKE Store
3.9 189 ratings
| Search this page\$269⁰⁰

Pay \$22.42/month for 12 months, interest-free upon approval for Amazon Visa

Color: Spoke-Green

\$299.00

\$269.00

\$199.00

Size Chart

Bike Type	Mountain Bike
Age Range (Description)	Adult
Brand	EUROBIKE
Number of Speeds	21
Color	Spoke-Green

▾ See more

About this item

- Eurobike's mountain bikes feature premium carbon steel frames. Great for paved areas, including road trips and community riding, the bike is also a great option for your daily commute.
- 21 speed carbon steel alloy wheels
Front and rear disc brakes
- wheel size 26" frame size 17" Fits
Height: 5'4"-6'0" net weight 17.8KG
weight limit 330 lbs
- The Bike Is Foldable, Compact And Light And Can Be Taken Away After Folding In The Trunk Of A Car The folded size is: 980mm*320mm*870mm
- The bicycle is 85% assembled, you just need to install the front fork, front wheel, seat and pedal under the guidance of instructions and then air up the tire. It is easy for you to finish it in 15-25 minutes.

Report an issue with this product or seller

\$269⁰⁰FREE delivery October 29 - 30.
Details

Or fastest delivery October 28 - 29. Details

Delivering to Los Angeles 90060 -
Update location

Only 10 left in stock - order soon.

Quantity: 1

Add to Cart

Buy Now

Ships from

Tsmbike

Sold by

Tsmbike

Returns

30-day refund/replacement

Payment

Secure transaction

Add a Protection Plan:

- ☐ 2-Year Protection Plan for \$26.99
- ☐ Asurion Complete Protection: One plan covers all eligible past and future purchases (Renews Monthly Until Cancelled) for \$16.99/month

Add to List

Sponsored

✓ 2 Items Added to Cart

✕



BRAUN 2000 Lumen
Rechargeable Waterproof LED
Lantern/Battery Bank

Qty: 2

My Cart:

2 Items

Subtotal:

\$95.98

[View Cart & Checkout](#)[Continue Shopping](#)

Don't Forget These



BRAUN 2000 Lumen 4 Mode
Soft Shade Portable Lantern

\$24⁹⁹[Add to Cart](#)

BAUER 1-3/16 in. Bi-metal
Reduced Shank Plunge/Flush
Cutting Blade for Oscillating
Multi-Tools

\$4⁹⁷[In-Store Only](#)

BRAUN 7000 Lumen
Rechargeable Waterproof LED
Flashlight with Battery Bank

\$64⁹⁹[Add to Cart](#)

**THUNDERBOLT
MAGNUM** CR2016 Lithium
Button Cell Batteries, 4 Pack

\$2⁹⁹[Cookie Settings](#)[Reject All Cookies](#)[Accept All Cookies](#)

This website uses cookies to enhance user experience and to analyze performance and traffic on our website. We also share information about your use of our site with our social media, advertising and analytics partners. Selecting "Reject All Cookies" would only permit cookies during your visit necessary for the functioning of the website. For more information, read our [Privacy Policy](#). By clicking "Accept All Cookies," "Reject All Cookies," "Cookie Settings," or continuing to browse our website, you acknowledge and agree to our Terms and Conditions of Use. [Privacy Policy](#) [Terms and Conditions of Use](#)

Menu

What are you looking for?

[Unlock Savings with FREE Shipping!](#) [Earn 3% Back* & Save on Plus.](#)[WebstaurantStore](#) > [Smallwares](#) > [Cookware](#) > [Stock Pots & Accessories](#) > [Vollrath 78640 Classic 60 Qt. Stainless Steel Stock Pot](#)**Vollrath 78640 Classic 60 Qt. Stainless Steel Stock Pot**★★★★★ [Read 4 reviews](#) Item # 92278640 MFR # 78640

See more products like this!

Browse our full selection

[See more products](#)Vollrath 7302 Arkadia
10 Qt. Aluminum Stock
Pot

\$33.57/Each

Vollrath 68289 Wear-
Ever 20 Qt.
Replacement Boiler /

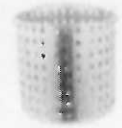
\$37.94/Each

Vollrath 7303 Arkadia
12 Qt. Aluminum Stock
Pot

\$37.22/Each

Vollrath 46491-2 Stock
Pot Screen for 80, 100,
and 120 Qt. Wear-Ever

\$38.49/Each

Vollrath 68290 Wear-
Ever 32 Qt.
Replacement Boiler /

\$44.55/Each

**\$364.60**

Ships free with

Login or enter your email to be instantly sent the price!

Email Address

Send

[Why do we do this?](#)

(tel:8888836875)
 (tel:8888836875)
 8888836875
 (tel:8888836875)



(https://www.extremecanopy.com/product/canopy-tent/canopy-tents-by-size/10ft-x-10ft-range/x5-explorer-10x10/)

EXTREME CANOPY

Product

Get a Quote Quantity Subtotal

X5 Explorer 10ft x 10ft
 (https://www.extremecanopy.com/product/canopy-tent/canopy-tents-by-size/10ft-x-10ft-range/x5-explorer-10x10/)

\$613.00

1

\$613.00

Update cart

Cart totals

Subtotal
 Shipping

\$613.00

Enter your address to view shipping options.

[Calculate shipping](#)

Tax (estimated for the United States (US))

\$0.00

Total

\$613.00

or 4 interest-free payments of \$153.25 with [afterpay](#)

[Proceed to checkout \(https://www.extremecanopy.com/checkout/\)](https://www.extremecanopy.com/checkout/)

Frequently Bought Together



(https://www.extremecanopy.com/product/canopy-tent/accessories/extreme-folding-chair/)

Extreme Folding Chair

(https://www.extremecanopy.com/product/canopy-tent/accessories/extreme-folding-chair/)

\$95.00



(https://www.extremecanopy.com/product/canopy-tent/accessories/led-light/)

LED Rechargeable Light

(https://www.extremecanopy.com/product/canopy-tent/accessories/led-light/)

\$90.00

Add to cart (?add-to-cart=102578)



(https://www.extremecanopy.com/product/canopy-tent/accessories/extreme-folding-table/)

Extreme Folding Table

(https://www.extremecanopy.com/product/canopy-tent/accessories/extreme-folding-table/)

\$295.00



(https://www.extremecanopy.com/product/canopy-tent/accessories/director-chair/)

Director's Chair Printed

(https://www.extremecanopy.com/product/canopy-tent/accessories/director-chair/)

\$165.00

By checking the box, you agree to receive recurring automated promotional and marketing text messages from YETI Nation at the cell number provided when signing up. Consent is not a condition of any purchase. Msg freq. varies. Msg & data rates may apply. You can withdraw your consent at any time. Reply STOP to cancel, HELP for help. View [Terms](#), [Privacy Policy](#), or [Contact Us](#).

STANDARD

Estimated delivery within 2-5 business days after it has shipped.

~~\$70.00~~ FREE

PREMIUM

Estimated delivery within 2-3 business days after it has shipped.

\$20.00

EXPRESS

Estimated delivery within 1-2 business days after it has shipped.

\$30.00

Delays may occur. Arrival date not guaranteed. [See Details](#).

CONTINUE TO PAYMENT

RETURN TO BAG

SIGN ME UP

Be the first to know about new products, films, and events.

ENTER YOUR EMAIL

JOIN >

By entering your email address you agree to receive marketing emails designed to help you get the most out of your YETI experience.

CUSTOMER SUPPORT

[Help](#)
[FAQ](#)
[Contact](#)
[IDone](#)
[Order Status](#)
[Shipping & Returns](#)
[Register Your YETI](#)
[Product Recalls](#)

COMPANY

[About Us](#)
[News](#)
[Sustainability, Diversity & Inclusion](#)
[Community](#)
[Press & Media](#)
[Careers](#)
[Partners](#)
[Investor Relations](#)
[Dealer Resources](#)
[Artists & Program](#)

STORES

[Scottsdale, AZ](#)
[Riverside, CA](#)
[Escondido, CA](#)
[San Jose, CA](#)
[Denver, CO](#)
[Fort Lauderdale, FL](#)
[Houston, TX](#)
[Chicago, IL](#)
[Spokane, WA](#)
[Edina, MN](#)
[Gretna, NE](#)
[New York City, NY](#)
[Portland, OR](#)
[Chattanooga, TN](#)
[Austin, TX - Flagship](#)

PRIVACY & COMPLIANCE

[Privacy Policy](#)
[Cookie Settings](#)
[Terms & Conditions](#)
[Your Privacy Choices](#)
[Report a Vulnerability](#)
[Modern Slavery Statement](#)
[Supplier Code of Conduct](#)
[Human Rights Policy](#)
[Our Suppliers](#)
[YETI NIS Program](#)
[Sustainability Report](#)



The Big October Gun Sale Save Now Through 10/27 | Shop Now

SubTotal (2 items)	\$349.98
Estimated Shipping	FREE
Tax (determined in later step)	---
Estimated Order Total	\$349.98

Checkout

or

PayPal

Feedback

**Camp Chef Sportsman's 2X Exclusive
Combo Stove**

\$299.99

- 1 +

[Remove](#)Item #: 1474141 Color: Black Price: \$299.99
In Stock☒ **Pick Up In Store** ☐ **Ship To Home****Corona** | (Change Store)**Shipping To 90060**Pick Up In Store
Tomorrow!

(Change Zip Code)

**Sportsman's SafeGuard Plan - 2-Year
Plan**

\$49.99

- 1 +

Price: \$49.99

[Privacy](#) - [Terms](#)

Checkout

or

PayPal

Continue Shopping

EXPLOREWARDS

Explorewards Loyalty Program

Earn 349 points on this purchase.

Earn 1 point for every \$1 spent on products online and in-store.

Claim points after checkout



Earn 1,745 points and save up to \$50 on this purchase.

Plus start earning 5 points per dollar with the Explorewards Credit

Card


[Apply Now](#)

What are you looking for?








Cart

[plus](#) [Unlock Savings with FREE Shipping!](#) > [Earn 3% Back* & Save on Plus](#) >

ITEM	QTY:	QTY	PRICE	TOTAL
 Backyard Pro Square Single Burner Outdoor Patio Stove / Range - 55,000 BTU #554BPSO16 - EACH plus Free Shipping		Qty: 1		\$49.99

Recommended Products

plus  The Frozen Bean Matcha Green Tea Bubble Tea/Frappe \$27.49/Each	plus  Choice Foil Steam Table Pan Lid - Full Size - 10/Pack \$6.49/Pack	plus  Backyard Pro Stainless Steel Single Burner \$59.99/Each	plus  Emperor's Select 10 oz. Large Wok Ladle with 15" \$12.99/Each	 Bossen 6.6 lb. Large Tapioca Boba Pearls \$9.99/Each plus >
--	--	--	---	---

Subtotal

\$49.99

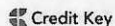
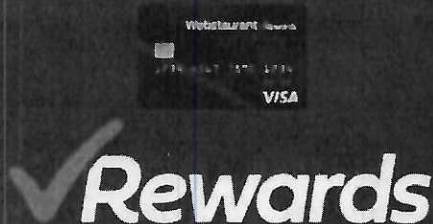
[plus](#) **Free Shipping. Guaranteed Savings.**No commitment, cancel anytime. [Learn More](#)

Start Saving

Ships To Business at ZIP/Postal code:

Pay with credit card

Or use a third-party payment service

4 interest-free payments of \$12.50
or choose another flexible payment option[Learn More](#)

Must apply here for this offer. Offer varies elsewhere.

✓ **Earn 3% Back** per \$1 spent at WebstaurantStore¹✓ **50% Off** a Plus Membership✓ **Earn 5,000 points¹**a \$50 value when first purchase is made after account opening with Webstaurant Rewards Visa[®] Business Card
LIMITED TIME OFFER | Apply By 1/7/2025Must apply here for this offer. Offer varies elsewhere.^{*}

Use Our Live Chat

Chat Now Online

Deliver to Trina
Watsonville 95076

Home & Kitchen ▾

Search Amazon

EN

Hello, Trina
Account & Lists ▾Returns
& Orders

0

All

Rufus

Same-Day Delivery

Medical Care ▾

Groceries ▾

Amazon Basics

Buy Again

Pharmacy

NBA League Pass: Watch live games

Amazon Home

Shop by Room

Discover

Shop by Style

Home Décor

Furniture

Kitchen & Dining

Bed & Bath

Garden & Outdoor

Home Improvement

Shop now

Sponsored

Home & Kitchen ▸ Kitchen & Dining ▸ Cookware ▸ Pots & Pans ▸ Dutch Ovens



Roll over image to zoom in

Cast Iron Dutch Oven Pot with Lid, 3-in-1, 5 Quart Cast Iron Dutch Oven with Cast Iron Skillet Lid, Cast Iron Pot with Lid, Preseasoned Cast Iron Pots and Pans Set, RV or Lodge Camping Cast Iron Set

Visit the Modern Innovations Store
50 ratings

50+ bought in past month

\$38⁹⁹

One-Day

FREE Returns

Unlock 5% back rewards on your Amazon purchases upon approval for Prime Visa, with an eligible Prime membership. [Find out how](#)

Material	Cast Iron
Brand	Modern Innovations
Capacity	5 Quarts
Color	Black
Finish Type	Non Stick

About this item

- **2-in-1 Cookware Set:** Our large cast iron dutch oven features a deep cast iron pot with a dual use cast iron skillet lid for added versatility. While your veggies are frying, you can simultaneously prep your favorite meats in the large 10 inch pot!
- **Quality Craftsmanship:** Our pre-seasoned cast iron bread dutch oven is crafted with the highest quality materials and is meant to be enjoyed for a lifetime. Enjoy the durability of our cast iron cookware set and pass it down for generations to come!
- **Best Cooking Experience:** Our preseasoned cast iron bread oven with lid is designed to retain heat and flavor in a way other non stick pans cannot. Enjoy delicious artisan baked breads, stews, cobblers, veggies, and even cakes with our cast iron sets!
- **Large Capacity:** Whether you're serving one person or a whole family, our 10 inch 5 quart cast iron dutch oven makes it easy to prepare meals quickly and efficiently, while the compact size makes it the perfect addition to your camping lodge or RV!
- **Great Value:** Invest in quality cookware that is crafted for a lifetime of use--our cast iron pan set offers unbeatable value! Deep Cast Iron Pot 10.5"D x 12.75"L x 4.75"H, Large Cast Iron Skillet Lid, 10.5"D x 12.75"L x 2"H.

Report an issue with this product or seller

\$38⁹⁹

One-Day

FREE Returns

FREE delivery **Tomorrow,**
October 29. Order within 8 hrs
4 mins

Deliver to Trina - Watsonville
95076

In Stock

Quantity: 1

Add to Cart

Buy Now

Ships from	Amazon
Sold by	StockYourHome
Returns	30-day refund/replacement
Packaging	Ships in product packaging

✓ See more

☐ Add a gift receipt for easy
returns

Add to List

Sponsored



City Attorney's Office

"Working with our community to create positive impact through service with heart."

March 4, 2025

Rotary Club of Freedom
BSA Scout Troop 505
c/o Trina Coffman-Gomez

Watsonville, CA 95076

RE: NOTICE OF LATE CLAIM: Rotary Club of Freedom BSA Scout Troop 505
DATE OF OCCURRENCE: June 2024
DATE CLAIM POSTED: February 4, 2025

Dear Ms. Coffman-Gomez:

NOTICE IS HEREBY GIVEN that the claim you presented to the City Clerk of the City of Watsonville on February 4, 2025, is being returned because it was not presented within six (6) months after the event or occurrence as required by law. See Sections 901 and 911.2 of the Government Code and Section 1005 of the Code of Civil Procedure. Because your claim was not presented within the time allowed by law, no action was taken on the claim.

WARNING

Your only recourse at this time is to apply without delay to the City of Watsonville for leave to present a late claim. See Sections 911.4 to 912.2, inclusive, and Section 946.6 of the Government Code. Under some circumstances, leave to present a late claim will be granted. See Section 911.6 of the Government Code.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Very truly yours,

Signed by:

C0E26B96468341A...
Samantha W. Zutler
City Attorney

c: Irwin Ortiz, City Clerk
Tamara Vides, Risk Management

CLAIM NO. 2425-37

Rotary Club of Freedom

505 Scout Family

C/O

Watsonville, Ca 95076

March 23, 2025

Received
Watsonville
City Clerk

MAR 25 '25 PM 2:09

City of Watsonville

250 Main Street

Watsonville, Ca 95076

RE: Concerning denial of claim due to statute of limitation

Based on California civil codes referenced in the denial letter:

The date of the accrual of a cause of action to which a claim relates is the date upon which the cause of action would be deemed to have accrued within the meaning of the statute of limitations which would be applicable thereto if there were no requirement that a claim be presented to and be acted upon by the public entity before an action could be commenced thereon. However, the date upon which a cause of action for equitable indemnity or partial equitable indemnity accrues shall be the date upon which a defendant is served with the complaint giving rise to the defendant's claim for equitable indemnity or partial equitable indemnity against the public entity. This date is proven to be Thursday, August 29th, 2024 at 1:58 PM.

Proof of cause of action was carried out within the 6-month statute of limitation. In addition to several verbal exchanges concerning the theft, there were several exchanges with the City via email notifications concerning this theft:

To: Courtney, Cc: Beau, and 1 other · Thu, Aug 29, 2024 at 1:58 PM

On Thursday, August 29, 2024 at 01:24:56 PM PDT, Courtney Lindberg
<courtney.lindberg@watsonville.gov>

To: Courtney, Cc: Casey, and 2 others · Thu, Jan 16 at 10:11 AM

To: Courtney, Cc: Casey, and 3 others · Tue, Jan 28 at 4:26 PM

On Tuesday, January 28, 2025 at 03:46:14 PM PST, Courtney Lindberg
<courtney.lindberg@watsonville.gov> (provided claim for to be completed by Scouts)

To: Beau, Cc: Casey, and 3 others · Tue, Jan 28 at 5:17 PM

To: Courtney, Cc: Trina, and 2 others · Tue, Feb 4 at 1:50 PM

To: Courtney, Cc: Casey, and 3 others · Thu, Mar 6 at 6:00 PM (response to denial letter)

Based on this evidence, this claim should not have been denied based on proof the city was made aware of the theft.

Payment of \$7034.29 should be paid Scout Unit 505 Care of The Rotary Club of Freedom.

Respectfully submitted.

Rotary Club of Freedom, Ca

Trina Coffman-Gonzalez Past President Freedom Rotary
Martha O'Connell Current President

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF WATSONVILLE AMENDING TITLE 5,
CHAPTER 12 OF THE WATSONVILLE MUNICIPAL CODE RELATING
TO PARADES**

WHEREAS, the United States Constitution and California Constitution guarantee the right of the people to peaceably assemble and speak or protest in public places; and

WHEREAS, the City of Watsonville intends to protect these Constitutional rights of the people of Watsonville to peaceably assemble and protest in the City's public places; and

WHEREAS, the City wishes to provide a coordinated process for managing public places to ensure the health and safety of participants, residents, workers, and other visitors, and to prohibit illegal activities from occurring during special events; and

WHEREAS, the City values its open spaces and parks as a space for the public to enjoy the serenity of nature, and wishes to limit the commercial activity present in those spaces; and

WHEREAS, regulation of commercial activity in public parks and open spaces is necessary to ensure the public's use and enjoyment of natural resources and recreational opportunities and to prevent undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the City's parks and open spaces; and

WHEREAS, the City also wishes to create a mechanism for cost recovery and use charges, to the extent authorized by law, while not unduly impacting the viability of special events in public places; and

WHEREAS, the City intends to update its existing permitting requirements for special events in public places to protect the rights of the people to peaceably assemble, as well as to protect and conserve those spaces.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
WATSONVILLE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

Section 1. Findings

The City Council of the City of Watsonville does hereby find that the above referenced recitals are true and correct and incorporated into this Ordinance.

Section 2. Amend Title 5, Chapter 12 of the Watsonville Municipal Code

Title 5, Chapter 12, Parades, is hereby amended in its entirety to read as set forth in Exhibit A, attached hereto and incorporated herein by reference.

Section 3. Environmental Review

The City Council finds and determines that this Ordinance, which regulates the use and enjoyment of public property and open spaces, is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378(a), as this is not a “project” that may cause a direct, or reasonably foreseeable indirect, physical change in the environment. In addition, if adoption of the Ordinance were considered to be a “project”, it would be exempt under CEQA Guidelines Section 15323 – Normal Operations of Facilities for Public Gatherings. The Ordinance regulates the use of existing public spaces and facilities without expanding or altering their normal operations. The spaces and facilities have a history of being used for the same or similar uses, for at least three years. The Ordinance ensures public parks and facilities continue to be available for public use and enjoyment without impacting the intensity of uses or changing the operations of said facilities. Finally, adoption of the Ordinance is also exempt from CEQA pursuant to the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)), because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment. The Ordinance does not propose or permit any new development, nor does it increase (or change in any way) the land use, density, or development regulations applicable to any property.

Section 4. Severability

If any section, subsection, sentence, clause or phrase or word of this Ordinance is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Effective Date

This Ordinance shall take effect thirty (30) days after passage by the City Council.

Section 6. Publication

The City Clerk is directed to publish this Ordinance as required by State law.

TITLE 5 PUBLIC WELFARE, MORALS AND CONDUCT

Chapter 12 - EVENTS ON PUBLIC PROPERTY

5-12.010 Purpose; Definitions.

The purpose of this Chapter is to protect the First Amendment rights of the people of Watsonville to peaceably assemble and/or protest in the City's public places and to establish the least restrictive and reasonable time, place and manner regulation of these activities. It is further intended to provide a coordinated process for managing special events to ensure the health and safety of event patrons, residents, workers, and other visitors, to prohibit illegal activities from occurring at special events, and to create mechanisms for cost recovery and use charges, to the extent authorized by law, while not unduly impacting the viability of special events.

Whenever the following words and phrases are used in this chapter they shall have the meanings ascribed to them in this Section:

- (a) "Applicant" means any person who seeks a permit under this Chapter to organize a Special Event.
- (b) "Application" means a form approved by the City Manager which an Applicant must submit pursuant to Section 5-12.030.
- (c) "Assembly" means the assembling or coming together of a number of persons for a particular purpose.
- (d) "City" refers to the City of Watsonville, California.
- (e) "City Property" means all real property and improvements owned, operated, or controlled by the City. City property includes, but is not limited to, City Hall, police and fire facilities, recreational facilities, parks, libraries, streets, and sidewalks.
- (f) "Park" means a park, playground, recreation center or any other area, building or grounds in the City, owned or used by the city and devoted to active or passive recreation.
- (g) "Chief of Police" means the Chief of Police or designee.
- (h) "City Manager" means the City Manager or designee.
- (i) "Expressive Activity" means conduct, the sole or principal object of which is the expression of opinion, views, or ideas, protected by the First Amendment of the U.S. Constitution. Expressive activity includes, but is not limited to, public oratory and distribution of literature.
- (j) "Organize" means to organize, operate, manage, stage, promote, sponsor or carry on a special event.
- (k) "Organizer" means the person who organizes, operates, manages, stages, promotes, sponsors or carries on a Special Event.

(l) "Permittee" means any person that has been issued a Special Event permit in accordance with this Chapter.

(m) "Person" means any person, firm, partnership, association, corporation, company or organization of any kind.

(n) "Special Event" means any of the following:

1. Any organized assemblage of more than two hundred (250) persons at any public place, public property, or public facility which is to gather for a common purpose under the direction or control of a person; or

2. Any organized assemblage at any public place, public property, or public facility which is to gather for a common purpose under the direction or control of a person or organization and that requires closure of a City street; or

3. Any other organized assemblage conducted by a person for a common or collective use, purpose or benefit which shall require extensive use of City public services for police regulation, monitoring or control, erecting barriers, or traffic control, parking needs that will exceed the capacity of the venue, or that will significantly interfere with normal use and operation of public right-of-way for travel;

For illustrative purposes, examples of special events include, but are not limited to, concerts, parades, circuses, fairs, festivals, block parties, street fairs, community events, on the water activities (such as boat races) with spectators on public land, mass participation sports (such as marathons and other running events), athletic or sporting events, and community celebrations and observances conducted on public property or public rights of way.

(o) "Special Event Venue" means the area for which a Special Event permit has been issued.

(p) "Vehicle" has the same definition as California Vehicle Code section 415, but excludes vehicles in the service of the City.

5-12.020 Permit—Required—Activities designated.

(a) Except when expressly provided pursuant to the terms of a permit, lease, or contract which has been specifically authorized by the City Council, no person shall conduct a Special Event or cause or permit the same upon any public street, alley, park, dedicated open space, or any other public building or grounds in the city unless there has first been obtained from the City Manager a special event permit to do so, and such permit shall be carried by the person heading or leading such activity.

A. Exempt Activities:

1. Any Expressive Activity on City owned, controlled, or maintained property not otherwise considered a Special Event, provided that the Expressive Activity will conform with applicable traffic regulations, laws or controls. If practicable, the organizers should give notice to the City Manager at least

four (4) hours prior to the event informing the City of the date and time of the event and provide an estimate of the approximate number of persons who will be participating.

2. Activities on school grounds, which are exempt from the requirements of this Chapter.
3. Spontaneous events which are occasioned by news or affairs coming into public knowledge less than forty-eight hours prior to such event may be conducted on City property without the Organizers or Sponsors having to obtain a Special Event Permit if all of the following factors are satisfied:
 - i. The spontaneous event does not impede vehicular traffic or violate regulations regarding pedestrian and vehicular traffic;
 - ii. The Organizer or Sponsor provides the police chief or designee with at least four (4) hours of prior notice of the spontaneous event; and
 - iii. The location where the spontaneous event is to be conducted has not been previously rented, reserved, or otherwise obligated to another use in accordance with established City policies and procedures for use and/or rental of City facilities.
4. Activities conducted by a governmental agency acting within the scope of its authority.

(b) Additional permits and requirements. In addition to a Special Event Permit pursuant to this Chapter, organizers are responsible for obtaining all other relevant permits and approvals for events on public property, including, but not limited to:

- (1) Use of parks, public facilities and parking facilities will also require an Exclusive Use/ Facility Use Permit as described in Section 10-1.110.b.
- (2) Events involving the closure of streets require a traffic control plan certified by an traffic engineer.
- (3) Events or activities, which require a special use permit as described in Part 5 of Chapter 14-12 of this Code.
- (4) Amplified Sound permit pursuant to Chapter 5-34.
- (5) Any permits required by other governmental agencies including, but not limited to the Department of Alcoholic Beverage Control, Fire Marshal, County Health or CalTrans.

5-12.030 Permit—Application.

Any person desiring to Organize a Special Event pursuant to Section 5-12.020, shall file an Application with the City Manager at least sixty days before the date of the proposed Special Event, however applications may not be submitted more than one year before the date of the proposed Special Event. The City Manager shall create a form

Application which shall include, and Applicants shall be required to provide, the following information:

- (a) The name of the person or responsible organization requesting a permit to conduct the special event or activity, use a sound amplifying system, or to serve and/or sell alcohol;
- (b) If the special event or activity is proposed to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization, and the authorized and responsible head of such organization;
- (c) The name, address and telephone number of the person who will be responsible for the conduct of the Special Event;
- (d) The name, address and telephone number of the person or organization to whom the permit is desired to be issued;
- (e) The date or dates when the Special Event is to be conducted;
- (f) The location or the route to be traveled, the starting point and the termination point;
- (g) The approximate number of persons, and the number and nature of any animals and vehicles, which will participate in the Special Event;
- (h) The time when such Special Event will start and terminate;
- (i) Whether such Special Event will occupy all or a portion of the width of any City street;
- (j) The location by streets of any assembly area or areas for the Special Event;
- (k) The time at which the Organizer will begin to set-up and will complete tear-down activities at the Special Event Venue;
- (l) The names of individuals and/or corporations duly registered in the state who will agree in writing to hold the City harmless and indemnify City, pursuant to Section 5-12.050(b);
- (m) Such other information as may be required by the City to enable the City Manager to make adequate and appropriate arrangements for proper policing of the proposed special event or activity or public use of a sound amplifying system, need for City services, or service and/or sale of alcohol.
- (n) A traffic control plan, certified by a traffic engineer if the Applicant requests closure of City streets for the proposed Special Event.

5-12.040 Permit—Issuance conditions.

- (a) In deciding whether to approve an Application, no consideration may be given to the message of the proposed Special Event, the content of speech, or the identity or associational relationships of the Applicant(s) or Organizer(s). The City Manager shall issue a Permit if the City Manager determines the following:
 - 1. The Application includes all information required by this Chapter and no evidence suggests that the Applicant has knowingly made a false, misleading, or fraudulent statement to the City in the application process;

2. The conduct of such Special Event will not substantially interrupt the safe and orderly movements of pedestrian or vehicle traffic, particularly the traffic contiguous to its route;
3. The conduct, nature or location of the Special Event will either not require the dedicated use of police personnel as determined by the Chief of Police, or the Applicant provides for the required police personnel and/or private security personnel, licensed by the state of California, that the Chief of Police determines is necessary to ensure the proper movement of traffic and preserve the safety and security of the community including those attending or participating in the Special Event;
4. The concentration of persons, animals and vehicles during the Special Event will not unduly interfere with fire and police protection of, or emergency medical response to, Special Event Venue or areas contiguous thereto;
5. The conduct of the Special Event will not unduly interfere with the movement of firefighting or other emergency equipment en route to an emergency;
6. The proposed Special Event will not present substantial safety, noise, environmental, or traffic hazards considering the number of participants and proposed location, such as to endanger the health or safety of the event participants, general public or city employees, which cannot be adequately remedied by reasonable traffic control and other safety measures.
7. The Applicant has applied for or obtained all required permits, licenses, insurance coverages, or other authorizations or entitlements required for the Special Event. No permit will be issued by the City, or if first issued any issued permit will be revoked, if any required permit, license, policy or other authorization or entitlement is not obtained or is revoked after initially being issued;
8. The Applicants have entered into a hold harmless agreement for the protection of City as specified in subsection (b) of Section 5-12.050 of this chapter;
9. Payment, if applicable, of any and all related deposits and/or fees.
10. The Special Event is not scheduled to occur at a location and time in conflict with another Special Event already permitted or that can be permitted to another Application that submitted an Application first in time, or is in conflict with City-sponsored programming.

5-12.050 Permit—Terms.

(a) The permit, if issued by the City Manager, shall set forth the pertinent information required by Section 5-12.040 of this chapter, and shall be signed by the Organizer who will be responsible for the conduct of the Special Event.

(b) Each Permittee shall execute a hold harmless agreement in a form approved by the City agreeing to defend, indemnify, and hold harmless the City against losses and liabilities incurred from the willful or negligent acts or omissions of the permittee or its officers, employees, and agents. If City property is destroyed or damaged by reason of permittee's special event and the damage or destruction is directly attributable to the permittee, the permittee shall reimburse the City for the actual replacement or repair cost of the destroyed or damaged property. Nothing in this provision shall require a permittee to indemnify the City from claims or losses occasioned by the reaction of third parties to Expressive Activity at the Permittee's Special Event.

(c). Except as otherwise prohibited by law, the Permittee shall procure and maintain in full force and effect during the term of the permit a policy of insurance from a reliable insurance company authorized to do business in the state, which policy includes the City, its boards, officers, agents, employees, and volunteers as either named insureds or additional named insureds and which provides the coverage that the City Manager determines to be commercially reasonable and adequate under the circumstances. The City Manager shall maintain a list of applicable insurance limits and coverages required that is determined solely on the size of the event, the use of vehicles, and the nature of the facilities involved. If the City Manager determines that a particular use, event, or activity which is for a permit period of no more than one day does not present a substantial or significant public liability or property damage exposure for the City or its officers, agents, employees, or volunteers, the City Manager may give a written waiver of the insurance requirements of this Section.

5-12.060 Permit—Notice of rejection.

The City Manager shall act upon the Application for a permit within 10 business days after the filing thereof. If the City Manager disapproves the Application, the City Manager shall mail to the Applicant within ten days after the date upon which the Application was filed, a notice of the disapproval, including a statement of the reasons for the denial. Such notice shall be mailed or emailed to the Applicant at his/her email address or physical address as given on his/her Application.

5-12.070 Right to appeal.

Any person who has been denied a permit pursuant to this Section may appeal the denial pursuant to Chapter 1-4 of this Code.

5-12.080 Late Application approval.

The City Manager may consider any Application for a permit to conduct a Special Event which is filed less than sixty days before the date of the Proposed Special Event if time and City resources permit. The City Manager shall not consider the content or viewpoint of the speech or conduct proposed by the Application and Special Event in determining whether to consider a late Application under this Section.

5-12.090 Interference.

It is unlawful for any person to obstruct, impede or interfere with any authorized assembly, person, vehicle or animal participating in a Special Event for which a Special Event permit has been issued.

5-12.100 City Manager Authority.

The City Manager is authorized to take any action, including to promulgate policies or procedures, in furtherance of the administration of this Chapter.

5-12.110 Violation.

- (a) It is unlawful for any person to violate any of the provisions of this chapter.
- (b) Anyone violating, or refuses to abide by, any provision of this chapter shall be subject to the penalties set forth in Chapter 2 of Title 1 of this Code and will be held financially responsible to the maximum extent provided by law for any and all damage caused.

In addition to fines, for any subsequent violations within any consecutive twelve-month period, the City Manager may order the exclusion of the violator from the use of any Park or Public Facility for a period of time as determined at his or her reasonable discretion.

5-12.120– Applicable fees.

Special Event Permit Application fees pursuant to this Chapter may be established by Resolution of the City Council. Applicants shall pay Application fees upon submittal of the Application to the City for review. Where a Special Event requires street closure, barriers, or other infrastructure, the Applicant shall pay such fees as may be established by resolution of the City Council for traffic control and relating municipal expenses, including but not limited to public safety, services, solid waste and recycling services, building inspections, traffic control, and any other applicable fees. Additionally, use of City buildings or facilities shall be subject to any use or rental fees established by the City.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WATSONVILLE AMENDING TITLE 10 RELATING TO PUBLIC PARKS, PUBLIC FACILITIES, AND PARKING FACILITIES, OF THE WATSONVILLE MUNICIPAL CODE

WHEREAS, the City of Watsonville ("City") values its open spaces and parks as a space for the public to enjoy the serenity of nature, and wishes to limit the commercial activity present in those spaces; and

WHEREAS, the City wishes to provide a coordinated process for managing events in City parks and recreation facilities to ensure the health and safety of event patrons, residents, workers, and other visitors, and to prohibit illegal activities from occurring at special events consisting of expressive activities; and

WHEREAS, the United States Constitution and California Constitution guarantee the right of the people to peaceably assemble and speak or protest in public places; and

WHEREAS, the City intends to protect these Constitutional rights of the people of Watsonville to peaceably assemble and protest in the City's public spaces, including City parks, public facilities and parking facilities; and

WHEREAS, the City also wishes to create a mechanism for cost recovery and use charges, to the extent authorized by law, while not unduly impacting the viability of events; and

WHEREAS, regulation of commercial activity in public parks and open spaces is necessary to ensure the public's use and enjoyment of natural resources and recreational opportunities and necessary to prevent undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the City's parks and open spaces; and

WHEREAS, the City intends to update its existing permitting requirements for the City's public parks, open spaces, facilities and parking areas to protect the rights of the people to peaceably assemble, as well as to protect and conserve those spaces.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Findings

The City Council of the City of Watsonville does hereby find that the above referenced recitals are true and correct and incorporated into this Ordinance.

Section 2. Amend Title 10 of the Watsonville Municipal Code

Title 10, Public Parks, Public Facilities, and Parking Facilities, is amended in its entirety

to read as set forth in Exhibit B, attached hereto and incorporated herein by reference.

Section 3. Environmental Review

The City Council finds and determines that this Ordinance, which regulates the use and enjoyment of public property and open spaces, is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378(a), as this is not a “project” that may cause a direct, or reasonably foreseeable indirect, physical change in the environment. In addition, if adoption of the Ordinance were considered to be a “project”, it would be exempt under CEQA Guidelines Section 15323 – Normal Operations of Facilities for Public Gatherings. The Ordinance regulates the use of existing public spaces and facilities without expanding or altering their normal operations. The spaces and facilities have a history of being used for the same or similar uses, for at least three years. The Ordinance ensures public parks and facilities continue to be available for public use and enjoyment without impacting the intensity of uses or changing the operations of said facilities. Finally, adoption of the Ordinance is also exempt from CEQA pursuant to the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)), because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment. The Ordinance does not propose or permit any new development, nor does it increase (or change in any way) the land use, density, or development regulations applicable to any property.

Section 4. Severability

If any section, subsection, sentence, clause or phrase or word of this Ordinance is for any reason held to be unconstitutional, unlawful or otherwise invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Effective Date

This Ordinance shall take effect thirty (30) days after passage by the City Council.

Section 6. Publication

The City Clerk is directed to publish this Ordinance as required by State law.

TITLE 10 PUBLIC PARKS, PUBLIC FACILITIES, AND PARKING FACILITIES

Chapter 10.1 ACTIVITIES IN CITY PARKS, PUBLIC FACILITIES, AND PUBLIC PARKING FACILITIES

10-1.010 Definitions.

As used in this chapter, the following terms shall have the meanings set forth herein or as otherwise specified in the guidelines referenced herein. Where terms are not defined, they shall have their ordinary accepted meanings within the context with which they are used.

- (a) "Applicant" means any individual, corporation, partnership, trust, nonprofit organization, association, group or other business entity or organization who seeks a permit under this Chapter. For purposes of this Chapter, "applicant" includes the organizer of the event, responsible for coordination and management of the event on the day or days of the event.
- (b) "Boat" shall mean any vessel or device in or upon which persons or property may be transported upon, over, or under the surface of the water.
- (c) "Camping" shall have the same meaning as Chapter 5-36.01.
- (d) "City" refers to the City of Watsonville, California.
- (e) "City Manager" means the City Manager or designee.
- (f) "Expressive Activity" shall have the same definition as set forth in Chapter 5-12.
- (g) "FAA" refers to Federal Aviation Administration.
- (h) "Park" means a park, playground, open space area, trail, or any other area, or grounds in the city, owned or used by the City and devoted to active or passive recreation including parking lots constructed directly in and around the park to serve the customers of the park and includes Skate Parks and Bicycle Pump Tracks, as defines in Section 10-2.010.
- (i) "Person" means any person, firm, partnership, association, corporation, company or organization of any kind.
- (j) "Permit" means a permit issued by the City of Watsonville pursuant to this Chapter.
- (k) "Pinto Lake Recreation Area", for convenience referred to in this chapter as "Pinto Lake", or "the Lake", shall include the waters of Pinto Lake within the boundaries of the City property, as well as the lands owned by the City contiguous to the Lake and devoted to recreational uses and facilities, including, but not limited to, boating, fishing, and other water activities.
- (l) "Public Facility" means all Public Buildings and Public Parking Facilities as defined in this section.
- (m) "Public Building" means City-owned buildings including general governmental buildings, recreation centers, libraries, restrooms, public service centers and any other building used by the City for public purposes.
- (n) "Public Parking Facilities" means a City-owned parking lot or parking facility constructed to provide parking to a general area of the City that is not primarily a "Park" or "Public Building" as defined.
- (o) "Refuse" means any broken glass, ashes, grease, food waste boxes, shopping carts garbage, trash, bottles, cans, papers, ashes, food and vegetable material, rubbish, industrial wastes, animal waste, grass clippings, tree or shrub pruning or any other discarded substance, matter, or thing, whether liquid or solid.

- (p) "Unmanned Aircraft" means an aircraft weighing less than fifty-five pounds, including everything that is onboard or otherwise attached to the aircraft, that can be flown without the possibility of direct human intervention from within or on the aircraft.
- (q) "Vehicle" has the same definition as California Vehicle Code section 415, but excludes vehicles in the service of the City.
- (r) "Wheeled Vehicles" means a bicycle, skateboard, roller skates, in-line skates, scooter or other wheeled device powered by human activity or by motor and includes electric bicycles.

10-1.020 General provisions.

The provisions of this chapter shall apply to all Parks and Public Facilities to facilitate the pursuit and enjoyment of leisure activities and for the general welfare of the community.

The following principles shall govern use of Parks and Public Buildings:

- a) Parks and Public Buildings are primarily intended for the use and enjoyment by residents of Watsonville.
- b) Public recreation services, spaces, and activities should be available to all Watsonville residents without discrimination as to race, religion, gender, identity, economic status, or any protected status;

10-1.030 Operating hours and Closures.

- (a) Operating hours for Parks and Public Facilities are established as follows, unless authorized by permit or agreement by the City Manager:
 - (1) Parks. All Parks shall be open from sunrise to sunset and remain closed from sunset to sunrise;
 - (2) Public Facilities. Operating hours shall be established by the City Manager.
- (b) The opening and closing hours of Parks and Public Facilities shall be posted at each entrance and exit thereof for public information.
- (c) Curfew. Unless authorized by City permit, it shall be unlawful for any person to be or remain in a Park or Public Facility when closed to the public.
- (d) The City Manager may close all or any portion of any Park or Public Facility to the public at any time, and for any interval of time, as is reasonably necessary for the preservation and protection of the Park or Public Facility.

10-1.040 Park or Public Facility Regulations.

The City Manager is authorized to take any action, including to promulgate policies or procedures, in furtherance of the administration of this Chapter.

10-1.050 Parks and Public Facilities – Prohibited Conduct

The following conduct is prohibited in all Parks and Public Facilities, unless otherwise permitted by the City:

- (a) Damage to Property. No person may mark, deface, disfigure, injure, tamper with or displace or remove any buildings, bridges, tables, benches, fireplaces, railings, barriers, signs markers, monuments, trash receptacles, paving or paving materials, water lines, or other public utilities or part or appurtenances whatsoever, either real or personal;

- (b) Failure to Properly Use Restrooms. All patrons of Public Facilities shall cooperate in maintaining restrooms in a neat and sanitary condition;
- (c) Removal of or Damage to Vegetation. No person may dig, remove, or damage any soil, rock, stones, trees, shrubs or plants, down timber or other wood or materials. Nor shall any person attach any rope, wire or other contrivance to any tree or plant or use stakes or penetrate the ground deeper than 8" without prior approval by the City;
- (d) Climbing, Standing, Sitting. No person may climb, stand or sit on trees, monuments, buildings or walls, vases, fountains, railing, fence or upon any other property not designated or customarily used for such purposes;
- (e) Hunting Animals. No person may hunt, molest, frighten, kill, trap, chase, tease, shoot or throw anything at any animal; nor shall any person remove or have in possession the young of any animal, or the eggs or nest or young of animals;
- (f) Releasing Animals. Except as otherwise regulated by law, no person may lead, ride, drive, keep or let loose any animal, reptile or fowl of any kind in any Park or Public Facility unless under proper control by the animal's owner or attendant. Dogs in Parks must comply with Section 10-1.060(a). The owner shall be responsible for any damage or injury that may be caused by the animal;
- (g) Feeding Nondomestic Animals. No person may feed domestic or nondomestic animals any food, including breads, seeds, nuts or other foods or give or offer, or attempt to give any known noxious or toxic substance as many cause unintentional harm, illness, or death;
- (h) Horse Riding. No person may ride a horse, except on designated trails or by permit. Where permitted, horses shall be thoroughly broken and properly restrained, and ridden with due care, and shall not be allowed to graze or go unattended, nor shall they be hitched to any rock, tree, or shrub;
- (i) Use of Intoxicating Substances. Consumption of alcoholic beverages or use of any other intoxicating substance is prohibited in all Parks and Public Facilities, except pursuant to valid City-issued permit. Moreover, no person may enter or remain in a Park or Public Facility while under the influence of any illegal drug or alcohol when the consumption of alcohol is not approved as part of a City-issued permit;
- (j) Use of Illegal Drugs. No person may use any controlled substance in a manner that is prohibited under state or federal law;
- (k) Smoking. No person may engage in smoking activities as defined by Section 5-37.06 of the Watsonville Municipal Code.
- (l) Unauthorized Gambling. Playing, betting at or against, or wagering on for money, chips, shell, credit or any other representative of value any game that is prohibited by the Penal Code of the State of California is prohibited within all Parks and Public Facilities;
- (m) Possession of Firearms, Weapons. No person may use, carry or possess firearms of any description, or air rifles, spring guns, bows and arrows, slings, BB guns, pellet guns, airsoft guns, orbeez guns, sling shots or any other forms of weapons potentially dangerous to wildlife or human safety. Shooting into Parks or Public Facilities from beyond Park or Public Facility boundaries is similarly prohibited;
- (n) Pollution of Waters. No person may throw, discharge or otherwise place in the waters of any fountain, pond, lake, or other body of water in or adjacent to any Park or Public Facility, or any tributary, stream, storm sewer or drain flowing into such waters, any substance which will or may result in the pollution of such waters;

- (o) Disposal of Refuse. No person may dump, deposit or leave any refuse on Park or Public Facility grounds. Refuse shall be placed in the proper receptacles where these are provided; and where such receptacles are not provided, the individual generating the Refuse shall remove all such Refuse and properly dispose of elsewhere;
- (p) Storage of Personal Property. No person may store, contain, or otherwise leave personal property unattended where not otherwise approved by a City-issued permit;
- (q) Public Bathing, Swimming. No person may swim, bathe or wade in any restrooms, fountains, ponds, lakes or streams not specifically provided for that purpose and so posted. Swimming in the nude or nude sunbathing is prohibited anywhere in a Park or Public Facility;
- (r) Camping. Camping is only permitted in the City in accordance with Chapter 5-36 of the Municipal Code;
- (s) Discharge or Lighting of Fireworks Prohibited in City Parks. No person may bring, possess or set off, or otherwise cause to explode or discharge or burn, any firecrackers, torpedoes, rockets or other fireworks or explosives of flammable material or discharge them or throw them into any Park or Public Facility or any roadway adjacent thereto. This prohibition includes any substance, compound, mixture or articles that, in conjunction with any other substance or compound, would be dangerous from any of the foregoing standpoints. This prohibition also includes fireworks that may otherwise be legal to possess within this State;
- (t) Fires. No person may make or kindle a fire for any purpose except at places provided for such purpose, nor leave a fire at a place provided for such purpose before the fire is completely extinguished, nor utilize a designated BBQ pit without disposing of remnants in provided bins;
- (u) Use of Cooking Equipment without a City Permit. No person may use cooking equipment within Parks or Public Facilities without a City-issued permit or approval, and proper disposal and containment requirements for food scraps, grease, or other food remnants in accordance with posted signs. Use of City-provided barbeque pits is permitted by reservation, or if not reserved, on a first come, first served basis;
- (v) Powered Model Airplanes, Watercraft, or Rockets. Use powered model airplanes, watercraft, or rockets at any time, without permit;
- (w) Powered Cars, or Trucks. Use powered cars, or trucks in a manner that is dangerous, negligent, careless, reckless or that otherwise poses a risk of harm, danger or injury to life or property or in a manner which may interfere, in any way, with another person or entity's right to privacy, right to quiet enjoyment of his/her property, business operations or recreational activities;
- (x) Unmanned Aircraft. No person may use unmanned aircraft or drones, in a manner that is inconsistent with the state or federal law, including FAA regulations, or at a Park or Public Facility not designated for unmanned aircraft use by the City Manager.
- (y) Use of Wheeled Vehicles. No person may:
 - (1) Ride a Wheeled Vehicle in violation of Chapter 1 of Title 4 of this Code.
 - (2) Ride a Wheeled Vehicle on other than a paved vehicular road or path designated for that purpose. A person shall be permitted to wheel, push or carry a Wheeled Vehicle by hand over any grassy area or wooded trail or on any paved area reserved for pedestrian use;
 - (3) Ride a Wheeled Vehicle and not yield the right-of-way to pedestrians.

- (4) Ride a Wheeled Vehicle in a manner that interferes with entry or exit from Parks or any Public Facility.
 - (5) Ride a Wheeled Vehicle other than on the right-hand side of the road paving as close as conditions permit, and Wheeled Vehicles shall be kept in single file when two (2) or more are operating as a group. Wheeled Vehicle users shall at all times operate with reasonable regard to the safety of others, signal all turns, pass to the right of any vehicle they are overtaking, and pass to the right of any vehicle they may be meeting;
 - (6) Leave a bicycle in a place other than a bicycle rack when such is provided and there is space available;
 - (7) Leave a Wheeled Device lying on the ground or paving, or set against trees, or in any place or position where other persons may trip over or be injured by such device.
- (z) Games. No person may take part in or play any game involving thrown or otherwise propelled objects except in areas set apart for such forms of recreation unless authorized by the City Manager. The playing of rough or potentially dangerous games to others, such as football, baseball, and soccer, shall be prohibited, except on the fields and courts or areas provided therefor;
- (aa) Noise and Amplified Sound. No person or group may exceed the noise standards set forth in Section 5-8.02 of this Code. No person may employ amplified sound without a permit as required by Chapter 5-34 of this Code.
- (1) It shall be unlawful to have live entertainment or sound application, with the exception of scheduled Little League games within the baseball diamond. Radios, record players, television sets, and tape players may be used only when the volume does not exceed the volume of normal conversational speech.
- (bb) Merchandising, Advertising.
- (1) Sales and Merchandising. Vendors offering food or any article for sale shall not obstruct pedestrian walkways, parking spaces, fields, or other natural landscapes.
 - (2) Advertising and Signs. Paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription whatever on any tree, fence, rock, or other natural or artificial surface; advertisements and signs may only be temporarily affixed or posted to sign boards provided by the City.
- (cc) Use of Vehicles and Boats.
- (1) Compliance with Vehicle Code. All persons must comply with all applicable provisions of the Vehicle Code of the State in regard to equipment and operation of vehicles, together with such regulations as are contained in this chapter and any other ordinances of the City regulating traffic;
 - (2) Obedience to Traffic Officers, Peace Officers and Their Designees. All persons shall obey all traffic officers, peace officers and their designees, and City employees who are hereafter authorized and instructed to direct traffic in Public Facilities in accordance with the provisions of this chapter and such supplementary regulations as may be issued by the City;

- (3) Observance of Traffic Regulations. All persons shall observe carefully all traffic signs indicating speed, direction, caution, stopping or parking, and all other signs posted for proper control and to safeguard life and property;
- (4) Excessive Speed. Ride or drive a vehicle at a rate of speed exceeding five (5) miles per hour.

10-1.060 Conduct in City Parks – Specifically.

The following conduct is prohibited at City Parks:

- (a) Dogs. Bring, lead or unleash a dog on a playing field, ballfield or court, or unleash a dog, except in areas provided for that purpose and so posted.
- (b) Glass Bottles. Bring and/or dispose of glass bottles into a Park;
- (c) Pinto Lake Recreation Area.
 - (1) Ride, drive, or permit or allow any horse, cow, cat, or other domestic animal, excluding dogs, within the Pinto Lake Recreation Area without the permission of the City. In any event, such animals, if permitted by the City, shall be on a leash, properly harnessed, or otherwise adequately controlled. Dogs are permitted within Pinto Lake Park, provided that the dog remains on a leash;
 - (2) Take fish at those locations or within an area specified in rules and regulations adopted by resolution of the Council provided such prohibited fishing areas are posted so as to provide reasonable notice of such prohibition and regulations.
 - (3) Operate any Boat at a speed greater than five (5) miles per hour.

10-1.070 Conduct in Public Buildings – Specifically.

The following conduct is prohibited at Public Buildings:

- (a) Possessing animals in any Public Building except for service animals or when the possession of the animal is approved as part of a Permit issued pursuant to 10-1.090.
- (b) Riding or using Wheeled Vehicles.
- (c) All persons visiting Public Buildings are subject to the provisions of Title 5, Chapter 10 of this Code.

10-1.080 Conduct in Public Parking Facilities - Specifically.

No person at a City Public Parking Facility shall do any of following:

- (a) Remain present in a Public Parking Facility for any other purpose than to travel to and from a vehicle parked within the Public Parking Facility;
- (b) Ride or use Wheeled Vehicles, bicycles, skateboards, roller skates, in-line skates, or scooter.
- (c) Park a Vehicle or Boat in other than an established or designated parking area, and such use shall be in accordance with the posted directions there, and with the instructions of any attendant who may be present.
- (d) Drive any vehicle on any area except paved roads or parking areas, or such other areas as may be designated as temporary parking areas by the City.

10-1.090 Permit Required.

It shall be unlawful for any person to engage in any use of any Park or Public Facility for which a Permit is required without obtaining such a permit, except where such activity is regulated by other provisions of this Code, such as Chapter 5-12. Nothing in this Chapter shall require persons or entities to obtain a permit for Expressive Activities, where such activity is addressed by Chapter 5-12 of this Code.

The following uses or activities within all or a portion of Public Facilities or Parks require a special permit issued by the City Manager:

- (a) Gatherings or Events in City Parks or Public Facilities that meet any of the following criteria:
 - a. Gatherings or events in the City Plaza, Pinto Lake Park, Franich Park, or Ramsay Park wherein 75 or more individuals will be present. Events wherein more than 250 individuals will be present are subject to the provisions of Chapter 5-12;
 - b. Gatherings or events in any City Park or Public Building or a portion thereof, wherein an individual or organization intends to host an event to the exclusion of the general public or where the general public must purchase admission.
 - c. Gatherings or events or use of any City Park or Public Facility that exceeds the operational hours of the Park or Public Facility.
- (b) Camping. Permits for Camping shall be issued pursuant to Chapter 5-36 of this Code.
- (c) Construct Temporary Building, Structure. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon or across such lands;
- (d) Jump houses. Erect a jump house or other inflatable structure.
- (e) Conduct, Advertise Professional Pyrotechnic Displays. Conduct, advertise, or plan for any professional pyrotechnic display;
- (f) Chemical Toilets. Temporary use of temporary or chemical toilets.

10-1.100 Application for Permit.

- a) Any individual or group desiring a permit, pursuant to Section 10-1.090 shall apply to the City Manager, in writing on a form approved by the City Manager.
- b) A complete application must be submitted to the City Manager at least 72 hours prior to the desired reservation or event.

10-1.110 Criteria for Approval.

The City Manager shall approve a permit pursuant to the provisions of this chapter if the City Manager determines the application meets any of the following criteria:

- a) The information contained in the application, or supplemental information provided, is complete and is not materially false or misleading.
- b) The Applicant has provided satisfactory evidence of insurance, where required, and has remitted any fees or deposits as required by this chapter.
- c) The Applicant has provided evidence of obtaining relevant permits from other state or local entities.

- d) The Park or Public Building, or portion thereof, is available for the period for which the permit is requested.
- e) The area proposed for the Applicant's use or activity can safely accommodate the number of participants expected to participate.
- f) The proposed use, activity or event is compatible with the uses established for the requested Park or Public Building or portion thereof during the date or time requested.
- g) The proposed use does not have realistic potential to create a threat to the public health, safety or welfare, or to damage public property, that cannot be adequately remedied by reasonable traffic control, barriers, and/or other safety measures.
- h) The proposed use would not require the diversion of public safety or other city employees from their normal duties so as to unreasonably reduce adequate levels of service to any other portion of the city.
- i) The proposed use, event or activity will not have a substantial adverse environmental impact.
- j) The proposed use does not conflict with applicable provisions of any federal, state and/or local law.
- k) For events or uses in the City Plaza, the proposed use is not commercial.

10-1.120 – Conditions of Approval.

Permits issued pursuant to this chapter are subject to such reasonable conditions as the City Manager may determine necessary to coordinate multiple uses of public property, assure preservation of public property and public places, prevent dangerous, unlawful uses, protect the safety of persons and property, ensure compliance with noise requirements set forth in Chapter 5-8.02 of this code, and to control vehicular and pedestrian traffic in and around the Park and/or Public Facility. These conditions may include conditions for waste management and restoration of the Park, environmental protection, conditions to ensure safe accommodation of an event's pedestrian and vehicular traffic, indemnification and hold harmless of the City, and reasonable designation of alternate sites, times, or dates in the event of conflict with available resources.

10-1.130 Permit Holder Responsibilities.

An individual or organization issued a permit pursuant to this Chapter shall:

- a) Comply with all rules and regulations and all applicable City ordinances as though the same were incorporated into the permit.
- b) Comply with all conditions imposed by the permit.
- c) Inform all attendees of the conditions of the permit and the applicable rules and regulations.
- d) Make the permit available at the event site and shall exhibit it upon request of any city official.

10-1.140 – Revocation of Permit.

Permits issued pursuant to this Chapter may be revoked and the proposed event or use dispersed if the City Manager or designee determines:

- a) That the Applicant misrepresented or misstated any material fact in their application; or
- b) That the Applicant damaged city property or violated permit conditions; or
- c) That the activity or any significant part thereof taking place on said premises is contrary to state or local law or is endangering life and/or property.

10-1.150 Right to Appeal.

Any person who has been denied a permit pursuant to this Section may appeal the denial pursuant to Chapter 1-4 of this Code.

10-1.160 Fees.

The City Manager is authorized and directed to charge and collect such fees as may be established by resolution of the Council for the use of Parks or Public Facilities.

10-1.170 Violation.

- (a) It is unlawful for any person to violate any of the provisions of this chapter.
- (b) Anyone violating, or refuses to abide by, any provision of this chapter shall be subject to the penalties set forth in Chapter 2 of Title 1 of this Code and will be held financially responsible to the maximum extent provided by law for any and all damage caused.
- (c) In addition to fines, for any subsequent violations within any consecutive twelve-month period, the City Manager may order the exclusion of the violator from the use of any Park or Public Facility for a period of time as determined at his or her reasonable discretion.

TITLE 10 CITY PARKS, PUBLIC FACILITIES AND PARKING FACILITIES

Chapter 10.2 CITY SKATE PARK AND BICYCLE PUMP TRACK FACILITIES

10-2.010 Definitions.

As used in this chapter, the following terms shall have the meanings set forth herein or as otherwise specified in the guidelines referenced herein. Where terms are not defined, they shall have their ordinary accepted meanings within the context with which they are used.

- (a) "Bicycle Pump Track" means City-owned property that involves a circuit of rollers, banked turns, and features designed to be ridden completely by riders "pumping" – generating momentum by up and down body movement, instead of pedaling or pushing, and includes the fence and the entire fenced-in area surrounding and including the pump track amenities.
- (b) "City" refers to the City of Watsonville, California.
- (c) "City Manager" means the City Manager or designee.
- (d) "City Facility" means all Public Buildings and Facilities, Public Parking Lots and Parking Facilities, and Recreation Centers as defined in 10-2.-010(h) through (j),
- (e) "Park" means a park, playground, open space area, trail, or any other area, or grounds in the city, owned or used by the City and devoted to active or passive recreation including parking lots constructed directly in and around the park to serve the customers of the park.
- (f) "Person" means any person, firm, partnership, association, corporation, company or organization of any kind.
- (g) "Public Facility" means all Public Buildings and Public Parking Facilities as defined in this section.
- (h) "Public Building" means City-owned buildings including general governmental buildings, recreation center, libraries, restrooms, public service centers and any other building used by the City for public purposes.
- (i) "Public Parking Facilities" means a City-owned parking lot or parking facility constructed to provide parking to a general area of the City that is not primarily a "Park" or "Public Building" as defined.
- (j) "Skate Park" means City-owned property for use solely for skate boarding and skating purposes, and includes the fence and the entire fenced-in area surrounding and including the skate park amenities.
- (k) "Vehicle" Vehicle" has the same definition as California Vehicle Code section 415, but excludes vehicles in the service of the City.
- (l) "Wheeled Vehicles" means a bicycle, skateboard, roller skates, in-line skates, scooter or other wheeled device powered by human activity or by motor.

10-2.020 General provisions.

The provisions of this chapter shall apply to all Skate Parks and Bicycle Pump Tracks, whether permanent or temporary, in the City to provide opportunities for individuals to pursue and enjoy leisure activities and to assume the general welfare of the community. In addition to regulations

set forth in this Chapter, Skate Parks and Bicycle Pump Tracks are subject to the provisions of Chapter 1 of Title 10.

10-2.030 Use of Skate Parks and Bicycle Pump Tracks.

The following regulations shall apply within Skate Parks and Bicycle Pump Tracks, whether permanent or temporary:

- (a) Any person using a Skate Park or Bicycle Pump Track shall be subject to the provisions related to City Parks in Chapter 1 of Title 10.
- (b) Skate Parks and Bicycle Pump Tracks are open in accordance with posted signage. The City Manager may authorize exclusive use of Skate Parks or Bicycle Pump Tracks by a group or person by issuing a permit upon receipt of an application pursuant to Title 10-1 of this Code. Skate Parks and Bicycle Pump Tracks may be closed for any period of time at the sole discretion of the City Manager for any reason, including but not limited to inclement weather, repair and maintenance, health and safety emergencies, violations by users of rules and regulations, graffiti, or defacement of property.
- (c) No person shall use Skate Parks for any purpose other than skateboarding, scootering or inline skating or use the Bicycle Pump Track for any purpose other than bicycling; except as otherwise prohibited or permitted as designated and scheduled by the City Manager.
- (d) No person under the age of twelve may enter or use Skate Parks or Bicycle Pump Tracks without the supervision of an adult.
- (e) Skateboarding, inline/roller skating, bicycle jumping or any other use of Skate Parks or Bicycle Pump Tracks not otherwise designated shall be considered hazardous recreational activities. No person may engage in any act that is reckless or that pose danger to other users or spectators, including, but not limited to, body flips; riding a skateboard or bicycle facing entirely backwards; two or more individuals riding on the same skateboard or bicycle; riding a skateboard on one's knees or while sitting or lying on the skateboard; causing the skateboard intentionally to shoot out away from the rider; tandem skating or bicycling within three feet in front of or behind each rider; any acts that exceeds the skill level of the rider and presents a risk of serious injury to the rider or other persons, with the exception of those persons participating in events permitted by the City.
- (f) Persons using the Skate Parks or Bicycle Pump Tracks shall obey all signage, permanent or temporary and shall follow all instructions of city staff.
- (g) No person shall use Skate Parks or Bicycle Pump Tracks without wearing proper safety equipment including a helmet, elbow pads, and knee pads.
- (h) No person shall destroy, damage, deface, place graffiti upon, temper with, remove or relocate any part of Skate Parks or Bicycle Pump Tracks, including signage notifying the hazardous nature of the activities in the Skate Park or Bicycle Pump Tracks, rules and regulations and the requirement to wear a helmet, elbow pads and knee pads.
- (i) No person may remain in or loiter about Skate Parks or Bicycle Pump Tracks when not using the Skate Park or Bicycle Pump Track for its permitted purposes.
- (j) No person shall operate any Wheeled Vehicle on the curbs or driveways of the City-owned areas surrounding.
- (k) Food, drink, gum, and wax are prohibited inside Skate Park and Bicycle Pump Tracks.

10-2.040 Signs.

Signs shall be posted with two (2") inch letters at City parks as notice to any person that they must wear a helmet, elbow pads, knee pads, and be courteous, yield the right-of-way to pedestrians, and comply with this Chapter. Signs shall also indicate that persons failing to abide by these requirements will be subject to citation pursuant to the City's Municipal Code.

10-2.050 Enforcement—Compliance.

The City, or any City staff person showing proper identification, shall encourage compliance with and shall cause the enforcement of this Chapter and any such rule promulgated hereunder.

10-2.060 Violation.

- (a) It is unlawful for any person to violate any of the provisions of this Chapter.
- (b) Anyone violating, or refusing to abide by, any provision of this Chapter shall be subject to the penalties set forth in Chapter 2 of Title 1 of this Code and will be held financially responsible to the maximum extent provided by law for any and all damage caused.
- (c) In addition to fines, for any subsequent violations within any consecutive twelve-month period, the City Manager may order the exclusion of the violator from the use of any park or facility for a period of time as determined at his or her reasonable discretion.

10-2.070 Adoption of rules and regulations.

The City Manager is authorized to take any action, including to promulgate policies or procedures, in furtherance of the administration of this Chapter.



CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, July 8, 2025
TO: CITY COUNCIL
WRITTEN BY: Housing Manager Landaverry
Administrative Analyst Ortiz
RECOMMENDED BY: COMMUNITY DEVELOPMENT DIRECTOR BRLETIC
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: PUBLIC HEARING AND RESOLUTION AUTHORIZING SUBMITTAL OF THE
COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN FOR
FISCAL YEARS 2025-2029 AND ANNUAL 2025-2026 ACTION PLAN TO
THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution approving the Community Development Block Grant (CDBG) Consolidated Plan for fiscal years 2025-2029 and the Annual Action Plan for the fiscal year 2025-2026, and authorizing the City Manager to submit the same to the United States Department of Housing and Urban Development for approval, with any possible adjustments to the funding levels, and with clarifying and/or non-substantive modifications, as necessary.

BACKGROUND:

Following the requirements set forth by the U.S. Department of Housing and Urban Development (HUD), the City must adopt a five-year Consolidated Plan to qualify for Community Development Block Grant (CDBG) entitlement funding. This plan is subject to HUD's approval and must be updated every five years to ensure the City's ongoing eligibility for these critical funds. Additionally, the City is required to submit an annual Action Plan that outlines the specific use of CDBG funds for each fiscal year.

The City's current five-year Consolidated Plan, which was approved by HUD in 2020, covers the period from 2020 to 2025. The HUD program years align with the City's fiscal years, meaning the current plan spans from July 1, 2020, to June 30, 2025.

The City must now prepare and adopt a new five-year Consolidated Plan for the next funding cycle, which will cover the period from July 1, 2025, to June 30, 2030. This new plan will build upon the priorities and strategies identified in the current plan while incorporating any new needs, goals, and community priorities. Once adopted, the plan will be submitted to HUD for approval.

DISCUSSION:

2025-2029 Consolidated Plan

As an entitlement jurisdiction, HUD requires the city to prepare a Consolidated Plan every five years, fostering a community-wide dialogue on the market environment, affordable housing, and community development needs for the city. The city is also required to prepare an Annual Action Plan to report on the distribution of federal funding and a Consolidated Annual Performance Evaluation Report (CAPER) to identify the City's progress in meeting the goals discussed in the Consolidated Plan's Strategic Plan and Annual Action Plan.

To meet the community's needs, the Consolidated Plan is guided by the following goals:

- Affordable Housing- Provide safe, decent, and affordable housing for extremely low- to moderate-income households by preserving and expanding the affordable housing stock. This includes supporting housing programs for individuals experiencing homelessness, such as emergency shelters, transitional housing, and permanent housing solutions, as well as efforts to prevent homelessness. Additionally, it aims to strengthen code enforcement efforts to ensure that housing quality and safety standards are consistently maintained.
- Economic Development- Support economic development by providing resources and guidance to microenterprises, with a focus on expanding opportunities for low- and moderate-income individuals. Promote the revitalization of downtown and commercial/industrial areas through improvement programs that enhance both economic activity and the surrounding housing stock.
- Public Services- Enhance public safety and living environments by supporting after school programs and expanding supportive services for youth, individuals with special needs, those experiencing homelessness, and low- to moderate-income households.
- Public Facilities- Enhance the community's image and living conditions by improving infrastructure and park facilities that meet the needs of low- and moderate-income residents, including continuous upgrades through public facility rehabilitation and infrastructure reconstruction.

The Consolidated Plan is designed to be broad in scope, allowing for maximum flexibility within the HUD/CDBG guidelines. Specific projects and funding allocations are detailed in the annual Action Plan. Activities outlined in the Action Plan should align with the community's long-term goals and priorities established in the City's Five-Year Consolidated Plan. Additionally, at least 70% of CDBG expenditures must primarily benefit low- and moderate-income individuals.

There are limits on the amount of funds that can be allocated to Public Services and Planning/Administration activities. Public Services funding is capped at 15% of the entitlement amount,

plus estimated program income from the previous program year. Planning and Administration funding is limited to 20% of the entitlement amount, including estimated program income.

Based on the latest direction from HUD and the local needs of low- and moderate-income Watsonville residents, staff is proposing the following activities for the 2025-2026 Annual Action Plan:

2025-2026 Action Plan

The annual Action Plan estimates CDBG revenue and proposes specific new and continuing projects for CDBG funding for the 2025-2026 fiscal year, which are summarized below.

Project Name	Description/Activities
Youth Center Staffing	Funding will be used for Parks and Community services staff at the Gene Hoularis Waldo Rodriguez Youth Center, which provides recreational services to approximately 100 youth each day. The Youth Center provides a variety of recreation and neighborhood services programs that benefit the City's youth. The recreational programs will focus on sports, games, arts & crafts, and other learning programs.
Code Enforcement (Affordable Housing)	The proposed funding will be used to operate a code enforcement program in target areas to address and inspect illegal and unsafe construction, substandard housing and property maintenance issues throughout the City. In addition, City staff will hold community educational trainings and presentations in low-income areas to ensure that real properties do not reach a state of deterioration or disrepair.
Housing Rehabilitation	Funding is used to provide financial and technical assistance to income-qualified homeowners to address critical health, safety, and structural repairs. Eligible improvements include roofing, plumbing, electrical systems, windows, and other code compliance repairs.
Administration and Planning	Planning administration and management of the CDBG Program. Oversight will include reporting, expenditure tracking, IDIS entry, action plan development, monitoring, citizen participation, program guidelines, housing rehabilitation program, contract management and compliance.
Micro-Enterprise Business Technical Assistance	To strengthen local entrepreneurship in Watsonville, the City will provide funds to El Pajaro Community Development Corporation, a non-profit organization, to manage the Plaza Vigil Business Incubator program, which focuses on providing micro-enterprise business technical assistance and general technical assistance to small businesses. The activity will also provide funding for the Incubator Without Walls program, which provides business training and technical assistance to Watsonville business start-ups and entrepreneurs.
Ramsay Park Playground Phase III	The Park will add an all-inclusive Playground to the amenities as described in the Ramsay Park Master Plan. The Playground will serve youth from 5-12 years old of all abilities and is under construction with a completion date of 2026.

Estimated Revenue

CDBG Entitlement for Program Year 2025	\$634,804
Estimated Program Income receipts during FY 2024-2025	\$ 20,000
Reallocated/Unused funds	\$ 48,897
Total Anticipated to be Available	<u>\$703,701</u>

Proposed Projects

Youth Center Staffing	\$ 98,220
Code Enforcement	\$150,000
Micro/Small Business Assistance Program (El Pajaro CDC)	\$ 50,000
Program Administration	\$130,481
Ramsay Park Playground Phase III	\$200,000
City of Watsonville Rehabilitation Program	\$ 75,000
Total Proposed Allocations	<u>\$703,701</u>

In drafting the annual Action Plan, staff considered 2025-2026 CIP projects that may be eligible for partial funding through CDBG and conducted public outreach through several avenues including social media, local papers and public events to gain input from the community on suggestions for the use of funds. In-person community meetings were conducted in both English and Spanish on February 3, 2025, March 4, 2025, and April 2, 2025, to gather public input on the use of CDBG funds. A draft of the Consolidated Plan and Action Plan was made available for public review and comment beginning April 7, 2025.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

The preparation and submittal of the Consolidated Plan and Annual Action Plan is not subject to CEQA, as the action is not a project as defined in Section 15378(b) (2) of the Public Resources Code, and therefore no further review is required.

STRATEGIC PLAN:

The purpose of the City of Watsonville's 2025-2027 Strategic Plan is to help the City prioritize its efforts, allocating both fiscal and human resources to achieve a shared vision and goals. The 2025-2027 Strategic Plan identifies seven goals, concerning community engagement & well-being, economic development, efficient & well-performing government, fiscal health, housing, infrastructure & environment, and public safety.

Projects proposed in the Action Plan for fiscal year 2025-2026 are aligned with the City's goals for housing, economic development, fiscal health, infrastructure and the environment, community engagement and well-being, and public safety.

FINANCIAL IMPACT:

There will be no financial impact to the General Fund. The submission and approval of the Consolidated Plan and the Annual Action Plan will provide the City with access to its Entitlement Community Development Block Grant (CDBG) funds.

ALTERNATIVE ACTION:

The City Council could direct staff to amend the proposed Consolidated Plan or the Annual 2025-2026 Action Plan.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE FIVE-YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) CONSOLIDATED PLAN FOR JULY 1, 2025, THROUGH JUNE 30, 2030, WHICH INCLUDES THE 2025-2026 ANNUAL ACTION PLAN AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAME TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, INCLUDING ANY AMENDMENTS THERETO, AND ALL REQUIRED DOCUMENTS

WHEREAS, the City of Watsonville (“City”) has been designated an “Entitlement City” by the United States Department of Housing and Urban Development (“HUD”), which entitles the City to receive an annual allocation of Community Development Block Grant (“CDBG”) funds to implement housing and community development projects throughout the entire City; and

WHEREAS, the City is required to adopt a Consolidated Plan for HUD approval; and

WHEREAS, the Action Plan is a required annual component of the 2025-2029 Consolidated Plan for HUD approval before it can receive 2025 CDBG funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the five-year Community Development Block Grant (CDBG) Consolidated Plan for July 1, 2025, through June 30, 2030, which includes the FY 2025-2026 Community Development Block Grant (CDBG) Action Plan, is hereby approved, a copy of which is attached hereto and marked as Exhibit “A”.

2. That the City Manager is hereby authorized and directed to submit, for and on behalf of the City of Watsonville, to HUD, the City’s FY 2025-2029 Consolidated Plan and the 2025-2026 Action Plan, and any amendments thereto, and all required documents

with any possible adjustments to the funding levels, and with clarifying and/or non-substantive modifications, as necessary in a form approved by the City Manager.

CITY OF WATSONVILLE



2025-2029 CONSOLIDATED PLAN AND 2025-2026 ACTION PLAN

Community Development Block Grant Program

City of Watsonville

**2025-2029 Five-Year Consolidated Plan
(July 1, 2025 - June 30, 2030)**

**2025-2026 Action Plan
(July 1, 2025 – June 30, 2026)**

City Council:

Maria Orozco, Mayor

Kristal Salcido, Mayor Pro Tempore

Eduardo Montesino, District 1

Vanessa Quiroz-Carter, District 2

Casey K. Clark, District 5

Jimmy Dutra, District 6

Ari Parker, District 7

City Manager:

Tamara Vides



TABLE OF CONTENTS

Executive Summary.....	4
ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b).....	4
The Process.....	11
PR-05 Lead & Responsible Agencies 24 CFR 91.200(b).....	11
PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l).....	12
PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c).....	29
Needs Assessment.....	33
NA-05 Overview.....	33
NA-10 Housing Needs Assessment – 24 CFR 91.205 (a,b,c).....	34
NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2).....	43
NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2).....	47
NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2).....	50
NA-30 Disproportionately Greater Need: Discussion – 91.205 (b)(2).....	52
NA-35 Public Housing – 91.205 (b).....	53
NA-40 Homeless Needs Assessment – 91.205 (c).....	57
NA-45 Non-Homeless Special Needs Assessment – 91.205 (b,d).....	62
NA-50 Non-Housing Community Development Needs – 91.215 (f).....	65
Market Analysis.....	67
MA-05 Overview.....	67
MA-10 Number of Housing Units – 91.210(a)&(b)(2).....	68
MA-15 Housing Market Analysis: Cost of Housing – 91.210 (a).....	72
MA-20 Housing Market Analysis: Condition of Housing – 91.210 (a).....	75
MA-25 Public and Assisted Housing – 91.210 (b).....	79
MA-30 Homeless Facilities and Services – 91.210 (c).....	81
MA-35 Special Needs Facilities and Services – 91.210 (c).....	85
MA-40 Barriers to Affordable Housing – 91.210 (e).....	90
MA-45 Non-Housing Community Development Assets – 91.215 (f).....	91
MA-50 Needs and Market Analysis Discussion– 91.215 (f).....	100
MA-60 Broadband Needs of Housing Occupied by Low- and Moderate-Income Households – 91.210(a)(4), 91.310(a)(2).....	102
MA-65 Hazard Mitigation – 91.210 (a)(5), 91.310 (a)(3)	103
Strategic Plan.....	105

SP-05 Overview.....	105
SP-10 Geographic Priorities – 91.215 (a)(1).....	106
SP-25 Priority Needs – 91.215 (a)(2).....	107
SP-30 Influence of Market Conditions – 91.215 (b).....	110
SP-35 Anticipated Resources – 91.215 (a)(4), 91.220(c)(1,2).....	111
SP-40 Institutional Delivery Structure – 91.215 (k).....	113
SP-45 Goals Summary – 91.215 (a)(4).....	117
SP-50 Public Housing Accessibility and Involvement – 91.215 (c).....	120
SP-55 Barriers to affordable housing – 91.215 (h).....	121
SP-60 Homelessness Strategy – 91.215 (d).....	123
SP-65 Lead-based paint Hazards – 91.215 (i).....	126
SP-70 Anti-Poverty Strategy – 91.215 (j).....	128
SP-80 Monitoring – 91.230.....	130
Annual Action Plan.....	132
AP-15 Expected Resources – 91.220(c)(1,2).....	132
AP-20 Annual Goals and Objectives.....	135
AP-35 Projects – 91.220(d).....	137
AP-50 Geographic Distribution – 91.220(f)	141
AP-55 Affordable Housing – 91.220(g).....	141
AP-60 Public Housing – 91.220(h).....	143
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	145
AP-75 Barriers to affordable housing – 91.220(j).....	149
AP-85 Other Actions – 91.220(k).....	151
AP-90 Program Specific Requirements – 91.220(l)(1,2,4).....	155
Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1).....	156

EXECUTIVE SUMMARY

ES-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

INTRODUCTION

The City of Watsonville (the City) is classified as an "entitlement jurisdiction," which means it receives annual Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to invest in local communities and support low- and moderate-income (LMI) households. As part of this designation, HUD requires the City to prepare a Consolidated Plan every five years. This plan specifies the City's primary housing and community development needs and goals. Additionally, the Consolidated Plan outlines the City's overall strategies for investing federal entitlement grant funds and addresses important issues such as affordable housing, homelessness, poverty, and community development. This plan will cover the period from July 1, 2025, to June 30, 2030.

For each of the five years included in the plan, the City must develop an Action Plan to report on the distribution of the federal funding and a Consolidated Annual Performance Evaluation Report (CAPER) to identify the City's progress in meeting the goals discussed in the Consolidated Plan's Strategic Plan and Annual Action Plan. To meet the community's needs, the Consolidated Plan is guided by the following goals:

- Affordable Housing—Provide safe, decent, and affordable housing for extremely low- to moderate-income households by preserving and expanding the affordable housing stock. This includes supporting housing programs for individuals experiencing homelessness, such as emergency shelters, transitional housing, and permanent housing solutions, as well as efforts to prevent homelessness. Additionally, it aims to strengthen code enforcement efforts to ensure that housing quality and safety standards are consistently maintained.
- Economic Development – Provide opportunities to promote economic development and enhance the housing stock by expanding economic opportunities through improvements to downtown living areas and commercial/industrial environments.
- Public Services – Enhance public safety and living environments by supporting crime prevention efforts and expanding supportive services for youth, individuals with special needs, those experiencing homelessness, and low- to moderate-income households.
- Public Facilities—Enhance the community's image and living conditions by improving infrastructure and park facilities that meet the needs of low- and moderate-income residents, including continuous upgrades through public facility rehabilitation and infrastructure reconstruction.

The 2025-2029 Consolidated Plan serves the following functions:

1. A planning document for the City of Watsonville that builds on a participatory process.
2. An application for federal funds under HUD's CDBG formula grants program.
3. A strategy to be followed in carrying out HUD's programs.
4. An allocation of funds to specific projects for the first fiscal year of the Consolidated Plan.

How to Read this Consolidated Plan

The Consolidated Plan, as required by the U.S. Department of Housing and Urban Development (HUD), consists of five main sections and associated subsections. Each section has a HUD-required alphanumeric identifier, for example **ES** (Executive Summary), **PR** (Process), **NA** (Needs Assessment), **MA** (Housing Market Analysis), and **SP** (Strategic Plan). These sections are followed by the first-year Action Plan (AP).

The entire plan follows the format prescribed by HUD, with bold lettering denoting the HUD-prescribed topic areas and questions. Sections include:

1. **Executive Summary (ES):** a summary of the primary housing and community development needs identified in the Consolidated Plan; an evaluation of past performance of funds; and an overview of the community engagement activities that informed the plan.
2. **Process (PR):** a description of the stakeholder consultation and resident engagement that informed the priority housing and community development needs. Detailed engagement findings are presented in a Consolidated Plan appendix.
3. **Needs Assessment (NA):** assesses the needs of households at-risk of or experiencing homelessness, low to moderate income families and individuals, elderly residents, victims of domestic violence, persons living with HIV/AIDS, and people with disabilities.
4. **Housing Market Analysis (MA):** provides an overview of the housing market; identifies which households face challenges finding affordable housing; and assesses the business climate and economic development needs.
5. **Strategic Plan (SP):** This plan provides five-year priority needs and Goals that will guide investments over the Consolidated Planning period.
6. **Annual Action Plan:** specifies how the jurisdiction plans to allocate its HUD block grants during the program year

Consolidated Plan Timeframe

The 2025-2029 Consolidated Plan spans five fiscal years, from July 1, 2025, to June 30, 2030. During this period, the City anticipates receiving approximately \$634,804 in Community Development Block Grant (CDBG) funding directly from the Department of Housing and Urban Development (HUD) each year, based on the 2024 allocations provided by HUD.

Consolidated Plan Format

HUD has introduced a new tool for grantees to help prepare the Consolidated Plan and Action Plan within the Integrated Disbursement and Information System (IDIS), which tracks projects and funding. The goal

of this tool is to standardize the preparation process and ensure that all jurisdictions meet the required legal standards for these documents.

The tool retrieves data from HUD-approved sources, primarily the American Community Survey (ACS) dataset from 2011 to 2015. It also features a question-and-answer format to guide users through the process. While customization options are limited, the tool is designed to accommodate grantees receiving additional HUD funding, such as HOME, Emergency Shelter Grant (ESG), and Housing Opportunities for People with AIDS (HOPWA).

Income Definitions

The housing and community development funds from the U.S. Department of Housing and Urban Development (HUD) are designed to address the needs of the City's low- and moderate-income households. The City allocates these funds to support community development projects that benefit lower-income individuals, families, and those with special needs.

CDBG funding helps local governments address community development needs by promoting neighborhood revitalization, economic growth, and better housing and community services. Specifically, eligible entitlement communities can use these funds for public services, public facilities, infrastructure improvements (Capital Improvement Projects), housing repairs, energy efficiency upgrades, and job creation or retention efforts. These eligible activities primarily address the needs of low- and moderate-income (LMI) households, as defined by the U.S. Department of Housing and Urban Development (HUD). LMI households have incomes that do not exceed 80% of the area median family income (AMI), with adjustments for household size. Eligible census block groups are areas where the benefits of the activity are available to all residents, and at least 51% of households in these primary residential areas have an income below 80% of the Area Median Income (AMI). The median family income for a family of four in the City of Watsonville for 2024 is \$132,800, as determined by HUD.

Federal funds distributed through HUD's Community Development Block Grant (CDBG) program are primarily intended for activities that benefit low- and moderate-income (LMI) households. LMI households are defined as those with incomes that do not exceed 80% of the area median family income (AMI), with adjustments made based on household size. HUD categorizes LMI households into three income tiers:

- Extremely Low-Income: households earning 30% or less than the AMI
- Very Low-Income: households earning 50% or less than the AMI
- Low-Income: households earning 80% or less than the AMI

According to the Comprehensive Housing Affordability Strategy (CHAS) data from 2016 to 2020, there are a total of 14,315 households in Watsonville. Over half of these households are considered low-income, with the following breakdown:

- 28% (4,020 households) are classified as extremely low-income
- 19% (2,820 households) are regarded as very low-income
- 23% (3,360 households) fall under the low-income category

The Community Development Block Grant (CDBG) Entitlement Program provides funding to cities and counties based on a formula to help meet community development needs. At least 70% of the total funding must be allocated to support low- to moderate-income households. Eligible activities must fulfill one of the following national objectives:

- Benefit low- and moderate-income individuals.
- Prevent or eliminate slums and blight.
- Addressing urgent community development needs arising from conditions that pose a serious and immediate threat to the health or welfare of the community, for which no other funding sources are available (such as following a natural disaster or major health epidemic).

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the City's management of CDBG program funds, compliance with the Consolidated Plan, and the City's efforts to preserve and develop decent and affordable housing, create a suitable living environment, and expand economic opportunities.

The Needs Assessment evaluates the City's most pressing housing and community development challenges, focusing on affordable housing for low- to moderate-income (LMI) households, homelessness, and non-homeless special needs populations, including seniors, youth, and individuals with disabilities. It also assesses the demand for social services, public services, and public facility improvements, including accessible infrastructure, parks, youth and senior centers, and transitional or emergency housing.

Using U.S. Census data and insights from community engagement, this section identifies the City's priority needs. It establishes a data-driven foundation for addressing the housing and service gaps that impact its most vulnerable target populations, outlined below:

- Extremely low, very low, and low-income populations
- Homeless populations
- Senior households
- Youth

Through the consolidated planning process, the City has identified the following priority needs:

- Affordable Housing
- Transitional Housing and/or emergency housing for families and children
- Public facilities (either new or upgraded), including senior and youth centers and educational facilities
- Public improvements, especially those focused on increased accessibility and water infrastructure
- Fostering economic growth through the creation of employment opportunities and the support of new business ventures.

Throughout the 2025-2030 program years, the City anticipates funding projects related to these needs, subject to the availability of funding resources, nonprofit partnerships, and market conditions, which may ultimately limit the City's ability to fund some projects. The City will also maintain its program planning and administration policies and procedures.

EVALUATION OF PAST PERFORMANCE

The City's Consolidated Plan activities must meet one of the three national goals set by HUD, except for program administration activities. Overall, the City has effectively addressed its priority needs and implemented the programs outlined in the previous Consolidated Plan. Key accomplishments include administering a housing rehabilitation program, providing affordable housing and down payment assistance through CDBG and other funding sources, and partnering with El Pájaro Community Development Corporation to deliver technical assistance to micro-enterprise businesses.

In preparing this Consolidated Plan, the City evaluated its past performance to inform future goals and strategies. As the City is currently in Program Year (PY) 2024–2025, the accomplishments highlighted below reflect progress in PY 2020–2024.

Affordable Housing: The City used CDBG funds in combination with various federal, state, and local funding sources to enhance, maintain, and expand the City's affordable housing stock and support housing programs for the homeless, including emergency shelter, transitional, and permanent housing programs, and homeless prevention.

- Completed 2 100% affordable rental housing developments, Sparrow Terrace, consisting of 72 units, and Tabasa Gardens, consisting of 52 units
- Rehabilitated 28 owner-occupied residential housing units
- Rehabilitated 135 rental residential housing units
- Provided 17 homebuyer loans

Economic Development: The City provided opportunities to promote economic development and enhance the housing stock by expanding economic opportunities through improvements to downtown living areas and commercial/industrial environments.

- Supported subgrantee El Pájaro Community Development Corporation with funding to deliver technical assistance to 647 micro-enterprise businesses, reaching 447 participants from extremely low-income households, 399 from low-income households, and 74 from moderate-income households.

Public Services: The City allocated CDBG funds to strengthen public safety and promote suitable living environments by funding code enforcement efforts, increasing access to affordable housing, and providing supportive services to individuals with special needs, homeless people, and low-income families.

- Code Enforcement

- Supported Youth Center Staffing
- Youth Service programs

Public Facilities: The City of Watsonville allocated Community Development Block Grant (CDBG) funds to improve the community’s visual appeal and overall quality of life, focusing on serving low- and moderate-income residents. These investments supported the ongoing rehabilitation of public facilities and the reconstruction of essential infrastructure. The following are examples of funded projects:

- Callaghan Park Fiber Optic
- Senior Center Kitchen ADA & Other Improvements
- Davis Avenue Park Basketball Court Repairs
- City Plaza New Waste Receptacles
- City Plaza restrooms
- Ramsay Park Parking Lot ADA and Other Improvements
- Ramsay Park Renaissance Project

In addition to the accomplishments outlined above, HUD conducts an annual “timeliness test” each May to ensure that jurisdictions are expending funds promptly and efficiently. To pass this test, the City must maintain a line of credit balance of at least 1.5 times its current allocation. The City is pleased to report that it successfully passed the timeliness test each year during the current Consolidated Plan period, remaining fully compliant with HUD requirements.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

The City of Watsonville offered several opportunities for participation and comment throughout the Consolidated Plan process. Engagement included:

- Three public meetings were held in English and Spanish on February 3, 2025, March 4, 2025, and April 2, 2025, providing a brief presentation on the Consolidated Plan process and a discussion of priority needs and solutions. The city conducted more public meetings than required by HUD to allow for further public participation
- Published meeting dates and material links on social media
- Notice of the Availability of the Plan was published on March 21, 2025, in the *Register-Pajaronian*, a newspaper of local circulation
- The City published a draft summary of the Consolidated Plan from April 7, 2025, for a thirty-day citizen commenting period, inviting citizens and community involvement in establishing priorities and the planning process
- Staff emailed a Community Needs Survey in English and Spanish to service providers to obtain feedback

Feedback received through outreach efforts, including meetings and online survey responses, is incorporated into the plan.

SUMMARY OF PUBLIC COMMENTS

Public comments received during the public hearing supported the funding of the identified activities.

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

The City has accepted all public comments received during the community engagement process. The City incorporates feedback received throughout the Consolidated Plan outreach efforts into the Plan.

SUMMARY

The 2025-2030 CDBG Consolidated Plan and 2025 Action Plan combine demographic data, market analysis, community feedback, input from local stakeholders, countywide objectives, the City's Strategic Plan, and collaboration between City staff and community organizations. This holistic approach ensures a clear understanding of the City's needs and priorities, particularly for its most vulnerable populations and neighborhoods. The plan uses this information to craft targeted strategies for allocating the limited CDBG funds over the next five years.

The goal for this period is to make effective and timely use of CDBG funds to promote the development of safe, healthy neighborhoods. Key priorities include maintaining affordable housing, addressing deteriorating conditions, and expanding economic opportunities for low- and moderate-income residents. The plan also focuses on improving accessibility, launching new public facility projects, and continuing vital social services and code enforcement efforts, all while ensuring that the City's most vulnerable populations benefit from these improvements. Additional projects may be considered as needs arise during the Consolidated Plan period.

THE PROCESS

PR-05 LEAD & RESPONSIBLE AGENCIES 24 CFR 91.200(B)

DESCRIBE THE AGENCY/ENTITY RESPONSIBLE FOR PREPARING THE CONSOLIDATED PLAN AND THOSE RESPONSIBLE FOR THE ADMINISTRATION OF EACH GRANT PROGRAM AND FUNDING SOURCE.

The City of Watsonville Community Development Housing Division is the entity responsible for preparing the Consolidated Plan and administering the City's Community Development Block Grant (CDBG).

Table 1- Responsible Agencies

Agency Role	Name	Department/Agency
CDBG Administrator	Watsonville	Community Development Department

NARRATIVE

The City of Watsonville (City) is the lead and responsible agency for the United States Department of Housing and Urban Development's (HUD) entitlement program. The City's Housing Division within the Community Development Department is responsible for administering the funds it receives under the Community Development Block Grant (CDBG).

Entitlement jurisdictions receive entitlement funding (i.e., non-competitive, formula funds) from HUD. By federal law, the City is required to submit a five-year Consolidated Plan and Annual Action Plan to HUD listing priorities and strategies for the use of its federal funds.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

City of Watsonville
Community Development Department
Housing Division
250 Main Street
Watsonville, CA 95076
Phone: (831) 768-3080
Email: housing@watsonville.gov

PR-10 CONSULTATION – 91.100, 91.110, 91.200(B), 91.300(B), 91.215(I) AND 91.315(I)

INTRODUCTION

In preparing the Consolidated Plan, the City consulted a broad range of agencies, including local and regional non-profits, government organizations, faith-based groups, fair housing advocates, and other entities involved in affordable housing development and preservation, job creation for low- and moderate-income residents, and services for vulnerable populations such as children, the elderly, individuals with disabilities, people with HIV/AIDS and their families, and homeless individuals.

Public participation is a cornerstone of the Consolidated Plan's development. It is essential for helping the City identify key needs, priorities, goals, strategies, and activities for future housing and community development over the next five years. To facilitate this consultation, the City gathered feedback through stakeholder surveys, consultations, public meetings, and public hearings. A Community Needs Survey was created in both English and Spanish and distributed to service providers via email.

The primary goal of the consultation process was to collect data that would help determine the priority needs of Watsonville residents and identify opportunities for improving service availability and accessibility. The insights gathered from these consultation partners played a crucial role in shaping the objectives and goals outlined in the Strategic Plan.

PROVIDE A CONCISE SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES (91.215(I)).

The City of Watsonville recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of its programs. As a result, during the development of this Consolidated Plan, the City closely consulted with organizations that provide assisted housing, health services, and other community-focused agencies. Engagement efforts included outreach on social media, surveys with specific questions related to coordination, invitations to community meetings, and follow-up interviews where appropriate.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The City of Watsonville is an active participant in the Watsonville/Santa Cruz City & County Continuum of Care (CoC), with the Santa Cruz County Homeless Action Partnership (HAP) serving as the lead agency for HUD's Continuum of Care Homeless Assistance Program. HAP oversees the full CoC membership and is

responsible for coordinating efforts to assist those who are homeless or at risk of homelessness throughout Santa Cruz County, including Watsonville.

The City of Watsonville plays a key role in the HAP Governance Board, the HAP Jurisdictional Executive Committee, and the Strategic Planning Committee. The CoC includes a diverse range of individuals and organizations from across the region, ensuring broad representation and input from various perspectives. The CoC also invites other community organizations and individuals to participate in its sub-groups and planning efforts.

The HAP Governance Board includes representatives from County Mental Health, the Cities of Santa Cruz, Watsonville, and Scotts Valley, United Way, Mountain Community Resources, the VA Medical Center, the Watsonville Law Center, and a homeless individual. CoC planning committees meet quarterly to identify service gaps, establish funding priorities, and develop a coordinated approach to addressing homelessness across the region.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVE THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES, AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

The City of Watsonville is not an ESG entitlement jurisdiction and therefore does not receive funds.

DESCRIBE AGENCIES, GROUPS, ORGANIZATIONS, AND OTHERS WHO PARTICIPATED IN THE PROCESS, AND DESCRIBE THE JURISDICTIONS' CONSULTATIONS WITH HOUSING, SOCIAL SERVICE AGENCIES, AND OTHER ENTITIES

See the table on the next page:

Table 2- Agencies, groups, and organizations that participated in the process

1	Agency/Group/Organization	Big Brothers Big Sisters of Santa Cruz County
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
2	Agency/Group/Organization	California Rural Legal Assistance, Inc.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Service-Fair Housing Legal Assistance and Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
3	Agency/Group/Organization	CASA of Santa Cruz County
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

4	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Housing Continuum of Care and Faith Based Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
5	Agency/Group/Organization	Center for Employment Training (CET)
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Non-Housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
6	Agency/Group/Organization	Central Coast Center for Independent Living
	Agency/Group/Organization Type	Services-Persons with Disabilities Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis, Non-housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
7	Agency/Group/Organization	Central Coast Energy Services, Inc.
	Agency/Group/Organization Type	Housing

	4What section of the Plan was addressed by 5onsultation?	Market Analysis
	6ow was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
8	Agency/Group/Organization	Central Coast Small Business Development Center (SBDC)
	Agency/Group/Organization Type	Small business services
	What section of the Plan was addressed by Consultation?	Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
9	Agency/Group/Organization	Community Action Board Of Santa Cruz
	Agency/Group/Organization Type	Housing Continuum of Care, Referral and counseling service
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
10	Agency/Group/Organization	Community Bridges (AKA La Manzana Community Resources)
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Continuum of Care, Referral Service

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
11	Agency/Group/Organization	El Pajaro Community Development Corporation
	Agency/Group/Organization Type	Services-Education Services-Employment Economic Development
	What section of the Plan was addressed by Consultation?	Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
12	Agency/Group/Organization	Encompass
	Agency/Group/Organization Type	Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

13	Agency/Group/Organization	Families in Transition of Santa Cruz County, Inc.
	Agency/Group/Organization Type	Services-homeless Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
14	Agency/Group/Organization	Family Service Agency of the Central Coast
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
15	Agency/Group/Organization	Farm Bureau of Santa Cruz County
	Agency/Group/Organization Type	Services-Education Farming Advocacy
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Market Analysis Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

16	Agency/Group/Organization	Housing Authority of Santa Cruz County
	Agency/Group/Organization Type	PHA Continuum of Care
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input. In addition, the Agency was contacted via email seeking information about public housing activities in Watsonville, which was provided and included in the Plan.
17	Agency/Group/Organization	Housing Choices Coalition
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
18	Agency/Group/Organization	Monarch Services (AKA Women's Crises Support-Defensa de Mujeres)
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input. In addition, the Director was contacted via email seeking information about victims of domestic or other violent acts.
19	Agency/Group/Organization	Pajaro Valley Chamber of Commerce
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Non-housing Community Development Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
20	Agency/Group/Organization	Pajaro Valley Children's Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
21	Agency/Group/Organization	Pajaro Valley Loaves and Fishes
	Agency/Group/Organization Type	Food Pantry
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
22	Agency/Group/Organization	PAJARO VALLEY SHELTER SERVICES
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless Continuum of Care,
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

23	Agency/Group/Organization	Salud Para La Gente
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
24	Agency/Group/Organization	Salvation Army
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Regional organization Continuum of Care, Emergency Disaster Relief
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
25	Agency/Group/Organization	San Andreas Regional Center
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

26	Agency/Group/Organization	Santa Cruz AIDS Project
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Continuum of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input. In addition, Agency was consulted by telephone.
27	Agency/Group/Organization	Santa Cruz County Business Council
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
28	Agency/Group/Organization	Santa Cruz County Planning Department (Economic Development)
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
29	Agency/Group/Organization	Santa Cruz County Planning Department (Housing)
	Agency/Group/Organization Type	Other government - County Continuum of Care

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input. In addition, Agency was contacted via phone seeking information about homelessness.
30	Agency/Group/Organization	Santa Cruz County Workforce Investment Board
	Agency/Group/Organization Type	Services-Employment Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
31	Agency/Group/Organization	Second Harvest Food Bank
	Agency/Group/Organization Type	Food Bank
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
32	Agency/Group/Organization	Senior Circle
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Non-housing Community Development Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
33	Agency/Group/Organization	Seniors Council of Santa Cruz County (AKA Area Agency on Aging)
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
34	Agency/Group/Organization	United Way of Santa Cruz County
	Agency/Group/Organization Type	Regional organization Continuum of Care, Variety of Services
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted by phone seeking information about victims of domestic or other violent acts.
35	Agency/Group/Organization	Volunteer Center of Santa Cruz County
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted by phone seeking information about the needs of persons with HIV/AIDS.

36	Agency/Group/Organization	Watsonville Family YMCA
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
37	Agency/Group/Organization	Watsonville Law Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Service-Fair Housing Legal Assistance
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.
38	Agency/Group/Organization	Youth Services (AKA Pajaro Valley Prevention and Student Assistance)
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

39	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Non-housing Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted via email and invited to provide input.

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

No agency types were intentionally excluded from the consultation process. Various organizations were invited to participate in the development of the Consolidated Plan through stakeholder and resident surveys, as well as workshops. Publishing on the newspaper and posting on social media invited new input.

DESCRIBE OTHER LOCAL/REGIONAL/STATE/FEDERAL PLANNING EFFORTS CONSIDERED WHEN PREPARING THE PLAN

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing for Health Partnership (H4HP), County of Santa Cruz	The Santa Cruz County Homeless Action Partnership (HAP) identifies funding gaps and submits yearly applications to HUD for Continuum of Care (CoC) funds, focusing on new and renewing projects that address local needs and support the County's efforts to end Homelessness. The City of Watsonville is actively involved in these efforts.
Strategic Plan 2023-2025	City of Watsonville City Council	The City of Watsonville's Strategic Plan outlines strategic goals to enhance economic development opportunities, expand access to affordable housing, improve the City's infrastructure, strengthen fiscal health, prioritize public safety, foster increased community engagement and well-being, and optimize government efficiency
City of Watsonville 2023-2031 Housing Element	City of Watsonville Community Development Department	The Housing Element encompasses several goals that align with the Strategic Plan, including promoting fair housing for all, providing housing for individuals with special needs, preserving existing housing, and producing new affordable housing.
Watsonville 2005 General Plan and draft 2050 General Plan	City of Watsonville	Aligns with the strategic plan goal of improving the quality of life for the City's low- and moderate-income community. The General Plans address a wide range of issues that affect Watsonville, including development restrictions, economic, and social concerns that impact the overall quality of life for residents.
2-1-1 Santa Cruz County Annual Report	United Way of Santa Cruz County	This report aligns with the strategic plan's goal of supporting the Continuum of Care. It details the needs of Watsonville residents and serves as an ongoing needs assessment for our low— and moderate-income residents.
AMBAG	AMBAG	AMBAG is the tri-county agency responsible for identifying regional housing needs for the three-county region. Every 7 years, they coordinate the State Regional Housing Needs Assessment (RHNA) numbers for the tri-county area, which includes Santa Cruz, Monterey, and San Benito Counties, to inform affordable housing development. These numbers are then included in local jurisdictions' Housing Elements updates.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Climate Action Plan (CAP) 2030	City of Watsonville	The CAP and Consolidated Plan share goals of aligning affordable housing and resilience investments across the city.

DESCRIBE COOPERATION AND COORDINATION WITH OTHER PUBLIC ENTITIES, INCLUDING THE STATE AND ANY ADJACENT UNITS OF GENERAL LOCAL GOVERNMENT, IN THE IMPLEMENTATION OF THE CONSOLIDATED PLAN (91.215(L))

The City of Watsonville actively participates in regional planning efforts and several working groups focused on issues related to CDBG and housing. It will continue to collaborate with the Housing Authority of Santa Cruz County and the Homeless Action Partnership (HAP). Additionally, the City coordinates with the California Department of Housing and Community Development (HCD) to ensure compliance with the Housing Element and alignment with state housing goals, while also fulfilling federal Consolidated Plan requirements.

PR-15 CITIZEN PARTICIPATION – 91.105, 91.115, 91.200(C) AND 91.300(C)

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

- Three public meetings were held in English and Spanish on February 3, 2025, March 4, 2025, and April 2, 2025, providing a brief presentation on the Consolidated Plan process and a discussion of priority needs and solutions. The city conducted more public meetings than required by HUD to allow for further public participation
- Published meeting dates and material links on social media
- Notice of the Availability of the Plan was published on March 21, 2025, in the *Register-Pajaronian*, a newspaper of local circulation
- The City published a draft summary of the Consolidated Plan from April 7, 2025, for a thirty-day citizen commenting period, inviting citizens and community involvement in establishing priorities and the planning process
- Staff emailed a Community Needs Survey in English and Spanish to service providers to obtain feedback
- Notice of Public Hearing on the Consolidated Plan and Action Plan was published on June 20, 2025.
- The City Council will hold a Public Hearing on July 8, 2025, in the City of Watsonville Council Chambers to receive public comments and consider approval of the 2025-2029 Consolidated Plan and Program Year 2025-2026 Annual Action Plan.

Table 4- Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish. Non-targeted/broad community	No comments were received during the public meeting.	No comments were received during the public meeting.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish. Non-targeted/broad community	Please see the summary of comments received.	The lack of affordable housing, the rise in homelessness, and the need for public services were the most frequently cited concerns.	N/A	N/A
3	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish. Non-targeted/broad community	No comments were received during the public meeting.	No comments were received during the public meeting.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Hearing and approval by City Council	No comments were received during the public hearing.	N/A	N/A
5	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish.</p> <p>Non-targeted/broad community</p>	Ad for public meetings and public hearing	No comments were received during the public meeting.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (if applicable)
6	2025-2029 Consolidated Plan Needs Assessment Survey	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	The Needs Assessment Survey was disseminated in electronic form in English and Spanish to advise the City on the highest priority housing, community, and economic development needs in Watsonville	All comments were accepted and incorporated into the survey results	N/A	N/A

NEEDS ASSESSMENT

NA-05 OVERVIEW

NEEDS ASSESSMENT OVERVIEW

The Needs Assessment section of the Consolidated Plan, informed by consultations and public input through the citizen participation process, offers a comprehensive overview of the City's needs related to affordable housing, special needs housing, community development, and homelessness. The assessment is organized into six key subsections:

- Housing Needs Assessment
- Disproportionately Greater Need
- Public Housing
- Homeless Needs Assessment
- Non-Homeless Needs Assessment
- Non-Housing Community Development Needs

Many of the data tables referenced in this section utilize default values from HUD, primarily based on the Comprehensive Housing Affordability Strategy (CHAS) dataset. This dataset is derived from the 2016-2020 American Community Survey (ACS) conducted by the U.S. Census Bureau. Due to the nature of the data collection, figures for the same topic may vary across different tables. For example, estimates for cost burden may differ slightly due to the distinct methodologies used by HUD and the Census Bureau when analyzing multi-year survey data.

The analysis in subsequent sections emphasizes the percentage of households by type and income level, rather than the precise number of households. Additionally, the report incorporates data from various other sources to supplement the HUD default data, particularly in areas where HUD-provided data is unavailable.

SUMMARY OF HOUSING NEEDS

This section provides an overview of the housing needs present in the City of Watsonville, including the degree and distribution of “housing problems” within multiple income brackets.

HUD defines *housing problems* as units or households with one or more of the following characteristics:

- Housing lacks complete kitchen facilities.
- Housing lacks complete plumbing facilities.
- Overcrowded housing, meaning 1-1.5 people per room (not only bedrooms).
- Cost-burdened households—paying more than 30% of income toward housing costs, including utilities.

HUD defines *severe housing problems* as:

- Severely overcrowded housing with more than 1.5 people per room
- Severely cost-burdened households—paying more than 50% of income toward housing costs, including utilities.

Expanding access to safe, affordable, and well-maintained housing remains a critical priority for supporting the well-being and quality of life for all segments of Watsonville’s population.

Watsonville is primarily a family-oriented community, with most households comprising small, related families and an average household size of 3.35. Many of these households include both elderly individuals (age 62 and older) and young children under the age of six. Many Watsonville households are classified as low-income, and a large percentage spend 30% or more of their income on housing. This combination of high housing costs and relatively low incomes contributes to housing instability and overcrowding in homes.

The city also has a significant number of aging homes, with over half of its housing stock dating back more than 35 years. Many of these homes are at risk of deterioration without proper maintenance, a limited resource, especially among households already burdened by high housing costs.

Geographic constraints, along with policy decisions at the County and State levels, further limit Watsonville’s capacity to expand, develop, or preserve affordable housing. Recent residential development has primarily consisted of infill projects within existing neighborhoods, with few units affordable to extremely low-income residents and only limited options for those with low to moderate incomes.

Please note the tables in this section below were generated by HUD.

Table 5 - Housing Needs Assessment- Demographics

Data Source: 2000 Census (Base Year), 2016-2020 ACS (Most Recent Year)

Demographics	Base Year: 2016	Most Recent Year: 2020	% Change
Population	52,545	52,400	0%
Households	14,215	14,315	1%
Median Income	\$46,018	\$61,496	34%

Table 6 - Housing Needs Assessment- Number of Households

Data Source: 2016-2020 CHAS

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	4,020	2,820	3,355	1,500	2,620
Small Family Households	1,255	1,055	1,855	660	1,060
Large Family Households	755	855	670	410	665
Household contains at least one person 62-74 years of age	1020	540	595	295	715
Household contains at least one person age 75 or older	730	410	245	75	205
Households with one or more children 6 years old or younger	850	790	955	369	315

HOUSING NEEDS SUMMARY TABLES

Table 7 - Housing Problems
(Households with one of the listed needs)

Data Source: 2016-2020 CHAS

Type of Housing Problem/Issue	Number of Households by Percent Area Median Income (AMI)									
	Renter					Owner				
	0-30%	>30-50%	>50-80%	>80-100%	Total	0-30%	>30-50%	>50-80%	>80-100%	Total
Substandard Housing - Lacking complete plumbing or kitchen facilities	50	45	0	0	95	0	4	0	0	4
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	325	120	220	10	675	0	55	30	40	125
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	350	645	220	0	1,215	0	30	185	140	355
Housing cost burden greater than 50% of income (and none of the above problems)	1,620	275	15	0	1,910	620	185	20	10	835
Housing cost burden greater than 30% of income (and none of the above problems)	440	595	350	55	1,440	135	40	315	215	705
Zero/negative Income (and none of the above problems)	25	0	0	0	25	4	0	0	0	4

Table 8 – Housing Problems 2
(Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

Data Source: 2016-2020 CHAS

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	2,345	1,080	450	10	3,885	620	275	235	195	1,325
Having none of four housing problems	750	945	1,475	270	3,440	305	520	1,190	1,025	3,040
Household has negative income, but none of the other housing problems	0	0	0	0	0	0	0	0	0	0

Table 9 – Cost Burden >30%

Data Source: 2016-2020 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,035	630	190	1,855	175	20	260	455
Large Related	710	490	10	1,210	15	125	10	150
Elderly	635	165	85	885	565	100	55	720
Other	355	120	80	555	0	0	25	25
Total need by income	2,735	1,405	365	4,505	755	245	350	1,350

Table 10 – Cost Burden >50%

Data Source: 2016-2020 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	0	0	105	105	145	20	0	165
Large Related	0	0	65	65	15	125	0	140
Elderly	475	75	0	550	460	60	10	530
Other	0	315	75	390	0	0	0	0
Total need by income	475	390	245	1,110	620	205	10	835

Table 11 – Crowding (more than one person per room)

Data Source: 2016-2020 CHAS

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single-family households	610	545	330	0	1,485	0	70	55	60	185
Multiple, unrelated family households	70	200	110	10	390	0	15	160	120	295
Other, non-family households	0	20	0	0	20	0	0	0	0	0
Total need by income	680	765	440	10	1,895	0	85	215	180	480

Table 12 – Crowding 2 (Households with children present)

Data Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

DESCRIBE THE NUMBER AND TYPE OF SINGLE-PERSON HOUSEHOLDS IN NEED OF HOUSING ASSISTANCE.

According to the U.S. Census Bureau's 2023 ACS 5-Year Estimate Summary, there are 1,207 single-person homeowner households and 1,606 single-person renter households in the City of Watsonville. Since the 2020 Census, the number of single-person homeowners has increased by 13%, while single-person renter households have grown by 24.3%. This growth has occurred alongside a 3.4% overall increase in homeowner households and a 9.26% increase in renter households, indicating that single-person renters are a rapidly growing segment of the population.

Household size and composition in Watsonville reflect a complex interplay of demographic and economic factors, particularly the local housing market. The city's high cost of housing, combined with relatively lower household incomes, has contributed to larger household sizes, often composed of related family members with children. According to the 2023 American Community Survey (ACS), the average household size in Watsonville was 3.35 persons, underscoring its character as a predominantly family-oriented community.

Single-person households represent a smaller but significant portion of the population. ACS data shows that approximately 18.4% of all households in Watsonville are single-person households, with 48% of these households headed by individuals aged 65 or older.

Senior households often face unique housing challenges due to a combination of fixed incomes, rising healthcare costs, and age-related physical limitations. These factors may limit their ability to obtain or maintain affordable, accessible, and appropriate housing.

While programs supporting homeownership, rental assistance, and housing rehabilitation can benefit single-person households across all age groups, the high proportion of elderly individuals living alone highlights the need for targeted interventions. These may include:

- Supportive housing service
- Congregate care or assisted living options
- Accessibility improvements and modifications

Expanding such programs can help ensure that Watsonville's aging residents are able to age in place safely and with dignity.

ESTIMATE THE NUMBER AND TYPE OF FAMILIES IN NEED OF HOUSING ASSISTANCE WHO ARE DISABLED OR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING.

According to the 2023 ACS 5-Year Estimates, approximately 6,109 individuals in the City of Watsonville have a disability, representing 11% of the city's population aged five and older. Among this population, 5.6% are under the age of 18, 40.8% are 65 years or older, and 8.9% fall within the working-age range of 18 to 64 years. Living arrangements for individuals with disabilities vary widely based on the type and severity of the disability. Many individuals, whether living independently or with family members, require

assistance with features such as accessible housing, in-home supportive services, rental or homeownership assistance, and transportation options.

Data from the 2022 California Department of Social Services indicates that Santa Cruz County has 387 licensed Adult and Senior Care facilities with the capacity to serve approximately 8,205 individuals with disabilities who need specialized care in non-home settings. Although data specific to Watsonville was not available, the City's Housing Element identified 13 licensed care facilities within city limits, which provide services for up to 185 individuals.

Limited data is available on the number and types of households impacted by domestic violence or other forms of abuse. However, records from the Watsonville Police Department indicate there was a total of 1,227 combined reports of domestic violence, dating violence, sexual assault, and stalking between 2020 and 2025. The ongoing need for temporary or transitional housing, along with rental and homeownership assistance, remains critical for survivors, particularly for single-person households and single heads of household with children or dependent family members.

WHAT ARE THE MOST COMMON HOUSING PROBLEMS?

Housing cost burden is the most significant housing challenge faced by residents of Watsonville. According to recent data, approximately 56% of all households in the city are cost-burdened, spending more than 30% of their income on housing, while 44% experience a cost burden below that threshold. Cost burden is measured as the ratio of housing expenses to household income. For renters, this includes rent and utilities; for homeowners, it encompasses mortgage payments, property taxes, insurance, homeowners' association (HOA) fees, and utilities.

Overcrowding is the second most prevalent housing issue in Watsonville. The city's physical geography—bordered by farmland, sloughs, and the Pájaro River—has limited its capacity for outward growth. With most available vacant and underutilized land already developed, the potential for expansion is constrained. Furthermore, land use policies established by the County of Santa Cruz and the Local Agency Formation Commission (LAFCO), combined with Measure Q (the 2022 voter-approved Watsonville Planned Growth and Farmland Protection Initiative), limit annexation of adjacent unincorporated areas. As a result, future housing development is expected to focus primarily on infill within existing neighborhoods.

Compounding these challenges is the aging housing stock in Watsonville. According to 2016 CHAS data, over 55% of the city's housing units are more than 35 years old. Generally, structures over 30 years old begin to show signs of wear and require ongoing maintenance, as well as, in many cases, substantial rehabilitation.

Preserving and enhancing the quality of the city's housing stock is a key priority. Without regular upkeep, homes can deteriorate, leading to declining property values, reduced neighborhood investment, and diminished quality of life for residents. Ensuring that Watsonville's housing remains safe, livable, and affordable is crucial to maintaining the community's vitality and sustainability.

ARE ANY POPULATIONS/HOUSEHOLD TYPES MORE AFFECTED THAN OTHERS BY THESE PROBLEMS?

Extremely low-income renter households in Watsonville encounter the most significant challenges in securing and maintaining stable housing. These renters face disproportionately high housing cost burdens, often spending well over 30% of their income on housing expenses, which limits their ability to afford other necessities. Additionally, overcrowding is a prevalent issue among this group, leading to strained living conditions. Within this context, households related to one another, those composed of family members, represent the largest segment affected by elevated housing costs. Meanwhile, single-family households bear most overcrowding challenges, often due to limited affordable housing options and the city's constrained housing supply

DESCRIBE THE CHARACTERISTICS AND NEEDS OF LOW-INCOME INDIVIDUALS AND FAMILIES WITH CHILDREN (ESPECIALLY EXTREMELY LOW-INCOME) WHO ARE CURRENTLY HOUSED BUT ARE AT IMMINENT RISK OF EITHER RESIDING IN SHELTERS OR BECOMING UNSHELTERED 91.205(C)/91.305(C)). ALSO DISCUSS THE NEEDS OF FORMERLY HOMELESS FAMILIES AND INDIVIDUALS WHO ARE RECEIVING RAPID RE-HOUSING ASSISTANCE AND ARE NEARING THE TERMINATION OF THAT ASSISTANCE

According to the 2016–2020 American Community Survey (ACS), the City of Watsonville has a total of 14,315 households, of which 3,279 include one or more children aged six or younger. Among these, approximately 850 households fall into the extremely low-income category. Households with young children and minimal incomes are especially vulnerable, facing an elevated risk of housing instability and homelessness due to the combined pressures of high housing costs and limited resources.

To support the stability and well-being of these families, there is a clear need for additional affordable housing and a range of supportive services. These may include short- and long-term financial assistance, temporary or transitional shelter options, job training and educational programs, as well as the development of affordable rental and homeownership opportunities. A comprehensive, coordinated approach is critical to helping these households secure and sustain safe, stable housing.

IF A JURISDICTION PROVIDES ESTIMATES OF THE AT-RISK POPULATION(S), IT SHOULD ALSO INCLUDE A DESCRIPTION OF THE OPERATIONAL DEFINITION OF THE AT-RISK GROUP AND THE METHODOLOGY USED TO GENERATE THE ESTIMATES:

Watsonville does not have specific estimates of the at-risk population.

SPECIFY PARTICULAR HOUSING CHARACTERISTICS THAT HAVE BEEN LINKED WITH INSTABILITY AND AN INCREASED RISK OF HOMELESSNESS

Low-income households make up nearly half of all households in Watsonville. The combination of limited income and high housing costs is a primary driver of financial instability and an increased risk of homelessness in the community. As households are forced to dedicate a larger share of their income toward housing expenses, they have fewer resources available for essential needs such as food, transportation, healthcare, and clothing. This financial strain also limits their ability to save for

emergencies, retirement, or unexpected expenses—further compounding their vulnerability and reducing their capacity to secure or maintain stable housing.

DISCUSSION

The majority of households in Watsonville are small, related single-family households earning at or below 50% of the County’s median income, placing them in the low-income category. Many of these households include at least one elderly person aged 62 or older and one or more children under the age of six. Most of these families spend more than 30% of their income on housing, which significantly contributes to housing instability in the city.

Preserving the existing housing stock while expanding access to affordable housing and supportive services is critical to improving and maintaining the quality of life for all Watsonville residents. Targeted investments in housing affordability, rehabilitation, and community-based support can help ensure that vulnerable households are able to remain stably housed and thrive.

NA-15 DISPROPORTIONATELY GREATER NEED: HOUSING PROBLEMS – 91.205 (B)(2)

INTRODUCTION

According to HUD, a disproportionately greater need is identified when the percentage of individuals in a specific need category who belong to a particular racial or ethnic group is at least 10 percentage points higher than the percentage for all individuals in that category. This section evaluates housing needs among racial and ethnic groups that may experience disproportionately high levels of need.

The four housing problems considered are:

1. Lack of complete kitchen facilities
2. Lack of complete plumbing facilities
3. Overcrowding (more than one person per room)
4. Cost burden greater than 30% of income

Based on the data, 30% of households in the extremely low-income category (0–30% of Area Median Income) experienced at least one of these housing problems. However, since no racial or ethnic group exceeded this percentage by 10 percentage points or more, no disproportionately greater needs were identified within this income bracket.

**Table 13 – Disproportionately Greater Need-
0%-30% of Area Median Income
(Extremely Low-Income)**

Data Source: 2016-2020 CHAS

Housing Problems	Has one or more of the four housing problems	Has none of the four housing problems	The household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,550	475	0
White	695	155	0
Black / African American	0	0	0
Asian	90	45	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	2,755	270	0

Table 13 reports the number of extremely low-income (30 percent of the Area Median Income or less) households by racial and ethnic group that experienced one (1) or more of the four (4) housing problems discussed previously, as well as the number of households that experienced none (0) of the four (4) housing problems—of the reported racial and ethnic groups, Hispanic households represented 77% of the total households with one (1) or more housing problems, White households represented 20% and Asian households 3%.

**Table 14 – Disproportionately Greater Need-
30%-50% of Area Median Income
(Very Low-Income)**

Data Source: 2016-2020 CHAS

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	The household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,995	830	0
White	210	265	0
Black / African American	0	0	0
Asian	20	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,750	550	0

Table 14 reports the number of very low-income (between 30 and 50 percent of the Area Median Income or less) households by racial and ethnic group that experienced one (1) or more of the four (4) housing problems discussed previously, as well as the number of households that experienced none (0) of the four (4) housing problems—of the reported racial and ethnic groups, Hispanic households represented 88% of the total households with one (1) or more housing problems, White households represented 11% and Asian households 1%.

**Table 15 – Disproportionately Greater Need-
50%-80% of Area Median Income
(Low-Income)**

Data Source: 2016-2020 CHAS

Housing Problems	Has one or more of the four housing problems	Has none of the four housing problems	The household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,355	2,000	0
White	200	365	0
Black / African American	0	0	0
Asian	40	125	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,105	1,495	0

Table 15 reports the number of low-income (between 50 and 80 percent of the Area Median Income or less) households by racial and ethnic group that experienced one (1) or more of the four (4) housing problems discussed previously, as well as the number of households that experienced none (0) of the four

(4) housing problems—of the reported racial and ethnic groups, Hispanic households represented 82% of the total households with one (1) or more housing problems, White households represented 15% and Asian households 3%.

**Table 16 – Disproportionately Greater Need-
80%-100% of Area Median Income
(Median Income)**

Data Source: 2016-2020 CHAS

Housing Problems	Has one or more of the four housing problems	Has none of the four housing problems	The household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	475	1,020	0
White	110	230	0
Black / African American	0	0	0
Asian	0	25	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	365	750	0

Table 16 reports the number of median income (between 80 and 100 percent of the Area Median Income or less) households by racial and ethnic group that experienced one (1) or more of the four (4) housing problems discussed previously, as well as the number of households that experienced none (0) of the four (4) housing problems—of the reported racial and ethnic groups, Hispanic households represented 77% of the total households with one (1) or more housing problems and White households represented 23%.

DISCUSSION

According to 2016–2020 CHAS data, approximately 7,375 households in Watsonville experienced one or more housing problems, such as overcrowding, severe cost burden, or lacking complete kitchen or plumbing facilities. Among these households, 48% were extremely low-income, earning 0-30% of the Area Median Income (AMI)- the income group with the highest incidence of housing problems. By contrast, only 18% of households in higher low-income brackets experience similar issues.

The CHAS analysis also evaluates disproportionate housing need, defined as when a racial or ethnic group experiences housing problems at rates 10 percentage points higher than others within the same income category. Among extremely low-income households, Hispanic households were the most disproportionately impacted, followed by White and Asian households. This pattern persists across other income brackets. In the very low-income (30–50% AMI) and low-income (50–80% AMI) groups, Hispanic households again showed the highest rates of housing problems. Even among moderate-income households (80–100% AMI), disparities remain, with Hispanic households continuing to experience elevated levels of housing instability.

These findings underscore the urgent need for targeted strategies to reduce housing disparities and improve conditions for disproportionately affected populations—particularly Hispanic households—across all income levels. Solutions may include expanding affordable housing, increasing rental assistance programs, and enhancing culturally responsive outreach and support services.

NA-20 DISPROPORTIONATELY GREATER NEED: SEVERE HOUSING PROBLEMS – 91.205 (B)(2)

INTRODUCTION

According to HUD, a disproportionately greater need is identified when any group has a need that is 10 percentage points or higher than the jurisdiction or household category. This section assesses the needs of racial and ethnic groups with a disproportionately severe housing problem or needs. The four housing problems considered are:

1. Lack of complete kitchen facilities
2. Lack of complete plumbing facilities
3. Overcrowding (more than 1.5 persons per room)
4. Cost burden greater than 50% of income

Based on the data, 44.5% of households in the extremely low-income category (0–30% of Area Median Income) experienced one or more severe housing problems. However, since no racial or ethnic group exceeded this percentage by 10 percentage points or more, no disproportionately greater needs were identified within this income category.

**Table 17 – Disproportionately Greater Need- Severe Housing Problems
0%-30% of Area Median Income
(Extremely Low Income)**

Data Source: 2016-2020 CHAS

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,965	1,055	0
White	615	230	0
Black / African American	0	0	0
Asian	70	65	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	2,275	750	0

*The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**Table 18 – Disproportionately Greater Need- Severe Housing Problems
30%-50% of Area Median Income
(Very Low Income)**

Data Source: 2016-2020 CHAS

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,355	1,465	0
White	130	345	0
Black / African American	0	0	0
Asian	0	35	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	1,215	1,085	0

*The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**Table 19 – Disproportionately Greater Need- Severe Housing Problems
50%-80% of Area Median Income
(Low Income)**

Data Source: 2016-2020 CHAS

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	685	2,665	0
White	15	550	0
Black / African American	0	0	0
Asian	0	165	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	665	1,935	0

*The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**Table 20 – Disproportionately Greater Need- Severe Housing Problems
80%-100% of Area Median Income
(Median Income)**

Data Source: 2016-2020 CHAS

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	205	1,295	0
White	0	340	0
Black / African American	0	0	0
Asian	0	25	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	205	910	0

*The four severe housing problems are: 1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities 3. More than 1.5 persons per room 4. Cost Burden over 50%

DISCUSSION

According to 2016–2020 CHAS data, approximately 5,210 households in Watsonville experienced one or more housing problems, such as overcrowding, severe cost burden, or lacking complete kitchen or plumbing facilities. Among these households, 57% were extremely low-income, earning 0-30% of the Area Median Income (AMI)- the income group with the highest incidence of housing problems. By contrast, only 13% of households in higher low-income brackets experience similar issues.

The CHAS analysis also evaluates disproportionate housing need, defined as when a racial or ethnic group experiences housing problems at rates 10 percentage points higher than others within the same income category. Among extremely low-income households, Hispanic households were the most disproportionately impacted, followed by White and Asian households. This pattern persists across other income brackets. In the very low-income (30–50% AMI) and low-income (50–80% AMI) groups, Hispanic households again showed the highest rates of housing problems. Even among moderate-income households (80–100% AMI) with Hispanic households continuing to experience elevated levels of housing instability.

These findings underscore the urgent need for targeted strategies to reduce housing disparities and improve conditions for disproportionately affected populations, particularly Hispanic households, across all income levels. Solutions may include expanding affordable housing, increasing rental assistance programs, and enhancing culturally responsive outreach and support services.

NA-25 DISPROPORTIONATELY GREATER NEED: HOUSING COST BURDENS – 91.205 (B)(2)

INTRODUCTION:

This section evaluates the disproportionately greater need relating to the housing cost burden. A household is considered cost-burdened when it spends more than 30% of its gross income on housing costs, including utilities. Households are considered severely cost-burdened when these costs exceed 50% of income. For renters, housing costs include rent and utilities; for homeowners, they include mortgage payments, property taxes, insurance, association fees, and utilities.

According to HUD guidelines, a disproportionate need exists when a specific racial or ethnic group experiences housing problems at a rate 10 percentage points higher than the jurisdiction as a whole within the same category.

In the City of Watsonville, approximately 44% of households (or 6,280 households) experience a cost burden. Among these:

- 3,000 households (48%) spend between 30 and 50% of their income on housing.
- 3,280 households (52%) spend more than 50% of their income on housing.

While Hispanic households have the highest rate of cost burden at 46.5%, this figure does not exceed the 10-percentage point threshold required by HUD to qualify as a disproportionate need. Nonetheless, Hispanic households are overrepresented among those experiencing both moderate and severe cost burdens when compared to other racial and ethnic groups in Watsonville.

These findings underscore the need for continued investment in affordable housing solutions to address the cost burden faced by a significant portion of Watsonville residents, particularly within the Hispanic community.

Table 21 – Disproportionately Greater Need- Housing Cost Burden
Area Median Income

Data Source: 2016-2020 CHAS

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	8,015	3,000	3,280	25
White	1,920	525	720	0
Black / African American	40	0	0	0
Asian	430	85	70	0
American Indian, Alaska Native	0	0	0	0
Pacific Islander	0	0	0	0

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Hispanic	5,540	2,390	2,485	25

DISCUSSION:

See above.

NA-30 DISPROPORTIONATELY GREATER NEED: DISCUSSION – 91.205(B)(2)

ARE THERE ANY INCOME CATEGORIES IN WHICH A RACIAL OR ETHNIC GROUP HAS DISPROPORTIONATELY GREATER NEED THAN THE NEEDS OF THAT INCOME CATEGORY AS A WHOLE?

Based on the 2016–2020 CHAS data, Hispanic households in the City of Watsonville show a disproportionately greater need in specific income categories compared to other racial and ethnic groups within the same income ranges.

While the overall rate of housing cost burden for the jurisdiction is approximately 44%, HUD defines a disproportionate need as occurring when a racial or ethnic group experiences housing problems at least 10 percentage points higher than the rate for all households in the same income category.

This highlights the need for targeted housing policies and supportive services to address these inequities.

IF THEY HAVE NEEDS NOT IDENTIFIED ABOVE, WHAT ARE THOSE NEEDS?

In addition to cost burden, overcrowding, and substandard housing conditions identified above, low-income and disproportionately impacted households, particularly Hispanic households, in Watsonville face several unmet needs, including overcrowding and lack of space, affordable housing for larger families, and seniors, home rehabilitation and maintenance assistance, and access to affordable homeownership opportunities to name a few.

In addition, given the City’s growth constraints and the age of the majority of the existing housing stock, maintaining or improving those units is essential in helping to provide adequate housing.

ARE ANY OF THOSE RACIAL OR ETHNIC GROUPS LOCATED IN SPECIFIC AREAS OR NEIGHBORHOODS IN YOUR COMMUNITY?

NA-35 PUBLIC HOUSING – 91.205(B)

INTRODUCTION

The Housing Authority of Santa Cruz County (HACSC) administers a variety of housing programs within the incorporated and unincorporated areas of Santa Cruz County, which includes the City of Watsonville. In addition to offering Housing Choice Vouchers, Project-Based Vouchers, and Moderate Rehabilitation Programs for the County. The Housing Authority was consulted on housing availability and needs, which were included in this Plan and provided guidance in determining the City's strategies and goals related to affordable housing.

Totals in Use

Table 22 – Public Housing by Program Type

Data Source: PIC (PIH Information Center)

Program Type									
Category	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	51	226	4,252	39	3,993	51	77	85
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-Year, and Nursing Home Transition									

Characteristics of Residents

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Program Type								
Category	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	12,530	24,517	17,954	14,442	18,172	11,446	15,677
Average length of stay	0	6	10	7	3	7	0	5
Average Household size	0	1	3	2	2	2	1	3
# Homeless at admission	0	12	0	106	3	88	5	3
# of Elderly Program Participants (>62)	0	18	38	882	23	824	15	2
# of Disabled Families	0	14	39	1,160	5	1,048	21	14
# of Families requesting accessibility features	0	51	226	4,252	39	3,993	51	77
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Race of Residents

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	50	214	4,028	38	3,786	45	73	79
Black/African American	0	1	5	118	1	109	5	1	2
Asian	0	0	6	57	0	53	0	1	3
American Indian/Alaska Native	0	0	1	45	0	41	1	2	1
Pacific Islander	0	0	0	4	0	4	0	0	0
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Ethnicity of Residents

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	18	167	2,177	8	2,107	7	32	21
Not Hispanic	0	33	59	2,075	31	1,886	44	45	64
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

SECTION 504 NEEDS ASSESSMENT: DESCRIBE THE NEEDS OF PUBLIC HOUSING TENANTS AND APPLICANTS ON THE WAITING LIST FOR ACCESSIBLE UNITS:

According to the data, there is a clear and pressing need for additional accessible units across all programs. Of the 4,252 reported families who requested accessibility features, approximately 26% (1,160) include at least one family member with a disability. The tenant-based voucher program serves the highest number of families with disabilities, accounting for 1,048 of those households.

MOST IMMEDIATE NEEDS OF RESIDENTS OF PUBLIC HOUSING AND HOUSING CHOICE VOUCHER HOLDERS

The data highlights several pressing needs among residents of Watsonville and the county. A substantial number of elderly program participants- 882 across voucher programs- along with 1,160 families that include a member with disability, underscores the demand for accessible units and specialized supportive services. In addition, the size of the waiting list reflects a broader need for increased affordable housing to meet the demand in both Watsonville and the County as a whole.

HOW DO THESE NEEDS COMPARE TO THE HOUSING NEEDS OF THE POPULATION AT LARGE

Affordability remains the most significant challenge for households in Watsonville, as reflected by the high number of households experiencing severe housing cost burdens. Among housing program participants, the average length of stay ranges from approximately 3 years in project-based housing to 10 years in formerly public housing, highlighting the long-term nature of affordability issues in the community. Additionally, the inclusion of 106 formerly homeless households within voucher programs underscores the crucial role these programs play in supporting vulnerable populations and addressing broader housing stability needs across the city.

DISCUSSION

The number of people on the HACSC's waiting list for housing in Watsonville is indicative of the need for more affordable housing. The demographic data for Watsonville reflects a diverse population participating in housing assistance programs. Hispanic households represent the majority of program participants, consisting of the city's broader demographics, followed by non-Hispanic households. A substantial number of families- 4,252- have requested accessibility features, yet only 1,160 families currently being served include a member with a disability. The gap highlights a continued need for accessible housing units and supportive services. Additionally, the incomes of assisted households are significantly lower than the Watsonville median household income of \$75,064, underscoring the importance of expanding economic empowerment opportunities and targeted support for low-income residents.

NA-40 HOMELESS NEEDS ASSESSMENT – 91.205(C)

INTRODUCTION:

This section provides homelessness data for the Santa Cruz County Continuum of Care (CoC), which includes the City of Watsonville. While jurisdiction-specific data is not available, Santa Cruz County communities take a regional approach to preventing and ending homelessness. This coordinated effort involves close collaboration between the County, local cities, and key community stakeholders to guide and implement aligned strategies.

The Housing for Health Partnership (H4HP) serves as the County's HUD-designated Continuum of Care (CoC). Data referenced here is drawn from the annual countywide Point-in-Time (PIT) Count, a one-day physical count of individuals experiencing homelessness across the region. The PIT Count meets HUD requirements and helps assess the extent, characteristics, and needs of the homeless population, enabling better planning and delivery of services.

The PIT Count includes three key components:

- A visual enumeration of unsheltered individuals and families, including those sleeping outdoors, in vehicles, tents, or public spaces.
- A count of individuals and families in temporary shelter settings, such as emergency shelters and transitional housing.
- A 395-person survey collecting detailed demographic and situational data from those in both sheltered and unsheltered conditions.

The most recent PIT Count was conducted on January 25, 2024, with participation from over 100 individuals, including people with lived experience of homelessness, community volunteers, city and county staff, and law enforcement. The count took place between 5:00 a.m. and 9:00 a.m. and covered the entire county, including Watsonville.

Homeless Needs Assessment

Table 26 – Homeless Needs Assessment- Population

Data Source: *2024 PIT- This information was collected from the Watsonville/Santa Cruz County CoC Point-in Time conducted on 1/25/2024

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	161	10	297	126	138	179
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	204	1,475	2,072	393	341	257
Chronically Homeless Individuals	112	562	Unknown	Unknown	Unknown	Unknown
Chronically Homeless Families	36	0	Unknown	Unknown	Unknown	Unknown
Veterans	16	56	Unknown	Unknown	Unknown	Unknown
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	5	5	Unknown	Unknown	Unknown	unknown

IF DATA IS NOT AVAILABLE FOR THE CATEGORIES "NUMBER OF PERSONS BECOMING AND EXITING HOMELESSNESS EACH YEAR," AND "NUMBER OF DAYS THAT PERSONS EXPERIENCE HOMELESSNESS," DESCRIBE THESE CATEGORIES FOR EACH HOMELESS POPULATION TYPE (INCLUDING CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH)

Due to the regional approach taken to address homelessness in Santa Cruz County, most available data reflect countywide trends. However, where possible, data specific to the City of Watsonville is included. The 2024 Point-in-Time (PIT) Count and accompanying 395-person survey were used to enumerate HUD-defined special populations across the county, as detailed in the Homeless Needs Assessment chart. These populations include adults, families, youth, chronically homeless individuals, veterans, unaccompanied youth, and people living with HIV/AIDS.

This data was reported to HUD in the 2024 Continuum of Care (CoC) Homeless Population and Subpopulation Report. Key findings from the report highlight several notable trends:

- Chronic homelessness declined from 921 persons in 2022 to 710 in 2024.
- Veteran homelessness dropped significantly from 332 in 2022 to 72 in 2024.
- Family homelessness decreased from 263 people in families in 2023 to 171 in 2024.
- Unaccompanied youth and Transition Age Youth (TAY) experiencing homelessness declined from 334 in 2023 to 194 in 2024.

The methodology for calculating annual homelessness among adult and family households is as follows:

- The annual total equals the number of people experiencing homelessness on a given night plus those who became homeless during the year.
- The number of newly homeless people is based on those served in emergency shelters or transitional housing who had been homeless for 365 days or fewer.
- The number of people exiting homelessness each year includes those served in any program type who exited to any destination.
- Average duration of homelessness is measured by the cumulative days a person experiences homelessness within a year.

Due to data limitations, estimates for individuals experiencing chronic homelessness, veterans, or those living with HIV/AIDS were not available for all subcategories and are marked as "unknown" where applicable.

**Table 27 – Homeless Needs Assessment- Nature and Extent of Homelessness
Race and Ethnicity**

Data Source: 2024 PIT

Race	Sheltered	Unsheltered
White	155	710
Black/African American	9	86
Asian	0	48
American Indian or Alaska Native	6	34
Pacific Islander	2	9
Ethnicity		
Hispanic	189	550
Not Hispanic	176	935

ESTIMATE THE NUMBER AND TYPE OF FAMILIES IN NEED OF HOUSING ASSISTANCE FOR FAMILIES WITH CHILDREN AND THE FAMILIES OF VETERANS.

There has been a notable decline in family homelessness in Santa Cruz County. The number of families experiencing homelessness dropped from 76 families (263 individuals) in 2023 to 52 families (171 individuals) in 2024. Additionally, the percentage of sheltered families increased significantly—up to 94% in 2024, compared to 65% in 2023—indicating improved access to temporary housing solutions for families in crisis.

Veterans, a population particularly vulnerable to homelessness, often face heightened risk factors such as Post-Traumatic Stress Disorder (PTSD), traumatic brain injuries (TBI), military sexual trauma, and substance use disorders, all of which contribute to housing instability. Encouragingly, the number of veterans experiencing homelessness in the county has dropped from 332 in 2022 to 72 in 2024. However, the 2024 data reveals that 78% of homeless veterans remain unsheltered, while only 22% are sheltered, highlighting a continued need for targeted outreach, supportive services, and permanent housing solutions for this population.

DESCRIBE THE NATURE AND EXTENT OF HOMELESSNESS BY RACIAL AND ETHNIC GROUP

The 2024 Santa Cruz County Point-in-Time (PIT) Count shows that homelessness disproportionately affects certain racial and ethnic groups, with most individuals experiencing unsheltered homelessness. White individuals comprise the largest share (865 people), accounting for 82% of the unsheltered population. Hispanic/Latino individuals are the second largest group (739 people), with 74% unsheltered.

Although smaller in number, Black/African American (95 people) and Asian (48 people) individuals experience high rates of unsheltered homelessness, 95% and 100%, respectively, highlighting potential service gaps. American Indian or Alaska Native (40 people) and Pacific Islander (11 people) populations also show high levels of unsheltered homelessness.

These disparities point to a need for culturally responsive services and targeted interventions to address racial and ethnic inequities in access to shelter and housing resources.

DESCRIBE THE NATURE AND EXTENT OF UNSHELTERED AND SHELTERED HOMELESSNESS

The 2024 Point-in-Time (PIT) Count for Santa Cruz County indicates a concerning trend in Watsonville, where the number of individuals experiencing homelessness has increased significantly. The count recorded 673 homeless individuals in Watsonville, surpassing the 659 counted in the city of Santa Cruz, marking a notable shift in the regional distribution of homelessness.

Of the 673 homeless individuals in Watsonville, 90 were sheltered, while the remaining 583 were unsheltered. This means that approximately 87% of the homeless population in Watsonville was unsheltered, a stark contrast to the 275 sheltered individuals in Santa Cruz. This disparity highlights a significant gap in shelter availability and access in Watsonville.

The high rate of unsheltered homelessness in Watsonville underscores the urgent need for increased investment in housing and supportive services in the southern part of Santa Cruz County. Local officials are actively exploring solutions, including the development of a 34-unit interim housing project near Westview Presbyterian Church, aimed at providing immediate relief and supportive services to the homeless population.

This data reflects a broader regional trend where Watsonville is experiencing a disproportionate share of homelessness compared to other areas in Santa Cruz County. Addressing this issue requires targeted interventions and resources to meet the specific needs of the Watsonville community.

DISCUSSION

The 2024 Point-in-Time (PIT) Count for Santa Cruz County, which includes Watsonville, revealed a concerning trend. While overall Countywide homelessness remained relatively the same, Watsonville experienced a significant increase. The number of homeless individuals in Watsonville increased from 175 in 2022 to 322 in 2023, representing a 15% rise. This upward trend continued into 2024, with the homeless population in Watsonville increasing by 15% compared to the previous year, while other areas in Santa Cruz County saw declines.

This shift in the homeless population from Santa Cruz to Watsonville has raised concern among local officials. They attribute the increase in Watsonville to a combination of factors, including the displacement caused by the 2023 floods, which heavily impacted low-income populations in South County and North Monterey County, forcing many individuals out of their homes. Additionally, programs designed to assist people in maintaining their housing were harder for Hispanic populations to access, further exacerbating the issue.

In response to this growing crisis, Watsonville is collaborating with Monterey County to develop a 34-unit tiny home village at Westview Presbyterian Church. This project aims to provide temporary shelter and supportive services for individuals currently living along the Pajaro River, the largest homeless encampment in the area. The facility is expected to be operational by June 30, 2026, after which the units will be transferred to Santa Cruz County.

These developments highlight the urgent need for increased investment in housing and services in Watsonville to address the growing homeless population and provide sustainable solutions for those affected.

INTRODUCTION

The special needs population in Watsonville includes individuals who are not currently homeless but require supportive housing due to various challenges. This group encompasses the elderly and frail elderly; persons with mental, physical, or developmental disabilities; individuals struggling with alcohol or drug addiction; people living with HIV/AIDS and their families; and victims of domestic violence, dating violence, sexual assault, and stalking. Given the high housing costs in Watsonville and the surrounding region, securing affordable housing for these populations remains a significant challenge.

Watsonville is an active participant in the Housing for Health Partnership (H4HP), which serves as the federally designated Continuum of Care (CoC), aimed at addressing homelessness across Santa Cruz County. The H4HP's vision is that all county residents will have stable housing and access to appropriate services, enabling them to live with dignity and reach their full potential. Its mission is to create and maintain a coordinated system of housing and services focused on preventing and ending homelessness.

The CoC strategy in Santa Cruz County is designed to organize and deliver targeted housing and services that meet the specific needs of homeless individuals as they transition from the streets to stable housing and work toward self-sufficiency. This approach addresses a range of homeless subgroups, including families, chronically homeless individuals, those with serious mental illness, substance abusers, veterans, persons with HIV/AIDS, victims of domestic violence, and unaccompanied youth.

Over time, local agencies, nonprofits, and faith-based organizations have developed a comprehensive network of resources to address homelessness and related issues. These include outreach programs, referral services, basic needs assistance, mental health and substance abuse treatment, job training and placement, access to mainstream benefits, family and childcare support, and educational programs. Efforts to reduce homelessness have also focused on improving the crisis response system through coordinated entry, which streamlines access to housing and services; increasing prevention and diversion resources to reduce the number of households becoming homeless; and restoring interim housing to its original role as emergency shelter.

Certain groups face greater barriers to housing and require more specialized services, often due to their unique circumstances and higher likelihood of being low-income. These include:

- Elderly people, including the frail elderly
- People with disabilities
- Large households
- Female-headed households
- Homeless individuals
- Victims of domestic violence

- Farmworkers

While some service providers have offices in Watsonville, the majority are located in the City of Santa Cruz or unincorporated areas of the County. To assist residents in navigating available resources, the regional 2-1-1 telephone and online referral system offers a comprehensive directory of countywide services.

DESCRIBE THE CHARACTERISTICS OF SPECIAL NEEDS POPULATIONS IN YOUR COMMUNITY

*See NA-45 Non-Homeless Special Needs Assessment information above.

WHAT ARE THE HOUSING AND SUPPORTIVE SERVICE NEEDS OF THESE POPULATIONS AND HOW ARE THESE NEEDS DETERMINED?

Housing and supportive service needs for each special needs population have been detailed in the previous section. Local needs are identified through multiple sources, including the Point In Time Counts (PIT), Santa Cruz County Mental Health Teams, faith-based organizations, soup kitchens and food pantries, local shelters, and various community agencies serving Watsonville residents. These coordinated efforts provide a comprehensive understanding of the housing and support gaps faced by vulnerable populations in the area.

DISCUSS THE SIZE AND CHARACTERISTICS OF THE POPULATION WITH HIV/AIDS AND THEIR FAMILIES WITHIN THE ELIGIBLE METROPOLITAN STATISTICAL AREA

Individuals living with HIV or AIDS often require ongoing medical care and supportive services to manage their health and maintain stable housing. According to the most recent Santa Cruz County Public Health Profile, approximately 510 cumulative cases of AIDS have been reported countywide. While Watsonville-specific data is not separately reported, the city is part of the countywide service area and contributes to the overall need for housing and care.

National estimates indicate that at least 25 percent of individuals living with disabling AIDS will require supportive housing during their illness. This underscores the importance of ensuring access to affordable, stable housing options with integrated medical and case management services, particularly in underserved areas such as South County and Watsonville.

IF THE PJ WILL ESTABLISH A PREFERENCE FOR A HOME TBRA ACTIVITY FOR PERSONS WITH A SPECIFIC CATEGORY OF DISABILITIES (E.G., PERSONS WITH HIV/AIDS OR CHRONIC MENTAL ILLNESS), DESCRIBE THEIR UNMET NEED FOR HOUSING AND SERVICES NEEDED TO NARROW THE GAP IN BENEFITS AND SERVICES RECEIVED BY SUCH PERSONS. (SEE 24 CFR 92.209(C)(2) (II))

Not applicable.

DISCUSSION:

Residents in the City of Watsonville with special needs include, but are not limited to, seniors (including the frail elderly), individuals with serious mental illness or developmental disabilities, persons experiencing substance use disorders, individuals living with HIV/AIDS, and survivors of domestic violence. These populations often face multiple challenges, including limited incomes, high housing costs, and barriers to accessing essential services. As a result, many struggle to maintain a basic quality of life—lacking consistent access to safe housing, nutritious food, appropriate clothing, and necessary medical care.

To support these vulnerable groups, the City of Watsonville allocates funding through social service and community service grant programs. These efforts are complemented by additional public and private resources aimed at addressing the housing and supportive service needs of special needs populations across the city.

NA-50 NON-HOUSING COMMUNITY DEVELOPMENT NEEDS – 91.215 (F)

DESCRIBE THE JURISDICTION’S NEED FOR PUBLIC FACILITIES

The City of Watsonville requires several new or upgraded public facilities. These needs include:

- Public Parks - Ramsay Park Renaissance, Ramsay Park kitchen and rental hall, public restroom upgrades at the Youth Center and Pinto Lake, resurfacing of basketball and tennis courts, and a new playground at Kearney Park.
- An additional fire station to reduce response time.
- Improvements to aging water and sewer lines
- City Plaza revitalization

HOW WERE THESE NEEDS DETERMINED?

Over the past several years, community needs have been identified and discussed through various public forums, including community meetings, commission meetings, and City Council sessions. The list above reflects both the priorities expressed by community members and those emerging from new mandates issued by the State of California and federal agencies. In addition, many of these needs are also considered within the City’s Capital Improvement Plan, which is reviewed annually by City staff and the City Council to ensure alignment with strategic goals and available resources.

DESCRIBE THE JURISDICTION’S NEED FOR PUBLIC IMPROVEMENTS

- Upgrades to the water treatment infrastructure
- Infrastructure and flood control improvements
- Improvements to Downtown to improve walkability, transit access, and economics.
- Improvements to parking management systems.
- Various roadway/transportation improvements to improve safety, walkability, and access.
- Improvements to stormwater systems to reduce pollution as required by the Clean Water Act.
- Enforcement of standards in commercial and residential structures, as well as surrounding areas.
- Improvements to aging water and sewer lines
- Kearney Park & Peace Park walkway improvements
- Ramsay Park HVAC & electrical upgrades
- Youth Center ADA improvements

HOW WERE THESE NEEDS DETERMINED?

Over the past several years, community needs have been identified and discussed through various public forums, including community meetings, commission meetings, and City Council sessions. The list above reflects both the priorities expressed by community members and those emerging from new mandates issued by the State of California and federal agencies. Additionally, many of these needs are also addressed within the City's Capital Improvement Plan, which is reviewed annually by City staff and the City Council to ensure alignment with strategic goals and available resources.

DESCRIBE THE JURISDICTION'S NEED FOR PUBLIC SERVICES

The City of Watsonville currently faces limitations due to fiscal constraints, which impact the ability to enhance or expand several vital services. While not exhaustive, the list below outlines several priority areas where community needs are more apparent:

- Transportation Services
- Youth and childcare services
- Homeless services
- Neighborhood revitalization (e.g., trash removal, graffiti abatement, vacant lot improvements)
- Health and mental health services
- Services for abused, neglected, or abandoned children
- Sports and recreation programs
- Environmental education
- Nature-based education
- Improved coordination of workforce training opportunities

HOW WERE THESE NEEDS DETERMINED?

Over the past several years, community needs have been identified through various public forums, including community meetings, commission meetings, City Council sessions, and most recently, the 2025 Consolidated Plan Community Needs Assessment. The priorities listed above reflect both the input gathered from community members and requirements set forth by the State of California and federal agencies. Many of these identified needs are also addressed in the City's Capital Improvement Plan, which is reviewed annually by City staff and the City Council to ensure continued alignment with community priorities and available funding.

HOUSING MARKET ANALYSIS

MA-05 OVERVIEW

HOUSING MARKET ANALYSIS OVERVIEW

The following Market Analysis outlines the socioeconomic conditions and policy context in which the City of Watsonville will implement its Community Development Block Grant (CDBG) program during the upcoming planning period. In accordance with HUD regulations, this analysis includes:

- Number of Housing Units
- Cost and Condition of Housing
- Public and Assisted Housing
- Homeless Facilities and Services
- Special Needs Facilities and Services
- Barriers to Affordable Housing
- Non-Housing Community Development Assets
- Broadband Needs
- Hazard Mitigation

In partnership with the Needs Assessment, the Housing Market Analysis provides the foundation for the goals and strategies defined in the Strategic Plan, and the programs and projects to be administered over this planning period. Many tables in this section are populated with default data from HUD, including 2016-2020 ACS and CHAS data sets. As necessary, additional data is supplemented from more recent ACS data sets.

MA-10 NUMBER OF HOUSING UNITS – 91.210(A)&(B)(2)

INTRODUCTION

According to the 2016–2020 American Community Survey (ACS), the City of Watsonville contains a total of 14,885 housing units. Of these, 7,910 units (53%) are detached single-family homes, and 1,500 units (10%) are attached single-family homes. Smaller multi-family buildings with 2 to 4 units account for 1,435 units (10%), while buildings with 5 to 19 units make up 1,780 units (12%). Larger apartment complexes with 20 or more units represent approximately 9% of the housing stock. The remaining 6% consists of mobile homes, boats, recreational vehicles (RVs), vans, and other non-traditional housing types.

Approximately 39.6% of these units are owner-occupied, while the majority, at 60.4%, are renter-occupied. Due to geographic limitations and existing land use policies, future residential growth is expected to occur primarily through infill development within established neighborhoods.

Any new for-sale housing developments will be required to comply with the City’s Inclusionary Housing Program, which mandates that a portion of homes be made available to households earning low to above-moderate incomes, thresholds that are generally lower than state and federal income limits.

All residential properties by number of units

Table 28 – Residential Properties- by Unit Number- Property Type

Data Source: 2016-2020 ACS

Property Type	Number	%
1-unit detached structure	7,910	53%
1-unit, attached structure	1,500	10%
2-4 units	1,435	10%
5-19 units	1,780	12%
20 or more units	1,350	9%
Mobile Home, boat, RV, van, etc	910	6%
Total	14,885	100%

Unit Size by Tenure

Table 29 – Residential Properties- by Unit Size by Tenure

Data Source: 2016-2020 ACS not available

	Owners		Renters	
	Number	%	Number	%
No bedroom	93	1.44%	655	8.31%
1 bedroom	44	0.68%	1,493	18.95%
2 bedrooms	1,846	28.68%	3,086	39.16%
3 or more bedrooms	4,454	69.19%	2,646	33.58%
Total	6,437	100%	7,880	100%

DESCRIBE THE NUMBER AND TARGETING (INCOME LEVEL/TYPE OF FAMILY SERVED) OF UNITS ASSISTED WITH FEDERAL, STATE, AND LOCAL PROGRAMS

In addition to the public housing complexes located in the City of Watsonville, there are 14 other affordable apartment complexes with a total of 865 units. Of these units, 842 are available to renters with household incomes at or below 80% of the area median income (AMI) limit, and 23 are available to renters with moderate incomes (120% of AMI).

Over 200 properties, owned and occupied or rented to households at or below 80% of the AMI, have been assisted through the City's Housing Rehabilitation Program over the last 10 years. These properties consist of a mix of single-family detached and multi-family buildings (containing up to no more than four units). Currently, all of the rental units assisted are restricted to households with incomes at or below 80% of the Area Median Income (AMI). One of the properties, which contains 25 mobile home sites, is restricted to owner-occupants with incomes at or below 80% of the Area Median Income (AMI) (low-income).

All of the apartment complexes are available for occupancy by a variety of households. However, one of the multi-family buildings (4 units) assisted through the City's Housing Rehabilitation Program is reserved for elderly and disabled persons with incomes at or below 50% of the area median income limit.

The City also operates an Inclusionary Housing Program, which provides housing for purchase by households with very low to above moderate incomes, and a First-Time Homebuyer Program (FTHB) that offers low-interest loans to low-income individuals (earning less than 80% of the Area Median Income). To date, the City has provided over 500 FTHB loans and has 280 units available for purchase through its Inclusionary Housing Program, as follows: 10 percent of the units for Low, Median, and Moderate Income, and 10 percent of the units for Above Moderate Income. The income limits used by the City's Inclusionary Housing Program are calculated at 70% of the AMI and, therefore, lower than the income limits used for Federal and State Programs.

The City was last awarded a \$1,546,000 grant in 2011 by the State of California's Housing and Community Development Department for its affordable housing Program. This Program provides deferred “silent second” mortgage loans to low-income homebuyers, making it more affordable to purchase a home within the City limits. Currently, the City has no active grants but has over \$1,850,000 in program income that is available for future HOME-eligible activities. The City will seek additional grant funding as resources permit.

The City was awarded a \$600,000 grant by the California Department of Housing and Community Development for its Owner-Occupied Housing Rehabilitation Program, and another \$400,000 grant was awarded in 2010. An additional \$600,000 grant was awarded in 2011 for the City’s First Time Homebuyer Program. These Programs provide deferred mortgage loans to low-income homebuyers to purchase a home or low-income homeowners to repair the home they own and occupy.

The City’s Inclusionary Housing Ordinance, which was adopted in 1991 and updated in 2001, requires developers to sell or rent a percentage of new housing units to moderate-income households at an affordable price or pay an in-lieu fee. Only rental developments that receive some form of subsidy are subject to the Ordinance. These funds are used to help support affordable housing through the development, acquisition, rehabilitation, and preservation of new and existing units.

These programs were also utilized to achieve these accomplishments. Some of these funding sources are no longer available or have significantly decreased in availability. As a result, our goals may be lower than in the past. CDBG also provided some assistance to the rehabilitation activities noted above.

PROVIDE AN ASSESSMENT OF UNITS EXPECTED TO BE LOST FROM THE AFFORDABLE HOUSING INVENTORY FOR ANY REASON, SUCH AS EXPIRATION OF SECTION 8 CONTRACTS

Only three units assisted through the City’s Housing Rehabilitation Program are expected to be lost during this consolidated plan period due to the expiration of their affordability restrictions.

DOES THE AVAILABILITY OF HOUSING UNITS MEET THE NEEDS OF THE POPULATION?

As of the 2020 U.S. Census, Watsonville's population stood at 52,590, with 51,199 residents recorded in the 2010 Census. Between 2010 and 2020, the city experienced a 0.8% population growth rate, indicating a steady increase in its resident population.

The city's housing stock comprises 14,546 housing units, with 41% owner-occupied and 55.8% renter-occupied. The vacancy rate is approximately 3.2%, which is relatively low and suggests a high demand for available units.

Between 2000 and 2011, Watsonville's population increased by 10%, and the number of households grew by 18%. This disparity between population and household growth indicates a need for additional housing units to accommodate the growing population.

The combination of low vacancies and increasing population underscores the urgent need for affordable housing in Watsonville, particularly for low-income families, seniors, and individuals with disabilities. Addressing this need is crucial to ensure that all residents have access to safe and stable housing.

DESCRIBE THE NEED FOR SPECIFIC TYPES OF HOUSING

In Watsonville, affordability remains the most critical housing issue, as a significant portion of households experience high housing cost burdens, paying more than 30–50% of their income toward housing. The city faces a severe housing need across multiple population groups, including seniors, people with disabilities, single-parent households, and individuals experiencing homelessness.

While there is demand for affordable housing across all income levels, the greatest need is for housing affordable to extremely low-income households, particularly low-income families. These households often face the most significant difficulty in securing safe, stable, and affordable housing in the private market. They are at a higher risk of experiencing housing instability or displacement.

The city also needs a range of housing types to meet diverse household needs, including:

- Supportive housing for individuals with disabilities and those exiting homelessness
- Accessible units for seniors and people with mobility challenges
- Larger units for families with children
- Transitional and permanent housing for those experiencing or at risk of homelessness

To address these needs, Watsonville must prioritize the development and preservation of deeply affordable units and continue to pursue programs and partnerships that expand housing opportunities for its most vulnerable residents.

DISCUSSION

An important goal of the City of Watsonville is to increase the supply of housing and preserve existing housing, with a strong emphasis on affordable housing to meet both current and future community needs. To support this goal, the City administers a range of federal, state, and local programs that offer both financial and non-financial assistance.

These programs serve a variety of stakeholders, including individuals and families, developers, social service agencies, public housing authorities, and landlords. Assistance may include development incentives, rehabilitation loans or grants, affordability covenants, and inclusionary housing requirements, all aimed at expanding and maintaining housing that is affordable to low- to above-moderate-income households.

Through these efforts, Watsonville is working to ensure a diverse, stable housing stock that supports residents across income levels and household types.

MA-15 HOUSING MARKET ANALYSIS: COST OF HOUSING - 91.210(A)

INTRODUCTION

Over the past decade, both home values and rental prices have increased significantly. Between 2016 and 2020, the median home value increased by 39%, rising from \$361,000 to \$500,300. During the same period, the median contract rent increased by 18%, from \$1,161 to 1,367. This disparity in growth rates highlights that homeownership has become increasingly less affordable compared to renting, with the cost of purchasing a home now more than double the median annual rent.

This analysis provides an overview of the current housing market in Watsonville, highlighting trends in home values, rental rates, and housing affordability across various income levels. It examines how rising housing costs are impacting residents, particularly low- and moderate-income households, and what these trends suggest for the future availability of housing in the city.

As affordability challenges intensify, this analysis identifies critical gaps in the local housing landscape. It explores strategies that the City can implement to ensure all residents, especially those with the greatest needs, have access to safe and affordable housing. By assessing current conditions and anticipating future demands, the City of Watsonville can develop targeted solutions to support a more equitable and resilient housing market.

Cost of Housing

Table 30 – Cost of Housing

Data Source: 2000 Census (Base Year), 2016-2020 ACS (Most Recent Year)

	Base Year: 2016	Most Recent Year: 2020	% Change
Median Home Value	361,000	500,300	39%
Median Contract Rent	1,161	1,367	18%

Rent Paid

Table 31 – Rent Paid

Data Source: 2016-2020 ACS

Rent Paid	Number	%
Less than \$500	944	12%
\$500-999	1,245	16%
\$1,000-1,499	2,491	32%
\$1,500-1,999	2,370	30%
\$2,000 or more	830	11%
Total	8,584	100.0%

Housing Affordability

Table 32 – Housing Affordability

Data Source: 2016-2020 ACS

Number of Units affordable to Households earning	Renter	Owner
30% HAMFI	800	No Data
50% HAMFI	2,615	285
80% HAMFI	6,500	870
100% HAMFI	No Data	2,154
Total	9,920	3,309

Monthly Rent

Table 33 – Monthly Rent

Data Source: 2020 HUD FMR and HOME rents

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	1,640	1,910	2,520	3,340	3,750
High HOME Rent	1,804	2,101	2,772	3,674	4,125
Low HOME Rent	1,476	1,719	2,268	3,006	3,375

IS THERE SUFFICIENT HOUSING FOR HOUSEHOLDS AT ALL INCOME LEVELS?

Watsonville continues to experience a shortage of affordable housing, especially for households with the lowest incomes. According to 2016–2020 American Community Survey (ACS) data, there are only 800 rental units affordable to households earning 30% of the Area Median Family Income (AMFI)—a level considered extremely low income.

While affordability improves at higher income tiers, the gap between supply and need remains. There are 2,615 rental units and only 285 ownership units affordable to households earning 50% of the Area Median Family Income (HAMFI), and 6,500 rental units and 870 ownership units affordable to those earning 80% of the HAMFI. Households earning up to 100% of the Area Median Family Income (HAMFI) have access to approximately 2,154 affordable ownership units, although rental unit data at this level is not specified.

In total, Watsonville has 9,920 rental units and 3,309 owner-occupied units considered affordable to households earning up to 100% of Area Median Family Income (AMFI). However, the supply of affordable housing, particularly for extremely low-income households, falls far short of demand, leaving many residents cost-burdened or without stable housing options.

HOW IS AFFORDABILITY OF HOUSING LIKELY TO CHANGE CONSIDERING CHANGES TO HOME VALUES AND/OR RENTS?

Following the 2007–2008 market downturn, many homeowners in Watsonville sold their homes at a loss or lost them to foreclosure, leading to a substantial increase in renter households as former owners transitioned to renting. The downturn led to a significant decline in home values, temporarily improving affordability for buyers. However, many prospective homeowners were outbid by investors, which limited the availability of owner-occupied housing.

The aftereffects of the 2008 crisis continued to influence the market for years, contributing to a constrained supply of ownership units. This limited supply, combined with growing demand, has since driven home values upward. Between 2016 and 2020, the median home value increased by 39%, reaching approximately \$500,300, while median contract rents rose by 18%. These increases highlight that housing costs continue to escalate, making both buying and renting less affordable for many residents.

As demand outpaces supply, housing affordability is expected to worsen, particularly impacting low- and moderate-income households. The rising costs contribute to increased housing cost burdens, and without targeted interventions, affordability challenges will remain a significant concern for the Watsonville community.

HOW DO HOME RENTS / FAIR MARKET RENT COMPARE TO AREA MEDIAN RENT? HOW MIGHT THIS IMPACT YOUR STRATEGY TO PRODUCE OR PRESERVE AFFORDABLE HOUSING?

The 2020 HUD data for Watsonville shows that Fair Market Rents (FMRs) range from \$1,640 for efficiency units up to \$3,750 for 4-bedroom units. These FMRs represent the maximum rent amounts HUD considers reasonable for subsidized housing programs and reflect current market conditions.

In comparison, High HOME rents, which set the maximum allowable rents for HOME-funded housing targeting moderate-income households, are slightly higher than FMRs, ranging from \$1,804 to \$4,125, depending on the unit size. Meanwhile, Low HOME rents, which apply to households with very low incomes, are lower, ranging from \$1,476 to \$3,375.

This information indicates that market rents in Watsonville are generally close to or just below HUD's Fair Market Rent (FMR) levels, meaning rental prices are relatively high compared to what low- and moderate-income households can afford. The higher rents for larger units can impose a significant financial strain on these families.

Overall, these rent figures underscore the critical need for a multifaceted approach that encompasses the development of new affordable housing, preservation of existing affordable units, and rental assistance programs to address Watsonville's housing affordability challenges effectively.

DISCUSSION

See above.

MA-20 HOUSING MARKET ANALYSIS: CONDITION OF HOUSING – 91.210(A)

INTRODUCTION

Watsonville has a substantial portion of its housing stock comprised of older homes, with 55% of households, 38% of which are owner-occupied and 47% renter-occupied, living in units built more than 35 years ago. Generally, homes over 30 years old begin to show signs of wear and deterioration and may require rehabilitation if not adequately maintained. Additionally, many of these older units, particularly those built before 1980, may contain lead-based paint, which can pose health risks to residents, especially children under the age of six, if not adequately addressed.

DESCRIBE THE JURISDICTION'S DEFINITION OF "STANDARD CONDITION" AND "SUBSTANDARD CONDITION BUT SUITABLE FOR REHABILITATION"

Substandard Housing, as defined in the City's current Housing Element, refers to units that fail to meet the minimum standards outlined in the State Housing Code, resulting in inadequate shelter that threatens the health, safety, or well-being of occupants.

Units classified as substandard but suitable for rehabilitation are those that are structurally sound, with repair costs deemed economically justified because they do not exceed the property's value after rehabilitation.

Substandard units considered suitable for reconstruction—also a form of rehabilitation—are structurally unsound, and the cost to repair them is not feasible, as it would surpass both the expense of building a new unit and the property's post-rehabilitation value.

Condition of Units

Table 34 – Condition of Units

Data Source: 2016-2020 ACS

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	2,306	36%	4,234	53%
With two selected Conditions	32	1%	1,230	16%
With three selected Conditions	0	0%	28	1%
With four selected Conditions	0	0%	0	0%
No selected Conditions	4,099	63%	2,388	30%
Total	6,437	100%	7,880	100%

Year Unit Built

Table 35 – Year Unit Built

Data Source: 2016-2020 CHAS

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	1,312	20%	1,147	15%
1980-1999	1,502	23%	2,466	31%
1950-1979	2,667	41%	2,670	34%
Before 1950	956	15%	1,597	20%
Total	6,437	100%	7,880	100%

Risk of Lead-Based Paint Hazard

Table 36 – Risk of Lead-Based Paint

Data Source: 2016-2020 ACS (Total Units) 2016-2020 CHAS (Units with Children present)

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	3,623	56%	4,267	54%
Housing units built before 1980 with children present				

Vacant Units

Table 37 – Vacant Units

Data Source: 2016-2020 ACS

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

NEED FOR OWNER AND RENTAL REHABILITATION BASED ON THE JURISDICTION'S HOUSING

Watsonville has a large inventory of older housing, with 7,890 units, or 55% of households, 38% owner-occupied and 47% renter-occupied—built more than 35 years ago. Homes of this age typically begin to show signs of physical deterioration and, without proper upkeep, may require substantial rehabilitation to remain safe and habitable.

At present, data on the number of vacant units suitable or unsuitable for rehabilitation is not available. Assessing the condition of these units would require on-site inspections, which are generally only performed in response to a rehabilitation application or tenant complaint.

Given the high cost of homeownership in Watsonville, many homeowners face financial constraints that make it difficult for them to maintain their homes properly. This is reflected in the significant number of household owners experiencing housing problems such as cost burden or inadequate housing conditions. Similarly, many rental units—particularly those owned by small landlords—may also suffer from deferred maintenance due to low rental income and limited reinvestment capacity, as evidenced by the high percentage of renters facing one or more housing issues.

In this context, a well-supported housing rehabilitation program is essential. Such a program can provide financial assistance and technical support to both homeowners and landlords to repair and improve aging housing units. By preserving the existing housing stock, particularly units affordable to low- and moderate-income households, rehabilitation efforts help prevent displacement, improve living conditions, and extend the lifespan of valuable community assets.

ESTIMATED NUMBER OF HOUSING UNITS OCCUPIED BY LOW OR MODERATE-INCOME FAMILIES WITH LBP HAZARDS 91.205(E), 91.405

Lead-based paint (LBP) is presumed to be present in any housing unit built before 1978 unless testing confirms otherwise. Under Title X of federal regulations, a lead-based paint hazard is defined as any condition that causes exposure to lead through contaminated dust, bare lead-contaminated soil, or deteriorated lead-based paint. Even intact lead-based paint can be considered hazardous if it is found on accessible, friction, or impact surfaces that pose a risk to human health. However, intact lead-based paint on most walls and ceilings is generally not classified as a hazard, though it should be regularly monitored and maintained to prevent deterioration.

Most current efforts to address lead risks in housing focus on controlling hazards as defined by Title X. One notable exception is in public and Indian housing, where federal law requires the complete abatement of all lead-based paint when the units are modernized, regardless of their condition.

In Watsonville, approximately 55% of households reside in units built before 1979, indicating that a significant portion of the housing stock may contain lead-based paint. However, without specific inspections or testing, it is difficult to determine how many of these units present a lead hazard.

DISCUSSION

Like any physical asset, housing naturally deteriorates over time. Without proper and regular maintenance, this deterioration can discourage investment, lower property values, and negatively affect residents' quality of life.

Maintaining and enhancing housing quality is a key priority for the City of Watsonville. To support this goal, the City operates both a Housing Rehabilitation Program and an active Code Enforcement Program.

The Housing Rehabilitation Program assists homeowners who reside in their homes and have incomes at or below 80% of the Area Median Income (AMI), as well as landlords who rent to households earning less than 80% of the AMI. Rental units improved through the program are subject to affordability restrictions lasting between 5 and 20 years, ensuring occupancy by income-eligible households at rents set by the City.

Additionally, all units rehabilitated through the program undergo testing for lead-based paint (LBP), and any identified hazards are promptly abated to ensure the safety of residents.

MA-25 PUBLIC AND ASSISTED HOUSING – 91.210(B)

INTRODUCTION

The Housing Authority of Santa Cruz County (HACSC) manages eight public housing complexes in Watsonville, in addition to Housing Choice Voucher programs (formerly known as Section 8) and Mortgage Credit Certificate programs. HACSC follows its established policies and procedures for inspecting and maintaining both the units it owns and those occupied by voucher recipients.

Total Number of Units

Table 38 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled*
# of units vouchers available	0	51	234	3,986	42	3,944	103	1,067	885
# of accessible units	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-Year, and Nursing Home Transition									

DESCRIBE THE NUMBER AND PHYSICAL CONDITION OF PUBLIC HOUSING UNITS IN THE JURISDICTION, INCLUDING THOSE THAT ARE PARTICIPATING IN AN APPROVED PUBLIC HOUSING AGENCY PLAN:

The City of Watsonville is home to eight public housing developments, totaling 135 units, including nine that are wheelchair accessible. All units are reported to be in good condition, with the U.S. Department of Housing and Urban Development (HUD) assigning an overall inspection score of 91%. HUD evaluates the public housing portfolio as a single project, providing a program-wide rating rather than separate scores for each development.

Public Housing Condition

Table 39 – Public Housing Condition

Public Housing Development	Average Inspection Score
100-146 Seneca Court	N/A
225-239 Crestview Drive	N/A
308 Clifford Avenue	N/A
310-314 Clifford Avenue	N/A
320-326 Clifford Ave., and 179-195 Montebello Drive	N/A
50 Arista Court	N/A
55 Arista Lane	N/A

DESCRIBE THE RESTORATION AND REVITALIZATION NEEDS OF PUBLIC HOUSING UNITS IN THE JURISDICTION

Units are rehabilitated as needed or upon tenant turnover and are considered to be in good condition.

DESCRIBE THE PUBLIC HOUSING AGENCY'S STRATEGY FOR IMPROVING THE LIVING ENVIRONMENT OF LOW- AND MODERATE-INCOME FAMILIES RESIDING IN PUBLIC HOUSING:

Interior and exterior improvements are funded through the Agency's capital funds. In recent years, energy efficiency upgrades have been a key focus, including the replacement of single-pane windows with double-pane alternatives and the installation of low-flow toilets. Additionally, damaged siding and trim have been replaced on all buildings, and new landscaping, with updated irrigation systems, has been installed at many of the complexes.

Units are fully rehabilitated upon turnover. These upgrades typically include new flooring, energy-efficient appliances, lighting, and plumbing fixtures, ensuring units remain safe, modern, and environmentally sustainable.

DISCUSSION

The Housing Authority of Santa Cruz County (HACSC) owns and manages public housing units in Watsonville, following its policies and procedures for conducting annual inspections and routine maintenance. The City is not aware of any current issues at these public housing developments, which are also subject to regular oversight and monitoring by the U.S. Department of Housing and Urban Development (HUD).

MA-30 HOMELESS FACILITIES AND SERVICES – 91.210(C)

INTRODUCTION

Organizations throughout Santa Cruz County take a regional, collaborative approach to preventing and ending homelessness by offering a range of housing facilities and supportive services. This coordinated effort involves close partnerships among the County, local cities, and key community sectors. For years, members of the regional Continuum of Care (CoC) have worked diligently to expand and enhance both interim and permanent housing options, as well as a wide array of supportive service programs designed to meet the complex needs of individuals experiencing homelessness.

Housing resources available to homeless individuals include emergency shelters, transitional housing, safe havens, utility assistance, and permanent supportive housing. In addition, a comprehensive network of support services is offered, including outreach and engagement, housing navigation, healthcare, job training and education, substance use treatment, legal aid, veteran services, childcare, domestic violence support, mental health care, and food assistance.

Facilities and Housing Targeted to Homeless Households

Table 40 – Facilities and Housing Targeted to Homeless Households

Data Source: HUD's 2024 Continuum of Care Homeless Assistance Programs- Housing Inventory Count (HIC) Watsonville/Santa Cruz City & County CoC

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year-Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	139	0	80	127	0
Households with Only Adults	199	0	12	523	0
Chronically Homeless Households	0	0	0	624	0
Veterans	14	0	0	301	0
Unaccompanied Youth	0	0	12	0	0

DESCRIBE MAINSTREAM SERVICES, SUCH AS HEALTH, MENTAL HEALTH, AND EMPLOYMENT SERVICES TO THE EXTENT THOSE SERVICES ARE USED TO COMPLEMENT SERVICES TARGETED TO HOMELESS PERSONS

Mainstream services, such as healthcare, mental health support, and employment assistance, play a critical role in complementing targeted homelessness services in Santa Cruz County. These services are part of an integrated system designed to provide a comprehensive and coordinated response to homelessness.

The Housing for Health Partnership (H4HP)—Santa Cruz County’s federally designated Continuum of Care—works closely with local health care providers to ensure access to a full range of medical services for individuals experiencing homelessness. These include primary care, preventive care, and treatment for chronic conditions. Access to quality health care is vital to improving the overall well-being of individuals and preventing or mitigating health issues that may contribute to housing instability.

Mental health services are also a key component of this strategy. H4HP collaborates with licensed mental health professionals to provide counseling, therapy, and psychiatric services. The Sí Se Puede Behavioral Health Center, operated by Encompass Community Services, is a local facility expanding its capacity to offer culturally responsive mental health and substance use treatment services, aiming to serve over 1,300 residents annually, including those at risk of or experiencing homelessness in Watsonville.

Employment services further support individuals on the path to stability by promoting financial independence. H4HP partners with workforce development agencies to provide job training, employment placement, and job retention services, helping individuals develop the skills and confidence necessary to secure and sustain employment.

By integrating these essential mainstream services with housing-focused interventions, H4HP ensures that individuals experiencing homelessness receive comprehensive support that addresses both immediate and long-term needs. This coordinated approach is central to the county’s strategy for preventing and ending homelessness.

LIST AND DESCRIBE SERVICES AND FACILITIES THAT MEET THE NEEDS OF HOMELESS PERSONS, PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH. IF THE SERVICES AND FACILITIES ARE LISTED ON SCREEN SP-40 INSTITUTIONAL DELIVERY STRUCTURE OR SCREEN MA-35 SPECIAL NEEDS FACILITIES AND SERVICES, DESCRIBE HOW THESE FACILITIES AND SERVICES SPECIFICALLY ADDRESS THE NEEDS OF THESE POPULATIONS

The Santa Cruz County Continuum of Care (CoC) has significantly expanded its inventory of housing options for individuals experiencing homelessness, increasing from 1,706 year-round beds in 2020 to 2,656 in 2024. This growth reflects a regional strategy to address homelessness, with data from the 2024 Housing Inventory Chart (HIC) encompassing the entire county. Specific information for Watsonville is provided where available.

In addition to the beds listed in Table 43, the Continuum of Care's 2024 Housing Inventory Count (HIC) includes:

- 444 Rapid Rehousing (RRH) beds
- 1,132 Other Permanent Housing (OPH) beds, comprising:
 - Permanent Housing with Services (no disability required for entry)
 - Permanent Housing Only

Among all bed types, 1,543 are designated for families with children (or 516 family units), and 1,113 are for adults only. Specific allocations include:

- 624 Permanent Supportive Housing (PSH) beds for people experiencing chronic homelessness
- 355 beds for veterans (301 PSH, 40 RRH, and 14 Emergency Shelter)
- 83 beds for Transition Age Youth (TAY) (12 transitional housing, 19 RRH, and 52 OPH)
- 32 beds for persons fleeing from domestic violence (14 emergency shelter and 18 RRH)

Santa Cruz County agencies, nonprofits, and faith-based organizations have developed a comprehensive array of services to address homelessness and related needs. These include outreach programs, information and referral services, basic need assistance, mental health and substance abuse treatment, job training and placement, mainstream benefits assistance, family and childcare services, educational support, and more.

Some of these programs are not directly part of shelter or housing initiatives but play a crucial role in supporting individuals experiencing homelessness. Notable programs include, but are not intended to be comprehensive:

- Families Together - Families in Transition of Santa Cruz County – Provides home-based services to families across Santa Cruz County, including case management, housing navigation, and rental assistance. Case managers work closely with families to identify their housing needs and develop individualized plans to achieve stability.
- Youth Homeless Response Team – Community Action Board of Santa Cruz, Inc. (CAB, Inc.)– Connects unaccompanied homeless and at-risk youth and young adults (ages 15–24) to individualized services, including Coordinated Entry, referrals, and case management, to support housing, education, and employment goals.
- Vital Docs Program – Wings Homeless Advocacy– Assists individuals experiencing homelessness in obtaining essential documents, such as birth certificates, which are often required for employment, housing, and accessing services. Services are offered at local libraries in Santa Cruz and Watsonville.
- La Manzana Community Resources – Community Bridges– Offers housing navigation, public benefits enrollment assistance, mental health counseling, and emergency preparedness support in Watsonville, aiming to help individuals and families achieve stability and self-sufficiency.
- The Salvation Army Watsonville Corps– Provides free daily meals to individuals in need, supporting those experiencing homelessness and food insecurity in the Watsonville area.

- Grace Harbor – Teen Challenge Monterey Bay- Operates a 50-bed residential program for women with life-controlling issues, such as substance use disorders, and 42 beds for homeless and at-risk women and women with children, offering both long-term rehabilitation and emergency shelter.
- Monarch Services- Offers comprehensive services for survivors of domestic violence, sexual assault, and human trafficking, including a 24-hour bilingual crisis line, legal assistance, support groups, emergency shelter, and youth services focused on health, wellness, and leadership.
- Pajaro Valley Shelter Services (PVSS)- Provides emergency shelter and transitional housing for families, with programs emphasizing emotional, financial, and housing stability. Services include case management, parenting support, and financial literacy education.
- Healing the Streets (HTS)- A collaborative program between Santa Cruz County Behavioral Health and the Homeless Persons Health Project, offering case management, street medicine, and housing navigation services to individuals experiencing homelessness with mental health and substance use challenges.
- Housing for Health (H4H)- Supports the Continuum of Care efforts by implementing strategic frameworks and advocating for affordable housing to prevent and end homelessness, while coordinating resources and services across Santa Cruz County.
- NAMI Santa Cruz – TAY Family Support Group- Provides support for families and loved ones of transition-age youth (18–26) with mental health concerns, offering social-emotional support and youth leadership development.
- Veterans Services Office – County of Santa Cruz Human Services Department- Offers support and guidance on benefits earned through military service to all veterans and their families, regardless of service duration or discharge status.

This list is not exhaustive, as many other community-based organizations and programs contribute to addressing homelessness in Santa Cruz County.

MA-35 SPECIAL NEEDS FACILITIES AND SERVICES – 91.210(D)

INTRODUCTION

Throughout the City of Watsonville, many non-homeless individuals require supportive housing and services to help them maintain independence and avoid homelessness or institutional care. This includes individuals transitioning from mental or physical health facilities. Certain groups with specialized needs may face additional challenges accessing appropriate social services, supportive housing, or community-based facilities due to the nature of their circumstances.

As outlined in the Needs Assessment section of this plan, these populations include—but are not limited to—the elderly; individuals with physical, mental, or developmental disabilities; those experiencing substance use disorders; individuals living with HIV/AIDS; survivors of domestic violence; youth aging out of foster care or leaving group homes; and farmworkers.

This section provides a summary of the facilities and services available to these subpopulations, as referenced earlier in section MA-30 (Homeless Facilities and Services). It is important to note that this summary is not intended to be a comprehensive listing of all programs, services, facilities, or organizations serving these populations in Watsonville or Santa Cruz County.

INCLUDING THE ELDERLY, FRAIL ELDERLY, PERSONS WITH DISABILITIES (MENTAL, PHYSICAL, DEVELOPMENTAL), PERSONS WITH ALCOHOL OR OTHER DRUG ADDICTIONS, PERSONS WITH HIV/AIDS AND THEIR FAMILIES, PUBLIC HOUSING RESIDENTS AND ANY OTHER CATEGORIES THE JURISDICTION MAY SPECIFY, AND DESCRIBE THEIR SUPPORTIVE HOUSING NEEDS

The City of Watsonville, in collaboration with Santa Cruz County, recognizes the diverse and evolving supportive housing needs of its residents. These needs encompass various groups, each requiring tailored services to ensure stability and well-being. The following summarizes the identified needs and the efforts underway to address them:

Elderly and Frail Elderly- Many seniors in Watsonville face challenges related to fixed incomes, limited mobility, and health concerns. A survey indicated that 38% of respondents aged 60 and above are uncertain about their ability to age in place, and 38% report that their health limits their ability to leave home. To address these concerns, the county is developing a Master Plan for Aging, titled *Age Well Santa Cruz County*, which is a 10-year strategic plan focused on housing that supports aging in place, access to healthcare, and social inclusion.

Persons with Disabilities (Mental, Physical, Developmental): Individuals with disabilities often encounter barriers in accessing safe and affordable housing. Various programs provide specialized treatment and supportive housing services, including crisis stabilization programs and subacute residential facilities, to

assist individuals with mental health needs. Additionally, organizations like Encompass Community Services offer supported housing for adults with psychiatric disabilities.

Persons with Alcohol or Other Drug Addictions: Substance use disorders can impede access to stable housing. Programs throughout Santa Cruz County offer treatment and rehabilitation services, aiming to integrate individuals into supportive housing environments that promote recovery and stability.

Persons with HIV/AIDS and Their Families: Individuals living with HIV/AIDS require housing that accommodates their health needs and provides a supportive environment. The county has historically allocated funds to develop housing options for this population, ensuring access to necessary care and services.

Public Housing Residents: Residents of public housing may face challenges related to maintenance, community integration, and access to services. The county collaborates with the Housing Authority of Santa Cruz County to address these issues, aiming to enhance the quality of life for public housing residents.

Additional Special Needs Populations: Other groups, such as survivors of domestic violence, veterans, and transitional age youth, have specific housing needs. Projects like the Harvey West Studios in Santa Cruz and the Miles Lane development in Watsonville are examples of initiatives designed to provide supportive housing tailored to these populations.

This summary highlights the concerted efforts by the City of Watsonville and Santa Cruz County to address the supportive housing needs of its diverse populations. Through collaborative planning and targeted initiatives, the community strives to ensure that all residents have access to safe, stable, and supportive housing options.

DESCRIBE PROGRAMS FOR ENSURING THAT PERSONS RETURNING FROM MENTAL AND PHYSICAL HEALTH INSTITUTIONS RECEIVE APPROPRIATE SUPPORTIVE HOUSING

The City of Watsonville is an active participant in the Watsonville/Santa Cruz County Continuum of Care (CoC), a regional collaboration that addresses homelessness and supports individuals with specialized needs. Participating local agencies include Monarch Services/Defensa de Mujeres, Homeless Services Center (HSC), Pájaro Valley Rescue Mission, Pájaro Valley Shelter Services, Families in Transition, Santa Cruz AIDS Project, and the Santa Cruz Community Counseling Center.

In addition to CoC efforts, various community-based programs are available to assist individuals transitioning from physical or mental health care facilities. The Santa Cruz County Behavioral Health Division offers targeted services through several programs, including:

- Coordinated Care Teams, including the Older Adults Team- serve individuals aged 60+ with severe mental health conditions and complex medical needs.

- The Recovery Team- Supports adults 26+ with chronic mental illness and significant functional impairments.
- The South County Adult Team – Provides case management, medication support, and therapy for residents of Watsonville and surrounding areas.
- Transition Age Youth (TAY) Team- Assists young adults ages 18–25 with serious mental illness, offering a combination of mental health, vocational, and educational services.

The Homeless Persons Health Project (HPHP) delivers health outreach and integrated services to individuals experiencing homelessness or housing instability, including youth, adults, and families throughout Santa Cruz County.

The Recuperative Care Center (RCC), operated through a partnership between HSC and HPHP, with support from Dominican Hospital/Dignity Health, Watsonville Community Hospital, Central California Alliance for Health, Hospice of Santa Cruz, and others, provides short-term, 24-hour shelter with integrated health services for up to 12 individuals recovering from illness or injury. While RCC is not a licensed medical facility, it bridges the gap between shelter and healthcare by offering meals, onsite case management, housekeeping, and primary medical care services—including medication support and clinical social work—to help stabilize individuals discharged from hospitals or other medical settings.

These programs reflect a coordinated and multi-agency approach to addressing the supportive housing and service needs of special populations in Watsonville and the broader Santa Cruz County region.

SPECIFY THE ACTIVITIES THAT THE JURISDICTION PLANS TO UNDERTAKE DURING THE NEXT YEAR TO ADDRESS THE HOUSING AND SUPPORTIVE SERVICES NEEDS IDENTIFIED IN ACCORDANCE WITH 91.215(E) WITH RESPECT TO PERSONS WHO ARE NOT HOMELESS BUT HAVE OTHER SPECIAL NEEDS. LINK TO ONE-YEAR GOALS. 91.315(E)

During the upcoming year, the City of Watsonville will continue implementing a range of activities designed to address the housing and supportive service needs of residents who are not homeless but have other special needs, including elderly individuals, people with disabilities (mental, physical, developmental), people with substance use disorders, and other vulnerable populations.

In alignment with the Consolidated Plan and the City’s one-year goals, the following initiatives are planned:

Affordable Housing Development, Rehabilitation, and Code Enforcement

The City will continue to collaborate with developers and regional partners to expand the supply of affordable housing, including units designed to meet the accessibility needs of seniors and individuals with disabilities. This effort encompasses both new construction and rehabilitation projects, utilizing state and federal funding sources, including the HOME and CDBG programs.

Additionally, the City will maintain an active Code Enforcement Program to ensure that existing housing, particularly in low- and moderate-income neighborhoods, meets the required health and safety standards. Code enforcement activities help identify substandard conditions and work in tandem with rehabilitation

efforts to preserve the quality and livability of the housing stock. These efforts support the City's broader housing goals by promoting safe, decent, and affordable housing for all residents.

Public Infrastructure

The City will continue to invest in public infrastructure projects that promote accessibility, safety, and community inclusion. This includes ADA-compliant upgrades to public parks and facilities, with a focus on the Ramsay Park Renaissance Project, which aims to transform the park into a more inclusive, accessible, and multi-generational community space. These improvements are designed to enhance mobility and participation for individuals with disabilities, older adults, and all residents.

Economic Development

The City of Watsonville remains committed to advancing integrated strategies that enhance economic stability and improve access to essential services. This includes continued collaboration with community-based organizations such as El Pájaro Community Development Corporation (CDC), whose efforts play a vital role in promoting long-term community resilience through economic development.

El Pájaro CDC implements programs that support local entrepreneurship, provide technical assistance to small businesses, and create economic opportunities—particularly for low- and moderate-income residents. Many individuals served by these initiatives may also have special needs related to age, disability, or other circumstances. By promoting inclusive economic growth, these efforts help address underlying barriers to housing stability and access to supportive services.

Youth Center

Another important initiative involves dedicating funding to support the establishment and ongoing operations of the Gene Hoularis and Waldo Rodriguez Youth Center. This center will provide a safe and inclusive environment, offering after-school enrichment, workforce development programs, mentorship opportunities, and access to mental health and other supportive services. The center is designed to serve youth from low- and moderate-income households, many of whom experience economic challenges, learning disabilities, or other special needs. Through these comprehensive services, the center aims to empower young people with the skills and support necessary for long-term personal growth and economic self-sufficiency.

These activities reflect the City of Watsonville's commitment to supporting inclusive and equitable community development, improving the quality of life for residents with special needs, and aligning with the priorities identified in the Consolidated Plan.

FOR ENTITLEMENT/CONSORTIA GRANTEES: SPECIFY THE ACTIVITIES THAT THE JURISDICTION PLANS TO UNDERTAKE DURING THE NEXT YEAR TO ADDRESS THE HOUSING AND SUPPORTIVE SERVICES NEEDS IDENTIFIED IN ACCORDANCE WITH 91.215(E) WITH

RESPECT TO PERSONS WHO ARE NOT HOMELESS BUT HAVE OTHER SPECIAL NEEDS. LINK TO ONE-YEAR GOALS. (91.220(2))

See Above

MA-40 BARRIERS TO AFFORDABLE HOUSING – 91.210(E)

NEGATIVE EFFECTS OF PUBLIC POLICIES ON AFFORDABLE HOUSING AND RESIDENTIAL INVESTMENT

Several factors can impact development, including market conditions, environmental and physical constraints, government regulations, and budgetary limitations. Watsonville is situated in a high-cost-of-housing area, which makes it challenging to address the community's housing needs.

Development costs vary depending on the type of development, the cost of land, labor costs, and environmental conditions. Costs associated with development are often reflected in the purchase price and rents. Watsonville has ecological and physical constraints, including wetlands surrounding it, sloughs, the Pajaro River, and agricultural fields, which affect both the cost and feasibility of development within the existing City limits. Geologic and flood hazards, as well as the cost to mitigate them, affect the suitability of available land and the cost of development. The limited availability of land is partly due to county actions; however, we continue to seek opportunities to address needs by utilizing infill strategies.

Government regulations and policies, such as zoning, development standards, permit procedures and fees, and code requirements, not only impact prices but also affect the ability to maintain, develop, and improve housing. Development imposes short-term costs, which include planning services and inspections, while also resulting in significant long-term costs to support and enhance the City's infrastructure and ability to provide other services such as police and fire.

In addition, the availability of mortgage financing affects a person's ability to purchase or improve a home. Most low-income borrowers and homeowners lack the necessary resources to purchase or improve their existing housing and require assistance.

Budgetary issues at the local, state, and national levels, as well as Proposition 13, have limited the funding available to address local housing and infrastructure needs, as well as supportive services. The elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. All of these constraints can result in increased prices and overcrowding.

MA-45 NON-HOUSING COMMUNITY DEVELOPMENT ASSETS – 91.215 (F)

INTRODUCTION

This section analyzes Watsonville’s primary non-housing community development needs, with a focus on economic development opportunities and workforce demands. The largest employment sectors are Education and Healthcare Services and Manufacturing, which together account for approximately 32% of all jobs in the city. Agriculture and Retail Trade follow as the next most prominent industries, each representing 12% of total employment. This marks a notable shift from the previous Consolidated Plan period, when Agriculture was the dominant sector at 26%. According to the 2016-2020 American Community Survey (ACS) and 2020 Longitudinal Employer-Household Dynamics data, Education and Healthcare Services have now emerged as the leading employment sector.

Economic Development Market Analysis

Business Activity

Table 41 – Business Activity

Data Source: 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	4,647	2,800	20%	12%	-8%
Arts, Entertainment, Accommodations	2,158	1,200	9%	7%	-2%
Construction	1,591	815	7%	5%	-2%
Education and Health Care Services	3,969	3,008	17%	18%	1%
Finance, Insurance, and Real Estate	707	498	3%	3%	0%
Information	131	83	1%	1%	0%
Manufacturing	2,309	2,290	10%	14%	4%
Other Services	827	407	4%	3%	-1%
Professional, Scientific, Management Services	1,793	1,222	8%	8%	0%
Public Administration	654	1,335	3%	8%	5%
Retail Trade	2,587	1,985	11%	12%	1%
Transportation and Warehousing	662	339	3%	2%	-1%
Wholesale Trade	919	1,087	4%	7%	3%
Total	22,954	16,277	--	--	--

Labor Force

Table 42 – Labor Force

Data Source: 2016-2020 ACS

Total Population in the Civilian Labor Force	25,047
Civilian Employed Population 16 years and over	23,036
Unemployment Rate	8.03
Unemployment Rate for Ages 16-24	16.27%
Unemployment Rate for Ages 25-65	5.42%

Occupation by Sector

Table 43- Occupation by Sector

Data Source: 2016-2020 ACS

Occupations by Sector	Number of People
Management, business and financial	3,169
Farming, fisheries and forestry occupations	1,932
Service	3,056
Sales and office	4,657
Construction, extraction, maintenance and repair	5,254
Production, transportation and material moving	1,576

Travel Time

Table 44- Travel Time

Data Source: 2016-2020 ACS

Travel Time	Number	Percentage
< 30 Minutes	12,455	59%
30-59 Minutes	6,449	31%
60 or More Minutes	2,191	10%
Total	21,095	100%

Education:

Table 45- Educational Attainment by Employment Status

Data Source: 2016-2020 ACS

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	6,252	401	2,382
High school graduate (includes equivalency)	4,656	599	1,091

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Some college or Associate's degree	5,371	211	1,150
Bachelor's degree or higher	2,525	161	492

Educational Attainment by Age

Table 46- Educational Attainment by Age

Data Source: 2016-2020 ACS

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	325	748	2,003	4,470	1,605
9th to 12th grade, no diploma	537	526	526	762	401
High school graduate, GED, or alternative	1,609	2,285	1,814	2,247	1,480
Some college, no degree	2,247	2,188	1,068	1,865	893
Associate's degree	402	725	493	393	315
Bachelor's degree	297	1,009	396	805	460
Graduate or professional degree	29	13	316	639	481

Educational Attainment – Median Earnings in the Past 12 Months

Table 47- Median Earnings in the Past 12 Months

Data Source: 2016-2020 ACS

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	21,914
High school graduate (includes equivalency)	30,744
Some college or Associate's degree	35,681
Bachelor's degree	62,852
Graduate or professional degree	90,000

BASED ON THE BUSINESS ACTIVITY TABLE ABOVE, WHAT ARE THE MAJOR EMPLOYMENT SECTORS WITHIN YOUR JURISDICTION?

According to the 2016–2020 American Community Survey (ACS), Education and Healthcare Services is the largest employment sector in the City of Watsonville, representing 18% of all jobs and employing 17% of the local workforce. Manufacturing is the second-largest sector, accounting for 14% of jobs and 10% of workers. Agriculture and Retail Trade are tied as the third-largest sectors, each comprising 12% of jobs. However, Agriculture employs a larger share of the workforce at 20%, compared to 11% for Retail Trade.

DESCRIBE THE WORKFORCE AND INFRASTRUCTURE NEEDS OF THE BUSINESS COMMUNITY

The business community in Watsonville faces a range of workforce and infrastructure challenges that influence the city's economic growth, productivity, and long-term sustainability. Watsonville's business community is navigating a range of workforce and infrastructure needs that impact the city's economic vitality and long-term growth. Key industries, such as agriculture, manufacturing, construction, and healthcare, report persistent challenges in hiring skilled workers, including welders, maintenance technicians, healthcare staff, commercial drivers, and construction tradespeople. Employers also highlight a shortage of candidates with essential job readiness skills, including punctuality, effective communication, and professionalism.

Given the city's diverse population, there is substantial demand for bilingual workers, particularly in customer-facing roles in education, healthcare, and retail. Fluency in English and Spanish remains a competitive advantage in the local labor market.

To address workforce gaps, the City of Watsonville collaborates closely with the Santa Cruz County Workforce Development Board, Cabrillo College, and training providers, such as the Center for Employment Training (CET), to expand access to apprenticeships, industry certifications, and job readiness programs tailored to meet the needs of employers.

On the infrastructure side, business growth depends on improvements to transportation corridors, particularly access to Highway 1, as well as enhanced freight mobility. Broadband connectivity remains a barrier in some industrial regions, limiting the adoption and expansion of technology. Additionally, outdated utilities and site limitations pose challenges to business relocation and development efforts.

Supportive infrastructure, including affordable housing, childcare, and public transit, is also essential to enabling full workforce participation, especially for lower-income and working families.

Addressing these workforce and infrastructure challenges is critical to advancing the City's Consolidated Plan priorities, supporting business growth, attracting investment, and creating quality jobs for residents.

DESCRIBE ANY MAJOR CHANGES THAT MAY HAVE AN ECONOMIC IMPACT, SUCH AS PLANNED LOCAL OR REGIONAL PUBLIC OR PRIVATE SECTOR INVESTMENTS OR INITIATIVES THAT HAVE AFFECTED OR MAY AFFECT JOB AND BUSINESS GROWTH OPPORTUNITIES DURING THE PLANNING PERIOD. DESCRIBE ANY NEEDS FOR WORKFORCE DEVELOPMENT, BUSINESS SUPPORT OR INFRASTRUCTURE THESE CHANGES MAY CREATE

Several ongoing and planned public and private sector investments in Watsonville are expected to influence job creation and business growth opportunities during the Consolidated Plan period. These include:

Downtown Revitalization and Economic Development Initiatives- As part of the City Council's 2025–2027 Strategic Plan, Watsonville is actively working to diversify and revitalize its downtown area. Key efforts include:

- Attracting entertainment, retail, and experience-based businesses.
- Expanding residential and mixed-use development.
- Working with commercial property owners to improve building conditions and activate vacant spaces.
- Expanding the Downtown Parking District to support in-fill development by removing on-site parking requirements for non-residential uses.

These changes are expected to stimulate private investment, create jobs in the construction and service sectors, and increase opportunities for small businesses to grow. However, they also make a need for targeted workforce development in the construction trades, hospitality, and professional services sectors, as well as support for small business owners and entrepreneurs.

Industrial and Manufacturing Sector Growth- Watsonville continues to see opportunities for expansion in manufacturing, logistics, and ag-tech, particularly given its proximity to agricultural production and transportation corridors. Planned investments in industrial facilities and business parks are expected to drive job growth in these areas. This growth reinforces the demand for:

- Technical training and certifications for residents.
- Programs that support workforce entry and advancement in advanced manufacturing.
- Infrastructure upgrades, including roads, utilities, and broadband, to support business operations and expansion.

Affordable Housing and Public Infrastructure Projects - New investments in affordable and mixed-income housing developments, some of which are already in the planning or permitting stages, will increase construction activity and could support long-term economic stability by reducing housing cost burdens. These developments also place increased demands on:

- Construction labor and project management skills.
- Transportation and utility infrastructure.
- Community services ensure neighborhoods remain livable and connected to employment centers.

Regional Workforce and Educational Partnerships- Watsonville continues to collaborate with the Santa Cruz County Workforce Development Board, community colleges, and other partners to align local training programs with these changing economic dynamics. There is a growing need for:

- Workforce development in high-growth sectors like healthcare, construction, logistics, and renewable energy.
- Business support services, especially for immigrant- and minority-owned businesses.

- Expanded childcare and transportation options remain critical to full workforce participation.

These significant economic changes, particularly downtown revitalization, industrial growth, and infrastructure development, are creating substantial opportunities for job and business expansion in Watsonville. To fully capitalize on them, there is a clear need to invest in workforce training, small business support, and modern infrastructure, all of which align closely with the priorities of the Consolidated Plan.

HOW DO THE SKILLS AND EDUCATION OF THE CURRENT WORKFORCE CORRESPOND TO EMPLOYMENT OPPORTUNITIES IN THE JURISDICTION?

In Watsonville, the relationship between workforce skills and available employment opportunities is varied. Many of the city's dominant industries—such as agriculture, manufacturing, retail, and services—tend to require lower levels of formal education. This aligns with the educational profile of much of the local workforce, as American Community Survey (ACS) data indicate that a significant portion of working-age residents hold a high school diploma or less, which corresponds well with the demands of these labor-intensive sectors.

At the same time, there is an increasing demand for skilled workers in sectors such as healthcare, education, construction, and technology fields, which typically require postsecondary education, industry certifications, or vocational training. This has led to a skills gap between portions of the existing workforce and the qualifications needed for these emerging or higher-wage opportunities.

To address this challenge, the City of Watsonville partners with the Santa Cruz County Workforce Development Board, local colleges, and community-based organizations to enhance access to job training and credentialing programs. These partnerships aim to strengthen career pathways in in-demand fields, expand education and training for both youth and adults, and support upskilling and reskilling efforts for current workers.

Together, these initiatives help ensure that Watsonville residents are better prepared to access quality employment, while also meeting the evolving workforce needs of local employers and contributing to a more inclusive and resilient economy.

DESCRIBE ANY CURRENT WORKFORCE TRAINING INITIATIVES, INCLUDING THOSE SUPPORTED BY WORKFORCE INVESTMENT BOARDS, COMMUNITY COLLEGES AND OTHER ORGANIZATIONS. DESCRIBE HOW THESE EFFORTS WILL SUPPORT THE JURISDICTION'S CONSOLIDATED PLAN.

The City of Watsonville actively supports and participates in workforce development initiatives that align with the goals of the Consolidate Plan particularly, in expanding economic opportunities and reducing barriers to employment for low-and moderate-income residents.

At the core of these efforts is the Workforce Innovation and Opportunity Act (WIOA), a federal program that provides funding and policy guidance for workforce development systems across the nation. Locally, WIOA programs are implemented through the Workforce Development Board (WDB) of Santa Cruz County, which serves as the area's Workforce Investment Board (WIB). The WDB collaborates with the City of Watsonville and other regional stakeholders to align job training with employer demand, enhance access to career services, and establish pathways to employment for both youth and adults.

Key Workforce training initiatives in Watsonville include:

Workforce Santa Cruz County (WIOA-Funded Programs)

- Offers career services, including job readiness workshops, resume assistance, job placement, and training subsidies.
- Operates America's Job Center of California (AJCC) locations that serve Watsonville residents, helping them access WIOA services.
- Prioritize services for disadvantaged populations, including youth (ages 16-24), veterans, and individuals facing employment barriers.

Partnerships with Community-Based Organizations and Educational Institutions

- The Center for Employment Training (CET – Watsonville Campus) offers short-term vocational programs in healthcare, construction, and welding, aligning with regional job market demands.
- Watsonville/Aptos/Santa Cruz Adult Education and the Santa Cruz County Office of Education offer pre-apprenticeship programs in building trades that help residents enter high-wage, unionized jobs.

City Initiatives Supporting Workforce Development

- Under the City Council's Strategic Plan (2025–2027), Watsonville is collaborating with the Workforce Investment Board to expand business and employment opportunities.
- The City also supports outreach and community engagement to connect residents to job training resources, and it encourages development that aligns with future workforce needs.

These workforce development initiatives directly advance the goals of the City's Consolidated Plan by enhancing economic mobility for low- and moderate-income residents, addressing unemployment and underemployment through targeted training in high-demand sectors such as healthcare, construction, manufacturing, and fostering inclusive growth through collaborative partnerships that promote job readiness and career advancement.

Collectively, these efforts contribute to building a skilled local workforce, attracting new business investment, and supporting the development of a more equitable and resilient economy in Watsonville.

DOES YOUR JURISDICTION PARTICIPATE IN A COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)?

Yes, the City is part of the Santa Cruz County Comprehensive Economic Development Strategy (CEDS).

IF SO, WHAT ECONOMIC DEVELOPMENT INITIATIVES ARE YOU UNDERTAKING THAT MAY BE COORDINATED WITH THE CONSOLIDATED PLAN? IF NOT, DESCRIBE OTHER LOCAL/REGIONAL PLANS OR INITIATIVES THAT IMPACT ECONOMIC GROWTH

The City of Watsonville is actively pursuing several economic development initiatives that align with and can be coordinated with the Consolidated Plan. These efforts aim to build a strong, resilient, and inclusive local economy by supporting existing businesses, attracting new and diverse enterprises that meet community needs, and encouraging investment in key areas.

As part of the City Council's Strategic Plan 2025-2027, the City is focusing on:

- Expanding the diversity of downtown by encouraging new retail, professional, residential, and personal service uses.
- Prioritizing the attraction of entertainment and experience-based businesses to enhance the vibrancy of the downtown area.
- Actively engaging commercial property owners to improve the image of the area and reduce vacancies.
- Partnering with the Workforce Investment Board to increase business and employment opportunities.
- Launching outreach efforts, including social media campaigns and community events, to build public support for economic and infrastructure improvements.
- Expanding the Downtown Parking District to cover the entire Downtown Watsonville Specific Plan (DWSP) area, exempting all non-residential uses from on-site parking requirements, thereby supporting adaptive reuse and infill development.

These initiatives are designed to complement the goals of the Consolidated Plan by enhancing economic opportunity, reducing barriers to development, and supporting community-driven revitalization.

DISCUSSION

Watsonville is working on a CEDS goal to improve the walkability and economic vitality of the Downtown Area. This effort included significant changes to the streetscape, enhanced pedestrian facilities, improvements to downtown parks, upgraded parking systems, a new specific plan for Downtown, and initiatives to increase the number of residential units in the Downtown area. These efforts are underway and have been consistently coordinated with the City's CDBG Action Plan.

The City has had an ongoing economic development effort in place for the past six years, resulting in several expanding businesses. This effort will continue for the foreseeable future. The City is also seeking to reduce response times for calls to our Fire Department. To do so will require the construction and provision of a new fire station. As funding becomes available, the City will leverage Federal, State, and Local funds to complete this project.

The goals also include enhancing walkability and transit access for residents, improving water supply management and increasing water supply reliability, upgrading infrastructure, enhancing business

viability, streamlining permitting processes, and improving community access to recreational opportunities. All these efforts are underway.

MA-50 NEEDS AND MARKET ANALYSIS DISCUSSION

ARE THERE AREAS WHERE HOUSEHOLDS WITH MULTIPLE HOUSING PROBLEMS ARE CONCENTRATED? (INCLUDE A DEFINITION OF "CONCENTRATION")

For the purposes of this plan, “concentration” refers to census tracts or block groups where the percentage of households experiencing multiple housing problems is significantly higher than the citywide average. This is typically defined as areas where either:

- The proportion of affected households is at least 10 percentage points higher than the citywide average, or
- 50% or more of households in the tract are affected.

According to HUD guidelines, a household is considered to have a housing problem if it experiences any one of the following four conditions:

1. Incomplete kitchen facilities
2. Incomplete plumbing facilities
3. Overcrowding (more than one person per room)
4. Housing cost burden (spending more than 30% of income on housing)

A household with multiple housing problems is one that experiences two or more of these issues concurrently. Among lower-income households in Watsonville, the most common combination involves both overcrowding and cost burden, reflecting the shortage of affordable, adequately sized housing. As noted in earlier sections, low-income households make up the majority of those experiencing housing problems. In Watsonville, this issue is widespread:

- In all but two census tracts, 1107 and 1223, between 51% and 100% of households are experiencing at least one housing problem.
- Furthermore, between 30% and 100% of households in each tract are experiencing one or more severe housing problems, which include severe cost burden or severe overcrowding.

Census Tract 1107 consists primarily of the Watsonville Municipal Airport and agricultural land (approximately 1,223 acres), accounting for the limited presence of residential households and the absence of recorded housing problems in that area. These findings highlight areas of the city where housing challenges are not only widespread but layered, warranting targeted investments and interventions.

ARE THERE ANY AREAS IN THE JURISDICTION WHERE RACIAL OR ETHNIC MINORITIES OR LOW-INCOME FAMILIES ARE CONCENTRATED? (INCLUDE A DEFINITION OF "CONCENTRATION")

A low-income concentration is defined as a census tract where at least 51% of households have incomes at or below 80% of the Area Median Income (AMI). A minority concentration is defined as a census tract

where the percentage of residents from a specific racial or ethnic group is 20 percentage points higher than the citywide average for that group.

Based on the 2016-2020 American Community Survey (ACS) data, most of Watsonville's census tracts exhibit a concentration of low-income households, except Tracts 1107 (Watsonville Municipal Airport area), 1223 (primarily agricultural land), and Tracts 1104.02, 1102.01, and 1101.01.

While there are no formal areas of racial or ethnic minority concentration based on the 20 percentage-point threshold, Hispanic populations are heavily concentrated in nearly all census tracts across the city.

Historical settlement trends, housing affordability challenges, and varying access to public services shape these demographic patterns. Understanding these concentrations is essential for developing effective fair housing policies, ensuring language access, and strategically allocating federal housing and community development resources.

WHAT ARE THE CHARACTERISTICS OF THE MARKET IN THESE AREAS/NEIGHBORHOODS?

Based on the 2016-2020 American Community Survey (ACS), Watsonville has a total of 14,317 housing units. A significant share of these units was built over 35 years ago, with 55% of households living in older homes. Of these, 38% are owner-occupied and 47% are rental properties. As previously mentioned, more than half of the housing units in each census tract face one or more housing challenges.

The most recent data shows that between 21% and 42% of rental units across the city's census tracts are subsidized.

ARE THERE ANY COMMUNITY ASSETS IN THESE AREAS/NEIGHBORHOODS?

All neighborhoods in Watsonville benefit from access to parks, fully developed infrastructure, and essential services. The city spans just 6.5 square miles, meaning that most areas are within walking distance of key amenities. Additionally, Watsonville's neighborhoods are well-connected by local transit services, including options for individuals with disabilities and those unable to use regular transit.

ARE THERE OTHER STRATEGIC OPPORTUNITIES IN ANY OF THESE AREAS?

While Watsonville is primarily built out, there are still several small areas offering opportunities to expand the affordable housing stock. The City is actively collaborating with local developers, Cabrillo College, and the University of California, Santa Cruz (UCSC) and the Pajaro Valley Unified School District (PVUSD) to develop housing units on these properties.

MA-60 BROADBAND NEEDS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS - 91.210(A)(4), 91.310(A)(2)

DESCRIBE THE NEED FOR BROADBAND WIRING AND CONNECTIONS FOR HOUSEHOLDS, INCLUDING LOW- AND MODERATE-INCOME HOUSEHOLDS AND NEIGHBORHOODS

With approximately 78% of Watsonville’s population classified as low- and moderate-income (LMI), many households struggle to access reliable Wi-Fi, a challenge that became especially evident during the COVID-19 pandemic. In response, the Pajaro Valley Unified School District implemented distance learning, highlighting the urgent need for broadband infrastructure. In partnership with Cruzio, the Pajaro Valley School District, and the Parks and Community Department, the City established multiple internet access points across Watsonville to support distance learning for students.

Broadband connectivity is no longer just a convenience; it’s a vital component of household safety, emergency preparedness, and community resilience. For LMI households, which are often the most vulnerable during crises, access to reliable internet is crucial for staying connected, accessing essential services, and maintaining communication. Treating broadband as critical infrastructure, on par with roads, electricity, and clean water, ensures equity in emergency response, recovery, and overall community well-being.

Expanding broadband access in underserved neighborhoods will reduce vulnerability, save lives, and help accelerate equitable recovery by ensuring all residents have the necessary resources for education, workforce development, and access to essential assistance.

DESCRIBE THE NEED FOR INCREASED COMPETITION BY HAVING MORE THAN ONE BROADBAND INTERNET SERVICE PROVIDER SERVE THE JURISDICTION.

According to [hightspeedinternet.com](https://www.hightspeedinternet.com), there are currently at least ten internet service providers operating in Watsonville, reflecting a competitive broadband market. However, despite this competition, the cost of internet access remains prohibitively high for some low-income households. With the city’s high housing cost burden, additional expenses like broadband can place significant financial pressure on households already struggling to cover basic housing needs.

MA-65 HAZARD MITIGATION - 91.210(A)(5), 91.310(A)(3)

DESCRIBE THE JURISDICTION'S INCREASED NATURAL HAZARD RISKS ASSOCIATED WITH CLIMATE CHANGE

While climate change primarily intensifies existing hazards, it can also introduce new risks that communities may not have faced before. Extreme heat and sea-level rise are emerging threats for the City of Watsonville, which have not historically been significant concerns but may pose increasing risks in the future.

Extreme heat is characterized by unusually high daily or nighttime temperatures, though there is no universally accepted standard for defining an extreme heat event. The relationship between temperature, illness, and mortality varies by region and season, depending on the area's typical temperature range and the timing of heat events. Therefore, it is more effective to define extreme heat in Watsonville based on local temperature trends rather than a fixed threshold. In Watsonville, an extreme heat day is defined as any day when the maximum temperature exceeds 90.1°F, based on the 98th percentile of daily maximum temperatures from 1961 to 1990 (Cal-Adapt, 2020).

It's important to note that extreme heat events are defined independently of humidity levels, as humidity can make the air feel hotter than the actual temperature. The primary threat of extreme heat is to human health. Even temperatures as low as 80°F can lead to fatigue with prolonged exposure, while heat exhaustion can follow. When the body's internal temperature reaches 105°F, organ failure and even death can occur. Additionally, extreme heat accelerates the production of smog, fine particulates (PM2.5), and ground-level ozone, which exacerbate respiratory issues and increase the likelihood of asthma attacks, heart attacks, and other health problems.

DESCRIBE THE VULNERABILITY TO THESE RISKS OF HOUSING OCCUPIED BY LOW- AND MODERATE-INCOME HOUSEHOLDS BASED ON AN ANALYSIS OF DATA, FINDINGS, AND METHODS.

Climate change impacts all populations, but not equally. The severity of these impacts depends largely on a community's ability to cope with and recover from them. Research has shown that social factors such as age, race, and income significantly influence an individual's capacity to prepare for, respond to, and recover from climate-related events, including natural disasters (Cutter et al., 2009). As such, vulnerable groups, as discussed previously, are more likely to experience disproportionate burdens from climate change.

The effects of heat waves vary geographically, as local populations adapt to their environment through physiological, behavioral, cultural, and technological changes. Increased temperatures, particularly during heat waves, directly threaten human health, especially for climate-sensitive populations, by causing heat-related illnesses and worsening pre-existing health conditions. In Watsonville, 5% of the population

suffers from cardiovascular disease, and 43% have asthma (CEC 2020e), both of which are sensitive to heat impacts.

While the City enjoys relatively mild temperatures, coastal residents face a higher risk of cardiovascular hospitalizations during heat waves compared to those in non-coastal areas. This is likely due to a lack of acclimatization among residents who are accustomed to cooler conditions. Although air conditioning is an effective mitigation measure against heat-related illness, many residents lack access to air conditioning due to the generally mild regional climate. In Watsonville, a heat health event is defined as any event that has a public health impact, regardless of the absolute temperature. The thresholds for these events were established by analyzing daily meteorological data (1984-2013) and emergency department visitation data (2005-2013). Historically, the City experiences an average of 0.03 heat health events per year (CEC 2020e).

Compared to more urban areas, Watsonville has fewer cooling centers for residents without air conditioning. Moreover, approximately 19% of the population, who primarily work outdoors, are not protected by indoor cooling systems (CEC 2020e).

Sea-level rise poses another climate-related challenge for Watsonville, especially in relation to urban drainage systems. Rising sea levels will likely increase groundwater levels during extreme tides, limiting the ability of drainage systems to handle runoff. This, combined with more intense precipitation events, will strain these systems, leading to more frequent flooding and combined sewer overflows. The presence of saltwater can accelerate the corrosion of water and sewer pipes, further exacerbating infrastructure damage. Water treatment plants in low-lying areas are also vulnerable to flooding due to sea-level rise, with the potential for structural damage, inundation of electrical systems, and operational disruptions. Some plants discharge wastewater through underwater pipes, which could flood the facilities from the inside as water levels rise. To maintain operations, more pumps may be required, and increased flooding could cause long-term damage.

Currently, the City's social vulnerability to sea-level rise remains low, as most residential properties are located inland, and the onset of sea-level rise is gradual. However, these vulnerabilities may increase over time.

STRATEGIC PLAN

SP-05 OVERVIEW

STRATEGIC PLAN OVERVIEW

The Strategic Plan sets forth the City of Watsonville’s key priorities for the 2025–2029 Consolidated Plan period. These five-year goals are designed to align with HUD’s national objectives and outcomes and are implemented through the Annual Action Plan, which breaks them down into achievable yearly targets. Based on findings from the Needs Assessment, Market Analysis, and Community Outreach, the City has identified six high-priority areas requiring focused attention.

The Strategic Plan establishes targeted goals to address most of these needs; however, not all identified challenges can be fully resolved within the five-year timeframe. Some issues are constrained by limited funding, others require long-term regional collaboration, and a few are beyond the current scope of the City’s resources.

Despite these limitations, the Strategic Plan outlines meaningful goals across six core areas: addressing basic needs, expanding supportive services, enhancing youth and senior programs, promoting economic development, advancing housing services, and investing in infrastructure improvements. These goals reflect the City’s commitment to improving the quality of life for all residents, particularly those with the greatest needs.

SP-10 GEOGRAPHIC PRIORITIES – 91.215 (A)(1)

GEOGRAPHIC AREA

The City of Watsonville does not have geographic priorities and will continue to utilize CDBG funding to support citywide efforts that address the community's needs.

GENERAL ALLOCATION PRIORITIES- DESCRIBE THE BASIS FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY WITHIN THE JURISDICTION (OR WITHIN THE EMSA FOR HOPWA)

The City is not proposing any targeted geographic investment areas for the 2025-2029 Consolidated Plan cycle. As a result, a geographic allocation table is not included.

Instead of a place-based approach, the City will implement a need-based strategy to guide investment decisions over the next five years. Following consultation with City staff, service providers, and community organizations, no clear consensus emerged identifying specific neighborhoods or areas that should receive concentrated investment. This reflects the fact that the majority of Watsonville already qualifies as low- and moderate-income, and the many areas share similar levels of need.

High-priority project types identified through the planning process include affordable housing, homeless services, youth and adult care services, neighborhood revitalization, and accessibility improvements. These needs are widespread and not confined to a single area of the city. Therefore, restricting these investments to a specific geography would not be practical and could limit the effectiveness of the City's efforts.

Moving forward, the City will continue to assess project needs annually through the citizen participation process and ongoing consultation with community-based organizations and service providers, ensuring that investments respond to emerging needs and community priorities citywide.

SP-25 PRIORITY NEEDS - 91.215(A)(2)

Priority Needs

Table 48- Priority Needs Summary

1	Priority Need Name	Affordable Housing
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Families with Children Mentally Ill veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide
	Associated Goals	Affordable Housing
	Description	Provide safe, decent, and affordable housing for extremely low- to moderate-income households by preserving and expanding the affordable housing stock. This includes supporting housing programs for individuals experiencing homelessness, such as emergency shelters, transitional housing, and permanent housing solutions, as well as efforts to prevent homelessness. Additionally, it aims to strengthen code enforcement efforts to ensure that housing quality and safety standards are consistently maintained.
	Basis for Relative Priority	Citizen Participation, Needs Assessment. Ensuring access to quality housing and enhancing existing housing conditions are essential to maintaining and improving the overall quality of life for all residents of Watsonville, across all population segments.

2	Priority Need Name	Public Services
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Families with Children Unaccompanied Youth Non-housing Community Development
	Geographic Areas Affected	Citywide
	Associated Goals	Public Services
	Description	Enhance public safety and living environments by supporting crime prevention efforts and expanding supportive services for youth, individuals with special needs, those experiencing homelessness, and low- to moderate-income households.
	Basis for Relative Priority	Citizen participation, Needs Assessment.
3	Priority Need Name	Economic Development
	Priority Level	High
	Population	Extremely Low Low Non-housing Community Development
	Geographic Areas Affected	Citywide
	Associated Goals	Economic Development
	Description	Promote economic development and strengthen the housing stock by expanding economic opportunities through targeted improvements to Downtown living areas and commercial/industrial zones, supporting revitalization and growth through enhancement programs.

	Basis for Relative Priority	Citizen Participation, Needs Assessment.
4	Priority Need Name	Public Facilities
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Elderly Frail Elderly Persons with Physical Disabilities Non-housing Community Development
	Geographic Areas Affected	Citywide
	Associated Goals	Public Facilities
	Description	Enhance the community's image and living conditions by improving infrastructure and park facilities that meet the needs of low- and moderate-income residents, including continuous upgrades through public facility rehabilitation and infrastructure reconstruction.
	Basis for Relative Priority	Citizen Participation, Needs Assessment.

SP-30 INFLUENCE OF MARKET CONDITIONS – 91.215 (B)

Influence of Market Conditions

Table 49- Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant-Based Rental Assistance (TBRA)	Watsonville experiences high housing costs, with more than half of households earning under 80% of the Area Median Income (AMI) and many spending over 30% of their income on housing. Rental assistance programs, including Tenant-Based Rental Assistance (TBRA) administered by the Housing Authority of the County of Santa Cruz (HACSC), help low-income residents afford housing. TBRA is distributed citywide based on need, providing support to residents throughout Watsonville.
TBRA for Non-Homeless Special Needs	Rental assistance in Watsonville is provided by the Housing Authority of Santa Cruz County and is designed to support low-income residents, including those with special needs.
New Unit Production	High housing demand in Watsonville underscores the need for new housing development; however, the limited availability of land significantly restricts new construction. Additionally, rising costs for construction materials and labor further challenge the financial feasibility of housing projects. These factors limit the number of new units that can be built with existing funding and will continue to impact the pace and scale of future housing production.
Rehabilitation	Watsonville has a large share of older housing, with 55% of households, 38% of which are owner-occupied and 17% renter-occupied, living in units that are more than 35 years old. High housing costs and relatively low rental income make it challenging for many property owners to invest in necessary maintenance and repairs. This is reflected in the number of households experiencing one or more housing problems, such as overcrowding, cost burden, or substandard living conditions.
Acquisition, including preservation	Between 2016 and 2020, the median home value in Watsonville rose by 39%, while homeownership rates declined. The combination of rising housing costs and relatively low household incomes has made it increasingly difficult for many residents to secure or retain housing. As a result, preserving affordable housing and preventing displacement have become critical priorities for the City.

SP-35 ANTICIPATED RESOURCES - 91.215(A)(4), 91.220(C)(1,2)

INTRODUCTION

The City of Watsonville is a CDBG entitlement jurisdiction and has been allocated \$634,804 in Community Development Block Grant (CDBG) funds for the 2025–2026 program year. Additionally, the City anticipates receiving approximately \$20,000 in CDBG Program Income (PI) from the final loan payoffs related to housing rehabilitation loans. These funds will be reprogrammed for eligible future activities.

The City will continue to leverage CDBG funds through its First-Time Homebuyer and Housing Rehabilitation Programs, which are supported by a combination of funding sources, including CDBG, HOME, CalHome, PLHA, and Inclusionary Housing in-lieu fees. These programs provide critical gap financing to help low-income households achieve homeownership and offer financial and technical assistance to low-income homeowners or landlords who rent to low-income tenants for essential home repairs and improvements.

Anticipated Resources

Table 50- Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	634,804	20,000	48,897.18	703,701.18	2,539,216	Based on level funding in subsequent years.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The CDBG program does not require matching funds; however, the City voluntarily contributes local and other funding sources to enhance and expand the impact of many CDBG-supported activities.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

As the Successor Agency to the former Redevelopment Agency (RDA), the City holds several vacant properties that may be utilized to support future affordable housing developments. Over the next few years, the City plans to advance efforts to repurpose these sites, taking the next steps in the disposition and redevelopment of former RDA-owned land.

DISCUSSION

The State of California's dissolution of local Redevelopment Agencies in February 2012 eliminated a vital source of funding for the development and preservation of affordable housing. Although this action ended a consistent revenue stream for such efforts, the City of Watsonville, acting as the Successor Agency to the former Redevelopment Agency (RDA), continues to oversee its Affordable Housing Program. This program now operates with limited resources, primarily sustained through loan repayments from past housing investments.

SP-40 INSTITUTIONAL DELIVERY STRUCTURE – 91.215(K)

EXPLAIN THE INSTITUTIONAL STRUCTURE THROUGH WHICH THE JURISDICTION WILL CARRY OUT ITS CONSOLIDATED PLAN, INCLUDING PRIVATE INDUSTRY, NON-PROFIT ORGANIZATIONS, AND PUBLIC INSTITUTIONS.

Table 51- Institutional Delivery Structure

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Watsonville	Government	Economic Development Non-homeless special needs Ownership Planning Rental neighborhood improvements public facilities public services	Jurisdiction
COUNTY OF SANTA CRUZ	Government	Homelessness Non-homeless special needs Planning	Region
Housing Authority of Santa Cruz County	PHA	Public Housing	Region
Homeless Action Partnership	Continuum of care	Homelessness	Region
Community Bridges (AKA La Manzana Community Resources)	Community/Faith-based organization	Homelessness Non-homeless special needs public services	Region
Encompass	Community/Faith-based organization	Non-homeless special needs public services	Region
California Rural Legal Assistance, Inc.	Regional organization	Non-homeless special needs	Region
SECOND HARVEST FOOD BANK	Regional organization	Non-homeless special needs	Region
Family Service Agency of the Central Coast	Community/Faith-based organization	Non-homeless special needs	Region
WALNUT AVENUE WOMEN'S CENTER	Community/Faith-based organization	Non-homeless special needs	Region

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Monarch Services (AKA Women's Crises Support-Defensa de Mujeres)	Community/Faith-based organization	Non-homeless special needs	Region
Pajaro Valley Loaves and Fishes	Community/Faith-based organization	Non-homeless special needs	Region
PAJARO VALLEY SHELTER SERVICES	Community/Faith-based organization	Homelessness Non-homeless special needs	Region
Watsonville Law Center	Community/Faith-based organization	Non-homeless special needs	Region
El Pajaro Community Development Corporation	Subrecipient	Economic Development Non-homeless special needs	Region

ASSESS OF STRENGTHS AND GAPS IN THE INSTITUTIONAL DELIVERY SYSTEM

Watsonville serves as the primary residential and employment hub for South Santa Cruz County, supported by a broad network of services that assist low- and moderate-income individuals, people experiencing homelessness, and those with special needs. While many of these services are available within Watsonville, some require travel to Santa Cruz or the mid-county area.

The most significant gap lies in the delivery of affordable housing. With Watsonville nearly built out to its jurisdictional limits and only a few remaining development sites, the construction of new affordable units is expected to be limited to infill opportunities and may significantly decline within the next five years. Affordable housing options remain scarce, and available rental assistance programs, such as Section 8, fall short of meeting the community's needs.

Availability of services targeted to homeless persons and persons with HIV, and mainstream services

Table 52- Homelessness Prevention Services Summary

Homelessness Prevention Services	Available in the Community	Targeted to Homelessness	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X	X	
Mortgage Assistance	X		X
Rental Assistance	X	X	X
Utilities Assistance	X		X

Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	X
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		X
Employment and Employment Training	X		
Healthcare	X	X	X
HIV/AIDS	X		X
Life Skills	X	X	X
Mental Health Counseling	X	X	X
Transportation	X	X	X
Other			
Food	X	X	X

DESCRIBE THE EXTENT TO WHICH SERVICES TARGETED TO HOMELESS PERSON AND PERSONS WITH HIV AND MAINSTREAM SERVICES, SUCH AS HEALTH, MENTAL HEALTH AND EMPLOYMENT SERVICES ARE MADE AVAILABLE TO AND USED BY HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) AND PERSONS WITH HIV WITHIN THE JURISDICTION

Local service providers are actively supporting homeless and special needs populations throughout the area. While some organizations have specialized missions, others offer a broad range of services, including healthcare, food assistance, counseling, job training, and mental health support. Although many of these providers prioritize low-income individuals, several agencies extend their services to all residents in need, regardless of income level.

DESCRIBE THE STRENGTHS AND GAPS OF THE SERVICE DELIVERY SYSTEM FOR SPECIAL NEEDS POPULATION AND PERSONS EXPERIENCING HOMELESSNESS, INCLUDING, BUT NOT LIMITED TO, THE SERVICES LISTED ABOVE

The City of Watsonville's service delivery system for individuals experiencing homelessness and those with special needs demonstrates key strengths but also faces several critical challenges. The City partners with local organizations, such as the Community Action Board (CAB) and the Housing for Health Partnership, to offer essential services, including housing navigation, rental assistance, and employment support

through programs like Watsonville Works. A notable initiative currently underway is the development of 34 tiny homes at Westview Presbyterian Church, designed to house individuals living along the Pajaro River levee temporarily. This project represents a collaborative effort between the City of Watsonville, Santa Cruz County, and Monterey County.

Despite these efforts, the City faces limitations due to the absence of a dedicated homelessness department and a smaller staff capacity compared to neighboring jurisdictions. These constraints reduce the City's ability to manage and coordinate services effectively. While behavioral health and substance use treatment services are available, they are frequently overextended, resulting in delayed access for those in need. Additionally, the lack of a centralized system for service coordination contributes to fragmented care, making it difficult for individuals to navigate available resources.

To close these gaps, the City will need to invest in infrastructure, expand behavioral health and substance use services, and strengthen service integration to ensure a more effective and accessible support system for Watsonville's homeless and special needs populations.

PROVIDE A SUMMARY OF THE STRATEGY FOR OVERCOMING GAPS IN THE INSTITUTIONAL STRUCTURE AND SERVICE DELIVERY SYSTEM FOR CARRYING OUT A STRATEGY TO ADDRESS PRIORITY NEEDS

The City of Watsonville will continue to collaborate with local, state, federal, and nonprofit partners to strengthen and expand its institutional structure and service delivery system. These efforts aim to reach and support at-risk populations more effectively. Additionally, the City remains committed to supporting the local nonprofit sector and advancing economic development initiatives, with a focus on creating well-paying jobs for the community.

SP-45 GOALS SUMMARY – 91.215(A)(4)

GOALS SUMMARY INFORMATION

Table 53- Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2025	2029	Affordable Housing		Affordable Housing	CDBG: \$225,000	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated : 10 Household Housing Unit Housing Code Enforcement/ Foreclosed Property Care: 500 Household Housing Unit
2	Economic Development	2025	2029	Non-Housing Community Development		Economic Development	CDBG: \$50,000	Businesses assisted: 50 Businesses Assisted
3	Public Services	2025	2029	Public Services		Public Services	CDBG: \$98,220	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Facilities	2025	2029	Public Facilities		Public Facilities	CDBG: \$200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7320 Persons Assisted

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Affordable Housing, Rehabilitation, and Code Enforcement: Support safe, affordable housing for low- to moderate-income households through preservation, rehabilitation programs, and strengthened code enforcement to improve housing conditions and neighborhood safety.
2	Goal Name	Economic Development
	Goal Description	Microenterprise Business Technical Assistance: Support economic development by providing resources and guidance to microenterprises, with a focus on expanding opportunities for low- and moderate-income individuals. Promote the revitalization of downtown and commercial/industrial areas through improvement programs that enhance both economic activity and the surrounding housing stock.
3	Goal Name	Public Services
	Goal Description	Youth Center Staffing: Enhance public safety and living environments by supporting crime prevention efforts and expanding supportive services for youth, individuals with special needs, those experiencing homelessness, and low- to moderate-income households.
4	Goal Name	Public Facilities
	Goal Description	Enhance the community's image and living conditions by improving infrastructure and park facilities that meet the needs of low- and moderate-income residents, including continuous upgrades through public facility rehabilitation and infrastructure reconstruction.

ESTIMATE THE NUMBER OF EXTREMELY LOW-INCOME, LOW-INCOME, AND MODERATE-INCOME FAMILIES TO WHOM THE JURISDICTION WILL PROVIDE AFFORDABLE HOUSING AS DEFINED BY HOME 91.315(B)(2)

During the 5-year plan, the City estimates that it will assist 10 extremely low, 50 low and 20 moderate income households through its existing housing programs.

SP-50 PUBLIC HOUSING ACCESSIBILITY AND INVOLVEMENT – 91.215(C)

NEED TO INCREASE THE NUMBER OF ACCESSIBLE UNITS (IF REQUIRED BY A SECTION 504 VOLUNTARY COMPLIANCE AGREEMENT)

The Housing Authority of the County of Santa Cruz (HACSC) is not currently mandated to increase the number of accessible units. It is not currently operating under a Section 504 Voluntary Compliance Agreement.

ACTIVITIES TO INCREASE RESIDENT INVOLVEMENT

Public housing residents participate in a Resident Advisory Board that meets annually to review and discuss proposed changes to the Housing Authority's Agency Plan.

IS THE PUBLIC HOUSING AGENCY DESIGNATED AS TROUBLED UNDER 24 CFR PART 902?

The HACSC is not designated as troubled under 24 CFR part 902.

PLAN TO REMOVE THE 'TROUBLED' DESIGNATION

Not applicable. The Housing Authority of the County of Santa Cruz is designated as a High Performer for both its Housing Choice Vouchers and Low-Income Public Housing programs.

SP-55 BARRIERS TO AFFORDABLE HOUSING – 91.215(H)

BARRIERS TO AFFORDABLE HOUSING

The City of Watsonville faces a range of barriers that constrain the development and preservation of affordable housing. These include market conditions, limited land availability, environmental constraints, regulatory challenges, and funding limitations.

Watsonville is in a region with high housing costs, which significantly impacts affordability. Development expenses—driven by land costs, labor, construction materials, and environmental mitigation—are reflected in both home prices and rents, making it difficult to meet local housing demand. The city is also physically constrained, surrounded by wetlands, sloughs, the Pajaro River, and protected agricultural lands. These environmental features, along with flood and geologic hazards, further limit feasible development sites and increase construction costs.

Government policies and regulations—such as zoning, development standards, permitting procedures, and impact fees—can also present challenges. While these measures are necessary to ensure public health, safety, and infrastructure maintenance, they can add to development timelines and expenses, particularly for affordable housing projects.

The land supply within the city limits is limited. Although this is mainly due to land use controls at the county level, Watsonville continues to pursue infill development strategies and is evaluating updates to its zoning and land use policies to support greater density along transit corridors.

Access to mortgage financing is another barrier. Many low-income residents are unable to secure loans for home purchases or improvements without public assistance. Additionally, local housing efforts have been significantly impacted by the loss of Redevelopment Agency (RDA) funding, which had previously been a vital source of support for affordable housing and infrastructure improvements.

Budgetary constraints at all levels of government, including those imposed by Proposition 13, further reduce the availability of funding for affordable housing and related services. The combined effect of these barriers contributes to higher housing costs, overcrowding, and an increasing number of unmet housing needs in Watsonville.

STRATEGY TO REMOVE OR AMELIORATE THE BARRIERS TO AFFORDABLE HOUSING

The City of Watsonville has implemented several long-term strategies to reduce barriers to affordable housing development and preservation. A key tool is the City's Inclusionary Housing Ordinance, initially adopted in 1991 and updated in 2001. This ordinance requires developers to provide a percentage of units in new housing developments at affordable rents or sale prices for a period of 45 to 55 years. Recent updates removed the limitation that only rental developments receiving subsidies were subject to the

ordinance, expanding its impact. For smaller developments (fewer than seven units), developers may pay an in-lieu fee, which the City reinvests in the development, acquisition, rehabilitation, and preservation of affordable housing units.

The City also actively pursues state and federal funding sources, including PLHA, HOME and CalHome grants, to support affordable housing and community development. These funds help sustain critical programs such as the First-Time Homebuyer Program and Housing Rehabilitation Program, which provide financial assistance to low-income households for home purchases or necessary repairs.

To address land constraints and development feasibility, the City is pursuing infill development strategies and exploring updates to its zoning code to allow higher residential densities along transit corridors.

Recognizing its limited financial capacity, the City supplements direct assistance with policy-based incentives to support housing development. These include fee deferments, density bonuses, a streamlined permit process, and flexible development standards, all designed to reduce project costs and timelines.

Barriers to housing are also regularly reviewed and addressed during updates to the Housing Element, Zoning Code, and related development policies, ensuring that local regulations evolve to meet changing housing needs and state requirements.

Together, these efforts reflect Watsonville's commitment to increasing affordable housing opportunities and removing barriers that hinder housing access and production for low- and moderate-income residents.

SP-60 HOMELESSNESS STRATEGY – 91.215(D)

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

Preventing and ending homelessness is a HUD priority nationally, and locally the City of Watsonville has partnered with many stakeholders in Santa Cruz County including policy makers, providers, funders, advocates, people with experience of homelessness and community members to create the Santa Cruz Community Strategic Plan to Prevent, Reduce, and Eventually End Homelessness. This local strategy includes eight priorities:

- Transforming the Crisis Response System
- Increasing Access to Permanent Housing
- Integrating Systems and Community Support Ending Chronic and other Adult Homelessness Ending Family Homelessness Addressing Needs in South County (Watsonville)Initiating a Response to Youth and Young Adult Homelessness Ending Veteran Homelessness

The plan also addresses the detailed achievement of the prior ten-year plan: Housing, Health, and Supportive Services.

ADDRESSING THE EMERGENCY AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

Our ultimate solution to ending homelessness in Santa Cruz County is providing permanent housing that is closely bundled with supportive services. The most immediate need is housing. Other services should include, but not be limited to multi-lingual trauma-informed case managers, benefits assistance, job-ready placements, community outreach and education, and linkage to the whole network of programs such as health treatment, including mental health, transitions for those previously incarcerated, legal aid, transportation, VA services, and employment opportunities.

Part of the strategy for reducing chronic homelessness in the area involves offering property owners incentives to convert more rental properties from transitional housing to subsidized housing. A key element of this strategy is to educate more property owners about the fact that rent is guaranteed each month on the properties, and tenants are provided with additional social services, including budgeting assistance. By increasing the amount of subsidized housing available, it will reduce the average length of time individuals are homeless, decrease the likelihood of returning to homelessness, decrease the number of families and individuals experiencing homelessness, and improve the employment rate and income of families and individuals who are homeless.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN.

In recent years, the high cost of housing has placed an increasingly burdensome financial strain on families in Watsonville. As moderate and lower-income families increasingly can no longer afford the median-priced home, market conditions have led to a higher prevalence of overpayment, overcrowding, and substandard living conditions. Of all family households, single parents with children and large families are disproportionately impacted. To meet the unique housing needs of the disabled, the City offers and participates in various programs. Through the County Housing Authority, households with disabilities may receive rental assistance to help them afford housing in the community.

According to the 2024 point-in-time (PIT) study, the number of veterans experiencing homelessness decreased by 55% when compared to 2023. Many community partners, such as the HUD–Veteran Administration Supportive Housing (VASH) and the Supportive Services for Veteran Families (SSVF) programs, will work together for this community-wide, collaborative approach to end veteran homelessness in Santa Cruz County.

While the City of Watsonville recognizes all the needs in our local community, severe funding limitations make it impossible to address every need for assistance.

Some housing counseling is available in the Santa Cruz County jurisdiction by way of Families in Transition, Pajaro Valley Shelter Services, Housing Authority of Santa Cruz County and The Community Action Board. In addition, the City contracts with the Watsonville Law Center and Neighborhood Services of Silicon Valley to provide homebuyer education classes to potential homebuyers.

The Watsonville Law Center and the California Rural Legal Assistance Center both offer free or sliding scale landlord tenant dispute counseling.

Currently there is not a mechanism in place that tracks affordable housing complexes that may have vacancies but with the currently proposed coordinated entry system, this should become a reality in the County. However, the City does publish a list of affordable housing complexes located in the City limits.

HELP LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES WHO ARE LIKELY TO BECOME

HOMELESS AFTER BEING DISCHARGED FROM A PUBLICLY FUNDED INSTITUTION OR SYSTEM OF CARE, OR WHO ARE RECEIVING ASSISTANCE FROM PUBLIC AND PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION OR YOUTH NEEDS

The limited number of affordable housing in this area puts Watsonville and the Pajaro Valley way behind the curve of having an adequate supply. The County Housing Authority is not even taking names for the waiting list because it is so long at this time. We are moving towards a coordinated entry system that would assist in reporting when a unit becomes available in local affordable housing complexes but at this time it is not yet been established. We do have a local partnership with the Watsonville Law Center that offers landlord-tenant mediation for those in need of that service.

SP-65 LEAD-BASED PAINT HAZARDS – 91.215(I)

ACTIONS TO ADDRESS LBP HAZARDS AND INCREASE ACCESS TO HOUSING WITHOUT LBP HAZARDS

California has implemented legislation to combat childhood lead poisoning, creating the Childhood Lead Poisoning Prevention Branch (CLPPB) under the California Department of Public Health (CDPH). The Santa Cruz County Health Services Agency (HSA) operates the Childhood Lead Poisoning Prevention Program (CLPPP), which provides a comprehensive approach to mitigating lead exposure risks.

As of 2024, CDPH's updated lead testing data shows that childhood lead exposure rates in Santa Cruz County remain low, with fewer than 0.9% of children under six years old testing with elevated blood lead levels (5+ micrograms per deciliter, µg/dL), reflecting statewide progress in reducing lead exposure. These results are a testament to ongoing lead prevention efforts at both the local and state levels.

The City of Watsonville offers a Housing Rehabilitation Program that provides financial assistance to low-income homeowners and landlords who rent to low-income tenants, enabling them to make necessary repairs to their homes. This program includes lead-based paint testing and remediation for homes built before 1978, with funding provided as a grant to the homeowner. Contractors working under this program must hold EPA Lead-Safe Certification and adhere to safe work practices when handling homes built before 1978.

Furthermore, homes purchased through Watsonville's First-Time Homebuyer or Inclusionary Housing Programs are inspected for lead hazards as part of the application process. Any identified lead-based paint hazards must be addressed before funding approval or purchase can be proceeded with. Statewide policies are also evolving to further minimize lead exposure risks, especially in low-income and rental housing, through improved monitoring and enforcement strategies.

HOW ARE THE ACTIONS LISTED ABOVE RELATED TO THE EXTENT OF LEAD POISONING AND HAZARDS?

Over 55% of the housing units in Watsonville were built before 1980 and are home to families with children. As part of the City's Housing Rehabilitation Program, lead-based paint testing and abatement will continue to be a priority. Homes built before 1978, purchased through the City's First-Time Homebuyer Program or Inclusionary Housing Program, will continue to be inspected for lead hazards, with abatement required as a condition for financial assistance or purchase approval.

Additionally, the City will maintain close collaboration with the Santa Cruz County Health Department to address and resolve any suspected incidents involving lead-based paint.

HOW ARE THE ACTIONS LISTED ABOVE INTEGRATED INTO HOUSING POLICIES AND PROCEDURES?

The City of Watsonville's Housing Program Guidelines include specific requirements for lead-based paint, including its identification, testing, and abatement. Over the next five years, the City will continue its efforts to ensure families have access to safer, healthier homes while also reducing the long-term risks associated with lead exposure.

SP-70 ANTI-POVERTY STRATEGY – 91.215(J)

JURISDICTION GOALS, PROGRAMS AND POLICIES FOR REDUCING THE NUMBER OF POVERTY-LEVEL FAMILIES

Watsonville has three primary approaches to reducing poverty:

- 1) Improving the education and skill level of the workforce
- 2) Expanding job opportunities through economic development
- 3) Improving and expanding affordable housing

This is accomplished by coordinating resources with other agencies and supporting non-profits that serve low-income families and individuals, as well as adopting land use policies that balance job creation and housing needs.

HOW ARE THE JURISDICTION POVERTY REDUCING GOALS, PROGRAMS, AND POLICIES COORDINATED WITH THIS AFFORDABLE HOUSING PLAN

In addition to implementing land use policies that help balance jobs and housing, the City of Watsonville has adopted an Inclusionary Housing Ordinance, which provides affordable housing options for low- to moderate-income individuals and families. The Ordinance requires developers to sell or rent a percentage of new housing units to moderate-income households at an affordable price or pay an in-lieu fee. Only rental developments that receive some form of subsidy are subject to the Ordinance. These funds are used to help support affordable housing through the development, acquisition, rehabilitation, and preservation of new and existing units.

Watsonville has an Economic Development program that utilizes strategies of business retention, expansion, attraction, and economic gardening. The economic development efforts are coordinated with the Santa Cruz County CEDS, and staff participate in quarterly regional coordination meetings. Staff in Economic Development also work closely with the local school district, several charter schools, a local Community Development Corporation, the local Small Business Development Center (SBDC), and the Workforce Investment Board to provide services, including workforce development, business incubation and acceleration, STEM programs for youth, and business planning assistance.

Watsonville also offers First-Time Homebuyer and Housing Rehabilitation Programs, which utilize multiple funding sources, including PLHA, HOME, CDBG, CalHome, and Inclusionary Housing in-lieu fees. These Programs provide gap financing to make it more affordable for low-income

individuals to purchase a home and financial/technical assistance to low-income homeowners or homeowners who rent to low-income households to make repairs to an existing home.

The City's Code Enforcement Program is another essential tool in preserving and maintaining the quality of existing housing. Inspection and monitoring efforts provided by an active code enforcement program ensure a safe and healthy environment, reducing the cost burdens that can impact affordability, especially when combined with other housing assistance programs. In conjunction with this program, the City has a Residential Relocation Assistance Ordinance, which is intended to assist tenants who may be involuntarily displaced due to unsafe conditions in rental housing.

Watsonville actively collaborates with other agencies and organizations to provide financial and non-financial services that address the community's needs.

SP-80 MONITORING – 91.230

DESCRIBE THE STANDARDS AND PROCEDURES THAT THE JURISDICTION WILL USE TO MONITOR ACTIVITIES CARRIED OUT IN FURTHERANCE OF THE PLAN AND WILL USE TO ENSURE LONG-TERM COMPLIANCE WITH REQUIREMENTS OF THE PROGRAMS INVOLVED, INCLUDING MINORITY BUSINESS OUTREACH AND THE COMPREHENSIVE PLANNING REQUIREMENTS

The City's Community Development Department (CDD) is responsible for managing the Community Development Block Grant Program, ensuring all funds are used in accordance with program guidelines. The responsibilities include administering and implementing CDBG projects, such as housing rehabilitation and property acquisition, as well as maintaining oversight of agreements with other City departments involved in CDBG activities. CDD staff also manage subrecipient contracts and work closely with the Finance Department to ensure CDBG funds are spent appropriately and on schedule.

INTERNAL MONITORING

The City closely monitors Community Development Block Grant (CDBG) projects to ensure they meet all program requirements. Community Development Department (CDD) staff maintain detailed documentation for each activity, confirming CDBG eligibility, National Objective compliance, and adherence to NEPA standards. They work closely with other City departments involved in CDBG projects to ensure all requirements are clearly understood and met. Before any CDBG fund drawdowns are approved, CDD staff review all expenditures for compliance and provide final authorization.

CDD is also responsible for ensuring the timely expenditure of CDBG funds, starting with the development of the annual Action Plan. They accurately estimate anticipated program income and assess proposed activities for readiness and feasibility of timely implementation. Throughout the year, CDD staff continuously track project timelines, monitoring the progress of all CDBG activities to spot potential delays. A comprehensive mid-year review assesses the status of all projects. If progress is slow or unexpected program income arises, the City may propose additional projects through an Action Plan Amendment.

SUBRECIPIENT MONITORING

CDBG subrecipients will be monitored annually to ensure their compliance with all regulations and requirements governing their administrative, financial and programmatic operations, and to verify achievement of their performance objectives within schedule and budget. The objectives of the monitoring review are to:

- Evaluate subrecipient accomplishments and achievements
- Determine areas of non-compliance
- Assist in resolving compliance problems
- Strengthening channels of communication between the City and the subrecipient

At the beginning of each program year, CDD staff will evaluate each subrecipient for classification as a High Risk Subrecipient (per 24CFR 85.12) using the following criteria:

- Is the subrecipient new to CDBG?
- Is there high turnover in key staff positions?
- Are there past compliance or performance problems?
- Are activities high risk (acquisition, housing, economic development)?
- Are there multiple CDBG-funded activities for the first time?

Subrecipients classified as High Risk will be scheduled for more frequent monitoring.

2025-2026 ACTION PLAN

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

INTRODUCTION

The City of Watsonville anticipates receiving Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD) during the 2025-2029 Consolidated Plan period. For Program Year (PY) 2025-2026, the City has been allocated \$634,804 in CDBG funds. Additionally, the City plans to utilize \$48,891.18 in unspent funds from prior years, which resulted from projects that were either canceled or completed under budget. The City also anticipates receiving approximately \$20,000 annually in program income (PI), primarily from loan repayments related to housing rehabilitation. These resources, along with any remaining unspent funds from previous program years, will be incorporated into the current Action Plan to support eligible activities.

Anticipated Resources

Table 54- Expected Resources- Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Services	634,804	20,000	48,897.18	703,701.18	2,539,216	This is the first year of the 5-year Consolidated Plan

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The Community Development Block Grant (CDBG) program does not require matching funds; however, applicants must provide detailed financial information in their proposals to demonstrate their ability to execute the proposed project or activity successfully. In Watsonville, the community's needs far exceed the available Community Development Block Grant (CDBG) resources. Therefore, the City combines CDBG

funds with other funding sources, such as state, federal, and local grants, private foundation support, capital improvement funds, general funds, and private donations of funds or services, to maximize the impact of its projects.

The City has completed a range of projects using this blended funding strategy. It continues to actively pursue additional grants and awards for initiatives that fall outside the scope of CDBG funding.

IF APPROPRIATE, DESCRIBE PUBLICLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

At the time of this Consolidated Plan, the City does not anticipate utilizing publicly owned land or properties for land acquisition to achieve Community Development Block Grant (CDBG) goals. However, the City may consider improvements to existing public facilities and infrastructure as a means of supporting these goals.

DISCUSSION

In response to reduced resources, the City has prioritized the allocation of Community Development Block Grant (CDBG) funds to areas with the greatest identified needs. Community input has highlighted critical priorities, including infrastructure and facility improvements in low-income neighborhoods, such as enhancements to street and park accessibility, as well as the provision of essential public services for youth and seniors, code enforcement activities, and support for economic development initiatives. Additionally, during Fiscal Year 2024–2025, the City of Watsonville successfully repaid its Section 108 Loan, and as of this Consolidated Plan, no Section 108 funds remain outstanding.

AP-20 ANNUAL GOALS AND OBJECTIVES

Goals Summary Information

Table 55- Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2025	2026	Affordable Housing	Citywide	Affordable Housing	CDBG: \$225,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit
2	Economic Development	2025	2026	Non-Housing Community Development	Citywide	Economic Development	CDBG: \$50,000	Businesses assisted: 50 Businesses Assisted
3	Public Services	2025	2026	Public Services	Citywide	Public Services	CDBG: \$98,220	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted
4	Public Facilities	2025	2026	Public Facilities	Citywide	Public Facilities	CDBG: \$200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 16832 Persons Assisted

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Provide safe, decent, and affordable housing for extremely low- to moderate-income households by preserving and expanding the affordable housing stock. This includes supporting housing programs for individuals experiencing homelessness, such as emergency shelters, transitional housing, and permanent housing solutions, as well as efforts to prevent homelessness. Additionally, it aims to strengthen code enforcement efforts to ensure that housing quality and safety standards are consistently maintained.

2	Goal Name	Economic Development
	Goal Description	Microenterprise Business Technical Assistance. Support economic development by providing resources and guidance to microenterprises, with a focus on expanding opportunities for low- and moderate-income individuals. Promote the revitalization of downtown and commercial/industrial areas through improvement programs that enhance both economic activity and the surrounding housing stock.
3	Goal Name	Public Services
	Goal Description	Youth Center Staffing - Enhance public safety and suitable living environments by 1) Supporting crime prevention and code enforcement activities, increasing affordable housing opportunities, and 2) Increasing supportive services for people with special needs, homeless people, and low-income people and families.
4	Goal Name	Public Facilities
	Goal Description	Enhance the community's image and living conditions by improving infrastructure and park facilities that meet the needs of low- and moderate-income residents, including continuous upgrades through public facility rehabilitation and infrastructure reconstruction.

AP-35 PROJECTS – 91.220(D)

INTRODUCTION

The Five-Year Consolidated Plan outlines proposed strategies for spending the City’s CDBG funds to provide a suitable living environment by revitalizing low—to—moderate—income neighborhoods, assisting disadvantaged, low-income, and homeless individuals by providing adequate public facilities and services, and generating affordable housing opportunities. This annual plan focuses resources on affordable housing, economic development, public services, and public facilities.

PROJECTS

Table 56- Projects

#	Project Name
1	Youth Center Staffing
2	Code Enforcement
3	Micro-Enterprise Business Technical Assistance
4	Program Administration
5	Ramsay Park Playground Phase III
6	City of Watsonville Rehabilitation Program

DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

Below are outlined the priority needs identified in the City’s Five-Year Consolidated Plan, the corresponding local objectives, and the specific activities to be undertaken during the 2025 Program Year to address each need.

Affordable Housing

Several programs address the various local objectives of addressing the need for affordable housing in the city:

- 1) Housing Rehabilitation
- 2) Homeownership Opportunities
- 3) Residential Code Enforcement
- 4) Targeted Code Enforcement

Economic Development

- 1) Small Business / Micro-enterprise Business Technical Assistance
- 2) Entrepreneur Support

Public Services

- 1) Youth Services
 - a. Several ongoing programs under the police, parks, and community services departments address local objectives of providing positive alternatives for youth to prevent juvenile crime and gang violence.
 - b. Youth Programs, Parks, and Community Services:
 - i. *After-School Program* - This is an after-school program for middle and high school students. Each day, they receive homework assistance and a healthy snack. They also participate in sports, games, field trips, and arts and crafts activities.
 - ii. *Spring and Winter Break Day Camp*- A week-long day camp for youth ages 5 to 12 is held during the spring and winter breaks of the Pájaro Valley Unified School District. The full-day camp features a variety of fun activities, healthy snacks and lunches, and a trip to a local attraction. The camps are free for PVUSD students.
 - iii. *Camp W.O.W.*- Summer day camp for youth aged 5 to 12. The camp is comprised of eight (8) one-week sessions. Each session features a different theme and a trip to a destination related to the theme. All the activities offered during a session support the theme. Youth participate in a variety of sports, games, and arts and crafts activities. They are also served healthy snacks and a nutritious lunch. This camp is also made available free of cost to PVUSD students.
 - iv. *Recreational Youth Soccer Program*- The youth soccer program provides recreational and competitive opportunities for boys and girls aged 4 to 13. It features leagues in the spring and fall, helping youth develop team-building skills, learn positive sportsmanship, and boost self-esteem through soccer.
 - v. *Sports Camps*
 1. Skateboarding Camp: This week-long camp is for youth ages 6-13. It allows youth to learn to skateboard or advance their skateboarding skills.
 2. Two-Day Sports Camps: For youth ages 7-12. Through these two-day camps, participants learn the game for each respective sport. (Basketball Camp, Volleyball Camp, Flag Football Camp)
Multi-Sport camp: This camp is for youth aged 7-12. Participants are introduced to a variety of sports (baseball, flag football, and soccer) in a

fun and safe atmosphere.

- vi. *Basketball Programs: Participants learn the sport through drills and games.*
 - 1. Hoopster Tots: For youth ages 3-5
 - 2. Basketball: For youth ages 7-11
- vii. *Itty Bitty Sports Program: Geared towards youth ages 3-5 and consists of 4 one-week sessions per sport. Each session introduces participants to the fundamentals of the sport while providing a fun experience.*
- viii. *Environmental Science Workshop: Open to all ages, the workshop offers students a space to engage their hands, minds, and imaginations as they take charge of their education.*
- ix. *Youth Gymnastics Program - The gymnastics programs for youth ages 1 to 6 are designed to teach fundamental gymnastics skills. Emphasis is on developing motor skills, eye-hand coordination, and confidence.*
- x. *Summer Aquatic Lessons- The program consists of four, two-week swim lessons for children ages 6 months to adults, designed to teach participants how to swim and build the skills to stay safe in the water.*
- xi. *Special Interest Classes for Youth:*
 - 1. Youth Theater and Acting Classes: For youth ages 8 to 12. Participants will explore the magic of theater by developing their improvisational skills through engaging and creative dramatics.
 - 2. Cheer and Hip-Hop Dance: This class is for youth aged 6-15. Participants will learn the fundamentals, routines, and moves.
 - 3. Art Classes: For youth aged 5-15. Depending on the class, participants will explore painting, drawing, and more.
 - 4. Archery: For youth ages 7-12. Participants will explore the fundamentals of balance, hand-eye coordination, and agility, concentrating on proper form and safety in this weeklong class.

Public Facilities (Infrastructure)

Various public works projects enhance the city's infrastructure, including the reconstruction, rehabilitation, and/or addition of streets, sidewalks, and other types of infrastructure, as well as the removal of architectural barriers to accessibility for people with physical disabilities within public areas and pathways.

Homelessness and Special Needs

- 1. Special Housing Need
- 2. Transitional Housing Programs

The City addresses the needs of the homeless and citizens with special needs by ongoing support of local service agencies through the City's Social Service Grant Program. Additionally, the City participates in the Santa Cruz County-wide Continuum of Care strategy through financial and human resources contributions

to the Homeless Action Partnership (formerly the Santa Cruz County Continuum of Care Committee)

AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

The City will continue to utilize CDBG funds to support citywide initiatives that address the diverse needs of the community.

GEOGRAPHIC DISTRIBUTION

Table 57- Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

Not applicable.

DISCUSSION

Not applicable.

AP-55 AFFORDABLE HOUSING – 91.220(G)

INTRODUCTION

The City currently administers First Time Homebuyer, Housing Rehabilitation, and Inclusionary Housing Programs, each aimed at advancing the community's affordable housing goals. These programs are funded through a combination of sources, including HOME, CDBG, CalHome, and Inclusionary Housing in-lieu fees.

Although direct supportive services within Watsonville are limited, the City remains committed to collaborating closely with the Continuum of Care and other regional agencies that provide essential supportive services to residents in need.

Table 58- One-Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	3
Special-Needs	0
Total	3

Table 59- One-Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	3
Acquisition of Existing Units	0
Total	3

DISCUSSION

Rental assistance in Watsonville is provided primarily through the Housing Authority of the County of Santa Cruz. However, limitations in local, state, and federal funding have constrained the City's ability to fully achieve specific goals, such as the development and acquisition of affordable housing. As a result, Watsonville relies heavily on private developers, nonprofit organizations, public housing authorities, and social service agencies to provide the majority of affordable housing. The City's role is primarily to support these efforts through its development review and approval processes.

AP-60 PUBLIC HOUSING – 91.220(H)

INTRODUCTION

There are eight public housing complexes located within the City of Watsonville, all of which are owned and managed by the Housing Authority of the County of Santa Cruz (HACSC). In addition to managing these properties, HACSC administers several housing assistance programs available to Watsonville residents, including the Housing Choice Voucher Program (formerly known as Section 8) and the Mortgage Credit Certificate Program. HACSC also offers Project-Based Vouchers (PBVs), though currently, the Pippin Apartments is the only property within Watsonville approved to utilize these vouchers. The Housing Authority maintains its policies and procedures for inspecting and maintaining both its owned properties and units occupied by voucher holders to ensure compliance with housing quality standards.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

The Housing Authority of the County of Santa Cruz (HACSC) issues a Request for Proposals (RFP) for Project-Based Vouchers (PBVs) annually, providing local developers and housing providers with the opportunity to request an allocation of PBVs for eligible housing projects. While the U.S. Department of Housing and Urban Development (HUD) permits housing authorities to allocate up to 20% of their total Housing Choice Voucher program funding for PBVs, HACSC generally prioritizes maintaining tenant mobility and housing choice. The agency believes that, in most cases, public interests are best served when families receiving rental assistance can select housing of their choice.

That said, HACSC recognizes the challenges voucher holders face in tight rental markets, where locating an available, affordable unit can be difficult. In such contexts, project-based units serve as a valuable complement to tenant-based vouchers by increasing the overall pool of affordable housing options. While the Housing Authority accepts PBV applications on a rolling basis, awards are not guaranteed and are subject to the outcomes of the competitive annual RFP process.

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

The Housing Authority administers a Family Self-Sufficiency (FSS) program designed for low-income tenants of public housing and participants in the Housing Choice Voucher program. Through this initiative, participating families set individualized goals for self-sufficiency. As families work toward achieving these goals and their incomes increase, the Housing Authority deposits the corresponding increase in the family's rent portion into an escrow account on their behalf. Upon successfully reaching their self-sufficiency objectives, families receive the accumulated escrow funds, which some have utilized as a down payment toward homeownership. Additionally, public housing residents actively participate in a Resident Advisory Board, which convenes annually to review and provide input on proposed updates to the Housing

Authority's Agency Plan.

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

Not applicable. The Housing Authority of the County of Santa Cruz is designated as a High Performer for both its Section 8 Housing Choice Voucher and Low-Income Public Housing programs.

DISCUSSION

In addition to the above actions, the Housing Authority of the County of Santa Cruz (HACSC) will continue to administer Housing Choice Vouchers and manage the existing public housing units in Watsonville. The City will actively support HACSC's efforts and pursue any available opportunities to facilitate the development of additional affordable housing within the community.

AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(I)

INTRODUCTION

The City of Watsonville is an active participant in the Homeless Action Partnership (HAP). This broad-based, community-wide coalition meets bi-monthly to implement a Continuum of Care (CoC) strategy for addressing homelessness in Santa Cruz County.

HAP's vision is that all residents of Santa Cruz County will have access to stable housing and the necessary services to live with dignity and reach their full potential. Its mission is to develop and implement a coordinated system of housing and services aimed at preventing and ending homelessness across the county.

The CoC strategy is designed to organize and deliver a comprehensive array of housing and services to address the specific needs of homeless individuals as they transition from the streets to stable housing. This approach seeks to maximize self-sufficiency by providing tailored support to individuals and families at each stage of their journey.

The CoC strategy serves a diverse range of homeless subgroups, including:

- Families experiencing homelessness
- Chronically homeless individuals
- Those with serious mental illness
- Individuals struggling with substance abuse
- Veterans
- Persons living with HIV/AIDS
- Victims of domestic violence
- Unaccompanied youth

By addressing the varied needs of these groups, the CoC strategy aims to create lasting solutions for homelessness and improve the overall well-being of affected individuals.

DESCRIBE THE JURISDICTION'S ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS INCLUDING:

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

The City, in partnership with the CoC and local service providers, will continue targeted outreach to unsheltered individuals, particularly in high-impact areas such as the Pajaro River levee and downtown

Watsonville. Outreach teams will:

- Conduct coordinated engagement and assessment using the VI-SPDAT tool to evaluate vulnerability and prioritize housing placement.
- Work with the County Health Services Agency and nonprofits to deliver mobile behavioral health, medical care, and case management services.
- Connect individuals directly with the Coordinated Entry System to ensure streamlined access to shelter and housing programs.

The new Recurso de Fuerza (DignityMoves) Navigation Center, scheduled to open in late 2025, will serve as a central access point for comprehensive assessment and service navigation.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

The Continuum of Care (CoC) is committed to reducing the time individuals and families spend in emergency and transitional shelters, with the goal of transitioning them into stable, permanent housing as quickly as possible. This includes proactive discharge planning to prevent homelessness among individuals transitioning out of institutions such as hospitals, jails, or foster care. Emergency and transitional shelters are viewed as temporary solutions until permanent housing becomes available.

The City recognizes a critical need for additional shelter capacity and has committed significant resources to expanding local shelter options:

- Recurso de Fuerza Navigation Center (34 private units): A low-barrier, 24/7 facility with integrated services including meals, case management, hygiene, and housing navigation. The center aims to transition at least 60% of clients into permanent housing within six months.
- Continued support of seasonal emergency shelters, operated by People First of Santa Cruz County, offering immediate relief during severe weather events.
- Transitional housing programs, operated by Pajaro Valley Shelter Services, provide up to two years of supportive housing for families, including survivors of domestic violence, emancipating foster youth, and single-parent households.

The City is working to ensure that shelters provide inclusive, trauma-informed environments and are responsive to the unique needs of women, families, veterans, LGBTQ+ individuals, and people with disabilities.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

The City, through partnerships with CoC members and housing providers, supports the transition to permanent housing through:

- Housing First strategies with minimal entry barriers.
- Targeted use of rapid rehousing funds for families, youth, and individuals newly experiencing homelessness.
- Expansion of permanent supportive housing (PSH) for chronically homeless individuals, including projects like Nuevo Sol and MATCH, which serve persons with serious mental illness and substance use disorders.
- Advocating for local Housing Choice Voucher preferences for individuals and families experiencing homelessness.
- Ensuring all programs utilize Coordinated Entry to prioritize those with the highest needs for permanent housing opportunities.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

The City is committed to proactive homelessness prevention through a multi-faceted strategy that addresses the root causes of housing instability. Key efforts will include:

- Partnering with local service providers to deliver critical supports such as rental and utility assistance, eviction prevention services, and landlord mediation—helping residents remain safely housed and avoid entering the homeless services system.
- Working in collaboration with the County Office of Education to ensure that families with school-aged children at risk of homelessness are connected to the Students in Transition Program, which provides educational stability and supportive services.
- Forming a countywide family homelessness steering committee, composed of key service providers and stakeholders, to identify households at highest risk and develop coordinated, data-driven intervention strategies tailored to the needs of vulnerable families.
- Strengthening cross-sector coordination with public institutions—including hospitals, correctional facilities, and behavioral health systems—to ensure discharge planning protocols are in place that reduce the likelihood of individuals exiting into homelessness.

DISCUSSION

Watsonville's one-year strategy focuses on expanding emergency shelter capacity, facilitating transitions to permanent housing, and preventing homelessness through targeted interventions and coordinated, system-wide efforts. These actions represent a comprehensive and collaborative approach that aligns

with the Continuum of Care (CoC) priorities and nationally recognized best practices.

The City of Watsonville will continue to actively engage in the Santa Cruz County CoC to identify and implement effective strategies for assisting individuals and families experiencing homelessness, particularly those who are chronically homeless, veterans and their families, families with children, and unaccompanied youth. A combination of federal, state, and local funding will be leveraged to support rapid rehousing and housing stabilization efforts for these priority populations. In partnership with local service providers, housing authorities, and the U.S. Department of Veterans Affairs, the City will work to expand access to housing resources and support services across Santa Cruz County.

AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

INTRODUCTION:

Several factors can impact the pace and feasibility of development, particularly for affordable housing. These include market conditions, environmental and physical site constraints, zoning and building regulations, as well as fiscal limitations at the local, state, and federal levels. Collectively, these barriers can increase development costs, prolong timelines, and reduce the overall supply of affordable units.

The City of Watsonville remains committed to identifying and implementing strategies to alleviate these constraints, thereby better meeting the housing and service needs of the community. As previously discussed, and further detailed below, the City continues to pursue policy improvements, regional collaboration, and resource expansion to promote equitable and sustainable development.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

The City of Watsonville acknowledges the barriers to affordable housing previously discussed, and these challenges are actively addressed through the City's recently certified Housing Element and General Plan, which is currently undergoing updates. The City remains committed to offering critical programs such as the First-Time Homebuyer and Housing Rehabilitation Programs, which are designed to assist low- and moderate-income households with homeownership and home maintenance.

Furthermore, Watsonville will continue to operate the Inclusionary Housing Program, which plays a vital role in both preserving and expanding the supply of affordable housing. As part of its ongoing efforts to maintain neighborhood stability and prevent deterioration, the City will continue to carry out code enforcement activities aimed at eliminating blight, which can depress property values, deter investment, and negatively impact the quality of life within the community.

In addition to local efforts, Watsonville remains proactive in seeking out both financial and non-financial resources to support affordable housing initiatives. The City will continue to pursue available funding for affordable housing programs and development costs, collaborating with developers, non-profit organizations, and governmental agencies.

Watsonville is committed to ongoing regional coordination and will continue to actively participate in partnerships and policy development with agencies and organizations that influence housing and quality

of life in the region.

DISCUSSION:

Watsonville continues to face significant budgetary constraints, which are further compounded by decisions and policies at the state and national levels. These limitations have reduced the funding available to address critical local housing needs, infrastructure improvements, and supportive services. As a result, the City has actively sought alternative methods to meet the community's housing demands.

Housing remains one of the City Council's top priorities, as outlined in the Council's Strategic Plan. Key goals include expanding quality housing opportunities, preserving existing affordable housing for Watsonville residents, and reviewing housing and land-use policies to maximize the city's development potential. Specific areas of focus are:

- Community education and outreach on housing opportunities.
- Expanding the supply of affordable and low-income rental housing.
- Promoting workforce housing to meet the needs of local employees.
- Increasing opportunities for homeownership assistance.

Despite these efforts, Watsonville continues to face several ongoing challenges in meeting local housing demands. These include the rising affordability crisis in northern Santa Cruz County, which drives increased demand for lower-cost housing in Watsonville. The growing market demand results in higher housing prices, leading to overpayment and overcrowding for many residents.

AP-85 OTHER ACTIONS – 91.220(K)

INTRODUCTION:

The greatest obstacle to addressing underserved needs is the lack of sufficient funding. Contributing factors include:

- Limited availability of funding from federal, state, and other sources.
- Scarcity of developable land, which constrains new housing and infrastructure development.
- High costs of housing and services in the area make it increasingly challenging to meet affordable housing needs.
- Reduced or stagnant funding from state and other sources due to ongoing shortfalls in state revenue

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

Many of the primary obstacles to meeting the needs of underserved communities in the City of Watsonville are systemic and fall outside the City's direct control. Among the most significant challenges are reductions in Federal and State funding, limited availability of developable land, and the high cost of housing and service provision. These factors severely limit the City's ability to meet growing needs across a range of priority areas, particularly in affordable housing and services for low- and moderate-income households.

Despite these challenges, the City remains committed to maximizing the impact of available resources. City staff consistently pursue opportunities to leverage local, State, and Federal funds through strategic partnerships, competitive grant applications, and by aligning funding with complementary initiatives. The City also continues to advocate for increased support at the State and Federal levels to sustain and expand critical programs.

The limited supply of developable land within City limits is primarily due to policies and land-use restrictions at the County level. To overcome these limitations, the City is implementing infill development strategies that utilize underutilized parcels, adaptive reuse opportunities, and zoning updates to support higher-density development where feasible.

Housing affordability remains a critical issue. The high cost of housing in Watsonville is driven in part by State and County-level growth constraints and market demand. These constraints limit new housing development, which in turn contributes to rising housing costs and increased housing insecurity for low-income residents. In response, the City is prioritizing efforts to streamline development processes, facilitate affordable housing projects, and support policies that improve the local housing supply.

Additionally, the City will continue to collaborate closely with local nonprofit housing developers, social

service organizations, and regional partners to expand resources for homeless individuals and families. These collaborative efforts aim to improve service coordination, increase access to emergency and permanent housing options, and promote stability for vulnerable populations.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

The City of Watsonville is committed to leveraging federal resources with State and local funds to maximize the impact of its affordable housing strategies. In addition to its ongoing participation in HUD programs such as the Community Development Block Grant (CDBG), the City actively seeks to develop new housing resources, support both non-profit and for-profit developers, and promote long-term housing affordability through direct assistance programs.

1. First-Time Homebuyer Program – This program helps income-eligible households achieve homeownership. The City provides low-interest loans to help close the affordability gap for low-income buyers. By reducing upfront costs such as down payments and closing fees, the program aims to increase homeownership rates among low-income households and stabilize neighborhoods through greater owner occupancy.
2. Rehabilitation Program - This program provides financial and technical assistance to income-qualified homeowners to address critical health, safety, and structural repairs. Assistance is also available to landlords who rent to low-income households, contingent on affordability controls such as rent restrictions and tenant protections. Eligible improvements include roofing, plumbing, electrical systems, windows, and other code compliance repairs.
3. Code Enforcement Program – This program plays a vital role in preserving the existing housing stock and maintaining the quality of neighborhoods. Through inspections and compliance efforts, the program ensures that housing conditions meet health and safety standards. This reduces the risk of displacement and supports affordability by preventing minor property issues from escalating into major rehabilitation needs. Code enforcement activities are particularly impactful when coordinated with housing assistance programs, enabling residents to remain in safe and stable housing.
4. Inclusionary Housing Program – The City of Watsonville’s Inclusionary Housing Program is a key local policy tool for increasing the supply of affordable housing. Under this program, new residential development of seven or more units is required to either provide a percentage of units on-site that are affordable to low-, moderate, or above-moderate-income households or pay an in-lieu fee that contributes to the City’s Affordable Housing fund. Income limits for the program are based on 70% of the Area Median Income (AMI). The in-lieu fees collected are used to support a range of affordable housing initiatives, including new construction, preservation, and rehabilitation efforts.

The City will continue to proactively identify opportunities to support affordable housing developers, nonprofits, and other community partners in preserving and constructing housing that meets diverse community needs. This includes identifying underutilized sites for infill development, seeking external

funding sources, and coordinating efforts with regional housing strategies.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

The City of Watsonville is committed to ensuring compliance with all applicable Federal lead-based paint (LBP) regulations under 24 CFR Part 35 to protect the health and safety of residents, particularly children under the age of six.

All applicants assisted through the City's Housing Rehabilitation Program will receive educational materials about the hazards of lead-based paint. For homes constructed before 1978, a lead-based paint inspection and risk assessment will be conducted. If any hazards are identified, appropriate abatement or interim controls will be implemented in accordance with HUD and EPA regulations. All contractors participating in the program must hold EPA Lead-Safe Certification and must use lead-safe work practices when performing rehabilitation work on pre-1978 units.

Additionally, properties acquired through the First-Time Homebuyer Program or the Inclusionary Housing Program will be inspected as part of the program's eligibility and approval process. If lead-based paint hazards are found during the inspection, they must be remediated or abated before program funds can be approved or disbursed.

These procedures ensure that all federally assisted housing activities funded by the City are compliant with lead-safe requirements, contributing to healthier and safer living environments for Watsonville residents.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

The City of Watsonville will continue to focus its efforts and resources on reducing the number of families living in poverty by prioritizing the preservation and development of safe, decent, and affordable housing. The City recognizes that stable housing is foundational to economic mobility and family well-being.

In addition to housing strategies, the City supports a range of public service programs that directly address the needs of low-income households. These services are funded through a combination of Community Development Block Grant (CDBG) funds and the City's General Fund. They are designed to enhance the quality of life for residents experiencing or at risk of poverty.

Funded programs provide critical services, including access to food, medical care, mental health support, youth services, and other forms of basic assistance. By addressing these essential needs, the City seeks to support low-income families in achieving greater stability, self-sufficiency, and upward mobility.

The City will continue to collaborate with non-profit organizations, service providers, and other regional partners to coordinate anti-poverty initiatives and ensure that limited resources are used efficiently and

equitably.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

One of the key institutional gaps identified in the City of Watsonville is the limited availability of essential services within city boundaries, requiring many residents—particularly low-income and transportation-challenged populations—to travel to neighboring communities to access critical programs such as mental health care, substance use treatment, legal assistance, or specialized case management.

To address this gap, the City continues to prioritize local service delivery and strengthen partnerships with agencies that provide direct services within the Watsonville area. Through its Social Service Grant Program, the City provides financial support to nonprofit agencies that offer services improving the well-being of low- and moderate-income residents, particularly those residing within the city limits.

As part of its ongoing commitment to ensuring that funded services are accessible to Watsonville residents, the City has implemented a "Focus Watsonville" Addendum as a required component of the Social Service Grant application. This addendum is designed to assess the applicant's local presence and capacity to deliver services in Watsonville. Applicants are evaluated based on the following:

- Will the grant funding be used specifically for Watsonville residents?
- Do the program/services align with the City Council's Strategic Plan priorities?
- How many Watsonville residents does the organization serve annually?
- Does the organization operate a physical office or service Watsonville?
- The number of staff in the organization
- Describe the need that your organization will address in Watsonville
- Share how your services would impact Watsonville residents?
- How will your organization utilize the funding provided by the City of Watsonville?

This targeted approach ensures that grant funding prioritizes providers who are embedded in the community, are linguistically and culturally competent, and can deliver measurable, meaningful outcomes for Watsonville residents.

In addition to its local efforts, the City collaborates regionally through partnerships with the County of Santa Cruz, the local Continuum of Care (CoC), and neighboring jurisdictions to address broader systemic challenges such as homelessness, housing instability, and access to behavioral health services. The City also supports 2-1-1, a comprehensive referral service accessible via phone and online, which connects residents to a wide range of health, housing, and human service programs throughout the region.

Looking ahead, the City will continue to advocate for and pursue new State and Federal funding sources, including through the CoC and other housing support initiatives, support and strengthen the capacity of nonprofit partners to deliver direct services in Watsonville, deepen coordination with local and regional partners to ensure a more equitable distribution of services and promote inclusive, community-driven planning efforts to address institutional service gaps and increase access for historically underserved populations, including Spanish-speaking, Indigenous, and farmworker communities.

These combined efforts reflect the City's commitment to building a responsive, equitable, and effective

social services network that meets the evolving needs of Watsonville residents.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

Fostering an environment of collaboration is a core priority for the City of Watsonville. The City is committed to supporting local agencies, regional jurisdictions, housing developers, and providers of supportive services through ongoing engagement, technical assistance, and active participation in interagency initiatives.

City staff regularly participate in boards, coalitions, meetings, and community events to ensure coordination on issues related to affordable housing, homelessness, and community development. These efforts help strengthen partnerships, align regional strategies, and facilitate the sharing of resources and best practices.

Watsonville will continue to pursue opportunities that promote and support affordable housing development by enhancing permitting and development procedures, offering direct support to developers and service providers, and maintaining open channels of communication with key stakeholders. By fostering a cooperative atmosphere, the City aims to enhance project outcomes and more effectively address the housing and service needs of its residents.

DISCUSSION:

The City of Watsonville remains committed to supporting housing and supportive service providers by leveraging all available local, state, and federal resources to meet the needs of residents and businesses. While the City faces ongoing obstacles, including limited funding, a scarcity of developable land, and regulatory constraints imposed by County and State agencies, many of these challenges lie beyond the City's direct control.

Despite these limitations, the City continues to proactively seek opportunities to expand available resources through grant funding, regional partnerships, and legislative advocacy. Watsonville is also committed to exploring alternative strategies to address community needs, including streamlining development processes, promoting infill development, and supporting innovative service delivery models. These efforts reflect the City's ongoing dedication to overcoming barriers and improving the quality of life for all Watsonville residents.

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

INTRODUCTION:

The City of Watsonville will adhere to all applicable HUD regulations in implementing the programs and

activities outlined in the 2025–2026 Annual Action Plan. This includes compliance with requirements related to the use of program income, allowable forms of investment, and ensuring that activities provide overall benefit to low- and moderate-income persons under the Community Development Block Grant (CDBG) program.

Additional information is provided below regarding CDBG program income and related requirements. The Projects Table outlines all planned projects utilizing CDBG funds anticipated to be available during the program year, including program income. The following section identifies the amount of program income available and the corresponding projects to be undertaken.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

REFERENCE 24 CFR 91.220(L)(1)

The Projects Table identifies projects planned with all CDBG funds expected to be available during the year. The following identifies program income that is available for use and included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$20,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$20,000

OTHER CDBG REQUIREMENTS

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

This Action Plan is being designated as year one of a one-year overall benefit period, consisting of 2025.

DISCUSSION

This Annual Action Plan represents the initial year of a one-year benefit period covering July 1, 2025, through June 30, 2026.

2025-2029 CONSOLIDATED PLAN AND



2025-2026 ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



Federal Program
established in 1974 and
administered by HUD



City of Watsonville-
entitlement jurisdiction
in 1994



Consolidated plan

CDBG PROGRAM OVERVIEW

FIVE-YEAR CONSOLIDATED PLAN



- Administered by the U.S. Department of Housing and Urban Development (HUD)
- Assessment of the housing and community development needs
- A strategic plan for addressing those needs
- Implemented through five (5) Annual Action Plans that outline how CDBG funds will be used each year

CDBG NATIONAL OBJECTIVES

Benefit

Benefit Low- to
Moderate-Income
Persons or
Households

Prevent or Eliminate

Prevent or Eliminate Slum
and Blight

Serve

Serve Urgent Community
Need

At least 70% of CDBG expenditures must “principally benefit” low- and moderate-income persons (overall benefit)

2025-2029
CONSOLIDATED
PLAN PRIORITIES

Affordable Housing

Economic Development

Public Services

Public Facilities

2025/2026 CDBG FUNDS

CDBG FUNDS	AMOUNT
2025/2026 Entitlement Amount	\$634,804
Available Unused Funds	\$48,897
Program Income (Estimated Receipts)	\$20,000
Total Anticipated to be Available	\$703,701

2025/2026 PROPOSED FUNDING ALLOCATIONS

CDBG ACTIVITIES	AMOUNT
Youth Center Staff	\$98,220
Code Enforcement	\$150,000
Micro/Small Business Assistance Program (EPCDC)	\$50,000
Program Administration and Planning	\$130,481
Ramsay Park Playground Phase III	\$200,000
City of Watsonville Rehabilitation Program	\$75,000
Total Proposed Allocations	\$703,701

STAFF RECOMMENDATION

Following the public hearing, the City Council adopt a Resolution to approve the submittal of the Consolidated Plan for FY 2025-2029 and the Annual 2025-2026 Action Plan

ORDINANCE NO. _____(CM)

**AN UNCODIFIED ORDINANCE OF THE CITY OF WATSONVILLE
INCREASING THE COMPENSATION FOR EACH MEMBER OF THE
CITY COUNCIL, AND THE MAYOR, PER MONTH, AS PERMITTED BY
CALIFORNIA GOVERNMENT CODE SECTION 36516**

WHEREAS, on February 27, 2024, the City Council enacted Ordinance No. 1462-24 (CM), in which it increased City Council compensation. The increase comprised an increase in salary from \$670.03 per month to \$1,600 per month, which included a \$10 per month contribution by the City for the provision of a term life insurance policy for all Council Members and the Mayor; and

WHEREAS, Government Code Section 36516(a)(4) provides that a city council may enact or amend an ordinance increasing compensation provided that the increase shall not exceed an amount equal to five percent (5%) for each calendar year from the operative date of the last adjustment of the salary when the ordinance or amendment is enacted, and that no ordinance shall be enacted or amended to provide automatic future increases in salary; and

WHEREAS, Government Code Section 36516(d) provides that any amounts paid by a city for retirement, health and welfare, and federal social security benefits shall not be included for purposes of determining salary, provided that the same benefits are available and paid by the city for its employees; and

WHEREAS, all Council Members and the Mayor receive a life insurance benefit that is also provided to City employees. The City pays that benefit on behalf of the Council, at a cost of \$10 per month. This amount is included in the salary paid to Council Members; and

WHEREAS, pursuant to City of Watsonville Charter Section 502, the Mayor shall receive an additional 25% of that amount as compensation for services as mayor; and

WHEREAS, it is deemed fair and equitable that this ordinance be enacted to implement the will of the electorate which delegated the right to approve such increase to the Council; and

WHEREAS, allowing adjustments for inflation may help city councils become more diverse because increased compensation can help individuals across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families; and

WHEREAS, increasing compensation for Councilmembers reflects the significant time commitment required to serve as a Councilmember; and

WHEREAS, allowing Councilmembers to receive benefits similar to those received by City staff is consistent with Section 36516 and furthers the goal of increasing access to service on the City Council; and

WHEREAS, Section 36516 permits the City Council to increase its salary by 5% to \$1,679.50 by Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

SECTION 1. ENACTMENT.

That the salaries of the Mayor and Council Members shall be increased by 5%, from \$1,600.00 to \$1,679.50 per month for each City Council Member, including the Mayor. These compensation amounts include a \$10 per month contribution by the City

for a life insurance benefit. The Mayor shall also receive supplemental compensation as permitted by Section 502 of the City Charter. These amounts shall include a \$10 per month contribution by the City for a life insurance benefit for a total compensation amount of \$2,099.37. All increases shall be effective December 20, 2025.

SECTION 2. RECITALS.

The City Council finds and determines the foregoing recitals to be true and correct and hereby adopts them as findings demonstrating the need for the increased compensation and hereby makes them a part of this Ordinance.

SECTION 3. CALIFORNIA ENVIRONMENTAL QUALITY ACT.

The City Council finds that this Ordinance is exempt from the provisions of the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(2) and 15060(c)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a "project," as defined in Section 15378 of the CEQA Guidelines.

SECTION 4. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the

fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

SECTION 5. PUBLICATION.

This ordinance shall be published in the Watsonville Register-Pajaronian and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 6. EFFECTIVE DATE.

This ordinance shall be in force and take effect on December 20, 2025.
