

AGENDA

CITY OF WATSONVILLE

CITY COUNCIL MEETING

Opportunity Through Diversity; Unity Through Cooperation.



Working with our community to create positive impact through service with heart.

Rebecca J. Garcia, Mayor, District 5
Trina Coffman-Gomez, Mayor Pro Tempore, District 6

Felipe Hernandez, Council Member, District 1
Aurelio Gonzalez, Council Member, District 2
Lowell Hurst, Council Member, District 3
Francisco Estrada, Council Member, District 4
Ari Parker, Council Member, District 7

Matt Huffaker, City Manager
Alan J. Smith, City Attorney
Beatriz Vázquez Flores, City Clerk
Remote Teleconference Meeting

Join the Meeting

<https://global.gotomeeting.com/join/794248253>
by Telephone 1 (786) 535-3211 Access Code: 794-248-253

Spanish language interpretation is available



Americans with Disabilities Act

The City of Watsonville, in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access and/or participate in City Council meetings, please call the City Clerk's Office at least three (3) days in advance of the meeting to make arrangements. The City of Watsonville TDD number is (831) 763-4075.

Meetings are televised live on Charter Cable Communications Channel 70 and AT&T Channel 99 and re-broadcast on Thursday at 5:00 p.m. and Saturday at 8:00 a.m. the same week of the meeting.

For information regarding this agenda or interpretation services, please call the City Clerk's Office at (831) 768-3040.

Notice of Remote/Teleconferencing Meeting

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, the Santa Cruz County Health Officer Extended and Modified Shelter in Place Orders, and the Governor's Executive Orders N-25-20 and N-29-20, that allows attendance by members of the City Council, City staff, and the public to participate and the Council to conduct the meeting by teleconference, videoconference, or both.

HOW TO VIEW THE MEETING: There is no physical location from which members of the public may observe the meeting. Please view the meeting which is being televised on Channel 70 (Charter) and Channel 99 (AT&T) and video streamed at <https://watsonville.legistar.com/Calendar.aspx>.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit written comments through the City's Council Meeting portal at <https://watsonville.legistar.com> by clicking e-Comment or by emailing citycouncil@cityofwatsonville.org. All comments will be part of the meeting record. Emails received two hours before the meeting will not be uploaded to the Agenda and may not be seen by the Council or staff. They will be added to the agenda the day after the meeting.

HOW TO PARTICIPATE DURING THE MEETING: Members of the public are encouraged to join the meeting through GotoMeetings from their computer, tablet or smartphone <https://global.gotomeeting.com/join/794248253> or by telephone at 1 (786) 535-3211 Access Code: 794-248-253 to express their comments.

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AGENDA PACKET

Attachments: [Agenda Packet](#)

AGENDA EN ESPAÑOL

Attachments: [Agenda en Espanol](#)

1:00 p.m.

1. CLOSED SESSION

(City Council Conference Room, 275 Main Street, 4th Floor)

A. CLOSED SESSION AGENDA

Attachments: [CLOSED SESSION AGENDA](#)

- 1) Public Comments regarding the Closed Session agenda will only be accepted by the City Council at this time.
- 2) Closed Session Announcement
The City Council will now recess to discuss those items listed on the Closed Session Statement attached to the Agenda.

2:00 p.m.

Anyone Addressing the City Council is asked to announce their name and address for recording purposes

(IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK BEFORE THE MEETING DATE, OR DURING THE PUBLIC MEETING.)

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. INFORMATION ITEMS

A. [REPORT OF DISBURSEMENTS](#)

Attachments: [Report of Disbursements 06-30-2020](#)

B. [MISCELLANEOUS DOCUMENTS REPORT](#)

Attachments: [Miscellaneous Documents Report July 7, 2020](#)

C. [WRITTEN REPORTS BY COUNCIL MEMBERS REGARDING ACTIONS TAKEN ON THEIR REGIONAL COMMISSIONS/BOARD MEETINGS THAT MAY AFFECT THE CITY OF WATSONVILLE \(IF ANY\)](#)

Attachments: [Gonzalez SCCRTC Highlights-06-29-2020](#)

5. PRESENTATIONS & ORAL COMMUNICATIONS

This time is set aside for members of the general public to address the Council on any item not on the Council Agenda, which is within the subject matter jurisdiction of the City Council. No action or discussion shall be taken on any item presented except that any Council Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Council will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. ALL SPEAKERS ARE ASKED TO ANNOUNCE THEIR NAME AND ADDRESS IN ORDER TO OBTAIN AN ACCURATE RECORD FOR THE MINUTES.

A. [ORAL COMMUNICATIONS FROM THE PUBLIC](#)

Attachments: [Oral Comm](#)

B. ORAL COMMUNICATIONS FROM THE COUNCIL (2 MINUTES EACH)**C. MAYOR'S PROCLAMATION DECLARING JULY 2020 PARKS & RECREATION MONTH IN THE CITY OF WATSONVILLE & RECOGNIZING THE INVALUABLE WORK BEING DONE BY ALL THE STAFF & VOLUNTEERS IN THIS DEPARTMENT**

Requested by: Parks & Community Services Director Calubaquib

Attachments: Parks & Recreation Month

D. MAYOR'S PROCLAMATION RECOGNIZING CAROL HEITZIG FOR HER 35 YEARS OF DEDICATED SERVICE TO THE WATSONVILLE LIBRARY, ACKNOWLEDGING HER OUTSTANDING WORK AS DIRECTOR, & WISHING HER HEALTH AND HAPPINESS IN HER WELL-DESERVED RETIREMENT

Attachments: Carol Heitzig 35 Years of Service

E. REPORT OUT OF CLOSED SESSION**6. REPORTS TO COUNCIL -- No Action Required****A. COMMUNITY OVERSIGHT & ENGAGEMENT REPORT BY POLICE CHIEF HONDA**

- 1) Oral Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Input

B. CITY MANAGER'S UPDATE

Requested by: City Manager Huffaker

- 1) Oral Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Input

7. CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Mayor will allow public input prior to the approval of the Consent Agenda.

Public Input on any Consent Agenda Item

A. MOTION APPROVING MINUTES OF JUNE 23, 2020

Attachments: [Minutes - June 23, 2020](#)

B. RESOLUTION AWARDDING \$536,234.50 BID TO BEAR ELECTRICAL SOLUTIONS, INC., FOR CONSTRUCTION OF A MODIFIED WEST BEACH STREET & OHLONE PARKWAY TRAFFIC SIGNAL PROJECT NO. TR-17-01; & APPROPRIATING \$240,000 FROM CITYWIDE TRAFFIC IMPACT FEE FUND

Requested by: Public Works & Utilities Director Palmisano

Attachments: [Award W Beach & Ohlone Traffic Signal - Report](#)
[Award W Beach & Ohlone Signal - Resolution](#)

C. RESOLUTION AUTHORIZING PURCHASE ORDER WITH ELECTROSTEEL USA, LLC., IN AN AMOUNT NOT TO EXCEED \$200,000 PER YEAR FOR THREE (3) FISCAL YEARS FROM FY 20/21 THROUGH FY 22/23 FOR THE PURCHASE OF WATER INFRASTRUCTURE REPLACEMENT MATERIALS INCLUDING SPECIALIZED PIPES (FUNDED FROM WATER ENTERPRISE FUND)

Requested by: Public Works & Utilities Director Palmisano

Attachments: [Purchase Order for Infrastructure Materials - Report](#)
[Purchase of Infrastructure Materials - Resolution](#)

D. RESOLUTION AUTHORIZING PURCHASE OF THREE CLARIFIER DRIVE UNITS FROM CLEARSTREAM ENVIRONMENTAL, INC., IN AN AMOUNT NOT TO EXCEED \$108,021.56 TO BE PAID FROM THE WASTEWATER UTILITY ENTERPRISE FUND

Requested by: Public Works & Utilities Director Palmisano

Attachments: [Purchase of Clarifier Drive Units - Report](#)
[Purchase of Clarifier Drive Units - Resolution](#)

E. RESOLUTION ADOPTING 2020 RECORDS MANAGEMENT GUIDELINES & RETENTION SCHEDULE & AUTHORIZING DESTRUCTION OR DISPOSITION OF CERTAIN RECORDS

Requested by: City Clerk Vázquez Flores

Attachments: [Records Guidelines & Retention Schedule - Report](#)
[Records Guidelines Retention Schedule - Resolution](#)

F. RESOLUTION AUTHORIZING & DIRECTING THE CITY MANAGER TO SIGN & EXECUTE AN AGREEMENT WITH PARTICIPATING COUNTY OF SANTA CRUZ JURISDICTIONS TO APPLY FOR & ACCEPT AN ECONOMIC ADJUSTMENT ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) TO FUND A REVOLVING LOAN FUND FOR SANTA CRUZ COUNTY

Requested by: Assistant City Manager Vides

Attachments: [Economic Development Agency RLF - Report](#)
[Economic Development Agency RLF - Resolution](#)

G. RESOLUTION DECLARING ITS SUPPORT OF SENATE BILL 1410 AS INTRODUCED ON FEBRUARY 21, 2020, & AMENDED ON JUNE 19, 2020 (CABALLERO) ENTITLED COVID-19 EMERGENCY: TENANCIES; WOULD ESTABLISH A TENANT-OWNER COVID-19 EVICTION RELIEF AGREEMENT, RESTRICT RENTAL PROPERTY OWNERS FROM EVICTING TENANTS FOR UNPAID RENT ACCRUED DURING THE STATE OF EMERGENCY DUE TO COVID-19, & ALLOWS A TAX CREDIT TO OWNERS THAT DEFER RENT FOR TENANTS IN CONNECTION WITH THE COVID-19 PANDEMIC

Requested by: Community Development Director Merriam

Attachments: [Support of SB 1410 - Report](#)
[Support of SB 1410 - Resolution](#)

H. APPROVAL OF REVISED SALARY LISTS FOR BARGAINING UNITS: CONFIDENTIAL, INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1275 (IAFF), MANAGEMENT, MID-MANAGEMENT, SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 (SEIU), POLICE OFFICERS ASSOCIATION (POA) IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS & LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

Requested by: Deputy City Manager Manning

Attachments: [Revised Salary Lists - Report](#)
[Salary List Approval - Confidential - Resolution](#)
[Salary List Approval - IAFF - Resolution](#)
[Salary List Approval - Management - Resolution](#)
[Salary List Approval - Mid-Management - Resolution](#)
[Salary List Approval - POA - Resolution](#)
[Salary List Approval - SEIU - Resolution](#)

- 1) Resolution Approving Revised Salary List by Bargaining Unit – Confidential
- 2) Resolution Approving Revised Salary List by Bargaining Unit - International Association of Firefighters Local 1272 (IAFF)
- 3) Resolution Approving Revised Salary List by Bargaining Unit – Management
- 4) Resolution Approving Revised Salary List by Bargaining Unit - Mid-Management
- 5) Resolution Approving Revised Salary List by Bargaining Unit – Police Officers Association (POA)
- 6) Resolution Approving Revised Salary List by Bargaining Unit – Service Employees International Union Local 521 (SEIU)

- I. [FINAL ADOPTION OF UNCODIFIED ORDINANCE APPROVING REZONING TO ESTABLISH PLANNED DEVELOPMENT OVERLAY DISTRICT ON ASSESSOR'S PARCEL NUMBERS 016-491-01, -02, & -03, & 016-111-44 NOW CLASSIFIED RM-2 MULTIPLE RESIDENTIAL DISTRICT \(MEDIUM DENSITY\) WITH GENERAL PLAN DESIGNATION OF RM-2 & EM \(SPECIFIC PLAN\) TO RM-2/PD FOR APPLICATION NO. PP2019-14 FILED BY MIDPEN HOUSING CORPORATION TO CONSTRUCT 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT ON 4.7± ACRE PARCEL LOCATED AT 139, 141, 161 MILES LANE & 201 KIMBERLY LANE, WATSONVILLE, & DIRECTING CHANGES BE MADE ON THE ZONING MAP \(REQUIRES AT LEAST 5 AFFIRMATIVE VOTES PER SECTION 14-16.2507 OF WATSONVILLE MUNICIPAL CODE\)](#)

Attachments: [Planned Development Overlay for Miles Ln Project - Ordinance](#)

8. ITEMS REMOVED FROM CONSENT AGENDA

9. PUBLIC HEARINGS, ORDINANCES, & APPEALS

A. CONSIDERATION OF ORDINANCE INTRODUCTION TO AMEND CHAPTER 2, PENALTY PROVISIONS, OF TITLE 1, GENERAL PROVISIONS, OF THE WATSONVILLE MUNICIPAL CODE TO AUTHORIZE THE MUNICIPAL AIRPORT DIRECTOR TO ISSUE CITATIONS

Requested by: Airport Director Williams

Attachments: [Amendment to WMC 1-2.07 - Report](#)
[WMC 1-2.07 - Ordinance](#)

- 1) Staff Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Hearing
- 4) Motion Whether to Approve Staff Recommendation:

ORDINANCE INTRODUCTION AMENDING CHAPTER 2 (PENALTY PROVISIONS) OF TITLE 1 (GENERAL PROVISIONS) OF THE WATSONVILLE MUNICIPAL CODE BY AMENDING SECTION 1-2.07 REGARDING AUTHORITY TO ISSUE CITATIONS

B. CONSIDERATION OF RESOLUTIONS CONFIRMING DIAGRAM & ASSESSMENTS & LEVYING ASSESSMENTS FOR FISCAL YEAR 2020-2021 FOR: GONZALES STREET ALLEY WAY (DISTRICT NO. PK-94-01), BAY BREEZE SUBDIVISION (DISTRICT NO. PK-03-02), & VISTA MONTAÑA SUBDIVISION (DISTRICT NO. PK-03-03)

Requested by: Parks & Community Services Director Calubaquib and Public Works & Utilities Director Palmisano

Attachments: [LLMAD Levy Assessment - Report](#)
[Gonzales St Confirming Assessment - Resolution](#)
[Bay Breeze Confirming Assessment - Resolution](#)
[Vista Montaña Confirming Assessment - Resolution](#)
[LLMADS Correspondence](#)
[Item 9.B.1. LLMAD Levy Assessment- PPT](#)

- 1) Staff Report
- 2) City Council Clarifying & Technical Questions

3) Public Hearing

4) Motion Whether to Approve Staff Recommendation:

a) Resolution Confirming Diagram & Assessment & Levying Assessment for Fiscal Year 2020-2021 for Gonzales Street Alleyway Landscaping & Lighting Maintenance Assessment District No. PK-94-1

b) Resolution Confirming Diagram & Assessment & Levying Assessment for Fiscal Year 2020-2021 for Bay Breeze Subdivision Landscaping & Lighting Maintenance Assessment District No. PK-03-02

c) Resolution Confirming Diagram & Assessment & Levying Assessment for Fiscal Year 2020-2021 for Vista Montaña Subdivision Landscaping & Lighting Maintenance Assessment District No. PK-03-03

10. EMERGENCY ITEMS ADDED TO AGENDA**11. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS****12. ADJOURNMENT**

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day and on the City of Watsonville website at <https://watsonville.legistar.com/Calendar.aspx>.

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office (275 Main Street, 4th Floor) during normal business hours. Such documents are also available on the City of Watsonville website at <https://watsonville.legistar.com/Calendar.aspx> subject to staff's ability to post the document before the meeting.

**CITY COUNCIL
CITY OF WATSONVILLE
CLOSED SESSION AGENDA
AND STATEMENT FOR MAYOR PRIOR TO CLOSED SESSION**
(Government Code §§ 54954.2 and 54957.7)



1:00 P.M.

Remote/Teleconference Meeting

 X Regular Adjourned Special Meeting of July 7, 2020
[Date]

The City Council of the City of Watsonville will recess to Closed Session to discuss the matters that follow:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (§54956.9)

Initiation of Litigation pursuant to §54956.9(c)

One case

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (§54956.9)

Pending litigation pursuant to subdivision (d)(1):

Name of case: *Juan Ortiz and Ana Casimiro v. City of
Watsonville and Juan Vasquez - Santa Cruz
County Superior Court (Case. No. 20 CV 01211)*

C. PERSONNEL MATTERS §54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Attorney

CITY OF WATSONVILLE
FINANCE DEPARTMENT
SUMMARY OF DISBURSEMENTS
WARRANT REGISTER DATED 06/06/2020 to 06/30/2020

FUND NO.	FUND NAME	AMOUNT
	120 TRUST FUND	5,527.00
	130 EMPLOYEE CASH DEDUCTIONS FUND	702,691.00
	150 GENERAL FUND	922,112.59
	170 INVESTMENT FUND	820.80
	202 RDA OBLIGATION	1,755.02
	205 COMMUNITY DEV BLOCK GRANT	20,513.83
	221 INCLUSIONARY HOUSING	66,850.00
	246 CIVIC CENTER COMMON AREA	35,984.28
	250 LIBRARY FUND	45,140.34
	260 SPECIAL GRANTS	37,649.94
	291 CANNABIS REVENUE FUND	23,625.48
	305 GAS TAX	107,146.99
	309 PARKING GARAGE FUND	25,076.43
	310 SALES TAX MEASURE G	40,995.39
	312 MEASURE D - TRANSPORTATION FUND	35,232.68
	344 EAST HIGHWAY IMPACT FEE FUND	25,720.80
	347 IMPACT ERRINGTON/ CLIFFORD FUND	12,664.25
	349 PUBLIC IMPACT FEE FUND	2,682.27
	354 SPECIAL DISTRICT FUNDS	1,683.90
	357 UNDERGROUND UTILITIES IMPACT FEE FUND	4,105.00
	710 SEWER SERVICE FUND	1,130,321.67
	720 WATER OPERATING FUND	668,095.65
	730 AIRPORT ENTERPRISE FUND	104,482.98
	740 WASTE DISPOSAL FUND	581,644.02
	765 COMPUTER REPLACEMENT FUND	3,184.32
	780 WORKER'S COMP/LIABILITY FUND	19,454.00
	787 HEALTH INSURANCE FUND POOL	622,128.88
	TOTAL	5,247,289.51
TOTAL ACCOUNTS PAYABLE 06/06/2020 to 06/30/2020		<u>4,544,598.51</u>
PAYROLL INVOICES		<u>702,691.00</u>
TOTAL OF ALL INVOICES		<u>5,247,289.51</u>

Check Register

For the Period 6/6/2020 through 6/30/2020

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0120	ESPERANZA DEL VALLE INC	38385	6/23/2020	06-2020-018155	REFUND- MELLO CENTER DEPOSIT	\$500.00
	ONE TIME VENDOR	38179	6/9/2020	05-2020-018112	REFUND- RAMSAY CAR WASH	\$100.00
		38180	6/9/2020	05-2020-018116	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38176	6/9/2020	05-2020-018118	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38181	6/9/2020	05-2020-018113	REFUND- RAMSAY PARK RENTAL	\$324.00
		38177	6/9/2020	05-2020-018117	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38460	6/23/2020	05-2020-018119	REFUND- RAMSAY CAR WASH RENTAL DEPOSIT	\$100.00
		38461	6/23/2020	06-2020-018149	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$100.00
		38471	6/23/2020	06-2020-018134	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38469	6/23/2020	06-2020-018135	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38467	6/23/2020	06-2020-018148	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$100.00
		38464	6/23/2020	06-2020-018143	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$100.00
		38463	6/23/2020	06-2020-018145	REFUND- RAMSAY RENTAL DEPOSIT	\$324.00
		38476	6/23/2020	06-2020-018150	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$100.00
		38473	6/23/2020	06-2020-018146	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$100.00
		38477	6/23/2020	06-2020-018157	REFUND- RAMSAY DEPOSIT	\$324.00
		38465	6/23/2020	06-2020-018153	REFUND- MELLO CENTER DEPOSIT	\$500.00
		38475	6/23/2020	06-2020-018154	REFUND- MELLO CENTER DEPOSIT	\$500.00
		38479	6/23/2020	06-2020-018160	REFUND- SENIOR CENTER DEPOSIT	\$100.00
		38478	6/23/2020	06-2020-018161	REFUND- YOUTH CENTER DEPOSIT	\$324.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0120	YESENIA GRANADOS	38268	6/9/2020	05-2020-018114	REFUND- RAMSAY RENTAL DEPOSIT	\$311.00
	Fund Total					\$5,527.00
0130	AFLAC	38288	6/19/2020	64374	Payroll Run 1 - Warrant 200619	\$10,025.83
	BENEFIT COORDINATORS CORPORATION	38289	6/19/2020	64362	Payroll Run 1 - Warrant 200619	\$994.71
	CA STATE DISBURSEMENT UNIT	591	6/19/2020	64376	Payroll Run 1 - Warrant 200619	\$5,434.64
	CINCINNATI LIFE INSURANCE CO	38290	6/19/2020	64373	Payroll Run 1 - Warrant 200619	\$45.13
	COLONIAL LIFE & ACCIDENT INS	38291	6/19/2020	64364	Payroll Run 1 - Warrant 200619	\$198.40
	COUNTY OF SANTA CRUZ-SHERIFF-CORONER	38292	6/19/2020	64365	Payroll Run 1 - Warrant 200619	\$604.60
	ICMA RETIREMENT TRUST 457	586	6/19/2020	64366	Payroll Run 1 - Warrant 200619	\$42,714.73
		587	6/19/2020	64384	PAYROLL RUN 1 - WARRANT 200619	\$1,943.59
	PROF FIRE FIGHTERS-WATSONVILLE	38293	6/19/2020	64367	Payroll Run 1 - Warrant 200619	\$2,635.00
	PUBLIC EMP RETIREMENT SYSTEM	588	6/19/2020	64368	Payroll Run 1 - Warrant 200619	\$259,834.12
	SALLY MCCOLLUM	38294	6/19/2020	64363	Payroll Run 1 - Warrant 200619	\$500.00
	SEIU LOCAL 521	38296	6/19/2020	64369	Payroll Run 1 - Warrant 200619	\$1,412.98
		38295	6/19/2020	64385	PAYROLL RUN 1 - WARRANT 200619	\$35.00
	STATE OF CALIFORNIA TAX BOARD	38297	6/19/2020	64371	Payroll Run 1 - Warrant 200619	\$100.00
	WAGeworks INC	38298	6/19/2020	64375	Payroll Run 1 - Warrant 200619	\$4,153.65
	WIRE TRANSFER-IRS	590	6/19/2020	64372	Payroll Run 1 - Warrant 200619	\$309,860.35
	WIRE TRANSFER-STATE OF CALIFORNIA	589	6/19/2020	64370	Payroll Run 1 - Warrant 200619	\$62,198.27
	Fund Total					\$702,691.00
0150	A L LEASE COMPANY, INC	38300	6/23/2020	05/31/2020	SUPPLIES	\$45.43
		38300	6/23/2020	05/31/2020	SUPPLIES	\$31.87
		38300	6/23/2020	05/31/2020	SUPPLIES	\$378.38

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	A L LEASE COMPANY, INC	38300	6/23/2020	05/31/2020	SUPPLIES	\$23.35
	AA AUTO COLLISION CENTER	38301	6/23/2020	7994	BED LINER	\$727.75
		38301	6/23/2020	8011	BED LINER	\$727.75
	AARONSON, DICKERSON, COHN & LANZONE, APC	38046	6/9/2020	520162-WATSONVILL	FOR PROFESSIONAL SERVICES RENDERED	\$300.00
	ABBOTT'S PRO-POWER, LLC	38302	6/23/2020	139684	SUPPLIES	\$530.70
	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$50.53
		38303	6/23/2020	05/31/2020	SUPPLIES	\$72.04
		38303	6/23/2020	05/31/2020	SUPPLIES	\$150.84
		38303	6/23/2020	05/31/2020	SUPPLIES	\$42.54
		38303	6/23/2020	05/31/2020	SUPPLIES	\$300.83
		38303	6/23/2020	05/31/2020	SUPPLIES	\$62.18
		38303	6/23/2020	05/31/2020	SUPPLIES	\$62.41
		38303	6/23/2020	05/31/2020	SUPPLIES	\$48.63
		38303	6/23/2020	05/31/2020	SUPPLIES	\$67.68
		38303	6/23/2020	05/31/2020	SUPPLIES	\$738.04
		38303	6/23/2020	05/31/2020	SUPPLIES	\$222.14
		38303	6/23/2020	05/31/2020	SUPPLIES	\$290.46
		38303	6/23/2020	05/31/2020	SUPPLIES	\$184.72
		38303	6/23/2020	05/31/2020	SUPPLIES	\$0.26
		38303	6/23/2020	05/31/2020	SUPPLIES	\$47.22
		38303	6/23/2020	05/31/2020	SUPPLIES	\$207.12
		38303	6/23/2020	05/31/2020	SUPPLIES	\$21.83
	ADVANTAGE GEAR, INC	38306	6/23/2020	31492	Uniform pants	\$317.34
	AIR EXCHANGE, INC.	38308	6/23/2020	91601869	Service and Maintenance	\$700.98
	AIR SYSTEMS	38309	6/23/2020	210011902	INTEGRATION OF NEW HVAC UNITS	\$14,160.50

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AIRTEC SERVICE,INC	38050	6/9/2020	13335	COMBUSTION ASSEMBLY	\$684.00
		38050	6/9/2020	13334	AC-2 CONDENSER FAN MOTOR	\$1,378.00
		38050	6/9/2020	13380	MAINTENANCE	\$998.00
		38312	6/23/2020	13496	YOUTH CENTER HEATER REPAIR	\$2,874.00
		38312	6/23/2020	13406	SERVICE	\$977.30
		38312	6/23/2020	13405	SERVICE	\$1,477.22
		38312	6/23/2020	13400	SERVICE	\$2,860.76
		38312	6/23/2020	13382	PREVENTATIVE MAINTENANCE	\$1,122.00
	AMERICAN PLANNING ASSOCIATION	38314	6/23/2020	325219-2015	RENEWAL OF APA MEMBERSHIP FOR SUZI MERRIAM FROM 04	\$470.00
	AMREP COMPANY,INC	38055	6/9/2020	6/1/2020	REPAIR SUPPLIES	\$4,465.62
	ANALGESIC SERVICES, INC.	38056	6/9/2020	242684	SUPPLIES- OXYGEN	\$67.00
	APPLIED INDUSTRIAL TECHNOLOGIES	38276	6/17/2020	7018257503	SUPPLIES	\$6.56
	ARATA EQUIPMENT COMPANY	38316	6/23/2020	5/29/2020	PARTS & EQUIPMENT	\$7,376.85
	ARRIAGA, JOHN	38060	6/9/2020	8258	CONSULTANT FOR LEGISLATIVE SER	\$625.00
	ASBURY ENVIRONMENTAL SERVICES	38061	6/9/2020	I500-00555718	SERVICE	\$110.00
		38317	6/23/2020	I500-00550710	SERVICE	\$110.00
	ASSOCIATION OF BAY AREA GOVERNMENTS	38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$574.96
		38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$215.61
		38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$2,443.60
		38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$574.97
	AT&T	38063	6/9/2020	138890696 05/17/2020	INTERNET/TV SERVICES	\$211.39
		38318	6/23/2020	292375992- 052420	Telephone Service Apr 25-May 24	\$171.18
	AT&T-CAL NET 2	38064	6/9/2020	000014795033	CALNET3_PRI ACCOUNT FROM 05/24/2020-05/23/2020	\$1,944.21

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$15.07
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$788.60
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$47.26
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$76.12
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$15.07
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$62.45
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$691.86
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$271.09
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$957.00
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$2,066.46
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$20.89
		38320	6/23/2020	000014867224	CALNET3_100MB INTERNET LINE FR 5/10/20-6/09/20	\$821.73
	AUTO CARE LIFESAVER TOWING	38065	6/9/2020	20-20270	HEAVY DUTY TOWING	\$336.00
		38065	6/9/2020	20-20309	HEAVY DUTY TOWING	\$588.00
		38321	6/23/2020	19-11562	TOW FEE	\$54.00
		38321	6/23/2020	19-12162	TOW FEE	\$54.00
		38321	6/23/2020	19-12276	TOW FEE	\$247.50
		38321	6/23/2020	19-12907	TOW FEE	\$588.00
		38321	6/23/2020	19-13020	TOW FEE	\$72.00
		38321	6/23/2020	19-13547	TOW FEE	\$54.00
		38321	6/23/2020	19-13707	TOW FEE	\$129.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AUTO CARE LIFESAVER TOWING	38321	6/23/2020	19-13893	TOW FEE	\$168.00
		38321	6/23/2020	19-15310	SERVICE	\$192.00
		38321	6/23/2020	19-15502	TOW FEE	\$294.00
		38321	6/23/2020	19-15553	SERVICE	\$216.00
		38321	6/23/2020	19-15566	TOW FEE	\$54.00
		38321	6/23/2020	19-15617	TOW FEE	\$462.00
		38321	6/23/2020	19-15919	TOW FEE	\$252.00
		38321	6/23/2020	19-16013	TOW FEE	\$588.00
		38321	6/23/2020	19-16244	TOW FEE	\$1,596.00
		38321	6/23/2020	19-17335	TOW FEE	\$189.00
		38321	6/23/2020	19-17172	TOW FEE	\$504.00
		38321	6/23/2020	20-21058	TOW FEE	\$336.00
	BAKER & TAYLOR BOOKS	38322	6/23/2020	C0116843-5/31/20	BOOKS	\$195.77
		38322	6/23/2020	L3979654-5/31/2020	BOOKS	\$545.04
	BARBA, FELIX H.	38325	6/23/2020	REIMB MAY 2020	FIRE- SUPPLIES AND SHIPPING REIMBURSEMENTS	\$85.00
		38325	6/23/2020	REIMB MAY 2020	FIRE- SUPPLIES AND SHIPPING REIMBURSEMENTS	\$16.65
		38325	6/23/2020	05/20/2020	FIRE- NAME PLATES REIMBURSEMENT	\$98.05
	BAVCO	38326	6/23/2020	954523	PART	\$683.24
	BAY AREA POLYGRAPH	38327	6/23/2020	977	CONSULTANT SERVICES	\$600.00
	BEAR ELECTRICAL SOLUTIONS INC.	38329	6/23/2020	10385	INV#10385 STREETLIGHT REPLACEMENT AF 75 SAKATA LN	\$2,850.00
		38329	6/23/2020	10384	INV#10384 SLKD AIRPORT POLE#4928 REPLACEMENT	\$3,062.88
		38329	6/23/2020	10394	INV#10394 STREET LIGHT KNOCKDOWN AT 75 SAKATA LN	\$3,062.88

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	BEAR ELECTRICAL SOLUTIONS INC.	38329	6/23/2020	10395	INV#10395 SLKD REPLACEMENT 320 HARVEST	\$9,910.00
	BEHAVIORDATA, INC.	38331	6/23/2020	13211	PSYCH	\$600.00
	BEST WESTERN ROSE GARDEN INN	38597	6/24/2020	6/14-TO 6/18/2020	LODGING CITY EMPLOYEE	\$603.20
		38597	6/24/2020	6/17 TO 6/19/2020	LODGING CITY EMPLOYEE	\$241.28
	BEWLEY'S CLEANING, INC.	38071	6/9/2020	008919	JANITORIAL SERVICES	\$296.70
		38071	6/9/2020	008918	JANITORIAL SERVICES	\$156.57
		38333	6/23/2020	008838	JANITORIAL SERVICES FOR SUITE 104	\$296.70
		38333	6/23/2020	008837	JANITORIAL SERVICES	\$156.57
	BIG CREEK LUMBER COMPANY	38334	6/23/2020	05/27/2020	SUPPLIES	\$20.61
		38334	6/23/2020	05/27/2020	SUPPLIES	\$324.50
		38334	6/23/2020	05/27/2020	SUPPLIES	\$61.60
		38334	6/23/2020	05/27/2020	SUPPLIES	\$14.89
	BILL FANNIN FENCING	38335	6/23/2020	4/22/2020	REPAIRS	\$140.00
	BLANKINSHIP & ASSOCIATES, INC.	38336	6/23/2020	BA6882	INTEGRATED PEST MANAGEMENT CON	\$877.50
		38336	6/23/2020	BA6916	INTEGRATED PEST MANAGEMENT CON	\$2,078.07
	BODY BY HANK	38073	6/9/2020	19730	BODY LABOR	\$2,077.29
		38269	6/10/2020	19640-REISSUE	LABOR TO FRAME	\$135.00
		38269	6/10/2020	19686-REISSUE	BODY LABOR	\$622.30
		38337	6/23/2020	19735	REPAIRS	\$2,296.21
	BOUND TREE MEDICAL LLC	38338	6/23/2020	83611453	First Aid Supplies	\$587.26
	BRODART CO.	38076	6/9/2020	755922-050620	BOOKS - APRIL STATEMENT	\$376.39
		38076	6/9/2020	040352-050620	BOOKS	\$487.22
		38076	6/9/2020	J179834	SUBSCRIPITON RENEWAL	\$5,506.20

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	BUD'S ELECTRIC SERVICE, INC	38078	6/9/2020	4843	INSTALLATION OF 120V-20 AMP PLUG IN EVIDENCE ROOM	\$2,019.00
		38078	6/9/2020	4849	A/C REPAIRS	\$4,700.00
	BURTON'S FIRE APPARATUS, INC.	38079	6/9/2020	48119	VEHICLE PARTS	\$148.09
		38079	6/9/2020	78859	VEHICLE SERVICE AND PARTS	\$477.84
		38079	6/9/2020	48649	PARTS	\$190.99
		38343	6/23/2020	48838	PARTS	\$55.92
	C & N TRACTOR	38080	6/9/2020	05/28/2020	SUPPLIES	\$218.30
		38080	6/9/2020	05/28/2020	SUPPLIES	\$601.06
		38080	6/9/2020	05/28/2020	SUPPLIES	\$117.36
		38080	6/9/2020	05/28/2020	SUPPLIES	\$39.89
	C2 BUILDERS, INC.	38344	6/23/2020	3321	PCS Improvements Project, CB-2	\$161,595.00
	CASTULO RODRIGUEZ	38349	6/23/2020	4690	VEHICLE EQUIP	\$300.00
	CDW GOVERNMENT, INC.	38083	6/9/2020	XPM6172	COMPUTER SUPPLIES	\$242.56
		38083	6/9/2020	XTW7742	NEW PRINTER & TONER FOR SENIOR CENTER	\$290.12
		38083	6/9/2020	XVG3317	3 UPS FOR SENIOR CENTER, 2 FOR ISD	\$153.98
		38083	6/9/2020	XVG3317	3 UPS FOR SENIOR CENTER, 2 FOR ISD	\$102.65
		38083	6/9/2020	XPQ9220	CREDIT MEMO XPQ9220, RETURN OF ITEM	(\$254.35)
		38083	6/9/2020	XVB4137	COMPUTER SUPPLIES	\$97.85
		38083	6/9/2020	XVM7945	COMPUTER SUPPLIES	\$107.60
		38351	6/23/2020	XZQ4711	REPLACE UPS FOR FIRE & BACKHAUL FOR WRC	\$594.14
		38351	6/23/2020	XZQ4711	REPLACE UPS FOR FIRE & BACKHAUL FOR WRC	\$594.14
		38351	6/23/2020	XZM4533	WARRANTY FOR MS. SURFACE FOR B.FLOREZ & CRP CLK LP	\$306.22

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0150	CDW GOVERNMENT, INC.	38351	6/23/2020	XZD9032	MS SURFACE PRO FOR B.FLOREZ & FOR CRP-I.ORTIZ	\$1,496.57
	CENTRAL COAST AUTOBODY PAINT & SUPPLIES	38352	6/23/2020	119997	MIRACLE MIST	\$65.39
	CENTRAL COAST DIESEL	38353	6/23/2020	232474	Vehicle maintenance 4471	\$465.10
	CENTRAL COAST LANDSCAPE & MAINTENANCE	38084	6/9/2020	20854	LANDSCAPE MAINTENANCE APRIL 2020	\$2,487.00
		38084	6/9/2020	20993	SERVICE	\$1,198.75
		38354	6/23/2020	21027	LANDSCAPE MAINTENANCE	\$2,487.00
		38354	6/23/2020	21026	JUNE SERVICE	\$400.00
	CHAZ CUSTOM EMBROIDERY & DIGITIZING	38087	6/9/2020	3096	VEHICLE EQUIP	\$504.89
		38358	6/23/2020	3106	SERVICE	\$1,077.05
	CHAZ TOWING	38088	6/9/2020	70907	TOW SERVICES	\$54.00
		38088	6/9/2020	70908	VEHICLE REPAIR	\$54.00
		38088	6/9/2020	70991	TOW SERVICES	\$54.00
		38088	6/9/2020	70993	TOW SERVICES	\$54.00
		38088	6/9/2020	71556	TOW SERVICES	\$125.00
		38359	6/23/2020	71603	TOW SERVICE	\$500.00
		38359	6/23/2020	71607	TOW SERVICE	\$54.00
		38359	6/23/2020	71421	VEHICLE MAINTENANCE	\$54.00
	CHEVROLET OF WATSONVILLE	38089	6/9/2020	235764	PARTS	\$245.81
		38360	6/23/2020	232772	SERVICE	\$1,438.61
		38360	6/23/2020	232813	SERVICE	\$82.87
		38360	6/23/2020	233082	SERVICE	\$149.37
		38360	6/23/2020	236145	SWITCH	\$113.06
		38360	6/23/2020	236207	VEHICLE PARTS	\$48.05
		38360	6/23/2020	233642	VEHICLE SERVICE	\$2,994.82

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0150	COAST AUTO SUPPLIES & DISMANTLING, INC.	38091	6/9/2020	150638	TRAINING SUPPLIES FOR FIRE	\$100.00
	COAST COUNTIES TRUCK & EQUIP	38362	6/23/2020	6/1/2020	REPAIR SUPPLIES	\$9,437.70
	COAST PAPER SUPPLY INC	38363	6/23/2020	592985	WIPES	\$183.54
	CODE PUBLISHING	38092	6/9/2020	66768 CODE	MUNI CODE UPDATES	\$565.50
		38092	6/9/2020	66897	66897 MUNICIPAL CODE CUMULATIVE PRLINT SUPPLEMENT	\$192.00
	COLE PRO MEDIA, LLC	38094	6/9/2020	2000	CONSULTANT	\$2,500.00
	COLEY HEATH, ANITA	38095	6/9/2020	948	BACKGROUND	\$1,550.00
	COMMERCIAL LANDSCAPE SUPPLY INC.	38096	6/9/2020	209323	TOOLS	\$247.48
	COMMUNITY ARTS & EMPOWERMENT	38097	6/9/2020	05202020	Skylight Mosaic at Ramsay Park	\$9,000.00
	COUNTY OF SANTA CRUZ BEHAVIORAL HEALTH	38098	6/9/2020	JULY 1-SEPT 30, 2019	MENTAL HEALTH LIAISON	\$29,157.12
		38098	6/9/2020	OCT. 1- DEC. 31,2019	MENTAL HEALTH LIAISON	\$20,842.88
	COUNTY OF SANTA CRUZ COLLECTIONS	38270	6/10/2020	APRIL 2020	APRIL 2020 PARKING SURCHARGE	\$950.00
		38270	6/10/2020	APRIL 2020	APRIL 2020 PARKING SURCHARGE	\$250.00
	COUNTY OF SANTA CRUZ HUMAN SERVICES DEPT.	38600	6/24/2020	FY19/20 SHARE	FY19/20 SHARE OF COSTS- CEDS	\$7,805.00
	CRIME SCENE CLEANERS INC	38101	6/9/2020	77550	CLEANING SERVICES	\$125.00
		38368	6/23/2020	75526	CLEANING SERVICES	\$125.00
		38368	6/23/2020	77911	CLEANING SERVICES	\$125.00
	CRUZIO/THE INTERNET STORE INC.	38102	6/9/2020	N29135-113	WIRELESS AP FOR CITY FROM 07/01/2020-07/30/2020	\$150.00
		38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$139.90
		38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$80.95
		38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$74.95

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0150	CSG CONSULTANTS, INC	38103	6/9/2020	30822	BUILDING CONSTRUCTION PLAN REV	\$1,365.00
		38103	6/9/2020	B200596	BUILDING CONSTRUCTION PLAN REV	\$4,922.01
	CUZICK, MATT	38104	6/9/2020	05/20/2020_CUZI CK	MOTOR REPAIRS	\$482.00
	CYPRESS COAST FENCE	38271	6/10/2020	20-04-477	EMERGENCY FENCE REPAIR MATERIALS	\$5,629.50
		38370	6/23/2020	20-04-477-3	DEPOSIT FOR WORK AT 37 DAVIS, AREA B	\$4,594.50
	D&G SANITATION	38371	6/23/2020	271380	FENCING AT MUZZIO PARK	\$196.65
		38371	6/23/2020	272008	FENCING AT MUZZIO PARK	\$196.65
		38371	6/23/2020	595-REPLACE	SERVICE	\$2,348.92
	D&G SPORTS, INC.	38372	6/23/2020	15452	GYMNASTICS EQUIPMENT	\$1,429.83
	DAVIS AUTO PARTS	38374	6/23/2020	05/26/2020	SUPPLIES	\$13.59
	DCS TESTING & EQUIPMENT, INC.	38375	6/23/2020	18076	Fire Hose Testing	\$5,295.00
	DECON7 SYSTEMS LLC	38110	6/9/2020	2020-11265	COVID-19 SUPPLIES- HYDROGEN PEROXIDE	\$952.21
	DETROIT INDUSTRIAL TOOL	38376	6/23/2020	576589	Diamond Blades	\$695.26
	DIXON & SONS TIRES INC.	38379	6/23/2020	05/29/2020	VEHICLE MAINTENACE AND SERVICE	\$8,775.78
		38379	6/23/2020	05/29/2020	VEHICLE MAINTENACE AND SERVICE	\$1,090.09
		38379	6/23/2020	05/29/2020	VEHICLE MAINTENACE AND SERVICE	\$20.00
	DOCUSIGN, INC.	38112	6/9/2020	INV18771032	ELECTRONIC SIGNATURES SOLUTION	\$12,420.00
	DYNAMIC PRESS, INC.	38380	6/23/2020	25321	SENIOR CENTER NEWSLETTER	\$226.15
	EBSCO INFORMATION SERVICES	38114	6/9/2020	1000126942-1	SUBSCRIPITON RENEWAL	\$3,003.00
	ELEVATOR SERVICE COMPANY, INC.	38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$400.00
		38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$530.00
		38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$200.00
	EPICO SYSTEMS INC.	38119	6/9/2020	2020-52	FIBER OPTICS MAINTENANCE CONTR	\$6,072.00
	ERNESTO'S CLEANING SERVICES	38120	6/9/2020	052820	CUSTODIAL SERVICES FOR MAIN LI	\$3,800.00

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0150	ERNESTO'S CLEANING SERVICES	38120	6/9/2020	0528201	STEAM CLEANING CHAIRS	\$982.00
		38384	6/23/2020	05282010	DEEP CLEANING SERVICES AT RAMSAY PARK	\$950.00
		38384	6/23/2020	05282011	CLEANING SERVICES AT RAMSAY PARK- COVID19 TESTING	\$1,375.00
	EWING IRRIGATION PRODUCTS, INC.	38387	6/23/2020	11823853	IRRIGATION PARTS	\$754.24
		38387	6/23/2020	11823933	IRRIGATION SUPPLIES	\$248.33
	FASTENAL COMPANY	38125	6/9/2020	CAWAT107450	JANITORIAL SUPPLIES	\$89.28
		38125	6/9/2020	CAWAT107453	SUPPLIES	\$67.81
		38125	6/9/2020	CAWAT107045	SUPPLIES	\$1,976.01
		38125	6/9/2020	CAWAT107525	HAMMER KIT	\$238.49
		38125	6/9/2020	CAWAT107574	PARTS	\$35.01
		38125	6/9/2020	CAWAT107580	PARTS	\$39.79
		38125	6/9/2020	CAWAT107622	PARTS	\$21.07
		38125	6/9/2020	CAWAT107614	PARTS	\$3.82
		38125	6/9/2020	CAWAT107632	FIRE EXTINGUISHER	\$240.59
		38125	6/9/2020	CAWAT107695	SUPPLIES	\$147.59
		38125	6/9/2020	CAWAT107606	PARTS	\$15.58
		38125	6/9/2020	CAWAT107395	SUPPLIES	\$69.20
		38125	6/9/2020	CAWAT107710	SUPPLIES	\$33.12
		38125	6/9/2020	CAWAT107077	COVID-19 SUPPLIES	\$545.73
		38125	6/9/2020	CAWAT107171	COVID-19 SUPPLIES	\$34.92
		38125	6/9/2020	CAWAT107626	COVID-19 SUPPLIES	\$5,471.07
		38125	6/9/2020	CAWAT107602	SUPPLIES	\$574.70
		38125	6/9/2020	CAWAT107692	SUPPLIES	\$102.68
		38125	6/9/2020	CAWAT107601	FUEL CANS	\$299.00
		38125	6/9/2020	CAWAT107783	PARTS	\$7.65

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0150	FASTENAL COMPANY	38125	6/9/2020	CAWAT107697	SUPPLIES	\$20.21
		38388	6/23/2020	CAWAT107878	PARTS	\$7.55
		38388	6/23/2020	CAWAT107917	SUPPLIES	\$25.95
		38388	6/23/2020	CAWAT107916	SUPPLIES	\$45.89
		38388	6/23/2020	CAWAT107906	SUPPLIES- FIRE EXTINGUISHERS	\$240.59
		38388	6/23/2020	CAWAT107908	SUPPLIES- SAFETY GLASSES	\$55.67
		38388	6/23/2020	CAWAT107933	PPE EQUIPMENT FOR STAFF	\$97.23
		38388	6/23/2020	CAWAT108032	SUPPLIES	\$167.22
		38388	6/23/2020	CAWAT107921	PARTS	\$24.97
		38388	6/23/2020	CAWAT107942	PARTS	\$17.75
		38388	6/23/2020	CAWAT107940	SUPPLIES	\$967.54
		38388	6/23/2020	CAWAT107941	PAINT	\$28.79
		38388	6/23/2020	CAWAT107951	PARTS	\$12.84
		38388	6/23/2020	CAWAT107943	SUPPLIES	\$67.65
		38388	6/23/2020	CAWAT108029	PARTS	\$3.83
		38388	6/23/2020	CAWAT108179	PARTS	\$11.58
	FEDEX	38126	6/9/2020	7-006-87220	FRT	\$5.69
		38126	6/9/2020	7-012-16379	FRT	\$6.65
		38126	6/9/2020	7-018-83182	FRT	\$25.43
		38126	6/9/2020	7-024-07881	FRT	\$5.65
		38389	6/23/2020	7-030-55696	FRT	\$6.49
		38389	6/23/2020	7-030-80100	FRT	\$21.42
		38389	6/23/2020	7-036-81410	FRT	\$22.17
	FERNANDO CORTEZ	38127	6/9/2020	01-2020-014598	REFUND YOUTH SOCCER	\$194.00
	FIGUEROA, NAIM	38391	6/23/2020	1/16/2020	TUITION REIMBURSEMENT	\$314.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	FIRST ALARM, INC.	38272	6/10/2020	538998	ALARM MONITORING AT 231 UNION ST	\$225.09
		38393	6/23/2020	539211	ALARM MONITORING SERVICE	\$213.69
	FREEDOM TUNE-UP	38130	6/9/2020	10683	SMOG SERVICE	\$46.00
		38396	6/23/2020	10872	FLEET SMOG	\$59.00
		38396	6/23/2020	10873	FLEET SMOG	\$46.00
		38396	6/23/2020	10883	FLEET SMOG	\$49.00
		38396	6/23/2020	10925	FLEET SMOG	\$46.00
		38396	6/23/2020	10911	FLEET SMOG	\$49.00
		38396	6/23/2020	10896	FLEET SMOG	\$46.00
		38396	6/23/2020	10900	FLEET SMOG	\$46.00
	FUENTEZ, BRYAN	38397	6/23/2020	3/12/2020	TUITION REIMBURSEMENT	\$690.00
	GALE CENGAGE LEARNING	38131	6/9/2020	70272489	BOOKS	\$81.91
		38131	6/9/2020	70366983	BOOKS	\$188.79
		38131	6/9/2020	70339680	CREDIT- BOOKS	(\$26.97)
		38131	6/9/2020	70339758	CREDIT- BOOKS	(\$81.91)
		38131	6/9/2020	70348286	CREDIT- BOOKS	(\$80.91)
		38398	6/23/2020	70640975	BOOKS	\$188.79
		38398	6/23/2020	70632495	BOOKS	\$81.91
		38398	6/23/2020	70632356	BOOKS	\$107.88
	GOMEZ, TOMAS JR.	38563	6/23/2020	6/11/2020	PW SAFETY BOOTS	\$200.00
	GOOD TIMES	38132	6/9/2020	2019-358388	FACTORY SALE AD	\$175.00
	GORDON WATSON	38401	6/23/2020	INV0333	YOUTH CENTER WINDOW TINTING	\$4,800.91
	GRAINGER	38133	6/9/2020	9538031999	SUPPLIES- FIRST AID KIT	\$484.45
		38402	6/23/2020	9499795061	COVID-19 SUPPLIES- SAFETY GLASSES	\$167.02
	GRANITE ROCK COMPANY	38134	6/9/2020	1238376	SUPPLIES- FILL SAND	\$52.31

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	GRASS ROOTS PRESS	38404	6/23/2020	30830	BOOKS	\$364.80
	GREEN RUBBER-KENNEDY AG	38405	6/23/2020	05/31/2020	SUPPLIES	\$15.15
		38405	6/23/2020	05/31/2020	SUPPLIES	\$108.11
		38405	6/23/2020	05/31/2020	SUPPLIES	\$179.61
	GREEN TOUCH	38279	6/17/2020	20190918	BRIDGE ST MEDIAN IRRIGATION	\$6,734.00
	HARBOR FREIGHT TOOLS	38410	6/23/2020	919004	SUPPLIES	\$27.22
		38410	6/23/2020	919613	SUPPLIES	\$31.65
		38410	6/23/2020	919508	SUPPLIES	\$11.44
		38410	6/23/2020	920641	SUPPLIES	\$21.84
	HARRIS & ASSOCIATES INC.	38137	6/9/2020	44756	Develop LHMP analysis/envirome	\$5,320.50
		38411	6/23/2020	44718	To determine appropriate CEQA	\$7,665.00
		38411	6/23/2020	45042	To determine appropriate CEQA	\$2,593.75
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$158.56
		38413	6/23/2020	06/12/2020	SUPPLIES	\$64.08
		38413	6/23/2020	06/12/2020	SUPPLIES	\$81.83
		38413	6/23/2020	06/12/2020	SUPPLIES	\$310.88
		38413	6/23/2020	06/12/2020	SUPPLIES	\$169.08
	HOUSE OF THUNDER HARLEY DAVIDSON	38415	6/23/2020	315130	MOTOR REPAIRS	\$578.05
	HUFFAKER, MATT	38416	6/23/2020	REISSUE CHECK#24873	REISSUE- 2018 LEAGUE OF CA CITIES REIMB	\$63.00
	IHEARTMEDIA ENTERTAINMENT INC.	38418	6/23/2020	6415894068	Invoice 6415894068	\$1,000.00
	INFOSEND, INC.	38420	6/23/2020	173393	173393 OT INSERTION FEE MAY 2020	\$122.26
	INTERSTATE BATTERY CO	38141	6/9/2020	06/02/2020	BATTERIES	\$620.73
	JACKSON LEWIS PC	38421	6/23/2020	7555399	FOR PROFESSIONAL SERVICES RENDERED	\$2,544.00
	JAN MCINTYRE	38142	6/9/2020	02-2020-014866	REFUND PINTO LAKE	\$135.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	JAUREGUI, ANGELICA	38143	6/9/2020	REIMB FEB-MARCH 2020	REIMBURSEMENTS	\$32.68
		38143	6/9/2020	REIMB FEB-MARCH 2020	REIMBURSEMENTS	\$16.34
		38143	6/9/2020	REIMB FEB-MARCH 2020	REIMBURSEMENTS	\$37.00
		38143	6/9/2020	TRVL ON 11/16/2019	WPD- NOTARY REIMBURSEMENTS	\$61.36
	JOSE FRANCISCO BARAJAS	38423	6/23/2020	06-2020-018131	REFUND-STRAWBERRY FESTIVAL FOOD BOOTH	\$2,799.00
	K & D LANDSCAPING INC.	38145	6/9/2020	57698	LANDSCAPE MAINTENANCE	\$790.00
		38426	6/23/2020	67966	GROUNDS MOWING AT PINTO LAKE P	\$1,298.75
		38426	6/23/2020	67964	GROUNDS MOWING AT PINTO LAKE P	\$1,145.00
		38426	6/23/2020	67965	MEDIAN MAINTENANCE	\$1,285.00
	KION-NPG MONTEREY-SALINAS,LLC	38147	6/9/2020	492515-1	FACTORY SALE AD	\$410.00
	KME FIRE APPARATUS	38431	6/23/2020	ca552491	Repairs to 4419	\$132.18
		38431	6/23/2020	ca 552506	Service to 4480	\$406.97
		38431	6/23/2020	ca 552745	Actuator, power lock	\$147.08
	KYLE WIESINGER	38149	6/9/2020	BOOT REIMB FY19/20	FIRE- BOOT REIMBURSEMENT	\$250.00
	L N CURTIS & SONS	38432	6/23/2020	INV386934	Operations equipment	\$69.30
		38432	6/23/2020	INV387438	PPE	\$783.37
		38432	6/23/2020	INV379134	Powerhouse vehicle charging mount	\$743.62
		38432	6/23/2020	INV388402	Uniforms and equipment for Navarro, Magee, Resendi	\$10,782.25
		38432	6/23/2020	INV389318	STRUCTURAL GLOVES	\$169.59
		38432	6/23/2020	INV389967	Bunker Boots	\$527.68
		38432	6/23/2020	INV391136	Nomex Helmet for Navarro, Magee, Resendiz, Ortiz	\$122.58

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0150	LA SELVA	38433	6/23/2020	31	SERVICE	\$650.00
	LARGE'S METAL FABRICATION, INC	38434	6/23/2020	124261	SUPPLIES	\$18.44
	LEAHY, JORDAN	38151	6/9/2020	05/27/2020	05/27/2020 MEDITATION CLASS	\$75.00
		38435	6/23/2020	060920	060920 MEDITATION CLASS	\$75.00
	LEHR	38152	6/9/2020	SI45357	VEHICLE MAINT	\$1,597.95
	LENOVO INC.	38153	6/9/2020	6454498767	LENOVO YOGA GEN5 FOR CPR & TAMARA V	\$1,381.53
	LIEBERT CASSIDY WHITMORE	38154	6/9/2020	1498505	FOR PROFESSIONAL SERVICES RENDERED	\$59.00
		38154	6/9/2020	1498504	FOR PROFESSIONAL SERVICES RENDERED	\$418.00
	LITERACY MINNESOTA	38155	6/9/2020	051320	SUBSCRIPTION RENEWAL	\$500.00
	MARTHA ROSUARA TORRES	38442	6/23/2020	3953500	REFUND FOR LIBRARY BOOK	\$11.99
	MARTY STRICKLAND	38443	6/23/2020	06-2020-018130	REFUND- STRAWBERRY FESTIVAL FOOD BOOTH	\$1,947.00
	MBS BUSINESS SYSTEMS	38160	6/9/2020	383777	COPIER CHARGES	\$94.74
	MID VALLEY SUPPLY	38449	6/23/2020	05/31/2020	SUPPLIES	\$535.31
		38449	6/23/2020	05/31/2020	SUPPLIES	(\$178.44)
		38449	6/23/2020	05/31/2020	SUPPLIES	\$310.03
		38449	6/23/2020	05/31/2020	SUPPLIES	\$71.12
		38449	6/23/2020	05/31/2020	SUPPLIES	\$347.00
		38449	6/23/2020	05/31/2020	SUPPLIES	\$724.48
		38449	6/23/2020	05/31/2020	SUPPLIES	\$40.09
		38449	6/23/2020	05/31/2020	SUPPLIES	\$180.48
		38449	6/23/2020	05/31/2020	SUPPLIES	\$91.79
		38449	6/23/2020	05/31/2020	SUPPLIES	\$46.76
		38449	6/23/2020	05/31/2020	SUPPLIES	\$17.00
		38449	6/23/2020	05/31/2020	SUPPLIES	\$395.06

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0150	MID VALLEY SUPPLY	38449	6/23/2020	05/31/2020	SUPPLIES	\$440.02
		38449	6/23/2020	05/31/2020	SUPPLIES	\$200.01
		38449	6/23/2020	05/31/2020	SUPPLIES	\$22.65
	MIDWEST TAPE	38166	6/9/2020	98892390	BOOKS	\$28.91
		38166	6/9/2020	98873749	BOOKS	\$27.56
		38166	6/9/2020	98736783	BOOKS	\$106.50
		38166	6/9/2020	98706809	BOOKS	\$53.24
		38166	6/9/2020	98730028	BOOKS	\$43.13
		38166	6/9/2020	98732051	BOOKS	\$34.94
		38166	6/9/2020	98730029	BOOKS	\$280.49
		38166	6/9/2020	98895865	BOOKS	\$26.74
		38166	6/9/2020	98895866	BOOKS	\$60.31
		38166	6/9/2020	98895867	BOOKS	\$12.00
		38450	6/23/2020	98920990	BOOKS	\$25.92
	MISSION LINEN SUPPLY	38606	6/24/2020	292109-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$1,280.09
		38606	6/24/2020	292103-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$834.19
		38606	6/24/2020	292108-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$267.28
	MIWALL CORPORATION	38451	6/23/2020	8823	EQUIPMENT	\$3,493.75
	MONTEREY BAY AIR RESOURCES DISTRICT	38452	6/23/2020	1953-042420	Annual Renewal	\$1,360.00
	MOORE IACOFANO GOLTSMAN, INC.	38455	6/23/2020	0064585	ENVIRONMENTAL ANALYSIS OF 547	\$13,545.99
		38455	6/23/2020	0064645	ENVIRONMENTAL ANALYSIS OF 547	\$11,034.68
	NAPA AUTO PARTS	38456	6/23/2020	109626	SUPPLIES	\$378.39
	NEOGOV	38171	6/9/2020	INV-14355	PURCHASE AND IMPLEMENTATION OF	\$24,726.00
	NEW AUTOMOTIVE COLOR 2004	38172	6/9/2020	1653639	SUPPLIES	\$51.98

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	NPM, INC.	38458	6/23/2020	181803	ANNUAL AIR BOARD TESTING 2020 VARIOUS TESTS	\$750.00
		38458	6/23/2020	181811	UST OPERATORS MONTHLY VISUAL INSPECTION MAY 2020	\$80.00
	OCLC, INC	38173	6/9/2020	1000036513	CATALOGING & METADATA	\$566.96
		38173	6/9/2020	1000029820	CATALOGING & METADATA SUBSCRITPION	\$566.96
		38459	6/23/2020	1000022858	CATALOGING AND METADATA SUBSCRIPTION	\$566.96
		38459	6/23/2020	1000016378	CATALOGING AND METADATA SUBSCRIPTION	\$566.96
	OMEGA INDUSTRIAL SUPPLY INC.	38174	6/9/2020	125921	COVID-19 SUPPLIES- ALCOHOL WIPES	\$508.51
		38174	6/9/2020	124692	COVID-19 SUPPLIES- HAND SANITIZER	\$550.70
		38174	6/9/2020	124576	COVID-19 SUPPLIES- HAND SANITIZER	\$550.70
	ONE TIME VENDOR	38175	6/9/2020	04-2020-018000	REFUND- MEN'S SPRING SOFTBALL LEAGUE 2020	\$590.00
		38178	6/9/2020	04-2020-017901	REFUND- SPRING YOUTH SOCCER	\$99.00
		38179	6/9/2020	05-2020-018112	REFUND- RAMSAY CAR WASH	\$90.00
		38182	6/9/2020	REISSUE CHECK #37635	REFUND- YOUTH SOCCER	\$99.00
		38468	6/23/2020	06-2020-018132	REFUND- STRAWBERRY FESTIVAL ARTS & CRAFTS	\$357.00
		38472	6/23/2020	06-2020-018142	REFUND- PINTO LAKE RV SITE RENTAL	\$55.00
		38462	6/23/2020	06-2020-018141	REFUND- PINTO LAKE RV SITE RESERVATION	\$270.00
		38460	6/23/2020	05-2020-018119	REFUND- RAMSAY CAR WASH RENTAL DEPOSIT	\$90.00
		38467	6/23/2020	06-2020-018148	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$150.00
		38464	6/23/2020	06-2020-018143	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$150.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ONE TIME VENDOR	38477	6/23/2020	06-2020-018157	REFUND- RAMSAY DEPOSIT	\$130.00
		38474	6/23/2020	06-2020-018147	REFUND- PINTO LAKE PAVILLION DEPOSIT	\$150.00
		38470	6/23/2020	REISSUE CHECK #37249	REFUND- TWO RV RESERVATIONS, REISSUE CHECK #37249	\$90.00
		38466	6/23/2020	04-2020-017972	REFUND- YOUTH SOCCER	\$194.00
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	38183	6/9/2020	37033	SUPPLIES	\$10.91
		38183	6/9/2020	37050	SUPPLIES	\$109.14
		38183	6/9/2020	37632	SUPPLIES AND PPE	\$69.87
		38183	6/9/2020	37616	VEHICLE SERVICE	\$150.00
		38183	6/9/2020	37710	VEHICLE PARTS AND SERVICE	\$698.16
		38183	6/9/2020	37394	VEHICLE PARTS AND LABOR	\$58.73
		38183	6/9/2020	37607	VEHICLE PARTS	\$21.78
		38183	6/9/2020	37689	VEHICLE PARTS AND LABOR	\$698.16
		38183	6/9/2020	37740	VEHICLE PARTS AND MAINTENANCE	\$698.16
		38183	6/9/2020	37768	VEHICLE PARTS AND LABOR	\$698.16
		38183	6/9/2020	37660	VEHICLE SERVICE	\$72.16
		38183	6/9/2020	37793	SUPPLIES	\$38.38
		38183	6/9/2020	37554	VEHICLE MAINTENANCE	\$198.31
		38183	6/9/2020	37555	VEHICLE MAINTENANCE	\$198.31
		38481	6/23/2020	37919	SUPPLIES	\$24.43
		38481	6/23/2020	37970	REFUND- CORE CHARGE	(\$32.78)
		38481	6/23/2020	37957	SUPPLIES	\$200.91
		38481	6/23/2020	38034	SERVICE	\$945.01
		38481	6/23/2020	38027	PARTS	\$51.63
		38481	6/23/2020	37999	PARTS	\$33.83
		38481	6/23/2020	38098	REPAIR	\$452.71

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0150	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	38481	6/23/2020	38117	TOOLS	\$109.21
		38481	6/23/2020	38168	TERMINAL BOX	\$21.84
		38481	6/23/2020	38153	STARTER	\$149.89
		38608	6/24/2020	38170	HEX BOLT	\$9.82
		38608	6/24/2020	38218	SWITCH	\$54.60
	PACIFIC CREST ENGINEERING, INC.	38483	6/23/2020	8415	SERVICES	\$2,015.00
	PACIFIC GAS & ELECTRIC	38191	6/9/2020	0458151262-3-5/21	ELEC	\$237.65
		38187	6/9/2020	4829825447-4-5/21	ELEC	\$49.68
		38193	6/9/2020	8480030300-4-5/21	ELEC	\$310.30
		38192	6/9/2020	5710377546-3-5/24	ELEC	\$241.55
		38195	6/9/2020	5060076049-5-5/22	ELEC	\$607.46
		38196	6/9/2020	9491368495-0-5/21	ELEC	\$485.37
		38196	6/9/2020	9491368495-0-5/21	ELEC	\$557.77
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$673.84
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$2,756.87
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$7,731.26
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$25.25
		38488	6/23/2020	9656517006-3-6/16	ELEC	\$13.89
		38489	6/23/2020	0951393634-5-6/16	ELEC	\$41.11
		38493	6/23/2020	0418334151-2-6/17	ELEC	\$780.55
		38496	6/23/2020	7523404092-3-6/15	GAS & ELEC	\$4,138.54

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0150	PACIFIC TRUCK PARTS	38503	6/23/2020	6/15/2020	PARTS & REPAIR SUPPLIES	\$1,936.58
		38503	6/23/2020	6/15/2020	PARTS & REPAIR SUPPLIES	\$3,382.88
	PAJARO VALLEY FABRICATION INC.	38204	6/9/2020	27957	FLAT BAR	\$10.62
		38204	6/9/2020	27909	CUT HOLES ON PLATES	\$48.07
		38204	6/9/2020	27972	REPAIR TRUCK	\$345.77
		38204	6/9/2020	27938	MFG CLAMPS	\$101.56
		38204	6/9/2020	27971	HR SQUARE TUBE	\$57.08
		38505	6/23/2020	27948	REPAIRS TO TREE GRATE	\$207.88
		38505	6/23/2020	27981	REPAIR FORKS TRUCK #618	\$1,056.00
		38505	6/23/2020	27978	MFG BRACKETS	\$166.49
		38505	6/23/2020	28003	SWEEPER REPAIR	\$93.31
	PAJARO VALLEY PRINTING	38205	6/9/2020	40436	BUSINESS CARDS	\$81.94
		38205	6/9/2020	40375	WPD BUSINESS CARDS	\$120.18
		38205	6/9/2020	40466	PRINTS	\$1,047.71
		38205	6/9/2020	40451	PRINTS	\$349.60
		38507	6/23/2020	40493	BUSINESS CARDS FOR M. RANGEL	\$81.94
		38507	6/23/2020	40527	CODE REFERENCE MANUALS FOR WPD	\$1,010.56
		38507	6/23/2020	40532	PROTECTING OUR COMMUNITY FROM COVID-19 FLYER	\$599.78
	PASO ROBLES TRUCK CENTER	38511	6/23/2020	0006225	PARTS	\$293.50
	PEERY & ASSOCIATES, INC.	38514	6/23/2020	29780	FIRE 401 (A)(H) PLAN FEES	\$150.00
	PKT WELDING & FABRICATION	38212	6/9/2020	1650	FRONT LOADER REPAIR	\$238.83
	PRAXAIR DISTRIBUTION, INC	38216	6/9/2020	96739569	CYLINDER RENT	\$151.50
		38520	6/23/2020	96351141	Oxygen	\$25.59
		38520	6/23/2020	96990600	OXYGEN	\$32.17
		38520	6/23/2020	96707419	CYLINDER RENT	\$106.92

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0150	PREFERRED TRUCK & EQUIPMENT	38522	6/23/2020	INV00094821	TARP TUBE FOR STOCK	\$216.36
		38522	6/23/2020	INV00094480	BTL1110 LIFTER SPECIAL FOR UNIT# 572-806-04	\$3,495.85
	QUENCH USA, INC.	38219	6/9/2020	INV02474442	WATER	\$334.32
		38219	6/9/2020	INV02300981	SERVICE	\$15.03
		38219	6/9/2020	INV02300981	SERVICE	\$15.02
		38219	6/9/2020	INV02300981	SERVICE	\$15.02
		38219	6/9/2020	INV02300981	SERVICE	\$15.02
		38219	6/9/2020	INV02300981	SERVICE	\$15.02
		38524	6/23/2020	INV02504518	WATER SERVICE	\$15.03
		38524	6/23/2020	INV02504518	WATER SERVICE	\$15.02
		38524	6/23/2020	INV02504518	WATER SERVICE	\$15.02
		38524	6/23/2020	INV02504518	WATER SERVICE	\$15.02
	QUINN COMPANY, INC.	38525	6/23/2020	PC420041593	VARIOUS PARTS FOR UNIT# 570-905 -05	\$424.39
		38525	6/23/2020	PC420041602	PARTS	\$54.69
		38525	6/23/2020	PR420007140	CREDIT-PART FREIGHT	(\$71.02)
	QUINTERO TIRES WHEEL SERVICE	38221	6/9/2020	12263	FLAT REPAIR SERVICE CALL FOR UNIT# 571-408-05	\$100.00
		38221	6/9/2020	13940	315/80R22.5 GOODYEAR TIRES FOR 570 STOCK	\$1,725.00
	RDO EQUIPMENT CO.	38223	6/9/2020	P1209439	SUPPLIES	\$120.25
		38526	6/23/2020	W1387939	VEHICLE MAINTENANCE	\$5,787.00
	RECORDED BOOKS, INC.	38527	6/23/2020	76647574	BOOKS	\$128.57
	REGISTER PAJARONIAN	38528	6/23/2020	2020-383080	AD	\$251.15
		38528	6/23/2020	2020-383077	AD	\$238.78
		38528	6/23/2020	2020-383078	AD	\$236.01
		38528	6/23/2020	2020-382325	PUBLIC HEARING AD	\$158.83
		38528	6/23/2020	2020-383079	PUBLIC HEARING	\$214.05

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0150	REGISTER PAJARONIAN	38528	6/23/2020	2020-383081	PUBLIC HEARING AD	\$240.92
	REMOTE SATELLITE SYSTEMS INT'L	38529	6/23/2020	00105300	MONTHLY SERVICE FEES APRIL 2020 AND AIRTIME FEB	\$146.00
		38529	6/23/2020	INV00106723	Monthly Service fee July 2020, airtime May 2020	\$146.00
	RICOH USA, INC	38274	6/10/2020	5059709166	MONTHLY MAINTENANCE FOR NEW COPIERS	\$51.30
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$71.68
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$222.66
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$437.87
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$27.06
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$46.29
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$46.29
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$30.86
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$30.86
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.73
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.72
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.72
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$178.87
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$78.86
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$69.25
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$34.63
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$34.63
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$23.09

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	RICOH USA, INC	38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$23.08
		38532	6/23/2020	103700755	COPIER RENTAL	\$1,256.09
	SANTA CRUZ COUNTY CLERK	38537	6/23/2020	20-0037	ELECTION SUPPLIES FOR ELECTION DATE 03/03/2020	\$46,335.77
	SANTA CRUZ SENTINEL	38538	6/23/2020	0001255376	0001255376 CLASSIFIED ADVERTISING	\$693.35
	SCHAEFER, ALMITA L.	38232	6/9/2020	REIMBURSEMENT S	FIRE- COVID-19 SUPPLIES	\$67.51
		38232	6/9/2020	REIMBURSEMENT S	FIRE- COVID-19 SUPPLIES	\$21.74
	SCHNEIDER ELECTRIC USA, INC.	38540	6/23/2020	815138908	PRECONTRACT AUDIT FOR 275 MAIN ST-PART A SERVICE	\$1,075.00
		38540	6/23/2020	815138909	YEARLY APC UPS MAINTENANCE PRE AUDIT 215 UNION	\$1,075.00
		38540	6/23/2020	815138906	YEARLY APC UPS MAINTENANCE FOR 275 MAIN ST	\$3,775.00
		38540	6/23/2020	815138907	YEARLY APC UPS MAINTENANCE FOR 215 UNION ST	\$4,250.00
	SHRED-IT USA	38282	6/17/2020	8129827911	SHREDDING SERVICE	\$246.61
		38282	6/17/2020	8129827911	SHREDDING SERVICE	\$74.96
	SIRCHIE FINGER PRINT LABORATORIES, INC.	38542	6/23/2020	0446222-IN	EVIDENCE SUPPLIES	\$239.34
	SLOAN SAKAI YEUNG & WONG LLP	38544	6/23/2020	43531	FOR PROFESSIONAL SERVICES RENDERED	\$1,266.50
	SOFTWAREONE, INC.	38545	6/23/2020	US-PSI-915794	ANNUAL MICROSOFT LICENSING	\$81,200.24
	SPECIALTY DISTRIBUTORS, INC	38236	6/9/2020	138515	RELAY AND HARNESS FOR UNIT # 570-906-01	\$93.74
		38610	6/24/2020	138370	PARTS	\$232.00
	SPRINT	38546	6/23/2020	550592226-205	FIRE CELLPHONE CHARGES FROM 04/26/2020-05/25/2020	\$9.42
	STAPLES CREDIT PLAN	38547	6/23/2020	05/28/2020	SUPPLIES	\$93.82
		38547	6/23/2020	05/28/2020	SUPPLIES	\$168.06

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	STREET SCENE ON & OFF ROAD PERFORMANCE, INC.	38238	6/9/2020	34993	VEHICLE MAINTENANCE	\$9,584.81
		38551	6/23/2020	35372	TOOL BOX	\$431.54
		38551	6/23/2020	35264	TRAFFIC ADVISOR	\$764.75
	STURDY OIL COMPANY	38239	6/9/2020	05/31/2020	PETROLEUM PRODUCTS FOR CITY WI	\$32,007.92
		38239	6/9/2020	05/31/2020	PETROLEUM PRODUCTS FOR CITY WI	\$614.10
	TAMARA VIDES	38552	6/23/2020	REISSUE CHECK #23073	REISSUE- DEPT. SUPPLIES REIMBURSEMENT	\$70.14
		38552	6/23/2020	REISSUE CHECK #23073	REISSUE- DEPT. SUPPLIES REIMBURSEMENT	\$33.98
	TARGET SPECIALTY PRODUCTS	38283	6/17/2020	INVP500043916	SUPPLIES- HERBICIDE	\$384.33
		38553	6/23/2020	INVP500151835	SUPPLIES-SMOKE OIL	\$59.11
	TAYLOR'S OFFICE CITY	38554	6/23/2020	05/29/2020	SUPPLIES	\$76.74
		38554	6/23/2020	05/29/2020	SUPPLIES	\$73.71
		38554	6/23/2020	05/29/2020	SUPPLIES	\$4.13
		38554	6/23/2020	05/29/2020	SUPPLIES	\$43.82
		38554	6/23/2020	05/29/2020	SUPPLIES	\$18.23
		38554	6/23/2020	05/29/2020	SUPPLIES	\$78.87
		38554	6/23/2020	05/29/2020	SUPPLIES	\$23.12
		38554	6/23/2020	05/29/2020	SUPPLIES	\$21.34
		38554	6/23/2020	05/29/2020	SUPPLIES	\$1,932.09
		38554	6/23/2020	05/29/2020	SUPPLIES	\$39.99
		38554	6/23/2020	05/29/2020	SUPPLIES	\$107.24
	TERRA X PEST SERVICE, INC.	38242	6/9/2020	35950	SERVICE AT FIRE STATION	\$99.00
		38558	6/23/2020	35458	SERVICE AT UNION STREET	\$120.00
	THE HOSE SHOP INC.	38560	6/23/2020	5/26/2020	REPAIR SUPPLIES	\$704.09
	THE MANFRE COMPANY	38244	6/9/2020	1056	COVID-19 SMALL BUSINESS MARKET	\$1,000.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	THYSSENKRUPP ELEVATOR CORP.	38245	6/9/2020	3005192632	ELEVATOR SERVICE	\$4,406.64
	TINO'S PLUMBING INC	38246	6/9/2020	125478	REPAIR GREEN VLY ROAD	\$249.25
		38561	6/23/2020	127109	REPAIRS	\$164.76
		38561	6/23/2020	124801	SERVICE AT 30 MAPLE ST	\$304.23
		38561	6/23/2020	126053	SERVICE AT RAMSAY PARK	\$211.42
	TORIUMI'S AUTO REPAIR	38247	6/9/2020	90518	LOF SVC, PARTS AND LABOR FOR UNIT# 598-403-03	\$115.11
		38247	6/9/2020	90539	BEACON ROOF REPIAR, RADIATOR, PARTS AND LABOR FOR	\$993.76
		38564	6/23/2020	90602	DIAGNOSTIC TROUBLESHOOTING LABOR FOR UNIT# 680-803	\$116.00
		38564	6/23/2020	90603	SPARK PLUGS, DISTRIBUTOR AND CAP FOR UNIT# 570-103	\$371.13
		38612	6/24/2020	90723	VEHICLE REPAIRS	\$307.37
	TOWNSEND AUTO PARTS	38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$1,025.48
		38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$12.92
		38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$37.36
		38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$870.72
		38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$7.79
	TRI-COUNTY FIRE PROTECTION INC	38249	6/9/2020	52367	SERVICE AND CHEMICALS	\$127.34
	TUN NGUYEN	38568	6/23/2020	06-2020-018129	REFUND- STRAWBERRY FESTIVAL FOOD BOOTH	\$1,870.00
	TYLER TECHNOLOGIES, INC.	38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$305.00
		38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$41.00
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	2625-05/22/2020	BATTERY BACKUP FOR MARY S-FIN	\$49.15
		38613	6/24/2020	2625-05/22/2020	SURFACE PRO ADAPTER FOR MARK L-I.T	\$28.39
		38613	6/24/2020	2625-05/22/2020	SURFACE PRO USB ADAPTER FOR K.LEW-I.T	\$10.91

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	2625-05/22/2020	WHITE TAPE FOR ISD LABEL MACHINE	\$21.82
		38613	6/24/2020	2625-05/22/2020	2TB SSD ENCRYPTED DRIVE FOR H.R	\$351.37
		38613	6/24/2020	2625-05/22/2020	REPLACEMENT BATTERY FOR M.RADISH	\$27.30
		38613	6/24/2020	2625-05/22/2020	DUAL PACK LABEL TAPE FOR PD LABELER	\$27.28
		38613	6/24/2020	2625-05/22/2020	HARDWARE: SFP TRANSCEIVER FOR I.T	\$39.00
		38613	6/24/2020	2625-05/22/2020	USB TO NETWORK ADAPTER FOR I.T	\$19.11
		38613	6/24/2020	2625-05/22/2020	LETTER LABELS FOR OLD KEYBOARD-LUPE B	\$6.53
		38613	6/24/2020	2625-05/22/2020	INTERNET CHARGES FOR PINTO LAKE	\$144.98
		38613	6/24/2020	2625-05/22/2020	EXTERNAL 4GB HD FOR I.T.	\$98.31
		38613	6/24/2020	2625-05/22/2020	HARDWARE: SFP TRANSCEIVER FOR SENIOR CENTER	\$66.00
		38613	6/24/2020	2625-05/22/2020	MONITOR CABLES FOR J.PANIK	\$13.10
		38613	6/24/2020	2625-05/22/2020	MONITOR CABLES FOR I.T	\$26.20
		38613	6/24/2020	9478-05/22/2020	COVID SUPPLIES	\$655.63
		38613	6/24/2020	9478-05/22/2020	COVID SUPPLIES	\$26.90
		38613	6/24/2020	9478-05/22/2020	COVID SUPPLIES	\$22.91
		38613	6/24/2020	9478-05/22/2020	COVID SUPPLIES	\$464.39
		38613	6/24/2020	9478-05/22/2020	DASH CAMERA	\$41.78
		38613	6/24/2020	9097-05/22/2020	MAILING- MEASURE Y RESULTS	\$7.75
		38613	6/24/2020	6341-05/22/2020	MOTORCYCLE THROTTLE	\$178.86
		38613	6/24/2020	6341-05/22/2020	MOTORCYCLE GRIPS	\$16.62

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	6341-05/22/2020	COVID 19 SUPPLIES	\$436.15
		38613	6/24/2020	6341-05/22/2020	DUTY GEAR	\$685.27
		38613	6/24/2020	6341-05/22/2020	OFFICE SUPPLIES	\$286.00
		38613	6/24/2020	6341-05/22/2020	VEHICLE/PENAL CODE BOOK	\$603.33
		38613	6/24/2020	6341-05/22/2020	COMPUTER SUPPLIES	\$870.18
		38613	6/24/2020	9464-05/22/2020	PURCHASE CREDIT FOR MSC SINK	(\$694.36)
		38613	6/24/2020	5607-05/22/2020	SENIOR CENTER SUPPLIES-WAGON	\$57.89
		38613	6/24/2020	5607-05/22/2020	PCS CUSTOMER SERVICE OFFICE SUPPLIES	\$80.36
		38613	6/24/2020	5607-05/22/2020	SENIOR CENTER SUPPLIES-BULLETIN BOARD	\$28.82
		38613	6/24/2020	5607-05/22/2020	SENIOR CENTER MSC SUPPLIES	\$533.17
		38613	6/24/2020	5607-05/22/2020	CPRS DISTRICT 6 AWARDS/ INSTALLATION DINNER	\$365.00
		38613	6/24/2020	5607-05/22/2020	SENIOR CENTER SUPPLIES-STORAGE BOXES	\$55.88
		38613	6/24/2020	5607-05/22/2020	RETURNED- LAPTOP STAND	(\$81.93)
		38613	6/24/2020	5607-05/22/2020	WIRELESS COMPUTER MOUSE	\$25.12
		38613	6/24/2020	5607-05/22/2020	JANITORIAL SUPPLIES-FRANICH PARK	\$392.98
		38613	6/24/2020	5607-05/22/2020	RETURNED-BOOKCASE FURNITURE	(\$87.39)
		38613	6/24/2020	5607-05/22/2020	CAMERA FOR MARKETING-PROTECTION PLAN	\$111.35
		38613	6/24/2020	5607-05/22/2020	CAMERA FOR MARKETING	\$807.36

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	5607-05/22/2020	RETURNED- WIRELESS COMPUTER MOUSE AND LAPTOP BACKP	(\$39.31)
		38613	6/24/2020	5607-05/22/2020	PHOTO CAMERA FOR PARKS DIVISION	\$218.49
		38613	6/24/2020	5607-05/22/2020	WEBCAM	\$84.34
		38613	6/24/2020	5607-05/22/2020	RETURNED- AUTOMATIC COFFEE BREWER	(\$498.89)
		38613	6/24/2020	5607-05/22/2020	COACHING BOOKS	\$38.28
		38613	6/24/2020	5607-05/22/2020	SD MEMORY CARD	\$19.65
		38613	6/24/2020	8557-05/22/2020	POSTAGE	\$22.00
		38613	6/24/2020	8557-05/22/2020	CA LAWYERS ASSOCIATION PROGRAM	\$126.00
		38613	6/24/2020	8557-05/22/2020	PERSONNEL TRAINING-M. FLORES	\$75.00
		38613	6/24/2020	8557-05/22/2020	PERSONNEL TRAINING- C. CZERWIN	\$75.00
		38613	6/24/2020	8557-05/22/2020	OFFICE & COMPUTER SUPPLIES-PGRM	\$179.88
		38613	6/24/2020	8557-05/22/2020	OFFICE & COMPUTER SUPPLIES	\$78.92
		38613	6/24/2020	8557-05/22/2020	PERSONNEL TRAINING- M. FLORES	\$200.00
		38613	6/24/2020	1312-05/22/2020	COVID-19 FACE MASKS	\$624.15
		38613	6/24/2020	8573-05/22/2020	ONLINE SUBSCRIPTION FEES	\$4.00
		38613	6/24/2020	8573-05/22/2020	EVENT TICKET (CR) GALA- ARI PARKER	(\$195.00)
		38613	6/24/2020	8573-05/22/2020	CONFERENCE REF (CR) NALEO-REBECCA J. GARCIA	(\$800.00)
		38613	6/24/2020	8573-05/22/2020	CANVA PRO SUBSCRIPTION	\$119.40
		38613	6/24/2020	8573-05/22/2020	CANVA PRO SUBSCRIPTION	\$119.40

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0150	ULINE	38570	6/23/2020	120288115	EVIDENCE SUPPLIES	\$39.24
	UPS STORE	38571	6/23/2020	05/31/2020	SHIPPING SERVICES	\$201.53
	US BANK	38572	6/23/2020	415120161	COPIER LEASE	\$7,894.51
	V & V MANUFACTURING, INC.	38252	6/9/2020	50797	BADGE REPAIR	\$37.35
	VERDE DESIGN, INC.	38575	6/23/2020	8-1915100	Consultant Services, Watsonvill	\$8,819.80
	VERIZON WIRELESS	38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$35.15
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$6.09
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$77.45
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$266.07
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$487.82
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$988.44
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$456.12
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$152.04
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$1,320.86
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$33.29
	WATSONVILLE BLUEPRINT	38257	6/9/2020	92575	LAMINATING SERVICE	\$43.65
		38580	6/23/2020	93073	BOND COPY	\$80.86
		38580	6/23/2020	93163	BOND COPY PRINTING	\$414.47
	WATSONVILLE CADILLAC BUICK GMC	38581	6/23/2020	352298	VEHICLE MAINTENANCE	\$1,693.17
	WATSONVILLE CHRYSLER DODGE JEEP RAM	38258	6/9/2020	198898	VEHICLE SERVICE	\$162.18
		38258	6/9/2020	198749	VEHICLE SERVICE	\$2,234.25

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	WATSONVILLE CHRYSLER DODGE JEEP RAM	38258	6/9/2020	198791	VEHICLE SERVICE	\$1,529.98
		38582	6/23/2020	198931	SERVICE	\$85.94
		38582	6/23/2020	198920	SERVICE	\$161.89
		38582	6/23/2020	198962	SERVICE	\$436.20
		38582	6/23/2020	198987	REPAIRS	\$5,260.97
	WATSONVILLE FORD	38259	6/9/2020	137521	VEHICLE KEYS	\$312.80
		38259	6/9/2020	137471	PROGRAM KEY	\$339.23
		38583	6/23/2020	19052	PARTS	\$123.76
		38583	6/23/2020	137433	REPAIRS	\$270.35
		38583	6/23/2020	137434	REPAIRS	\$778.46
		38583	6/23/2020	137458	REPAIRS	\$115.59
		38583	6/23/2020	137451	REPAIRS	\$738.92
		38583	6/23/2020	137509	SERVICE	\$91.38
		38583	6/23/2020	137546	REPAIRS	\$498.90
		38583	6/23/2020	137526	SERVICE	\$632.59
		38583	6/23/2020	137540	SERVICE	\$442.69
		38583	6/23/2020	137520	SERVICE	\$28.14
		38583	6/23/2020	137675	VEHICLE SERVICE	\$904.51
		38583	6/23/2020	137498	SERVICE	\$338.23
	WELLINGTON LAW OFFICES	38263	6/9/2020	25310	CODE ENFORCEMENT AT 595 AIRPOR	\$3,042.00
		38588	6/23/2020	25347	CODE ENFORCEMENT AT 595 AIRPOR	\$1,365.00
	WESTERN EXTRICATION SPECIALISTS, INC.	38590	6/23/2020	1126	Service and maintenance	\$113.62
	WESTERN TRUCK CENTER-SAN LEANDRO, CA	38265	6/9/2020	084P7256	CYL STR PART FOR UNIT # 570-406- 17	\$741.07
		38265	6/9/2020	084P7501	PIN KIT, SHOCK ABSORBER, ROD TIE END FOR UNIT # 57	\$833.59

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0150	WEX BANK	38286	6/17/2020	65827389	FUEL PD DEPT	\$50.72
	WORK WELL MEDICAL GROUP	38591	6/23/2020	230016	IMMUNIZATION	\$105.00
		38591	6/23/2020	229749	DMV PHYSICALS/DOT LAB WORK/IMMUNIZATION	\$100.00
		38591	6/23/2020	229415	PRE-EMPLOYMENT/DMV PHYSICALS	\$100.00
	WORTHINGTON DIRECT HOLDINGS, INC.	38593	6/23/2020	INV354213WAT051	SENIOR CENTER CHAIRS	\$18,770.34
	WT.COX INFORMATION SERVICES	38267	6/9/2020	3080340	MAGAZINES SUBSCRIPTION RENEWAL	\$1,612.33
		38267	6/9/2020	3080341	MAGAZINE SUBSCRIPTION RENEWAL	\$727.31
	YESENIA GRANADOS	38268	6/9/2020	05-2020-018114	REFUND- RAMSAY RENTAL DEPOSIT	\$175.35
		38268	6/9/2020	05-2020-018114	REFUND- RAMSAY RENTAL DEPOSIT	\$370.65
		38268	6/9/2020	05-2020-018114	REFUND- RAMSAY RENTAL DEPOSIT	\$504.00
		38268	6/9/2020	05-2020-018114	REFUND- RAMSAY RENTAL DEPOSIT	\$150.00
	Fund Total					\$922,112.59
0170	BRINKS INCORPORATED	38075	6/9/2020	3331422	SERVICE	\$73.82
		38075	6/9/2020	11156887	SERVICE	\$746.98
	Fund Total					\$820.80
0202	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$55.44
	BURKE, WILLIAMS & SORENSEN, LLP	38342	6/23/2020	255168	255168 PROFESSIONAL SERVICES	\$1,462.50
	RICOH USA, INC	38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$18.36
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.72
	STATE CONTROLLER'S OFFICE	38611	6/24/2020	STATE FEE	INFO AUDITORS	\$150.00
	Fund Total					\$1,755.02
0205	ADAMS ASHBY GROUP, INC.	38305	6/23/2020	3101	Professional services related	\$360.00
	REGISTER PAJARONIAN	38528	6/23/2020	2020-383826	ORDER 2020-383826- NOTICE	\$539.40

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0205	VERDE DESIGN, INC.	38575	6/23/2020	3-1920400	CONSULTANT SERVICES	\$19,467.51
	WATSONVILLE BLUEPRINT	38257	6/9/2020	92616	COPIES FOR CITY PLAZA RESTROOM PLANS	\$146.92
	Fund Total					\$20,513.83
0221	COUNTY OF SANTA CRUZ	38599	6/24/2020	6/7/2020	DEP 185000/42022	\$50,805.00
	GRESHAM SAVAGE NOLAN & TILDEN APC	38406	6/23/2020	370625	LEGAL SERVICES RELATED TO HOUS	\$13,545.00
	HOUSING AUTHORITY OF SANTA CRUZ COUNTY	38280	6/17/2020	20-04 LLIP-WAT	IMPLEMENTATION OF LANDLORD INC	\$1,441.90
		38280	6/17/2020	20-04LLIP-WAT	IMPLEMENTATION OF LANDLORD INC	\$1,058.10
	Fund Total					\$66,850.00
0246	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$37.11
	AIR SYSTEMS	38309	6/23/2020	210011873	SERVICE CALL FOR BOILERS AT CIVIC PLAZA	\$1,898.00
	AIRTEC SERVICE, INC	38050	6/9/2020	13500	CIVIC PLAZA SERVICE	\$3,814.06
	CENTRAL COAST SYSTEMS	38355	6/23/2020	17765-20	SERVICE CIVIC CENTER	\$2,181.27
	ELEVATOR SERVICE COMPANY, INC.	38383	6/23/2020	28132 J6973	ON CALL MAINTENANCE/SERVICE FO	\$485.00
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$75.06
	K & D LANDSCAPING INC.	38145	6/9/2020	57698	LANDSCAPE MAINTENANCE	\$681.00
	PACIFIC GAS & ELECTRIC	38501	6/23/2020	0498528361-5-6/11	GAS & ELEC	\$24,436.70
	THYSSENKRUPP ELEVATOR CORP.	38245	6/9/2020	3005192632	ELEVATOR SERVICE	\$2,100.00
	TOWNSEND AUTO PARTS	38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$276.08
	Fund Total					\$35,984.28
0250	COUNTY OF SANTA CRUZ LIBRARY OF JOINT POWERS	38099	6/9/2020	06/2020-WATS	MAINTENANCE EFFORT CONTRIBUTION FY19/20	\$45,140.34
	Fund Total					\$45,140.34
0260	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$233.63

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0260	F.S.O.C. LLC	38123	6/9/2020	1114	10 BULLETPROOF VESTS	\$4,938.94
		38123	6/9/2020	1115	1 BULLETPROOF VEST	\$493.89
	HARRIS & ASSOCIATES INC.	38411	6/23/2020	45123	PREPARATION OF LOCAL HAZARD MI	\$13,807.50
	IHEARTMEDIA ENTERTAINMENT INC.	38603	6/24/2020	6415894095	CENSUS AD	\$500.00
	PAJARO VALLEY PREVENTION & STUDENT ASSISTANCE INC	38506	6/23/2020	043020 PROP 56	TOBACCO SERVICES- PROP 56	\$14,041.50
	RINCON CONSULTANTS, INC.	38225	6/9/2020	21690	PRECONSTRUCTION COMPLIANCE SER	\$3,494.75
	TAYLOR'S OFFICE CITY	38554	6/23/2020	05/29/2020	SUPPLIES	\$112.49
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	8573-05/22/2020	OFFICE SUPPLIES- LIQUID CHALK MARKERS	\$27.24
	Fund Total					\$37,649.94
0291	BAKER & TAYLOR BOOKS	38067	6/9/2020	C0116843-03/31/2020	BOOKS	\$107.15
		38067	6/9/2020	L5858864-03/31/2020	BOOKS	\$298.01
		38067	6/9/2020	L4247564-03/31/2020	BOOKS	\$273.11
		38067	6/9/2020	L4247564-04/30/2020	BOOKS	\$162.82
		38067	6/9/2020	C0116843-04/30/2020	BOOKS	\$224.70
		38322	6/23/2020	L1073594-04/30/2020	BOOKS	\$1,910.09
		38322	6/23/2020	L5858864-04/30/2020	BOOKS	\$598.66
		38322	6/23/2020	L1073594-03/31/2020	BOOKS	\$479.24
	EFFICIENT TECHNOLOGY SOLUTIONS, INC.	38117	6/9/2020	2013-727X	SWITCHES FOR LIBRARY	\$19,571.70
	Fund Total					\$23,625.48
0305	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$109.19

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$8.72
		38303	6/23/2020	05/31/2020	SUPPLIES	\$15.27
	AIR UNLIMITED	38310	6/23/2020	278979	INV#278979 SUPPLIES & EQUIPMENT FOR TRAFFIC OPERAT	\$16.65
		38310	6/23/2020	279032	INV#279032 PROPANE 8.8 GALLONS ON 6-17-2020	\$27.02
	BEAR ELECTRICAL SOLUTIONS INC.	38329	6/23/2020	10427	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,505.00
		38329	6/23/2020	10429	ANNUAL STREET LIGHT MAINTENANC	\$4,341.00
		38329	6/23/2020	10579	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,125.00
		38329	6/23/2020	10626	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,200.00
		38329	6/23/2020	10461	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,125.00
		38329	6/23/2020	10627	ANNUAL STREET LIGHT MAINTENANC	\$740.00
		38329	6/23/2020	10667	STREET LIGHT MAINTENANC	\$1,150.00
	BIG CREEK LUMBER COMPANY	38334	6/23/2020	05/27/2020	SUPPLIES	\$55.28
	FRANCISCO BANDERAS-ARANDA	38395	6/23/2020	5/31/2020	PW SAFETY BOOTS	\$120.15
	GEVEKO MARKINGS,INC	38400	6/23/2020	10305000733	PREFORMED THERMO PLASTIC STRIP	\$9,335.43
	GRANITE ROCK COMPANY	38134	6/9/2020	1233242	INV#1233242 GRANITEPATCH	\$349.38
		38403	6/23/2020	1236330	INV#1236330 GRANITEPATCH	\$174.69
	HARRIS & ASSOCIATES INC.	38411	6/23/2020	45073	DESIGN PROPOSAL FOR RAIL TRAIL	\$51,992.97
		38411	6/23/2020	44957	CONSTRUCTION MGMT SERVICES FOR	\$230.00
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$35.99
	KIMLEY-HORN & ASSOCIATES, INC.	38429	6/23/2020	16548637	PLAN LINE FOR FREEDOM BLVD.	\$1,955.00
		38429	6/23/2020	16629609	STAFF AUGMENTATION SERVICES	\$2,047.22
	MISSION LINEN SUPPLY	38606	6/24/2020	292105-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$792.96

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	PACIFIC CREST ENGINEERING, INC.	38483	6/23/2020	8175	AIRPORT BLVD	\$5,167.50
	PACIFIC GAS & ELECTRIC	38194	6/9/2020	6771895322-6-5/22	ELEC	\$329.04
		38186	6/9/2020	0581861689-7-5/22	ELEC	\$46.91
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$1,852.44
		38485	6/23/2020	0909726970-9-6/15	ELEC	\$5.91
		38490	6/23/2020	1413903318-8-6/15	ELEC	\$64.21
		38499	6/23/2020	0909726970-9-6/16	ELEC	\$11,159.27
		38495	6/23/2020	1965495282-9-6/15	ELEC	\$1,198.80
	SAMUEL ZENDEJAS-RODRIGUEZ	38534	6/23/2020	6/16/2020	PW-SAFETY BOOTS	\$180.25
	STATEWIDE TRAFFIC SAFETY AND SIGNS INC.	38549	6/23/2020	05028761	INV#05028761 ADHESIVE SEALANT & YELLOW PLASTIC ROU	\$774.19
		38549	6/23/2020	05028519	INV#05028519 ADHESIVE SEALANT & SQUARE POST CAP	\$528.80
	TRAFFIC MANAGEMENT PRODUCTS, INC.	38565	6/23/2020	626601	INV#626601 SIGN, CARDBOARD CB3	\$109.25
	TRI-COUNTY FIRE PROTECTION INC	38566	6/23/2020	52368	SERVICE	\$36.00
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	4782-05/22/2020	TRAINING FOR STAFF	\$200.00
	WALLACE GROUP, A CALIFORNIA CORPORATION	38578	6/23/2020	50903	CITY PAVEMENT MANAGEMENT PROGR	\$3,042.50
	Fund Total					\$107,146.99
0309	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$649.36
	CRUZIO/THE INTERNET STORE INC.	38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$99.95
	ELEVATOR SERVICE COMPANY, INC.	38383	6/23/2020	28124 J6972	ELEC REPAIR	\$6,150.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0309	ELEVATOR SERVICE COMPANY, INC.	38383	6/23/2020	28125 J6971	SERVICE	\$4,350.00
		38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$520.00
		38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$400.00
	ERNESTO'S CLEANING SERVICES	38120	6/9/2020	0528202	Beach St. Parking Garage-Clean	\$1,300.00
		38120	6/9/2020	0528206	CLEANING SERVICES FOR MAY	\$1,500.00
	FIRST ALARM, INC.	38128	6/9/2020	544045	ALARM MONITORING	\$343.56
	PACIFIC GAS & ELECTRIC	38197	6/9/2020	3370611625-9-5/22	ELEC	\$1,923.22
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	\$4,479.94
	PANTHER PROTECTIVE SERVICE	38508	6/23/2020	006-2020CG	Patrolling of Beach Street Par	\$1,958.00
	VENTEK INTERNATIONAL	38253	6/9/2020	121642	PARKING MACHINE FEE	\$701.20
		38574	6/23/2020	121264	PARKING MACHINE RENTAL	\$701.20
	Fund Total					\$25,076.43
0310	ALHAMBRA	38051	6/9/2020	15191775 042420	SERVICE	\$149.36
	AT&T-CAL NET 2	38064	6/9/2020	000014794858	PAL PHONE CHARGES FROM 04/24/2020-05/23/2020	\$59.39
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$39.41
	CALIFORNIA POLICE CHIEFS ASSN.	38346	6/23/2020	15222	MEMBERSHIP RENEWAL	\$145.00
	COUNTY OF SANTA CRUZ BEHAVIORAL HEALTH	38367	6/23/2020	FY 19/20	PVPSA_CAMINOS_EPSDT MATCH COMMITMENT	\$22,347.00
	CRUZIO/THE INTERNET STORE INC.	38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$499.00
		38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$69.95
	F.S.O.C. LLC	38123	6/9/2020	1114	10 BULLETPROOF VESTS	\$4,938.94
		38123	6/9/2020	1115	1 BULLETPROOF VEST	\$493.90
	JAUREGUI, ANGELICA	38143	6/9/2020	REIMB FEB-MARCH 2020	REIMBURSEMENTS	\$140.60

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	JAUREGUI, ANGELICA	38143	6/9/2020	TRVL ON 11/16/2019	WPD- NOTARY REIMBURSEMENTS	\$18.00
		38143	6/9/2020	TRVL ON 11/16/2019	WPD- NOTARY REIMBURSEMENTS	\$40.00
	JIMMY D. VANHOVE	38144	6/9/2020	INV 223	TRAINING	\$800.00
	LARIOS, OSWALDO	38150	6/9/2020	TRVL ON 01/14/2020	WPD- RADAR/LIDAR REIMB	\$33.95
	LEXIS NEXIS RISK SOLUTIONS FL INC.	38436	6/23/2020	805914-20200531	DORS	\$708.33
	MARTINEZ, EFREN	38158	6/9/2020	TRVL ON 01/14/2020	WPD- RADAR/LIDAR TRAINING REIMB.	\$37.56
	MICHAEL MCKINLEY	38165	6/9/2020	TRVL ON 01/27/20 FIN	WPD- FINAL REIMB FOR TOOLS FOR TOLERANCE	\$86.68
	PACIFIC GAS & ELECTRIC	38189	6/9/2020	7624842502-7-5/24	ELEC	\$70.15
	PAJARO VALLEY PREVENTION & STUDENT ASSISTANCE INC	38506	6/23/2020	043020 MEASURE G	CAMINOS PROGRAM - CASE MANAGEM	\$5,197.98
	PAJARO VALLEY PRINTING	38205	6/9/2020	40439	MEASURE G BOOKLET	\$229.42
		38205	6/9/2020	40439	MEASURE G BOOKLET	\$229.43
	RODRIGUEZ, EDMUNDO DAVID	38226	6/9/2020	TRVL ON 03/02/2020	WPD- CPOA MEETING/ LEGISLATIVE SUMMIT REIMB	\$106.75
	SANTA CRUZ COUNTY OFFICE OF EDUCATION	38536	6/23/2020	INV20-00378	JOB PREPAREDNESS WORKSHOPS FOR	\$1,313.72
	STAPLES CREDIT PLAN	38547	6/23/2020	05/28/2020	SUPPLIES	\$106.85
	SUPERIOR ALARM COMPANY	38240	6/9/2020	151601	ALARM MONITORING	\$79.50
		38240	6/9/2020	151261	ALARM SERVICE CALL	\$133.50
	TOL, SJON	38562	6/23/2020	TRVL ON 04/29/19	WPD- FTO UPDATE COURSE REIMBURSEMENTS	\$66.61
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	2625-05/22/2020	OTTERBOX CASE FOR IPHONE11 FOR M.PULIDO	\$24.02
		38613	6/24/2020	2625-05/22/2020	ZAGG IPHONE PROTECTIVE COVER FOR M.PULIDO	\$15.40
		38613	6/24/2020	9478-05/22/2020	HELMET SHIELDS	\$462.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	6341-05/22/2020	DUTY EQUIPMENT REFUND	(\$107.08)
	VERIZON WIRELESS	38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$2,363.36
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$28.62
	WILDEY, TYLER	38266	6/9/2020	TRVL ON 01/27/2020	WPD- ICI FINANCIAL CRIMES REIMB	\$68.09
	Fund Total					\$40,995.39
0312	HARRIS & ASSOCIATES INC.	38411	6/23/2020	45059	ENVIRONMENTAL CONSULT SERVICES	\$27,205.60
	PACIFIC CREST ENGINEERING, INC.	38483	6/23/2020	8463	SERVICES	\$1,442.50
	RINCON CONSULTANTS, INC.	38225	6/9/2020	21726	INVOICE #21726 FOR DRAFT EIR ADDENDUM SERVICES	\$3,822.75
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	4782-05/22/2020	PLANNING PERMIT FEES	\$1,022.90
		38613	6/24/2020	4782-05/22/2020	PERMIT RENEWAL FEES	\$1,738.93
	Fund Total					\$35,232.68
0344	CALIFORNIA DEPARTMENT OF TRANSPORTATION	38111	6/9/2020	20009272	AGREEMENT W/CALTRANS PSR/PDS H	\$21,000.00
	ECOLOGY ACTION OF SANTA CRUZ	38115	6/9/2020	67148	GRANT APPLICATION FOR TRANSPOR	\$1,938.90
		38381	6/23/2020	67177	GRANT APPLICATION FOR TRANSPOR	\$2,781.90
	Fund Total					\$25,720.80
0347	BOWMAN & WILLIAMS, INC.	38339	6/23/2020	14674	ENG SERVICES FOR LAVE AVE UNDE	\$12,664.25
	Fund Total					\$12,664.25
0349	ANIMAS CONSTRUCTION	38057	6/9/2020	169163	SENIOR CENTER REPAIRS	\$2,640.00
	CDW GOVERNMENT, INC.	38083	6/9/2020	XWF5300	MOUNTING RACK FOR SENIOR CENTER	\$42.27
	Fund Total					\$2,682.27

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0354	ABBOTT'S PRO-POWER, LLC	38302	6/23/2020	139684	SUPPLIES	\$52.49
	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$49.06
	COMMERCIAL LANDSCAPE SUPPLY INC.	38096	6/9/2020	209323	TOOLS	\$24.48
	FASTENAL COMPANY	38125	6/9/2020	CAWAT107526	TWO-WAY RADIOS	\$351.79
		38125	6/9/2020	CAWAT107395	SUPPLIES	\$62.75
		38125	6/9/2020	CAWAT107602	SUPPLIES	\$56.83
	K & D LANDSCAPING INC.	38426	6/23/2020	67962	LANDSCAPE MAINTENANCE AT BAY BREEZE PLANTERS	\$849.00
	MISSION LINEN SUPPLY	38606	6/24/2020	292109-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$133.96
		38606	6/24/2020	292109-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$74.43
	PACIFIC GAS & ELECTRIC	38486	6/23/2020	6312050406-1-6/17	ELEC	\$10.45
		38487	6/23/2020	0541697410-2-6/17	ELEC	\$12.82
	TARGET SPECIALTY PRODUCTS	38553	6/23/2020	INVP500151835	SUPPLIES-SMOKE OIL	\$5.84
	Fund Total					\$1,683.90
0357	BOWMAN & WILLIAMS, INC.	38074	6/9/2020	14616	ENG SERVICES FOR LAVE AVE UNDE	\$4,105.00
	Fund Total					\$4,105.00
0710	A L LEASE COMPANY, INC	38300	6/23/2020	05/31/2020	SUPPLIES	\$217.36
		38300	6/23/2020	05/31/2020	SUPPLIES	\$85.26
		38300	6/23/2020	05/31/2020	SUPPLIES	\$346.72
	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$676.61
		38303	6/23/2020	05/31/2020	SUPPLIES	\$142.98
		38303	6/23/2020	05/31/2020	SUPPLIES	\$117.31
		38303	6/23/2020	05/31/2020	SUPPLIES	\$120.20
		38303	6/23/2020	05/31/2020	SUPPLIES	\$147.45

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ACE PORTABLE SERVICES, INC.	38304	6/23/2020	156061	SERVICE	\$226.85
	AED ONE-STOP SHOP	38047	6/9/2020	5552	AED SUPPLIES	\$92.00
	AIRGAS USA, LLC	38311	6/23/2020	9971440394	HELIUM	\$35.38
	AIRTEC SERVICE, INC	38595	6/24/2020	13623	SERVICE	\$4,468.07
	ALS ENVIRONMENTAL	38052	6/9/2020	54-507163-0	LAB SUPPLIES	\$170.00
	AMERICAN MESSAGING	38053	6/9/2020	M7-023652	PAGER CHARGES & REPLACEMENT FOR WRC 06/01/-06/30/	\$98.01
	AMERIGAS	38315	6/23/2020	3103447550	TANK RENT	\$99.42
		38315	6/23/2020	3103447549	TANK RENT	\$99.42
		38315	6/23/2020	3103447556	TANK RENT	\$73.20
	APPLIED INDUSTRIAL TECHNOLOGIES	38276	6/17/2020	7018857681	PARTS	\$44.48
		38276	6/17/2020	7018867864	SUPPLIES	\$100.68
		38276	6/17/2020	7018950768	PARTS	\$29.02
		38276	6/17/2020	9000335447	CREDIT NUMBER 9000335447- RETURN OF SUPPLIES	(\$202.35)
		38276	6/17/2020	7018590853	PARTS	\$17.81
		38276	6/17/2020	7018322432	PARTS	\$18.40
	ARRIAGA, JOHN	38060	6/9/2020	8258	CONSULTANT FOR LEGISLATIVE SER	\$625.00
	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$89.94
		38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$243.90
	BC LABORATORIES, INC.	38069	6/9/2020	B380280	LAB SUPPLIES	\$246.00
		38328	6/23/2020	B382211	TESTING SERVICE	\$2,826.00
	BEAR ELECTRICAL SOLUTIONS INC.	38070	6/9/2020	10225	INVOICE #10225, BANNER INSTALLS FOR MARCH 2020	\$600.00
		38329	6/23/2020	10469	INV#10469 TS-AIRPORT FREEDOM SEWER PROJECT	\$1,590.00
	BEECHER ENGINEERING, INC.	38330	6/23/2020	0520-66	PRE-DESIGN STUDY OF THE WWTP E	\$2,800.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	BEWLEY'S CLEANING, INC.	38071	6/9/2020	008918	JANITORIAL SERVICES	\$114.95
		38333	6/23/2020	008837	JANITORIAL SERVICES	\$114.95
	BUCKLES-SMITH ELECTRIC	38077	6/9/2020	3197233-00	PARTS	\$562.42
	CDW GOVERNMENT, INC.	38351	6/23/2020	ZBP0875	BACKUP -UPS FOR WATER RESOURCE CENTER	\$224.82
		38351	6/23/2020	XZQ4711	REPLACE UPS FOR FIRE & BACKHAUL FOR WRC	\$594.14
	CENTRAL ELECTRIC	38356	6/23/2020	05/31/2020	SERVICE	\$217.74
	COLANTUONO, HIGHSMITH & WHATLEY, PC	38093	6/9/2020	42355	INVOICE #42355 FOR SERVICES THROUGH APRIL 30, 2020	\$245.00
	COUNTY OF SANTA CRUZ-PLANNING DEPT	38100	6/9/2020	SB743 ANALYSIS	SB743 ANALYSIS AND TOOL DEVELOPMENT	\$16,148.00
	CWEA	38107	6/9/2020	TELLEZ, RUBEN	RENEWAL // MEMBERSHIP DUES	\$192.00
		38108	6/9/2020	WAGONER, MIKE	CERTIFICATES INCLUDED, PLEASE MAIL WITH CHECK	\$281.00
		38105	6/9/2020	CROWLEY, JIM H	ENVIRONMENTAL COMPLIANCE INSPECTOR GR.2	\$94.00
		38105	6/9/2020	GARCIA, X	RENEWAL FOR LABORATORY ANALYST GRADE 1 FOR XOCHITL	\$89.00
	D&G SANITATION	38371	6/23/2020	272011	PORTABLE TOILET SERVICES	\$223.96
	DAVIS AUTO PARTS	38374	6/23/2020	05/26/2020	SUPPLIES	\$43.04
		38374	6/23/2020	05/26/2020	SUPPLIES	\$10.80
		38374	6/23/2020	05/26/2020	SUPPLIES	\$17.33
		38374	6/23/2020	05/26/2020	SUPPLIES	\$206.75
	DIRECT TV LLC	38378	6/23/2020	37491382871	INVOICE #37491382871 CURRENT CHARGES FOR THE MO	\$136.24
	DRISCOLL'S STRAWBERRY ASSOCIATION	38113	6/9/2020	2020	Sponsorship Refund 2020 Watsonville Earth Day - Da	\$2,000.00
	ECOLOGY ACTION OF SANTA CRUZ	38381	6/23/2020	67186	Water Coalition Ad Expense	\$2,878.82
	ENVIRONMENTAL INNOVATIONS, INC.	38601	6/24/2020	1127	Coordination of City's Green B	\$2,775.75
		38601	6/24/2020	1143	Coordination of City's Green B	\$560.13

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ENVIRONMENTAL INNOVATIONS, INC.	38601	6/24/2020	1161	Coordination of City's Green B	\$1,665.00
		38601	6/24/2020	1174	Coordination of City's Green B	\$1,035.00
	EUROFINS/EATON ANALYTICAL, INC.	38122	6/9/2020	L0512961	WATER SAMPLING	\$1,200.00
	FAMILY SERVICE AGENCY OF THE CENTRAL COAST	38124	6/9/2020	2020	Refund for the Watsonville Earth Day - DOC Sponsor	\$1,000.00
	FASTENAL COMPANY	38125	6/9/2020	CAWAT107427	SUPPLIES	\$184.08
		38125	6/9/2020	CAWAT107443	SUPPLIES FOR MAIN GATE AT WRC	\$2,325.50
		38125	6/9/2020	CAWAT107276-CREDIT	RETURN- WRONG ITEM, INV# CAWAT107276	(\$1,957.40)
		38125	6/9/2020	CAWAT107487	SUPPLIES- ARC FLASH PROTECTION KIT	\$1,581.71
		38388	6/23/2020	CAWAT107826	SUPPLIES	\$694.04
		38388	6/23/2020	CAWAT107889	GLOVES	\$51.92
		38388	6/23/2020	CAWAT107861	GRINDER	\$645.31
		38388	6/23/2020	CAWAT107768	SUPPLIES	\$67.98
		38388	6/23/2020	CAWAT107663	SUPPLIES	\$86.02
		38602	6/24/2020	CAWAT108085	PARTS	\$388.79
	FEDEX	38126	6/9/2020	7-006-33709	FRT	\$10.75
		38126	6/9/2020	7-012-15538	FRT	\$12.22
		38126	6/9/2020	7-018-82433	FRT	\$9.55
		38389	6/23/2020	7-024-51688	FRT	\$56.90
	FISHER SCIENTIFIC	38129	6/9/2020	8818527	LAB SUPPLIES	\$138.59
		38129	6/9/2020	9118521	LAB SUPPLIES	\$46.02
	GRAINGER	38133	6/9/2020	9541883659	SUPPLIES- STEP STANDS	\$690.46
		38402	6/23/2020	9543028659	SUPPLIES	\$696.50
		38402	6/23/2020	9551623466	SPORTS DRINK MIX	\$47.32
	GRANITE ROCK COMPANY	38403	6/23/2020	1241305	MATERIALS	\$129.07

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	GREEN RUBBER-KENNEDY AG	38405	6/23/2020	05/31/2020	SUPPLIES	\$45.61
		38405	6/23/2020	05/31/2020	SUPPLIES	\$107.94
		38405	6/23/2020	05/31/2020	SUPPLIES	\$767.21
	GREEN TOUCH	38135	6/9/2020	262	INVOICE #262 MONTHLY LANDSCAPING FOR THE MONTH O	\$2,630.00
	GROCERY OUTLET	38407	6/23/2020	06/05/2020	SUPPLIES- 300 3792 343 2244	\$77.87
		38407	6/23/2020	05/29/2020	05/29/2020- 300 3722 319 2251- SCIENCE WORKSHOP	\$104.18
	GUTIERREZ CONSULTANTS, INC.	38408	6/23/2020	1495	GRANT SUPPORT SERVICES	\$1,035.00
	HACH COMPANY	38136	6/9/2020	11954570	LAB SUPPLIES	\$92.16
		38409	6/23/2020	11975721	SUPPLIES	\$58.87
		38409	6/23/2020	11990542	SUPPLIES	\$40.93
		38409	6/23/2020	11988062	LAB SUPPLIES	\$391.77
	HARRIS & ASSOCIATES INC.	38411	6/23/2020	43603	ENG SERVICES FOR PREP LOCAL HA	\$330.00
	HIGHMARK ANALYTICS	38412	6/23/2020	0009331	TESTO 350 UNIT	\$11,079.00
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$118.47
	IDEXX LABORATORIES INC.	38139	6/9/2020	3063810873	LAB SUPPLIES	\$797.28
	INTACT PROTECTIVE SERVICES	38140	6/9/2020	8058	INVOICE #8058 SERCURITY SERVICE AT THE WASTE WAT	\$5,998.50
	JOAQUIN GONZALEZ	38422	6/23/2020	BOOT REIMB FY19/20	PW- BOOT REIMBURSEMENT	\$152.93
	KELLY-MOORE PAINT COMPANY, INC.	38146	6/9/2020	818-00000304235	PAINT	\$132.63
		38427	6/23/2020	818-00000305896	PAINT AND SUPPLIES	\$255.46
	KIMBALL MIDWEST	38428	6/23/2020	7801390	SOCKET	\$192.93
		38428	6/23/2020	7787488	DRILL BIT	\$57.28
	KION-NPG MONTEREY-SALINAS,LLC	38430	6/23/2020	513367-1	Invoice 513367-1 Purchase of Spanish Recycling Cam	\$1,010.00
		38430	6/23/2020	513366-1	Invoice 513366-1 Broadcasted Recycling Campaign fo	\$390.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	KION-NPG MONTEREY-SALINAS,LLC	38430	6/23/2020	513363-1	Invoice 513363-1 Purchase of Digital Campaign and	\$500.00
		38430	6/23/2020	518357-1	PAYMENT FOR "DONT FLUSH WIPES" ENGLISH ADD CAMPAIG	\$2,525.00
		38430	6/23/2020	518366-1	PAYMENT FOR "DONT FLUSH WIPES" TELEMUNDO SPANISH A	\$1,440.00
		38430	6/23/2020	513367-2	PAYMENT FOR RECYCLING WASTE WIZZARD SPANISH TELEMU	\$1,610.00
		38430	6/23/2020	513363-2	PAYMENT FOR DIGITAL ENGLISH ADD CAMPAIGN FOR WASTE	\$500.00
		38430	6/23/2020	513366-2	PAYMENT FOR RECYCLING CAMPAIGN/WASTE WIZZARD APPLI	\$650.00
	LIEBERT CASSIDY WHITMORE	38437	6/23/2020	1498503	FOR PROFESSIONAL SERVICES RENDERED	\$12,837.50
	MATHESON TRI-GAS INC.	38159	6/9/2020	21686944	SUPPLIES FOR LANDFILL GROUNDWATER SAMPLING	\$265.61
		38159	6/9/2020	21730573	CYLINDER RENT	\$70.38
		38444	6/23/2020	21760087	SUPPLIES	\$38.23
	MCMASTER CARR	38445	6/23/2020	40449684	PARTS	\$81.67
		38605	6/24/2020	41136280	FORKLIFT PLATFORM	\$1,039.91
	MERCURY METALS INC	38162	6/9/2020	13187	SUPPLIES	\$52.61
	MESITI-MILLER ENGINEERING, INC.	38164	6/9/2020	032033	ATKINSON LANE	\$1,055.40
		38447	6/23/2020	052008	SYDNEY AVE STORM DRAIN IMPROVE	\$2,471.10
	MID COAST ENGINEERS, INC.	38448	6/23/2020	3321	ON CALL CONSULTING SURVEYOR SE	\$4,444.00
	MID VALLEY SUPPLY	38449	6/23/2020	05/31/2020	SUPPLIES	\$171.87
	MISSION LINEN SUPPLY	38606	6/24/2020	279226-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$6,019.67
	MONTEREY BAY AIR RESOURCES DISTRICT	38452	6/23/2020	714-052920	INVOICE #714-052920 ANNUAL RENEWAL INVOICE FOR	\$13,078.00
	MONTEREY BAY ANALYTICAL SERVICES, INC.	38453	6/23/2020	2005WAT	TESTING SERVICE	\$117.00
		38453	6/23/2020	2005WAT	TESTING SERVICE	\$22.50

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0710	MONTEREY BAY ANALYTICAL SERVICES, INC.	38453	6/23/2020	2005WAT	TESTING SERVICE	\$283.50
		38453	6/23/2020	2005WAT	TESTING SERVICE	\$252.00
		38453	6/23/2020	2004WAT	TESTING SERVICE	\$117.00
		38453	6/23/2020	2004WAT	TESTING SERVICE	\$22.50
		38453	6/23/2020	2004WAT	TESTING SERVICE	\$840.00
	MONTEREY CANYON RESEARCH VESSELS, INC.	38168	6/9/2020	05/17/2020	WATER SAMPLING	\$1,025.00
	MONTEREY ONE WATER	38169	6/9/2020	13360	INVOICE #13360 BILLING FOR REGIONAL TV AD BUY P	\$970.00
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	38183	6/9/2020	37879	VEHICLE SERVICE	\$360.00
		38481	6/23/2020	37992	SERVICE AND BATTERY	\$394.71
	OWEN EQUIPMENT COMPANY	38184	6/9/2020	00049301	VACTOR	\$12,280.53
		38482	6/23/2020	42138	VACTOR	\$477,880.78
	PACIFIC 4	38484	6/23/2020	00164171	SUPPLIES	\$329.60
	PACIFIC GAS & ELECTRIC	38188	6/9/2020	0998529372-0-5/21/	ELEC	\$56.85
		38199	6/9/2020	5314251010-5-5/20	ELEC	\$3,521.96
		38201	6/9/2020	6994615709	ELEC	\$28,819.64
		38200	6/9/2020	2914465320-0-5/29/	ELEC	\$10,529.20
		38198	6/9/2020	9335083043-1-6/2	GAS CHARGES	\$2,779.49
	PACIFIC UNDERGROUND CONSTRUCTION, INC.	38203	6/9/2020	5	ROACHE ROAD SANITARY SEWER REP	\$163,115.00
		38504	6/23/2020	6-RETENTION RELEASE	ROACHE ROAD SANITARY SEWER REP	\$41,943.06
	PAJARO VALLEY UNIFIED SCHOOL DISTRICT	38206	6/9/2020	200137	City Water & Recycling field trips in March 2020	\$590.07
	PARRA, STEPHEN	38209	6/9/2020	GRADE III REIMB.	PW- GRADE III WW TREATMENT PLANT OPERATOR	\$150.00

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0710	PARRA, STEPHEN	38510	6/23/2020	BOOT REIMB FY19/20	PW- BOOT REIMBURSEMENT	\$183.18
	PENINSULA PEST MANAGEMENT, INC.	38210	6/9/2020	13858	INVOICE #13858 APPLICATION OF HERBICIDE TO UNDES	\$230.00
		38210	6/9/2020	13860	INVOICE #13860 INSECICIDE APPLICATION TO ANTS A	\$200.00
		38210	6/9/2020	13859	INVOICE #13859 VERTEBRATE PEST MANAGEMENT FOR RA	\$125.00
	PETERSON	38211	6/9/2020	2430119	VEHICLE SERVICE	\$491.77
		38515	6/23/2020	SW240165977	GENERATOR REPAIRS	\$2,940.92
	PLATT	38213	6/9/2020	0J49331	SUPPLIES	\$79.40
		38213	6/9/2020	0J68368	SUPPLIES	\$7.93
		38213	6/9/2020	0J28378	SUPPLIES	\$39.22
		38517	6/23/2020	0L22755	COMPRESSOR REPAIRS	\$542.94
	PLOTTER PROS	38214	6/9/2020	55086	SUPPLIES FOR PLOTTER, INVOICE #55086	\$384.23
	POLYDYNE INC.	38215	6/9/2020	1458139	POLYMER	\$5,409.45
		38518	6/23/2020	1458909	POLYMER	\$3,428.41
		38518	6/23/2020	1458909	POLYMER	\$3,633.06
		38518	6/23/2020	1461573	POLYMER	\$15,926.25
		38518	6/23/2020	1461573-BAL	POLYMER	\$13,081.01
	PRAXAIR DISTRIBUTION, INC	38520	6/23/2020	96172735	CYLINDER CHARGE	\$257.34
		38520	6/23/2020	95618529	WELDING SUPPLIES	\$240.73
		38520	6/23/2020	96721286	WELDING SUPPLIES	\$249.03
	PSOMAS	38523	6/23/2020	163330	INSPECTION SERVICES FOR AIRPOR	\$29,895.00
		38523	6/23/2020	162593	INSPECTION SERVICES FOR AIRPOR	\$40,240.21
	RICOH USA, INC	38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$157.67
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$8.70

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	RICOH USA, INC	38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$99.67
		38274	6/10/2020	5059708535	MONTHLY MAINTENANCE FOR COPIERS	\$35.16
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$45.27
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.68
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$68.73
	SAN JOSE BOILER WORKS	38229	6/9/2020	10098	PARTS	\$497.06
	SANCHEZ, MARIO	38535	6/23/2020	05/28/2020 REIMB.	PW- MEAL REIMBURSEMENT	\$40.59
	SCHNEIDER ELECTRIC USA, INC.	38540	6/23/2020	815137534	YEARLY APC UPS MAINTENANCE FOR WRC	\$1,975.00
	SJSUR FOUNDATION/MLML	38543	6/23/2020	AR020841	RESEARCH CHARTER	\$456.25
	STATE WATER RESOURCES CNTRL BD	38548	6/23/2020	SC-121067	INVOICES #SC-121067 RESPONSIBLE PARTY #3101	\$1,438.38
	TAYLOR'S OFFICE CITY	38554	6/23/2020	05/29/2020	SUPPLIES	\$177.59
		38554	6/23/2020	05/29/2020	SUPPLIES	\$3.81
		38554	6/23/2020	05/29/2020	SUPPLIES	\$27.00
		38554	6/23/2020	05/29/2020	SUPPLIES	\$119.20
		38554	6/23/2020	05/29/2020	SUPPLIES	\$49.96
		38554	6/23/2020	05/29/2020	SUPPLIES	\$182.69
		38555	6/23/2020	COLLECTION GR.2 REIM	PW- COLLECTION SYSTEM EXAM REVIEW GRADE 2 REIMB	\$199.00
	THATCHER COMPANY, INC.	38243	6/9/2020	275324	ALUMINUM SULFATE SUPPLY AND DE	\$4,114.20
		38243	6/9/2020	275383	ALUMINUM SULFATE SUPPLY AND DE	\$4,195.25
		38243	6/9/2020	275532	ALUMINUM SULFATE SUPPLY AND DE	\$4,055.22
		38559	6/23/2020	275693	ALUMINUM SULFATE SUPPLY AND DE	\$6,907.92
		38559	6/23/2020	275770	ALUMINUM SULFATE SUPPLY AND DE	\$4,318.90
		38559	6/23/2020	275895	ALUMINUM SULFATE SUPPLY	\$4,076.02

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	THATCHER COMPANY, INC.	38559	6/23/2020	275800	ALUMINUM SULFATE SUPPLY AND DE	\$4,076.02
		38559	6/23/2020	275965	ALUMINUM SULFATE SUPPLY AND DE	\$4,309.54
	TOWNSEND AUTO PARTS	38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$19.35
	TRINH, WENDY	38567	6/23/2020	BOOT REIMB & CWEA	PW- BOOT REIMBURSEMENT AND CWEA RENEWAL	\$192.00
		38567	6/23/2020	BOOT REIMB & CWEA	PW- BOOT REIMBURSEMENT AND CWEA RENEWAL	\$147.41
	TYLER TECHNOLOGIES, INC.	38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$93.00
	U S BANK CORPORATE PAYMENT SYSTEM	38250	6/9/2020	1345-04/22/2020	CRANE FOR COLLECTIONS DIVISION	\$639.12
		38250	6/9/2020	1345-04/22/2020	TRAINING FOR PW STAFF	\$1,900.00
		38250	6/9/2020	1345-04/22/2020	WATER BULBS FOR PLANTS	\$28.30
		38613	6/24/2020	2625-05/22/2020	BATTERY BACKUP FOR PW	\$49.15
		38613	6/24/2020	2625-05/22/2020	INTERNET CHARGES FOR NATURE CENTER	\$79.97
		38613	6/24/2020	2625-05/22/2020	TWO EXTERNAL 4GB HD FOR PW/ ALEX& PATRICE	\$196.63
		38613	6/24/2020	2625-05/22/2020	PAGER SERVICE FOR WASTEWATER	\$38.06
		38613	6/24/2020	2625-05/22/2020	MONITOR CABLES FOR L.CRUIZ &TAMI S	\$26.20
		38613	6/24/2020	4782-05/22/2020	TRAINING FOR STAFF	\$30.00
		38613	6/24/2020	4782-05/22/2020	TRAINING FOR STAFF	\$30.00
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$16.12
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$16.23
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$33.01
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$38.13

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0710	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$54.49
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$13.60
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$15.25
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$80.80
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$1,310.64
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$35.80
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$248.96
		38613	6/24/2020	4782-05/22/2020	SUPPLIES FOR SCIENCE WORKSHOP	\$1,000.25
		38613	6/24/2020	4782-05/22/2020	CONSERVATION PROGRAM SUPPLIES	\$160.60
		38613	6/24/2020	4782-05/22/2020	CLASS FOR STAFF	\$99.00
		38613	6/24/2020	3055-05/22/2020	EMERGENCY CONTROL BOARD	\$3,917.46
		38613	6/24/2020	3055-05/22/2020	ONLINE TRAINING FOR CHRISTIAN DI RENZO	\$229.00
		38613	6/24/2020	3055-05/22/2020	PENS / STATIONARY	\$60.88
		38613	6/24/2020	3055-05/22/2020	LIFT MASTER	\$59.64
		38613	6/24/2020	3055-05/22/2020	APC BACKUPS	\$62.66
		38613	6/24/2020	3055-05/22/2020	EDGAR QUINTERO-CWEA	\$380.00
		38613	6/24/2020	3055-05/22/2020	EDDIE PASTRANO-CWEA	\$104.00
		38613	6/24/2020	3055-05/22/2020	RUBEN TELLEZ-CWEA	\$200.00

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0710	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	3055-05/22/2020	MARCOS LONA-CWEA	\$188.00
		38613	6/24/2020	3055-05/22/2020	ERIK LOPEZ-CWEA	\$188.00
		38613	6/24/2020	3055-05/22/2020	JAIME PRECIADO-CWEA	\$100.00
		38613	6/24/2020	3055-05/22/2020	EDDIE PASTRANO-CWEA	\$200.00
		38613	6/24/2020	3055-05/22/2020	ALFONSO HERNANDEZ-CWEA	\$200.00
		38613	6/24/2020	3055-05/22/2020	MARIO SANCHEZ-AYALA-CWEA	\$200.00
		38613	6/24/2020	3055-05/22/2020	WENDY TRINH / WEBINAR-CWEA	\$38.00
		38613	6/24/2020	3055-05/22/2020	JOSE GARCIA-CWEA	\$200.00
		38613	6/24/2020	3055-05/22/2020	SCIENCE WORKSHOP	\$203.00
		38613	6/24/2020	3055-05/22/2020	SCIENCE WORKSHOP	\$42.57
		38613	6/24/2020	8557-05/22/2020	JOB ADVERTISEMENT	\$488.50
		38613	6/24/2020	8557-05/22/2020	JOB ADVERTISEMENT	\$75.00
		38613	6/24/2020	8557-05/22/2020	JOB ADVERTISEMENT	\$179.00
	USA BLUEBOOK	38573	6/23/2020	246839	PARTS	\$18.96
		38573	6/23/2020	239493	SUPPLIES	\$1,388.75
		38573	6/23/2020	240975	SUPPLIES	\$869.82
	VERIZON WIRELESS	38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$38.48
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$65.49
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$44.51

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0710	VERIZON WIRELESS	38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$38.01
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$3,629.31
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$19.05
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$114.03
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$2,419.54
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$12.70
	VINCENT ELECTRIC MOTOR COMPANY	38576	6/23/2020	0909317	MOTOR	\$2,832.88
	VWR INTERNATIONAL IN	38256	6/9/2020	8801057733	LAB SUPPLIES	\$145.53
		38256	6/9/2020	8801027724	LAB SUPPLIES	\$276.54
		38256	6/9/2020	8801023508	LAB SUPPLIES	\$128.92
		38256	6/9/2020	8801074350	LAB SUPPLIES	\$29.41
		38256	6/9/2020	8801084643	SUPPLIES	\$555.01
		38577	6/23/2020	8801284008	GLOVES	\$128.92
		38577	6/23/2020	8801281448	GLOVES	\$128.92
		38577	6/23/2020	8801284009	SUPPLIES	\$111.11
		38577	6/23/2020	8801249665	SUPPLIES	\$111.86
	WASTEWATER MANAGEMENT SPECIALISTS LLC	38579	6/23/2020	2020-04W	Serve as Interim Wastewater Fa	\$1,995.00
		38579	6/23/2020	2020-05W	Serve as Interim Wastewater Fa	\$712.50
	WATSONVILLE FORD	38583	6/23/2020	6122020	F2020 FORD F250	\$40,112.00
		38583	6/23/2020	6122020	F2020 FORD F250	\$5,952.14
	WATSONVILLE WETLANDS WATCH	38585	6/23/2020	2020.06 CTW 19 21	ENVIRONMENTAL EDUCATION, STORM WATER POLLUTION PRE	\$5,873.00
	WEBER, HAYES AND ASSOCIATES, INC	38586	6/23/2020	12825	MONITOR FREEDOM BLVD. PROJECT	\$9,827.63

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0710	WECO INDUSTRIES	38262	6/9/2020	0045720-IN	SUPPLIES	\$697.61
		38587	6/23/2020	0045828-IN	ORANGE CONES	\$754.05
	WORK WELL MEDICAL GROUP	38591	6/23/2020	229749	DMV PHYSICALS/DOT LAB WORK/IMMUNIZATION	\$895.00
		38591	6/23/2020	229415	PRE-EMPLOYMENT/DMV PHYSICALS	\$1,300.00
	Fund Total					\$1,130,321.67
0720	101 TRAILER SALES	38299	6/23/2020	27598	20K TRAILER, 16' TILT 6' STATIONARY	\$15,156.26
	A L LEASE COMPANY, INC	38300	6/23/2020	05/31/2020	SUPPLIES	\$24.20
		38300	6/23/2020	05/31/2020	SUPPLIES	\$186.77
		38300	6/23/2020	05/31/2020	SUPPLIES	\$16.55
	A-1 JANITORIAL SERVICE	38045	6/9/2020	7651	MAY 2020 SERVICE	\$2,690.00
	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$54.62
		38303	6/23/2020	05/31/2020	SUPPLIES	\$117.86
		38303	6/23/2020	05/31/2020	SUPPLIES	\$333.78
		38303	6/23/2020	05/31/2020	SUPPLIES	\$237.96
	AGILIS SYSTEMS, LLC	38048	6/9/2020	2499649	INV#2499649 CUSTOMER SERVICE LINXUP TRACKING SERVI	\$160.93
		38307	6/23/2020	2546322	INV#2546322 LINXUP TRACKING SERVICE FOR JULY 2020	\$160.93
	AIRTEC SERVICE,INC	38050	6/9/2020	13504	SERVICE	\$518.00
	AMERICAN MESSAGING	38053	6/9/2020	M7-023541UF	PAGER CHARGES FOR WATER FROM 06/01-06/30/20	\$75.91
	AMERIGAS	38054	6/9/2020	666107493	PROPANE	\$94.48
	ARRIAGA, JOHN	38060	6/9/2020	8258	CONSULTANT FOR LEGISLATIVE SER	\$625.00
	ASSOCIATION OF BAY AREA GOVERNMENTS	38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$3,162.30
	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$241.09

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	BADGER METER	38066	6/9/2020	1364120	INV#1364120 1" BADGER METER ITEM #101-9421	\$26,923.57
		38066	6/9/2020	1364778	INV#1364778 2" BADGER METER ITEM #101-9425	\$10,697.76
		38066	6/9/2020	1364777	INV#1363777 1.5" BADGER METER ITEM #101-9423	\$9,782.26
		38066	6/9/2020	1364122	INV#1364121 1" BADGER METER ITEM:101-9421	\$13,387.00
		38066	6/9/2020	1364122	INV#1364121 1" BADGER METER ITEM:101-9421	\$15,522.75
	BANUELOS, RICHARD	38324	6/23/2020	6/18/2020	PW SAFETY BOOTS	\$195.00
	BAVCO	38068	6/9/2020	952294	INV#952294 WKNS LEAD FREE 1/2" BALL VALVE	\$82.33
	BELEN GARCIA	38332	6/23/2020	20465	I QUALIFING WASHER REBATE @ 24 AMESTI RD ACCT#2046	\$100.00
	BIG CREEK LUMBER COMPANY	38334	6/23/2020	05/27/2020	SUPPLIES	\$26.50
		38334	6/23/2020	05/27/2020	SUPPLIES	(\$79.65)
		38334	6/23/2020	05/27/2020	SUPPLIES	(\$12.00)
		38334	6/23/2020	05/27/2020	SUPPLIES	\$407.25
		38334	6/23/2020	05/27/2020	SUPPLIES	\$43.17
		38334	6/23/2020	05/27/2020	SUPPLIES	\$147.62
	BILL FANNIN FENCING	38335	6/23/2020	4/22/2020	REPAIRS	\$140.00
	BRANDENBURG, MAXWELL	38340	6/23/2020	TUTION REIMB FY19/20	TUITION REIMBURSEMENT	\$1,000.00
		38340	6/23/2020	BOOT REIMB FY 19/20	PW- BOOT REIMBURSEMENT	\$175.00
	BROADCAST MICROWAVE SERVICES, INC.	38341	6/23/2020	1977	BACKFLOW SUPPORT UPGRADE	\$550.00
	C & N TRACTOR	38080	6/9/2020	05/28/2020	SUPPLIES	\$889.26
	CALIFORNIA CONSERVATION CORPS	38081	6/9/2020	INNU-005253	BRIDGE STREET MEDIAN LANDSCAPE	\$7,440.00
	CALIFORNIA H2ORTICULTURE SERVICES	38345	6/23/2020	1081	WATER CONSERVATION CONSULTATIO	\$13,192.73

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	CAROL VANAUSDAL	38348	6/23/2020	40766	1 QUALIFYING WATER CONSERVATION LANDSCAPE @ 612 DE	\$500.00
	CARROT-TOP INDUSTRIES	38082	6/9/2020	45678100	COW FLAGS	\$731.32
	CAVANAUGH & ASSOCIATES, P.A.	38350	6/23/2020	WE.19.035-2	2019 AWWA WATER AUDIT LEVEL 1 VALIDATION	\$2,500.00
	CENTRAL COAST LANDSCAPE & MAINTENANCE	38354	6/23/2020	21025	LANDSCAPE MAINTENANCE	\$627.00
	CENTRAL ELECTRIC	38356	6/23/2020	05/31/2020	SERVICE	\$2.51
	CHARLES PERKINS	38085	6/9/2020	35305	1 QUALIFYING TOILET REBATE @ 408 CARMEL ST ACCT#35	\$100.00
	CHARTER COMMUNICATIONS	38086	6/9/2020	0274807051920	INTERNET AND VOICE SERVICE	\$72.54
	CHEVROLET OF WATSONVILLE	38360	6/23/2020	06/09/2020	2019 CHEVY SILVERADO	\$54,845.83
		38360	6/23/2020	2020 CHEVY 06/17/20	2020 CHEVY SILVERADO 2500	\$15,000.00
		38360	6/23/2020	2020 CHEVY 06/17/20	2020 CHEVY SILVERADO 2500	\$30,806.62
	CHRIS MEYER	38361	6/23/2020	40333	40333-UTILITY ACCT CLOSED	\$40.59
	COMMERCIAL PUMP & MECHANICAL, INC.	38366	6/23/2020	20045-1	WELL 2 REPLACEMENT MOTOR	\$40,590.79
	CONVEYOR APPLICATION SYSTEMS LLC	38598	6/24/2020	ST16-DEPOSIT	2020 CAS SLINGER TRUCK FOR WAT	\$10,000.00
	CRUZIO/THE INTERNET STORE INC.	38369	6/23/2020	B24704-349	INTERNET FOR REMOTE SITES FROM 07/01/20-07/31/20	\$99.95
	D&G SANITATION	38371	6/23/2020	272014	SERVICE	\$25.00
		38371	6/23/2020	272013	SERVICE	\$25.00
		38371	6/23/2020	272015	SERVICE	\$25.00
		38371	6/23/2020	272012	SERVICE	\$15.00
		38371	6/23/2020	272016	SERVICE	\$25.00
	D&M TRAFFIC SERVICES, INC.	38109	6/9/2020	71157	INV#71157 TYPE I WOODEN BARRICADE	\$1,827.39
		38109	6/9/2020	71458	MESSAGE BOARD	\$16,574.43

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	DIAMOND D COMPANY	38377	6/23/2020	4259	CITYWIDE SIDEWALK REPAIR PROJE	\$837.50
		38377	6/23/2020	4260	CITYWIDE SIDEWALK REPAIR PROJECT	\$2,515.88
		38377	6/23/2020	4261	CITYWIDE SIDEWALK REPAIR PROJE	\$1,210.00
	DIXON & SONS TIRES INC.	38379	6/23/2020	05/29/2020	VEHICLE MAINTENACE AND SERVICE	\$675.29
	EPICO SYSTEMS INC.	38119	6/9/2020	2020-53	FIBER OPTICS MAINTENANCE CONTR	\$6,197.60
		38119	6/9/2020	2020-52	FIBER OPTICS MAINTENANCE CONTR	\$1,226.00
		38119	6/9/2020	2020-52	FIBER OPTICS MAINTENANCE CONTR	\$4,850.00
		38119	6/9/2020	2020-52	FIBER OPTICS MAINTENANCE CONTR	\$14,168.00
	ERNIE PEREZ	38121	6/9/2020	31377	1 QUALIFYING CLOTHES WASHER REBATE AT 106 HILLSIDE	\$100.00
	ESPINOZA, JESUS	38386	6/23/2020	28431	LANDSCAPE REBATE AT 110 MONTE VISTA AVE	\$500.00
	FASTENAL COMPANY	38125	6/9/2020	CAWAT107528	SUPPLIES	\$3,536.20
		38125	6/9/2020	CAWAT107409	SUPPLIES	\$25.25
		38125	6/9/2020	CAWAT107591	SUPPLIES	\$344.30
		38125	6/9/2020	CAWAT107569	SUPPLIES	\$133.13
	FERGUSON ENTERPRISES, INC.	38390	6/23/2020	1547294	INV#1547294 TPS 6 ULTRA-SLEEVE 6.55-7.55 & TPS 8 U	\$1,942.46
	FMG	38394	6/23/2020	991496	INV#991496 4"GRINDER & 4' PAVER USED AT CENTER ST	\$6,700.00
	GEORGE ROMANO	38399	6/23/2020	09526	09526-UTILITY ACCT CLOSED	\$5.04
	GRANITE ROCK COMPANY	38134	6/9/2020	04/30/2020	BUILDING MATERIALS AND SERVICE	\$75,042.26
	GREEN RUBBER-KENNEDY AG	38405	6/23/2020	05/31/2020	SUPPLIES	\$34.42
		38405	6/23/2020	05/31/2020	SUPPLIES	\$89.13
	HARRIS & ASSOCIATES INC.	38411	6/23/2020	45016	DEVELOPMENT OF THE 2030 CLIMAT	\$6,243.25
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$209.14
		38413	6/23/2020	06/12/2020	SUPPLIES	\$232.73

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	HYDREX PEST CONTROL/ S. STARNES	38417	6/23/2020	13373	13373-UTILITY ACCT CLOSED	\$64.66
	ICONIX WATERWORKS (US) INC.	38138	6/9/2020	5/31/2020	WATER INFRASTRUCTURE REPLACEME	\$12,097.65
	IMELDA TRINIDAD	38419	6/23/2020	32721	I QUALIFYING TOILET REBATE @ 19 CRESPI WAY/1007 FR	\$100.00
	JOSE MANUEL GARNICA	38424	6/23/2020	6/18/2020	PW SAFETY BOOTS	\$200.00
	JUAN MARINEZ	38425	6/23/2020	06102020	WATER OPS SAFETY MEETING ON 06/10/2020	\$430.00
	KELLY-MOORE PAINT COMPANY, INC.	38146	6/9/2020	818-00000304121	PAINT	\$152.68
	KITTLESON, GARY	38148	6/9/2020	KEC200529.1	PROFESSIONAL SERVICES	\$1,635.00
	LA SELVA	38433	6/23/2020	5210	TREE REMOVAL AND CLEAN UP	\$1,350.00
		38433	6/23/2020	5184	TREE REMOVAL	\$2,900.00
		38433	6/23/2020	130	PAYMENT FOR REMOVAL OF TREE, CHIP OUT AND REMOVAL	\$600.00
		38433	6/23/2020	130	PAYMENT FOR REMOVAL OF TREE, CHIP OUT AND REMOVAL	\$600.00
	LUHDORFF & SCALMANINI CONSULTING ENGINEERS, INC.	38604	6/24/2020	36093	ROACH ROAD MUNICIPAL WELL PUMP	\$18,390.50
		38604	6/24/2020	36092	HYDROGEOLOGIC INVESTIGATION ST	\$8,094.75
	LYDIA MIRELES	38438	6/23/2020	40232	40232-UTILITY ACCT CLOSED	\$32.88
	M&M BACKFLOW & METER MAINTENANCE	38157	6/9/2020	INV-000920	INV-000920 1.5 LOW FLOW EVO & 2" LOW FLOW EVO	\$7,598.09
	MAGGIORA BROS DRILLING CO. INC	38440	6/23/2020	M20-133	WELL #1 SERVICE	\$10,791.80
		38440	6/23/2020	M20-133	WELL #1 SERVICE	\$3,860.00
		38440	6/23/2020	M20-134	WELL #2 SERVICE	\$3,200.00
	MCMASTER CARR	38161	6/9/2020	39749170	PARTS	\$376.07
	MID VALLEY SUPPLY	38449	6/23/2020	05/31/2020	SUPPLIES	\$171.00
		38449	6/23/2020	05/31/2020	SUPPLIES	\$284.89
	MISSION LINEN SUPPLY	38606	6/24/2020	292107-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$2,514.50

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	MONTEREY BAY SERVICE COMPANY	38167	6/9/2020	42719	INV#42719 REFRIGERATOR SERVICE	\$167.00
		38167	6/9/2020	42714	INV#42714 ICE MAKER SERVICE	\$167.00
	NANCY TREVINO	38170	6/9/2020	15828	1 QUALIFYING CLOTHES WASHER REBATE @ 567 ARGOS CIR	\$100.00
	NORMA L. JOHNSON	38457	6/23/2020	09915	09915-UTILITY ACCT CLOSED	\$84.02
	ORTEGA, CARLOS	38480	6/23/2020	CWEA MEMBERSHIP	PW- CWEA MEMBERSHIP REIMBURSEMENT	\$192.00
		38480	6/23/2020	REISSUE CHECK #30817	PW- CWEA MEMBERSHIP REIMBURSEMENT	\$188.00
	PACIFIC GAS & ELECTRIC	38185	6/9/2020	8999729770-3-5/24/	ELEC	\$9.53
		38494	6/23/2020	4850440932-6-6/5	ELEC	\$1,015.18
		38500	6/23/2020	1553836670-7-6/5	ELEC SERVICE	(\$335.14)
		38498	6/23/2020	8257828808-4-6/16	ELEC	\$9,724.42
	PALMIRA SEDANO	38207	6/9/2020	17504	1 QUALIFYING CLOTHES WASHER REBATE @ 353 EAST BEAC	\$100.00
	PAPE MACHINERY, INC	38208	6/9/2020	1834480	INV#1834480 WATER SERVICES-REPAIR ON JD 135G SERIA	\$1,825.20
		38208	6/9/2020	1834563	INV#1834563 WATER SERVICES-REPAIR ON DY CC1200 SER	\$1,400.52
		38208	6/9/2020	1834409	INV#1834409 WATER SERVICES-REPAIR ON JD 410K SERIA	\$3,034.87
		38208	6/9/2020	IM 234830 S	INVOICE # IM 234830 S DOUBLE DRUM ROLLER	\$64,184.38
		38509	6/23/2020	1834564	INV#1834564 WATER SERVICE ZZ BW205 SERIAL NO. 1011	\$1,589.03
		38509	6/23/2020	1834481	INV#1834481 WATER SERVICE JD 444H SERIAL NO. DW444	\$1,686.05
		38509	6/23/2020	1834462	INV#1834462 WATER SERVICE JD 444K SERIAL NO. 1DW44	\$968.07
		38509	6/23/2020	1834461	INV#1834461 WATER SERVICE JD 444H SERIAL NO. DW444	\$2,271.23

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	PAPE MACHINERY, INC	38509	6/23/2020	1834771	INV#1834771 WATER SERVICES JD 410K SERIAL NO.1T041	\$643.97
	PATRICIA SOSA	38512	6/23/2020	REISSUE CHECK #37667	REFUND- UTILITY ACCOUNT 38058	\$144.86
	PAUL MELOCHE	38513	6/23/2020	22148	I QUALIFING WASHER REBATE @ 73 MAGNOLIA DR ACCT#22	\$100.00
	PKT WELDING & FABRICATION	38516	6/23/2020	1691	MANUFACTURING OF 10 FT REEL WITH STAKE POCKETS	\$4,457.40
	POWER ENGINEERS, INC.	38519	6/23/2020	356883	CONSULTANT SERVICES FOR CITYWO	\$9,655.00
	PRAXAIR DISTRIBUTION, INC	38216	6/9/2020	96532561	SUPPLIES	\$64.65
		38520	6/23/2020	96731198	CYLINDER CHARGE	\$35.10
	QUILL CORPORATION	38220	6/9/2020	7140215	INVOICE# 7140215	\$235.16
	R & B COMPANY-SALINAS	38222	6/9/2020	S1939513.001	SUPPLIES	\$581.48
	RICOH USA, INC	38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$157.67
		38274	6/10/2020	5059708545	MONTHLY MAINTENANCE FOR NEW COPIERS	\$24.16
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$45.28
		38274	6/10/2020	5059741248	COPIER MONTHLY MAINTENANCE	\$504.00
	SALVADOR PEREZCHICA	38228	6/9/2020	33959	I QUALIFYING TOILET REBATE @ 46 FAITH DR ACCT#3395	\$100.00
	SBS	38231	6/9/2020	0007453-IN	SUPPLIES	\$26.21
		38539	6/23/2020	0719587-IN	SAND SLURRY	\$438.36
		38539	6/23/2020	0719688-IN	SUPPLIES	\$366.66
		38539	6/23/2020	0719631-IN	SUPPLIES- SAND SLURRY	\$370.28
	SCOTT AUTREY	38234	6/9/2020	12806	1 QUALIFYING CLOTHES WASHER REBATE @ 567 IRIS DR A	\$100.00
	SECURITY SHORING AND STEEL PLATES INC.	38235	6/9/2020	154370H	INV#154370H STEEL PLATES USED AT CENTER & BECK DAT	\$648.00
		38235	6/9/2020	154360H	INV#154360H STEEL PLATE USED ON CENTER & BECK DATE	\$1,080.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	SECURITY SHORING AND STEEL PLATES INC.	38235	6/9/2020	154049J	INV#154049J LIFTING EYE & STEEL PLATE USED AT PROG	\$153.00
		38235	6/9/2020	155593	INV#155593 STEEL PLATE USED AT BEACH ST DATE OUT 5	\$19,637.69
		38541	6/23/2020	153888L	INV#153888L 6X10 STEEL PLATE USED AT PENNSYLVANIA D	\$648.00
		38541	6/23/2020	153900L	INV#153900L 8X12 STEEL PLATE USED AT GREEN VALLEY	\$153.00
		38541	6/23/2020	154422H	INV#154422H 6X10 STEEL PLATE USED AT CENTER & BECK	\$108.00
	STAPLES CREDIT PLAN	38547	6/23/2020	05/28/2020	SUPPLIES	\$21.94
	TAYLOR'S OFFICE CITY	38554	6/23/2020	05/29/2020	SUPPLIES	\$25.79
		38554	6/23/2020	05/29/2020	SUPPLIES	\$100.00
		38554	6/23/2020	05/29/2020	SUPPLIES	\$139.79
		38554	6/23/2020	05/29/2020	SUPPLIES	\$139.79
	TELSTAR INSTRUMENTS, INC.	38556	6/23/2020	103761	VEHICLE REPAIRS	\$1,353.17
	THATCHER COMPANY, INC.	38559	6/23/2020	275774	CHLORINE	\$2,708.23
		38559	6/23/2020	275775	CYLINDER RETURNS	(\$900.00)
	TOWNSEND AUTO PARTS	38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$423.19
		38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$120.00
	TYLER TECHNOLOGIES, INC.	38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$107.00
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	2625-05/22/2020	BATTERY BACKUP FOR UB CUBICLE	\$49.15
		38613	6/24/2020	2625-05/22/2020	IPHONE SCREE COVER FOR DUTY TRUCK	\$19.44
		38613	6/24/2020	2625-05/22/2020	OTTERBOX CASE FOR IPHONE XT FOR DUTY TRUCK	\$31.22
		38613	6/24/2020	2625-05/22/2020	PAGER SERVICE FOR WATER	\$75.91
		38613	6/24/2020	4782-05/22/2020	MATERIALS FOR WATER SERVICES DIV	\$1,362.33
		38613	6/24/2020	3055-05/22/2020	DIGI PORTSERVER TS M	\$694.64
		38613	6/24/2020	3055-05/22/2020	DIGI PORTSERVER TS M	\$694.64

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0720	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	3055-05/22/2020	PORT SERVER	\$461.87
	UPS STORE	38571	6/23/2020	05/31/2020	SHIPPING SERVICES	\$14.69
		38571	6/23/2020	05/31/2020	SHIPPING SERVICES	\$42.75
		38571	6/23/2020	05/31/2020	SHIPPING SERVICES	\$47.96
	VERIZON WIRELESS	38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$287.06
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$355.48
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$174.31
		38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$76.02
	WATSONVILLE GRADING & EXCAVATION, INC.	38260	6/9/2020	99351	PAJARO DUNES REPAIR	\$30,260.00
	WATSONVILLE LAUNDRY ACQUISITION	38584	6/23/2020	40078	40078-UTILITY ACCT CLOSED	\$140.21
	YVETTE HERRERA	38615	6/24/2020	TUITION REIMB.	UTILITIES-TUITION REIMBURSEMENT	\$491.00
	Fund Total					\$668,095.65
0730	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$261.78
		38303	6/23/2020	05/31/2020	SUPPLIES	\$36.24
		38303	6/23/2020	05/31/2020	SUPPLIES	\$1.29
	AT&T	38319	6/23/2020	83172448772084-06/07	PHONE SERVICE	\$120.12
	AT&T-CAL NET 2	38064	6/9/2020	000014794883	CALNET3_C60 CHARGES FOR CITY FROM 04/24/-05/23/20	\$314.43
	AUTO CARE LIFESAVER TOWING	38321	6/23/2020	19-14053	TOW FEE	\$252.00
		38321	6/23/2020	19-14000	TOW FEE	\$252.00
	BIG CREEK LUMBER COMPANY	38334	6/23/2020	05/27/2020	SUPPLIES	\$108.81
		38334	6/23/2020	05/27/2020	SUPPLIES	\$13.10

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0730	BLANKINSHIP & ASSOCIATES, INC.	38336	6/23/2020	BA6916	INTEGRATED PEST MANAGEMENT CON	\$11,421.93
	BRANDLEY, REINARD W.	38277	6/17/2020	10016	ARCHITECTURAL AND ENGINEERING	\$1,282.50
	C & N TRACTOR	38080	6/9/2020	05/28/2020	SUPPLIES	\$2.97
	CHARTER COMMUNICATIONS	38357	6/23/2020	0275481061120	SERVICE	\$322.38
	COFFMAN ASSOCIATES, INC	38364	6/23/2020	19SP13-3	AIRPORT ECONOMIC STUDY	\$5,567.00
	DANNY'S PLUMBING & DRAIN SPECIALIST, INC.	38373	6/23/2020	0146	CAMERA SEWER SERVICE	\$289.00
	DAVIS AUTO PARTS	38374	6/23/2020	05/26/2020	SUPPLIES	\$256.66
	ELEVATOR SERVICE COMPANY, INC.	38383	6/23/2020	28302	ON CALL MAINTENANCE/SERVICE FO	\$200.00
		38278	6/17/2020	26597 J5387	ELEVATOR INSTALL	\$1,142.50
	FIRST ALARM SECURITY & PATROL, INC.	38392	6/23/2020	10131834	VEHICLE FOOT PATROL	\$714.03
	FIRST ALARM, INC.	38393	6/23/2020	549743	ALARM SERVICES	\$189.57
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$50.32
		38413	6/23/2020	06/12/2020	SUPPLIES	\$233.81
		38413	6/23/2020	06/12/2020	SUPPLIES	\$92.20
		38413	6/23/2020	06/12/2020	SUPPLIES	\$32.74
		38413	6/23/2020	06/12/2020	SUPPLIES	\$18.55
		38441	6/23/2020	5807	SATELLITE BASED AIRCRAFT OPERA	\$711.00
	MID VALLEY SUPPLY	38449	6/23/2020	05/31/2020	SUPPLIES	\$301.93
		38449	6/23/2020	05/31/2020	SUPPLIES	\$147.05
		38606	6/24/2020	292110-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$1,743.98
	MONUMENT LUMBER COMPANY	38454	6/23/2020	05/25/2020	SUPPLIES- SCREWS	\$16.50
		38454	6/23/2020	REISSUE CHECK #33508	SUPPLIES- REISSUE CHECK #33508	\$80.93
		38454	6/23/2020	REISSUE CHECK #33508	SUPPLIES- REISSUE CHECK #33508	\$505.14

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	MONUMENT LUMBER COMPANY	38454	6/23/2020	REISSUE CHECK #33508	SUPPLIES- REISSUE CHECK #33508	\$175.78
	NAPA AUTO PARTS	38607	6/24/2020	SM#100-ACCT13575	PARTS AND SUPPLIES	\$362.56
		38607	6/24/2020	SM#100-ACCT13575	PARTS AND SUPPLIES	\$184.56
		38607	6/24/2020	SM#100-ACCT13575	PARTS AND SUPPLIES	\$49.85
	NPM, INC.	38458	6/23/2020	181812	181812- MONTHLY VISUAL INSPECTION MAY 2020	\$80.00
	PACIFIC GAS & ELECTRIC	38190	6/9/2020	9830958081-3-5/21	ELEC	\$78.92
		38491	6/23/2020	1506815321-0-6/11	ELEC	\$96.09
		38492	6/23/2020	6558284005-7-6/12	GAS & ELEC	\$519.38
		38497	6/23/2020	2209323609-3-6/15	GAS & ELEC	\$7,171.26
	PRAXAIR DISTRIBUTION, INC	38216	6/9/2020	96720831	CYLINDER RENT	\$46.44
	RAINBOW CARPET ONE	38281	6/17/2020	PO144016	INSTALLATION OF CARPETING AT AIRPORT-DEPOSIT	\$1,659.75
	RICOH USA, INC	38274	6/10/2020	5059708132	COPIER MONTHLY MAINTENANCE	\$37.76
	ROBINSON, MITCHELL	38533	6/23/2020	2651	MISC. SIGNS	\$849.62
		38533	6/23/2020	2652	BANNERS	\$147.49
	SANTA CRUZ SENTINEL	38538	6/23/2020	1587182-05/11/2020	ANNUAL SUBSCRIPTION- ACCOUNT #1587182	\$390.92
	STAPLES CREDIT PLAN	38547	6/23/2020	05/28/2020	SUPPLIES	\$100.35
		38547	6/23/2020	05/28/2020	SUPPLIES	\$32.08
		38547	6/23/2020	05/28/2020	SUPPLIES	\$33.47
	TAMARA VIDES	38552	6/23/2020	REISSUE CHECK #23073	REISSUE- DEPT. SUPPLIES REIMBURSEMENT	\$8.99
	TELLER EXPRESS	38284	6/17/2020	24	NEW ATM MACHINE FOR AIRPORT	\$3,400.00
	TYLER TECHNOLOGIES, INC.	38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$70.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	1312-05/22/2020	CONVINIENCE FEE FOR JET FUEL TAX REPORTING	\$2.28
		38613	6/24/2020	1312-05/22/2020	JET FUEL TAX REPORTING	\$99.00
		38613	6/24/2020	1312-05/22/2020	TRUCK FUEL NOZZLE SEAL REPAIR KIT	\$76.70
		38613	6/24/2020	1312-05/22/2020	VEHICLE INSPECTION CHECKLIST	\$173.49
		38613	6/24/2020	1312-05/22/2020	CREDIT REFUND	(\$10.54)
		38613	6/24/2020	1312-05/22/2020	WEBINAR	\$40.00
	UNITED SITE SERVICES INC.	38251	6/9/2020	114-10373902	RESTROOM SERVICE	\$80.43
	VERIZON WIRELESS	38254	6/9/2020	9855155325	CITY CELL DATA & IPAD CHARGES FR 4/23/20-05/22/20	\$151.53
	WORK WELL MEDICAL GROUP	38591	6/23/2020	229415	PRE-EMPLOYMENT/DMV PHYSICALS	\$100.00
	WORLD FUEL SERVICES	38275	6/10/2020	681374	PURCHASE OF AVIATION GRADE GAS	\$24,740.58
		38287	6/17/2020	681606	PURCHASE OF AVIATION GRADE GAS	\$11,215.55
		38614	6/24/2020	683215	PURCHASE OF AVIATION GRADE GAS	\$25,636.23
	Fund Total					\$104,482.98
0740	A-1 JANITORIAL SERVICE	38045	6/9/2020	7651	MAY 2020 SERVICE	\$350.00
	ACE HARDWARE	38303	6/23/2020	05/31/2020	SUPPLIES	\$424.72
		38303	6/23/2020	05/31/2020	SUPPLIES	\$193.62
		38303	6/23/2020	05/31/2020	SUPPLIES	\$21.78
		38303	6/23/2020	05/31/2020	SUPPLIES	\$110.78
		38303	6/23/2020	05/31/2020	SUPPLIES	\$229.09
	AGILIS SYSTEMS, LLC	38307	6/23/2020	2545990	INV#2545990 SOLID WASTE LINXUP TRACKING SERVICE FO	\$459.80
	AIR UNLIMITED	38049	6/9/2020	285847	INV#285847 PROPANE 19.4 GALLONS ON 5/22/2020	\$59.57

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	AIR UNLIMITED	38310	6/23/2020	278987	INV#278987 PROPANE 27 GALLONS ON 5/28/2020	\$82.91
		38310	6/23/2020	285877	INV#285877 PROPANE 21.9 GALLONS 6/4/2020	\$67.26
		38310	6/23/2020	285864	INV#285864 PROPANE 19.6 GALLONS 5/29/2020	\$60.19
	ALEX GONZALEZ	38313	6/23/2020	HAY BALES 06/14/2020	20 HAY BALES DELIVERED ON 06/14/2020 TO CITY LANDF	\$180.00
	ANTONIO BANDERAS	38058	6/9/2020	BOOT REIMB. FY19/20	PW- BOOT REIMBURSEMENT	\$200.00
	APPLIED INDUSTRIAL TECHNOLOGIES	38276	6/17/2020	7018704835	SUPPLIES	\$26.49
	ARATA EQUIPMENT COMPANY	38059	6/9/2020	6933	2020 AUTOCAR ACX FOUR AXLE TAN	\$376,054.89
	ARRIAGA, JOHN	38060	6/9/2020	8258	CONSULTANT FOR LEGISLATIVE SER	\$625.00
	ASBURY ENVIRONMENTAL SERVICES	38596	6/24/2020	I500-00569938	OIL RECYCLING	\$160.00
	ASSOCIATION OF BAY AREA GOVERNMENTS	38062	6/9/2020	AR022915	FY20- LEVELIZED CHARGE- NAT GAS	\$215.61
	BANDERAS, FABIAN	38323	6/23/2020	BOOT REIMB FY19/20	PW- BOOT REIMBURSEMENT	\$200.00
	BEWLEY'S CLEANING, INC.	38071	6/9/2020	008918	JANITORIAL SERVICES	\$183.00
		38333	6/23/2020	008837	JANITORIAL SERVICES	\$183.00
	BIG CREEK LUMBER COMPANY	38334	6/23/2020	05/27/2020	SUPPLIES	\$92.44
	BILL FANNIN FENCING	38072	6/9/2020	MAY 11,2020	HARVEST EMPLOYEE EXIT GATE 5/4-SERVICE CALL BAD BO	\$607.86
	C & N TRACTOR	38080	6/9/2020	05/28/2020	SUPPLIES	\$166.76
		38080	6/9/2020	05/28/2020	SUPPLIES	\$1,331.49
		38080	6/9/2020	05/28/2020	SUPPLIES	\$30.00
	CAMPOS BROS. RECOVERY, INC.	38347	6/23/2020	11428	INV#11428 APPLIANCE RECYCLER 5/19/2020	\$520.00
		38347	6/23/2020	11994	INV#11994 APPLIANCE RECYCLER 5/26/2020	\$450.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	CAMPOS BROS. RECOVERY, INC.	38347	6/23/2020	11415	INV#11415 APPLIANCE RECYCLER FOR 6/2/2020	\$523.00
		38347	6/23/2020	11985	INV#11985 APPLIANCE RECYCLER 6/16/2020	\$450.00
	CLEARBLU ENVIRONMENTAL	38090	6/9/2020	23151	ECOBLAST	\$670.34
		38090	6/9/2020	23150	SERVICE	\$212.95
		38090	6/9/2020	23131	MAY SERVICE	\$219.68
	CWEA	38106	6/9/2020	0000145781-2021	RAYMUNDO J MARTIN COLLECTION SYSTEM MAINTENACE GRA	\$94.00
	D&G SANITATION	38371	6/23/2020	272010	MONTHLY SERVICE	\$103.79
	D&M TRAFFIC SERVICES, INC.	38109	6/9/2020	71514	INV#71514 NO TRESPASING SIGNS	\$463.65
	DAVIS AUTO PARTS	38374	6/23/2020	05/26/2020	SUPPLIES	\$229.47
		38374	6/23/2020	05/26/2020	SUPPLIES	\$33.58
	ED SILVA	38116	6/9/2020	051012	INV#051012 MOWING ON 4/20,21,22/2020	\$2,000.00
	EL PAJARO COMMUNITY DEV CORP	38382	6/23/2020	2132	INV#2132 PLAZA VIGIL SERVICES FOR MAY 2020	\$473.00
	ELECTRONIC RECYCLERS INTERNATIONAL, INC.	38118	6/9/2020	SI118418	INV#SI118418 E-WASTE FOR 4/30/2020	\$539.19
	FASTENAL COMPANY	38125	6/9/2020	CAWAT107620	SUPPLIES	\$142.81
		38388	6/23/2020	CAWAT107720	PARTS	\$452.19
		38388	6/23/2020	CAWAT107686	PARTS	\$57.98
	GRANITE ROCK COMPANY	38134	6/9/2020	1238232	INV#1238232 3/4 CLASS 2 AGG BASE FOR THE TRAILS	\$294.35
		38403	6/23/2020	1240524	INV#1240524 HANDLE KRAFT, SQUEEGEE & ADAPTER BROO	\$1,087.97
	GREEN RUBBER-KENNEDY AG	38405	6/23/2020	05/31/2020	SUPPLIES	\$545.05
		38405	6/23/2020	05/31/2020	SUPPLIES	\$25.68
		38405	6/23/2020	05/31/2020	SUPPLIES	\$606.67
	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$59.34

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	HOME DEPOT CREDIT SERVICES	38413	6/23/2020	06/12/2020	SUPPLIES	\$1,045.31
	HOPE SERVICES, INC.	38414	6/23/2020	S170587	LITTER REMOVAL FROM CITY ROADW	\$285.00
		38414	6/23/2020	S170580	LITTER REMOVAL FROM CITY ROADW	\$2,280.00
	KELLY-MOORE PAINT COMPANY, INC.	38146	6/9/2020	818-00000304283	PAINT	\$217.56
		38146	6/9/2020	818-00000304281	PAINT AND SUPPLIES	\$183.79
		38146	6/9/2020	818-00000304282	CREDIT- RETURNED ITEMS	(\$167.27)
	MABEL RODRIGUEZ	38439	6/23/2020	13594	REFUND FOR 6 CUBIC YARD DUMPSTER @ 730 CIPRES ST	\$187.60
	MID COAST ENGINEERS, INC.	38448	6/23/2020	3322	INV#3322 LANDFILL SURVEY FOR MAY 2020	\$1,280.00
	MISSION LINEN SUPPLY	38606	6/24/2020	292102-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$857.76
		38606	6/24/2020	292104-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$1,475.61
		38606	6/24/2020	292101-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$1,390.81
		38606	6/24/2020	292100-06/01/2020	UNIFORM RENTAL AND LAUNDRY SER	\$4,659.68
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	38481	6/23/2020	37817	RETURN- TRAILER JACK SWIVEL	(\$87.29)
	PACIFIC MATERIAL HANDLING SOLUTIONS, INC	38202	6/9/2020	856154	INV#856154 ALLIED MISC CLEARCAP	\$550.52
		38502	6/23/2020	854980	2020 FORK LIFT	\$57,464.29
		38502	6/23/2020	854980-BAL	2020 FORKLIFT	\$5,315.45
	PAPE MACHINERY, INC	38509	6/23/2020	1834453	INV#1834453 LANDFILL JD 700H SERIAL NO.T0700HX9233	\$2,724.52
		38509	6/23/2020	1834455	INV#1834455 LANDFILL JD 700H SERIAL NO.T0700HX9233	\$2,332.64
		38509	6/23/2020	1834658	INV#1834658-LANDFILL JD 624J SERIAL NO.DW624JP6079	\$2,134.33
		38509	6/23/2020	1834657	INV#1834657 LANDFILL MACHINE: JD 700H SERIAL NO. T	\$3,032.41

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	PAPE MACHINERY, INC	38509	6/23/2020	1834655	INV#1834655 PDO-JD 444H DW444HX584526	\$6,355.21
	PKT WELDING & FABRICATION	38212	6/9/2020	1659	INV#1659 REPAIR CYLINDER BRACKET ON TRUCK#612, WEL	\$399.65
		38212	6/9/2020	1660	INV#1660 REPAIR CYLINDER MOUNT ON FRONT FORK MOUNT	\$335.83
		38516	6/23/2020	1675	INV#1675 REPAIR CRACKS ON FRAME AND BOX FOR TRUCK	\$304.91
		38516	6/23/2020	1670	INV#1670 REPAIR CRACKS ON FORKS TRUCK#612	\$193.40
		38516	6/23/2020	1681	INV#1681 REPAIR TO TRUCK#626 WELD FORKS WELD CYLIN	\$282.53
	PRAXAIR DISTRIBUTION, INC	38216	6/9/2020	96732294	CYLINDER RENT	\$91.44
	QUALITY WATER ENTERPRISES	38218	6/9/2020	1171723	INV#1171723 STAND RENTAL FOR JUNE 2020 & WATER BOT	\$130.01
	RESOURCES RECYCLING & RECOVERY	38224	6/9/2020	0000001289049	INV#0000001289049 LANDFILL-JAN-MARCH 2020 RECYCLIN	\$1,031.32
		38224	6/9/2020	0000001289050	INV#0000001289050 3RD QUARTER RECYCLING AND RECOVER	\$1,819.81
	RETAIL MARKETING SERVICES, INC.	38530	6/23/2020	177777	INV#177777 CART SERVICE FOR MAY 2020 18 CARTS	\$650.00
	RICARDO CARRILLO	38531	6/23/2020	BOOT REIMB FY19/20	PW- BOOT REIMBURSEMENT FY19/20	\$180.21
	RONALD E. SMITH	38227	6/9/2020	200527-5	4 AXLE ASL- ON-BOARD SCALE SYSTEM	\$6,426.75
	SAVE MART SUPERMARKET	38230	6/9/2020	TRD-8173 6/2/2020	SUPPLIES	\$206.08
	SCHWAN INC	38233	6/9/2020	18107	SAFETY TRAINING LUNCH	\$40.97
		38233	6/9/2020	18106	SAFETY TRAINING LUNCH	\$114.71
	STAPLES CREDIT PLAN	38547	6/23/2020	05/28/2020	SUPPLIES	\$33.41
	STATE WATER RESOURCES CNTRL BD	38237	6/9/2020	SW-0189296	INV#SW-0189296 MUNICIPAL SERVICE CENTER ANNUAL PER	\$1,400.00
	STERICYCLE ENVIRONMENTAL SOLUTIONS INC.	38550	6/23/2020	04002851579	HOUSEHOLD HAZARDOUS WASTE COLL	\$21,383.50

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	STREET SCENE ON & OFF ROAD PERFORMANCE, INC.	38551	6/23/2020	35296	INV#35296 TOOL BOXES FOR TRUCKS	\$2,727.85
	STURDY OIL COMPANY	38239	6/9/2020	05/31/2020	PETROLEUM PRODUCTS FOR CITY WI	\$1,465.39
		38239	6/9/2020	05/31/2020	PETROLEUM PRODUCTS FOR CITY WI	\$380.19
	SWANA LEGISLATIVE TASK FORCE	38241	6/9/2020	2020-035	INV#2020-035 SUPPLEMENTAL PUBLIC AGENCY ASSESSMENT	\$750.00
	TENNANT SALES AND SERVICE COMPANY	38557	6/23/2020	917103598	INV#917103598 BRUSH ASSY, DISK, SCB. 13.0DM HD PYP	\$219.92
	TERRA X PEST SERVICE, INC.	38242	6/9/2020	35951	INV#35951 PEST SERVICE FOR THE MONTH OF MAY 2020	\$126.00
	THE TILE LADY	38285	6/17/2020	05/29/2020	MSC BATHROOM TILE	\$10,735.88
	TOWNSEND AUTO PARTS	38248	6/9/2020	06/01/2020	PARTS AND SUPPLIES	\$2.58
	TRI-COUNTY FIRE PROTECTION INC	38249	6/9/2020	52369	SERVICE	\$27.00
	TYLER TECHNOLOGIES, INC.	38569	6/23/2020	045-300935	LICENSING, IMPLEMENT, MAINT. M	\$84.00
	U S BANK CORPORATE PAYMENT SYSTEM	38613	6/24/2020	9464-05/22/2020	SW VEHICLE REPAIR SUPPLIES	\$10.72
		38613	6/24/2020	9464-05/22/2020	SW VEHICLE REPAIR SUPPLIES	\$6.90
		38613	6/24/2020	9464-05/22/2020	JUG WATER VALVE	\$76.48
		38613	6/24/2020	9464-05/22/2020	HERICIDE PRODUCTS	\$87.70
		38613	6/24/2020	9464-05/22/2020	SW SWANA MEMBER RENEWAL- G. GORDO	\$298.00
		38613	6/24/2020	9464-05/22/2020	SW SWANA MEMBER RENEWAL- M. RIVERA	\$388.00
		38613	6/24/2020	9464-05/22/2020	SW SWANA MEMBER RENEWAL- A .GONZALEZ	\$223.00
		38613	6/24/2020	9464-05/22/2020	PURCHASE CREDIT	(\$14.95)
		38613	6/24/2020	9464-05/22/2020	LANDFILL GAS READER	\$816.64

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	VERIZON WIRELESS	38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$166.94
		38254	6/9/2020	9855161358	CELL & DATA CHARGES FOR MSC FROM 04/23/20-05/22/20	\$4.54
	VISION RECYCLING	38255	6/9/2020	115082	GRINDING SERVICE	\$16,157.53
	WATSONVILLE WETLANDS WATCH	38585	6/23/2020	2020.06 CTW 19 21	ENVIRONMENTAL EDUCATION, STORM WATER POLLUTION PRE	\$6,814.00
	WEBER, HAYES AND ASSOCIATES, INC	38261	6/9/2020	12607	SERVICE	\$3,201.00
		38261	6/9/2020	12608	PROFESSIONAL SERVICES	\$8,742.29
		38261	6/9/2020	12792	PROFESSIONAL SERVICES	\$3,304.88
	WEST COAST RUBBER RECYCLING	38264	6/9/2020	20-1097	INV#20-1097 TIRE DISPOSAL	\$976.50
		38589	6/23/2020	20-1367	INV#20-1367 TIRE DISPOSAL	\$825.30
	ZEP VEHICLE CARE INC	38594	6/23/2020	9005089226	SUPPLIES	\$1,926.33
	Fund Total					\$581,644.02
0765	CDW GOVERNMENT, INC.	38351	6/23/2020	XZM4533	WARRANTY FOR MS. SURFACE FOR B.FLOREZ & CRP CLK LP	\$306.22
		38351	6/23/2020	XZD9032	MS SURFACE PRO FOR B.FLOREZ & FOR CRP-I.ORTIZ	\$1,496.56
	LENOVO INC.	38153	6/9/2020	6454498767	LENOVO YOGA GEN5 FOR CPR & TAMARA V	\$1,381.54
	Fund Total					\$3,184.32
0780	COLLINS COLLINS MUIR & STEWART LLP	38365	6/23/2020	4330374	FRANK PEDROZA V. CITY OF WATSONVILLE	\$6,211.00
	LWP CLAIMS SOLUTIONS INC	38156	6/9/2020	18689	JUNE CLAIMS ADMIN	\$13,243.00
	Fund Total					\$19,454.00
0787	MES VISION	38163	6/9/2020	05/31/2020	CLAIMS WEEK OF 05/31/2020	\$1,437.44
		38446	6/23/2020	06/15/2020	CLAIMS WEEK ENDING 06/15/2020	\$1,435.88
	PREFERRED BENEFIT	38217	6/9/2020	EIA32922	EIA32922-CLAIMS WEEK ENDING 05/21/2020	\$2,883.36
		38217	6/9/2020	EIA33106	EIA33106- CLAIMS WEEK ENDING 05/28/2020	\$1,401.75

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0787	PREFERRED BENEFIT	38273	6/10/2020	EIA33191	EIA33191- CLAIMS WEEK ENDING 06/04/2020	\$4,267.84
		38521	6/23/2020	EIA33242	EIA33242- CLAIMS WEEK ENDING 06/11/2020	\$5,273.27
		38609	6/24/2020	EIA33292	EIA33292- CLAIMS WEEK ENDING 06/18/2020	\$5,944.24
	WORKTERRA	38592	6/23/2020	WAT0720	HEALTH BENEFITS FOR JULY 2020	\$599,485.10
	Fund Total					\$622,128.88
Total	Total					\$5,247,289.51



MISCELLANEOUS DOCUMENTS REPORT **JULY 7, 2020**

1.0 APPLICATIONS FOR ALCOHOLIC BEVERAGE LICENSES

--Cardenas (Mi Pueblo Newco LLC)
June 16, 2020

--Staff of Life Watsonville
June 25, 2020

--The Slough Brewing Collective
June 23, 2020

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
SALINAS DISTRICT OFFICE
1137 WESTRIDGE PARKWAY
SALINAS, CA 93907
(831) 755-1990

Received
Watsonville
City Clerk



JUN 30 '20 PM 2:07

June 16, 2020

Watsonville City Council
275 Main st Suite 400 4th Floor
Watsonville, CA 95076
Attn: Watsonville City Council

**CERTIFIED MAIL
RETURN RECEIPT
REQUESTED**

MI PUEBLO NEWCO, LLC
CARDENAS
1437 FREEDOM BLVD
WATSONVILLE, CA 95076-2742
File: 21, 41-576717

Dear Watsonville City Council:


This is to inform you that pursuant to an amendment to Section 23803 of the Business and Professions Code which became effective January 1, 1998, the Department is required to notify local governing bodies of any petition to remove or modify conditions on an alcoholic beverage license.

Please be advised that the above-referenced licensee, whose currently licensed premises is within your jurisdiction, has petitioned the Department to remove or modify certain conditions on their alcoholic beverage license. I have enclosed the following items for your information and consideration:

1. A copy of Section 23803 of the Business and Professions Code.
2. A copy of the existing Petition for Conditional License, which contains the license conditions, and the grounds for their original imposition.
3. A copy of the licensee's letter describing the conditions the licensee is seeking to remove or modify.

According to the provisions of Section 23803 BPC, you have thirty (30) days to file a written objection to the modification/removal of these conditions. If you have any questions or need any additional assistance in this matter, please do not hesitate to contact LICENSING REPRESENTATIVE II, ABC LEFLER MARILYN at (831) 755-1990.

Sincerely,


SUMMER JOHST
Supervising Agent In Charge

SJ/ML

Enclosure

CALIFORNIA CODES: BUSINESS AND PROFESSIONS CODE SECTION 23803

The department, upon its own motion or upon the petition of a licensee or a transferee who has filed an application for the transfer of the license, if it is satisfied that the grounds which caused the imposition of the conditions no longer exist, shall order their removal or modification, provided written notice is given to the local governing body of the area in which the premises are located. The local governing body has 30 days to file written objections to the removal or modification of any condition. The department may not remove or modify any condition to which an objection has been filed without holding a hearing as provided in Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code. Any petition for the removal or modification of a condition pursuant to this section shall be accompanied by a fee of one hundred dollars (\$100).



Art Rodriguez Associates

444 E. Huntington Dr, Suite 208, Arcadia, CA 91006

VIA UPS

May 12, 2020

Supervising Agent in Charge
Department of Alcoholic Beverage Control
1137 Westridge Pkwy #100
Salinas, CA 93907

Re: **Mi Pueblo Newco LLC (21-576717)**
1437 Freedom Blvd, Watsonville, CA 95076

Dear Supervising Agent in Charge,

This letter represents a request for "Modification of Conditions" of our existing store located at the address referenced above.

Condition #12 states "No Beer or malt beverage products shall be sold, regardless of container size, in quantities of six or more per sale." Our client is respectfully requesting the condition be removed entirely at this time.

The licensee has had no issue with local or state agencies regarding compliance. In addition, there have been no ABC Licensing violations.

Please review the request and do not hesitate to call our office at 626-683-9777. We may also be reached via email at Peter@aralicens.com or Roni@aralicens.com.

Thank you and we look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Roni Martinez', written over the word 'Sincerely,'.

Roni Martinez
Senior Associate

RECEIVED

MAY 28 2020

Alcoholic Beverage Control
SALINAS DISTRICT

BEFORE THE
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
OF THE STATE OF CALIFORNIA

IN THE MATTER OF THE APPLICATION OF

MI PUEBLO NEWCO, LLC
CARDENAS
1437 FREEDOM BLVD
WATSONVILLE, CA 95076-2742

} FILE 20, 21, 41-576717

}

} REG.

}

}

}

}

}

PETITION FOR CONDITIONAL
LICENSE

For Issuance of an Off-Sale Beer And Wine, Off-Sale
General, On-Sale Beer And Wine - Eating Place - License

Under the Alcoholic Beverage Control Act

WHEREAS, petitioner(s) has/have filed an application for the issuance of the above-referred-to license(s) for the above-mentioned premises; and,

WHEREAS, protest(s) has/have been filed against the issuance of the applied-for license; and,

WHEREAS, the protest(s) deal(s) with the proposed operation of the applied-for premises; and,

WHEREAS, the proposed premises is within 600 feet from the Lutheran Community Church & H A Hyde Elementary School; and,

WHEREAS, issuance of an unrestricted license without the below-described conditions may interfere with the public use of the above-mentioned consideration point; and,

WHEREAS, the City of Watsonville Community Development Department, on January 26, 2012, approved a Conditional Use Permit Number PP2012-1, limiting the petitioner(s) licensed operation; and,

WHEREAS, the issuance of an unrestricted license would be contrary to public welfare and morals;

NOW, THEREFORE, the undersigned petitioner(s) do/does hereby petition for a conditional license as follows, to-wit:

- 1 The monthly gross sales of alcoholic beverages shall not exceed 40% of the gross sales of food during the same period. The petitioner(s) shall at all times maintain records which reflect separately the gross sale of food and the gross sales of alcoholic beverages of the licensed business. Said records shall be kept no less frequently than on a monthly basis and shall be made available to the Department on

Initials



demand.

- 2 No alcoholic beverages shall be consumed on any property adjacent to the licensed premises under the control of the licensee(s) as depicted on the ABC-257.
- 3 The sale of alcoholic beverages for consumption off the premises is strictly prohibited as depicted on the ABC-257.
- 4 Sales, service and consumption of alcoholic beverages shall be permitted only between the hours of 7:00 a.m. and 10:00 p.m. each day of the week.
- 5 There shall be no reduced price drink specials or "happy hour" promotional drink specials advertised or provided to patrons.
- 6 Food Facilities must be maintained in a sanitary condition to comply with all the regulations of the local health department.
- 7 During normal meal hours, the licensee(s) shall employ and use the services of adequate staff and employees for the preparation and service of meals.
- 8 The premises shall be equipped and maintained in good faith and shall possess, in operative condition, such conveniences for cooking and storage of foods such as stoves, ovens, broilers, refrigeration or other devices, as well as pots, pans and containers which can be used for cooking or heating foods on the type heating device.
- 9 The petitioner(s) shall comply with the provisions of Section 23038 of the Business and Professions Code and acknowledge(s) that incidental, sporadic or infrequent sales of meals or a mere offering of meals without actual sales shall not be deemed sufficient to consider the premises in compliance with the aforementioned code section.
- 10 Full meal service must be made available at all times the premises is open, operating and exercising the privileges of its ABC license up to one-half (1/2) hour prior to the cessation of dispensing of alcoholic beverages or to closing.
- 11 There shall be no live entertainment of any type permitted on the premises at any time.
- 12 No beer or malt beverage products shall be sold, regardless of container size, in quantities of six or more per sale.
- 13 Petitioner(s) shall police the area under their control in an effort to prevent the loitering of persons about the premises.
- 14 The petitioner(s) shall be responsible for maintaining free of litter the area adjacent to the premises over which they have control.

This petition for conditional license is made pursuant to the provisions of Sections 23800 through 23805 of the Business and Professions Code and will be carried forward in any transfer at the applicant-premises.

Petitioner(s) agree(s) to retain a copy of this petition on the premises at all times and will be prepared to produce it immediately upon the request of any peace officer.

The petitioner(s) understand(s) that any violation of the foregoing condition(s) shall be grounds for the suspension or revocation of the license(s).

DATED THIS 31st DAY OF January, 2018.

[Signature]
Applicant/Petitioner

John Fera
Applicant/Petitioner

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
 1137 WESTRIDGE PARKWAY
 SALINAS, CA 93907
 (831) 755-1990

File Number: **617562**
 Receipt Number: **2637890**
 Geographical Code: **4403**
 Copies Mailed Date: **June 25, 2020**
 Issued Date:

JUN 30 '20 PM 2:07

Received
 Watsonville
 City Clerk

DISTRICT SERVING LOCATION: **SALINAS**First Owner: **STAFF OF LIFE WATSONVILLE INC**Name of Business: **STAFF OF LIFE WATSONVILLE**

Location of Business: **906 E LAKE AVE**
WATSONVILLE, CA 95076-3404

County: **SANTA CRUZ**Is Premises inside city limits? **Yes**Census Tract: **1101.00**

Mailing Address:(If different
 from
 premises address)

Type of license(s): **20**Dropping Partner: Yes ☐ No ☒

Transferor's license/name:

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>		
20 - Off-Sale Beer And Wine	ORI	Y			
<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	STATE FINGERPRINTS	NA	1	06/25/20	\$39.00
Application Fee	ADD PRIMARY LICENSE TYPE	NA	0	06/25/20	\$905.00
Application Fee	FEDERAL FINGERPRINTS	NA	1	06/25/20	\$24.00
20 - Off-Sale Beer And Wine	ANNUAL FEE	NA	0	06/25/20	\$400.00
Total					\$1,368.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the
 Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of **SANTA CRUZ**Date: **June 25, 2020**

Applicant Name(s)

STAFF OF LIFE WATSONVILLE INC

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
 1137 WESTRIDGE PARKWAY
 SALINAS, CA 93907
 (831) 755-1990

File Number: **617499**
 Receipt Number: **2637642**
 Geographical Code: **4403**
 Copies Mailed Date: **June 23, 2020**
 Issued Date:

Received
 Watsonville
 City Clerk

JUN 30 '20 PM 2:07

DISTRICT SERVING LOCATION: **SALINAS**

First Owner: **ELKHORN SLOUGH BREWING LLC**
 Name of Business: **THE SLOUGH BREWING COLLECTIVE**
 Location of Business: **65 HANGAR WY**
WATSONVILLE, CA 95076-2476

County: **SANTA CRUZ**Is Premises inside city limits? **Yes** Census Tract: **1106.00**

Mailing Address:(If different
 from
 premises address)

Type of license(s): **23**Dropping Partner: Yes ☐ No ☒Transferor's license/name: **553434 / ELKHORN SLOUGH BREWING COMPANY LLC**

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>		
23 - Small Beer Manufacturer	PER	Y			
<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	PERSON TO PERSON TRF	NA	0	06/23/20	\$335.00
Application Fee	ISSUE TEMPORARY PERMIT	NA	1	06/23/20	\$100.00
Application Fee	STATE FINGERPRINTS	NA	3	06/23/20	\$117.00
Application Fee	FEDERAL FINGERPRINTS	NA	3	06/23/20	\$72.00
23 - Small Beer Manufacturer	ANNUAL FEE	NA	0	06/23/20	\$400.00
Total					\$1,024.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the
 Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of **SANTA CRUZ**Date: **June 23, 2020**

Applicant Name(s)

ELKHORN SLOUGH BREWING LLC



*Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200 ~ fax: (831) 460-3215
email: info@sccrtc.org; website: www.sccrtc.org*

*CONTACTS: Shannon Munz, Communications Specialist (smunz@sccrtc.org)
Guy Preston, Executive Director
Luis Pavel Mendez, Deputy Director*

Santa Cruz County Regional Transportation Commission (RTC) June 29, 2020 Meeting Highlights

Safe on 17 Safety Corridor Program – 2019 Annual Report Accepted

The Commission received the yearly report on ongoing work by California Highway Patrol, Caltrans, the RTC, and other stakeholders to improve safety on Highway 17. The RTC received input on the report from Sgt. Troy Vincent of California Highway Patrol and from members of the public; no action was taken by the Commission at this time.

Fiscal Year (FY) 2020-21 Budget Amendment Approved

The Commission approved an amendment to the FY 2020-21 budget which accounts for revisions to earlier estimates impacted by the COVID-19 global health crisis. The approved amendment accounts for expected decreases in Transportation Development Act (TDA) and Measure D revenues. Another budget revision is expected as more information becomes available.

Consultant Contract Awarded for Preparation of a Right-of-way Boundary Survey & Encroachment Identification along the Santa Cruz Branch Rail Corridor

The Commission authorized the Executive Director to enter into an agreement with RRM Design Group to prepare a boundary survey and identify encroachments along the Santa Cruz Branch Rail Line. Amendments to the Measure D 5-year program of projects and the FY 2020-21 budget were also approved to add funding for this contract.

Upcoming RTC and Committee Meetings:

Due to precautions associated with COVID-19 (coronavirus), **all RTC and committee meetings through the stay-at-home order will be held by teleconference only.** Please check the RTC website [<https://sccrtc.org/meetings/calendar/>] or call 460-3200 to confirm meeting and teleconference information. Agendas are posted to the website at least 3 days before the meeting. Meetings may be canceled if there are no action items to be considered by the committee.

The RTC is committed to its compliance with the Americans with Disabilities Act (ADA) during this time of national emergency. Please contact the RTC at least 3 days in advance of a meeting if special accommodations are needed. If any document, webpage, meeting, or recording is inaccessible to you, kindly notify us at info@sccrtc.org or by calling 831-460-3200.

Regional Transportation Commission

Thursday, August 6, 2020, 9:00 a.m.

Bicycle Advisory Committee

Monday, August 10, 2020, 6:00 p.m.

Elderly & Disabled Transportation Advisory Committee

Tuesday, August 11, 2020, 1:30 p.m.

Budget & Administration/Personnel Committee

Thursday, August 13, 2020, 3:00 p.m.

Interagency Technical Advisory Committee

Thursday, August 20, 2020, 1:30 p.m.

Public input on transportation issues is welcomed and encouraged. For more information, visit the SCCRTC website at www.sccrtc.org or call 460-3200. Some Regional Transportation Commission meetings are televised countywide by Community TV of Santa Cruz. Consult www.communitytv.org or call 831-425-8848 for schedule and station information.



Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com>
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Tue, Jul 7, 2020 at 3:10 PM



New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Andrew Rogers submitted a new eComment.

Meeting: City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Item: 4. INFORMATION ITEMS

eComment: just wondering if there will be comments from city counsel on what I spoke of: 1) policy and permits for old growth and other trees on public and private property within the city limits, and 2) latest status on Slow Streets? Where do I go from here? thanks for guidelines

[View and Analyze eComments](#)

This email was sent from <https://granicusideas.com>.

[Unsubscribe](#) from future mailings



P *roclamation* ***Parks & Recreation Month*** ***July 2020***

- WHEREAS,** Parks and Recreation programs are an integral part of communities throughout the country; and
- WHEREAS,** they are vitally important to establishing and maintaining the quality of life in our city, contributing to its economic and environmental well-being, and ensuring the health of all citizens; and
- WHEREAS,** Parks and Recreation's services provide opportunities for young people to grow into contributing members of society, and create enriching experiences for seniors; and
- WHEREAS,** their varied and inclusive activities promote lifestyles that aid in the prevention of chronic diseases, and offer therapeutic recreation for those who are mentally or physically disabled; and
- WHEREAS,** Parks and Recreation contributes to the community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- WHEREAS,** our parks and natural recreation areas ensure the ecological beauty of our city and serve as places for everyone to connect with nature and enjoy outdoor activities; and
- WHEREAS,** it is important to acknowledge the vital contributions made by teammates and volunteers across our Parks and Community Services Department; and
- WHEREAS,** these contributions range from keeping the parks clean and safe for visitors, organizing activities for people of all ages, providing educational programming on health and nutrition, and advocating for increased open space and improved trails.

NOW, THEREFORE, I, Rebecca J. García, Mayor of the City of Watsonville, in the State of California, on behalf of the City Council hereby declare July 2020 Parks & Recreation Month in the City of Watsonville and recognize the invaluable work being done by all the staff and volunteers in this department.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Watsonville to be affixed this 7th day of July, Two thousand and twenty.


Rebecca J. García, Mayor



WATSONVILLE, CALIFORNIA



P r o c l a m a t i o n

***Carol Heitzig
35 Years of Service
July 7, 2020***

- WHEREAS,** Carol joined the City in 1984 as a Senior Librarian, was reclassified to Principal Librarian in 2000, and promoted to Library Director in 2005; and
- WHEREAS,** Carol's hard work and dedication have made her one of the most respected and esteemed Library Directors in the Monterey Bay; and
- WHEREAS,** Carol has guided the library through many changes in the last three decades, including playing a key role in the opening of the Freedom Branch Library as well as managing the transition to the new main library in 2007; and
- WHEREAS,** under Carol's leadership the Watsonville Library has grown into a vibrant community gathering place, welcoming to all; and
- WHEREAS,** many consider the library to be a home away from home, where they feel safe and supported by its outstanding team of employees, undoubtedly fostered by Carol's leadership; and
- WHEREAS,** on a typical day, the library can be seen bustling with activities, such as talks on local history, lego building and literacy classes for children, and beautiful art exhibits; and
- WHEREAS,** Carol's excellent direction of the library's children's programs helped turn them into the best in the area, and well respected throughout the State; and
- WHEREAS,** Carol's impact on our library services and the people in our city has been profound and far-reaching.

NOW, THEREFORE, I, Rebecca J. García, Mayor of the City of Watsonville, in the State of California, on behalf of the City Council hereby recognize Carol Heitzig for her 35 years of dedicated service to the Watsonville Library, acknowledging her outstanding work as Director, and wishing her health and happiness in her well-deserved retirement.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Watsonville to be affixed this 7th day of July, Two thousand and twenty.


Rebecca J. García, Mayor

MINUTES REGULAR CITY COUNCIL MEETING



June 23, 2020

City of Watsonville
Teleconference/Remote

4:00 p.m.

1. CLOSED SESSION

(City Council Conference Room, 275 Main Street, 4th Floor)

(a) Public Comments regarding the Closed Session agenda were accepted by the City Council at that time.

(b) Closed Session Announcement

The City Council recessed the regular Council Meeting to discuss those items listed on the Closed Session Statement attached to the Agenda.

1.A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code Section 54956.9)

1. Pending litigation pursuant to subdivision (d)(1):

- a) Name of case: Ford Kanzler and Jan Kamman v City of Watsonville, Willowcreek aka Willowcreek Homeowners Association - Santa Cruz County Superior Court (Case No. 20 CV 01057)
- b) Name of case: Holly Goodman and Katherine Foster v City of Watsonville, Willowcreek aka Willowcreek Homeowners Association - Santa Cruz County Superior Court (Case No. 20 CV 01058)
- c) Name of case: Stewart Brady Umfleet and Maria Teresa Macedo v City of Watsonville, Willowcreek aka Willowcreek Homeowners Association - Santa Cruz County Superior Court (Case No. 20 CV 01081)

2.A. CONFERENCE WITH LABOR NEGOTIATOR

(Government Code Section 54957.6)

1. Agency negotiators: Mayor's Ad Hoc Committee (Councilmembers Estrada, Parker and Mayor Pro Tempore Coffman-Gomez)

Unrepresented employee: City Clerk

5:05 p.m.

2. ROLL CALL

Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez, Hurst, and Parker were present via teleconference through Gotomeetings.

3. INFORMATION ITEMS

3.A. REPORT OF DISBURSEMENTS

3.B. MISCELLANEOUS DOCUMENTS REPORT

3.C. WRITTEN REPORTS BY COUNCIL MEMBERS REGARDING ACTIONS TAKEN ON THEIR REGIONAL COMMISSIONS/BOARD MEETINGS THAT MAY AFFECT THE CITY OF WATSONVILLE (None)

4. PRESENTATIONS & ORAL COMMUNICATIONS

4.A. ORAL COMMUNICATIONS FROM THE PUBLIC

Steve Trujillo, District 7, spoke about the importance of equal rights and fair treatment for all. He spoke about the negative effects fireworks and fireworks waste had on the community and environment. He asked the City to ban fireworks.

Gina Cole, District 7, invited the public to participate in Santa Cruz Bike Month and listed the many activities that would be part of the effort.

Dr. Nancy A. Bilicich, via email (read by City Clerk Vázquez Flores), wrote about her participation in the Flood Control and Water Conservation District - Zone 7 meeting. She gave an update on efforts to reduce flood risk at the Pájaro River Levee and challenges in securing funding due to COVID-19.

Christina A. Granados, partnership specialist at U.S. Census Bureau, via email (read by City Clerk Vázquez Flores), thanked the City for their efforts to collect Census data and explained the importance of obtaining accurate counts.

4.B. ORAL COMMUNICATIONS FROM THE COUNCIL

Mayor Pro Tempore Coffman-Gomez spoke about efforts to remedy traffic speed on Stanford Street at Madison Street. She added traffic calming measures would be explored for the intersection at Crestview Drive and Brewington Avenue. She asked staff to review California Association of Realtors' disclosure for access to homes in case yard sales were to be allowed. She spoke about staff efforts to address illegal fireworks and safety during July 4th festivities.

Member Gonzalez invited the public to visit Pájaro Valley Arts Gallery to view the art exhibits. He read a statement on behalf of PV Arts supporting the Black Lives Matter movement and opposing racism.

Member Hurst invited the public to join the Zone 7, Flood Control and Water Conservation District of Santa Cruz County Advisory Committee. He asked the public to take safety precautions to prevent spread of COVID-19 and practice social distancing during July 4th

festivities. He asked the public to shop local and make efforts to improve their properties. He thanked those providing comment to the Council and asked for their names and district in which they lived so that Council may communicate with them.

Member Parker asked the public to wear face coverings in public to prevent the spread of COVID-19. Member Parker asked the public to join the Zone 7 Flood Control and Water Conservation District of Santa Cruz County Advisory Committee. She also asked the public to complete the Census. She encouraged the public to report illegal fireworks activity.

Member Estrada encouraged the public to complete the Census. He spoke about the importance of Pride Month and recognizing the contributions of the LGBTQ+ community. He asked the public to help prevent the spread of COVID-19 in order to reopen services throughout the community. He invited the public to join the Thriving Immigrants Project Webinar. He also asked the public to volunteer for the many different social services and committees.

Member Hernandez spoke about the importance of shopping local in order to generate tax revenues for the City and supporting local businesses. He encouraged the public to purchase ID tags for their pets and keep them safe during July 4th festivities.

Mayor García spoke about efforts to ensure safety during July 4th festivities and ways vendors would be helping in those efforts. She spoke about Papas of Encompass Community Services and the success of their annual gathering.

4.C. MAYOR'S PROCLAMATION CONGRATULATING DONNA TAKAHASHI, MD FOR HER MANY YEARS OF VALUED SERVICE TO WATSONVILLE COMMUNITY HOSPITAL AND WISHING HER HEALTH & HAPPINESS IN HER WELL-DESERVED RETIREMENT D.

4.D. MAYOR'S PROCLAMATION CONGRATULATING PAJARO VALLEY PRIDE ON THEIR FIVE YEAR ANNIVERSARY & RECOGNIZING THEIR WORK & ADVOCACY TOWARDS ACHIEVING VISIBILITY, RESPECT, AND INCLUSIVITY FOR THE LGBTQ+ COMMUNITY

4.E. REPORT OUT OF CLOSED SESSION

City Attorney Smith stated Council considered all items listed under A.1.A. on the Closed Session Agenda and gave direction to staff to file answers to the complaints. Mayor García stated there was no report regarding Item B.1.B.

5. REPORTS TO COUNCIL

5.A. PRESENTATION OF THE AIRPORT ECONOMIC BENEFIT ANALYSIS CONDUCTED BY COFFMAN ASSOCIATES AS CONTRACTED BY THE MUNICIPAL AIRPORT

1) Oral Presentation

The report was given Airport Director Williams and Matt Quick with Coffman Associates.

2) City Council Clarifying & Technical Questions

Member Hurst spoke about studies conducted in the past and flaws within those reports.

Airport Director Williams answered questions from Member Hurst regarding financial challenges at the Airport and efforts to remedy noise issues that affect nearby residents.

Mr. Quick and Airport Director Williams answered questions from Member Estrada regarding Airport economic impact on the City and potential for the Airport to be an asset for the entire community versus potential for the land to be used for housing or recreational facilities.

Member Hernandez recommended the Airport property for creating California Opportunity Zones. He spoke about economic development opportunities at the Airport.

Airport Director Williams answered questions from Mayor Pro Tempore Coffman-Gomez regarding comparison between the Watsonville Municipal Airport and other airports of like size.

In answering Mayor García, Mr. Quick and Airport Director Williams stated the financials reported were based on information prior to the COVID-19 Pandemic and updated information would be presented to Council in the future.

3) Public Input (None)

5.B. COVID-19 ESSENTIAL SERVICES UPDATE

1) Oral Presentation

The report was given by City Manager Huffaker.

2) City Council Clarifying & Technical Questions

City Manager Huffaker, in answering Member Hurst spoke about COVID-19 effects on the community and uncertainty of when the Pandemic will end.

In answering Member Parker, City Manager Huffaker spoke about State COVID-19 guidelines for reopening businesses/services. He stated if COVID-19 cases continued to increase, there was potential for closure of services once again. He also spoke about services for seniors available online.

City Manager Huffaker answered questions from Member Estrada regarding City efforts to promote safety and deter spread of COVID-19 during July 4th festivities. City Manager Huffaker spoke about support from the County and the community to prevent spread of COVID-19.

City Manager Huffaker answered questions from Member Hernandez regarding effects of COVID-19 on unemployment numbers and on farmworkers.

City Manager Huffaker answered questions from Member Gonzalez regarding efforts to inform and protect agricultural workers during the harvest season and CARES Act funding for the City.

City Manager Huffaker, in answering Mayor Pro Tempore Coffman-Gomez, spoke about County COVID-19 tracing information.

Deputy City Manager Vides, in answering Mayor García, spoke about efforts by SAVE Lives Initiative to prevent spread of COVID-19 on Father's Day.

3) Public Input

Steve Trujillo spoke about negative effects fireworks have on the community and asked that they be banned in Watsonville. He announced he would be a candidate for the Cabrillo College Governing Board and needed information about signature gathering safely during shelter in place

Elizabeth stated her concerns regarding busses transporting agricultural workers to and from work not meeting COVID-19 prevention guidelines.

Carmen, District 5, stated her concerns regarding lack of protections for agricultural workers from COVID-19 and asked the City to intervene.

Alejandra, District 3, asked that the Santa Cruz Beach Boardwalk not be allowed to open due to risk of becoming a hub for spread of COVID-19.

Denise, District 3, asked that the Santa Cruz Beach Boardwalk not be allowed to open due to risk of becoming a hub for the spread of COVID-19.

Gabriel Medina, District 2, spoke about challenges youth were facing in finding work due to COVID-19 closures and asked Council to explore options for creating remote work for residents. He asked that Santa Cruz Beach Boardwalk not be allowed to open due to risk of becoming a hub for the spread of COVID-19.

6. CONSENT AGENDA

Public Input on any Consent Agenda Item

The following speakers spoke in support of Item 6.M.:

Sally Arnold, Friends of the Rail and Trail

Barry Scott, Aptos resident

Mark Mesiti-Miller

Steve Trujillo, District 7

Elizabeth spoke in opposition to Item 6.H.

Gina Cole spoke in support of Item 6.M.

Salina Vargas, District 4, spoke in opposition to Item 6.H.

Carmen, District 5, stated approval of Item 6.M. without conducting a comprehensive plan on effects of rail could lead to increased property values and displacement of low-income residents.

At Member Parker's request, Mayor García removed Item 6.M. from the Consent Agenda, to be considered under Item 7.

Community Development Director Merriam answered questions from Member Hurst regarding need for consultants to provide services in her department. Member Hurst stressed the importance of hiring local workers.

At Member Estrada's request, Police Chief Honda stated Item 6.H. would outfit Police with necessary bullet-proof vests.

In answering Mayor García, Community Development Director Merriam stated approval of Item 6.L. would not affect affordability of the housing project at 790 Vista Montaña Drive.

MOTION: It was moved by Member Hurst, seconded by Member Hernandez and carried by the following vote to approve the Consent Agenda:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

6.A. MOTION APPROVING MINUTES OF JUNE 9, 2020

**6.B. RESOLUTION NO. 96-20 (CM):
RESOLUTION ADOPTING & CONFIRMING CITY OF WATSONVILLE INVESTMENT
POLICY FOR CALENDAR YEAR 2020**

**6.C. RESOLUTION NO. 97-20 (CM):
RESOLUTION APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR
THE WATSONVILLE PLAZA RESTROOMS PROJECT, NO. PK-20-02 (ESTIMATED
COST OF \$400,000 WILL BE FUNDED FROM THE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) FUNDS**

**6.D. RESOLUTION NO. 98-20 (CM):
RESOLUTION APPROVING SOLE SOURCE PURCHASE FROM VAPEX
ENVIRONMENTAL TECHNOLOGIES, LLC, FOR REPLACEMENT OF A VAPEX ODOR
CONTROL UNIT LOCATED AT THE WASTEWATER TREATMENT PLANT, IN AN
AMOUNT NOT TO EXCEED \$144,393 FROM WASTEWATER ENTERPRISE FUND**

**6.E. RESOLUTION NO. 99-20 (CM):
RESOLUTION AUTHORIZING PURCHASE OF ONE (1) TELESCOPIC BOOM TRUCK
FROM BRAGG INVESTMENT COMPANY, INC., DBA COASTLINE EQUIPMENT, FOR
THE WASTEWATER UTILITY ENTERPRISE, IN AN AMOUNT NOT TO EXCEED
\$222,323.75 FROM THE WASTEWATER ENTERPRISE FUND**

**6.F. CONTRACTS WITH CSG CONSULTANTS, INC. & 4LEAF INC. FOR BUILDING
CONSTRUCTION, FIRE PLAN REVIEW, SUPPLEMENTAL PERMIT TECHNICIAN &
FIELD BUILDING INSPECTION SERVICES FOR A TWO-YEAR TERM FROM FY 20/21
THROUGH FY 22/23**

**1) RESOLUTION NO. 100-20 (CM):
RESOLUTION APPROVING CONTRACT WITH CSG CONSULTANTS, INC., FOR
BUILDING CONSTRUCTION, FIRE PLAN REVIEW, FIELD BUILDING
INSPECTION, & SUPPLEMENTAL PERMIT TECHNICIAN SERVICES, IN AN
AMOUNT NOT TO EXCEED \$120,000 ANNUALLY IN FY 2020/2021 & FY
2021/2022**

- 2) **RESOLUTION NO. 101-20 (CM):**
RESOLUTION APPROVING CONTRACT WITH 4LEAF, INC., FOR BUILDING CONSTRUCTION, FIRE PLAN REVIEW, FIELD BUILDING INSPECTION, & SUPPLEMENTAL PERMIT TECHNICIAN SERVICES, IN AN AMOUNT NOT TO EXCEED \$30,000 FOR FY 2020/2021 AND FY 2021/2022
- 6.G. **RESOLUTION NO. 102-20 (CM):**
RESOLUTION ACCEPTING \$63,318 GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, FOR THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM FOR FY2020 FOR THE PREVENTION, PREPARATION & RESPONSE TO THE CORONAVIRUS
- 6.H. **RESOLUTION NO. 103-20 (CM):**
RESOLUTION ACCEPTING \$67,127 GRANT FROM STATE HOMELAND SECURITY GRANT PROGRAM FOR FY2019 TO THE WATSONVILLE POLICE DEPARTMENT, FOR PURCHASE OF BODY ARMOR
- 6.I. **RESOLUTION NO. 104-20 (CM):**
RESOLUTION ACCEPTING \$36,000 GRANT FROM CALIFORNIA STATE LIBRARY FOR WATSONVILLE PUBLIC LIBRARY'S HIGH SPEED BROADBAND LIBRARIES IN CALIFORNIA (CENIC) GRANT IN SUPPORT OF THE LIBRARY'S INTERNET CONNECTIVITY
- 6.J. **RESOLUTION NO. 105-20 (CM):**
RESOLUTION RATIFYING WATSONVILLE DIRECTOR OF EMERGENCY SERVICES ORDER NO. 2020-01 REGARDING OUTDOOR ACTIVITIES & ENCROACHMENTS FOR RETAIL BUSINESSES OPERATING IN COMPLIANCE WITH SOCIAL DISTANCING REQUIREMENTS
- 6.K. **CALLING & ORDERING GENERAL MUNICIPAL ELECTION IN THE CITY OF WATSONVILLE FOR DISTRICT NUMBERS 1, 2 & 6 AND DIRECTING THE PUBLICATION OF NOTICE OF A GENERAL MUNICIPAL ELECTION ON NOVEMBER 3, 2020, & ADOPTING POLICIES REGARDING CANDIDATE'S STATEMENTS**
- 1) **RESOLUTION NO. 106-20 (CM):**
RESOLUTION CALLING A GENERAL MUNICIPAL ELECTION IN THE CITY OF WATSONVILLE FOR DISTRICT NUMBERS 1, 2, & 6 & DIRECTING THE PUBLICATION OF NOTICE OF A GENERAL MUNICIPAL ELECTION IN THE CITY OF WATSONVILLE ON NOVEMBER 3, 2020
- 2) **RESOLUTION NO. 107-20 (CM):**
RESOLUTION ORDERING AN ELECTION; REQUESTING THE COUNTY OF SANTA CRUZ TO CONDUCT THE ELECTION, & REQUESTING THE CONSOLIDATION OF THE GENERAL STATEWIDE & MUNICIPAL ELECTION IN THE CITY OF WATSONVILLE ON NOVEMBER 3, 2020
- 3) **RESOLUTION NO. 108-20 (CM)**
RESOLUTION ADOPTING POLICIES IN REGARD TO THE CANDIDATE'S STATEMENTS FOR THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2020

- 6.L. RATIFICATION OF SUBORDINATION AGREEMENTS AMONG THE CITY OF WATSONVILLE, WATSONVILLE VISTA MONTANA ASSOCIATES ("PROPERTY OWNER") & JONES LANG LASALLE MULTIFAMILY ("LENDER") REQUIRED IN CONNECTION WITH REFINANCING OF THE AFFORDABLE HOUSING PROJECT AT 790 VISTA MONTAÑA DRIVE**
- 1) RESOLUTION NO. 109-20 (CM):
RESOLUTION RATIFYING SUBORDINATION AGREEMENT AMONG CITY OF WATSONVILLE, VISTA MONTAÑA ASSOCIATES (OWNER) & JONES LANG LASALLE MULTIFAMILY (LENDER) REQUIRED IN CONNECTION WITH THE OWNER REFINANCING OF THE 132 UNIT AFFORDABLE HOUSING RENTAL PROJECT LOCATED AT 790 VISTA MONTAÑA DRIVE (VISTA MONTAÑA APARTMENTS) REGARDING REGULATORY AGREEMENT - LOAN NUMBER 02-HOME-0610**
 - 2) RESOLUTION NO. 110-20 (CM):
RESOLUTION RATIFYING SUBORDINATION AGREEMENT AMONG CITY OF WATSONVILLE, VISTA MONTAÑA ASSOCIATES (OWNER) & JONES LANG LASALLE MULTIFAMILY (LENDER) REQUIRED IN CONNECTION WITH THE OWNER REFINANCING OF THE 132 UNIT AFFORDABLE HOUSING RENTAL PROJECT LOCATED AT 790 VISTA MONTAÑA DRIVE (VISTA MONTAÑA APARTMENTS) REGARDING REGULATORY AGREEMENT (RECORDER'S SERIAL NUMBER 2002-0054905)**
- 6.M. ITEM REMOVED, SEE ITEM 7.**
- 6.N. ORDINANCE NO. 1404-20 (CM):
FINAL ADOPTION OF ORDINANCE REPEALING CHAPTER 53 (CANNABIS FACILITIES) OF TITLE 14 (ZONING) IN ITS ENTIRETY AND ADDING A NEW CHAPTER 53 OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE REGARDING THE CULTIVATION, MANUFACTURE, DISTRIBUTION, TESTING, DELIVERY AND RETAIL SALES OF CANNABIS AND CANNABIS PRODUCTS**
- 6.O. ORDINANCE NO. 1405-20 (CM):
FINAL ADOPTION OF ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AMENDING CERTAIN SECTIONS OF CHAPTER 14-16 (DISTRICT REGULATIONS) OF TITLE 14 (ZONING) OF THE WATSONVILLE MUNICIPAL CODE FOR THE REGULATION OF CANNABIS BUSINESSES LOCATED WITHIN THE COUNTY**
- 6.P. RESOLUTION NO. 111-20 (CM):
RESOLUTION NO. 1-20 (SHA):
JOINT RESOLUTION OF COUNCIL & SUCCESSOR HOUSING AGENCY (1) APPROVING \$2,335,000 LOAN COMMITMENT TO MIDPEN HOUSING CORPORATION FOR CONSTRUCTION OF A 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT AT 139-161 MILES LANE & 201 KIMBERLY LANE CONTINGENT UPON ALL REQUIREMENTS FROM THE CITY'S COMMUNITY DEVELOPMENT DEPARTMENT & CEQA COMPLIANCE (2) AUTHORIZING AND DIRECTING CITY MANAGER TO NEGOTIATE & EXECUTE LOAN ; & (3) AUTHORIZING \$1,535,000 BUDGET APPROPRIATION FROM THE SUCCESSOR HOUSING AGENCY FUND & \$800,000 FROM THE INCLUSIONARY HOUSING FUND**

7. ITEMS REMOVED FROM CONSENT AGENDA

**6.M. RESOLUTION NO. 112-20 (CM):
RESOLUTION URGING SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION TO IMPLEMENT PASSENGER RAIL SERVICE ON THE SANTA CRUZ
BRANCH RAIL LINE**

Member Parker stated her concerns regarding cost to the community for implementing passenger rail services and stressed the importance of prioritizing rail projects in south Santa Cruz County.

Mayor Pro Tempore Coffman-Gomez clarified the purpose of the proposed resolution and explained further discussion would happen prior to commencing work to implement passenger rail services in Santa Cruz County. She stated her commitment in advocating for Watsonville as representative of the Santa Cruz County Regional Transportation Commission.

Member Gonzalez stated Measure D funding would be used to implement passenger rail services and stressed the importance of expressing support for said services.

Member Estrada spoke in support of the proposed resolution, but stated his concerns regarding unintended consequences of adding passenger rail services.

Member Hurst spoke in support of the proposed resolution and stated it also supported the Monterey Bay Sanctuary Scenic Trail.

Member Hernandez spoke about the benefits passenger rail services would have on Watsonville.

Member Parker stated her concerns with passenger rail work beginning in North Santa Cruz County and potential for Watsonville to never see the services. She asked that Watsonville be a priority in County projects.

Member Gonzalez clarified the resolution and explained work needed to implement passenger rail services as well as a trail network. He stressed the importance of expressing Watsonville's stance on passenger rail.

Mayor García questioned whether passenger rail would be affordable for low-income residents.

1st MOTION: It was moved by Member Hernandez and seconded by Member Hurst to approve Item 6.M.

2nd MOTION TO AMEND: It was moved by Member Parker, seconded by Member Gonzalez and carried by the following vote to amend the resolution to include language requesting that Phase 1 for passenger rail service implementation be started in Watsonville:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

1st MOTION: The motion to approve Item 6.M., as amended carried by the following vote:

AYES: MEMBERS: Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst,
Parker, García

NOES: MEMBERS: None

ABSENT: MEMBERS: None

7:58 p.m.

8. ROLL CALL

Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez, Hurst, and Parker were present via teleconference through Gotomeetings.

Staff members present via teleconference through Gotomeetings were City Manager Huffaker, City Attorney Smith, City Clerk Vázquez Flores, Public Works & Utilities Director Palmisano, Police Chief Honda, Deputy City Managers Manning and Vides, Administrative Services Director Czerwin, Airport Director Williams, Community Development Director Merriam, Library Director Heitzig, Innovation & Technology Director Boyes, Parks & Community Services Director Calubaquib, Assistant Community Development Director Allen, Assistant City Clerk Ortiz, and Interpreter Landaverry.

9. PLEDGE OF ALLEGIANCE

10. PUBLIC HEARINGS, ORDINANCES, & APPEALS

**JOINT CITY COUNCIL, SUCCESSOR AGENCY & SUCCESSOR HOUSING
AGENCY FOR THE FORMER REDEVELOPMENT AGENCY
MEETING**

**10.A. APPROVAL OF FISCAL YEAR 2020-21 BUDGET & FIVE YEAR CAPITAL
IMPROVEMENT PROGRAM & ACKNOWLEDGING WATSONVILLE FIRE DEPARTMENT
INSPECTION REPORTS FOR 2018 & 2019**

1) Staff Report

The report was given by Administrative Services Director Czerwin.

2) City Council Clarifying & Technical Questions

In answering Member Parker, Administrative Services Director Czerwin stated she would be reporting to Council on the budget quarterly or as needed, depending on changes to the economy.

Administrative Services Director Czerwin, City Manager Huffaker, and Police Chief Honda answered questions from Member Estrada regarding outreach to the community regarding budget spending and justification for Police budget.

In answering Member Hernandez, Administrative Services Director Czerwin explained plans for budgeting for sports programs, should the State allow them to reopen during the COVID-19 Pandemic.

Administrative Services Director Czerwin and City Manager Huffaker answered questions from Member Gonzalez regarding Police budget breakdown and allocation of Community Development Block Grant (CDBG) funding to the Parks & Community Services Department.

In answering Mayor García, Administrative Services Director Czerwin explained new budget appropriations to the Parks & Community Services Department for sports programming and layoffs as a result of budget challenges.

3) Public Hearing

Mayor García opened the public hearing.

Nathalie Olivas, Regeneración Advocacy Committee, asked Council to reconsider budget allocations and prioritize racial justice issues. She asked for comprehensible budget materials for the public. She made several recommendations for altering responsibilities and adjusting budget allocations.

Anissa Balderas, District 2, asked Council to reduce Police budget/duties and focus on COVID-19 relief, support undocumented families, and plan for a sustainable eco-friendly future.

Celeste Gutierrez asked Council to reduce Police budget/duties and use Measure G funds for Parks & Community Services. She spoke about police misconduct and asked that Council reconsider powers of Police.

Vanessa Quiroz, District 2, spoke in opposition to Parks & Community Services budget reductions and asked for Police funding to be shifted to other departments/services.

Steve Trujillo, District 7, spoke about good experiences with Police and commended Police Chief Honda for his work. He asked Council to review the budget to see for improvement opportunities.

Raymond Cancino, chief executive officer at Community Bridges, asked Council to invest in community services and prioritize funding for non-profits.

Elizabeth Atilano asked Council to defund Police and repeal Measure Y. She also asked for support for local businesses and prevent outside business owner from investing in Watsonville.

Ramiro Medrano asked Council to defund Police and fund youth programs instead.

Chessie Craig urged Council to reallocate funding from Police to social services.

Gabriel Medina, District 2, asked Council to allocate funding from Police to non-profits and programs to educate and train the community on a variety of topics. He asked for police officers to receive more training prior to enforcing laws.

Carmen, District 5, asked for Council to reduce funding for Police and phase out their presence in the community.

Rosa Noriega Rocha asked Council to reduce funding for Police and allocate funds for youth programs.

Alejandra, District 3, asked Council to empower the community through more funding for community services. She asked for defunding of Police.

Raquel Pulido, via email (read by City Clerk Vázquez Flores), commended Council for allocating funding for sports programming.

Jasmine Rocha Sotelo, via email (read by City Clerk Vázquez Flores), asked Council to allocate funding from Police to public services, such as; interpreting (especially in healthcare settings), affordable housing, and restorative justice practices in schools.

After checking if anyone in the teleconference wanted to speak, and hearing none, Mayor García closed the public hearing.

- 4) **MOTION:** It was moved by Member Hurst, seconded by Mayor Pro Tempore Coffman-Gomez to approve the resolution and adopt the ordinance listed below:
- a) **RESOLUTION NO. 113-20 (CM)**
RESOLUTION NO. 2-20 (SHA)
RESOLUTION NO. 1-20 (SA)
JOINT RESOLUTION OF COUNCIL, SUCCESSOR HOUSING AGENCY & SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY ADOPTING FINAL BUDGET FOR FISCAL YEAR 2020-2021, PROVIDING FOR CERTAIN TRANSFERS OF FUNDS, & APPROVING FIVE YEAR (2020-2025) CAPITAL IMPROVEMENT PROGRAM (CIP)
 - b) **RESOLUTION NO. 114-20 (CM)**
RESOLUTION AUTHORIZING USE OF \$2.2 MILLION FROM EMERGENCY RESERVE IN ORDER TO BALANCE THE BUDGET FOR FY 2020-2021
 - c) **RESOLUTION NO. 115-20 (CM)**
RESOLUTION ESTABLISHING TOTAL ANNUAL APPROPRIATIONS PURSUANT TO CALIFORNIA STATE CONSTITUTION ARTICLE XIII-B FOR FISCAL YEARS 2019-2020 [PROPOSITION 4 GANN SPENDING LIMIT]
 - d) **RESOLUTION NO. 116-20 (CM)**
RESOLUTION ESTABLISHING TOTAL ANNUAL APPROPRIATIONS PURSUANT TO CALIFORNIA STATE CONSTITUTION ARTICLE XIII-B FOR FISCAL YEARS 2020-2021 [PROPOSITION 4 GANN SPENDING LIMIT]
 - e) **ORDINANCE NO. 1406-20 (CM):**
FINAL ADOPTION OF ORDINANCE INSTRUCTING SANTA CRUZ COUNTY TO LEVY & COLLECT PROPERTY TAX ON TAXABLE PROPERTY WITHIN THE CITY OF WATSONVILLE FOR FISCAL YEAR BEGINNING JULY 1, 2020, FIXING THE RATE OF 0.077% THEREOF & ALLOCATING PROCEED TO THE RETIREMENT FUND

- f) **RESOLUTION NO. 117-20 (CM)**
RESOLUTION AMENDING FEES, RATES & CHARGES FOR THE COMMUNITY DEVELOPMENT DEPARTMENT
- g) **RESOLUTION NO. 3-20 (SHA)**
SUCCESSOR HOUSING AGENCY RESOLUTION FINDING THAT THE USE OF FUNDS FROM THE LOW & MODERATE INCOME HOUSING ASSET FUND FOR PLANNING & GENERAL ADMINISTRATIVE COSTS IS NECESSARY FOR THE PURPOSE OF PRODUCING, IMPROVING, & PRESERVING THE COMMUNITY 'S SUPPLY OF LOW & MODERATE-INCOME HOUSING
- h) **RESOLUTION NO. 118-20 (CM)**
RESOLUTION NO. 4-20 (SHA)
JOINT RESOLUTION OF COUNCIL & SUCCESSOR HOUSING AGENCY RESOLUTION FINDING THAT THE USE OF THE FORMER AGENCY'S FUNDS & OTHER ASSETS GENERATED FROM WATSONVILLE 2000 REDEVELOPMENT PROJECT AREA FOR THE PURPOSE OF IMPROVING, INCREASING, & PRESERVING THE COMMUNITY'S SUPPLY OF LOW & MODERATE INCOME HOUSING OUTSIDE THE PROJECT AREA WILL BENEFIT THE PROJECT AREA
- i) **RESOLUTION NO. 119-20 (CM)**
RESOLUTION ACKNOWLEDGING RECEIPT OF INSPECTIONS REPORT FOR 2018 & 2019 MADE BY THE WATSONVILLE FIRE DEPARTMENT CHIEF IN COMPLIANCE WITH THE ANNUAL INSPECTION OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 & 13146.3 OF THE CALIFORNIA HEALTH & SAFETY CODE

García

MOTION The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	Estrada
ABSENT:	MEMBERS:	None

CITY COUNCIL MEETING

10.B. CONSIDERATION OF MITIGATED NEGATIVE DECLARATION & APPROVAL OF A LOT LINE ADJUSTMENT, DENSITY BONUS, PLANNED DEVELOPMENT, & SPECIAL USE PERMIT WITH DESIGN REVIEW & ENVIRONMENTAL REVIEW (PP2019-14) TO ALLOW CONSTRUCTION OF THE MILES LANE PROJECT ON A 4.7± ACRE SITE AT 139, 141, 161 MILES LANE & 201 KIMBERLY LANE, FILED BY ELIZABETH NAHAS WILSON WITH MIDPEN HOUSING CORPORATION, APPLICANT, ON BEHALF OF MICHAEL C. MARCHISIO TRUST& NAMVAR & SHIREEN DINYARI, PROPERTY OWNERS

1) Staff Report

The report was given by Principal Planner Meek.

Bill Spain, Moore Iacofano Goltsman, Inc., gave a presentation on the Initial Study/Mitigated Negative Declaration prepared for the Miles Lane Project, in accordance with CEQA.

The applicant presentation was given by Ashley Schweickart, acquisition and pre-construction project manager at MidPen Housing; Joanna Carman, director of housing development at Encompass Community Services; and Christine Sippl, director of impact & partnerships at Encompass Community Services.

2) City Council Clarifying & Technical Questions

Principal Engineer Meek answered questions from Member Hernandez regarding open space proposed for the project.

Principal Planner Meek and Ms. Sippl answered questions from Mayor Pro Tempore Coffman-Gomez regarding use of funds collected from the Development Impact Fees, lack of requirement for solar panels, classification of the housing project, notification of nearby residents of construction of the project, traffic challenges near the project site, and medical treatment at the project site.

In answering Member Hurst, Principal Planner Meek and Ms. Schweickart spoke about notification of nearby residents about the proposed project and spoke about sidewalk improvements as part of the project.

Principal Planner Meek and Ms. Schweickart answered questions from Member Parker regarding parking for the proposed project, allowed variances for the project, and allowed concessions for the project.

Ms. Schweickart and Raisa Sanchez answered questions from Member Estrada regarding selection process for leasing affordable housing units and ways staff ensured tenants lived healthy lives.

Ms. Schweickart and Ms. Sippl answered questions from Mayor García regarding designated units for special needs residents, relocation assistance that would be given to tenants currently living in the proposed project site, and replacement of current residential substance abuse facility.

3) Public Hearing

Mayor García opened the public hearing, after checking if anyone in the teleconference wanted to speak, and hearing none, Mayor García closed the public hearing.

4) MOTION: It was moved by Member Hurst, seconded by Member Estrada to approve the resolution below:

In answering Member Hurst, Principal Planner Meek spoke about soil studies conducted to ensure safety at the project site.

Member García stated Watsonville Wetlands Watch had expressed support for the project at the previous Planning Commission meeting.

- a) **RESOLUTION NO. 120-20 (CM):**
RESOLUTION ADOPTING MITIGATED NEGATIVE DECLARATION (PP2019-14) FOR CONSTRUCTION OF A 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT ON A 4.7± ACRE SITE LOCATED AT 139, 141, 161 MILES LANE & 201 KIMBERLY LANE, WATSONVILLE, (APNSS 016-491-01, -02, & 03, & 016-111-44); & ADOPTING MITIGATION MONITORING & REPORTING PROGRAM FOR THE PROJECT, IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

MOTION The above motion carried by the following vote:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

MOTION: It was moved by Member Hernandez, seconded by Member Gonzalez to introduce the ordinance and approve the resolution below:

- b) **ORDINANCE INTRODUCTION:**
UNCODIFIED ORDINANCE APPROVING REZONING TO ESTABLISH PLANNED DEVELOPMENT OVERLAY DISTRICT ON ASSESSOR'S PARCEL NUMBERS 016-491-01, -02, & -03, & 016-111-44 NOW CLASSIFIED RM-2 MULTIPLE RESIDENTIAL DISTRICT (MEDIUM DENSITY) WITH GENERAL PLAN DESIGNATION OF RM-2 & EM (SPECIFIC PLAN) TO RM-2/PD FOR APPLICATION NO. PP2019-14 FILED BY MIDPEN HOUSING CORPORATION TO CONSTRUCT 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT ON 4.7± ACRE PARCEL LOCATED AT 139, 141, 161 MILES LANE & 201 KIMBERLY LANE, WATSONVILLE, & DIRECTING CHANGES BE MADE ON THE ZONING MAP (REQUIRES AT LEAST 5 AFFIRMATIVE VOTES PER SECTION 14-16.2507 OF WATSONVILLE MUNICIPAL CODE)
- c) **RESOLUTION NO. 121-20 (CM):**
RESOLUTION APPROVING LOT LINE ADJUSTMENT, DENSITY BONUS, SPECIAL USE PERMIT/SPECIFIC DEVELOPMENT PLAN WITH DESIGN REVIEW & ENVIRONMENTAL REVIEW FOR APPLICATION NO. (PP2019-14) FILED BY MIDPEN HOUSING CORPORATION, APPLICANT, TO CONSTRUCT 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT ON 4.7± ACRE PARCEL LOCATED AT 139, 141, 161 MILES LANE & 201 KIMBERLY LANE, WATSONVILLE, (APN'S: 016-491-01, -02, & -03, & 016-111-44)

MOTION The above motion carried by the following vote:

AYES:	MEMBERS:	Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	Coffman-Gomez
ABSENT:	MEMBERS:	None

- 10.C. CONSIDERATION OF ORDINANCE INTRODUCTION TO AMEND CHAPTER 2, PENALTY PROVISIONS, OF TITLE 1, GENERAL PROVISIONS, OF THE WATSONVILLE MUNICIPAL CODE TO AUTHORIZE THE MUNICIPAL AIRPORT DIRECTOR TO ISSUE CITATIONS-** Postponed to July 7, 2020

11. EMERGENCY ITEMS ADDED TO AGENDA

12. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS (None)

Member Parker requested a discussion item at a future agenda to discuss cuts to Council stipend by 50%. Mayor García stated she had made that request previously.

Member Estrada requested a presentation by the Strawberry Commission regarding efforts to protect farmworkers from COVID- 19.

Member Parker requested a discussion item at a future agenda to discuss effects reopening of the Santa Cruz Beach Boardwalk would have on Watsonville.

13. ADJOURNMENT

The meeting adjourned at 11:26 p.m.

Rebecca J. García, Mayor

ATTEST:

Beatriz Vázquez Flores, City Clerk

City of Watsonville
Public Works and Utilities Department



M E M O R A N D U M

DATE: July 2, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Steve Palmisano, Public Works & Utilities Director
Maria Esther Rodriguez, Assistant Director/ City Engineer

SUBJECT: Award of modified West Beach Street and Ohlone Parkway
Traffic Signal, Project TR-17-0 to Bear Electrical Solutions, Inc.
in the amount of \$536,234.50 and appropriation of \$240,000
from the Citywide Traffic Impact Fee Fund

AGENDA ITEM: July 7, 2020 **City Council**

RECOMMENDATION:

Staff recommends that the Council adopt a resolution awarding a bid for construction of the modified West Beach Street and Ohlone Parkway Traffic Signal Installation, Project TR 17-01 to Bear Electrical Solutions, Inc., a corporation, in the amount of \$536,234.50 and appropriate \$240,000 from the Citywide Traffic Impact Fee fund.

DISCUSSION:

The development of residential and commercial properties on the west side of Watsonville has resulted in an anticipated increase in the area traffic placing greater demands on the existing streets and necessitating the completion of planned transportation improvements.

The intersection of Ohlone Parkway at West Beach Street was identified as part of the traffic study for the West Side Development Area and requires the installation of a traffic signal to safely and efficiently accommodate the traffic volumes at this intersection. Traffic impact fees have been collected from developers to fund the construction of this necessary improvement. Additionally, West Beach Street carries significant traffic which has increased over the years. Roadway paving was added to this project to better address the operational improvements.

City Council adopted Resolution No. 80-17 (CM) in 2017 approving the plans, specifications, and calling for bids. The project went out for bid but did not attract much interest so previous bids were rejected. Earlier this year, the project was re-advertised; Bids were opened on May 7, 2020. Bids received were higher than anticipated, exceeding the budget for this project.

Contractor	Total Cost
Engineer's Estimate	\$454,000.00
Bear Electrical Solutions, Inc.	\$657,290.50*
Tennyson Electric Inc.	\$731,891.00
St Francis Electric LLC	\$737,570.50
MP NexLevel LLC	\$1,055,451.16

MODIFIED PROJECT

Discussions with the low bidder were initiated to identify where modifications could be made to deliver the required signal installation, address the roadway paving deficiencies and better fit within the proposed budget. The modified scope: 1) eliminated a concrete median with cobble stones which will instead be delineated with striping; 2) eliminated Green bicycle lanes that will be added at a later date (expected to be early next year); and 3) eliminated work within an adjacent ditch, which will instead be performed by City crews.

*The modifications reduced the cost to \$121,056.00 which brings the modified project total to \$536,234.50. Even with the modification resulting in overall cost reduction, funding this project requires additional appropriation.

Staff recommends Council approve the award for the modified West Beach Street and Ohlone Parkway Traffic Signal Installation, Project TR 17-01 to Bear Electrical Solutions, Inc. in the amount of \$536,234.50 and appropriate \$240,000 from the Citywide Traffic Impact Fee fund.

STRATEGIC PLAN:

The project meets the goals and objectives outlined in the Strategic Plan, Priority 3 for improving Infrastructure and Transportation and Priority 6, addressing Public Safety.

FINANCIAL IMPACT:

The total project costs of \$536,234.50 are proposed as follows:

\$ 90,580.00	W Beach and Ohlone Prkwy Signal (Project # 0347-947-7837- 14120)
\$ 205,654.50	Road repair (Project # 306-924-7837-14313)
\$ 240,000.00	Citywide Traffic Impact Fees (Fund 340, proposed appropriation)

ALTERNATIVES:

Council could choose to not award the project.

ATTACHMENTS:

None

cc: City Attorney

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE AWARDING \$536,234.50 BID TO BEAR ELECTRICAL
SOLUTIONS, INC., A CORPORATION, FOR CONSTRUCTION OF A
MODIFIED WEST BEACH STREET AND OHLONE PARKWAY
TRAFFIC SIGNAL, PROJECT NO. TR-17-01; AND APPROPRIATING
\$240,000 FROM CITYWIDE TRAFFIC IMPACT FEE FUND**

WHEREAS, Resolution No. 80-17 (CM) adopted by the City Council of the City of Watsonville on June 27, 2017, approved plans and specifications and authorized calling for bids for the construction of the West Beach and Ohlone Parkway Traffic Signal, Project No. TR-17-01; and

WHEREAS, on August 10, 2017, the project went out for bid, but did not attract much interest so previous bids were rejected; and

WHEREAS, earlier this year, the project was re-advertised and re-bid; and

WHEREAS, the bids received for the West Beach Street and Ohlone Parkway Traffic Signal, Project No. TR-17-01, were opened in the "Old City Council Chambers", City Hall, 250 Main Street, Watsonville, California, on Thursday, May 7, 2020, at 11:00 A.M., and later tabulated by the Purchasing Officer for the consideration of the City Manager and submission to the City Council; and

WHEREAS, bids received were higher than anticipated, exceeding the budget for this project; and

WHEREAS, discussions with the low bidder were initiated to identify where modifications could be made resulting in a reduction of \$121,056, which brings the modified project total to \$535,234.50; and

WHEREAS, the City Manager recommends the bid from Bear Electrical Solutions, Inc., a corporation, [Contractor License #982079], for the construction of a

modified West Beach Street and Ohlone Parkway Traffic Signal, Project No. TR-17-01, in the amount of \$536,234.50, be accepted as the lowest responsive bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the bid of Bear Electrical Solutions, Inc., a corporation, for the construction of the modified West Beach Street and Ohlone Parkway Traffic Signal, Project No. TR-17-01, in the amount of \$536,234.50 be accepted, and the execution of a contract by the City Manager is hereby authorized.

2. That \$240,000 is appropriated from the City-Wide Traffic Impact Fee Fund [0340]

3. That all other bids are hereby rejected.

City of Watsonville
Public Works and Utilities Department



M E M O R A N D U M

DATE: July 2, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Steve Palmisano, Public Works & Utilities Director
Steve Hernandez, Water Services Manager

SUBJECT: Blanket Purchase Order for Water Infrastructure Replacement Materials with Electrosteel USA, LLC in an amount not to exceed \$200,000 per year for three fiscal years from FY 20/21 through FY 22/23 from the Water Enterprise Fund

AGENDA ITEM: July 7, 2020 City Council

RECOMMENDATION:

Staff recommends that the Council approve a resolution authorizing the establishment of a purchase order with Electrosteel USA, LLC. A Delaware limited liability company, in an amount not to exceed \$200,000 each year for the next three fiscal years, from FY 20/21 through FY 22/23, to be paid from the Water Utility Enterprise Fund for water infrastructure replacement materials.

DISCUSSION:

The City's Water Utility Enterprise is responsible for the construction and maintenance of the City's water pumping, treatment and distribution system. This responsibility includes Water main and water line replacement projects, with an annual goal of two miles of water line replacement, as well as repairing many unplanned disruptions, and completing preventive maintenance of the system.

To complete these projects, water infrastructure replacement materials including specialized pipes are purchased. To maximize efficiency and cost savings, Staff has recently completed a request for quotes to purchase specialty pipes in bulk quantities to suffice for an estimated annual supply.

Quotes came in as follows:

Contractor	Quote Amount
Electrosteel USA, LLC	\$172,519.20
Iconix Waterworks (US) Inc.	\$367,793.18
Core and Main, R&B Company	Unable to provide quote

Staff recommends a blanket purchase order with Electrosteel USA, LLC as the successful lowest cost vendor selected after quotes for materials were obtained. Based on the price provided, Staff estimates the annual cost not to exceed \$200,000.

FINANCIAL IMPACT:

Funds are available in the Water Enterprise Fund Infrastructure Materials account (720-598-7537) in the current approved budget.

ALTERNATIVES:

Council could choose to not award the Purchase Order.

ATTACHMENTS:

1. Quote from Electrosteel USA, LLC
2. Quote from Iconix Waterworks (US) Inc.
3. Email from Core and Main, R&B Company

cc: City Attorney



Electrosteel USA
1101 Louisville Road
Savannah, GA 31415

Quote

Date	Quote #
6/12/2020	5224

Name / Address
City of Watsonville 250 Main Street Watsonville, CA 95076

Bid Date		Rep	FOB	Requested By		Entered By	
		DS		STEVE		CH	
Qty	Item	Description		U/M	Lining	Rate	Total
5,292	P06CLBE52	6" PUSHTITE DIP 52, CL/BE 18'0"		ft	CL	13.49	71,389.08
5,292	P08CLBE52	8" PUSHTITE DIP 52, CL/BE 18'0"		ft	CL	19.11	101,130.12
Phone #		(912) 387-0613	dswalley@electrosteelusa.com		Total		
					\$172,519.20		

Products meet or exceed all AWWA specifications and likely contain
componets not manufactured in the USA.

All Electrosteel terms and conditions apply
Pricing valid for 30 days

ICONIX Waterworks (US) Inc.

1359 DAYTON ST BLDG A
 Salinas, CA 93901-4404
 USA
 Tel: 831-757-7776
 Fax: 831-757-7832
 www.iconixww.com

QUOTATION

Sales Quote Number: U2010005121
 Sales Quote Date: 06/16/20
 Version No.: 1
 Page: 1

Quote To: CITY OF WATSONVILLE
 FIELD SERVICES DIVISION
 320 HARVEST DRIVE
 WATSONVILLE, CA 95076
 USA
 Tel: 831-768-3143
 Fax: 831-763-4060

Ship To: CITY OF WATSONVILLE/FIELD SERVICE DIVISION
 RICHARD
 320 HARVEST DRIVE
 WATSONVILLE, CA 95076
 USA

Customer No.	CITWAT	Closing Date		Project	
Terms	1% 10th next month net	Bid Date	06/16/20	Engineer	
Ship Via	Iconix Waterworks Truck	Ordered By		Cust Job No.	DIP
Ship Method	OUR TRUCK	SalesPerson	Chad Tackel	Cust PO No.	
F.O.B.		Creator	Pete Rodriguez		
Printed	PRODRIGUEZ 06/16/2020 11:46 AM				

Item No.	Description	Purch. Code	Unit	Quantity	Unit Price	Total Price
-----	6 DUCTILE IRON PIPE 6" CL/52 FASTTITE DUCTILE IRON PIPE LINING: DOUBLE CEMENT W/SEAL COAT COATING: ZINC PER ASTM 8179 W/EPOXY TOPCOAT TNEMEC SERIES 20HS, 3-6 MILS, DEFT BLUE, CERTIFIED NSF 61 FOR POTABLE WATER PIPE ORIGIN: BIRMINGHAM AL. USA		EA	5,280	27.33	144,302.40
				6 DUCTILE IRON PIPE Total:		144,302.40
-----	8 DUCTILE IRON PIPE 8" CL/52 FASTTITE DUCTILE IRON PIPE LINING: DOUBLE CEMENT W/SEAL COAT COATING: ZINC PER ASTM 8179 W/EPOXY TOPCOAT TNEMEC SERIES 20HS, 3-6 MILS, DEFT BLUE, CERTIFIED NSF 61 FOR POTABLE WATER PIPE ORIGIN: BIRMINGHAM AL. USA		EA	5,280	36.43	192,350.40
				8 DUCTILE IRON PIPE Total:		192,350.40

Taxable Amount	Tax Exempt Amount	Subtotal:	336,652.80
336,652.80	0.00	Total Sales Tax:	31,140.38
		Total:	367,793.18

Thank you for the opportunity to quote. This quote prepared for **Pete Rodriguez**
 Tel: 831-737-5398

Pete.Rodriguez@iconixww.com

THIS QUOTATION IS VALID FOR THE IDENTIFIED CUSTOMER ONLY AND DOES NOT CONSTITUTE AN OFFER TO SELL. ALL QUOTATIONS ARE SUBJECT TO APPROVAL OF CREDIT. ICONIX ACCEPTS NO RESPONSIBILITY FOR THE CORRECTNESS OR COMPLETENESS OF MATERIAL QUOTED. F.O.B. POINT & PRICES ARE BASED ON ALL ITEMS AND QUANTITIES QUOTED UNLESS OTHERWISE NOTED. SPECIAL/CUSTOM ORDER PRODUCT NOTED WITHIN THE QUOTE IS NON-CANCELABLE AND NON-RETURNABLE. DUE TO PRICING UNCERTAINTY ARISING FROM COVID-19, ALL PRICES QUOTED HEREIN WILL NEED TO BE REVIEWED AND MAY BE ADJUSTED AT THE TIME OF ORDER. PAYMENT TERMS FOR ALL GOODS AND SERVICES WILL BE NET 30 DAYS FROM THE INVOICE DATE. INTEREST IS CHARGED AT 2% ON ALL OVERDUE AMOUNTS. ANY GOODS OR SERVICES PROVIDED BY ICONIX WILL BE SUBJECT TO A LIMITED WARRANTY PROVIDED THAT WHERE ICONIX IS NOT THE MANUFACTURER OF GOODS, CUSTOMER'S SOLE RECOURSE FOR DEFECTIVE GOODS WILL BE TO THE MANUFACTURER'S EXPRESS WARRANTY, IF ANY. EXCEPT AS OTHERWISE SET OUT HEREIN, ALL GOODS AND SERVICES DESCRIBED HEREIN WILL BE PROVIDED SUBJECT TO ICONIX'S TERMS AND CONDITIONS WHICH SUPERSEDE AND TAKE PRECEDENCE OVER ANY OTHER TERMS AND CONDITIONS. THE ICONIX SALE TERMS AND CONDITIONS ARE AVAILABLE ON REQUEST OR ONLINE AT ICONIXWW.COM/UNITED-STATES/TERMS-AND-CONDITIONS-OF-SALE/

From: Gomez-Castro, Obie <Obie.Gomez-Castro@coreandmain.com>
Date: Wed, Jun 17, 2020, 1:04 PM
Subject: RE: REMINDER: Request for Pricing
To: Steve Hernandez <steve.hernandez@cityofwatsonville.org>

Hello Steve, I am sorry for the inconvenience, but our normal Ductile Iron manufacturers cannot meet the City specification though their production process. Would you like me to quote you zinc coated and cement mortar lined pipe instead?

Obie Gomez
Branch Manager – Salinas
831 El Camino Real North
Salinas, CA 93907
R & B Company | A Core & Main Company
O: 831.663.3741
M: 650.722.9006
Obie.gomez-castro@coreandmain.com

This message is for intended addressee(s) only and may contain confidential, proprietary or privileged information, exempt from disclosure, and subject to terms at:<http://emailterms.coreandmain.com>

From: Steve Hernandez <steve.hernandez@cityofwatsonville.org>
Sent: Tuesday, June 16, 2020 2:19 PM
To: Gomez-Castro, Obie <Obie.Gomez-Castro@coreandmain.com>
Subject: REMINDER: Request for Pricing

CAUTION: External

Hey Guys,
We have received 2 quotes and are awaiting your quotes, please submit the requested order below to me by the end of the day today or first thing tomorrow morning.

The City of Watsonville is requesting pricing on 200grams/sq.m. Blue Zinc-Epoxyed, Class-52 Ductile Iron Pipe, in the following quantities:

- 6" x 5,280ft.
- 8" x 5,280ft.

If you do not have this specification of pipe please let us know what you feel is the equivalent and what the pricing is.

If you have any questions please let me know, Thank you.

--

STEVE HERNANDEZ
WATER SERVICES MANAGER
CITY OF WATSONVILLE
320 HARVEST DR.
WATSONVILLE, CA 95077
831.750.9113 CELL
831.768.3194 OFFICE

www.ci.watsonville.ca.us - Official website for the City of Watsonville

www.mbwwa.com - Official website for the Monterey Bay Water Works Association

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING THE PURCHASE ORDER WITH ELECTROSTEEL USA, LLC., A LIMITED LIABILITY COMPANY, IN AN AMOUNT NOT TO EXCEED \$200,000 PER YEAR FOR THREE (3) FISCAL YEARS FROM FY 20/21 THROUGH FY 22/23 FOR THE PURCHASE OF WATER INFRASTRUCTURE REPLACEMENT MATERIALS INCLUDING SPECIALIZED PIPES

WHEREAS, competitive bidding requirements for supplies estimated to be more than \$100,000 are set forth in Article 4 of Chapter 5 of Title 3 of the Watsonville Municipal Code; and

WHEREAS, Article 4 of Chapter 5 of Title 3 requires purchases of supplies estimated to be more than \$100,000.00 to be purchased by written contract with the lowest responsible, responsive bidder; and

WHEREAS, this proposed purchase of water infrastructure replacement materials including specialized pipes has been competitively bid in compliance with Article 4 of Chapter 5 of Title 3; and

WHEREAS, Electrosteel USA, LLC., a limited liability company, is the lowest responsible, responsive bidder; and

WHEREAS, staff recommends approval for the purchase of water infrastructure replacement materials including specialized pipes from Electrosteel USA, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

That the City Council hereby approves the purchase order with Electrosteel USA, LLC., a limited liability company, in an amount not to exceed \$200,000 each year for three

(3) fiscal years from FY 20/21 through FY 22/23 for the purchase of water infrastructure replacement materials including specialized pipes.

**City of Watsonville
Public Works and Utilities**

M E M O R A N D U M



DATE: June 18, 2020

TO: Matthew D. Huffaker,

FROM: Steve Palmisano, Public Works & Utilities Director
Eddie Pastrano, Utilities Maintenance Supervisor

SUBJECT: Authorization for the purchase of three Clarifier drive units from ClearStream Environmental, Inc. for the Wastewater Utility Enterprise in the amount of \$108,021.56 to be paid from the Wastewater Utility Enterprise Fund

AGENDA ITEM: July 7, 2020 City Council

RECOMMENDATION:

Staff recommends that the Council adopt a resolution authorizing the purchase of three clarifier drive units for the Wastewater Treatment Facility from ClearStream Environmental, Inc. in the amount of \$108,021.56 to be paid from the Wastewater Utility Enterprise Fund.

DISCUSSION:

The Wastewater Treatment Plant's clarifier drives have reached the end of their life expectancy. Clarifiers are used in the secondary wastewater treatment process for solids removal. The clarifiers are center feed-type with peripheral effluent weirs and rotating sludge/scum collector mechanisms. Each clarifier has two truss-type arms with steel raking blades and adjustable spring brass squeegees that push the settled solids to the central sump. Our current clarifiers were manufactured in March of 1986 and placed into service shortly thereafter.

Staff solicited quotes from five clarifier drive vendors as itemized below with ClearStream Environmental, Inc. providing the lowest quote, meeting the City's requirements.

Quote break down:

- ClearStream Environmental, Inc. \$32,870 each
- Rebuild-it \$35,791 each
- Ovivo \$47,662 each
- DBS Manufacturing \$47,909 each
- JRL Environmental Solutions \$62,000 each

ClearStream Environmental, Inc.:		
Equipment (3) Drives		\$ 92,490.00
Tax		\$ 9,411.56
Field Service		\$ 4,620.00
Freight		\$ 1,500.00
<hr/>		
TOTAL		\$108,021.56

STRATEGIC PLAN:

Goal 3: Infrastructure and Environment. Long-Range Capital Improvement Plan.

FINANCIAL IMPACT:

Funds for this purchase are available in budget account number 0710-530-7324
Wastewater Utility Treatment Plan Repair & Maintenance.

ALTERNATIVES:

Staff could attempt to repair the drives, but this would only provide a short-term solution and would not mitigate their eventual failure.

ATTACHMENTS:

1. Quote from ClearStream Environmental, Inc.
2. Quote from Rebuild-It
3. Quote from Ovivo
4. Quote from DBS Manufacturing
5. Quote from JRL Environmental Solutions

cc: City Attorney



PROPOSAL NO. 20-119 R1

PROPOSAL

PROJECT NAME: City of Watsonville, CA
ATTENTION: Eddie Pastrano
PROPOSAL DATE: June 8, 2020
EQUIPMENT: Three (3) 51,000 ft-lb Cage Drives

ClearStream Environmental
9547 South 500 West
Sandy, UT 84070

Phone: 801-676-1890
Fax: 801-676-1893

Contact: Larry DeBirk
Email: larry.debirk@clearstreameng.com

ClearStream Representative:
JB Water & Wastewater
Contact: Ray Sprague
Phone: 916.995.5500
Email: raysprague@jbwater.com

MECHANICAL DESCRIPTION



- Three center column supported, cage drives, PRE Model C42C, a low-speed, high-torque, fabricated steel totally enclosed gear drive with two-switch positive overload protection. The drive consist of a $\frac{3}{4}$ " HP, 3 phase, 480 Volt, 60 Hertz, motor, in-line helical and planetary speed reducers, pinion and precision main bearing designed for a continuous torque of 51,000 ft-lbs.
- Drive to Cage Adapter (if needed).
- 304 SS Fasteners.
- Coating:
 - Surface Preparation:SSPC-SP10 (near white blast)
 - Coating: High Build Epoxy Primer, Polyamide Epoxy Finish Coat.
- Spare Parts:
 - 4 Shear Pins per Drive

FIELD SERVICE:

Field service shall consist of 3 trips for a total of up to 3 days for drive measurements, and installation checkout.

Warranty:

Two (2) years from start-up, or 30 months from shipment, whichever occurs first, against defects in workmanship or material, and reserve the right to repair or replace the defective parts. The main bearing carries a ten-year warranty.

LIMITS AND EXCEPTIONS:

Proposal and pricing does not include:

- Installation of tanks, mechanisms, instrumentation, and control valves, etc.
- Electrical Interconnection Diagrams or Electrical Control Panel, unless called out in the proposal.
- Field coating
- Anchor Bolt adhesive
- Field wiring of electrical or instrumentation,
- Civil work including excavation, foundations, sidewalks, roads, curb and gutters or gravel surrounding the mechanism, platforms or buildings.

PRICING

Pricing for the described equipment is as follows. The prices quoted do not include sales, excise, or other similar taxes. All associated taxes shall be paid by the Purchaser or, in lieu thereof, Purchaser shall provide ClearStream Environmental with a tax exemption certificate acceptable to the taxing authorities. If ClearStream Environmental is required to pay such taxes, a service fee of 10% of the tax amount will be charged to the Purchaser.

Three (3) 51,000 ft-lb Cage Drives **\$ 92,490.00**

California Sales Tax at 9.25% plus handling **\$ 9,411.56**

Field Service: **\$ 4,620.00**
No Tax

Freight:
No Tax **\$ 1,500.00**

Installation service costs is available upon request

Shipping is quoted as ex-works with full freight allowed to the job site. It is the responsibility of the contractor to check all components at receiving and issue all claims for damage or missing parts due to transport within 48 hours of receipt of equipment.

Additional Field Service for start-up and training is billed at \$1,500 per day plus customary expenses. Travel days are billed at ½ rate. Four-week advance notice is required for field service coordination and scheduling. Any costs associated with less notice will be added to the contract price.

Standard Schedule:

Submittal Drawing Schedule: 3-4 weeks after receipt of PO
Standard Deliver 14 weeks after receipt of Approved Submittals
(Quicker Delivery if needed is available)

Payment Terms and Conditions:

30% With Purchase Order
70% Upon shipment of mechanisms

Terms are net 30 from billing. Late payment penalty is applied at 1.5% per month plus a monthly \$50 billing fee.

Items that are not specifically stated in the above proposal are not included.

STANDARD TERMS AND CONDITIONS

PRICE CONDITIONS: The price quoted herein shall remain in effect for a period of thirty (30) days of proposal date.

CANCELLATION: Any contract resulting from this quotation may be cancelled by the Purchaser only upon payment of reasonable cancellation charges, which shall take into account the expenses already incurred and commitments made.

DELIVERY: Delivery of the equipment quoted hereunder shall be made F.O.B. factory with full freight allowed unless noted otherwise. Shipping dates are approximate and are based upon receipt of all necessary information. ClearStream shall not be liable for damages caused by delays due to strikes, riot, warfare, act of God, accidents or other contingences beyond reasonable control of ClearStream.

DAMAGES: ClearStream Environmental shall in no event be liable for anticipated profits or consequential damages on the part of the owner/purchaser.

BACKCHARGES:

No back charge will be accepted unless first discussed and approved by ClearStream before work commences. A back charge Approval Form with scope of work and costs must be signed by an authorized ClearStream representative before work shall begin

TERMS OF PAYMENT: ClearStream Environmental shall invoice as stated in the Payment section of this proposal. Payment is due, unless otherwise stated, net thirty (30) days.

TAXES: If the project is tax exempt, Purchaser is responsible to provide tax exempt documentation. If the project is not tax exempt, it is the responsibility of the Purchaser to pay all taxes associated with the equipment purchase. ClearStream Environmental does not process local or state taxes unless legally required to do so. If ClearStream must process taxes via the equipment contract, Purchaser is responsible to correctly calculate the amount. Taxes then will be billed as a separate line item on the final invoice with a 10% service fee.

WARRANTY: ClearStream Environmental shall warrant the equipment for two (2) years against defects in workmanship or material and reserve the right to repair or replace the defective parts. Equipment not manufactured by ClearStream Environmental shall carry the warranty of the manufacture thereof. ClearStream Environmental makes not warranties, expressed or implied, other than as herein expressed.

TITLE: Title to the equipment sold hereunder shall remain in the possession of ClearStream Environmental until the purchase price is paid in full. The purchaser shall do all acts necessary to protect and maintain the equipment until title is exchanged.

Rebuild-it Services Group
6810 South 300 West, Suite 8
Midvale, Utah 84047
www.rebuild-it.com



PROPOSAL DATE: June 5, 2020

PROPOSAL NUMBER: Q122839

PREPARED FOR:

City of Watsonville WWTP
500 Clearwater Lane
Watsonville, CA 95076
Attention: Eddie Pastrano
Office: 831-768-3171
Email: eddie.pastrano@cityofwatsonville.org



SCOPE OF WORK:

Rebuilding of three existing Envirex 60" drive units for existing 110' clarifiers.

PREPARED BY:

Rebuild-it Services Group, LLC.
6810 South 300 West, Suite 8
Midvale, Utah 84047
John Lull
Main: (888) 709-5676
Mobile: (949) 606-6591
E-Mail: jlull@rebuild-it.com
Website: rebuild-it.com

REPRESENTED BY:

Muniquip /Kevin Hall
2024 Opportunity Drive Suite 130
Roseville, CA 95678
PH: 916-787-5641
E-Mail: khall@muniquipllc.com

PROJECT SUMMARY:

Rebuild-it Services Group, LLC. (RSG) is pleased to offer the following proposal to rebuild three (3) existing Envirex clarifier drive units located on a 110' Dia. Clarifiers. Reference No. H119151. We have also included our professional turn-key labor services.

SCOPE OF WORK:

60" ENVIREX DRIVE REBUILD SCOPE OF WORK:

We include the following:

- Rebuilding of the 60" Envirex drive unit.
- Disassemble and inspect the drive unit
- Steam clean and evaluate all parts
- Provide an inspection report indicating the condition of the parts and provide a final recommendation for the drive rebuild.
- Blast and clean and all major reused parts for the drive unit; which includes the main gear, base or housing(s), pinion, worm gear, end cap and covers.
- Replace all wear items; such as bearings, seals, gaskets, keys, retaining rings, gauges, site glasses, piping and fasteners.
- Replace motor drive assembly consisting of a $\frac{3}{4}$ hp gearmotor, chain, stainless steel chain guard and sprockets.
- Rebuild the torque control
- Machine and polish all re-useable parts as needed.
- Re-assemble, paint, inspect and test the drive unit.
- Painting: Inside and out. (2) coats Thnemec epoxy N69F paint @ 3-5 mils each coat. SSPC-6 blast and metal prep is applied.
- Freight to and from the job site.
- Loading and offloading drive with turn-key labor services.
- Warranty on parts and workmanship.

Items that are not included:

- Major components that are typically re-used as part of the rebuild scope. Pinions, gears, housings, shafts and covers will be re-used as part of a standard rebuild. If these items are damaged and cannot be re-used, then the price of these individual components will be added to the order.
- Lubricants (oil to be provided by the customer)

Note: This pricing is based on a typical (standard) rebuild and does not include the replacement of major components, i.e. gears, precision bearing, pinion, housings and covers. If any other these items are deemed to be replaced, there will be an additional charge for these item(s).

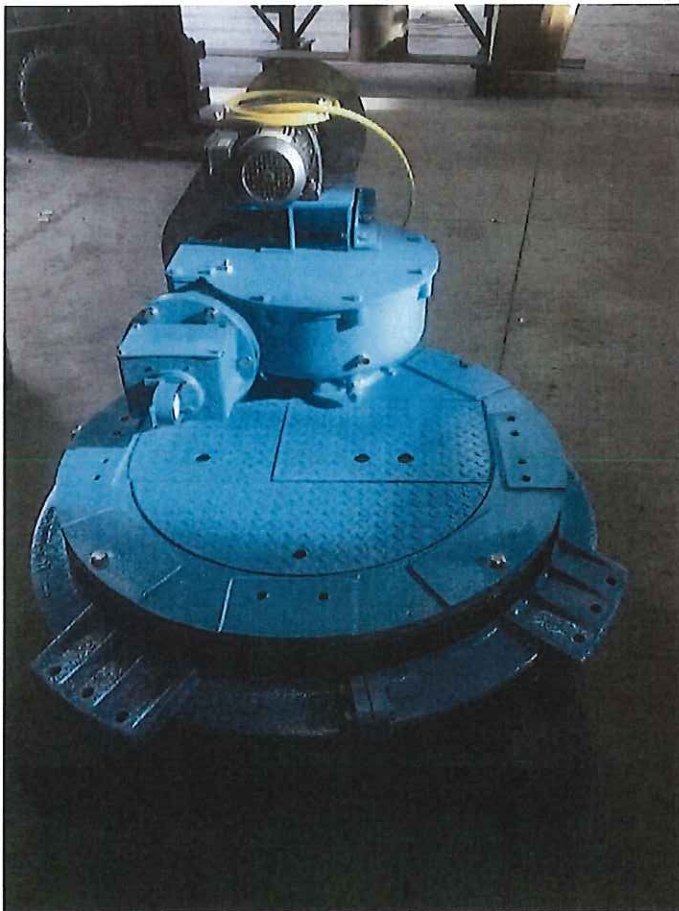
Lead-time is estimated to rebuild drive depending on the condition of the drive: 3-4 weeks.

RSG DRIVE UNIT PREMIUM THREE LAYER COATING SYSTEM:

- Rebuild-it's unique coating system provides a durable coating on the drive unit that is superior than what is typically provided. All exterior drive unit surfaces:
- Blast cleaned to SSPC-SP6
- Prime coat: Tnemec Hi-Build Epoxy to a dry film thickness of 4.0 to 6.0 mils. Color: Pencil Gray
- Final coat: UV protected industrial grade polyurethane coating to a dry film thickness of 6.0 mil minimum. Color: Pencil Gray

All interior surface except for machined surfaces and gear faces:

- Power cleaned and then coated with a Tool Crib red insulating varnish.
- All machined surface will be coated with LPS 3 Rust Inhibitor All reducers and motors will have the manufactures standard finish.



REBUILT H60HT ENVIREX DRIVE BY RSG

LIMITS AND EXCEPTIONS:

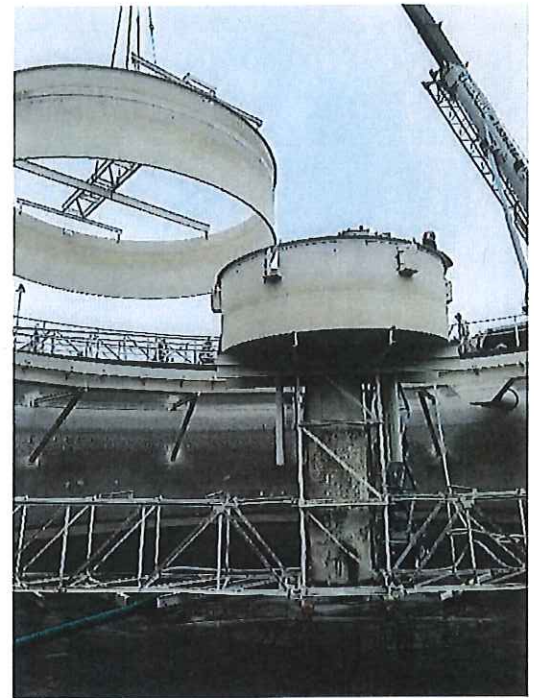
Proposal and pricing does not include:

- Installation of tanks, mechanisms, instrumentation, and control valves, etc.
- Electrical Interconnection Diagrams or Electrical Control Panel, unless called out in the proposal.
- Field coating
- Anchor Bolt adhesive
- Field wiring of electrical or instrumentation,
- Civil work including excavation, foundations, sidewalks, roads, curb and gutters or gravel surrounding the mechanism, platforms or buildings.

RSG TURN-KEY LABOR SERVICES:

The scope of work for this project is as follows:

- Site mobilization and travel time to the job site.
- Removal of bridge and drive unit
- Transportation of drive to RSG rebuild facility
- Drive Rebuild (as described above)
- Transport back to job site
- Re-Installation of drive unit.
- Crane, mats, rigging equipment as needed.
- Rake and drive leveling.
- Touch up paint only
- Provide assistance during start-up & testing
- Provide all required confined space entry equipment, hoisting & rigging
- A foreman/safety QC manager will be on site throughout the project.
- Work to be performed in two (2) mobilizations.
- Demobilization of personnel and equipment.
- Field service start-up and check out.



This proposal excludes the following items:

- Electrical disconnect and reconnect
- Permits, fees, and/or stamped engineering documents
- Provision of Full-Time Safety & QA/QC manager.
- Overtime premiums or weekend work
- Temp facilities including porta-johns, hand wash, temp power, water, and disposal bins to be provided by others.
- Concrete demolition and/or repair.
- Covered tank or dome; removal of dome or access panels by others.
- Grouting of the tank or concrete work.
- Assumes reasonable access to basins.
- No coating on site- touch up paint only if needed.
- Prevailing wage
- Hazardous material abatement, handling and/or disposal.
- Any work not specifically included.
- Draining and cleaning of the tank
- Disposing of old debris/parts.
- Lubrication for drive unit.

Proposal No. Q122839



PRICING:

Pricing to rebuild (1) 60" drive unit as described above.....\$35,791.00

Pricing for the turn-key labor service as described above.....\$26,951.00

Note: Labor services is per tank. We will have a rebuilt drive onsite to start the project. Tank 1 drive will be rebuilt and installed on tank 2. Tank two drive will be rebuilt for tank 3.

SCHEDULE:

- Rebuilding of Drives: 3-4 weeks plus transportation-(depending on the drive condition)
- Labor services: 3-4 days per mobilization
- Check-out services: 1 day

Please be sure to reference this quotation number and date on your purchase order.

Remit order to:

Rebuild-it Services Group, LLC.
P.O. Box 9178
Midvale, Utah 84047
Attention: Candace King, cking@rebuild-it.com

PRICING AND PAYMENT TERMS:

We appreciate the opportunity to offer our parts & services. Upon receipt of an order, we assure you of our continued interest and service. RSG will provide the best service possible to ensure we exceed your expectations. The actual lead-times are based on the schedule and inventory at the time of ordering as lead times are subject to change according to the current job schedule.

This proposal, including all terms and conditions contained herein, shall become part of any resulting contract or purchase order. Changes to any terms and conditions, including but not limited to submittal and shipment days, payment terms, and escalation clause shall be negotiated at order placement, otherwise the proposal terms and conditions contained herein shall apply.

Terms: If not outline otherwise in the proposal, terms for the parts and/or equipment are 100% due after shipment or service is completed. Net 30 days from shipment or after service is completed. If the project exceeds \$50,000.00 for materials, then the payment terms are 50% up front for engineering and raw materials and 50% due shipment, still net 30 days. The prices are good for 60 days.

Sales Tax: No sales taxes, use taxes, or duties have been included in our pricing. Unless you live in Utah, we are not registered to collect sales tax in your state. If you are not tax exempt, please remit taxes directly to the governing authorities.

Freight: Prices quoted are F.O.B. shipping point with freight prepaid and added to the invoice and shipped to a readily accessible location nearest to the jobsite, unless otherwise indicated. All claims for damage or loss in shipment shall be initiated by purchaser.

Shipment: Shipping times noted within this proposal are estimated and will be finalized once an order has been received and accepted.

Field Service: Prices do not include field service unless noted in the rebuild scope of work description. Additional field service is available at \$1,000.00 per day plus expenses.

OEM Parts: If applicable RSG will quote OEM factory parts furnished by FLSmidth USA, Inc. FLSmidth owns EIMCO® and Dorr-Oliver™ registered trademarks. FLSmidth is the sole owner of EIMCO® and Dorr-Oliver® registered trademarks and brand names.

WARRANTY & TERMS AND CONDITIONS:

Parts and/or Equipment manufactured or rebuilt and sold by Rebuild-it Services Group, once paid for in full, is backed by the following warranty:

For the benefit of the original user, RSG warrants all new parts and equipment sold or rebuilt RSG, LLC. to be free from defects in material and workmanship, and will replace or repair, F.O.B. its factories or other location designated by it, any part or parts returned to it which RSG's examination shall show to have failed under normal use and service by the original user within two (2) years following initial start-up, or two (2) years and six (6) months from shipment to the purchaser, whichever occurs first.

Such repair or replacement shall be free of charge for all items except for those items such as resin, filter media and the like that are consumable and normally replaced during maintenance, with respect to which, repair or replacement shall be subject to a pro-rata charge based upon RSG's estimate of the percentage of normal service life realized from the part. RSG's obligation under this warranty is conditioned upon its receiving prompt notice of claimed defects, which shall in no event be later than thirty (30) days following expiration of the warranty period, and is limited to repair or replacement as aforesaid.

This warranty is expressly made by RSG and accepted by purchaser in lieu of all other warranties, including warranties of merchantability and fitness for particular purpose, whether written, oral, express, implied, or statutory. RSG shall not be liable for normal wear and tear, corrosion, or any contingent, incidental, or consequential damage or expense due to partial or complete inoperability of its equipment for any reason whatsoever.

This warranty shall not apply to equipment or parts thereof which have been altered or repaired outside of a RSG factory, or damaged by improper installation, application, or maintenance, or subjected to misuse, abuse, neglect, accident, or incomplete adherence to all manufacturer's requirements, including, but not limited to, Operations & Maintenance Manual guidelines & procedures. When buying a drive or drive rebuild, if the drive control has not been hooked up or disabled, the warranty on the drive is not valid.

This warranty applies only to equipment made or sold by Rebuild-it Services Group, LLC (RSG).

RSG makes no warranty with respect to parts, accessories, or components purchased by the customer from others. The warranties which apply to such items are those offered by their respective manufacturers.

CONFIDENTIALITY:

All the information in this quotation is confidential and has been prepared for your use solely in considering services described. Transmission of all or any parts of this information to others or use by you for other purposes is unauthorized without our written consent.

TERMS AND CONDITIONS:

Terms and Conditions appearing in any order based on this proposal which are inconsistent herewith shall not be binding on Rebuild-it Services Group (RSG). The sale and purchase of equipment described herein shall be governed exclusively by the foregoing proposal and the following provisions:

- 1. SPECIFICATIONS:** RSG is furnishing its standard equipment as outlined in the proposal and as will be covered by final approved drawings if applicable. The equipment will, however, meet the general intention of the mechanical specifications of these documents.
- 2. ITEMS INCLUDED:** This proposal includes only the equipment specified herein and does not include erection, installation, accessories, nor associated materials such as controls, piping, etc., unless specifically listed.
- 3. PRICE AND DELIVERY:** All selling prices quoted are subject to change without notice after 30 days from the date of this proposal unless specified otherwise. Unless otherwise stated, all prices are F.O.B. RSG or its supplier's shipping points. All claims for damage, delay or shortage arising from such equipment shall be made by Purchaser directly against the carrier. When shipments are quoted F.O.B. job site or other designation, Purchaser shall inspect the equipment shipped, notifying RSG of any damage or shortage within forty-eight hours of receipt, and failure to so notify RSG shall constitute acceptance by Purchaser, relieving RSG of any liability for shipping damages or shortages.
- 4. PAYMENTS:** All invoices are net 30 days. Delinquencies are subject to a 1.5 percent service charge per month or the maximum permitted by law, whichever is less on all past due accounts. Pro rata payments are due as shipments are made. If shipments are delayed by the Purchaser, invoices shall be sent on the date when RSG is prepared to make shipment and payment shall become due under standard invoicing terms. If the work to be performed hereunder is delayed by the Purchaser, payments shall be based on the purchase price and percentage of completion. Products held for the Purchaser shall be at the risk and expense of the Purchaser. Unless specifically stated otherwise, prices quoted are for equipment only. These terms are independent of and not contingent upon the time and manner in which the Purchaser receives payment from the owner.
- 5. INSTALLATION SUPERVISION:** Prices quoted for equipment do not include installation supervision, unless otherwise noted. RSG recommends and will, upon request, make available, RSG's then current rate, an experienced installation supervisor to act as the Purchaser's employee and agent to supervise installation of the equipment. Purchaser shall at its sole expense furnish all necessary labor equipment, and materials needed for installation.

Responsibility for proper operation of equipment, if not installed by RSG or installed in accordance with RSG or original manufacture instructions, and inspected and accepted in writing by RSG or manufacture representing RSG.

RSG will supply the safety devices described in this proposal or shown in RSG's or manufacture represented drawings furnished as part of this order but excepting these, RSG shall not be required to supply or install any safety devices whether required by law or otherwise. The Purchaser hereby agrees to indemnify and hold harmless RSG from any claims or losses arising due to alleged or actual insufficiency

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or inadequacy of the safety devices offered or supplied hereunder, whether specified by RSG or Purchaser, and from any damage resulting from the use of the equipment supplied hereunder.

6. ACCEPTANCE OF PRODUCTS: Products will be deemed accepted without any claim by Purchaser unless written notice of non-acceptance is received by RSG within 30 days of delivery if shipped F.O.B. point of shipment, or 48 hours of delivery if shipped F.O.B. point of destination. Such written notice shall not be considered received by RSG unless it is accompanied by all freight bills for said shipment, with Purchaser's notations as to damages, shortages and conditions of equipment, containers, and seals. Non-accepted products are subject to the return policy stated below.

7. TAXES: Any federal, state, or local sales, use or other taxes applicable to this transaction, unless specifically included in the price, shall be for Purchaser's account.

8. INSURANCE: From date of shipment until the invoice is paid in full, Purchaser agrees to provide and maintain at its expense, but for RSG benefit, adequate insurance including, but not limited to, builders risk insurance on the equipment against any loss of any nature whatsoever.

9. SHIPMENTS: Any shipment of delivery dates recited represent RSG's best estimate but no liability, direct or indirect, is assumed by RSG for failure to ship or deliver on such dates.

RSG shall have the right to make partial shipments; and invoices covering the same shall be due and payable by Purchaser in accordance with the payment terms thereof. If Purchaser defaults in any payment when due hereunder, RSG may, without incurring any liability therefore to Purchaser or Purchaser's customers, declare all payments immediately due and payable with maximum legal interest thereon from due date of said payment, and at its option, stop all further work and shipments until all past due payments have been made, and/or require that any further deliveries be paid for prior to shipment.

If Purchaser requests postponements of shipments, the purchase price shall be due and payable upon notice from RSG that the equipment is ready for shipment; and thereafter any storage or other charge RSG incurs on account of the equipment shall be for the Purchaser's account.

If delivery is specified at a point other than RSG or its supplier's shipping points, and delivery is postponed or prevented by strike, accident, embargo, or other cause beyond RSG reasonable control and occurring at a location other than RSG or its supplier's shipping points, RSG assumes no liability in delivery delay. If Purchaser refuses such delivery, RSG may store the equipment at Purchaser's expense. For all purposes of this agreement such tender of delivery or storage shall constitute delivery.

10. SURFACE PREPARATION AND PAINTING: If furnished, shop primer paint is intended to serve only as minimal protective finish. RSG will not be responsible for the condition of primed or finish painted surfaces after equipment leaves its shops. Purchasers are invited to inspect paint in shops for proper preparation and application prior to shipment. RSG assumes no responsibility for field surface preparation or touch-up of shipping damage to paint. Painting of fasteners and other touch-up to painted surfaces will be by Purchaser's painting contractor after mechanism installation.

11. RETURN OF PRODUCTS: No products may be returned to RSG without RSG's prior written permission. Said permission may be withheld by RSG at its sole discretion.

12. BACK CHARGES: RSG will not approve or accept back charges for labor, materials, or other costs incurred by Purchaser or others in modification, adjustment, service, or repair of RSG furnished materials unless such back charge has been authorized in advance in writing by a RSG employee and a purchase order, or work requisition signed by RSG.

13. INDEMNIFICATION: Purchaser agrees to indemnify RSG from all costs incurred, including but not limited to court costs and reasonable attorney fees, from enforcing any provisions of this contract, including but not limited to breach of contract or costs incurred in collecting monies owed on this contract.

14. ENTIRE AGREEMENT: This proposal expresses the entire agreement between the parties hereto superseding any prior understandings, and is not subject to modification except by a writing signed by an authorized officer of each party.

15. EXTENDED STORAGE: Extended storage instructions will be part of information provided to shipment. If equipment installation and start-up is delayed more than 30 days, the provisions of the storage instructions must be followed to keep WARRANTY in force.

16. LIABILITY: Professional liability insurance, including but not limited to, errors and omissions insurance, is not included. In any event, liability for errors and omissions shall be limited to the lesser of 25,000USD or the value of the particular piece of equipment (not the value of the entire order) supplied by RSG against which a claim is sought.

17. ARBITRATION NEGOTIATION: Any controversy or claim arising out of or relating to the performance of any contract resulting from this proposal or contract issued, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry

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Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered to any court having jurisdiction.

ACCEPTED BY PURCHASER

Customer Name: _____ Customer Address: _____

_____ Contact Name: _____

Contact Phone: _____ Contact Email: _____

Signature: _____ Printed Name: _____

Title: _____ Date: _____



Worldwide Experts
in Water Treatment

PROPOSAL

Q1294.2-KB

11 JUNE 2020

WATSONVILLE WWTP WATSONVILLE, CA

AREA REPRESENTATIVE

Coombs Hopkins Company
Brad Leidecker
925.876.0646
brad@coombshopkins.com

PREPARED BY

Karen Burns
Phone (801) 931-3027
Karen.burns@ovivowater.com

Ovivo USA, LLC
4246 Riverboat Road – Suite 300
Salt Lake City, Utah 84123-2583

PROJECT SUMMARY:

Ovivo USA, LLC (formerly EIMCO Water Technologies – EWT™) is pleased to offer the following proposal to provide three (3) complete new Ovivo C60LT drive units to replace current Envirex H60HT drive units. This is for three (3) existing 110' Ø Envirex Circular Collectors installed in 1986 under serial #H119151

ITEM I: Replacement Drive Unit (Per Unit):

- Basic C60LT drive unit
- Drive torque control unit with micro switches and actuating pin
- Motor drive package (1 ½ HP TEFC motor, reducer, sprockets, chain and gua
- Premium Ovivo paint scheme, two (2) coats of Themec Series N69F epoxy @ 6-8 mils DFT
 - Top coated with (1) coat of Themec Series 73 Endura Shield urethane paint @ 2-3 mils DFT (sky blue color)
 - Top coat is highly resistant to abrasion, wet conditions, corrosive fumes, chemical contact and weathering
- Installation fasteners & shim kit (304 SS)
- & M manual (Drive related only)
- Adapter steel and extended pinion (to mate new drive to existing column)
- Assembly fasteners – 304 SS
- FOB ship point freight prepaid and allowed
- Engineering, includes site visit for measurements
- One (1) year warranty
- Three (3) trips and three (3) days with Ovivo field serviceman for start-up and check-out of new C60LT drive units

➤ Items NOT Included

- Drive removal or installation services (Available upon request)
- Touch up paint
- Lubricants or drive unit oil
- Disposal or any old lubricants/fluids
- Overtime work hours or removal of old debris
- No components not specifically mentioned above

ITEM	SPECIFICATION SECTION	EQUIPMENT	ESTIMATED SHIP DATE*	PRICE
I	N/A	Three (3) C60LT Drive Replacements	12-14 Weeks*	\$142,987.00
California Sales Tax 9.5%				\$13,583.77
Total				\$156,570.77
Optional Adder for three (3) trips of three (3) days with Ovivo field serviceman for startup and checkout services				\$10,500.00

**The COVID-19 pandemic may cause disruptions in our normal business practices, capacity, and supply chain. Any schedule statements made by Ovivo at this time are our best estimate and subject to change.*

DELIVERY

Ovivo intends to ship all Products as indicated above after receipt of approved purchase order and approved submittal drawings from Purchaser, if applicable. However, the date of shipment of the Products represent Ovivo's best estimate, but is not guaranteed, and Ovivo shall not be liable for any damages due to late delivery. The Products shall be delivered to the delivery point or points in accordance with the delivery terms stated in this proposal. If such delivery is prevented or postponed by reason of Force Majeure, as defined in Ovivo's standard terms and conditions of sale, Ovivo shall be entitled at its option to tender delivery to Purchaser at the point or points of manufacture, and in default of Purchaser's acceptance of delivery, to cause the Products to be stored at such a point or points of manufacture at Purchaser's expense. Such tender, if accepted, or such storage, shall constitute delivery for all purposes of this proposal. If shipment is postponed at request of Purchaser, or due to delay in receipt of shipping instructions, payment of the purchase price shall be due on notice from Ovivo that the Products are ready for shipment. Handling, moving, storage, insurance and other charges thereafter incurred by Ovivo with respect to the Products shall be for the account of Purchaser and shall be paid by Purchaser when invoiced.

PRICING TERMS

All prices quoted are in US Dollars. Prices are good for 30 days. After expiration of the pricing effective period, prices will be subject to review and adjustment. Prices quoted are FOB point of shipment, with freight included to an accessible point nearest the jobsite. Federal, state or local sales, use or other taxes are not included in the sales price.

PAYMENT TERMS

Payment terms are: One hundred percent (100%) payment due within thirty (30) days after Purchaser's receipt of invoice. Invoices will be submitted after all materials have

been received at the job site, not to exceed 30 days from delivery. Credit is subject to acceptance by the Ovivo Credit Department.

Purchaser shall remit payment for proper invoices received from Ovivo in accordance with the payment terms stated above even if the Purchaser has not been paid by the Purchaser's customer (the "Owner"), if Purchaser is not the end-user of the Products. Payments are due within thirty (30) days after Purchaser's receipt of invoice. Overdue and unpaid invoices are subject to a service charge of 2% per month until paid.

If Purchaser requests or causes cancellation, suspension or delay of Ovivo's work, Purchaser shall accept transfer of title and pay Ovivo all appropriate charges incurred up to date of such event plus Ovivo's overhead and reasonable profit. Additionally, all charges related to and risks incidental to storage, disposition and/or resumption of work shall be borne solely by Purchaser. Full payment for all work shall be due and payable thirty (30) days from the date work is placed into storage.

TAXES

Federal, State or local sales, use or other taxes are not included in the sales price. Such taxes, if applicable, shall be for Purchaser's account.

BACKCHARGES

In no event shall Purchaser/Owner do or cause to be done any work, purchase any services or material or incur any expense for the account of Ovivo, nor shall Ovivo be responsible for such work or expenses, until after Purchaser/Owner has provided Ovivo's PROJECT MANAGER full details (including estimate of material cost and amount and rate of labor required) of the work, services, material or expenses, and Ovivo has approved the same in writing. Ovivo will not accept Products returned by Purchaser/Owner unless Ovivo has previously accepted the return in writing and provided Purchaser/Owner with shipping instructions.

****PURCHASE ORDER SUBMISSION****

In an effort to ensure all purchase orders are processed timely and efficiently, please submit all purchase order documentation to the following department and address:

Ovivo USA, LLC
Attn: Karen Burns
4246 Riverboat Road - Suite 300,
Salt Lake City, Utah 84123-2583
Fax #: 801-931-3080
Tel. #: 801-931-3027
karen.burns@ovivowater.com

ADDITIONAL FIELD SERVICE

When included and noted in the Product pricing of each proposal item, Ovivo will supply the service of a competent field representative to inspect the completed installation and adjustment of equipment, supervise initial operation, and instruct Owner's personnel in the operation and maintenance of each proposal item for the number of eight (8) hour days. Notwithstanding Ovivo's performance of the above-referenced services, Ovivo shall not be held liable for any faulty workmanship or other defects in the Products' installation, or for other goods and/or services, performed by third parties unless such goods and/or services are expressly included under Ovivo's scope of work.

If additional service is required over and above the Field Services described above, it will be furnished to the Purchaser and billed to him at the current rate for each additional day required, plus travel and lodging expenses incurred by the service personnel during the additional service days.

It shall be the Purchaser's responsibility to provide for all necessary lubrication of all equipment prior to placing equipment in operation. All equipment must be in operating condition and ready for the Field Service Engineer when called to the project location. Should the Contractor not be ready when the Field Service Engineer is requested or if additional service is requested, the Ovivo current service rates will apply for each additional day required, plus travel and lodging expenses incurred by the service personnel during the additional service days.

SURFACE PREPARATION AND PAINTING GENERAL INFORMATION

If painting the Products is included under Ovivo's scope of work, such Products shall be painted in accordance with Ovivo's standard practice. Shop primer paint is intended to serve only as minimal protective finish. Ovivo will not be responsible for condition of primed or finished painted surfaces after equipment leaves its shops. Purchasers are invited to inspect painting in our shops for proper preparation and application prior to shipment. Ovivo assumes no responsibility for field service preparation or touch-up of shipping damage to paint. Painting of fasteners and other touch-up to painted surfaces will be by Purchaser's painting contractor after mechanism erection. Clarifier motors, gear motors and center drives shall be cleaned and painted with manufacturer's standard primer paint only. It is our intention to ship major steel components as soon as fabricated, often before drives, motors and other manufactured components. Unless you can insure that shop primed steel shall be field painted within thirty (30) days after arrival at the jobsite, we encourage you to purchase these components in the bare metal (no surface prep or primer) condition. Ovivo cannot accept responsibility for rusting or deterioration of shop applied prime coatings on delivered equipment if the primed surfaces have not been field painted within thirty (30) days of

arrival at the jobsite using manufacturers' standard primers. Other primers may have less durability.

GENERAL ITEMS NOT INCLUDED

Unless specifically and expressly included above, prices quoted by Ovivo do not include unloading, hauling, erection, installation, piping, valves, fittings, stairways, ladders, walkways, grating, wall spools, concrete, grout, sealant, dissimilar metal protection, oakum, mastic, field painting, oil or grease, electrical controls, wiring, mounting hardware, welding, weld rod, shims, leveling plates, protection against corrosion due to unprotected storage, special engineering, or overall plant or system operating instructions or any other products or services.

Performance and payment security, including but not limited to bonds, letters of credit, or bank guarantees, are not included, but can be provided if purchased for an additional cost.

MANUALS

The content of any and all installation, operation and maintenance or other manuals or documents pertaining to the Products are copyrighted and shall not be modified without the express prior written consent of Ovivo. Ovivo disclaims any liability for claims resulting from unauthorized modifications to any such manuals or other documents provided by Ovivo in connection with the Project.

WARRANTY AND CONDITIONS

Ovivo standard Terms and Conditions of Sale is attached and made an essential part of this proposal. These terms and conditions are an integral part of Ovivo's offer of Products and related services and replace and supersede any terms and conditions or warranty included in Purchaser or Owner requests for quotation or specifications and cannot be changed without written approval from an authorized representative of Ovivo.

PRICE ESCALATION

The prices submitted are based upon Purchaser's acceptance within 30 days of the date stated on this proposal. If the above indicated order date is exceeded, prices and shipping dates are subject to review and adjustment. Should shipment dates be exceeded because of actions of parties other than by Ovivo, escalation of the selling prices at the rate of 1.5% per month for each month or partial month of delay will be applied. This escalation will be applied only if shipment is delayed by actions of parties other than by Ovivo.

STAINLESS STEEL AND ALUMINUM PRICE ESCALATION

Recently, we have experienced sharp increases in various metal prices. We are continuously monitoring the markets but to remain competitive, we will not attempt to cover all possible escalations from Bid Date to steel and aluminum order placement.

In addition, due to potential material cost fluctuations, the prices quoted in the proposal may be increased based on the actual material cost at the time steel fabrication begins. Steel fabrication is to begin no later than 3 weeks after submittal approval.



Worldwide Experts in Water Treatment

TERMS AND CONDITIONS OF SALE

1. ACCEPTANCE. The proposal of Ovivo USA, LLC ("SELLER"), as well as these terms and conditions of sale (collectively the "Agreement"), constitutes SELLER's contractual offer of goods and associated services, and PURCHASER's acceptance of this offer is expressly limited to the terms of the Agreement. The scope and terms and conditions of this Agreement represent the entire offer by SELLER and supersede all other solicitations, discussions, agreements, understandings and representations between the parties. Any scope or terms and conditions included in PURCHASER's acceptance/purchase order that are in addition to or different from this Agreement are hereby rejected.

2. DELIVERY. Any statements relating to the date of shipment of the Products (as defined below) represent SELLER's best estimate, but is not guaranteed, and SELLER shall not be liable for any damages due to late delivery. The Products shall be delivered to the delivery point or points in accordance with the delivery terms stated in SELLER's proposal. If such delivery is prevented or postponed by reason of Force Majeure (as defined below), SELLER shall be entitled at its option to tender delivery to PURCHASER at the point or points of manufacture, and in default of PURCHASER's acceptance of delivery to cause the Products to be stored at such a point or points of manufacture at PURCHASER's expense. Such tender, if accepted, or such storage, shall constitute delivery for all purposes of this agreement. If shipment is postponed at request of PURCHASER, or due to delay in receipt of shipping instructions, payment of the purchase price shall be due on notice from SELLER that the Products are ready for shipment. Handling, moving, storage, insurance and other charges thereafter incurred by SELLER with respect to the Products shall be for the account of PURCHASER and shall be paid by PURCHASER when invoiced. Delivery by SELLER of the Products shall constitute acceptance of the Products by PURCHASER, unless written notice of defect or nonconformity is received by SELLER within thirty (30) days of SELLER's delivery of the Products.

3. TITLE AND RISK OF LOSS. SELLER shall retain the full right, title, and interest in the Products to the extent permitted by applicable law, including a security interest in the Products, until the full purchase price has been paid to SELLER. The giving and accepting of drafts, notes and/or trade acceptances to evidence the payments due shall not constitute or be construed as payment so as to pass SELLER's interests until said drafts, notes and/or trade acceptances are paid in full. Risk of loss shall pass to PURCHASER at the delivery point.

4. PAYMENT TERMS. SELLER reserves the right to ship the Products and be paid for such on a pro rata basis, as shipped. If payments are not made by the due date, interest at a rate of two percent (2%) per month, calculated daily, shall apply from the due date to payment. PURCHASER is liable to pay SELLER's legal fees and all other expenses in respect of enforcing or attempting to enforce any of SELLER's rights relating to a breach or threatened breach of the payment terms by PURCHASER. In the event of nonpayment SELLER reserves the further right to seek compensation from any third party in possession of the Products.

5. TAXES. Unless otherwise specifically provided in SELLER's quotation/proposal; PURCHASER shall pay and/or reimburse SELLER, in addition to the price, for all sales, use and other taxes, excises and charges which SELLER may pay or be required to pay to any government directly or indirectly in connection with the production, sale, transportation, and/or use by SELLER or PURCHASER, of any of the Products or services dealt with herein (whether the same may be regarded as personal or real property). PURCHASER agrees to pay all property and other taxes which may be levied, assessed or charged against or upon any of the Products on or after the date of actual shipment, or placing into storage for PURCHASER's account.

6. MECHANICAL WARRANTY. Solely for the benefit of PURCHASER, SELLER warrants that new equipment and parts manufactured by it and provided to PURCHASER (collectively, "Products") shall be free from defects in material and workmanship. The warranty period shall be twelve (12) months from startup of the equipment not to exceed eighteen (18) months from the earliest of the notice of readiness to ship or the actual shipment. If any of SELLER's Products fail to comply with the foregoing warranty, SELLER shall repair or replace free of charge to PURCHASER, EX WORKS SELLER'S FACTORIES or other location that SELLER designates, any Product or parts thereof returned to SELLER, which examination shall show to have failed under normal use and service operation by PURCHASER within the Warranty Period; provided, that if it would be impracticable for the Product or part thereof to be returned to SELLER, SELLER will send a representative to PURCHASER's job site to inspect the Product. If it is determined after inspection that SELLER is liable under this warranty to repair or replace the Product or part thereof, SELLER shall bear the transportation costs of (a) returning the Product to SELLER for inspection or sending its representative to the job site and (b) returning the repaired or replaced Products to PURCHASER; however, if it is determined after inspection that SELLER is not liable under this warranty, PURCHASER shall pay those costs. For SELLER to be liable with respect to this warranty, PURCHASER must make its claims to SELLER with respect to this warranty in writing no later than thirty (30) days after the date PURCHASER discovers the basis for its warranty claim and in no event more than thirty (30) days after the expiration of the Warranty Period. In addition to any other limitation or disclaimer with respect to this warranty, SELLER shall have no liability with respect to any of the following: (i) failure of the Products, or damages to them, due to PURCHASER's negligence or willful misconduct, abuse or improper storage, installation, application or maintenance (as specified in any manuals or written instructions that SELLER provides to the PURCHASER); (ii) any Products that have been altered or repaired in any way without SELLER's prior written authorization; (iii) The costs of dismantling and reinstallation of the Products; (iv) any Products damaged while in transit or otherwise by accident; (v) decomposition of Products by chemical action, erosion or corrosion or wear to Products or due to conditions of temperature, moisture and dirt; or (vi) claims with respect to parts that are consumable and normally replaced during maintenance such as filter media, filter drainage belts and the like, except where such parts are not performing to SELLER's estimate of normal service life, in which case, SELLER shall only be liable for the pro rata cost of replacement of those parts based on SELLER's estimate of what the remaining service life of those parts should have been; provided, that failure of those parts did not result from any of the matters listed in clauses (i) through (v) above. With regard to third-party parts, equipment, accessories or components not of SELLER's design, SELLER's liability shall be limited solely to the assignment of available third-party warranties. THE PARTIES AGREE THAT ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY, WHETHER WRITTEN, ORAL OR STATUTORY, ARE EXCLUDED TO THE FULLEST EXTENT PERMISSIBLE BY LAW. All warranties and obligations of SELLER shall terminate if PURCHASER fails to perform its obligations under this Agreement including but not limited to any failure to pay any charges due to SELLER. SELLER's quoted price for the Products is based upon this warranty. Any increase in warranty obligation may be subject to an increase in price.

7. CONFIDENTIAL AND PROPRIETARY INFORMATION. All nonpublic or proprietary information and data furnished to PURCHASER hereunder, including but not limited to price, size, type, design and other technical or business information relating to the Products is the sole property of SELLER and submitted for PURCHASER's own confidential use solely in connection with this Agreement and is not to be made known or available to any third party without SELLER's prior written consent.

8. SURFACE COATING. Any Product coating provided by SELLER shall be in accordance with SELLER's standard practice, unless otherwise agreed in writing.

9. DRAWINGS AND TECHNICAL DOCUMENTATION. When PURCHASER requests to approve drawings before commencement of manufacture, shipment may be delayed if approved drawings are not returned to SELLER within fourteen (14) days of receipt by PURCHASER of such drawings for approval. SELLER will furnish only general arrangement, general assembly, and if required, wiring diagrams, erection drawings, installation and operation-maintenance manuals for SELLER's equipment (in English language). SELLER will supply six (6) complete sets of drawings and operating instructions. Additional sets will be paid for by PURCHASER. Electronic files, if requested from SELLER, will be provided in pdf, jpg or tif format only.

10. SET OFF. This Agreement shall be completely independent of all other contracts between the parties and all payments due to SELLER hereunder shall be paid when due and shall not be setoff or applied against any money due or claimed to be due from SELLER to PURCHASER on account of any other transaction or claim.

11. SOFTWARE. PURCHASER shall have a nonexclusive and nontransferable license to use any information processing program supplied by SELLER with the Products. PURCHASER acknowledges that such programs and the information contained therein is Confidential Information and agrees: a) not to copy or duplicate the program except for archival or security purposes; b) not to use the program on any computer other than the computer with which it is supplied; and c) to limit access to the program to those of its employees who are necessary to permit authorized use of the program. PURCHASER agrees to execute and be bound by the terms of any software license applicable to the Products supplied.

12. PATENT INDEMNITY. SELLER will defend at its own expense any suit instituted against PURCHASER based upon claims that SELLER's Product hereunder in and of itself constitutes an infringement of any valid

apparatus claims of any United States patent issued and existing as of the date of this Agreement, if notified promptly in writing and given all information, assistance, and sole authority to defend and settle the same, and SELLER shall indemnify the PURCHASER against such claims of infringement. Furthermore, in case the use of the Products is enjoined in such suit or in case SELLER otherwise deems it advisable, SELLER shall, at its own expense and discretion, (a) procure for the PURCHASER the right to continue using the Products, (b) replace the same with non-infringing Products, (c) modify the Product so it becomes non-infringing, or (d) remove the Products and refund the purchase price less freight charges and depreciation. SELLER shall not be liable for, and PURCHASER shall indemnify SELLER for, any claim of infringement related to (a) the use of the Products for any purpose other than that for which it was furnished by SELLER, (b) compliance with equipment designs not furnished by SELLER or (c) use of the Products in combination with any other equipment. The foregoing states the sole liability of SELLER for patent infringement with respect to the Products.

13. GENERAL INDEMNITY. Subject to the limitations of liabilities of the parties set forth in this Agreement, each party shall protect and indemnify the other party, its parent and their respective officers, directors, employees and agents, from and against all claims, demands and causes of action asserted by, or in favor of, any entity to the extent of the indemnifying party's negligence or willful misconduct in connection with the performance of this agreement.

14. DEFAULT TERMINATION. In the event that PURCHASER becomes insolvent, commits an act of bankruptcy or defaults in the performance of any term or condition of this Agreement, the entire unpaid portion of the purchase price shall, without notice or demand, become immediately due and payable. SELLER at its option, without notice or demand, shall be entitled to sue for said balance and for reasonable legal fees, plus out-of-pocket expenses and interest; and/or to enter any place where the Products are located and to take immediate possession of and remove the Products, with or without legal process; and/or retain all payments made as compensation for the use of the Products; and/or resell the Products, without notice or demand, for and on behalf of the PURCHASER, and to apply the net proceeds from such sale (after deduction from the sale price of all expenses of such sale and all expenses of retaking possession, repairs necessary to put the Products in salable condition, storage charges, taxes, liens, collection and legal fees and all other expenses in connection therewith) to the balance then due to SELLER for the Products and to receive from the PURCHASER the deficiency between such net proceeds of sale and such balance. PURCHASER hereby waives all trespass, damage and claims resulting from any such entry, repossession, removal, retention, repair, alteration and sale. The remedies provided in this paragraph are in addition to and not limitations of any other rights of SELLER.

15. CANCELLATION. PURCHASER may terminate this Agreement for convenience upon giving SELLER thirty (30) days prior written notice of such fact and paying SELLER for all costs and expenses (including overhead) incurred by it in performing its work and closing out the same plus a reasonable profit thereon. All such costs and expenses shall be paid to SELLER within ten (10) days of the termination of the Agreement, or be subject to an additional late payment penalty of five percent (5%) of the total amount of costs and expenses owed.

16. REMEDIES. The rights and remedies of the PURCHASER in connection with the goods and services provided by SELLER hereunder are exclusive and limited to the rights and remedies expressly stated in this Agreement.

17. INSPECTION. PURCHASER is entitled to make reasonable inspection of Products at SELLER's facility. SELLER reserves the right to determine the reasonableness of the request and to select an appropriate time for such inspection. All costs of inspections not expressly included as an itemized part of the quoted price of the Products in this Agreement shall be paid by PURCHASER.

18. WAIVER. Any failure by SELLER to enforce PURCHASER's strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement.

19. COMPLIANCE WITH LAWS. If applicable laws, ordinances, regulations or conditions require anything different from, or in addition to that called for by this Agreement, SELLER will satisfy such requirements at PURCHASER's written request and expense.

20. FORCE MAJEURE. If SELLER is rendered unable, wholly or in material part, directly or indirectly, by reason of Force Majeure, to carry out any of its obligations hereunder, then on SELLER's notice in writing to PURCHASER within a reasonable time after the occurrence of the cause relied upon, such obligations shall be suspended. "Force Majeure" shall include, but not be limited to, acts of God, epidemics and pandemics, acts of or delays caused by governmental authorities, changes in laws and regulations, strikes, civil disobedience or unrest, lightning, fire, flood, washout, storm, communication lines failure, delays of the PURCHASER or PURCHASER's subcontractors, leakage or accident to equipment or machinery, wars, police actions, terrorism, embargoes, and any other causes that are not reasonably within the control of the SELLER. If the delay is the result of PURCHASER's action or inaction, then in addition to an adjustment in time, SELLER shall be entitled to reimbursement of costs incurred to maintain its schedule. For the avoidance of doubt, if the cause relied upon has commenced prior to the Parties entered into a contracting relationship, it shall not render the cause void and/or not capable of being included within the definitions of Force Majeure, as listed within this Article 20.

21. INDEPENDENT CONTRACTOR. It is expressly understood that SELLER is an independent contractor, and that neither SELLER nor its principals, partners, parents, subsidiaries, affiliates, employees or subcontractors are servants, agents, partners, joint ventures or employees of PURCHASER in any way whatsoever.

22. SEVERABILITY. Should any portion of this Agreement, be held to be invalid or unenforceable under applicable law then the validity of the remaining portions thereof shall not be affected by such invalidity or unenforceability and shall remain in full force and effect. Furthermore, any invalid or unenforceable provision shall be modified accordingly within the confines of applicable law, giving maximum permissible effect to the parties' intentions expressed herein.

23. CHOICE OF LAW, CHOICE OF VENUE. This Agreement shall be governed and construed in accordance with the laws of the State of Utah, without regard to its rules regarding conflicts or choice of law. The parties submit to the exclusive jurisdiction and venue of the state and federal courts located in Salt Lake City, Utah.

24. ASSIGNMENT. PURCHASER shall not assign or transfer this Agreement without the prior written consent of SELLER. Any attempt to make such an assignment or transfer shall be null and void. SELLER shall have the authority to assign, or otherwise transfer, its rights and obligations in connection with this Agreement, in whole or in part, upon prior written notice to PURCHASER.

25. LIMITATION ON LIABILITY. To the extent permissible by law, SELLER shall HAVE NO FURTHER LIABILITY IN CONNECTION WITH THIS AGREEMENT in excess of the amount paid by purchaser for the products giving rise to such liability. Notwithstanding any liabilities or responsibilities assumed by SELLER hereunder, SELLER shall in no event be responsible to PURCHASER or any third party, whether arising under contract, tort (including negligence), strict liability, or otherwise, for loss of anticipated profits, loss by reason of plant shutdown, non-operation or increased expense of operation, loss of data, service interruptions, cost of purchased or replacement power, cost of money, loss of use of capital or revenue or any other indirect, incidental, special, punitive, exemplary, or consequential loss or damage, whether arising from defects, delay, or from any other cause whatsoever.

26. PRIVACY AND DATA PROTECTION. Seller has put in place rigorous safeguards and procedures regarding privacy and data protection, notably the Ovivo Privacy Policy (ovivowater.com/privacy-policy), and requires that Purchaser adhere to its data protection principles to the extent applicable to Purchaser.

27. DATA COLLECTION. PURCHASER consents to the collection of the Product's operational data and to the use of such data for the purpose of improving the Products and other purposes stated herein. PURCHASER further agrees that such data collection does not constitute a performance monitoring service or duty by SELLER.

28. INSURANCE. SELLER shall maintain that its current levels of insurance for the duration of the Project, as set forth in its standard certificate of insurance, available upon request.

29. BONDS. If PURCHASER deems it necessary, and within ten (10) days of PURCHASER's request, SELLER shall provide one or more Bonds in favor of PURCHASER, at PURCHASER's expense, by an institution, and in a form, approved in advance by SELLER.

30. PERMITS. PURCHASER shall be solely responsible to obtain and maintain in force all necessary permits with respect to any products to be provided by SELLER hereunder and any intended use by PURCHASER.

REVISED - March 2020

NORTH AMERICAN FIELD SERVICE RATE SHEET

Effective January 2020

Standard (Travel)	Daily Rate (8 hour day)	\$ 1,200. ⁰⁰
Hourly Rate (4 hour minimum)		\$ 150. ⁰⁰
Standard (Labor)	Daily Rate (8 hour day)	\$ 1,200. ⁰⁰
Hourly Rate (4 hour minimum)		\$ 150. ⁰⁰
Saturday	Daily Rate (8 hour day)	\$ 1,800. ⁰⁰
Hourly Rate (4 hour minimum)		\$ 225. ⁰⁰
Sundays/Holidays *	Daily Rate (8 hour day)	\$ 2,400. ⁰⁰
Hourly Rate (4 hour minimum)		\$ 300. ⁰⁰
Overtime **	Hourly Rate - Standard Day	\$ 225. ⁰⁰
Hourly Rate - Weekends & Holidays		\$ 300. ⁰⁰

* Sunday and Holidays requests will be billed at the double time rate

** For all hours worked over eight (8) hours per standard day and Saturdays

UNLESS OTHERWISE ARRANGED; EXPENSES ARE CHARGED AT ACTUAL COST PLUS 10%

Please Note:

• All of the rates provided are portal to portal. In addition, travel and living expenses will be invoiced at **actual cost** plus 10% and documentation will be provided for these expenses. Travel/Labor on Saturday and all overtime, will be billed at the overtime rate. Travel/Labor on Sundays or Holidays, will be billed at the double-time rate. ***If a fixed Per Diem rate is required, it will be charged at \$250.⁰⁰ per day (lodging and meals) with the exception of the east coast where the price will be \$300.⁰⁰.***

• Use of **Ovivo USA** Fleet vehicles for travel will be charged at the rate of \$0.58 per mile.

DBS MANUFACTURING QUOTATION

Quote # 70546

45 SouthWoods Parkway
Atlanta, GA 30354
404-768-2131
www.dbsmfg.com

Rev # 1

6/4/2020

Sales Rep: GIM

Prepared For: CITY OF WATSONVILLE
Attn: Eddie Pastrano

Ship To: CITY OF WATSONVILLE
TBD

This Quote is effective from: 06/04/20 until: 08/03/20

Estimated Delivery: 18 WKS

Freight Terms: DELIVERED

Payment Terms: 30/20/50

Inquiry No: 10038 - City of Watsonville

<u>Our Item</u>	<u>Item Description</u>
D42-CE	DRIVE UNIT D42-CE
	RETROFIT ENVIREX H60HT

<u>Quantity (EA)</u>	<u>Price / Unit of Measure</u>	<u>Extended Price</u>
3	\$47,909.00 / EA	\$143,727.00

<u>Our Item</u>	<u>Item Description</u>
FIELD	FIELD SERVICES
	MEASUREMENT TRIP + START UP

<u>Quantity (EA)</u>	<u>Price / Unit of Measure</u>	<u>Extended Price</u>
1	\$7,700.00 / EA	\$7,700.00

Project Total: \$151,427.00

ACCEPTED BY: _____

ACCEPTED DATE: _____

Attachment 4
Page 1 of 5

DBS[®] MANUFACTURING

Quote Specification Form

Model	D42-CE	Spec No.	10038 - 1
Reference	JBI Water - City of Watsonville WWTP, Watsonville, CA - Ø110ft clarifier		
Date:	4-Jun-20		

Drive Unit Information

Continuous Torque	51000 Ft-Lbs
Maximum Torque	102000 Ft-Lbs
Alarm Torque	50000 Ft-Lbs
Cutoff Torque	61000 Ft-Lbs
Speed	0.032 rpm
Electric Motor Specification	1.5 HP, 230/460V/3ph/60Hz, Mill & Chemical TEFC
Weight (Estimate)	4100 Lbs

Special Features & Options

1. Electronic O&M Manual (PDF)
2. 6 Inch, SS Torque Gauge
3. Alarm and Cutoff Switches in a NEMA 4x Enclosure
4. Shear-pin Torque Overload Protection

Notes

Prepared By : Giuseppe Mariconda, Project Engineer

DBS[®] MANUFACTURING

DBS MANUFACTURING, INC. (DBS) TERMS, CONDITIONS OF SALE, AND WARRANTY

PRICES

Unless otherwise stated are FOB shipping point. Applicable taxes are not included. Standard commercial packaging only is included and other type packaging must be requested and priced accordingly.

Prices do not include cost of financing and a charge of 1½ % per month (18% annual rate) will be added for all overdue amounts. DBS may decline to deliver except for cash, or stop goods in transit if reason to question financial responsibility develops. Purchaser agrees to pay all cost of collection or securing or attempting to collect or secure the debt created by this purchase, including reasonable attorney's fees, whether or not involving litigation.

SHIPPING POINT

Unless otherwise stated, shipping points are that of manufacturer's plant and shall be FOB that point. Delivery of goods to initial carrier shall constitute delivery to the purchaser, and shipment shall then be at the purchasers risk with claims for losses or damages in transit with the carrier to be made and prosecuted by the purchaser.

CANCELLATIONS

As many products are tailor made to specific requirements and may have little commercial value or use to others, DBS cannot accept cancellations without prior specific approval and purchaser's agreement to accept charges for goods, time, labor, and expenses already achieved by manufacturer at time of desired cancellation.

DEBITS

Within the standard accounting procedures of DBS, an invoice must be cleared through full payment, or a **credit memo issued by DBS**, or a combination thereof. DEBIT MEMOS CANNOT BE ACCEPTED AS PAYMENT OR PARTIAL PAYMENT. DBS will consider a debit memo only as a request for credit.

DELIVERY

Delivery estimates are made to the best of DBS's knowledge, and depend on promises made to DBS by other parties and suppliers. Where purchaser information, drawing approval or data is necessary to complete an order, the delivery period begins when complete information and approvals are received. When payment terms are defined as a percentage to accompany the order, delivery starts at the time the payment terms are fulfilled. When payment is by letter of credit, the delivery time starts upon DBS acceptance of the letter of credit. DBS will assume no responsibility for delays due to transportation, fires, strikes, floods, accidents, and other causes beyond DBS's control. DBS will not be liable for any damages whatsoever, whether direct, indirect, special or consequential resulting from missed delivery date.

RETURN GOODS

Goods may be returned only upon written authorization giving shipping instructions and identification procedure. Goods must be packaged properly to avoid damage in shipment. DBS reserves the right to charge for placing goods in salable condition plus a restocking charge and

for any transportation charges paid by DBS. Products and systems manufactured to customer's specific specifications are not returnable.

STORAGE

Should delivery be delayed for reasons initiated by the buyer for a period of time extending thirty days beyond the delivery date stated on the buyer's PO, a charge of \$ 500.00 per month will be added to the invoice.

OSHA AND SAFETY REQUIREMENTS

Since OSHA requirements are so complex and since specific spot of use, personnel proximity, and inspector interpretation variation govern requirements, DBS cannot issue blanket statement of compliance. Therefore, should a general request of OSHA compliance appear on an order, DBS will accept the order only on the basis that such customer's OSHA compliance request does not apply and that DBS must be advised in writing of specific OSHA requirements involved, at which time will advise if they can be met. The installation and operation of products and systems purchased from DBS to be in safe manner and in conformance with applicable codes and regulations is the customer's responsibility.

LIMITED WARRANTY

Individual components sold by DBS or components used as part of any products manufactured by DBS shall carry no warranty other than that of the manufacturer of the component. Any other warranties as to the said components are specifically excluded by DBS. Products actually manufactured by DBS shall be warranted to be free from defects in material and workmanship for a period of eighteen (18) months from date of shipment by DBS or twelve (12) months from date of first operation whichever comes first, unless otherwise agreed in writing. Alteration, accident, neglect, improper application, improper maintenance or other misuse shall void any warranty of DBS OR its suppliers. On products manufactured by DBS, the obligation under this warranty is limited to replacement or repair of parts determined by DBS to be defective and no charges will be accepted for removal or replacement of equipment or parts. DBS reserves the right to request return of goods to the point of manufacture, freight prepaid, to determine the cause of failure, and refusal to comply with such request within a reasonable time will void any applicable warranty. DBS shall not be liable to any person or company for incidental or consequential damages, injury, or commercial loss resulting from any breach of warranty and under no circumstances shall DBS' liability exceed the contract price for the goods in question. THIS WARRANTY IS EXPRESSLY IN LIEU OF ANY OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. It shall be the responsibility of the purchaser to obtain written warranties from the manufacturers of components and to make proper claim for warranty repairs with such manufacturers, although DBS shall endeavor to provide copies of such written warranties upon request and assist in making warranty claims with component manufacturers. No DBS employee is authorized to warrant the suitability of system or products beyond the state of use or warranty by the manufacturer of component or system.

PATENT CLAIMS

As products sold by DBS may be used by the purchaser for functions beyond DBS' control, and the manufacturer of products sold exert their own patents policy, DBS shall not be held liable for any patent infringements, and actions concerning patent questions shall be handled by DBS' manufacturer suppliers in accordance with their policies.

PARTIAL SHIPMENTS

Unless otherwise stated, DBS reserves the right to partial ship and bill accordingly.

PERFORMANCE

DBS can only furnish equipment to conform to the performance stated by the manufacturer of the component furnished, and cannot guarantee an end result or product, as DBS is entirely dependent on the customer to provide the data such as torques, speeds, pressures, forces, and operating conditions required for the specific application.

ACCEPTANCE OF TERMS, CONDITIONS & WARRANTY

These terms and conditions constitute the complete agreement between purchaser and DBS, any printed statements on customer's order to be contrary notwithstanding. Any conditions other than these must be agreed to in writing to be applicable. The issuance of an order to DBS shall constitute acceptance by customer of these herein stated terms, conditions, and warranty.



JLR Environmental Consultants, LLC.
Management for the Water/Wastewater Industry

Plant Operations, OEM Training, SOP Development, Site Safety,
Audit Inspection, DBO, Storm Water Pollution Programs, Construction Management

Environmental Solutions

Date: 6/8/2020

To: City of Watsonville

Attention: Eddie Pastrano

RE: Repair of Clarifier units

Dear (Eddie):

As per your recent request we are pleased to propose to furnish the following:
Replacement Envirex Drive units for Clarifiers:

- (Qty. of 2) Evoqua Drive Units Assembly-DRIVE ASSY-H60AHT,
 - CW,0.03R,EURO, Ref# 603-81496-93
- Price: \$62,000.00 each or \$124,000.00 Total**

Total lot one (1) Equipment(s) listed above: **\$ 124,000.00**

No Freight Charges Included

No Sales Taxes, Offloading, lifting cables,
Piping, or Gauges Included.

Estimated Shipment ARO: 12-18 Weeks for Equipment

Terms: Net 30 Days

Quotation Validity: Thirty (30) Days

Please contact me directly if have questions or require additional information.

Best Regards.

JLR Environmental Consultants

Jeremy Rogers

President-CEO

Jeremy.rogers@jlrenvironmentalsolutions.com

Direct Phone: (916)803-9803

Sacramento Office Address:
3301 C St Sacramento, CA 95816
Suite 1000
Tel: (916) 803-9803
jeremy@jlrenviro.com

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING PURCHASE OF THREE (3) CLARIFIER DRIVE UNITS FROM CLEARSTREAM ENVIRONMENTAL, INC., A CORPORATION, FOR THE WASTEWATER UTILITY ENTERPRISE, IN AN AMOUNT NOT TO EXCEED \$108,021.56 TO BE PAID FROM THE WASTEWATER UTILITY ENTERPRISE FUND

WHEREAS, competitive bidding requirements for equipment estimated to be more than \$100,000 are set forth in Article 4 of Chapter 5 of Title 3 of the Watsonville Municipal Code; and

WHEREAS, Article 4 of Chapter 5 of Title 3 requires purchases of equipment estimated to be more than \$100,000.00 to be purchased by written contract with the lowest responsible, responsive bidder, and

WHEREAS, this proposed purchase of three (3) clarifier drive units has been competitively bid in compliance with Article 4 of Chapter 5 of Title 3

WHEREAS, ClearStream Environmental, Inc., a corporation, is the lowest responsible, responsive bidder; and

WHEREAS, staff recommends approval for the purchase of three (3) clarifier drive units from ClearStream Environmental, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

That the purchase of three (3) clarifier drive units from ClearStream Environmental, Inc., a corporation, in an amount not to exceed \$108,021.56 is hereby authorized.

City of Watsonville
City Clerk's Office

MEMORANDUM



DATE: July 2, 2020

TO: City Council

FROM: Beatriz Vázquez Flores, City Clerk
Irwin Ortiz, Assistant City Clerk

SUBJECT: Records Management Guidelines and Records Retention Schedule

AGENDA ITEM: July 7, 2019 City Council

RECOMMENDATION:

Staff recommends that Council adopt a Resolution rescinding Resolution No. 287-04 (CM) and adopting the City of Watsonville 2020 Records Management Guidelines and Records Retention Schedule and Authorizing Destruction or Other Disposition of Certain Records.

DISCUSSION:

In 1968 State Legislature passed the California Public Records Act (PRA) ([Government Code Section 6250 et seq.](#)) specifying which government electronic and paper documents are not available to the public. Exception for the PRA, special districts, county, and city governments did not have consistent practices or guidance for release of public records.

In 1999 the legislature added [Section 12236](#) to the Government Code (amended by SB 854, effective June 30, 2014), establishing a statewide Local Government Records Program to be administered by the State Archives to establish guidelines for local government records retention and to provide archival support to local agencies. The goal was, in part, to consolidate information resources and provide local government with one source of archival and records management support and guidance.

In 2004, the City Council adopted Resolution No. 287-04 (CM), establishing the first-ever City of Watsonville Records Management Guidelines and Records Retention Schedule. Since then, the City's practices for processing and storing paper and electronic documents have changed. The City Clerk's Office began meeting with City departments in May of 2019 to discuss revisions to storage practices and retention periods.

The proposed guidelines and schedule apply City-wide and conform with the California Public Records Act (Government Code, [Section 6250 et seq.](#)) and the Local Government Records Program (Government Code [Section 12236.](#))

STRATEGIC PLAN:

Community Engagement & Well-Being
-Engaged & Informed Community

FINANCIAL IMPACT:

None

ALTERNATIVES:

Retain 2004 Records Management Guidelines and Records Retention Schedule.

ATTACHMENTS:

None

cc: City Attorney

RESOLUTION NO. ____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE ADOPTING THE CITY OF WATSONVILLE 2020
RECORDS MANAGEMENT GUIDELINES AND RETENTION SCHEDULE
AND AUTHORIZING DESTRUCTION OR DISPOSITION OF CERTAIN
RECORDS**

Rescinds Resolution No. 287-04 (CM)

WHEREAS, § 12236 of the Government Code directed the California Secretary of State to established the Local Government Records Program to be administered by the State Archives; and

WHEREAS, the Secretary of State has established guidelines for local government records retention and provided archival support; and

WHEREAS, on November 23, 2004, the Council adopted Resolution No. 287-04 (CM) establishing the City of Watsonville Records Management Guidelines and Records Retention Schedule; and

WHEREAS, since then, City practices for processing and storing paper and electronic documents have changed; and

WHEREAS, the proposed City Of Watsonville 2020 Records Management Guidelines and Retention Schedule has document processing and retention standards for every City department and comply with the California Public Records Act (§6250 et seq.) and the California Local Government Records Program (§ 12236 of the Government Code).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the City of Watsonville 2020 Records Management Guidelines and Records Retention Schedule are hereby approved.

2. That the records of the City of Watsonville, described in the City of Watsonville Records Management Guidelines and Records Retention Schedule, are hereby authorized to be destroyed as provided by § 34090 of the Government Code of the State of California and in accordance with said Schedule without further action by the Council, provided, however, that no records may be destroyed without prior written approval of the department head.

CITY OF WATSONVILLE

2020 RECORDS MANAGEMENT GUIDELINES AND RECORDS RETENTION SCHEDULE

BEATRIZ VÁZQUEZ FLORES, CITY CLERK

CITY CLERK'S OFFICE

(831) 768-3040

July 2020



**Adopted on July 7, 2020, by
Council Resolution No. 124-20 (CM)**

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Records Management Guidelines

RECORDS MANAGEMENT GUIDELINES

In an effort to manage our records in an efficient manner, streamline the paper flow, provide for document archiving and minimize the temporary storage constraints, the City has implemented a Citywide Records Retention Schedule pursuant to Resolution No. 124-20 (CM), adopted by the City Council on July 7, 2020.

Records management includes the collection of documentation including legislative history, vital records, correspondence, mail, emails, faxed material, historical reference, and with the technical age, electronic media.

Records management archiving is a conventional method of safeguarding history for the benefit of education, accessibility to research and preservation of valuable legal information. As the records management system for the City of Watsonville does include a vast array of elements, it is incumbent upon each department to ensure proper safekeeping and destruction pursuant to the criteria set forth herein.

Statutory references are legal citations setting forth the retention and destruction guidelines. These guidelines ensure that the records are maintained legally and efficiently. Records that are not appropriately maintained or improperly destroyed expose the City to potential liability.

In all instances that documentation destruction is required, the attached Authorization to Destroy Obsolete Records must be completed and signed by the Department Head. This form would then be utilized in any legal proceedings as evidence of proper destruction.

California Government Code Section 34090.5 sets forth that if a record series can be produced electronically and proper archival methods are set in place, the original may be destroyed, with the exception of those documents that are required to be kept permanently in their original format as outlined in the retention schedule.

It is the goal of the City to move towards an electronic imaging program, and as soon as the City's financial condition allow, the City will move forward with that process. Until that time, a concerted effort will be made to adhere to the retention schedule and to destroy appropriate records that are being stored in various facilities throughout the City and prepare archival material for electronic filing. Once an electronic imaging or other acceptable system has been installed, and training has been provided, all departments will manage the backlogged materials and proceed with proper archiving or destruction pursuant to the requirements in the retention schedule under the leadership of the City Clerk's Department. This process will eliminate a majority of the storage boxes and release space for other uses, as well as bring our records management program into compliance and place in the City in a responsible and legal position.

In most cases, documents not addressed in the attached schedule should be considered routine in nature and should be identified in a general subject, and retention for those files should be three (3) years unless specific laws, decisions, or opinions would apply to the record series. Transitory correspondence files, consisting of correspondence, routine transactions, memoranda or emails of short-term interest and holding no administrative, legislative, historical or legal value should not be filed in working files. Examples of transitory documents may be, but are not limited to transmittal letters, forms or emails, requests for routine information or publications, announcements, and other documents not requiring action by the receiving office. If you have a document that is not transitory in nature, and is not addressed in this schedule, and you believe there are legal requirements, or that the record is essential either for legal, historical, fiscal, or administrative value, then that series can be added to the retention schedule. The retention schedule is not a “permanent” document, but flexible in nature to accommodate legal, administrative, or fiscal policy changes. Contact the City Clerk’s Office for review of any requested changes.

DEFINITIONS

- **Active Records** – As a measure of activity for records that are referred to at least once a month per cubic foot of records. Also – As a retention period for a Perpetual Record that remains “active” until some event occurs to change its status, at which time it has fulfilled its function. (See also **Perpetual Record**).
- **Administrative Records** – Records commonly found in all offices and typically retained only for short time periods – less than five years. Examples include subject, chronological, budget, and policy files.
- **Archival Records** - Records with enduring value because they reflect significant historical events, document the history and development of an agency, or provide valuable research data.
- **Discovery** – The pretrial disclosure of pertinent facts or documents by one or both parties to a civil action or proceeding. Anything requested during discovery must be disclosed if it exists – even non-records and records that should have been destroyed earlier. Discovery effectively freezes selected holdings until released by opposing attorney or the court.
- **Local Government** – Government Code, [Section 6252](#) states: “Local Agency’ includes a county; city, whether general law or chartered; city and county; school district; municipal corporation; district; political subdivision; or any board, commission or agency thereof; other local public agency; or nonprofit entities that are legislative bodies of a local agency pursuant to subdivisions (c) and (d) of Government Code, [Section 54952](#).”
- **Non-Records** - Material not usually included within the definition of records, such as unofficial copies of documents kept only for convenience or reference, working papers, appointment logs, stocks of publications and processed documents, and library or museum material intended solely for reference or exhibition. Also, documents such as rough notes, calculations or drafts assembled or created and used in the preparation or analysis of other documents. (See also **Discovery**).
- **Permanent Records** – Records that are required in perpetuity, usually identified by statute or other written guidance. Examples include original birth certificates, death certificates, Spanish land grants, etc.
- **Perpetual Records** – Records retained for an indefinite period of time and then stored or destroyed after some event takes place. Examples include office personnel files which are kept until a person leaves the office, policy files kept until the policy is changed, contract files kept until the contract terminates, etc.

- **Program Records** - Records that relate to the primary function of the agency in response to its daily mission. Examples include lien files, recorder's files, election files, probate records, medical records, etc.
- **Public Records** - Any information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.
- **Records** - All papers, emails, logs, calendars, maps, exhibits, magnetic or paper tapes, discs, photographic films and prints, punched cards, and other documents produced, received, owned or used by an agency, regardless of physical form, location, or characteristics.
- **Records Retention Schedule** - A list of all records produced or maintained by an agency and the actions taken with regards to those records. A retention schedule is an agency's legal authority to receive, create, retain, and dispose of official public records. It assists the agency by documenting which records require office or temporary storage, which records have historic or research value, and which records should be destroyed because they no longer have any administrative, fiscal, or legal value. In the event of litigation, courts accept a retention schedule as establishing an agency's "normal course of doing business".
- **Retention Period** – The length of time a record must be retained to fulfill its administrative, fiscal and/or legal function. Then a record should be disposed of as soon as possible in accordance with an approved Records Retention Schedule.

PROGRAM RECORDS:

There are no typical retention periods for program records because they are unique to the individual office. They represent the reason the office exists, and their retention is usually specified in some statute or regulation that established the office or program. A few program records may be identified for permanent retention however most will be retained for a specific number of years, or as perpetual records with an "Active" period, just like administrative records.

Most program records are large in volume and may be required much longer than administrative records. As with administrative records, program records should be retained only as long as they have some administrative, fiscal, or legal value. After that they should be disposed of in accordance with an approved Records Retention Schedule.

ACKNOWLEDGEMENT

These guidelines were taken from the February 2006 edition of the California Secretary of State Local Records Management Guidelines.

[illegible]

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2020 RECORDS RETENTION SCHEDULE

July 7, 2020



RECORDS RETENTION CLASSIFICATIONS

ADMINISTRATION	PARKS & COMMUNITY SERVICES
Audit Elections General Subjects Grants Human Resources Information Services Legal/Legislative Municipal Clerk Public Financing Authority Public Information Risk Management	Administration
AIRPORT	PUBLIC SAFETY
Administration	Animal Control Emergency Management Fire Safety Administration Personnel Prevention Property Reports Hazardous Materials Law Enforcement Administration Investigations Patrol Services Taxicabs
DEVELOPMENT	PUBLIC WORKS
Administration Building Code Enforcement Engineering Environmental Quality Housing Municipal Facilities Planning Property	Sanitation/Solid Waste Street/Alley Transportation Utilities Water Wastewater
FINANCE	
Accounting Administrative Services Fixed Assets License Payroll Purchasing Reports Treasurer	
LIBRARY	
Administration	

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CITATIONS

B&P—Business and Professions

CAC California Administrative Code

CCP—Code of Civil Procedure

CCR—Code of California Regulations

CEQA—California Environmental Quality Act

CFR—Code of Federal Regulations

EC—Election Code

FMLA—Family & Medical Leave Act 1993

GC—Government Code

H&S—Health and Safety

HUD—Housing and Urban Development

OSHA—Occupational Safety & Health Act

PC—Penal Code

POST—Police Officers Standards Training

UFC—Uniform Fire Code

USC—United States Code

WIC—Welfare & Institutions Code

RECORDS RETENTION SCHEDULE

ADMINISTRATION			
Record Series	Retention	Citation	Descriptor
AUDIT			
Annual Financial Reports	CL + 2	GC34090	Independent auditor analysis
Bonds	CL + 10	GC34090; CCP 337.5	Final bond documentation
Budget	P	GC34090	Annual operating budget approved by Legislative Body
Budget Operating (copies)	S	GC34090	Departmental Reference
Hearing or Review	AU + 3	GC34090; OMB A-133	Documentation created and received in connection with an audit hearing or review
Reports	AU + 3	GC34090; OMB A-133	Internal and/or external
Reviews, Internal/External Periodic	CU	GC34090; GC6250	Daily, weekly, monthly, quarterly, or other summary review, evaluation, log, list, statistics, except a report
ELECTIONS			
Ballots Prop. 218 (Assessment Districts)	E+2	Gov. Code, § 53753, subd. (e)(2).)	Property related fees (Assessment Ballot proceeding)
Calendar	E + 1	ELEC 17304	
Certificates of Election	P	GC 34090	Certificate of election
Charter Amendments/Measures	P	GC34090	Chapter designations by Secretary of State following adoption of voters
Fair Political Practices			
Administration/Campaign Statements and Conflict of Interest	CU + 5		FPPC Opinions
Campaign disclosure, Elected	P	GC 81009(b)(g)	FPPC Filings
Campaign disclosure, not elected	E + 5	GC 81009(b)	FPPC Filings
Campaign disclosure – Unsuccessful (all other committees)	E + 7	GC 81009	FPPC Filings
Candidate's Statements	E + 4		Sample ballot retained permanently
History	P		History of elections, sample ballots certificates of destruction, other resolutions re: elections
Statement of economic interest – Elected Officials	T + 7	GC 81009(e)	FPPC Filings
Statement of economic interest – Non-Elected Officials	E + 5	GC 81009(b)	FPPC Filings
Lobbyist Registration	P	EC 81009(b)	Statements
Maps, precincts/voter information	E + 2	GC34090; EC 17501; EC 17301	
Nomination Papers Successful	E + 4	EC 17100 GC	
Unsuccessful	E + 2	81009 (b)	

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Notifications and publications	E + 2	GC34090	Proof of publication or posting, certification and listing of notice of posting; copy of newspaper notice and certification of offices to be voted for at forthcoming election
Oaths of Office	T + 6	GC34090; 29 USC 1113	Elected officials
Petitions placed on ballot	.75	EC 17200, 17400; GC 7253.5; EC 14700 + GC 3756.8	From date of filing or election; initiative, referendum, recall, Charter amendments
GENERAL SUBJECT			
Audio-Visual Records	CU + 2	GC 34090	Photographs, sound recordings, video, and other audio or visual records
Biographies	CU + 2	GC34090	
Classifications & appointments	P	GC34090; GC12946; 29 CFR 561.6(2); 29CFR 1602.4	Includes supplemental personnel records. Wage rate tables 2 years
Correspondence/Originating department	3	GC34090 (d)	If not attached to agreement or project files
Emails (Non-Transitory)	3	GC 34090	Includes electronic mail and attachments
Goals and objectives	CU + 2	GC34090	Departmental goals & objectives
Historic Resources	P	GC 34090	Newspaper Articles, publications, newsletters, proclamations, gifts, artifacts, photos
Policies & procedures, departmental	S + 5	GC34090 (d)	Retain while current
Promotional marketing			
External	CU + 7		
Internal	CU + 2		
Reports			
Departmental	CU + 2	GC34090	Special/or final summary, review or evaluation
Staff	CU + 2	GC34090	Non-agenda related, includes supporting documentation
Social Media Content	2	GC34090	Posts, blogs, webpage content, data, metadata, responses, etc.
Special projects	CU + 2	GC34090	
Support services	CU + 2	GC34090	Reproductions, printing; postal/mailling services, other internal resources
Travel Records	CU + 2	GC34090	
GRANTS			
Community Development Block Grant (CDBG) and Urban Development	T + 4	GC34090; 24 CFR 570.502 24 CFR85.42*	Applications, reports, contracts, supporting documents *OMB Cir. A-102, A-110, A-128
Federal and state	CL + 5	GC34090	Refer to grant application close-out procedure
Financial records	CL + 5	GC34090	Refer to grant application close-out procedure
Unsuccessful	CL + 2	GC34090	Applications not entitled

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HUMAN RESOURCES (PERSONNEL)			
Benefit Plan Claims	P	GC 6250 et seq, 29USC1027, 29 CFR 1627.3(b)(2), Dept. Policy	May include dental, disability, education, health, life and vision including dependent care and Employee Assistance
Benefit Plan Enrollment, Denied	CL + 4	GC34090: OMB A133	
Bond, Personnel Fidelity	T + 2	GC34090	Employee Fidelity Bonds
Employee Handbook	S + 2	GC34090	General employee information including benefit plans
Employee Programs	CL + 2	GC34090; GC 12946	Includes EAP and Recognition
Employee Rights General Employees Safety (Police)	T + 2 T + 5	GC 12946; 29 CFR 1602; 29 USC 211 (E); 203 (m); 207 (g)	May include arbitration, grievances, union requests, sexual harassment and Civil Rights, complaints, disciplinary actions
Hourly employees	T + 3	GC 12946; GC34090*	*29 CFR 1627.3, Labor Relations Section 1174
Immigrant	3 yrs. after date of hire or 1 yr. after date employment ends, whichever is later	Immigration Reform/Control Act 1987 Pub. L -99-603	I-9 Form
Medical Leave	CL + 30	FMLA 1993 US OSHA; 29 CFR; 1910.20*	May include Family Leave; certifications; tests; W-4's; *29 CFR 1602.30.32; 49 CFR 193-9;
Motor Vehicle Pulls (DMV)	CU + 7	GC 12946, 12810.5b VC	
Negotiation	P	29-USC-sections 211(c), 203(m), 207(g) (c), 203 (m), 207 (g)	Notes, notebooks, correspondence, contracts, and Memorandums of Understanding
Non-safety employees	T + 3	Reference: 29 CFR 1627.3; CCR Sec 1174; 29 CFR 16202.30.32; GC 6250 et	Non-safety employees may include: Release Authorizations; Certifications; Reassignments; outside employment; commendations disciplinary actions; terminations; Oaths of Office; evaluations-pre-employee medicals; fingerprints;

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		seq; 29 CFR; GC 12946, 34090*	identification cards (IDS's) *1607.4; 29 CFR 655.202; 29 CFR 516.6 et seq; 45 CFR 1068.6 (a)
Personnel Commission(See Legal/Legislative)			Agendas, notices, minutes, etc. (Historical value)
Personnel Records (copies)	3	GC34090: GC 6250	Attendance; evaluations; drafts; worksheets; postings
PERS, Social Security, SSI	P	29 CFR 1627.3(2); GC 12946, 34090	EEOC/ADEA
Recruitment	CL + 2	Reference: GC 12946; GC 6250 et seq; 29 CFR 1602 et seq 29 CFR 1607; 29 CFR 1627.3	Applications, resumes, alternate lists; logs, indices; ethnicity disclosures; examination materials; examination answer sheets; job bulleting; eligibility; electronic database
Reports	CU + 2	GC34090	Employee statistics, benefit activity; liability loss
Safety Employees	T + 3	Reference: 29 CFR 16273; CCR Sec 1174; 29 CFR 1607.4*	Police, fire, emergency employees may include; Release Authorizations; Certifications Reassignments; outside employment; commendations/disciplinary actions; terminations; Oaths of Office; evaluations-pre employee medicals *29 CFR 1602.30.32; 29 CFR 655.202; 29 CFR 516.6 et seq; 45 CFR 1068.6 (a)
Surveys and studies	CU + 3	GC12946, 34090; 29 CFR 516.6 (2); 29 CFR 1602.14	Includes classification, wage rates, salary schedules, job descriptions
Training records non-safety	CU + 7	GC6250, GC34090	Employee applications, volunteer program training,
Personnel (by name)	T + 7	GC6250, GC34090	Employee applications, volunteer program training, class training materials, internships
Safety	CU + 2	GC34090	Certifications/designations
Vehicle Mileage Reimbursement Rates	S + 2	GC34090	Annual mileage reimbursement rates
INFORMATION SERVICES			
Internet, World Wide Web	S + 3	GC34090	Management/Policies and supporting documentation
Inventory, Information Systems	S + 2	GC34090	Hardware/software inventory logs; systems manuals
Mobile Device Records	AC + 3	GC 34090	Assignment documents, equipment files, inventory, cellular bills
Network Information Systems (LAN/WAN)	CU + 4	GC34090; CCP 337.2; 343	Configuration maps and plans

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Program Files and directories	CU + 2 CU + (2 mos.) CU + 1 CU + .5	GC34090	Annual backup Daily backup Monthly backup Weekly backup
Tapes information systems	CU + 2	GC34090	System generation
LEGAL/LEGISLATIVE			
Agendas	CU + 2	GC34090	Original agendas and special meeting notices, including certificates of posting, original summaries, original communications and action agendas for Council, Boards and Commissions
Agenda reports (master, subject files)	CU + 2	GC34090 (d)	Documentation received, created, and/or submitted to council
Appeals, Civil	CU + 3	CCP 583.320(a)(3); GC34090	
Settlement Agreements	P	GC 34090	
Applications, Boards, Commissions, Committees	CL + 2	GC34090;	Not selected
Applications, Boards, Commissions, Committees	T + 5	GC34090; GC40801	Selected
Articles of Incorporation	P	GC34090; CCP 337.2	
Case log	CL + 7	CCP337.2; 343	From close of cases listed; chronological listing cases
Case Records – (High profile)	P	GC6254	Significant cases which have importance/or set legal precedence. Includes logs, complaints, police reports, court orders, motions, notes, briefs
Case Records	CL + 7	42 USC1983	Includes logs, complaints, police reports, court orders, motions, notes briefs, closing statements (unless) minors – 3 years after attaining 18)
Contracts and agreements approved by Council	P	GC34090, CCP 337.2, 343; B&P7042.5; *	Includes leases, equipment, services or supplies *Pu7685; 48 CFR:2; GC53066
Contracts and Agreements not approved by Council	T + 5	CCP 337.2, 343; B&P7042.5	Includes leases, equipment, services or supplies *Pu7685; 48 CFR:2; GC53066
Document Destruction	P	GC 34090	Approved records destruction lists and certificates
Excl. Capital Improvement	T + 5	CCP 337.2, 343; B&P7042.5; *	
Incl. Capital Improvement	P	2.08.110;*	Construction *GC37090a; 4004; H&S 19850
Index, Attorney Case	L	GC6254	Including notations on activities related to case
Legal Advertising	CU + 4	CCP 343, ; GC34090	Includes public notices, legal publications
Logs, attorney service request	CU + 2	GC34090	Service request, summaries of monthly requests

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Minutes	P	GC34090(d); GC36814; GC 40801	Official minutes and hearing proceeding of governing body or board, commission or committee
Notices, meetings	CU + 2	GC34090.7, 54960.1(c)(1)	Special meeting
Opinions	S + 2	GC34090; GC 6254	Confidential
Ordinances	P	GC34090(d) 40806	Charter amendments; municipal code
Petitions not placed on ballot	CU + 1	GC50115; GC6253	Submitted to legislative bodies
Resolutions	P	GC34090 (d) 40801	Legislative actions
Tapes, audio/video	CU + 2	GC34090.7	When used for minute preparation and may have historical value.
MUNICIPAL CLERK			
Assessment Districts	P	GC34090	Original documentation
Inventory, Records	CU + 2	GC34090;	Inventory of non-current or inactive records holdings and locations, indices. Tapes may be recycled.
Municipal Code	P	GC34090	Supplements included
Public Records Request	CL + 2	GC34090	
Records Management	CL + 2	GC34090	Documents includes retrieval, transfers – inactive
Records Management Disposition Certification	P	GC34090	Documentation of final disposition or records
Records Retention Schedules	S + 4	GC34090	
POLICIES/PROCEDURES			
General administrative	S + 3	GC34090; 40801	All City policies and procedures
Policy, Council/Proclamations	S + 3	GC34090	Policies, directives rendered by council not assigned a resolution or ordinance number
PUBLIC FINANCING AUTHORITY			
Administration	P	GC34090	
Financial Records	P	GC34090, 40802	
Management Reports	2	GC34090	
PUBLIC INFORMATION			
Brochures, publications, newsletter, bulletins	S + 3	GC34090	
Calendar, City	CU + 3	GC34090	
Media Relations	CU + 3	GC34090	Includes cable, newspaper, radio, message boards, presentation, releases
RISK MANAGEMENT			
Accident Reports – City Assets	CL + 7	29 CFR	Reports and related records *CFR 1940.6

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		1904.2; 29;*	
Bonds, Insurance	P	CCP 337.2; 343	Bonds and insurance policies insuring City property and other assets
Claims, Damage	CL + 5	GC34090; GC25105.5	Paid/Denied
Incident Reports	CL + 7	29 CFR 19404.2; 29 CFR 1904.6	Theft, arson, vandalism property damage or similar occurrence (excluding fire/law enforcement)
Insurance, ACCEL JT Powers Agreements	P	GC34090	(Authority California Cities Excess Liability Insurance) B Accreditation/MOU's/agreements/agendas
Insurance, Certificates	P	GC34090	Insurance certificates filed separately from contracts, includes insurance filed by licensees
Insurance, Liability/Property	P	GC34090	May include liability, property, Certificates of Participation, deferred, use of facilities
Insurance, Workers Compensation	P	GC6410; 29 CFR 1910.20	Indemnity; PERS – working files – original with Administrator
Photographs, Negatives, Film	3	GC34090	
Risk Management Reports	CL + 5	OMB 1220- 0029; 29 CFR 1904.4; GC34090	Federal OSHA Forms; Loss Analysis Reports; Safety Reports; Actuarial Studies
Workers Compensation	P	CCR 14311; 15400.2; CA Labor Code 110-139.6	Claims files, reports, incidents (working files) original filed with Administrator

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AIRPORT			
Record Series	Retention	Citation	Description
ADMINISTRATION			
Airport Certification	P	14 CFR 139.207B & 171.13-171.213	Federal Aviation Administration (FAA) required manuals
Airport Noise Monitoring and Complaint	CU + 10		Correspondence, studies, memos, reports, logbooks, documents related to assessment of noise levels at airports and resolution of complaints
Applications Aircraft Storage	T+3	GC34090	Payment invoices, inventory listing, billing correspondence and other related documents
Inspection, Runway	CU + 10		Maintenance including inspection reports, work orders and related records
Inspection, Safety Self	CU + 2	CFR 139.327	Safety inspection and related document include reviews and analysis of all aspects of airport operation
Maintenance, FAA	P	14 CFR 171.13-171.213	Forms and reports required by FAA including Forms FAA-198, -418, -6030-1, -6790-4
Reports			
Accident and incident (Aircraft)	CL + 8		Accidents, injuries, property damages, general conditions re pilot and aircraft
Airport Operational (Regulatory)	P		Annual and special reports to federal and state regulatory agencies
Airport Operational (Administrative)	CU + 2		Logs, statistical summaries; administrative records
NOTAM (Notice to Airmen)	CU + 3		Reports re: conditions affecting airport maintenance/operations

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DEVELOPMENT			
Record Series	Retention	Citation	Descriptor
ADMINISTRATION			
Benchmark Data	CU + 3	GC34090d	Horizontal, vertical & control
Bids & Proposals (Unsuccessful)	CL + 3	GC34090d	
Bonds Development	CL + 10	GC 53921	Housing; Industrial Development
Security	CL + 3	GC34090	Documentation created and or received in connection with the performance of work/services for the City, or for parcel maps and subdivision work
Code Books	P	GC34090e	National Electrical Code, Uniform Building, Fire, Mechanical, Plumbing & Supplements
Contractor	CU + 3	GC34090d	Current listing
Correspondence	3	GC34090d	Working documentation
Development Conditions	L	GC34090	Mitigation measures, filed with case files
Development Agreements	P	CCP337, 337.1(a), 337.15; GC34090.4; 4 8 CFR 4.703	Infrastructure contracts, franchises. Original maintained for 7 years
Developments Standards	P	GC34090a	Landscape mediums, parkway landscape development, public works construction
Drawings, Project Plan	CU + 2	GC34090d	Does not included those usually filed with case or projects
Franchises	P	GC65864, 65859.5, 34090*	Including subdivision agreements, contracts for sale or purchase of property, cable, grant of easements and/or involving construction of improvements * CCP 337.2, 343; AC 16023
General Subject Files	CU + 2	GC34090d	Internal working files including correspondence
Historic preservation inventory	3	GC34090d	Historic structures & landmarks
Incident files	3	GC34090d	Emergency call outs
Land uses, nonconforming	P	GC34090a	Building or site usage which does not conform to current standards
Logs	CU + 5	GC 34090	Logs, registers or similar records listing permits, certificates of occupancy issued; may include inspection, building activity, daily, plan check, utility.
Maps & plans	P	GC34090a	Engineering & filed notes and profiles; cross-section of roads, streets, right-of-way, bridges; may include annexations, parks, tracts, block, storm drains, water easements, benchmarks, trees, grading, landfill, fire hydrants, base maps, etc.
Master Plans, Annual	S + 3	GC34090	Special or long-range program plan for municipalities - coordination of services, strategic planning.

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DEVELOPMENT			
Record Series	Retention	Citation	Descriptor
Permits, Construction	P	GC34090a; H&S19850	Plans, building, signs, grading, encroachment, including blueprints and specifications.
Permits, others	CL + 3	GC34090d	Alterations, encroachment, excavations, road, street sidewalks & curb alterations, transportation, swimming pool drainage, temporary uses, etc.
Photographs	S + 3	GC34090d	Aerial photographs
Projects not completed or denied	CL + 3	GC34090d	Building, engineering, planning
Reports	CU + 3	CG34090	Activity, periodic
Street names and house numbers	P	GC34090a	Street dedications, closings, address, assignments/changes
Studies, special projects & areas	CL + 3	GC34090d	Engineering, joint powers, noise, transportation
Surveys	P	GC34090a	Recording data and maps
BUILDING			
Blueprints, specifications	CL + 3	GC34090d	Submitted by contractors with application for permit and builds for Certificate of Occupancy
Certificates	L	GC34090a	Compliance, elevation, occupancy which affect real property
Construction (Approved)	P	GC34090a; 4003; 4004; H&S 19850, 19853	New commercial or residential construction, tenant improvements room additions, spa, signs, block wall, remodel including security bonds
Inspection	CL + 3	GC34090a	Correspondence, fees, appeal request, reports
Permits	P	GC34090a; H&S 19850; 4003; 4004	Plans, building, signs, grading, encroachment permits
Signs (Temporary)	S + 3	GC34090d	Home occupations, off-premise signs
CODE ENFORCEMENT			
Abandoned vehicles	CL + 3	GC34090d	
Case files	CL + 3	GC34090d	Building, housing and mobile home code violation records including inspections; public nuisance rubbish and weed abatement, vehicle abatement, citations, massage parlor permits, general
Liens & releases, Supporting Recorded	CL + 3 P	GC34090	Utilities, abatement licenses
Logs	CU + 3	GC34090d	Lien Recovery, citations, complaints
Regulations	S + 3	GC34090d	Supporting code enforcement activity
Reports, Federal and State	P	GC34090a	Code enforcement statistics; may contain records affecting title to real property or liens thereon
Violations, Building, Property & Zoning	CL + 3	GC34090d	Supporting code enforcement activity

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DEVELOPMENT			
Record Series	Retention	Citation	Descriptor
ENGINEERING			
Capital Improvement Projects	CL + 10	CCP337.15	Supporting documents including bidders list, specifications, reports, plans, work orders, schedules, etc.
Construction tracking, daily	P	CC337.15	Assesses value of real property
Drawings, traffic control plan	P	GC34090a	Signs, signing & striping, road constructions
Flood control	CL + 3	GC34090a	Storm drains
Special districts	P	GC34090d	Supporting documents re: improvement, lighting, underground utility; bonds, taxes & construction
Street/Alley (Abandonment/Vacation)	CL + 3	GC34090d	Relinquishment of rights and fee title
Traffic Signals	CL + 3	GC34090d	Counts
ENVIRONMENTAL QUALITY			
Air Quality (AQMD)	CU + 7	CCP 338(k); GC34090	Participants/voucher logs, Total Daily Mileage Survey (TDM); various local authorities; Commute Alternative
Asbestos	P	GC34090a	Documents abatement projects, public buildings
California Environmental Quality (CEQA)	P	GC34090a + CEQA Guidelines	Exemptions, Environmental Impact Report, Mitigation, monitoring, negative declaration, notices of completion and determination, comments, statements of overriding considerations
Congestion Management	CU + 2	GC34090d	Ride sharing, trip reduction
Environmental Review	CL + 2	GC34090d	Pesticide applications, inspections & sampling documents
Pest Control	CU + 2	Gc34090D	Pesticide applications, inspections & sampling, documents
Soil	CL + 2	GC34090d	Analysis, construction, recommendations
Soil reports	P	GC34090d	Final Reports
HOUSING			
Bonds	CL + 4	CCP 337	Revenue Bond Documentation
GRANTS			
Community/Urban Development (includes CDBG)	CL + 4	24CFR 570.50(b)(3); 24CFR 85.42 & OMB Cir. A-110	Project files, contracts, proposal, statements, reports, sub-recipient dockets, Environmental review, grant documents, applications, inventory, consolidated plan, etc. Includes Section 108 loan guarantee *OMB Cir. A-102 & 128 regulations
Federal and State	CL + 5	GC34090	Refer to grant application close-out procedure
Financial Records	CL + 5	GC34090	Refer to grant application close-out procedure
Unsuccessful	CL + 3	GC34090	Applications not entitled
Programs	CL + 4	24 CFR	Includes comprehensive Housing

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DEVELOPMENT			
Record Series	Retention	Citation	Descriptor
		570.502(b)(3); 24 CFR 85.42 & OMB Cir. A-110	Authority Strategy, Meeting Credit Certificate, Housing bond advisory, HOME, in-Lieu Housing Mitigation, Low/Moderate Housing, Rental Housing Assistance
Redevelopment Budgets Bond Issues	P	GC34090, 40802, 53901 GC43900 et seq.	Includes annual audit
Relocation Files	CL + 2	GC34090	e.g., Redevelopment
MUNICIPAL FACILITIES			
Capital Improvements, Construction	P	2.83110; GC34090a; 4004; H&S 19850; GC34090A	Contains records re: Planning, design, construction, conversion or modification of local government-owned facilities, structures & systems
Facility Rentals/Use	CU + 3	GC34090	Permit, contracts, diagrams, schedules, insurance binders
Maintenance & Operations	CU + 3	GC34090d	Service requests, invoices, supporting documentation; buildings, equipment, field engineering, public facilities including work orders and graffiti removal
PLANNING			
Case files, Planning & Zoning	P	GC34090a; H&S 19850; 4003, 4004	Pertains to real property. May include blueprints, drawings, maps, plans, reports, evaluations, correspondence, uses, permits, variances, studies, appeals, compliance certificates, lot line adjustments or other planning-related matters brought before legislative body.
Certificates	L	GC34090; H&S 19850	Retain during life of structure
Flood Records	CU + 2	GC34090	
General Plan and Elements	P	GC34090	Includes sphere of influence
General Plan Amendments Approved Denied	CL + 2 CU + 3	GC34090 GC65103*	*GC50110
Interpretations	CU + 2	GC34090	
Maps, Plans, Drawings, Exhibits, Photos	P	GC34090; H&S 19850; GC34090.7	Zoning, tentative subdivision, parcel, land use map, aerial photos, specific plans
PROPERTY			
Abandonment	P	GC34090a	Buildings, Condemnation, Demolition
Acquisition/Disposition	CL + 10	GC34090a; GC6254	Supporting documents re: sale, purchase, exchange, lease or rental of property by City

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DEVELOPMENT			
Record Series	Retention	Citation	Descriptor
Annexation Case Files	P	GC34090	Reports, agreements, public notices
Appraisals	CL + 2	GC34090; GC6254(h)	Exempt until final acquisition or contract agreement obtained
Deeds & Promissory Notes	P	GC34090a*	*24 CFR 570.502(b)(3); 24 CFR 8.42 & OMB Circ. SA-110
Maps, City Boundary	P	GC34090d	Recorded maps, surveys, monuments
Lot Split Cases	P	GC34090	

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FINANCE			
Record Series	Retention	Citation	Descriptor
ACCOUNTING			
Accounts Payable	AU + 4	GC34090	Invoices, check copies, supporting documents
Accounts Receivable	AU + 4	GC34090	
Applications	CL + 3	GC34090	Utility connections, disconnects, registers, service
Assessment District	P	GC34090	Collection information; Original documentation files with municipal clerk
Bank Reconciliation	AU + 5	GC34090; 26 CFR 16001-1	Statements, summaries for receipts, disbursements & reconciliation
Billing Records	AU + 3	GC34090	Customer name, service address, meter reading, usage, payments, applications/cancellations
Budget	P	GC34090	
Budget adjustments, journal entries	AU + 2	GC34090	Account transfers
Checks	AU + 2	GC34090; CCP 337	Includes payroll, canceled & voided checks
Deposits, Receipts	AU + 4	GC34090; CCP 337	Checks, coins, currency
Invoices	AU + 2	GC34090	Copies sent for fees owed, billing, related documents
Journals			
Utility Billing	CU + 2	GC34090	Billing including monthly activity
Ledger, General	P	GC34090*	*CCP 337
Voucher	AU + 4	GC34090; CCP 337	Account postings with supporting documents
Taxes, Receivable	AU + 3	CCP338	
Warrant Register	AU + 2	GC34090	
ADMINISTRATIVE SERVICES			
Budget Operating (copies)	S	GC34090	Departmental Reference
Budget, Proposed	CU + 2	GC34090	Presented to Council
Adopted	P	GC34090	
FIXED ASSETS			
Inventory	AU + 4	GC34090; 26 CFR 301 65-1 (F)	Reflects purchase date, cost, account number
Surplus Property			
Auction	AU + 2	GC34090	Listing of property
Disposal	AU + 4	GC34090; CCP 337	Sealed bids sales of equipment
Vehicle Ownership & Title	L	VC 9900 et seq.	Title transfers when vehicle sold
LICENSE			
Business	T + 4	GC34090; CCP 337	Paid & reports

LEGEND
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PAYROLL			
Adjustments	AU + 4	GC34090 29 CFR 516.5 – 516.6	Audit purposes
Employee Time Sheets	AU + 6	GC34090; 29 CFR 516.2; 26CFR31.6001(e)(2)	Signed by employee for audit & FEMA Reports * 20 CFR 516.6 (1); IRS Reg. 31.6001-1(e)(z); R&T 19530; LC 1174 (d)
PERS Employee deduction	T + 4	GC34090; CAC 22-1085-2	Record of deductions (<i>PERS Public Employee Retirement System</i>) *26CFR 31.6001-1; 29 CFRT 516, 5 516.6, LC 1174 (d)
Register	P	GC34090; GC37207	Labor costs by employee & program
Salary Records	T + 3	GC34090; 29 CFR 516.2	Deduction authorization, beneficiary designations, unemployment claims, garnishments
PURCHASING			
Bids, RFQ's, RFP's Successful Unsuccessful	AU + 5 CU + 3	GC34090; CCP 337; *	Requests for Qualifications; Requests for Proposals regarding goods and services *GC 25105-1; GC34090
Bid Tabulation Sheets	AU + 5	GC34090	
Requisitions			
Purchase Orders	AU + 4	GC34090; CCP 337	Original documents
Stores	CU + 2	GC34090	Completed forms for ordering
Vendor Register	P	GC34090	Alpha vendor listing of purchase orders, invoices, account numbers and check date
REPORTS			
Audits	P	GC34090	
Deferred Compensation	T + 5	GC34090; 26+ CFR 16001-1	Records of employee contributions and City payments *29 CFR 1627.3 (2)
Federal and State Tax	AU + 5	GC34090; 29 USC 436	Forms 1096, 1099, W-4's and W-2's *26 CFR 31.6001.1-4; IRS REG 31.6001-1-4; IRS REG 31.6001-1*(e)(2); R&T 19530; 29 CFR 516.5-516.6
Financial, Annual	AU + 7	GC34090.7	
Investment Transactions	P	GC34090; CCP 337; GC 53607	Summary of transactions, inventory & earnings report
Labor Distribution	AU + 2	GC34090	Costs by employee & program
Meter Reading	CU + 2	GC34090	
State Controller	P	GC34090	Controller may destroy after 5 years
Utility Rebates	CU + 8	GC34090	
TREASURER			
Bank Statements	AU + 2	FC 3368, 30210; GC43900 et seq.	Financing authority
Bonds			

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Account Statements	CL + 10	GC34090; CCP 337.5	Monthly statement of transactions.
Administration	CL + 10	GC34090; CCP 337.5	Supporting documents
Bonds and Coupons	CL + 2	GC34090; 53921	Paid/canceled

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LIBRARY			
Record Series	Retention	Citation	Descriptor
ADMINISTRATION			
Accounts Receivables	FY + 4	GC34090	Patron accounts of non-returned library items, unpaid fines and bills, damage charges etc.
Applications & Registrations	CU + 2		Library Link & Library Programs
Bad Debts Records of uncollectable accounts	FY + 4	GC34090	Invoices of related backup
Board of Trustees (See <i>Legal/Legislative</i>)			Agendas, notices, minutes, etc. (Historical value)
Books, art, gifts, donations, exhibits, theatre, music, special events	CU + 2	GC34090	
Budget Records	FY + 4		Records used to prepare and support the budget
Complaints	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Computer backup (See <i>Admin: Information Services</i>)			
Grants (See <i>GENERAL SUBJECT</i>)			
Literacy Program records of learners and tutors in reading	5 Years		Intake form, test results, etc. Records identifying students are confidential
Patron registration completed application for library cards	CL		Destroy after review by supervisor
Reference materials	S + 2	GC34090	Brochures, manuals, newsletters, policies, procedures & reports
State Reports	CU + 4		State Required Reports
Surveys & questionnaires	4 Years		
Volunteer personnel notes and records of hours served by volunteers	5 Years		
Work orders, purchase requests from used to request repairs and services from facilities manager	1 Years		

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PARKS AND COMMUNITY SERVICES

Record Series	Retention	Citation	Descriptor
ADMINISTRATION			
Agendas, Boards (refer to Legal/Legislative)			
Grants (refer to Admin.)			
Inventory, Equipment	AU + 2	GC34090	Warranties, purchase orders
Landscape	CU + 2	GC34090	Drawings, contracts, complaints, specifications, photos, reports
Maintenance & Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Maps	P	GC34090	Irrigation, plot plans
Photographs	S + 2	GC34090	
Plans, Proposed	CU + 2	GC34090	Future plans, new sites, expansions
Plaques	P		Historic Value
Policies and Procedures	S + 2	GC34090	Includes rules and regulations
Public Art Projects	CU + 2	GC34090	Records including, but not limited to plans, proposals, presentations and marketing materials
Reports			
Accident	CL + 2	GC34090	Patrons, employees
Others	CL + 2	GC34090	
Studies	CL + 2	GC34090	Future sites, expansions
Resolutions, Board (refer to Legal/Legislative)			
Schedules, Class & Events	CU + 2	GC34090	Enrollment, liability releases, evaluations, attendance, flyers
Special events	4	CCP 337, 343	
Sports Organizations	S + 2		

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PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
ANIMAL CONTROL			
Animal impound and disposition records, adoption contracts	5 Years		Department preference. Food & Ag C § 32003 requires 3 years
Bite Reports, State Rabies Control Reports	10 Years	GC 34090	Department preference. Could reduce to City-wide standard of 3 years
Citations, Criminal Complaints, Notices of Violation, pre and post seizure proceedings, notes, photos, evidence ACO Logs	10 Years	GC 34090	Department preference. Could reduce to City-wide standard of 3 years
Controlled substance inventory records and euthanasia logs	3 Years	CCF 4827(d)	
Ledger, Claims, Purchase Orders, Deposit Permits, Billing Records	5 Years	GC 34090	Department preference. Could reduce to City-wide standard of 3 years
License forms, call out slips, radio logs, timecards	7 Years	GC § 34090	Department preference. Could reduce to Citywide standard of 3 years.
Misc Records: Lost & found, trap contracts, activity logs, work schedules	3 Years	GC34090	
EMERGENCY MANAGEMENT			
Mutual Air, Strategic Plans	S+3	GC34090	
FIRE SAFETY			
ADMINISTRATION			
Captain's Log (Fire Station Journals)	CU + 3	GC34090	Activities, personnel, engine company-historical
Emergency Operations Guidelines	S + 2	GC34090	
False Alarm Reports	CU + 2	GC34090	Logs & Reports
Fire Department Staff Reports	P	GC34090	(Non-Council agenda related, includes supporting documentation)
Fire Station Construction and Acquisition	P	GC34090	
General Orders, Policies/Procedures	S + 2	GC34090.7	Include Interoffice Procedures and Directives from Chief
Public Education Information /handouts/videos	CU + 7	GC34090	
Ride Along Forms	CU + 3	GC34090	
Sift Schedules	S + 2	GC34090	
PERSONNEL			
Exposure	T + 30	29 CFR 1910.1020	Sampling results, collection methodology, background
Exposure	T + 1	29 CFR 1910.1020	Laboratory reports and worksheets
Medical	T + 30	29 CFR 1910.1020	

PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
Medical	T + 2	29 CFR 1910.1020*	Employees less than one year *GC34090
Training	T + 2	GC34090	Roster Certifications/designations
Training Calendars	CU + 7		
PREVENTION			
Fire Code Books	S + 3	GC34090.7	
Inspections, Fire Prevention	CL + 5	UFC 103.34	Inspections and corrections for schools, hotels & motels, multi-family (R2), apartments, and other types of businesses as required by law/fire code
Inspection Request/Complaint	CL+3	GC34090 / CCP338 / CCP340.5	
PROPERTY			
Apparatus/Vehicle	CU + 2	GC34090 CCP 340.5*	Repair and Maintenance *8 CAL Code Reg. 3203 (b) (1)
Inventory, Equipment & Supplies	CU + 2	GC34090	
Logs, Fire Equipment/Gear	CU + 2	GC34090	
REPORTS			
Incident Reports	CL + 3	GC34090 CCP 338 *	Dispatch and daily logs *CCP 340.5
Against Medical Advice (AMA) forms	CL + 7	GC34090	Applies only if a hard copy was completed. If completed digitally they are already stored on off-site servers through County EMS.
Patient Care Reports	CL + 7	GC34090	Hard copy reports that were not entered on web-based system. If completed digitally, they are already stored on off-site servers through County EMS.
Field, Non-fire and Logs	CU + 2	GC34090	
Fire, Non-arson and Logs	CU + 2	GC34090	
Investigations, Evidence Arson	CL + 3	PC 801; UFC 104.32	Structure
HAZARDOUS MATERIALS			
Hazardous Waste disposal	CU + 10	CAL OSHA; 40 CFR 122.21	Documentation re handling and disposal of hazardous waste
Permits, hazardous materials storage	CU + 2	GC34090	Departments constantly recommend permanent retention of environmentally sensitive materials.
Programs, Household hazardous waste	S + 2	GC34090	
Training materials	S + 2	Cal Code*	Standards and Administration *Reg. 3204(d), et seq.
Underground Storage Tank Compliance Maintenance & Operation	CU + 2	GC3409a GC34090	Documents re: storage Location, installation, removal, remediation

PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
LAW ENFORCEMENT			
ADMINISTRATION			
Accounting/Cash Reconciliation	CU + 2	GC34090	
Alarm Records	CU + 2	GC34090	
Chemical Emission	CU + 2	GC34090	
Claim Files	CL + 6	PC 832.5	Claim copy, correspondence, photographs, supporting documents relative to incidents involving the Police Department filed by citizens
Department Manual	S		Changes to manual are recorded in the General Orders (Permanent)
Equipment Communication	T + 2	GC34090	Retained until termination of equipment use; Manuals, instructions, procedures
Inventory	S + 2	GC34090	Listing of equipment assigned to division, to whom it is assigned
Reports Activity	CU + 2	GC34090	Weekly/monthly/quarterly/ annual activity/statistical report by division. Retain only one form for retention period
Survey Response Files	CU + 2	GC34090	Surveys, responses, correspondence with other agencies requesting statistical data
Traffic Signals	CL + 2	GC34090d	Collisions and accidents
INVESTIGATIONS			
Administrative Citizen Complaints	5 Years	PC 832.5 EVC 1045 GC 12946	Initiated by citizens Includes complaint, reports, findings
Administrative Internally Initiated Complaints	2 Years	PC 832.5 EVC 1045 GC 12946	Initiated Internally Includes Complaint, report, and findings
Asset Forfeiture Investigations/ Proceeding Case File	CL + 2	GC34090	
Notifications	3 Years	GC34090	To legal property owner prior to case filing that property is subject to asset forfeiture proceedings. If case is filed, notifications become part of forfeiture case file.
Case files Homicide Investigator's file	P	PC 799	
Narcotics (No arrest, Narcotics Cases)	CL + 2	GC34090	Retained by division until no longer useful for investigative purposes
Officer involved shootings	CL + 25	GC34090	
Court Daily Schedule	CU + 1	GC34090.7	Printouts of daily court scheduling
Sign-in Logs	CU + 2	GC34090	Logs officers' names, time in/out for court appearances

PUBLIC SAFETY

Record Series	Retention	Citation	Descriptor
Tracking System Records	CU + 2	GC34090	Database records subpoena number, officer name, case number, defendant name, district attorney name, court information disposition
Evidence, disposition forms			Attach to duplicate Property Report, file w/DR in Records Division
Fingerprint Applicant Files	T + 3	GC34090	Paperwork authorizing fingerprinting and background checks for city employment applicants and business license applicants
Inked/Palm Cards	AC + 20		Persons booked into detention facility; (copies distributed to county, state, federal agencies)
Fingerprint Records Latents		Approp. PC Section	1) Retain for applicable case statute of limitation; 2) or until evidence in case is destroyed; hard copy and digitized
Suspect, Adult/Juvenile	CL	Law Enforcement Management Guide by POST	Adults/juveniles suspected of a crime, taken for comparison. Destroy after original purpose achieved
Guns, Dealers Records of Sales	CU + 6	PC 12070	Applicants, Monthly Gun Audits, Applications Denied, Stolen (DOJ File)
Homeless Services	CU + 2	GC3490	Client referral and assistance documentation
Informant Files	T + 10		Legal notifications, identification information, payment, information, activities information
Jail Daily logs	CU + 6	GC34090	Daily report of staffing, boxing/releases, transfers, transportation
Inmate Record			Dependent on facility's classification; see Laws and Guidelines for Local Detention Facilities by Board of Correction (State of California)
Inspection Files	CL + 6		Inspection by various agencies
Survey	CL + 2	GC34090	Prepared quarterly, forwarded to State Board of Corrections
Licenses Bicycles	CU + 2	GC34090	
Bingo, Mace	CU + 2	GC34090	
Business License Review Board Administrative Files	T + 1	GC34090	
Duplicate (Pink), Secondhand Dealer Pawn Brokers	CU + 2	GC34090	
Logs Auto Theft	S		
Case Assignment	CU + 1		
Daily Activity	CU + 2	GC34090	
Officer	CU + 2	GC34090	
Report Summary	CU + 2	GC34090	

PUBLIC SAFETY

Record Series	Retention	Citation	Descriptor
Investigative (Pre-arrest)	CL + 2	GC34090	Retained by divisions until cases are suspended and closed
Juvenile Detention	CU + 2	GC34090	Logs document juvenile processing per CYA
Property Control	CU + 2	GC34090	Logs items coming into and going out of property room
Rap sheet	CU + 2	GC34090	Request for criminal history
Subpoena	CU + 2	GC34090	Subpoenas received/served daily
Pawn Slips/Tickets	CU + 3	B & P 21628	
Photographs			Crime Scene, Registrant/Applicant, Photo file, Accident. Retain according to practical and functional association
Daily Report (Negatives)	T	GC34090	Assigned DR number, retained as form of evidence, destroyed at same time evidence for associated case is destroyed
Inmates (Negatives)	CU + 2		By prisoner number
Registration Files, Arson, Sex and Narcotics	Life of registrant within jurisdiction		Fingerprint card, photo, information also forwarded to DOJ
Arrest/Conviction H&S Section 11357 (b), (c), (d), (e) or H&S Section 11360 (b) violations (Occurring after January 1, 1996)	2 (Mandatory destruction from date of conviction or date of arrest with no conviction)	H&S 11361.5	Applicable to conviction occurring after January 1, 1996, or arrests not followed by a conviction occurring after January 1, 1996; Exception: H&S 11357(e), the record shall be retained until a juvenile offender attains the age of 18 years, then destroyed pursuant to 11361.5
Arrest/Conviction H&S Section 11357 (b), (c), (d), (e), or H&S Section 11360 (b) violations (Occurring after January 1, 1996)	Mandatory destruction (Upon notice from Department of Justice)	H&S 11361.5 (c)	Applicable to convictions occurring prior to January 1, 1996, or arrests not followed by a conviction occurring prior to January 1, 1996, for violations of H&S Code 11357, 11364, 11365, & 11550
Crime Felony crimes with or without arrests	See descriptor	PC 800 PC 801	Prosecution for an offense punishable by imprisonment in state prison for 8 years or more must commence within 6 years after offense commission. Commencement of prosecution defined in PC 804. Exception: See PC 803 – Tolling/Extension of time periods; Appeals process and “Three Strikes” also consideration in assigning retention.
Misdemeanor/Infractions	CL + 3	GC34090	No arrests, identifiable property or missing persons (See: Note 2)

PUBLIC SAFETY

Record Series	Retention	Citation	Descriptor
Supplemental Felony Capital Crimes, Crimes Punishable by Death, Life	P	PC 799	No statutory limitation for prosecution. Includes murder, kidnapping for ransom, treason, procuring execution by perjury, train wrecking, assault with a deadly weapon by life-term prisoner, bombing resulting in death or bodily injury, making defective war materials that cause death
Destruction Guns	P		
Narcotics	P		
Disposition of Arrest/Court Action			Retention determined by action taken; i.e., recordable arrest or detention (released no arrest)
False Alarm (Duplicate)	CU + 2	GC34090	
Non-criminal occurrence	CU + 2	GC34090	Injured or sick persons, missing persons where person has been returned; traffic collision reports not used as the basis for criminal charges
Property Original	Until case is adjudicated/disposition determined		Copy retained in records case file; Refer to Managing Property in Law Enforcement Agencies (by POST)
Range Inventory	S + 2	GC34090	Quarterly reports of inventories weapons and ammunition held by Department Range
Reports	CU + 2	GC34090	Arrest & Citation Register; arson offenses; crimes against senior citizens; death in custody; domestic violence; FBI include Return A/Supp; hate crime incidents; homicide reports; supp.; officers killed or assaulted; original to FBI – DOJ; Uniform Crime Reports
Statistical (Crime analysis)	CU + 2	GC34090	Internally generated information using activity logs, citizen calls, currents and past crime statistic reports, finance department expenditure and budget records; citations, crime reports, accident report, permits, receipts. Reports created for variety purposes including increase/decreases in criminal activity; officer workload, deployment, time usage

PUBLIC SAFETY

Record Series	Retention	Citation	Descriptor
Statistical (UCR), Uniform Crime Reports mandatory to DOJ (LEIC); FBI include Return A/Supplement; Supplementary Homicide Report; law enforcement officers killed or assaulted; monthly return of arson offenses know to law enforcement; number of violent crimes committed against senior citizens; monthly report of domestic violence related calls for assistance; Monthly Arrest and Citation Register; Monthly Hate Crimes Incidents; death in custody reporting.	CU + 2	GC34090	Original sent to FBI, DOJ
Research Project Files	CL + 2	GC34090	May include request forms, background materials, staff reports, final projects reports and supporting data
Sealed Adult found factually innocent	Mandatory destruction upon and pursuant to Court Order	PC 851.8	General provision: upon petition, records of agency must be sealed and destroyed in accordance with the provisions set by court record; exceptions.
Juvenile	Mandatory destruction upon and pursuant to Court Order	WIC 826 (a) & (b) WIC 781 (a)	Upon petition, local laws enforcement records within WIC 826 (b) may be destroyed as ordered by the court, if related to probation and juvenile court records have been destroyed by the probation officer. Records involving arrest, detention and/or petitioning juvenile before juvenile court.
Subpoenas (Duplicate)	CU + 2	GC34090	
Tapes Audio, telephone and radio communications	CU + 180 days	GC34090.6	Exception: Recordings used as evidence in a criminal prosecution or claim filed or litigation or potential claims and litigation shall be preserved for 100 days after conclusion of the court action
Surveillance/security video (jail)	CU + 13 mos	GC34090.6	Exception: Recordings used as evidence in a criminal prosecution or claim files or litigation or potential claims and litigation shall be preserved for 100 days after conclusion of the court action
Use of force supervisory review files	CU + 2	GC34090	Include review forms, arrest reports copies, logs

PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
Warrants Felony	Recall after 10 years. Exception: murder/escape		Recommended by the California Law Enforcement Warrant Officer's Association
Misdemeanor Criminal	Recall after 5 years		Recommend by the California Law Enforcement Warrant Officer's Association
Served	CU		Includes Warrant Service Information card, alpha index card
Unserved (Local)	Until served, recalled, or purged		
PATROL			
Card Dispatch	CU + 2	GC34090	
Field Interview	CL + 2	GC34090	
Citations 11357 (e), juvenile,	CL + 2	11361.5H&S*	
11357b H&S, 11357c H&S, 11360b H&S violations	CL + 2	11361.5 H&S*	*CA Admin Code, Chapter 1, Title II, Sec. 708
Cite and Release	CL + 2	GC34090	
California Vehicle Code Infractions (duplicates)	CU + 90 days	GC34090	Original is forwarded to court.
Parking/Traffic (Duplicates)	CU + 2	GC34090.7	Originals are forwarded to court after agency processing; includes citations electronically created
Transmittals	CU + 2	GC34090	Listing of citations forwarded to court, filed for reference
Equipment Radio Logs (Communications)	CU + 2	GC34090	Documents problems, malfunctions, resolution to provide equipment performance history
General Orders	P		
Patrol Requests (Correspondence)	CU + 2	GC34090	From citizens for patrol presence
Radar calibration records	T + 2	GC34090	Documentation of Radar instruments retained during use/ownership
Reports Accidents	CL + 2	GC34090	Non-injury
Traffic Collisions Fatalities	P		
Vehicle Assignment Reports	S		Record of assignments
Down Reports	CU + 1		Printouts reporting which vehicles are down for repair, maintenance, etc.
Repossession/Private Impounds	CU + 2	GC34090	
Service Schedules	S	GC34090	
Vests, Bulletproof Letters	CU + 2	GC34090	Authorization to purchase

PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
Warrants Parking	Recall after 1 year		Recommended by the California Law Enforcement Warrant Officer's Association
Traffic	Recall after 5 years		Recommended by the California Law Enforcement Warrant Officer's Association
Weapons, Database	P		Department-owned weapons, personal weapons, alternate weapons, secondary handguns; produces inventory reports
SERVICES			
Chemical/Film Inventories	S		
Equipment Inventory/Sign-out cards -- Photo lab	T		
Operation Files – Photo lab	T		Retain until equipment no longer owned/used by department; Manuals, instructions, procedures for use/operations of photographic equipment
Grievance Files	CL + 3	GC34090	Grievance filed by employees, supporting documentation
Investigations, Background	CL + 2	GC34090	Non hired
Background hired	P		Include original reports re: PC 832.5 investigations
Parades & Special Events File	CL + 3	GC34090	Reports, memos, correspondence, scripts, supplier information, assignments, deployments, supporting documentation
Permits Alcoholic Beverage Control License	L + 2	GC34090	Approval process
Concealed Weapons	CL + 2	GC34090	
Photographs Personnel	S + 2	GC34090	
Negatives Log	CU + 2	GC34090	
Negatives, Misc.	CU + 2	GC34090	Not case-related (Public relations, promotions, events, ceremonies, staff photos)
Press Releases	CU + 2	GC34090	
Press, video programs (Community Relations)	CU + 2	GC34090	Collection of videos of programs and events; outside press coverage of department
Property Files	CU + 2	GC34090	Original reports and supplemental documentation (Lost, Found, Safekeeping)
Property, Pawn Broker/Secondhand	CU + 2	GC34090	Sales, slips. Dealer required to file duplicate with agency
Reports Dealer of Gun Sales, Duplicate	CU + 6	GC34090.7	Original maintained by DOJ. Dealer required to file duplicate with agency

PUBLIC SAFETY			
Record Series	Retention	Citation	Descriptor
Restraining Orders, Emergency Protective Orders, Temporary Restraining Orders, Legal Stipulations, Orders after hearing	CU (See descriptor)		Destroy after law enforcement actions described in PC 273.5, 273.6, 646.9, 12028.5, 13700 and Family Code Sections 6380-6383 are fulfilled, and effective date of restraining order has expired.
Rosters (Divisional)	S + 2	GC34090	Personnel assigned to division.
Schedules Daily	CU + 2	GC34090	Schedules of officers on duty
Watch Assignment/Timekeeping Records	CU + 2	GC34090	
Speakers Requests	CU + 2	GC34090	Community and business requests for public appearances, speakers
Test, Densitometer Results (Photo Lab)	T + 2	GC34090	Daily tests of development chemicals/processes for quality control
Training Bulletins	P		
Event Files	CU + 2	GC34090	Correspondence, brochures, promotional materials, information on speakers, guests, supporting documents
Lesson Plans, Range	CL + 15	GC34090	Scope, content, time period of courses
Personnel (by name)	T + 7	GC34090	Paperwork documenting officers' internal and external training
Schedules, Range	CU + 2	GC34090	Daily, weekly, monthly schedules of training events at range
Volunteer Card Files	T + 2	GC34090	Volunteers' identification, contact information
TAXICABS			
Auto for Hire	T + 4	GC34090	License, permits for taxicabs, shuttles, etc.

Note 1: The destruction of felony, misdemeanor and infraction Crime/Supplemental Report is permitted providing:

1. They do not relate to an unadjudicated arrest except for H&S 11357 or H&S 11360 violations.
2. They do not relate to unserved warrants.
3. They do not involve identifiable items that have not been recovered.
4. They do not relate to PC 290, PC 457.1, or H&S 11590 registrants.
5. They do not relate to violations listed in PC Sections 799 and 800.
6. The cases are not presently involved in either a civil or criminal litigation.

PUBLIC WORKS			
Record Series	Retention	Citation	Descriptor
SANITATION/SOLID WASTE WASTEWATER			
Collections/Landfill	CU + 2	GC34090	Daily records, usage
Facilities	CU + 2	GC34090	Correspondence, maps, patron list
History, Sanitation	P	GC34090	Where City-owned
Incineration Plants, Sludge	CU + 2	40 CFR 61.54	Sludge, sampling, charging rate to measure mercury content
Incinerator operations, Treatment Plant	CU + 2	40 CFR 60.153	Gas flow through wet scrubbing, oxygen content of exhaust gas, sludge rate, temperatures, fuel flow, total solids and volatile solids
Maintenance and operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Maps, septic tanks	P	GC34090	Locations maps
Rates	CU + 2	GC34090	
Recycling Programs	S + 2	GC34090	
Regulations	S + 2	GC34090	Includes legislation
Reports			
Studies	CL + 3	GC34090	
Tonnage	CU + 2	GC34090	
STREETS/ALLEYS			
Abandonment/Vacations	P	GC34090	
Closures	P	GC34090	
Easement, Dedications, Rights-of-Way	P	GC34090	
Field Books	P	GC34090	
Grants (<i>see Admin.</i>)			
Intersection Records	CU + 2	GC34090	Includes correspondence, volume counts, accident history
Inventory, Traffic Control Device	S + 2	GC34090	Signs, lights
Landscaping	CU + 2	GC34090	Plants, tree maintenance, work orders
Lighting	CU + 2	GC34090	Maintenance, work orders
Maintenance/Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints, signals, striping
Maps	P	GC34090	Fire hydrants, lighting districts, wheelchair ramps, storm drains, streets, sidewalks, sewers
Master Plans	CU + 2	GC34090	
Parking			
Lots	CU + 2	GC34090	
Regulations	S + 3	GC34090	
Reports/Studies	CL + 3	GC34090	
Permits			
Encroachment	P	GC34090	
Improvement	CL + 3	GC34090	May include curbs, sidewalks; Applications for excavation, fill, alterations
Oversize Load	CL + 3	GC34090	

PUBLIC WORKS			
Record Series	Retention	Citation	Descriptor
Parking	CL + 3	GC34090	Residential
Paving	CL + 3	GC34090	
Use (Temporary)	CU + 2	GC34090	Includes special events
Photographs	S + 2	GC34090	Includes aerals
Plans, Capital Improvement, Projects	P	GC34090	Streets, curbs, gutters, sidewalks, storm drains
Policies and Procedures	S + 3	GC34090	Includes rules, regulations, standards
Naming and numbering	P	GC34090	
Speed limits	S + 3	GC34090	
Programs			
Federal Aid Urban	CL + 3	23 CFR 633 (a) & (c)	
Traffic Safety	S + 3	GC34090	Drivers education, pedestrian safety, bicycle lanes
Reports			
Bridges & Overpasses	L	GC34090	Life of structure
Inspection	CU + 2	GC34090	Includes intersection, sidewalks. Bridges and overpasses, keep life of structure
Studies	CL + 3	GC34090	Traffic volume, accident history requests, statistics, drawing supporting traffic devices
Traffic count	CL + 2	GC34090	Evaluation of traffic volume
Vehicle accident	CL + 3	GC34090	
Railroad Right-of-way	CL + 3	36 CFR 64.11	Land acquisitions, correspondence, improvements statutory records
Routes, school bus and truck	S + 2	GC34090	Truck routs
Signage	L + 2	GC34090	Logbooks, index register cards, inventory lists, records of traffic signs
Traffic signals	L		Logs, wiring diagrams, codes, circuit installation records, and testing maintenance.
Weigh scales	S + 2	GC34090	
TRANSPORTATION			
Agreements	T + 4		Including concessionaire, slip rental, facility storage
Applications Parking Slip rentals	T + 3		Payment invoices, inventory listing, billing correspondence and other related documents
Special Events	CU + 2		Permits, correspondence, related documents re use of right of way
Fueling	AU + 4		Meter readings, fuel consumption reports, invoices, receipts and records pertaining to refueling operations
Hazardous Waste Disposal	CU + 10		Documentation re: the handling and disposal of hazardous waste
Inventory, Equipment, Parts, & Supplies	L		Includes vehicles, aircraft, vessels, and related documents re repairs
Inventory, Vehicle Ownership and Title	L		Owner's manual, warranty documents, Department of Motor Vehicle title and registration, and related documents

PUBLIC WORKS			
Record Series	Retention	Citation	Descriptor
Licenses, Permits	CU + 2		Forms, related documentation re licenses and permits required by federal and state agencies
Maintenance & Operations	CU + 2	GC34090	Related to requests for service and work orders for fuel, vehicle and equipment maintenance and repairs
Report Accident (Copies)	CU + 2	GC34090	Memos and working documents
Vehicle Assignment	CU + 2	GC34090	Logbooks, request forms, lists
UTILITIES			
Facilities	T + 3	GC34090	If city owned
Gas & Electric Rates	S + 2	GC34090	
Underground	P	GC34090	GC4003, GC4004; H&S 19850
WATER/ WASTEWATER			
Billing/Customer Records	CU + 2	GC34090	Billings, correspondence, complaints
Connection Records	P	GC34090	Maps, water line connections
Flood Control			
Drainage Facilities	P	GC34090	Includes dams, lakes, basins, creeks
Flood Zones	P	GC34090	Includes flood maps
Insurance Programs	S + 2	GC34090	Includes copies of policies, rules, programs
Policies & Procedures	S + 3	GC34090	Rules and Regulations
Reports/Studies	CL + 3	GC34090	
Grants (see Admin.)			
Inventory, Equipment	CU + 2	GC34090	
Locations	P	GC34090	Mains, valves, hydrants, wells
Maintenance & Operations	CU + 2	GC34090	Includes work orders, inspection, repairs, cleaning, reports, complaints
Service	CU + 2	GC34090	Includes work orders, entry cards, manholes, service to property owners
Well & Pumping	CU + 2	GC34090	Times operational, power used and quantity
Maps	P	GC34090	Line location; easements
Master Plans	CU + 2	GC34090	
Meter Operations	CU + 2	GC34090	Reader reports, orders, tests Maintenance Reports
Permits			
National Pollutant Discharge Elimination System (NPDES)	P	40 CFR 122.28	Municipalities of 100,000/more, compliance with Clean Water Act re: pollutants
Others	CU + 2	GC34090	May depend on terms of state of federal agency
Policies and Procedures	S + 2	GC34090	Includes rules and regulations
Rates	S + 2	GC34090	
Reclamation	CU + 5	40 CFR 122.41	Daily operations including sewage flow, grit removal, chlorine usage, lab analysis results, etc.
Reports			
Conservation	CU + 2	GC34090	
Consumption	CU + 2	GC34090	

PUBLIC WORKS			
Record Series	Retention	Citation	Descriptor
Corrosion Control	CU + 12	40 CFR 141.91	Compliance documentation
Discharge monitoring	CU + 5	40 CFR 122.41	Average amount of pollution discharged into waters of municipality
Drinking Water Corrections	CU + 10	40 CFR 141.33	
Hydrograph	P	GC34090	Daily flow of streams
Lead Service Line	CU + 12	40 CFR 141.91	Compliance documentation
Public Education	CU + 12	40 CFR 141.91	Compliance documentation
Quality Parameters	CU + 12	40 CFR 141.91	Compliance documentation
Sanitary surveys	CU + 10	40 CFR 141.33	Statistics, reports, correspondence
Source Water	CU + 12	40 CFR 141.91	Compliance documentation, e.g. lead & cooper
State Certification	CU + 12	40 CFR 141.91	Compliance documentation
Variances, Water System	CU + 5	40 CFR 141.33	
Well level	CU + 2	GC34090	
Sources	CU + 2	GC34090	May include wells, rivers, lakes, districts
Surveyor Field Notes	P	GC34090	Notes preparatory to maps of water installations
Surveys, Water System Sanitary	CU + 10	40 CFR 141.33	Statistics, reports, correspondence
Test			
Bacteriological analysis	CU + 5	40 CFR 141.33	Compliance records include location, date, method and results; corrections, analysis of bacterial content
Chemical analysis	CU + 10	40 CFR 141.33	Compliance records include locations, date, method used and results. Corrections, analysis of chemical content
Quality	CU + 12	40 CFR 141.91	Compliance documentation including sampling data, analysis, reports, surveys, documents, evaluation, schedules, valves, etc.
Valve Main Records	P	GC34090	
Violations, Drinking Water	CU + 3	40 CFR 141.33	Retention applies to each violation

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**City of Watsonville
City Manager's Office**

M E M O R A N D U M



DATE: July 2, 2020

TO: Successor Housing Agency

FROM: Tamara Vides, Deputy City Manager
Raunel Zavala, Administrative Analyst

SUBJECT: U. S. Department of Commerce, Economic Development
Administration Economic Adjustment Assistance Grant
Application to Fund a Revolving Loan Fund for County
Participating Jurisdictions

AGENDA ITEM: July 7, 2019 **City Council**

RECOMMENDATION:

Staff recommends that the Council authorize the City Manager to sign and execute an agreement with participating County of Santa Cruz jurisdictions to apply for and accept an Economic Adjustment Assistance Grant from the U.S. Department of Commerce, Economic Development Administration (EDA) to fund a Revolving Loan Fund for Santa Cruz County.

DISCUSSION:

The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law by President Trump on March 27, 2020 and provides funding to the U.S. Department of Commerce, Economic Development Administration (EDA) and its Economic Adjustment Assistance Program (EAA) to assist communities impacted by the COVID-19 Pandemic. The EDA received \$1.5 billion through the CARES Act to fund its various programs nationwide.

Following discussions with the Santa Cruz Small Business Development Center Cabrillo College and other jurisdictions in the County, it was determined that there is interest in establishing a regional Santa Cruz County Revolving Loan Fund. In past years, the establishment of a Santa Cruz County Revolving Loan Fund (RLF) has been examined, but in those time periods Santa Cruz County did not meet the various economic distress criteria to allow EDA funding. However, with the COVID-19 economic impact the County is now experiencing 14.4% unemployment as shown on the latest May 22, 2020, Employment Report for Santa Cruz County. This level of economic distress is above the national average and now meets EDA criteria for

funding a revolving loan fund. Additionally, EDA now has funding to increase the number of RLFs in the US and increase funding available to existing RLFs.

The EDA funded RLF program now consists of more than 500 RLFs nationwide. The purpose of each EDA RLFs is to make loans to businesses that cannot otherwise obtain traditional bank financing. These loans provide access to capital as gap financing that enables small businesses to grow into enterprises that can qualify for conventional business financing. Currently, Monterey County is going through a similar process to create an EDA funded RLF for their county.

The need to create a local permanent loan fund is demonstrated by the City's recent experience with the micro business grants program funded by CDBG¹, which funds were completely exhausted in 3 days with over 170 businesses applying for it. Furthermore, in a recent survey completed by local businesses, 44.44% of businesses say access to capital funds is one of their top five needs during the COVID-19 pandemic. The EDA Revolving Loan Fund will operate on a permanent county-wide basis while the City's grant program was limited until the funds were exhausted.

To initiate the creation of a Santa Cruz County RLF, staff of the City's Economic Development Department have initiated a series of discussions with the other County government jurisdictions, local financial institutions and non-profit organizations. The purpose of these discussions is to form the governing and financial basis for a County RLF. Following these discussions, a number of other administrative steps are required to finalize the formation of a County RLF. One of the first steps is for a lead jurisdiction to submit an application to EDA for RLF funding. The City of Santa Cruz is now the lead on the formation of a County RLF. Other steps will follow and the Council will be required to take additional steps at future meetings, if the grant application is successful in securing EDA funding.

Grant funding through the EDA for an RLF may require matching funds on an 80% Federal and 20% local match. The match requirement maybe waived given the economic distress in our County. If the matching requirement is not waived, in-kind services used in the administration of the RLF can be counted toward the local match requirement. EDA RLF grant awards may range from \$800,000 to \$2.5 million.

STRATEGIC PLAN:

The recommended action is consistent with the City Council Strategic Plan goal number 4 of strengthening the City's economy for all, by supporting existing businesses.

FINANCIAL IMPACT:

Grant funding through the EDA for an RLF will be on a matching basis of 80% Federal and 20% local but it is possible the EDA may lower this match depending on future local economic conditions.

¹ Community Development Block Grant funds

ALTERNATIVES:

City Council may choose not to proceed with establishing an EDA Revolving Loan Fund at this time.

ATTACHMENTS: None.

cc: City Attorney

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING AND DIRECTING THE CITY MANAGER ON BEHALF OF THE CITY OF WATSONVILLE TO SIGN AND EXECUTE AN AGREEMENT WITH PARTICIPATING COUNTY OF SANTA CRUZ JURISDICTIONS TO APPLY FOR AND ACCEPT AN ECONOMIC ADJUSTMENT ASSISTANCE GRANT FROM THE U.S. DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) TO FUND A REVOLVING LOAN FUND FOR SANTA CRUZ COUNTY

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act (H.R. 748, Public Law No. 116-136), signed into law by the President on March 27, 2020, provides funding to the U.S. Department of Commerce, Economic Development Administration (EDA) and its Economic Adjustment Assistance (EAA) Program to assist communities affected by the COVID-19 pandemic; and

WHEREAS, the EDA received \$1.5 billion through the CARES Act to fund its various programs nationwide; and

WHEREAS, there is interest among the Santa Cruz County jurisdictions in establishing a regional Santa Cruz County Revolving Loan Fund (RLF); and

WHEREAS, the COVID-19 economic impact on the County resulted in 14.4% unemployment, as shown on the latest May 22, 2020, Employment Report for Santa Cruz County, which level of economic distress is above the national average and now meets EDA criteria for funding a revolving loan fund; and

WHEREAS, EDA now has funding to increase the number of RLFs in the US and increase funding available to the existing RLFs; and

WHEREAS, RLFs fund loans to businesses that cannot otherwise obtain traditional bank financing, which grant access to capital as gap financing that enables small

businesses to grow into enterprises that can qualify for conventional business financing;
and

WHEREAS, there is great need for new funding as shown by the micro business grants program funded by CDBG, which funds were completely exhausted in three (3) days with over 170 businesses applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

That the City Manager is hereby authorized and directed to sign and execute an agreement with participating County of Santa Cruz jurisdictions to apply for and accept and Economic Adjustment Grant from the U.S. Department of Commerce, Economic Development Administration to fund a Revolving Loan Fund for Santa Cruz County.

City of Watsonville
Community Development Department



M E M O R A N D U M

DATE: July 2, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Suzi Merriam, Community Development Director
Carlos Landaverry, Housing Manager

SUBJECT: Resolution in support of SB 1410: COVID-19 Emergency:
tenancies.

AGENDA ITEM: July 7, 2020 City Council

RECOMMENDATION

It is recommended that the City Council adopt a Resolution in support of Senate Bill 1410: COVID-19 Emergency: tenancies.

DISCUSSION

SB 1410 would establish a tenant-owner COVID-19 eviction relief agreement, restrict rental property owners from evicting tenants for unpaid rent accrued during the state of emergency, and allows a tax credit to owners that defer rent for tenants in connections with the COVID-19 pandemic.

In its current form, SB 1410 would authorize an owner of real property and a tenant to sign and execute a tenant-owner COVID-19 eviction relief agreement that, during a state of emergency related to the COVID-19 pandemic would allow the tenant to defer the tenant's unpaid rent, and would prohibit the owner from serving a notice terminating the tenancy or filing a complaint for unlawful detainer for that unpaid rent or during the state of emergency, unless an exception applies. The agreement would require the tenant to repay the unpaid rent to the state as installments in accordance with a specified repayment schedule during taxable years beginning on or after January 1, 2024, and before January 1, 2034.

STRATEGIC PLAN

The proposed resolution supports Goal 1 (Housing) of the Strategic Plan by preserving existing affordable housing for Watsonville residents.

FINANCIAL IMPACT

The recommended action will not impact the General Fund.

ALTERNATIVES

The Council could choose not to adopt the proposed resolution at this time.

ATTACHMENTS

1. SB 1410 Text
2. SB Analyses

cc: City Attorney

AMENDED IN SENATE JUNE 19, 2020

AMENDED IN SENATE JUNE 16, 2020

AMENDED IN SENATE JUNE 2, 2020

AMENDED IN SENATE MAY 18, 2020

AMENDED IN SENATE APRIL 30, 2020

SENATE BILL

No. 1410

Introduced by Senators Caballero and Bradford
(Principal coauthors: Senators Atkins and Hertzberg)

February 21, 2020

An act to add and repeal Section 1947.20 of the Civil Code, to add and repeal Section 1161.05 of the Code of Civil Procedure, and to add and repeal Sections 17053.10, 17154.5, 19534, 23610, and 24311 of the Revenue and Taxation Code, relating to ~~tenancy, making an appropriation therefor, and declaring the urgency thereof, to take effect immediately.~~ *tenancy*.

LEGISLATIVE COUNSEL'S DIGEST

SB 1410, as amended, Caballero. COVID-19 emergency: tenancies.

(1) Existing law permits the Governor to proclaim a state of emergency during conditions of disaster or of extreme peril to the safety of persons and property, including epidemics. Existing law provides that the proclamation takes effect immediately, affords specified powers to the Governor, and terminates upon further proclamation by the Governor. The Governor proclaimed a state of emergency March 4, 2020, related to the COVID-19 pandemic. An executive order issued by the Governor on March 27, 2020, and extended on May 29, 2020, prohibits the eviction of residential tenants during the pendency of a

state of emergency, except as specified. Under the executive order, this protection is effective through July 28, 2020.

Existing law establishes a procedure, known as an unlawful detainer action, that a landlord must follow in order to evict a tenant. Existing law provides that a tenant is subject to such an action if the tenant continues to possess the property without permission of the landlord in specified circumstances, including when the tenant has violated the lease by defaulting on rent or failing to perform a duty under the lease.

Existing law, the Tenant Protection Act of 2019, prohibits, with certain exceptions, an owner of residential real property from increasing the gross rental rate for a dwelling or unit more than 5% plus the percentage change in the cost of living, as defined, or 10%, whichever is lower, of the lowest gross rental rate charged for the immediately preceding 12 months, subject to specified conditions.

This bill would authorize an owner of real property and a tenant to sign and execute a tenant-owner ~~rent stabilization~~ *COVID-19 eviction relief* agreement that, during a state of emergency related to the COVID-19 pandemic, and unspecified additional days, would allow the tenant to defer the tenant's unpaid rent, and would prohibit the owner from serving a notice terminating the tenancy or filing a complaint for unlawful detainer for that unpaid rent or during the state of emergency, unless an exception applies. The agreement would require the tenant to repay the unpaid rent to the state as installments in accordance with a specified repayment schedule during taxable years beginning on or after January 1, 2024, and before January 1, 2034. The bill would require the owner of real property to offer the tenant a signed copy of the agreement, along with a specified notice, prior to executing the tenant-owner ~~rent stabilization~~ *COVID-19 eviction relief* agreement. The bill would require the owner of real property to obtain a signed acknowledgment of receipt from the tenant if the tenant declines the offer. If the tenant does not respond to the offer, the bill would require the owner to confirm, under penalty of perjury, that the owner hand-delivered or mailed the offer. By expanding the crime of perjury, the bill would impose a state-mandated local program.

This bill would void any demand for the payment of unpaid rent accrued, or any notice to terminate tenancy served, beginning on March 4, 2020, upon the declaration of the state of emergency related to the COVID-19 pandemic, and until the state of emergency is terminated, as provided. The bill would, during the state of emergency, prohibit an owner of real property from demanding payment of unpaid rent, serving

a notice terminating tenancy, or filing a complaint for unlawful detainer, among other things, unless the owner includes a signed acknowledgment of receipt or a sworn confirmation of a rejected offer for a tenant-owner ~~rent stabilization~~ *COVID-19 eviction relief* agreement.

(2) Existing law authorizes the Franchise Tax Board to require any person to withhold for income tax purposes an amount of a taxpayer's income, as specified, that reasonably represents the amount of tax due, as determined by the board. Existing law also provides for the collection of various debts by the Franchise Tax Board, including fines, state or local penalties, bail, forfeitures, restitution fines, restitution orders, and other amounts imposed by specified state courts and delinquent tax debt due to the federal Internal Revenue Service.

This bill would require the Franchise Tax Board to calculate the repayment installments of unpaid rent, and would authorize a tenant to apply for reduction or forgiveness of repayment installments depending on the taxpayer's income. The bill would require specified persons to withhold the amount of each installment from each tenant's income during taxable years beginning on or after January 1, 2024, and before January 1, 2034, as provided. The bill would require the Franchise Tax Board to transfer these moneys to the Treasurer to be deposited in the General Fund.

This bill would specify that any deferment or repayment of rent authorized under these provisions is not included when determining the lowest gross rental rate for purposes of the Tenant Protection Act of 2019.

(3) Existing law, the Personal Income Tax Law, and the Corporation Tax Law, impose taxes upon taxable income, and in conformity with federal income tax law, generally defines "gross income" for purposes of those laws as income from whatever source derived, except as specifically excluded, and provides various exclusions from gross income. Existing law authorizes various credits against the taxes imposed by those laws.

Existing law establishes the continuously appropriated Tax Relief and Refund Account in the General Fund and provides that payments required to be made to taxpayers or other persons from the Personal Income Tax Fund are to be paid from that account, including any amount allowable as an earned income tax credit in excess of any tax liabilities.

This bill, for taxable years beginning on or after January 1, 2024, and before January 1, 2034, would exclude from gross income the gross amount of unpaid rent in a signed and executed tenant-owner-~~rent~~

~~stabilization~~ *COVID-19 eviction relief* agreement that is reduced or forgiven by the Franchise Tax Board, as described above.

This bill would allow a credit against those taxes for each taxable year beginning on or after January 1, 2024, and before January 1, 2034, to a qualified taxpayer who is an owner of real property, as specified, in an amount equal to the gross amount of unpaid rent deferred by the qualified taxpayer in a signed and executed tenant-owner-~~rent~~ ~~stabilization~~ *COVID-19 eviction relief* agreement between the qualified taxpayer and a tenant that meets the requirements described above, or in an amount equal to the gross amount of unpaid rent deferred plus inflation of at least 2% if the qualified taxpayer is a small business owner. The bill would require the qualified taxpayer to register with the Franchise Tax Board, and would require the board to approve the reservation, as specified. The bill would authorize the qualified taxpayer to claim the credit in any taxable year beginning on or after January 1, 2024, and before January 1, 2034, of the qualified taxpayer's choosing, or to sell the credit to an unrelated party, subject to specified conditions. If the amount allowable as a credit exceeds the qualified taxpayer's tax liability for the taxable year, the bill would authorize the qualified taxpayer to choose whether to be refunded the balance from the Tax Relief and Refund Account *upon appropriation by the Legislature* or to carry over the balance to reduce the taxpayer's tax liability in the following taxable years, as provided. ~~By authorizing additional moneys to be paid from a continuously appropriated fund, the bill would make an appropriation.~~

(4) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

~~(5) This bill would declare that it is to take effect immediately as an urgency statute.~~

Vote: $\frac{2}{3}$ -majority. Appropriation: ~~yes-no~~. Fiscal committee: yes. State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. Section 1947.20 is added to the Civil Code, to
2 read:

1 1947.20. (a) (1) An owner of real property and a tenant may
2 sign and execute a tenant-owner-~~rent stabilization~~ *COVID-19*
3 *eviction relief* agreement during the state of emergency, and ____
4 days thereafter, in compliance with this section.

5 (2) If there is more than one owner of real property, each owner
6 must sign the tenant-owner-~~rent stabilization~~ *COVID-19* *eviction*
7 *relief* agreement.

8 (3) If there is more than one tenant on one lease agreement for
9 the real property unit, each tenant must have a separate
10 tenant-owner-~~rent stabilization~~ *COVID-19* *eviction relief* agreement
11 with the owner of real property.

12 (4) If there is more than one tenant for the real property unit
13 and each tenant has a separate lease agreement, each tenant must
14 also have a separate tenant-owner-~~rent stabilization~~ *COVID-19*
15 *eviction relief* agreement with the owner of real property.

16 (b) The terms of the tenant-owner-~~rent stabilization~~ *COVID-19*
17 *eviction relief* agreement shall include all of the following:

18 (1) The owner of real property shall agree to allow the tenant
19 to defer, pursuant to this section, any unpaid rents accrued during
20 the state of emergency, and ____ days thereafter, and shall specify
21 the amount of unpaid rent that will be deferred.

22 (2) The owner of real property shall agree not to serve a notice
23 terminating the tenancy, file a complaint for unlawful detainer,
24 take action to proceed with a pending unlawful detainer suit, or
25 request that a sheriff execute a writ of possession for the property
26 for either of the following:

27 (A) The unpaid rent that will be deferred.

28 (B) During the state of emergency, and ____ days thereafter,
29 unless the notice alleges that the tenant has destroyed property or
30 engaged in behavior that creates a substantial threat to the public
31 health or safety.

32 (3) The tenant shall agree to pay any deferred unpaid rent
33 accrued during the state of emergency, and ____ days thereafter,
34 to the state in accordance with Section 19534 of the Revenue and
35 Taxation Code.

36 (c) (1) Before an owner of real property and a tenant execute
37 a tenant-owner-~~rent stabilization~~ *COVID-19* *eviction relief*
38 agreement, the owner of real property shall offer the tenant a signed
39 copy of the agreement with the following notice:

1 NOTICE: BEFORE YOU ENTER INTO A COVID-19 PANDEMIC
2 ~~TENANT-OWNER-RENT-STABILIZATION~~ *COVID-19 EVICTION RELIEF*
3 AGREEMENT

4 California state law requires that you get this important notice before you
5 decide whether to sign an agreement with your landlord to address your unpaid
6 rent during the COVID-19 pandemic.

7 If you sign this agreement, your landlord agrees not to evict you for the unpaid
8 rent specified in this agreement, and agrees not to evict you during a state of
9 emergency relating to COVID-19, unless your lease expires or you do
10 something to destroy property or that threatens public health and safety.

11 The State of California will pay your unpaid rent to your landlord in the form
12 of a tax credit.

13 You will be required to repay the State of California the amount of unpaid rent
14 listed in this agreement, in annual equal installment payments over the span
15 of ten years beginning in 2024. The State of California will not charge you
16 interest for this amount owed as long as the payment is made timely. If you
17 cannot make your installment payments beginning in 2024, you may be eligible
18 for a reduction or cancellation of that payment at that time. For more
19 information, visit the Franchise Tax Board's web page at
20 _____.

21 IMPORTANT THINGS YOU SHOULD KNOW

22 If you sign this agreement with your landlord, the agreement only protects you
23 against an eviction from your current residence during a declared state of
24 emergency relating to COVID-19 and for _____ days thereafter. In other words,
25 when the COVID-19 state of emergency is over, you will be fully responsible
26 for paying your rent and complying with the terms of your lease. If you sign
27 this agreement, you should keep a copy of it for your records.

28 ~~TENANT-OWNER-RENT-STABILIZATION~~ *COVID-19 EVICTION RELIEF*
29 AGREEMENT

30 Pursuant to Section 1947.20 of the California Civil Code, _____(Name of Owner
31 of Real Property)_____ agrees to defer the rent of _____(Name of
32 Tenant/Lessee)_____ for the property located at _____(Property Address)_____
33 in the amount of \$_____(Unpaid rent accrued)_____, covering the time period
34 from _____ to _____.

35 _____(Name of Tenant/Lessee)_____ agrees to repay the amount of \$_____(Same
36 amount as unpaid rent accrued)_____ to the State of California, starting in 2024,
37 over a span of ten annual installments, interest-free.

38 IF YOU WANT THIS AGREEMENT, SIGN HERE, NEXT TO YOUR
39 LANDLORD:

40 _____(Date)_____ (Date)_____

1 ____Name of Owner of Real Property____ (Name of Tenant/Lessee)____
2 ____ (Address) ____ (Property Address)____
3 ____ (Tax ID or SSN of Owner of Real Property) ____ (Tax ID or SSN of
4 Tenant)____

5 IF YOU DO NOT WANT TO ENTER INTO THIS AGREEMENT, PLEASE
6 READ AND SIGN BELOW:

7 ACKNOWLEDGMENT OF RECEIPT OF OFFER TO SIGN ~~RENT~~
8 ~~STABILIZATION COVID-19 EVICTION RELIEF~~ AGREEMENT

9 I, ____ (Name of Tenant/Lessee) ____ acknowledge that, on ____ (Date of
10 Receipt) ____, my landlord ____ (Name of Owner of Real Property) ____ offered
11 me to sign a ~~Rent Stabilization COVID-19 Eviction Relief~~ Agreement for
12 ____ (Property Address) ____ for unpaid rent during ____ (Month(s) &
13 Year) ____ .

14 I have read the ~~Rent Stabilization COVID-19 Eviction Relief~~ Agreement and
15 I DO NOT want to sign the ~~Rent Stabilization COVID-19 Eviction Relief~~
16 Agreement.

17 I understand that if I DO NOT sign the ~~Rent Stabilization COVID-19 Eviction~~
18 ~~Relief~~ Agreement, I am still obligated to pay for any unpaid rent past due
19 according to my lease. Accordingly, my landlord may seek a court order for
20 my eviction.

21 ____ (Date) ____ (Date) ____

22 ____Name of Owner of Real Property____ (Name of Tenant/Lessee)____
23 ____ (Address) ____ (Property Address)____

24 IMPORTANT THINGS YOU SHOULD KNOW

25 If you DO NOT sign the ~~Rent Stabilization COVID-19 Eviction Relief~~
26 Agreement or DO NOT RESPOND to this Acknowledgment of Receipt within
27 30 days of receiving it, your landlord will assume that you have REJECTED
28 the ~~Rent Stabilization COVID-19 Eviction Relief~~ Agreement.
29

30 (2) If the owner of real property customarily communicates with
31 the tenant in Spanish, Chinese, Tagalog, Vietnamese, or Korean,
32 the owner of real property shall provide the tenant a copy of the
33 notice and agreement in that language. The owner of real property
34 may use the notice and agreement created by the Franchise Tax
35 Board.

36 (3) (A) If an owner of real property makes an offer to the tenant
37 to execute the tenant-owner ~~rent stabilization COVID-19 eviction~~
38 ~~relief~~ agreement and the tenant rejects the offer, the owner shall
39 obtain a signed acknowledgment of receipt from the tenant.

1 (B) (i) If the tenant does not respond to the offer or to the
2 acknowledgment of receipt within 30 days of the owner
3 hand-delivering the offer, or within 40 days of the owner mailing
4 the offer and acknowledgment of receipt, the offer shall be deemed
5 rejected.

6 (ii) If the offer is deemed rejected, the owner of real property
7 shall prepare the following sworn confirmation of a rejected offer
8 for their records:

9
10 SWORN CONFIRMATION OF A TENANT-OWNER REJECTED OFFER
11 OF A ~~RENT-STABILIZATION~~ *COVID-19 EVICTION RELIEF* AGREEMENT
12 I swear under penalty of perjury under the laws of the State of California that,
13 on ____ (Date that the Notice and Offer were delivered or mailed) ____, I
14 hand-delivered or mailed a signed ~~Rent Stabilization~~ *COVID-19 EVICTION*
15 *RELIEF* Agreement to ____ (Name of Tenant/Lessee) ____ at ____ (Address
16 of Rental property) ____ and that 30 days have since past if I hand-delivered
17 the offer, or 40 days have since past if I mailed the offer.

18 (Name) _____

19 Signature Date
20

21 (d) (1) Upon registering with the Franchise Tax Board, an owner
22 of real property who executes a signed tenant-owner ~~rent~~
23 ~~stabilization~~ *COVID-19 eviction relief* agreement with a tenant
24 pursuant to this section shall be eligible for a credit against their
25 tax liability pursuant to Sections 17053.10 and 23610 of the
26 Revenue and Taxation Code, unless the tenant-owner ~~rent~~
27 ~~stabilization~~ *COVID-19 eviction relief* agreement is between related
28 persons as defined in Section 267 of Title 26 of the United States
29 Code.

30 (2) An owner of real property who receives a credit against their
31 tax liability pursuant to Section 17053.10 and 23610 of the
32 Revenue and Taxation Code and who violates the tenant-owner
33 ~~rent-stabilization~~ *COVID-19 eviction relief* agreement shall be
34 required to repay the entire credit to the Franchise Tax Board
35 immediately, plus interest from the date the credit was first claimed
36 on the tax return, as determined by the Franchise Tax Board.

37 (e) The owner of real property shall provide the Franchise Tax
38 Board a copy of the tenant-owner ~~rent-stabilization~~ *COVID-19*
39 *eviction relief* agreement and a copy of the signed receipt of
40 acknowledgment from the tenant, consistent with this section, in

1 a form and manner specified by the Franchise Tax Board, by the
2 following dates:

3 (1) For agreements executed on or before January 1, 2021, no
4 later than January 1, 2021.

5 (2) For agreements executed on or after January 1, 2021, no
6 later than 60 days after the date the agreement is signed by both
7 the owner and the tenant.

8 (f) The owner of real property shall provide a copy of the
9 ~~tenant-owner rent stabilization~~ *COVID-19 eviction relief* agreement
10 to the tenant within five days from when the agreement is executed.

11 (g) No deferment or repayment of rent authorized under this
12 section shall be included when determining the lowest gross rental
13 rate pursuant to Section 1947.12.

14 (h) For purposes of this section, the following shall apply:

15 (1) "Owner of real property" means an owner of residential real
16 property or an owner of a mobilehome park.

17 (2) "Rent" does not include rental assistance payments from
18 any federal or state governmental source or a nonprofit organization
19 received by the tenant or by the owner of real property on the
20 tenant's behalf.

21 (3) "State of emergency" means an emergency related to the
22 COVID-19 pandemic declared by the Governor pursuant to the
23 California Emergency Services Act (Chapter 7 (commencing with
24 Section 8550) of Division 1 of Title 2 of the Government Code).

25 (i) This section shall remain in effect only until December 31,
26 2034, and as of that date is repealed.

27 SEC. 2. Section 1161.05 is added to the Code of Civil
28 Procedure, to read:

29 1161.05. (a) (1) Except as authorized under subdivision (b),
30 any demand for payment of unpaid rent accrued during a state of
31 emergency, and _____ days thereafter, and any notice terminating
32 tenancy, including, but not limited to, any notice pursuant to
33 Section 1161 or Section 798.56 of the Civil Code, is void if it was
34 served during the state of emergency, and _____ days thereafter,
35 and the conduct that gave rise to the demand or notice occurred
36 during the state of emergency, and _____ days thereafter.

37 (2) It is the intent of the Legislature that this subdivision shall
38 apply retroactively. In any action for unlawful detainer in which
39 a judgment for possession has been entered in favor of the owner
40 of real property, the tenant may move to have that judgment set

1 aside on the basis of this subdivision. No writ of possession shall
2 issue while the motion to set aside is pending. If a writ of
3 possession was issued prior to filing of the motion to set aside, the
4 court shall stay execution of the writ while the motion to set aside
5 the judgment is pending.

6 (b) (1) An owner of real property shall not, during a state of
7 emergency, and _____ days thereafter, demand payment of unpaid
8 rent, serve a notice terminating tenancy, file a complaint for
9 unlawful detainer, take action to proceed with a pending unlawful
10 detainer action, request that a sheriff execute a writ of possession
11 for the property, or otherwise attempt to evict a tenant in any
12 manner unless either of the following applies:

13 (A) The notice and any complaint based on that notice allege
14 that the action is necessary to protect public health and safety.

15 (B) The notice or complaint includes either a signed
16 acknowledgment of receipt or a sworn confirmation of a rejected
17 offer pursuant to subdivision (c) of Section 1947.20.

18 (2) It is the intent of the Legislature that this subdivision apply
19 prospectively.

20 (c) For purposes of this section, “state of emergency” means an
21 emergency related to the COVID-19 pandemic declared by the
22 Governor pursuant to the California Emergency Services Act
23 (Chapter 7 (commencing with Section 8550) of Division 1 of Title
24 2 of the Government Code).

25 (d) This section shall remain in effect two years after the state
26 of emergency related to the COVID-19 pandemic terminates, and
27 as of that date is repealed.

28 SEC. 3. Section 17053.10 is added to the Revenue and Taxation
29 Code, to read:

30 17053.10. (a) (1) For each taxable year beginning on or after
31 January 1, 2024, and before January 1, 2034, there shall be allowed
32 as a credit to a qualified taxpayer against the “net tax,” as defined
33 in Section 17039, an amount equal to the amount of qualified rent
34 deferred by the qualified taxpayer.

35 (2) If the qualified taxpayer is also a small business owner, the
36 credit shall be an amount equal to the amount of qualified rent
37 deferred by the qualified taxpayer, plus an adjustment for inflation
38 no less than 2 percent.

39 (b) For purposes of this section:

(1) “Qualified rent” means an amount equal to the gross amount of unpaid rent deferred by the qualified taxpayer in a signed and executed tenant-owner-rent stabilization ~~COVID-19 eviction relief~~ agreement between the qualified taxpayer and the tenant that meets the requirements of Section 1947.20 of the Civil Code. Qualified rent does not include any amounts in excess of 100 percent of the sum of the amounts of rent charged per month stated in the lease agreement that would have been paid but for the executed tenant-owner-rent stabilization ~~COVID-19 eviction relief~~ agreement for those months in which the tenant-owner-rent stabilization ~~COVID-19 eviction relief~~ agreement applies.

(2) (A) “Qualified taxpayer” means an owner of real property, as defined in Section 1947.20 of the Civil Code, that is subject to Chapter 2 (commencing with Section 1940) of Title 5 of Part 4 of Division 3 of the Civil Code, and has registered with the Franchise Tax Board as provided in subdivision (d) of this section and been allowed a credit.

(B) In the case of any pass-thru entity, the determination of whether a taxpayer is a qualified taxpayer under this section shall be made at the entity level and any credit under this section is not allowed to the pass-thru entity, but shall be passed through to the partners or shareholders in accordance with applicable provisions of Part 10 (commencing with Section 17001) or Part 11 (commencing with Section 23001). For purposes of this paragraph, “pass-thru entity” means any entity taxed as a partnership or “S” corporation.

(3) “Small business owner” means an individual that meets both of the following:

(A) Is the sole owner, or owners in the case of those individuals that are married and filing a joint return for the property.

(B) Whose state Adjusted Gross Income is no more than \$1,000,000 for the taxable year in which the tenant-owner-rent stabilization ~~COVID-19 eviction relief~~ agreement was executed.

(c) (1) On or before January 1, 2021, the Franchise Tax Board shall create a registration program for qualified taxpayers.

(2) The registration form shall require the qualified taxpayer to provide necessary information, as determined by the Franchise Tax Board, including, but not limited to, the following items:

(A) Name under which the qualified taxpayer transacts or intends to transact business.

1 (B) Name, address, and social security number or tax
2 identification number of the tenant or tenants.

3 (C) Start date of the rent deferral, and the amount of rent
4 deferred.

5 (D) The location of the qualified taxpayer's place or places of
6 businesses.

7 (E) A copy or copies of the executed tenant-owner-~~rent~~
8 ~~stabilization~~ *COVID-19 eviction relief* agreements pursuant to
9 Section 1947.20 of the Civil Code.

10 (F) A copy or copies of the existing lease agreements between
11 the qualified taxpayer and the tenant or tenants.

12 (d) (1) To be eligible for the credit authorized by this section,
13 each qualified taxpayer shall register with the Franchise Tax Board
14 within _____ days of executing a tenant-owner-~~rent stabilization~~
15 *COVID-19 eviction relief* agreement, and shall provide the
16 information required in paragraph (2) of subdivision (c).

17 (2) Upon receipt of a registration form, the Franchise Tax Board
18 shall approve the reservation with respect to a qualified taxpayer,
19 and shall provide a notice to the taxpayer that includes the amount
20 of credit that would be available if the terms of the tenant-owner
21 ~~rent-stabilization~~ *COVID-19 eviction relief* agreement are
22 completed.

23 (e) Beginning January 1, 2022, and annually thereafter, the
24 Franchise Tax Board shall determine the aggregate amount of
25 credit that has been approved for each calendar year.

26 (f) Any credit or deduction otherwise allowed under this part
27 for any amount paid or incurred by the taxpayer upon which this
28 credit is based shall be reduced by the amount of the credit allowed
29 under this section.

30 (g) (1) A qualified taxpayer may claim the credit authorized in
31 this section in any taxable year beginning on or after January 1,
32 2024, and before January 1, 2034, of the qualified taxpayer's
33 choosing.

34 (2) If the amount allowable as a credit under this section exceeds
35 the tax liability computed under this part for the taxable year, the
36 excess shall be credited against other amounts due, if any, and the
37 balance, if any, at the qualified taxpayer's choosing, shall either:

38 (A) Be paid from the Tax Relief and Refund Account and
39 refunded to the qualified ~~taxpayer~~ *taxpayer upon appropriation*
40 *by the Legislature*.

1 (B) Be carried over to reduce the “net tax” in the following
2 taxable year, and succeeding years if necessary, until the credit is
3 exhausted.

4 (h) (1) Notwithstanding any other law, except as set forth in
5 this subdivision, a qualified taxpayer may sell any credit allowed
6 under this section to an unrelated party.

7 (2) The qualified taxpayer shall report to the Franchise Tax
8 Board prior to the sale of the credit, in the form and manner
9 specified by the Franchise Tax Board, all required information
10 regarding the purchase and sale of the credit, including the social
11 security or other taxpayer identification number of the unrelated
12 party to whom the credit has been sold, the face amount of the
13 credit sold, and the amount of consideration received by the
14 qualified taxpayer for the sale of the credit.

15 (3) In the case where the credit allowed under this section
16 exceeds the “net tax,” the excess credit may be carried over to
17 reduce the “net tax” of the party to whom the credit has been sold
18 in the following taxable year, and succeeding years if necessary,
19 until the credit is exhausted.

20 (4) A credit shall not be sold pursuant to this subdivision to
21 more than one taxpayer, nor shall the credit be resold by the
22 unrelated party to another taxpayer or other party.

23 (5) A party that has acquired tax credits under this section shall
24 be subject to the requirements of this section.

25 (6) In no event may a qualified taxpayer assign or sell any tax
26 credit to the extent the tax credit allowed by this section is claimed
27 on any tax return of the qualified taxpayer.

28 (i) The Franchise Tax Board shall develop a tax form to be used
29 by the qualified taxpayer to verify the amount of qualified rent
30 deferred pursuant to an executed tenant-owner-rent-stabilization
31 *COVID-19 eviction relief* agreement pursuant to Section 1947.20
32 of the Civil Code.

33 (j) (1) The Franchise Tax Board may prescribe rules, guidelines,
34 or procedures to carry out the purposes of this section, including
35 any guidelines regarding the allocation of the credit allowed under
36 this section. Chapter 3.5 (commencing with Section 11340) of Part
37 1 of Division 3 of Title 2 of the Government Code shall not apply
38 to any rule, guideline, or procedure prescribed by the Franchise
39 Tax Board pursuant to this section.

(2) (A) The Franchise Tax Board may prescribe any regulations necessary or appropriate to carry out the purposes of this section, including any regulations to prevent improper claims from being filed or improper payments from being made with respect to net earnings from self-employment.

(B) The adoption of any regulations pursuant to subparagraph (A) may be adopted as emergency regulations in accordance with the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code) and shall be deemed an emergency and necessary for the immediate preservation of the public peace, health and safety, or general welfare. Notwithstanding Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code, these emergency regulations shall not be subject to the review and approval of the Office of Administrative Law. The regulations shall become effective immediately upon filing with the Secretary of State, and shall remain in effect until revised or repealed by the Franchise Tax Board.

(k) This section shall remain in effect only until December 1, 2034, and as of that date is repealed.

SEC. 4. Section 17154.5 is added to the Revenue and Taxation Code, to read:

17154.5. (a) For taxable years beginning on and after January 1, 2024, gross income does not include the gross amount of unpaid rent in a signed and executed tenant-owner ~~rent stabilization~~ *COVID-19 eviction relief* agreement that is reduced or forgiven by the Franchise Tax Board pursuant to Section 19534.

(b) This section shall remain in effect only until December 31, 2034, and as of that date is repealed.

SEC. 5. Section 19534 is added to the Revenue and Taxation Code, to read:

19534. (a) The Franchise Tax Board shall create a form tenant-owner ~~rent stabilization~~ *COVID-19 eviction relief* agreement and accompanying notice, as described in Section 1947.20 of the Civil Code, in English, Spanish, Chinese, Tagalog, Vietnamese, and Korean, and shall make the form agreement and notice available on its website within 30 days of the operative date of this section. The Franchise Tax Board may call upon the assistance of

1 any other state agency or public entity for assistance in carrying
2 out these translations.

3 (b) For taxable years beginning on and after January 1, 2024,
4 and before January 1, 2034, a tenant in a tenant-owner-rent
5 ~~stabilization~~ *COVID-19 eviction relief* agreement, as specified in
6 Section 1947.20 of the Civil Code, shall pay the deferred rent in
7 accordance with the following:

8 (1) The Franchise Tax Board shall not impose interest on the
9 balance of unpaid rent specified in a tenant-owner-rent ~~stabilization~~
10 *COVID-19 eviction relief* agreement unless and until the balance
11 must sent to collections.

12 (2) The unpaid rent shall be divided into equal installments over
13 a 10-year period beginning in each taxable year on and after
14 January 1, 2024, and before January 1, 2034, and shall be repaid
15 in those installments, unless a taxpayer seeks an exemption or
16 reduction in the installment amount of that year as specified in
17 paragraph (3).

18 (3) (A) Each equal installment calculated under paragraph (2)
19 shall be included in the taxpayer's tax return for each year specified
20 above.

21 (B) A taxpayer may apply for a reduction or elimination of that
22 year's installment based on their taxable income for that year with
23 the Franchise Tax Board, in a form and manner as specified by
24 the Franchise Tax Board, as follows:

25 (i) For individuals with an income equal to or greater than 150
26 percent of the median state income, 100 percent of the payment
27 calculated under paragraph (2).

28 (ii) For individuals with an income between 100 and 149
29 percent, inclusive, of the median state income, 75 percent of the
30 payment calculated under paragraph (2).

31 (iii) For individuals with an income between 75 and 99 percent,
32 inclusive, of the median state income, 50 percent of the payment
33 calculated under paragraph (2).

34 (iv) For individuals with less than 75 percent of the median state
35 income, none of the payment calculated under paragraph (2).

36 (C) Any portion of an equal installment calculated under
37 paragraph (2) that is allowed to be reduced or forgiven shall not
38 be collected by the Franchise Tax Board or any other person. The
39 remaining installment shall remain due until explicitly forgiven
40 or reduced by the Franchise Tax Board.

(c) (1) The Franchise Tax Board shall require any person required to withhold income under Section 18662 to additionally withhold the payments determined by the Franchise Tax Board under subdivision (a) and to transmit the amount withheld to the Franchise Tax Board at the time as it may designate.

(2) For a tenant in which withholding under paragraph (1) does not apply, the repayment of rent subject to a tenant-owner-rent stabilization *COVID-19 eviction relief* agreement under Section 1947.20 of the Civil Code shall be collected from the debtor by the Franchise Tax Board in any manner authorized under the law for collection of a delinquent income tax liability, including, but not limited to, the recording of a notice of state tax lien under Article 2 (commencing with Section 7170) of Chapter 14 of Division 7 of Title 1 of the Government Code, and the issuance of an order and levy under Article 4 (commencing with Section 706.070) of Chapter 5 of Division 2 of Title 9 of Part 2 of the Code of Civil Procedure in the manner provided for earnings withholding orders for taxes.

(d) The Franchise Tax Board shall transfer moneys collected under this section to the Treasurer to be deposited in the General Fund.

(e) For purposes of this section, the following apply:

(1) “Median state income” means the median state income provided by the Department of Finance.

(2) “Tenant” means a tenant who signs and executes a tenant-owner-rent stabilization *COVID-19 eviction relief* agreement with an owner of real property pursuant Section 1947.20 of the Civil Code.

(f) This section shall remain in effect only until December 31, 2034, and as of that date is repealed.

SEC. 6. Section 23610 is added to the Revenue and Taxation Code, to read:

23610. (a) (1) For each taxable year beginning on or after January 1, 2024, and before January 1, 2034, there shall be allowed as a credit to a qualified taxpayer against the “tax,” as defined in Section 23036, an amount equal to the amount of qualified rent deferred by the qualified taxpayer.

(2) If the qualified taxpayer is also a small business owner, the credit shall be an amount equal to the amount of qualified rent

1 deferred by the qualified taxpayer, plus an adjustment for inflation
2 no less than 2 percent.

3 (b) For purposes of this section:

4 (1) “Qualified rent” means an amount equal to the gross amount
5 of unpaid rent deferred by the qualified taxpayer in a signed and
6 executed tenant-owner-rent stabilization ~~COVID-19 eviction relief~~
7 agreement between the qualified taxpayer and the tenant that meets
8 the requirements of Section 1947.20 of the Civil Code. Qualified
9 rent does not include any amounts in excess of 100 percent of the
10 sum of the amounts of rent charged per month stated in the lease
11 agreement that would have been paid but for the executed
12 tenant-owner-rent stabilization ~~COVID-19 eviction relief~~ agreement
13 for those months in which the tenant-owner-rent stabilization
14 ~~COVID-19 eviction relief~~ agreement applies.

15 (2) (A) “Qualified taxpayer” means an owner of real property,
16 as defined in Section 1947.20 of the Civil Code, that is subject to
17 Chapter 2 (commencing with Section 1940) of Title 5 of Part 4 of
18 Division 3 of the Civil Code, and has registered with the Franchise
19 Tax Board as provided in subdivision (d) of this section and been
20 allowed a credit.

21 (B) In the case of any pass-thru entity, the determination of
22 whether a taxpayer is a qualified taxpayer under this section shall
23 be made at the entity level and any credit under this section is not
24 allowed to the pass-thru entity, but shall be passed through to the
25 partners or shareholders in accordance with applicable provisions
26 of Part 10 (commencing with Section 17001) or Part 11
27 (commencing with Section 23001). For purposes of this paragraph,
28 “pass-thru entity” means any entity taxed as a partnership or “S”
29 corporation.

30 (3) “Small business owner” means an individual that meets both
31 of the following:

32 (A) Is the sole owner, or owners in the case of those individuals
33 that are married and filing a joint return for the property.

34 (B) Whose state Adjusted Gross Income is no more than
35 \$1,000,000 for the taxable year in which the tenant-owner-rent
36 stabilization ~~COVID-19 eviction relief~~ agreement was executed.

37 (c) (1) On or before January 1, 2021, the Franchise Tax Board
38 shall create a registration program for qualified taxpayers.

(2) The registration form shall require the qualified taxpayer to provide necessary information, as determined by the Franchise Tax Board, including, but not limited to, the following items:

(A) Name under which the qualified taxpayer transacts or intends to transact business.

(B) Name, address, and social security number or tax identification number of the tenant or tenants.

(C) Start date of the rent deferral, and the amount of rent deferred.

(D) The location of the qualified taxpayer's place or places of businesses.

(E) A copy or copies of the executed tenant-owner-~~rent stabilization~~ *COVID-19 eviction relief* agreements pursuant to Section 1947.20 of the Civil Code.

(F) A copy or copies of the existing lease agreements between the qualified taxpayer and the tenant or tenants.

(d) (1) To be eligible for the credit authorized by this section, each qualified taxpayer shall register with the Franchise Tax Board within _____ days of executing a tenant-owner-~~rent stabilization~~ *COVID-19 eviction relief* agreement, and shall provide the information required in paragraph (2) of subdivision (c).

(2) Upon receipt of a registration form, the Franchise Tax Board shall approve the reservation with respect to a qualified taxpayer, and shall provide a notice to the taxpayer that includes the amount of credit that would be available if the terms of the tenant-owner-~~rent stabilization~~ *COVID-19 eviction relief* agreement are completed.

(e) Beginning January 1, 2022, and annually thereafter, the Franchise Tax Board shall determine the aggregate amount of credit that has been approved for each calendar year.

(f) Any credit or deduction otherwise allowed under this part for any amount paid or incurred by the taxpayer upon which this credit is based shall be reduced by the amount of the credit allowed under this section.

(g) (1) A qualified taxpayer may claim the credit authorized in this section in any taxable year beginning on or after January 1, 2024, and before January 1, 2034, of the qualified taxpayer's choosing.

(2) If the amount allowable as a credit under this section exceeds the tax liability computed under this part for the taxable year, the

1 excess shall be credited against other amounts due, if any, and the
2 balance, if any, at the qualified taxpayer's choosing, shall either:

3 (A) Be paid from the Tax Relief and Refund Account and
4 refunded to the qualified taxpayer. *taxpayer upon appropriation*
5 *by the Legislature.*

6 (B) Be carried over to reduce the "tax" in the following taxable
7 year, and succeeding years if necessary, until the credit is
8 exhausted.

9 (h) (1) Notwithstanding any other law, except as set forth in
10 this subdivision, a qualified taxpayer may sell any credit allowed
11 under this section to an unrelated party.

12 (2) The qualified taxpayer shall report to the Franchise Tax
13 Board prior to the sale of the credit, in the form and manner
14 specified by the Franchise Tax Board, all required information
15 regarding the purchase and sale of the credit, including the social
16 security or other taxpayer identification number of the unrelated
17 party to whom the credit has been sold, the face amount of the
18 credit sold, and the amount of consideration received by the
19 qualified taxpayer for the sale of the credit.

20 (3) In the case where the credit allowed under this section
21 exceeds the "tax," the excess credit may be carried over to reduce
22 the "tax" of the party to whom the credit has been sold in the
23 following taxable year, and succeeding years if necessary, until
24 the credit is exhausted.

25 (4) A credit shall not be sold pursuant to this subdivision to
26 more than one taxpayer, nor shall the credit be resold by the
27 unrelated party to another taxpayer or other party.

28 (5) A party that has acquired tax credits under this section shall
29 be subject to the requirements of this section.

30 (6) In no event may a qualified taxpayer assign or sell any tax
31 credit to the extent the tax credit allowed by this section is claimed
32 on any tax return of the qualified taxpayer.

33 (i) The Franchise Tax Board shall develop a tax form to be used
34 by the qualified taxpayer to verify the amount of qualified rent
35 deferred pursuant to an executed tenant-owner ~~rent stabilization~~
36 *COVID-19 eviction relief* agreement pursuant to Section 1947.20
37 of the Civil Code.

38 (j) (1) The Franchise Tax Board may prescribe rules, guidelines,
39 or procedures to carry out the purposes of this section, including
40 any guidelines regarding the allocation of the credit allowed under

1 this section. Chapter 3.5 (commencing with Section 11340) of Part
2 1 of Division 3 of Title 2 of the Government Code shall not apply
3 to any rule, guideline, or procedure prescribed by the Franchise
4 Tax Board pursuant to this section.

5 (2) (A) The Franchise Tax Board may prescribe any regulations
6 necessary or appropriate to carry out the purposes of this section,
7 including any regulations to prevent improper claims from being
8 filed or improper payments from being made with respect to net
9 earnings from self-employment.

10 (B) The adoption of any regulations pursuant to subparagraph
11 (A) may be adopted as emergency regulations in accordance with
12 the rulemaking provisions of the Administrative Procedure Act
13 (Chapter 3.5 (commencing with Section 11340) of Part 1 of
14 Division 3 of Title 2 of the Government Code) and shall be deemed
15 an emergency and necessary for the immediate preservation of the
16 public peace, health and safety, or general welfare. Notwithstanding
17 Chapter 3.5 (commencing with Section 11340) of Part 1 of Division
18 3 of Title 2 of the Government Code, these emergency regulations
19 shall not be subject to the review and approval of the Office of
20 Administrative Law. The regulations shall become effective
21 immediately upon filing with the Secretary of State, and shall
22 remain in effect until revised or repealed by the Franchise Tax
23 Board.

24 (k) This section shall remain in effect only until December 1,
25 2034, and as of that date is repealed.

26 SEC. 7. Section 24311 is added to the Revenue and Taxation
27 Code, to read:

28 24311. (a) For taxable years beginning on and after January
29 1, 2024, gross income does not include the gross amount of unpaid
30 rent in a signed and executed tenant-owner ~~rent stabilization~~
31 *COVID-19 eviction relief* agreement that is reduced or forgiven
32 by the Franchise Tax Board pursuant to Section 19534.

33 (b) This section shall remain in effect only until December 31,
34 2034, and as of that date is repealed.

35 SEC. 8. No reimbursement is required by this act pursuant to
36 Section 6 of Article XIII B of the California Constitution because
37 the only costs that may be incurred by a local agency or school
38 district will be incurred because this act creates a new crime or
39 infraction, eliminates a crime or infraction, or changes the penalty
40 for a crime or infraction, within the meaning of Section 17556 of

1 the Government Code, or changes the definition of a crime within
2 the meaning of Section 6 of Article XIII B of the California
3 Constitution.

4 ~~SEC. 9. This act is an urgency statute necessary for the~~
5 ~~immediate preservation of the public peace, health, or safety within~~
6 ~~the meaning of Article IV of the California Constitution and shall~~
7 ~~go into immediate effect. The facts constituting the necessity are:~~

8 ~~In order to assist tenants and owners of real property during the~~
9 ~~state of emergency relating to the COVID-19 pandemic as quickly~~
10 ~~as possible, it is necessary for this act to take effect immediately.~~

O

THIRD READING

Bill No: SB 1410
Author: Caballero (D) and Bradford (D), et al.
Amended: 6/19/20
Vote: 21

PRIOR VOTES NOT RELEVANT

SENATE GOVERNANCE & FIN. COMMITTEE: 5-0, 6/22/20
AYES: McGuire, Beall, Hertzberg, Hurtado, Wiener
NO VOTE RECORDED: Moorlach, Nielsen

SENATE APPROPRIATIONS COMMITTEE: 5-2, 6/23/20
AYES: Portantino, Bradford, Hill, Leyva, Wieckowski
NOES: Bates, Jones

SUBJECT: COVID-19 emergency: tenancies

SOURCE: Author

DIGEST: This bill creates a tenant-towner COVID-19 eviction relief agreement, restricts rental property owners from evicting tenants for unpaid rent accrued during the state of emergency, and allows a tax credit to owners that defer rent for tenants in connections with the COVID-19 pandemic.

ANALYSIS:

Existing law:

- 1) Allows various income tax credits, deductions, exemptions, and exclusions. The Legislature enacts such tax incentives to either compensate taxpayers for incurring certain expenses, such as child adoption, or to influence certain behavior, such as charitable giving.
- 2) Prohibits landlords from acting on their own to remove the tenants when tenants will not leave rental property voluntarily.

- 3) Requires landlords to seek and obtain a court order for eviction. The Legislature has created a fast-tracked civil court proceeding for this purpose known as the “unlawful detainer” process. To obtain an order for eviction through the unlawful detainer process, a landlord must file paperwork with the court explaining the legal basis for the request.
- 4) Requires landlords renting out units in most multi-family dwellings to state the cause for the eviction, if the tenant has been living in the unit for at least 12 months continuously. In addition, many populous local jurisdictions around California – Los Angeles, San Francisco, and Oakland, among others – have imposed further limitations on when a landlord can evict a tenant.
- 5) Directs landlords to begin by giving the tenant notice indicating the landlord’s intent to terminate the tenancy. A landlord who proposes to evict a conventional residential tenant for nonpayment of rent must first give the tenant a notice indicating the amount of rent due and providing the tenant with a three day window in which to make the payment. If the tenant does not pay within the three day period provided, the landlord may file an eviction lawsuit.
- 6) Delays, pursuant to the Judicial Council’s Emergency Rule 1, eviction lawsuits currently filed until 90 days after the state of emergency is lifted, even if the eviction is not COVID-19 related. Tenants must still pay rent, but cannot be evicted during this period.

This bill:

- 1) Creates and allows landlords and tenants to enter into optional “tenant-owner COVID-19 eviction relief agreements,” which:
 - a) Allow landlords to agree, through a voluntary COVID-19 eviction relief agreement, to do all of the following, unless the notice alleges that the tenant destroyed property or engaged in behavior that creates a significant threat to public health or safety:
 - i) Defer a specified amount of rent due during the COVID-19 pandemic and unspecified period thereafter from a tenant;
 - ii) Not serve the tenant with a notice terminating tenancy;
 - iii) Not file a complaint for unlawful detainer;
 - iv) Not take action to proceed with a pending unlawful detainer suit; or

- v) Not request that a sheriff execute a writ of possession.
- b) Requires a tenant that signs an agreement to repay all or a portion of the deferred rent amount to the state of California depending on their income with their tax return beginning in the 2024 taxable year.
- c) Requires, in order for the agreement to be valid, that there be an agreement between each property owner and each tenant for all units where rent is being deferred.
- d) Requires the owner to obtain a signed acknowledgement if the tenant rejects the agreement. If the tenant does not respond within 30 (hand-delivered) or 40 (mailed with receipt acknowledged) days, the agreement is deemed rejected. The property owner must prepare a sworn confirmation of a rejected offer for their records.
- e) Requires the tenant-owner COVID-19 eviction relief agreement to include a notice with specified contents, plus the following contents:
 - i) The owner of the real property;
 - ii) A commitment from the owner not to serve a notice terminating the tenancy of the tenant for the length of time included in the agreement;
 - iii) The amount of rent deferred;
 - iv) A commitment from the tenant to repay any unpaid deferred rent to the state; and other details including: name and social security number of owner and tenant, the address of the real property, and the period of time included in the agreement.
- 2) Voids any demand for unpaid rent or eviction accrued during the state of emergency and an unspecified period thereafter unless the tenant does not enter into an agreement or threatens public health or safety.
- 3) Enacts a personal income and corporation tax credit equal to the amount of unpaid rent specified in the tenant-owner COVID-19 eviction relief agreement that can be claimed commencing in the 2024 and ending in the 2034 taxable year.
- 4) Enhances the value of the credit if the qualified taxpayer is also a small business, by an adjustment for inflation of no less than two percent, and defines “small business owner” as a qualified taxpayer that is an individual that

is the sole owner (or owners in the case of those individuals that are married and filing a joint return) of the property and whose state adjusted gross income is not more than \$1,000,000 for the taxable year in which the tenant-owner COVID-19 eviction relief agreement was executed.

- 5) Requires the owner to register with the Franchise Tax Board (FTB) after executing a tenant-owner COVID-19 eviction relief agreement to be eligible for the measure's tax credit. However, any agreement between related persons as defined in the Internal Revenue Code does not qualify for a tax credit. The owner must also provide a copy of the tenant-owner COVID-19 eviction relief agreement to FTB within a specified time after executing the agreement.
- 6) Requires any real property owner who receives a credit under the provisions of this bill, but violates the terms of the tenant-owner COVID-19 eviction relief agreement, to repay the entire credit to FTB immediately, plus interest, from the date the credit was first claimed on the return.
- 7) Allows the qualified taxpayer to claim the credit for any taxable year between 2024 and 2034, of the qualified taxpayers choosing.
- 8) Allows, upon appropriation of the Legislature, the credit to be refunded.
- 9) Allows the credit to be sold to an unrelated party, or carried over indefinitely until exhausted, with certain limitations.
- 10) Requires tenants to pay back the deferred rent to the state by including a payment with their tax return beginning in 2024, subject to the following conditions:
 - a) Specifies that no interest shall be charged on the balance of the deferred rent, unless the balance is sent to collections.
 - b) The total deferred rent must be divided into equal installments and included with the tenant's tax return over a 10-year period beginning in the 2024 taxable year and, ending in the 2034 taxable year, unless the taxpayer seeks an exemption or reduction for the installment amount for that year.
 - c) Allows a tenant repaying deferred rent to apply for a reduction or elimination of that year's installment based on a comparison their taxable income to the state median income.

- d) Directs FTB to collect any unpaid amounts in a manner similar to other tax debts, including recording liens and issuing levies. Any repaid amounts are deposited in the General Fund.
- 11) Exempts for tax purposes any amount of unpaid rent deferred in a signed and executed COVID-19 eviction relief agreement.
- 12) Sunsets all provisions on January 1, 2035.

Background

COVID-19 pandemic and lockdown. The COVID-19 pandemic, also known as the coronavirus pandemic, is an ongoing, widespread outbreak of the disease caused by a strain of the coronavirus. This severe, acute respiratory syndrome was first identified in Wuhan, China in late December 2019. The first cases in the United States occurred in early 2020 and the first California case was confirmed in late January. On March 19, 2020, Governor Newsom issued a mandatory “stay-at-home” order to protect the health of Californians. This order devastated the economy and left thousands out of work and struggling to pay for necessities. California’s unemployment rate rose to a record high 15.5 percent in April as the state’s employers lost 2,344,700 nonfarm payroll jobs, according to the Employment Development Department. According to Federal Reserve Bank Chair Jerome Powell, 40 percent of households earning less than \$40,000 annually lost their jobs in March. While Congress has enacted assistance for both businesses as well as state governments and municipalities with populations above 500,000 people, economic pain is expected to be widespread and is likely to persist for some time.

On March 16, 2020, Governor Newsom issued an executive order authorizing local governments to halt evictions for renters affected by COVID-19. The Governor extended this order by 60 days on May 29th, which is now set to expire on July 28, 2020. Approximately 150 local agencies in California have enacted eviction moratoria under this authority. Additionally, the California Judicial Council adopted Emergency Rule 1 on April 6, 2020, under authority granted by the Governor by executive order. The Rule provides that unless necessary to protect public health and safety, an eviction case cannot proceed either while Governor Newsom’s state of emergency remains effective or for 90 days after it ends—even if the eviction is not COVID-19 related. Tenants must still pay rent, but cannot be evicted during this period. While the Judicial Council rule continues to protect California renters from eviction today, at some point both it and local orders will end or expire, which could result in residential rental property owners evicting renters for non-payment of rent, potentially in significant numbers.

FISCAL EFFECT: Appropriation: No Fiscal Com.: Yes Local: Yes

According to the Senate Appropriations Committee, the FTB is still developing its estimates of (1) this bill's administrative costs, and (2) revenue losses to the General Fund. While subject to considerable uncertainty, General Fund revenues would likely decline by a minimum of hundreds of millions of dollars per year between 2024 and 2033.

SUPPORT: (Verified 6/23/20)

None received

OPPOSITION: (Verified 6/23/20)

California Association of Realtors
California Rental Housing Association

ARGUMENTS IN SUPPORT: According to the author, "in every part of California, there are families struggling financially because of COVID-19. Many are renters who are at risk of losing their home when emergency tenant protections run out. Many others are small landlords at risk of foreclosure because their tenants cannot afford to pay rent. SB 1410 will protect both categories of vulnerable Californians, providing renters and landlords with a voluntary path to stability. This bill does so responsibly, spacing out tenants' interest-free payments and landlords' corresponding tax credits over 10 years beginning in 2024, while providing for tenant hardship exemptions and the ability to sell landlords' tax credits. In doing so, this bill will protect the most vulnerable without sacrificing other programs supported by the State Budget."

ARGUMENTS IN OPPOSITION: According to the California Rental Housing Association, "as drafted, we anticipate that almost any renter, regardless of ability to pay rent now, would force a housing provider to accept an agreement. The result will be a lack of income to rental housing providers, potentially increasing the likelihood of future foreclosures and a reduction in the rental housing stock because of rental housing providers choosing to leave the rental housing industry."

Prepared by: Colin Grinnell/Jessica Deitchman / GOV. & F. / (916) 651-4119
6/23/20 17:38:42

**** END ****

RESOLUTION NO. ____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE DECLARING ITS SUPPORT OF SENATE BILL 1410 AS INTRODUCED ON FEBRUARY 21, 2020, AND AMENDED ON JUNE 19, 2020 (CABALLERO) ENTITLED *COVID-19 EMERGENCY: TENANCIES*; WOULD ESTABLISH A TENANT-OWNER COVID-19 EVICTION RELIEF AGREEMENT, RESTRICT RENTAL PROPERTY OWNERS FROM EVICTING TENANTS FOR UNPAID RENT ACCRUED DURING THE STATE OF EMERGENCY DUE TO COVID-19, AND ALLOWS A TAX CREDIT TO OWNERS THAT DEFER RENT FOR TENANTS IN CONNECTION WITH THE COVID-19 PANDEMIC

WHEREAS, the COVID-19 pandemic has brought uncertain times, leaving Californians with health challenges and economic difficulties; and

WHEREAS, because of layoffs and lost income from the pandemic, more households are now struggling, and have fallen behind paying their rent; and

WHEREAS, SB 1410 would send immediate relief, once it is passed, to renters who have faced job loss or wage cuts amid the COVID-19 pandemic; and

WHEREAS, SB 1410 would encourage landlords and tenants to make a deal under a “rent stabilization agreement” allowing the tenant to defer rent during the coronavirus emergency without fear of being evicted; and

WHEREAS, the State would then assume the financial burden and allow tenants 10 years beginning in 2024 to pay back unpaid rent accumulated during COVID-19, and in return, landlords would get 10 years of tax credits equal to the amount of unpaid rent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the City Council of the City of Watsonville hereby declares its support and urges the passage of Senate Bill 1410 (Caballero) entitled *COVID-19 Emergency: Tenancies* as first introduced on February 21, 2020, and amended on June 19, 2020, if

enacted, will keep tenants housed during a statewide emergency and will help prevent property owners from facing loss and foreclosures due to lost rents.

2. That the City Clerk is hereby directed to send a copy of this resolution to Assembly Member Robert Rivas, Senator Bill Monning, and Governor Gavin Newsom of the State of California.

**City of Watsonville
City Manager's Department**

M E M O R A N D U M



DATE: July 2, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Nathalie Manning, Deputy City Manager

SUBJECT: Approval of Revised Salary Lists for Bargaining Units; Service Employees International Union Local 521 (SEIU), Mid-Management, Confidential, Management, Police Officers Association (POA), and International Association of Firefighters Local 1275 (IAFF)

AGENDA ITEM: July 7, 2020 **City Council**

RECOMMENDATION:

Staff recommends that the City Council approve revised salary lists for the bargaining units that will receive salary increases per existing contracts since the approval of the salary lists on November 12, 2019. These units include; SEIU Local 521, Mid-Management, Confidential, Management, POA, and IIAF Local 1275. Approving the salary list will ensure the City complies with [§ 570.5 \(Requirement for a Publicly Available Pay Schedule\) of Title 2 \(Administration\) of the California Code of Regulations](#) by listing all employee compensation levels on a publicly available master pay schedule.

DISCUSSION:

The California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, to comply with § 570.5 of Title 2 (2 CCR570.5) of the California Code of Regulations. Section 570.5 requires the pay rate shall be limited to the amount listed on a pay schedule that meets all of the following requirements

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;

5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years;
8. Does not reference another document in lieu of disclosing the pay rate.

The Council last approved a salary list on November 12, 2019. Since then, several labor MOUs have been subject to salary increases per their contract and are now reflected in the new salary schedule.

FINANCIAL IMPACT:

There is no financial impact as the salaries have already been approved and adopted as part of the budget.

ALTERNATIVES:

None.

ATTACHMENTS:

None

cc: City Attorney

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - CONFIDENTIAL, IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JULY 11, 2020

Rescinds Resolution No. 172-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 172-19 (CM), approving the salary list for the Confidential Unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the Confidential bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the Confidential bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – Confidential, attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - Confidential, attached hereto, meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
3001	ADMIN ASSIST I	CONFIDENTL	3,579.98	3,758.99	3,946.93	4,144.27	4,351.49	4,569.05	4,796.26
			20.65	21.69	22.77	23.91	25.10	26.36	27.67
3002	ADMIN ASSIST II	CONFIDENTL	3,855.06	4,047.81	4,250.20	4,462.71	4,685.83	4,920.13	5,166.16
			22.24	23.35	24.52	25.75	27.03	28.39	29.80
3008	CITY MANAGER'S INTER	CONFIDENTL	2,419.67	2,540.66	2,667.73	2,801.11	2,941.12	3,088.17	3,242.59
			13.96	14.66	15.39	16.16	16.97	17.82	18.71
3003	DEPUTY CITY CLERK	CONFIDENTL	4,548.61	4,776.03	5,014.84	5,265.59	5,528.86	5,805.32	6,095.57
			26.24	27.55	28.93	30.38	31.90	33.49	35.17
3004	EXEC AST TO CM & CC	CONFIDENTL	4,725.67	4,961.95	5,210.05	5,470.57	5,744.07	6,031.29	6,332.86
			27.26	28.63	30.06	31.56	33.14	34.80	36.54
3005	EXECUTIVE ASSISTANT	CONFIDENTL	4,226.95	4,438.31	4,660.22	4,893.20	5,137.86	5,394.78	5,664.51
			24.39	25.61	26.89	28.23	29.64	31.12	32.68
3006	LEGAL ASSISTANT	CONFIDENTL	4,548.61	4,776.03	5,014.84	5,265.59	5,528.86	5,805.32	6,095.57
			26.24	27.55	28.93	30.38	31.90	33.49	35.17
3009	PAYROLL COORDINATOR	CONFIDENTL	4,556.09	4,783.89	5,023.09	5,274.25	5,537.96	5,814.88	6,105.60
			26.29	27.60	28.98	30.43	31.95	33.55	35.22
3010	PERSONNEL TECHNICIAN	CONFIDENTL	4,461.36	4,684.44	4,918.66	5,164.60	5,422.78	5,693.96	5,978.66
			25.74	27.03	28.38	29.80	31.29	32.85	34.49

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1272 (IAFF), IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JULY 1, 2020

Rescinds Resolution No. 174-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 174-19 (CM), approving the salary list for the International Association of Firefighters Local 1272 (IAFF) bargaining unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the International Association of Firefighters Local 1272 (IAFF) bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the International Association of Firefighters Local 1272 (IAFF) bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – International Association of Firefighters Local 1272 (IAFF), attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - International Association of Firefighters Local 1272 (IAFF), attached hereto meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
6001	FIRE CAPTAIN	FIRE	7,374.06	7,742.74	8,129.90	8,536.41	8,963.22	9,411.37	9,881.95
			30.39	31.91	33.50	35.18	36.94	38.78	40.72
6006	FIRE CAPTAIN-40	FIRE	7,376.74	7,745.57	8,132.84	8,539.48	8,966.47	9,414.80	9,885.53
			42.56	44.69	46.92	49.27	51.73	54.32	57.03
6002	FIRE ENGINEER	FIRE	6,591.63	6,921.20	7,267.26	7,630.63	8,012.18	8,412.73	8,833.41
			27.16	28.52	29.95	31.44	33.02	34.67	36.40
6005	FIRE INSPECTOR	FIRE	5,619.51	5,900.48	6,195.50	6,505.29	6,830.57	7,172.08	7,530.68
			32.42	34.04	35.74	37.53	39.41	41.38	43.45
6003	FIREFIGHTER	FIRE	5,988.56	6,287.95	6,602.38	6,932.47	7,279.11	7,643.07	8,025.23
			24.68	25.91	27.21	28.57	30.00	31.50	33.07
6004	FIREFIGHTER - 40	FIRE	5,990.73	6,290.25	6,604.74	6,935.00	7,281.76	7,645.84	8,028.13
			34.56	36.29	38.10	40.01	42.01	44.11	46.32

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - MANAGEMENT, IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JULY 11, 2020

Rescinds Resolution No. 175-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 175-19 (CM), approving the salary list for the Management bargaining unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the Management bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the Management bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – Management, attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - Management, attached hereto meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1004	ADMIN ANALYST	MANAGEMENT	5,515.90	5,791.72	6,081.31	6,385.34	6,704.64	7,039.87	7,391.84
			31.82	33.41	35.08	36.84	38.68	40.61	42.65
1005	ADMIN SVCS MANAGER	MANAGEMENT	8,705.75	9,141.04	9,598.05	10,077.99	10,581.87	11,110.97	11,666.50
			50.23	52.74	55.37	58.14	61.05	64.10	67.31
1006	AIRPORT MANAGER	MANAGEMENT	8,740.64	9,177.65	9,636.51	10,118.33	10,624.29	11,155.47	11,713.24
			50.43	52.95	55.60	58.38	61.29	64.36	67.58
1033	ASSIST COMM DEV DIR	MANAGEMENT	9,383.44	9,852.66	10,345.27	10,862.52	11,405.64	11,975.95	12,574.73
			54.14	56.84	59.68	62.67	65.80	69.09	72.55
1007	ASSIST DIR OF PW & U	MANAGEMENT	10,473.93	10,997.65	11,547.51	12,124.91	12,731.14	13,367.71	14,036.08
			60.43	63.45	66.62	69.95	73.45	77.12	80.98
1009	ASSIST FIN OFFICER	MANAGEMENT	8,322.86	8,738.99	9,175.96	9,634.73	10,116.47	10,622.28	11,153.42
			48.02	50.42	52.94	55.59	58.36	61.28	64.35
1062	ASSIST FINANCE DIR	MANAGEMENT	8,705.75	9,141.04	9,598.05	10,077.99	10,581.87	11,110.97	11,666.50
			50.23	52.74	55.37	58.14	61.05	64.10	67.31
1010	ASSIST PCS DIRECTOR	MANAGEMENT	7,783.79	8,172.97	8,581.60	9,010.69	9,461.23	9,934.30	10,430.98
			44.91	47.15	49.51	51.98	54.58	57.31	60.18
1034	ASSIST TO THE CM	MANAGEMENT	7,811.44	8,202.00	8,612.11	9,042.71	9,494.81	9,969.57	10,468.06
			45.07	47.32	49.69	52.17	54.78	57.52	60.39
1050	ASSISTANT CHIEF PD	MANAGEMENT	11,076.91	11,630.78	12,212.29	12,822.90	13,464.06	14,137.26	14,844.12
			63.91	67.10	70.46	73.98	77.68	81.56	85.64
1032	ASSISTANT CITY CLERK	MANAGEMENT	5,994.60	6,294.36	6,609.07	6,939.53	7,286.52	7,650.80	8,033.35
			34.58	36.31	38.13	40.04	42.04	44.14	46.35
1056	BATTALION FIRE CHIEF	MANAGEMENT	12,310.48	12,926.03	13,572.30	14,250.95	14,963.48	15,711.65	16,497.24
			50.73	53.27	55.93	58.73	61.66	64.75	67.98

Revised Effective Date: 07/11/2020

[DISCLAIMER: All reasonable efforts have been made to ensure the accuracy of the information in this report. The user assumes ultimate responsibility for its validity and correct application.]

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1001	BUILDING OFFICIAL	MANAGEMENT	8,643.79	9,075.97	9,529.80	10,006.30	10,506.58	11,031.91	11,583.50
			49.87	52.36	54.98	57.73	60.61	63.65	66.83
1061	COMM ENVIRO OUT MGR	MANAGEMENT	6,807.08	7,147.44	7,504.79	7,880.04	8,274.07	8,687.77	9,122.14
			39.27	41.24	43.30	45.46	47.74	50.12	52.63
1011	CONSTRUCTION MANAGER	MANAGEMENT	6,399.60	6,719.57	7,055.58	7,408.33	7,778.75	8,167.68	8,576.06
			36.92	38.77	40.71	42.74	44.88	47.12	49.48
1012	CRIME ANALYST	MANAGEMENT	6,437.69	6,759.57	7,097.57	7,452.42	7,825.07	8,216.30	8,627.13
			37.14	39.00	40.95	42.99	45.14	47.40	49.77
1045	DEPUTY CITY ATTORNEY	MANAGEMENT	7,546.33	7,923.63	8,319.78	8,735.78	9,172.58	9,631.25	10,112.79
			43.54	45.71	48.00	50.40	52.92	55.56	58.34
1014	DEPUTY POLICE CHIEF	MANAGEMENT	11,448.32	12,020.78	12,621.79	13,252.89	13,915.55	14,611.31	15,341.89
			66.05	69.35	72.82	76.46	80.28	84.30	88.51
1016	DIVISION FIRE CHIEF	MANAGEMENT	9,878.92	10,372.87	10,891.53	11,436.08	12,007.91	12,608.29	13,238.70
			56.99	59.84	62.84	65.98	69.28	72.74	76.38
1058	ENTERPRISE ARCHITECT	MANAGEMENT	9,880.89	10,374.93	10,893.68	11,438.38	12,010.31	12,610.80	13,241.32
			57.01	59.86	62.85	65.99	69.29	72.75	76.39
1017	ENVIRON PROJ MANAGER	MANAGEMENT	7,221.63	7,582.73	7,961.85	8,359.95	8,777.97	9,216.87	9,677.68
			41.66	43.75	45.93	48.23	50.64	53.17	55.83
1018	FINANCIAL ANALYST	MANAGEMENT	6,640.08	6,972.07	7,320.67	7,686.68	8,071.03	8,474.59	8,898.33
			38.31	40.22	42.23	44.35	46.56	48.89	51.34
1060	HOUSING MANAGER	MANAGEMENT	8,133.71	8,540.42	8,967.42	9,415.79	9,886.57	10,380.93	10,899.96
			46.93	49.27	51.74	54.32	57.04	59.89	62.88
1049	HR ANALYST	MANAGEMENT	5,828.46	6,119.86	6,425.88	6,747.15	7,084.55	7,438.77	7,810.68
			33.63	35.31	37.07	38.93	40.87	42.92	45.06

Revised Effective Date: 07/11/2020

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1035	HR MANAGER	MANAGEMENT	8,854.93	9,297.67	9,762.59	10,250.70	10,763.24	11,301.38	11,866.47
			51.09	53.64	56.32	59.14	62.10	65.20	68.46
1036	IT MANAGER	MANAGEMENT	9,458.76	9,931.70	10,428.28	10,949.66	11,497.16	12,072.02	12,675.65
			54.57	57.30	60.16	63.17	66.33	69.65	73.13
1057	MULTIMED/COMM ANALYS	MANAGEMENT	5,515.90	5,791.72	6,081.31	6,385.34	6,704.64	7,039.87	7,391.84
			31.82	33.41	35.08	36.84	38.68	40.61	42.65
1024	PARKS SUPERINTENDENT	MANAGEMENT	6,391.02	6,710.56	7,046.09	7,398.39	7,768.30	8,156.74	8,564.57
			36.87	38.71	40.65	42.68	44.82	47.06	49.41
1037	PERSONNEL OFFICER	MANAGEMENT	8,854.93	9,297.67	9,762.59	10,250.70	10,763.24	11,301.38	11,866.47
			51.09	53.64	56.32	59.14	62.10	65.20	68.46
1046	POLICE CAPTAIN	MANAGEMENT	10,023.30	10,524.48	11,050.67	11,603.24	12,183.38	12,792.56	13,432.21
			57.83	60.72	63.75	66.94	70.29	73.80	77.49
1038	POLICE FIN TECH MGR	MANAGEMENT	7,822.77	8,213.88	8,624.59	9,055.84	9,508.63	9,984.07	10,483.29
			45.13	47.39	49.76	52.25	54.86	57.60	60.48
1047	POLICE FISCAL MNGR	MANAGEMENT	7,270.79	7,634.34	8,016.02	8,416.85	8,837.70	9,279.60	9,743.57
			41.95	44.04	46.25	48.56	50.99	53.54	56.21
1054	POLICE MEDIA&COMM SP	MANAGEMENT	5,515.90	5,791.72	6,081.31	6,385.34	6,704.64	7,039.87	7,391.84
			31.82	33.41	35.08	36.84	38.68	40.61	42.65
1025	PRINCIPAL ENGINEER	MANAGEMENT	8,846.76	9,289.11	9,753.55	10,241.23	10,753.28	11,290.96	11,855.50
			51.04	53.59	56.27	59.08	62.04	65.14	68.40
1026	PRINCIPAL LIBRARIAN	MANAGEMENT	6,074.90	6,378.62	6,697.58	7,032.46	7,384.09	7,753.29	8,140.97
			35.05	36.80	38.64	40.57	42.60	44.73	46.97
1027	PRINCIPAL PLANNER	MANAGEMENT	8,133.71	8,540.42	8,967.42	9,415.79	9,886.57	10,380.93	10,899.96
			46.93	49.27	51.74	54.32	57.04	59.89	62.88

Revised Effective Date: 07/11/2020

[DISCLAIMER: All reasonable efforts have been made to ensure the accuracy of the information in this report. The user assumes ultimate responsibility for its validity and correct application.]

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1028	PROJECT MANAGER	MANAGEMENT	7,440.64	7,812.65	8,203.26	8,613.43	9,044.14	9,496.33	9,971.15
			42.93	45.07	47.33	49.69	52.18	54.79	57.53
1039	PROMO & COMM COORD	MANAGEMENT	6,241.06	6,553.11	6,880.77	7,224.82	7,586.04	7,965.36	8,363.64
			36.01	37.81	39.70	41.68	43.77	45.95	48.25
1051	PW ADMIN SRVCS MNGR	MANAGEMENT	8,705.75	9,141.04	9,598.05	10,077.99	10,581.87	11,110.97	11,666.50
			50.23	52.74	55.37	58.14	61.05	64.10	67.31
1040	REC SUPERINTENDENT	MANAGEMENT	6,391.02	6,710.56	7,046.09	7,398.39	7,768.30	8,156.74	8,564.57
			36.87	38.71	40.65	42.68	44.82	47.06	49.41
1041	REDEVELOPMENT MGR	MANAGEMENT	8,133.71	8,540.42	8,967.42	9,415.79	9,886.57	10,380.93	10,899.96
			46.93	49.27	51.74	54.32	57.04	59.89	62.88
1029	SR ADMIN ANALYST	MANAGEMENT	6,323.74	6,639.92	6,971.94	7,320.52	7,686.53	8,070.88	8,474.40
			36.48	38.31	40.22	42.23	44.35	46.56	48.89
1053	SR FINANCIAL ANALYST	MANAGEMENT	7,444.62	7,816.86	8,207.68	8,618.07	9,049.00	9,501.40	9,976.48
			42.95	45.10	47.35	49.72	52.21	54.82	57.56
1048	SR HR ANALYST	MANAGEMENT	6,367.70	6,686.12	7,020.43	7,371.46	7,740.01	8,127.04	8,533.37
			36.74	38.57	40.50	42.53	44.65	46.89	49.23
1055	SR IT ANALYST	MANAGEMENT	7,773.35	8,162.01	8,570.08	8,998.60	9,448.53	9,920.95	10,416.99
			44.85	47.09	49.44	51.92	54.51	57.24	60.10
1030	SR UTILITIES ENGR	MANAGEMENT	8,339.50	8,756.48	9,194.34	9,654.04	10,136.75	10,643.58	11,175.73
			48.11	50.52	53.04	55.70	58.48	61.41	64.48
1042	SW DIV MANAGER	MANAGEMENT	9,504.32	9,979.54	10,478.52	11,002.44	11,552.58	12,130.19	12,736.71
			54.83	57.57	60.45	63.48	66.65	69.98	73.48
1043	WATER DIV MANAGER	MANAGEMENT	9,504.32	9,979.54	10,478.52	11,002.44	11,552.58	12,130.19	12,736.71
			54.83	57.57	60.45	63.48	66.65	69.98	73.48

Revised Effective Date: 07/11/2020

[DISCLAIMER: All reasonable efforts have been made to ensure the accuracy of the information in this report. The user assumes ultimate responsibility for its validity and correct application.]

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1031	WW DIV MANAGER	MANAGEMENT	9,504.32	9,979.54	10,478.52	11,002.44	11,552.58	12,130.19	12,736.71
			54.83	57.57	60.45	63.48	66.65	69.98	73.48
1044	WW TRTMNT FAC MGR	MANAGEMENT	8,251.92	8,664.52	9,097.75	9,552.62	10,030.26	10,531.78	11,058.36
			47.61	49.99	52.49	55.11	57.87	60.76	63.80

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - MID-MANAGEMENT, IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JULY 11, 2020

Rescinds Resolution No. 176-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 176-19 (CM), approving the salary list for the Mid-Management bargaining unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the Mid-Management bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the Mid-Management bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – Mid-Management, attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - Mid-Management, attached hereto meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2036	ACCOUNTANT II	MID-MGT	5,877.21	6,171.14	6,479.68	6,803.64	7,143.80	7,501.02	7,876.07
			33.91	35.60	37.38	39.25	41.21	43.28	45.44
2002	AIRPORT OPER SUPVR	MID-MGT	5,451.72	5,724.31	6,010.55	6,311.07	6,626.66	6,957.99	7,305.87
			31.45	33.02	34.68	36.41	38.23	40.14	42.15
2037	ASSOC CIVIL ENGINEER	MID-MGT	6,705.70	7,041.02	7,393.06	7,762.69	8,150.81	8,558.38	8,986.32
			38.69	40.62	42.65	44.78	47.02	49.38	51.84
2038	ASSOCIATE PLANNER	MID-MGT	6,008.19	6,308.58	6,624.02	6,955.22	7,302.99	7,668.12	8,051.51
			34.66	36.40	38.22	40.13	42.13	44.24	46.45
2004	CIRCULATION MANAGER	MID-MGT	4,532.52	4,759.15	4,997.07	5,246.95	5,509.27	5,784.74	6,073.99
			26.15	27.46	28.83	30.27	31.78	33.37	35.04
2005	COLLEC SYSTEM MNGR	MID-MGT	6,135.35	6,442.11	6,764.20	7,102.42	7,457.54	7,830.44	8,221.96
			35.40	37.17	39.02	40.98	43.02	45.18	47.43
2080	COMM ENVIR OUT COORD	MID-MGT	5,508.45	5,783.87	6,073.08	6,376.74	6,695.56	7,030.36	7,381.83
			31.78	33.37	35.04	36.79	38.63	40.56	42.59
2039	COMP CENTER COORD	MID-MGT	4,865.55	5,108.81	5,364.28	5,632.47	5,914.11	6,209.80	6,520.28
			28.07	29.47	30.95	32.50	34.12	35.83	37.62
2040	COMP CENTER MANAGER	MID-MGT	5,675.22	5,958.96	6,256.90	6,569.77	6,898.23	7,243.17	7,605.30
			32.74	34.38	36.10	37.90	39.80	41.79	43.88
2041	CONST ENGINEER	MID-MGT	6,599.73	6,929.74	7,276.23	7,640.04	8,022.02	8,423.11	8,844.29
			38.08	39.98	41.98	44.08	46.28	48.59	51.02
2042	CUST SERVICE COORD	MID-MGT	4,200.69	4,410.75	4,631.25	4,862.85	5,105.99	5,361.27	5,629.33
			24.23	25.45	26.72	28.05	29.46	30.93	32.48
2006	CUST SERVICE MANAGER	MID-MGT	5,573.99	5,852.69	6,145.34	6,452.62	6,775.23	7,114.01	7,469.69
			32.16	33.77	35.45	37.23	39.09	41.04	43.09

Revised Effective Date: 07/11/2020

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2008	ENVIRON ED COORD	MID-MGT	5,507.41	5,782.79	6,071.93	6,375.55	6,694.33	7,029.01	7,380.45
			31.77	33.36	35.03	36.78	38.62	40.55	42.58
2007	ENVIRON SCIENC WK CO	MID-MGT	5,030.29	5,281.81	5,545.93	5,823.20	6,114.38	6,420.07	6,741.06
			29.02	30.47	32.00	33.60	35.28	37.04	38.89
2043	EQUIP MAINT COORD	MID-MGT	4,745.43	4,982.75	5,231.85	5,493.45	5,768.14	6,056.55	6,359.36
			27.38	28.75	30.18	31.69	33.28	34.94	36.69
2009	FAC & MAINT SUPVR	MID-MGT	5,695.97	5,980.78	6,279.80	6,593.82	6,923.48	7,269.64	7,633.12
			32.86	34.50	36.23	38.04	39.94	41.94	44.04
2044	FIELD SVCS MGR	MID-MGT	6,334.42	6,651.15	6,983.71	7,332.89	7,699.53	8,084.53	8,488.74
			36.54	38.37	40.29	42.31	44.42	46.64	48.97
2045	FIELD SVCS SUPVR	MID-MGT	5,624.08	5,905.27	6,200.55	6,510.60	6,836.12	7,177.91	7,536.82
			32.45	34.07	35.77	37.56	39.44	41.41	43.48
2010	GIS COORDINATOR	MID-MGT	7,772.61	8,161.23	8,569.30	8,997.76	9,447.64	9,920.02	10,416.01
			44.84	47.08	49.44	51.91	54.51	57.23	60.09
2046	INTGRD WASTE MANAGER	MID-MGT	5,135.37	7,323.90	5,661.76	5,944.79	6,242.04	6,554.15	6,881.90
			29.63	42.25	32.66	34.30	36.01	37.81	39.70
2012	INTGRD WASTE SUPVR	MID-MGT	5,662.17	5,945.29	6,242.56	6,554.67	6,882.42	7,226.55	7,587.84
			32.67	34.30	36.01	37.82	39.71	41.69	43.78
2077	IT ANALYST I	MID-MGT	6,359.38	6,677.36	7,011.23	7,361.79	7,729.89	8,116.38	8,522.22
			36.69	38.52	40.45	42.47	44.60	46.83	49.17
2078	IT ANALYST II	MID-MGT	7,066.00	7,419.30	7,790.27	8,179.80	8,588.78	9,018.21	9,469.11
			40.77	42.80	44.94	47.19	49.55	52.03	54.63
2013	LABORATORY MANAGER	MID-MGT	6,858.84	7,201.76	7,561.84	7,939.92	8,336.90	8,753.77	9,191.48
			39.57	41.55	43.63	45.81	48.10	50.50	53.03

Revised Effective Date: 07/11/2020

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2047	LANDFILL OPS SUPVR	MID-MGT	4,943.97	5,191.18	5,450.75	5,723.27	6,009.42	6,309.92	6,625.41
			28.52	29.95	31.45	33.02	34.67	36.40	38.22
2014	LIBRARIAN	MID-MGT	4,716.47	4,952.35	5,199.91	5,459.96	5,732.94	6,019.56	6,320.54
			27.21	28.57	30.00	31.50	33.07	34.73	36.46
2015	LIT OUTREACH COORD	MID-MGT	5,453.05	5,725.70	6,011.98	6,312.58	6,628.20	6,959.62	7,307.60
			31.46	33.03	34.68	36.42	38.24	40.15	42.16
2016	MUNI SRVCS OPS MGR	MID-MGT	7,100.67	7,455.70	7,828.47	8,219.92	8,630.87	9,062.43	9,515.57
			40.97	43.01	45.16	47.42	49.79	52.28	54.90
2048	NATURE CENTER COORD	MID-MGT	4,346.51	4,563.82	4,792.04	5,031.63	5,283.20	5,547.36	5,824.74
			25.08	26.33	27.65	29.03	30.48	32.00	33.60
2049	NBHD OUTREACH COORD	MID-MGT	4,203.81	4,413.98	4,634.70	4,866.42	5,109.74	5,365.23	5,633.49
			24.25	25.47	26.74	28.08	29.48	30.95	32.50
2050	NETWORK ADMIN	MID-MGT	6,283.98	6,598.17	6,928.09	7,274.50	7,638.24	8,020.13	8,421.12
			36.25	38.07	39.97	41.97	44.07	46.27	48.58
2083	OLDER ADULT SERV SUP	MID-MGT	5,080.40	5,334.44	5,601.20	5,881.22	6,175.28	6,484.03	6,808.23
			29.31	30.78	32.31	33.93	35.63	37.41	39.28
2017	PARK MAINT SUPVR	MID-MGT	5,068.85	5,322.31	5,588.42	5,867.83	6,161.24	6,469.30	6,792.80
			29.24	30.71	32.24	33.85	35.55	37.32	39.19
2051	PARK SVCS MANAGER	MID-MGT	5,573.99	5,852.69	6,145.34	6,452.62	6,775.23	7,114.01	7,469.69
			32.16	33.77	35.45	37.23	39.09	41.04	43.09
2071	PAYROLL ANALYST	MID-MGT	5,885.10	6,179.33	6,488.30	6,812.72	7,153.34	7,511.01	7,886.56
			33.95	35.65	37.43	39.30	41.27	43.33	45.50
2074	PERMIT SERVE SUPVR	MID-MGT	5,411.64	5,682.21	5,966.33	6,264.66	6,577.87	6,906.79	7,252.14
			31.22	32.78	34.42	36.14	37.95	39.85	41.84

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2018	PROCESS CENTER COORD	MID-MGT	4,745.43	4,982.75	5,231.85	5,493.45	5,768.14	6,056.55	6,359.36
			27.38	28.75	30.18	31.69	33.28	34.94	36.69
2019	PROPERTY & EVID SUPV	MID-MGT	5,006.32	5,256.62	5,519.45	5,795.42	6,085.21	6,389.46	6,708.93
			28.88	30.33	31.84	33.44	35.11	36.86	38.71
2052	READ&COMP LIT COORD	MID-MGT	5,099.60	5,354.55	5,622.28	5,903.39	6,198.57	6,508.52	6,833.93
			29.42	30.89	32.44	34.06	35.76	37.55	39.43
2021	REC COORDINATOR	MID-MGT	4,427.97	4,649.36	4,881.80	5,125.90	5,382.22	5,651.32	5,933.87
			25.55	26.82	28.16	29.57	31.05	32.60	34.23
2053	REC FACILITIES COORD	MID-MGT	4,427.97	4,649.36	4,881.80	5,125.90	5,382.22	5,651.32	5,933.87
			25.55	26.82	28.16	29.57	31.05	32.60	34.23
2022	REC SPECIALIST	MID-MGT	3,657.51	3,840.40	4,032.38	4,234.04	4,445.72	4,668.02	4,901.41
			21.10	22.16	23.26	24.43	25.65	26.93	28.28
2023	REC SUPERVISOR	MID-MGT	5,080.40	5,334.44	5,601.20	5,881.22	6,175.28	6,484.03	6,808.23
			29.31	30.78	32.31	33.93	35.63	37.41	39.28
2054	REC SVCS MNGR	MID-MGT	5,591.24	5,870.84	6,164.36	6,472.57	6,796.21	7,136.03	7,492.81
			32.26	33.87	35.56	37.34	39.21	41.17	43.23
2020	RECORDS SUPERVISOR	MID-MGT	5,006.99	5,257.33	5,520.21	5,796.22	6,086.04	6,390.32	6,709.86
			28.89	30.33	31.85	33.44	35.11	36.87	38.71
2024	REV COLLEC SUPVR	MID-MGT	4,899.70	5,144.69	5,401.91	5,672.03	5,955.60	6,253.39	6,566.06
			28.27	29.68	31.16	32.72	34.36	36.08	37.88
2025	SOURCE CONTROL MGR	MID-MGT	6,857.46	7,200.35	7,560.35	7,938.39	8,335.30	8,752.08	9,189.66
			39.56	41.54	43.62	45.80	48.09	50.49	53.02
2056	SR BUILDNG INSPECTOR	MID-MGT	6,686.03	7,020.37	7,371.39	7,739.96	8,126.95	8,533.31	8,959.99
			38.57	40.50	42.53	44.65	46.89	49.23	51.69

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2057	SR CIVIL ENGINEER	MID-MGT	7,705.23	8,090.49	8,495.00	8,919.73	9,365.72	9,834.00	10,325.75
			44.45	46.68	49.01	51.46	54.03	56.73	59.57
2058	SR CONST INSPECTOR	MID-MGT	5,801.34	6,091.43	6,396.00	6,715.82	7,051.59	7,404.17	7,774.41
			33.47	35.14	36.90	38.75	40.68	42.72	44.85
2059	SR ENGINEERING ASSOC	MID-MGT	7,242.63	7,604.78	7,985.01	8,384.26	8,803.47	9,243.65	9,705.80
			41.78	43.87	46.07	48.37	50.79	53.33	56.00
2026	SR INT WASTE WORKER	MID-MGT	5,027.32	5,278.69	5,542.64	5,819.78	6,110.78	6,416.30	6,737.10
			29.00	30.45	31.98	33.58	35.25	37.02	38.87
2079	SR IT SPECIALIST	MID-MGT	5,725.87	6,012.18	6,312.78	6,628.42	6,959.85	7,307.86	7,673.25
			33.03	34.69	36.42	38.24	40.15	42.16	44.27
2028	SR LIBRARIAN	MID-MGT	5,203.92	5,464.12	5,737.31	6,024.18	6,325.39	6,641.66	6,973.72
			30.02	31.52	33.10	34.75	36.49	38.32	40.23
2066	SR PLANNER	MID-MGT	7,070.96	7,424.52	7,795.75	8,185.54	8,594.80	9,024.56	9,475.77
			40.79	42.83	44.98	47.22	49.59	52.06	54.67
2073	SR. CODE ENFORCE OFF	MID-MGT	6,389.54	6,709.04	7,044.48	7,396.72	7,766.55	8,154.88	8,562.62
			36.86	38.71	40.64	42.67	44.81	47.05	49.40
2063	SUPVR EQUIP MECH	MID-MGT	5,482.97	5,757.09	6,044.98	6,347.25	6,664.56	6,997.84	7,347.69
			31.63	33.21	34.87	36.62	38.45	40.37	42.39
2072	SUPVR PLANS EXAMINER	MID-MGT	7,340.93	7,707.98	8,093.37	8,498.06	8,922.92	9,369.08	9,837.58
			42.35	44.47	46.69	49.03	51.48	54.05	56.76
2061	SW OPS SUPERVISOR	MID-MGT	4,684.18	4,918.40	5,164.34	5,422.52	5,693.68	5,978.33	6,277.27
			27.02	28.38	29.79	31.28	32.85	34.49	36.22
2062	SW SVCS MANAGER	MID-MGT	5,409.34	5,679.83	5,963.82	6,262.01	6,575.10	6,903.87	7,249.04
			31.21	32.77	34.41	36.13	37.93	39.83	41.82

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2075	TRAFFIC OPS MANAGER	MID-MGT	7,072.46	7,426.08	7,797.38	8,187.27	8,596.62	9,026.46	9,477.76
			40.80	42.84	44.98	47.23	49.60	52.08	54.68
2030	TRAFFIC SYSTMS COORD	MID-MGT	5,350.41	5,617.91	5,898.77	6,193.74	6,503.45	6,828.60	7,170.06
			30.87	32.41	34.03	35.73	37.52	39.40	41.37
2064	TRANSPORTATION ENGIN	MID-MGT	7,693.29	8,077.98	8,481.85	8,905.95	9,351.27	9,818.84	10,309.76
			44.38	46.60	48.93	51.38	53.95	56.65	59.48
2031	UTIL MAINT SUPVR	MID-MGT	6,411.21	6,731.75	7,068.34	7,421.74	7,792.83	8,182.46	8,591.61
			36.99	38.84	40.78	42.82	44.96	47.21	49.57
2032	UTILITY CREW LEADER	MID-MGT	5,543.03	5,820.21	6,111.19	6,416.76	6,737.60	7,074.49	7,428.22
			31.98	33.58	35.26	37.02	38.87	40.81	42.86
2033	VEH SRVC SUPERVISOR	MID-MGT	6,175.56	6,484.36	6,808.56	7,148.98	7,506.46	7,881.75	8,275.84
			35.63	37.41	39.28	41.24	43.31	45.47	47.75
2065	VOLUNTEER COORD	MID-MGT	4,774.01	5,012.69	5,263.33	5,526.52	5,802.83	6,092.97	6,397.63
			27.54	28.92	30.37	31.88	33.48	35.15	36.91
2035	WATER OPS SUPERVIOR	MID-MGT	7,293.50	7,658.17	8,041.09	8,443.13	8,865.31	9,308.56	9,773.99
			42.08	44.18	46.39	48.71	51.15	53.70	56.39
2070	WATER SERV CREW LEAD	MID-MGT	5,803.44	6,093.58	6,398.28	6,718.18	7,054.10	7,406.84	7,777.16
			33.48	35.16	36.91	38.76	40.70	42.73	44.87
2068	WATER SERVICES MGR	MID-MGT	7,412.21	7,782.84	8,171.97	8,580.56	9,009.59	9,460.06	9,933.08
			42.76	44.90	47.15	49.50	51.98	54.58	57.31
2069	WATER SERVICES SUP	MID-MGT	7,113.41	7,469.06	7,842.51	8,234.63	8,646.37	9,078.68	9,532.62
			41.04	43.09	45.25	47.51	49.88	52.38	55.00
2034	WW OPS SUPERVISOR	MID-MGT	7,293.50	7,658.17	8,041.09	8,443.13	8,865.31	9,308.56	9,773.99
			42.08	44.18	46.39	48.71	51.15	53.70	56.39

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
2067	YOUTH SPECIALIST	MID-MGT	4,607.72	4,838.08	5,079.99	5,333.99	5,600.70	5,880.72	6,174.78
			26.58	27.91	29.31	30.77	32.31	33.93	35.62

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - POLICE OFFICERS ASSOCIATION (POA), IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JULY 11, 2020

Rescinds Resolution No. 178-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 178-19 (CM), approving the salary list for the Police Officers Association (POA) bargaining unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the Police Officers Association (POA) bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the Police Officers Association (POA) bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – Police Officers Association (POA), attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - Police Officers Association (POA), attached hereto meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
5001	POLICE OFFICER	POLICE	7,061.12	7,414.20	7,784.90	8,174.16	8,582.88	9,012.01	9,462.61
			40.74	42.77	44.91	47.16	49.52	51.99	54.59
5002	POLICE OFFICER TRAIN	POLICE	6,518.48	6,844.41	7,186.62	7,545.96	7,923.26	8,319.44	8,735.42
			37.61	39.49	41.46	43.53	45.71	48.00	50.40

RESOLUTION NO. _____(CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING THE CURRENT CITY OF WATSONVILLE SALARY LIST BY BARGAINING UNIT - SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 (SEIU), IN CONFORMANCE WITH SECTION 570.5 (REQUIREMENT FOR A PUBLICLY AVAILABLE PAY SCHEDULE) OF TITLE 2 (ADMINISTRATION) OF THE CALIFORNIA CODE OF REGULATIONS AND LISTING ALL EMPLOYEE COMPENSATION LEVELS ON A PUBLICLY AVAILABLE PAY SCHEDULE

EFFECTIVE DATE: JANUARY 11, 2020

Rescinds Resolution No. 180-19 (CM)

WHEREAS, the California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels, approved and adopted by the governing body, in accordance with Section 570.5 of Title 2 of the California Code of Regulations, and meeting all of the following requirements thereof;

- 1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- 2) Identifies the position title for every employee position;
- 3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- 4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- 5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- 6) Indicates an effective date and date of any revisions;
- 7) Is retained by the employer and available for public inspection for not less than five years; and
- 8) Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, on November 12, 2019, the City Council adopted Resolution No. 180-19 (CM), approving the salary list for the Service Employees International Union Local 521 (SEIU) bargaining unit. However since the approval, several MOU's have been subject to salary increases per their contract and are now reflected in the new salary schedule; and

WHEREAS, the City now desires to approve the revised compensation levels for the Service Employees International Union Local 521 (SEIU) bargaining unit for the City of Watsonville in a publicly available pay schedule in conformance with Section 570.5 of Title 2 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby approves compensation levels for the Service Employees International Union Local 521 (SEIU) bargaining unit, by and with the adoption of the City of Watsonville Salary List by Bargaining Unit – Service Employees International Union Local 521 (SEIU), attached hereto and incorporated herein by this reference.

2. That the Council affirms the City of Watsonville Salary List by Bargaining Unit - Service Employees International Union Local 521 (SEIU), attached hereto meets all of the requirements of Section 570.5 of Title 2 of the California Code of Regulations, including but not limited to directing staff to post it at the City and make available for public review during normal business hours and/or post on the City's website and be retained by the City and available for public inspection for not less than five (5) years.

Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7021	ACCOUNTANT I	CLERICAL	4,834.16	5,075.87	5,329.68	5,596.15	5,875.96	6,169.78	6,478.29
			27.89	29.28	30.75	32.29	33.90	35.59	37.37
7001	ACCOUNTING ASSISTANT	CLERICAL	3,561.63	3,739.71	3,926.72	4,123.04	4,329.20	4,545.67	4,772.95
			20.55	21.58	22.65	23.79	24.98	26.23	27.54
7002	ACCOUNTING TECH	CLERICAL	4,530.87	4,757.42	4,995.27	5,245.02	5,507.28	5,782.64	6,071.80
			26.14	27.45	28.82	30.26	31.77	33.36	35.03
7003	ASSIST ADMIN ANALYST	CLERICAL	4,371.14	4,589.67	4,819.14	5,060.12	5,313.14	5,578.80	5,857.71
			25.22	26.48	27.80	29.19	30.65	32.19	33.79
7004	ASSIST ENGINEER	CLERICAL	4,958.59	5,206.52	5,466.83	5,740.19	6,027.19	6,328.55	6,644.97
			28.61	30.04	31.54	33.12	34.77	36.51	38.34
7005	ASSISTANT PLANNER	CLERICAL	4,730.31	4,966.82	5,215.15	5,475.90	5,749.68	6,037.20	6,339.04
			27.29	28.65	30.09	31.59	33.17	34.83	36.57
7039	AUDIOVISUAL/COMM TEC	CLERICAL	3,275.03	3,438.76	3,610.73	3,791.28	3,980.82	4,179.87	4,388.87
			18.89	19.84	20.83	21.87	22.97	24.11	25.32
7022	BUILDING INSPECTOR	CLERICAL	5,959.76	6,257.72	6,570.63	6,899.14	7,244.14	7,606.32	7,986.64
			34.38	36.10	37.91	39.80	41.79	43.88	46.08
7006	CODE ENFORCE OFF I	CLERICAL	5,165.98	5,424.27	5,695.50	5,980.26	6,279.26	6,593.23	6,922.91
			29.80	31.29	32.86	34.50	36.23	38.04	39.94
7007	CODE ENFORCE OFF II	CLERICAL	5,709.04	5,994.52	6,294.21	6,608.92	6,939.38	7,286.35	7,650.63
			32.94	34.58	36.31	38.13	40.03	42.04	44.14
7008	COMMUNITY ORGANIZER	CLERICAL	3,081.52	3,235.61	3,397.40	3,567.27	3,745.63	3,932.89	4,129.54
			17.78	18.67	19.60	20.58	21.61	22.69	23.82
7009	CONST INSPECTOR	CLERICAL	5,202.28	5,462.38	5,735.49	6,022.27	6,323.40	6,639.58	6,971.53
			30.01	31.51	33.09	34.74	36.48	38.31	40.22

Revised Effective Date: 01/11/2020

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7010	DEVLOP REVIEW TECH	CLERICAL	4,684.01	4,918.20	5,164.12	5,422.32	5,693.44	5,978.12	6,277.01
			27.02	28.37	29.79	31.28	32.85	34.49	36.21
7023	ENGINEERING AIDE	CLERICAL	3,442.86	3,615.00	3,795.72	3,985.52	4,184.81	4,394.04	4,612.53
			19.86	20.86	21.90	22.99	24.14	25.35	26.61
7024	ENGINEERING ASSOC	CLERICAL	5,977.66	6,276.55	6,590.35	6,919.86	7,265.87	7,629.18	8,010.64
			34.49	36.21	38.02	39.92	41.92	44.01	46.22
7025	ENVIRON ED ASSIST	CLERICAL	3,081.52	3,235.61	3,397.40	3,567.27	3,745.63	3,932.89	4,129.54
			17.78	18.67	19.60	20.58	21.61	22.69	23.82
7040	GIS TECHNICIAN I	CLERICAL	4,685.29	4,919.55	5,165.53	5,423.80	5,695.00	5,979.72	6,278.70
			27.03	28.38	29.80	31.29	32.86	34.50	36.22
7011	GIS TECHNICIAN II	CLERICAL	5,205.85	5,466.15	5,739.44	6,026.43	6,327.75	6,644.13	6,976.34
			30.03	31.54	33.11	34.77	36.51	38.33	40.25
7026	H GRNT MGMT & REHAB	CLERICAL	4,788.12	5,027.49	5,278.87	5,542.81	5,819.97	6,110.93	6,416.52
			27.62	29.00	30.46	31.98	33.58	35.26	37.02
7027	HOUSING REHAB SPC I	CLERICAL	4,788.12	5,027.49	5,278.87	5,542.81	5,819.97	6,110.93	6,416.52
			27.62	29.00	30.46	31.98	33.58	35.26	37.02
7028	HOUSING REHAB SPC II	CLERICAL	4,988.40	5,237.81	5,499.69	5,774.71	6,063.42	6,366.60	6,684.93
			28.78	30.22	31.73	33.32	34.98	36.73	38.57
7029	IND WASTE INSPECTOR	CLERICAL	5,181.50	5,440.57	5,712.66	5,998.24	6,298.13	6,613.06	6,943.69
			29.89	31.39	32.96	34.61	36.34	38.15	40.06
7041	IT SPECIALIST I	CLERICAL	4,685.29	4,919.55	5,165.53	5,423.80	5,695.00	5,979.72	6,278.70
			27.03	28.38	29.80	31.29	32.86	34.50	36.22
7042	IT SPECIALIST II	CLERICAL	5,205.85	5,466.15	5,739.44	6,026.43	6,327.75	6,644.13	6,976.34
			30.03	31.54	33.11	34.77	36.51	38.33	40.25

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7030	JUNIOR PLANNER	CLERICAL	4,554.03	4,781.70	5,020.82	5,271.83	5,535.44	5,812.19	6,102.81
			26.27	27.59	28.97	30.41	31.94	33.53	35.21
7012	LIBRARY ASSISTANT	CLERICAL	3,751.89	3,939.48	4,136.45	4,343.26	4,560.42	4,788.38	5,027.82
			21.65	22.73	23.86	25.06	26.31	27.63	29.01
7013	LIBRARY CLERK	CLERICAL	3,184.61	3,343.86	3,511.06	3,686.58	3,870.92	4,064.49	4,267.68
			18.37	19.29	20.26	21.27	22.33	23.45	24.62
7031	LIBRARY COMP OPR	CLERICAL	3,808.52	3,998.95	4,198.89	4,408.84	4,629.28	4,860.77	5,103.78
			21.97	23.07	24.22	25.44	26.71	28.04	29.44
7032	LIFE SAFETY OFFICER	CLERICAL	6,037.68	6,339.60	6,656.56	6,989.41	7,338.89	7,705.82	8,091.09
			34.83	36.57	38.40	40.32	42.34	44.46	46.68
7014	LITERACY PRGM ASSIST	CLERICAL	3,751.89	3,939.48	4,136.45	4,343.26	4,560.42	4,788.38	5,027.82
			21.65	22.73	23.86	25.06	26.31	27.63	29.01
7033	OFFICE ASSISTANT I	CLERICAL	3,081.52	3,235.61	3,397.40	3,567.27	3,745.63	3,932.89	4,129.54
			17.78	18.67	19.60	20.58	21.61	22.69	23.82
7034	OFFICE ASSISTANT II	CLERICAL	3,391.14	3,560.68	3,738.71	3,925.65	4,121.95	4,328.05	4,544.45
			19.56	20.54	21.57	22.65	23.78	24.97	26.22
7035	PERMIT CLERK	CLERICAL	3,560.85	3,738.93	3,925.87	4,122.17	4,328.26	4,544.69	4,771.89
			20.54	21.57	22.65	23.78	24.97	26.22	27.53
7036	PERMIT TECHNICIAN	CLERICAL	4,257.91	4,470.81	4,694.34	4,929.06	5,175.52	5,434.28	5,706.00
			24.56	25.79	27.08	28.44	29.86	31.35	32.92
7017	POLICE CLERK I	CLERICAL	3,450.98	3,623.53	3,804.71	3,994.94	4,194.71	4,404.36	4,624.58
			19.91	20.91	21.95	23.05	24.20	25.41	26.68
7018	POLICE CLERK II	CLERICAL	3,798.04	3,987.92	4,187.34	4,396.71	4,616.52	4,847.35	5,089.72
			21.91	23.01	24.16	25.37	26.63	27.97	29.36

Revised Effective Date: 01/11/2020

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Grade	Description	Bargaining Unit	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7043	POLICE CLERK III	CLERICAL	4,176.27	4,385.10	4,604.34	4,834.57	5,076.28	5,330.13	5,596.63
			24.09	25.30	26.56	27.89	29.29	30.75	32.29
7044	RECREATION ASSISTANT	CLERICAL	2,872.42	3,016.02	3,166.82	3,325.18	3,491.45	3,666.02	3,849.32
			16.57	17.40	18.27	19.18	20.14	21.15	22.21
7038	SPC PROJ INSPECTOR	CLERICAL	5,441.58	5,713.65	5,999.35	6,299.32	6,614.27	6,944.99	7,292.26
			31.39	32.96	34.61	36.34	38.16	40.07	42.07
7019	SR ACCOUNTING ASSIST	CLERICAL	4,158.44	4,366.33	4,584.69	4,813.92	5,054.62	5,307.34	5,572.71
			23.99	25.19	26.45	27.77	29.16	30.62	32.15
7020	SR LIBRARY ASSIST	CLERICAL	4,047.98	4,250.37	4,462.88	4,686.02	4,920.33	5,166.37	5,424.66
			23.35	24.52	25.75	27.03	28.39	29.81	31.30

ORDINANCE NO. _____(CM)

AN UNCODIFIED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING REZONING TO ESTABLISH A PLANNED DEVELOPMENT OVERLAY DISTRICT ON ASSESSOR'S PARCEL NUMBERS 016-491-01, -02, & -03, & 016-111-44 NOW CLASSIFIED RM-2 MULTIPLE RESIDENTIAL DISTRICT (MEDIUM DENSITY) WITH GENERAL PLAN DESIGNATION OF RM-2 AND EM (SPECIFIC PLAN) TO RM-2/PD FOR APPLICATION NO. PP2019-14 FILED BY MIDPEN HOUSING CORPORATION TO CONSTRUCT A 72 UNIT MULTI-FAMILY AFFORDABLE HOUSING DEVELOPMENT ON A 4.7± ACRE PARCEL LOCATED AT 139, 141, 161 MILES LANE AND 201 KIMBERLY LANE, WATSONVILLE, AND DIRECTING CHANGES BE MADE ON THE ZONING MAP OF THE CITY OF WATSONVILLE (REQUIRES AT LEAST 5 AFFIRMATIVE VOTES PER SECTION 14-16.2507 OF THE WATSONVILLE MUNICIPAL CODE)

WHEREAS, on January 16, 2019, Elizabeth Nahas Wilson with MidPen Housing Corporation, applicant, on behalf of the Michael C. Marchisio Trust and Namvar & Shireen Dinyari, property owners, submitted Application No. PP2019-14 to rezone Assessor's Parcel Numbers 016-491-01, -02, & -03, & 016-111-44 presently zoned RM-2 Multiple Residential District (Medium Density) with a General Plan Designation of RM-2 and EM (Specific Plan) to establish a Planned Development Overlay so as to rezone said parcels to RM-2/PD for the construction of a (72) seventy-two unit multi-family affordable housing development on a 4.7±-acre parcel located at 139, 141, 161 Miles Lane and 201 Kimberly Lane, Watsonville; and

WHEREAS, on June 12, 2019, the applicant amended the entitlement application to include a request for adopting a Planned Development Overlay District to allow the modification of building setback regulations. The applicant indicates that this request is necessary to ensure the feasibility of the proposed treatment facilities and affordable housing development; and

WHEREAS, on February 28, 2020, the applicant revised the project plans to remove two buildings and associated retaining walls on steep slopes. This change was based on reducing construction costs. The applicant also revised the project plans to increase the overall number of dwelling units from 61 to 72 by adding a third story to five buildings. As one of the buildings now exceeds the maximum height limit of 40 feet, the applicant requests a height limit modification to allow this building with a height of 48 feet; and

WHEREAS, the applicant further amended and clarified the entitlement application requests at this time. The applicant indicated that the Planned Development process would also be used “to modify density and use.” Modifications to district regulations may be requested using the Planned Development process rather than as concessions per state Density Bonus law. Altogether, requested modifications to district regulations include a mix of allowable uses onsite (i.e., residential and non-residential), an increase in maximum building height, a reduction of minimum building setbacks, and a reduction of minimum net land area per unit requirements; and

WHEREAS, certain project features are not permitted by the current zoning in that the project represents a departure from certain regulations of the RM-2 District; and

WHEREAS, the Planned Development District Regulations of Part 25 of Chapter 16 of Title 14 of the Watsonville Municipal Code (commencing with Section 14-16.2500) establish a procedure to change specific District Regulations (described in Section 14-16.2503 of the Watsonville Municipal Code where appropriate if eligible under Section 14-16.2504 and the findings required by Section 14-16.2508 of the Watsonville Municipal Code can be made; and

WHEREAS, the area affected is depicted on Exhibit “B,” attached hereto and incorporated herein; and

WHEREAS, implementation of this Planned Development Overlay Ordinance on the subject properties will carry out public objectives more fully; and

WHEREAS, on May 5, 2020, the Watsonville Planning Commission adopted Resolution No. 12-20 (PC) recommending, in part, that the City Council adopt an Ordinance designating the properties located at 139, 141, 161 Miles Lane and 201 Kimberly Lane with RM-2/PD; and

WHEREAS, notice of time and place of hearing for approval of the rezoning to establish the Planned Development Overlay District was given at the time and in the manner prescribed by the Zoning Ordinance pursuant to Section 14-10.900 of the Watsonville Municipal Code; and

WHEREAS, the City Council has considered all written and verbal evidence, and the matter submitted for decision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

1. That the City Council does hereby approve Rezoning to establish a Planned Development Overlay District on Assessor’s Parcel Numbers 016-491-01, -02, & -03, & 016-111-44 presently zoned RM-2 Multiple Residential District (Medium Density) with General Plan Designation of RM-2 and EM (Specific Plan) to RM-2/PD which is consistent with Planned Development Rezoning Findings, attached hereto and identified as Exhibit “A,” for Application No. PP2019-14 filed by MidPen Housing Corporation for the construction of a (72) seventy-two unit multi-family affordable housing

development on a 4.7±-acre parcel located at 139, 141, 161 Miles Lane and 201 Kimberly Lane, Watsonville.

2. That the City Clerk is hereby authorized and directed to make changes upon that portion of the official "Zoning Map of the City of Watsonville" as shown on Exhibit "B," a copy of which is attached hereto, and designates the ordinance number and effective date of the ordinance authorizing the change and to depict said lot lines on the Zoning Map once the subdivision map is recorded.

SECTION 2. PUBLICATION.

This ordinance shall be published in the Watsonville Register-Pajaronian and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 3. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days after its final adoption.

Application No: PP2019-14
APNs: 016-491-01, -02, & -03,
& 016-111-44
Applicant: MidPen
Hearing Date: June 23, 2020

PLANNED DEVELOPMENT OVERLAY DISTRICT FINDINGS (WMC § 14-16.2508)

The following findings apply to the portion of the project site in which a Planned Development (PD) Overlay District shall be combined with the underlying RM-2 Zoning District to allow the development of the Miles Lane Project, consisting of 72 affordable housing units (owned and operated by MidPen) and the replacement of an existing residential substance abuse treatment facility with a new residential substance abuse treatment facility and new outpatient rehabilitation facility (owned and operated by Encompass).

- 1. The District is consistent with the General Plan and/or the Local Coastal Land Use Plan, and/or adopted area plans when applicable.**

Supportive Evidence

The developable portion of the project site is designated Residential Medium Density on the General Plan Land Use Diagram, which allows a density range of 8 to 13.99 units per acre. Per state law, the project is eligible for a density bonus of up to 80 percent greater than the maximum allowed because it is a 100 percent affordable housing project. The project would not result in a residential density that exceeds the maximum allowed per state Density Bonus law and would help accomplish the community's affordable housing goals in the Housing Element.

A small portion of the project site is designated Environmental Management. This area corresponds with the portion of the upper reaches of the Watsonville Slough that runs through the low-lying portion of the site and has been set aside for the protection and preservation of natural resources, such as wetlands, sloughs, and wildlife habitat. No development is proposed within this area.

- 2. The District is consistent with the purposes of WMC Chapter 14-16 and other applicable sections of Title 14.**

Supportive Evidence

The PD process can be used to make modifications to subdivision and zoning district development standards for project sites that exceed one acre. The purpose of the PD process is to provide a technique to foster development plans which serve public objectives more fully than development plans permitted under conventional zoning regulations. A PD Overlay District may provide for modifications on district regulations, such as to building setbacks, building height, lot area, parking, and use.

The proposed project serves public objectives more fully than development plans permitted under conventional zoning regulations, in that proposed site layout, orientation and location of buildings, clustered development away from riparian areas, vehicular access, pedestrian circulation, parking, setbacks, common open space areas and communal amenities, and similar elements have been designed to create an attractive, livable project which addresses the housing needs of the City without having a negative effect on nearby neighborhoods and natural open spaces.

3. **The General Development Plan includes planned variations to underlying district regulations which serve public purposes to an equivalent or higher degree than would underlying district regulations.**

Supportive Evidence

Variations from conventional development standards are justified as the project is designed in a manner which offers amenities that enhance neighborhood quality, in general, and provides additional open space greater than what would be permitted by the underlying district regulations. The following is a list of project features that are considered a public benefit and, therefore, provide justification for a Planned Development:

- A centrally located community building that would provide the following amenities: a community room and kitchen, a computer lab, a Learning Center for afterschool programming, a laundry room, and property manager and service manager offices; and
- Multiple recreation facilities, including a 1,075 square-foot play space with climbing structure, 5,284 square feet of artificial turf for recreational activities, 930 square-foot courtyard with tables and BBQ, a 3,000 square-foot community garden with raised beds, and a 380 square-foot observation patio;
- Clustering development away from the perennial stream onsite and maximizing the developable land are for a mix of land uses compatible with the surrounding neighborhood;
- Providing 72 affordable housing units; and
- Providing in/outpatient substance use disorder treatment program facilities.

4. **The General Development Plan can be coordinated with existing and proposed development of surrounding areas.**

Supportive Evidence

The proposed project allows infill housing in a manner consistent with existing and planned nearby residential neighborhoods. Single- and multi-family dwellings comprise nearby residences. Several apartment buildings are located across the street from the project site at 130, 136, and 154 Miles Lane.

5. **The General Development Plan, overall, provides an amenity level and amount of open space greater than what would have been permitted by the underlying district regulations.**

Supportive Evidence

The proposed project provides, overall, amenities greater than would be permitted by the underlying district regulations. The project provides multiple

recreation facilities, including a 1,075 square-foot play space with climbing structure, 5,284 square feet of artificial turf for recreational activities, 930 square-foot courtyard with tables and BBQ, a 3,000 square-foot community garden with raised beds, and a 380 square-foot observation patio. In addition, the project includes a centrally located community building that would provide the following amenities: a community room and kitchen, a computer lab, a Learning Center for afterschool programming, a laundry room, and property manager and service manager offices. In addition, the project layout permits a large portion of the site to remain natural open space.

6. **If applicable, a final subdivision map for the proposed planned development shall be recorded within two years of the expected date of adoption of the General Development Plan for the planned development.**

Supportive Evidence

Not applicable. The proposed project does not involve recordation of a final subdivision map.

7. **The General Development Plan is planned so that the total development in each individual development phase can exist as an independent unit; adequate assurance will be provided that such objective will be attained; that the uses proposed will not be detrimental to present and planned surrounding uses, as shown in the General Plan, but will have a beneficial effect which could not be achieved without being located in a PD District.**

Supportive Evidence

The PD Overlay District would allow a mix of residential and non-residential uses. The project involves providing infill affordable housing within an existing neighborhood on land designated for residential development. The project also involves replacing the existing residential substance abuse treatment facility at 161 Miles Lane with a new residential substance use disorder treatment facility and an outpatient rehabilitation facility. These facilities provide a valuable service for the community and are complementary with the affordable housing component of the project.

8. **The General Development Plan includes streets and thoroughfares, suitable and adequate to carry anticipated traffic, and the proposed densities will not generate traffic in such amounts as to overload the street network outside the development.**

Supportive Evidence

The proposed project would not generate traffic in such an amount that would overload the street network outside the development. An Initial Study has been prepared for the proposed project, which includes a Traffic Impact Study. Transportation-related impacts were found to be less than significant with mitigation incorporated. Identified measures that mitigate potential impacts to Auto Center Drive and Marin Street Intersection have been included as conditions of approval.

9. **The General Development Plan is designed so that existing or proposed utility services and facilities and other public improvements are adequate for the population densities and land uses proposed.**

Supportive Evidence

An Initial Study has been prepared for the proposed project. Section 6.15 of the Initial Study assesses the potential impacts to public services and utilities from the proposed project. No significant impacts were identified. In addition, the applicant is required to pay impact fees, which are a one-time charge paid to the City by developers to offset the additional public service costs of new developments.

10. **The General Development Plan is designed so that proposed ratios for off-street parking are consistent with parking regulations.**

Supportive Evidence

The minimum parking requirement for residential projects with apartment units is a one carport and one open parking space per dwelling unit, pursuant to Section II.A.2 of the Residential Development Standards and WMC Section 14-17.201(a)(3). In addition, the minimum guest parking requirement for apartments with up to 75 units is one space per four bedrooms. The proposed project is not required to be consistent with these parking requirements, because state Density Bonus law has established lower standards for affordable housing projects eligible for a density bonus. WMC Section 14-47.110(f) sets forth these lower parking requirements consistent with state law, as follows:

- Zero to one bedroom: one on-site parking space;
- Two to three bedrooms: two on-site parking spaces; and
- Four and more bedrooms: two and one-half parking spaces.

Table 4a in the staff report provides a breakdown of the minimum parking requirement for the affordable housing component of the project. As shown in this table, a minimum of 109 would be required. However, the project provides seven fewer parking spaces and the applicant has requested a concession under state Density Bonus law to allow the parking standard for the proposed studio units to have a parking ratio of 0.565 spaces. The challenging site topography and natural areas minimize the developable portion of the site. Without a parking reduction, the applicant would have to expand the amount of level surfaces necessary for constructing parking stalls, which would require costly site improvements (e.g., retaining walls, soil excavation, offhauling). MidPen further indicates in the Density Bonus Housing Plan that this ratio is based on the parking demand at other affordable housing development in Santa Cruz County, such as the Jessie Street Apartment in Santa Cruz, St. Stephen Senior Housing in Live Oak, Aptos Blue in Aptos, and Sunny Meadows in Watsonville

11. **The General Development Plan will not have a detrimental and unmitigatable financial impact on the City.**

Supportive Evidence


The project would provide 72 affordable housing units, which would help the City accomplish the community's affordable family housing goals in the Housing

Element. As mentioned previously, the applicant is also required to pay impacts fees to offset the additional public service costs of new developments.

Miles Lane Project

Proposed Zoning

Major Projects

 131-161 Miles Ln

Zoning

-  R-1P: Planned Single Family Residential
-  R-1: Single Family Residential-Low Density
-  RM-2: Multiple Residential-Medium Density
-  RM-3: Multiple Residential-High Density
-  CC: Central Commercial
-  CCA: Central Commercial Core Area
-  CN: Neighborhood Commercial
-  CNS: Neighborhood Shopping Center
-  CO: Office
-  CT: Thoroughfare Commercial
-  CV: Visitor Commercial
-  IG: General Industrial
-  IP: Industrial Park
-  N: Institutional
-  PF: Public Facilities
-  EM-OS: Environmental Mgmt. Open Space-Private Land
-  CZ-A: Coastal Zone-A
-  CZ-B: Coastal Zone-B
-  CZ-C: Coastal Zone-C
-  CZ-D: Landfill
-  CZ-E: Coastal Zone-E
-  R-MP: Residential Manufactured Home Park District
-  PD: Planned Development
-  Parcel



1 inch = 200 feet

Prepared by Watsonville GIS Center 6/02/2020 ([20-062] Proposed PD Zoning Amendment).

This Document is a graphic representation using the best currently available sources. The City of Watsonville assumes no responsibility for any errors.

Exhibit "B"
Page 1 of 1

**City of Watsonville
Municipal Airport**

M E M O R A N D U M



DATE: June 30, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Rayvon Williams, Director Municipal Airport

SUBJECT: Amendment of Chapter 2, Penalty Provisions, of Title 1,
General Provisions, of the Watsonville Municipal Code

AGENDA ITEM: July 7, 2020 City Council

RECOMMENDATION: Staff recommends that Council amend Section 1-2.07 of Chapter 2, Penalty Provisions, of Title 1, General Provisions of the Watsonville Municipal Code to allow the Municipal Airport Director or Designee the authority to issue administrative citations.

DISCUSSION: Providing the Airport Director the ability to issue administrative citations parallels Watsonville Police, Fire, Community Development and Public Works Departments, but would be limited to the Airport, effectively the 330 acres including all airside and landside properties, leaseholds and associated Airport owned areas.

The Municipal Code provides the Airport Director authority to define, develop and promulgate regulations consistent with the Federal Aviation Grant Assurances, Caltrans Department of Aeronautics guidelines and industry best practices. However, over the last two years a few tenants, pilots and users violated Airport Regulations with impunity. The Airport's Regulations have been ignored and violated without concern or consequence. This amendment allows the Airport Director to enforce the Airport ordinance regulations against those few who disregard.

[The City Attorney also took the opportunity to amend the gender references in the section by deleting the reference to he or she.]

STRATEGIC PLAN: This request is consistent with Strategic Plan objectives dedicated to the safe, service-oriented and self-sustaining management of Watsonville Municipal Airport.

FINANCIAL IMPACT: Administrative Citation revenues are unknown. It is estimated that initial fine totals for fiscal 2020-2021 will be less than \$1,000.00.

ALTERNATIVES: City Council could deny the amendment request.

ATTACHMENTS:

(1) Proposed Amendments to Section 1-2.07 of the Watsonville Municipal Code.

cc: City Attorney

1-2.07 Authority to issue citations.

The provisions of ~~Section~~ § 836.5 of the Penal Code of the State of California authorize certain officers and employees of the City to issue written Notice to Appear and Release Citations for violations of this Code which such officers or employees have the duty to enforce. The following officers and employees are hereby designated and authorized to issue citations:

(a) Community Development Department.

(1) Director and ~~his/her~~ designeesss.

(b) Police Department.

(1) Chief of Police and ~~his/her~~ designeesss.

(c) Fire Department.

(1) Fire Chief and ~~his/her~~ designeesss.

(d) Public Works and Utilities Department.

(1) Director of Public Works and Utilities and ~~his/her~~ designeesss.

(e) Municipal Airport

(1) Director and designees

(§ 1, Ord. 499 C-M, eff. May 8, 1980, as amended by § 1, Ord. 922-93 C-M, eff. May 27, 1993, § 1, Ord. 1044-98 C-M, eff. February 12, 1998, and § 1, Ord. 1150-02 C-M, eff. December 12, 2002)

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ORDINANCE NO. Introduction (CM)

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE AMENDING CHAPTER 2 (PENALTY PROVISIONS) OF
TITLE 1 (GENERAL PROVISIONS) OF THE WATSONVILLE
MUNICIPAL CODE BY AMENDING SECTION 1-2.07 REGARDING
AUTHORITY TO ISSUE CITATIONS**

**Rescinds Ordinance No.'s 499-80 (CM), 922-93 (CM), 1044-98 (CM),
and 1150-02 (CM)**

Table of Contents

SECTION 1. ENACTMENT.....	1
CHAPTER 2 PENALTY PROVISIONS	1
Sec. 1-2.07 Authority to issue citations.....	1
SECTION 2. PUBLICATION.....	2
SECTION 3. EFFECTIVE DATE.....	2

o-0-o

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE,
CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. ENACTMENT.

*Chapter 2 (Penalty Provisions) of Title 1 (General Provisions) of the Watsonville
Municipal Code is hereby amended by amending Section 1-2.07 (Authority to issue
citations) to read in words and figures as follows:*

CHAPTER 2 PENALTY PROVISIONS

Sec. 1-2.07 Authority to issue citations.

The provisions of § [836.5](#) of the Penal Code of the State of California authorize certain officers and employees of the City to issue written Notice to Appear and Release Citations for violations of this Code which such officers or employees have the duty to

enforce. The following officers and employees are hereby designated and authorized to issue citations:

- (a) Community Development Department.
 - (1) Director and designees.
- (b) Police Department.
 - (1) Chief of Police and designees.
- (c) Fire Department.
 - (1) Fire Chief and designees.
- (d) Public Works and Utilities Department.
 - (1) Director of Public Works and Utilities and designees.
- (e) Municipal Airport.
 - (1) Director and designees.

SECTION 2. PUBLICATION.

This ordinance shall be published in the Watsonville Register-Pajaronian and/or Santa Cruz Sentinel in compliance with the provisions of the Charter of the City of Watsonville.

SECTION 3. EFFECTIVE DATE.

This ordinance shall be in force and take effect thirty (30) days after its final adoption.

**City of Watsonville
Parks and Community Service**



M E M O R A N D U M

DATE: July 1, 2020

TO: Matthew D. Huffaker, City Manager

FROM: Nick Calubaquib, Director of Parks and Community Services
Steve Palmisano, Director of Public Works & Utilities
Maria E. Rodriguez, Assistant Public Works & Utilities Director
Benjamin Heistein, Assistant Parks and Community Services Director

SUBJECT: Resolution Confirming Diagram and Assessment and Levying
FY 2020-21 Assessment for Gonzales Street Alley Way
Landscaping and Lighting Maintenance Assessment District
No. PK-94-01, Bay Breeze Landscaping and Lighting
Maintenance Assessment District No. PK-03-02, and Vista
Montaña Subdivision Landscaping and Lighting Maintenance
Assessment District No. PK-03-03

AGENDA ITEM: July 7, 2020

City Council

RECOMMENDATION:

Staff recommends that the City Council adopt resolutions:

1. Confirming the Diagram and Assessment and Levying the Annual Assessment for fiscal year 2020-2021 for the Gonzales Street Alleyway Landscaping and Lighting Maintenance Assessment District (LLMAD) No. PK-94-1 (Gonzales Street LLMAD).
2. Confirming the Diagram and Assessment and Levying the 2020/2021 Assessment for the Bay Breeze LLMAD No. PK-03-02 (Bay Breeze LLMAD).
3. Confirming the Diagram and Assessment and Levying the 2019-2020 Assessment for the Vista Montaña Subdivision LLMAD No. PK-03-03 (Vista Montaña LLMAD).

DISCUSSION:

Gonzales Street Alley Way LLMAD (No. PK-94-01)

The Gonzales Street LLMAD was established in 1994 to assist the residents bordering this alleyway and adjoining small parcel to cooperatively maintain this parcel owned by the City, which primarily benefits its neighbors. The annual cost of \$600 required to maintain the area was apportioned among the 17 parcels with one parcel not immediately adjacent to the alley paying slightly less.

Bay Breeze LLMAD (No. PK-03-02)

The Bay Breeze Subdivision is located at the southwest corner of Ohlone Parkway and Harkins Slough Road. The Bay Breeze LLMAD maintenance program includes the following:

1. Maintenance and replacement of street trees within the subdivision.
2. Operation, maintenance, repair and replacement of detention basins and detention basis access roads within the subdivision.
3. Operation, maintenance, repair and replacement of perimeter fencing around the entire subdivision.
4. Maintenance and replacement of plantings done as part of the wetland mitigation plan.
5. Maintenance of an environmental management parcel within the subdivision.
6. Maintenance, repair and replacement of landscaping within the public right-of-way abutting and within the subdivision, including the Ohlone Parkway medians.
7. Operation, maintenance, repair and replacement of the sewer pump station.
8. Maintenance of the graffiti coatings on the public exposure of the perimeter walls along District boundaries.

The Bay Breeze Subdivision LLMAD is comprised of 114 single-family residential parcels. The annual cost for the operation, maintenance and servicing of landscaping and street lighting improvements is assigned to each parcel within the District in proportion to the EDU's (Equivalent Dwelling Unit) assigned to the parcel as a percentage of the total number of EDU's assigned to all parcels within the District. The FY 2019-2020 annual assessment was \$535.08 per EDU for a total District assessment of \$60,999.32. The FY 2020-21 assessment will increase to \$548.46 per EDU for a total District assessment of \$62,542.44 to reflect the increase in the Consumer Price Index.

Vista Montaña Subdivision LLMAD (No. PK-03-03)

The Vista Montaña Subdivision is located off East Lake Avenue adjacent to Ann Soldo Elementary School and the Bay Village subdivision. The Vista Montaña Subdivision LLMAD program includes the following:

1. Regular maintenance, repair and replacement of all facilities within the agricultural buffer area (except the street and utilities) which includes but is not limited to, the landscaping, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.
2. Operation, maintenance, repairs and replacement of and power for the street lighting within the District.
3. Regular maintenance, repair and replacement of the parkway strip and street trees on Cipres, Roble, Arce, Manzana, Cirvelo, Cereza, and Secoya Streets, and Vista Montaña, Franich and Marcela Drives.
4. Operation, maintenance, repair and replacement of storm drain detention basins, surface drainage channels, drainage facilities and erosion control measurers within the agricultural buffer, including the proposed storm drain culvert crossing Highway

- 152 and the inlet structure on the west side of Highway 152.
5. Regular maintenance, repair and replacement of the landscaping and perimeter wall along the Highway 152 frontage adjacent to the District boundaries, including graffiti removal.
6. Regular maintenance, repair and replacement of the pedestrian/bike path connecting Secoya Street and McKenzie Avenue, adjacent to the District boundaries.
7. Regular maintenance, repair and replacement of pedestrian pathways located at the end of Roble Street, at the end of Cirvelo Street, within the agricultural buffer area and parallel to Bridge Street, on the south side of the town homes parallel to Franich Drive and on the west side of the town homes parallel to Marcela Drive.

The Vista Montaña Subdivision LLMAD has two Zones: A and B. Zone A benefits all parcels within the District, which includes, for example, the street lighting installed along Highway 152, the landscape improvements along Highway 152 and the agricultural buffer area. Zone B benefits those parcels within the single-family residential area primarily and includes the maintenance of the street end caps, the park strips and street lighting.

LLMAD assessments are based on the total number of EDUs and the benefit received by the EDU within the District. The actual assessments for FY 2020-2021 are \$515.09 per EDU for single-family homes, \$412.07 per EDU for townhomes and condominiums and \$142.10 per EDU for apartments. This results in a total annual assessment of \$141,259.67 for the entire LLMAD and is the maximum that can be assessed. The assessments reflect a 2.5% increase over last year's assessments. This 2.5% increase corresponds to the increase in the Consumer Price Index.

The assessment is used to fund ongoing maintenance and a reserve for future replacement items in the District. Of the total District assessment, \$96,122.67 is dedicated to routine maintenance of landscape and hardscape. For example, routine maintenance includes tasks such as pruning trees and shrubs, maintenance of irrigation systems, removal of graffiti from perimeter walls, etc.

In addition to maintenance, the assessment also funds a reserve of \$45,137 for the replacement of items such as the perimeter wall, retaining walls, streetlights, street trees, etc. Many of these items are expensive to replace, and the purpose of the reserve is to set aside an assessment reserve each year so that these items can be replaced at the end of their estimated lifespan. As an example, the perimeter wall has the highest replacement cost of \$154,000. The wall has a lifespan of 20 years; therefore, \$7,700 is reserved each year so that in 20 years \$154,000 will be available to replace the wall if necessary.

STRATEGIC PLAN:

The LLMADs address the City Council's goals of protecting public safety and enhancing community image.

FINANCIAL IMPACT:

These LLMAD assessments are revenue neutral. They have no net effect on the City General Fund.

- The annual assessment for the Gonzales Street LLMAD for FY 2020-2021 is \$600.
- The annual assessment for the Bay Breeze Subdivision LLMAD in 2020-21 is \$62,542.44 of which \$21,207.23 is estimated for annual maintenance, and the remainder sum of \$41,316.87 for reserve for replacement of trees, lights, sewer pump station and perimeter fencing (0354-958). The EDU rate of \$548.46 is charged to each single-family residence parcel.
- The annual assessment for the Vista Montaña Subdivision LLMAD for FY 2020-2021 is \$141,259.67, which includes funds in the amount of \$96,122.67 for annual maintenance and \$45,137 for a reserve, which provides for replacement costs of such things as lighting or street trees based on current EDU's within the District (0354-959). The actual assessments for 2020-2021 are \$515.09 per EDU for single-family homes, \$412.07 per EDU for townhomes and condominiums and \$142.10 per EDU for apartments.

ALTERNATIVES:

Should the Council decline to levy the LLMAD fees for the Gonzalez Street Alley Way LLMAD, the property owners of the 17 parcels forego or assume responsibility for the maintenance of the Gonzalez Street Alley Way.

The Council and property owner agreed to the formation of the Bay Breeze and Vista Montaña LLMADs instead of requiring formation of a homeowners association, which would have hired persons to do the same work, reserved the same amounts and assessed and paid these fees. Per recorded CC&R's, (Conditions, Covenants & Restrictions), the maintenance responsibilities covered by the LLMADs are the obligation of the property owners, either through the LLMAD or the formation of an incorporated Homeowners Association. Should the City Council choose not to levy the assessment, property owners in the Bay Breeze and Vista Montaña subdivisions will be obligated to assume the cost of maintenance for this through the formation of a Homeowners Association. The homeowners in these subdivisions have for many years preferred that the City perform the services, account for the cost and impose the assessments.

ATTACHMENTS:

None

cc: City Attorney

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE
CONFIRMING DIAGRAM AND ASSESSMENT AND LEVYING
ASSESSMENT FOR FISCAL YEAR 2020-2021 FOR THE GONZALES
STREET ALLEYWAY LANDSCAPING AND LIGHTING MAINTENANCE
ASSESSMENT DISTRICT**

Assessment District No. PK-94-1

(Pursuant to the Landscaping and Lighting Act of 1972)

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE,
CALIFORNIA, AS FOLLOWS:**

1. That pursuant to Chapter 3 (California Streets and Highways Code Sections 22620 et seq.) of the Landscaping and Lighting Act of 1972, the City Council directed the City Public Works and Utilities Assistant Director, Engineer of Work for the Gonzales Street Alleyway Landscaping and Lighting Maintenance Assessment District No. PK-94-1, to prepare and file an annual report for Fiscal Year 2020-2021.

2. That the Council on April 28, 2020, adopted Resolution No. 51-20 (CM) directing the filing of the 2020-2021 Annual Engineer's Report for Assessment District No. PK-94-1.

3. That the Council on May 26, 2020, adopted Resolution No. 76-20 (CM), accepting the Engineer's Report.

4. That the Council on May 26, 2020, adopted Resolution No. 77-20 (CM), a Resolution of Intention to levy and collect assessments within the assessment district for Fiscal Year 2020-2021 and set a public hearing to be held on July 7, 2020. Since there is no physical location from which members of the public may observe the meeting, they may view and participate before or during the meeting by teleconference,

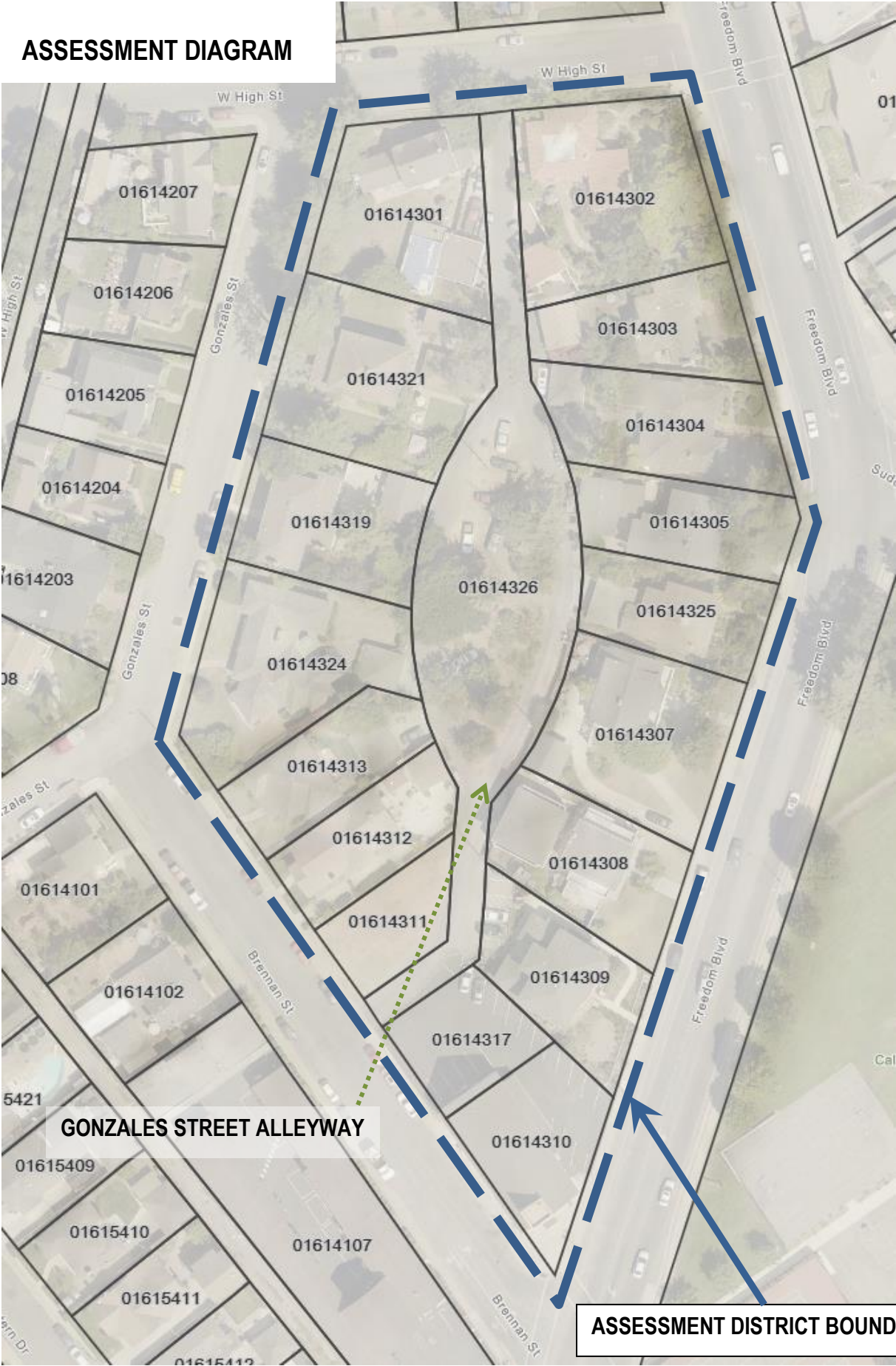
video conference or both. Instructions on how to participate are found on Page 1 of each Meeting Agenda. Notice of the hearing was given in the time and manner required by law.

5. That at the public hearing, the City Council afforded to every interested person an opportunity to protest the annual report either in writing or orally, and the City Council has considered any such protest.

6. That the City Council hereby confirms the annual report of the Engineer of Work accepted by Resolution No. 76-20 (CM) on May 26, 2020.

7. That the City Council hereby confirms the Diagram and Assessment and hereby levies the assessment set forth on Exhibit "A," attached herein and incorporated hereto, for Fiscal Year 2020-2021.

ASSESSMENT DIAGRAM



ASSESSMENT DISTRICT BOUNDARY

Gonzales Street
Assessment Roll
For the 2020/2021 Fiscal Year

Annual Maintenance

APN	Property Owner	Owner Address				Assessment Amount
016-143-01		747 AMESTI RD	WATSONVILLE	CA	95076	\$ 35.82
016-143-02		855 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-03		845 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-04		P O BOX 448	WATSONVILLE	CA	95077	\$ 35.82
016-143-05		833 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-07		95 LILLY WAY	WATSONVILLE	CA	95076	\$ 35.82
016-143-08		819 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-09		813 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-10		P O BOX 207	WATSONVILLE	CA	95077	\$ 26.88
016-143-11		P O BOX 207	WATSONVILLE	CA	95077	\$ 35.82
016-143-12		322 BRENNAN	WATSONVILLE	CA	95076	\$ 35.82
016-143-13		1871 ORANGE GR DR	SAN JOSE	CA	95124	\$ 35.82
016-143-17		P O BOX 207	WATSONVILLE	CA	95077	\$ 35.82
016-143-19		24 GONZALES AVE	WATSONVILLE	CA	95076	\$ 35.82
016-143-21		32 GONZALES ST	WATSONVILLE	CA	95076	\$ 35.82
016-143-24		20 GONZALES AVE	WATSONVILLE	CA	95076	\$ 35.82
016-143-25		827 FREEDOM BLVD	WATSONVILLE	CA	95076	\$ 35.82
016-143-26		275 MAIN STREET, SUITE 400	WATSONVILLE	CA	95076	\$ -
Total						\$ 600.00

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE CONFIRMING DIAGRAM AND ASSESSMENT AND
LEVYING ASSESSMENT FOR FISCAL YEAR 2020-2021 FOR THE BAY
BREEZE SUBDIVISION LANDSCAPING AND LIGHTING MAINTENANCE
ASSESSMENT DISTRICT**

Assessment District No. PK-03-02

(Pursuant to the Landscaping and Lighting Act of 1972)

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE,
CALIFORNIA, AS FOLLOWS:**

1. That pursuant to Chapter 3 (California Streets and Highways Code Sections 22620 et seq.) of the Landscaping and Lighting Act of 1972, the City Council directed the City Public Works and Utilities Assistant Director, Engineer of Work for the Bay Breeze Subdivision Landscaping and Lighting Maintenance Assessment District No. PK-03-02, to prepare and file an annual report for Fiscal Year 2020-2021.
2. That the Council on April 28, 2020, adopted Resolution No. 52-20 (CM) directing the filing of the 2020-2021 Annual Engineer's Report for Assessment District No. PK-03-02.
3. That the Council on May 26, 2020, adopted Resolution No. 78-20 (CM), accepting the Engineer's Report.
4. That the Council on May 26, 2020, adopted Resolution No. 79-20 (CM), a Resolution of Intention to levy and collect assessments within the assessment district for Fiscal Year 2020-2021 and set a public hearing to be held on July 7, 2020, the City Council will conduct a public hearing on the proposed annual assessment. Since there is no physical location from which members of the public may observe the meeting, they

may view and participate before or during the meeting by teleconference, video conference or both. Instructions on how to participate are found on Page 1 of each Meeting Agenda. Notice of the hearing was given in the time and manner required by law.

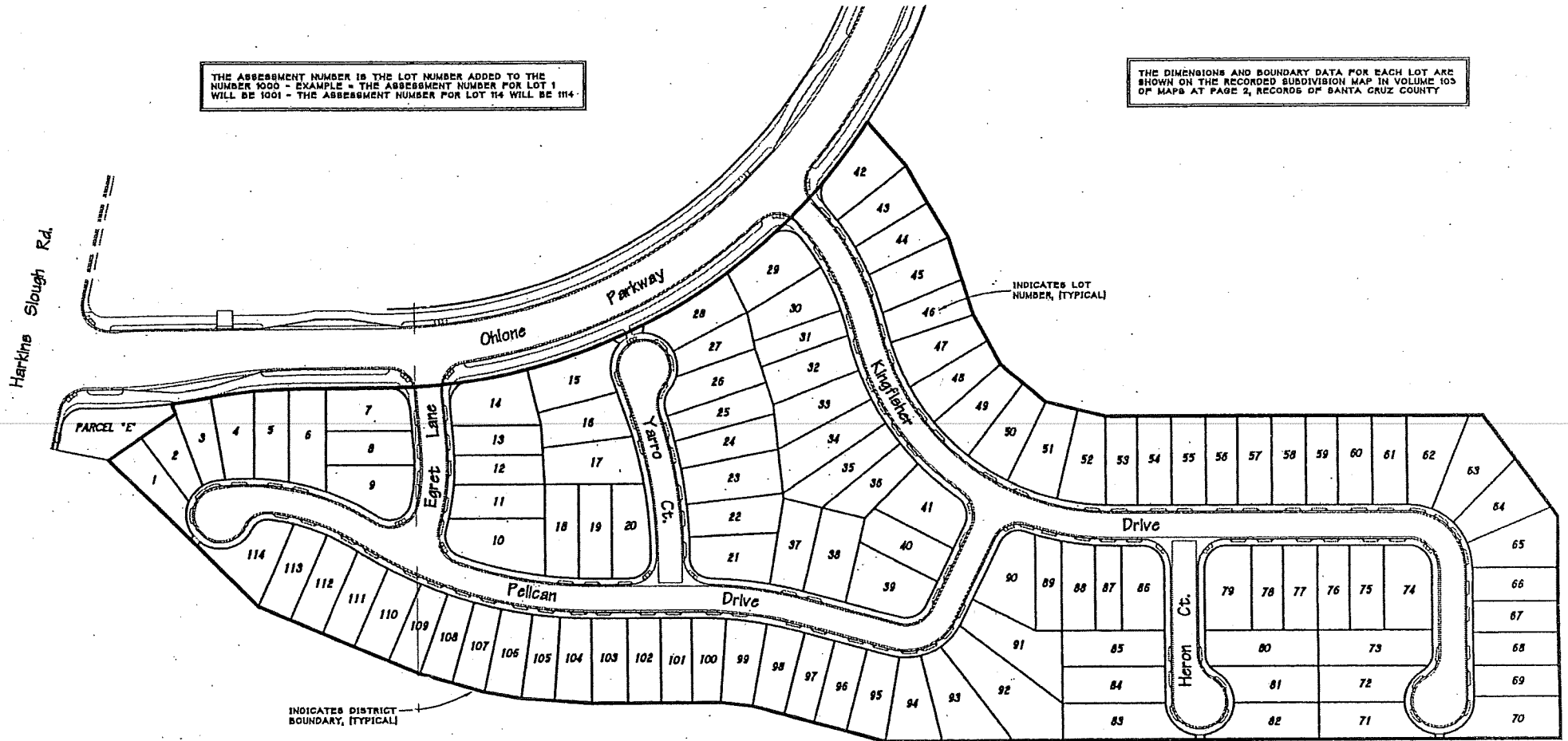
5. That at the public hearing, the City Council afforded to every interested person an opportunity to protest the annual report either in writing or orally, and the City Council has considered any such protest.

6. That the City Council hereby confirms the annual report of the Engineer of Work accepted by Resolution No. 78-20 (CM) on May 26, 2020.

7. That the City Council hereby confirms the Diagram and Assessment and hereby levies the assessment set forth on Exhibit "A," attached herein and incorporated hereto, for Fiscal Year 2020-2021.

THE ASSESSMENT NUMBER IS THE LOT NUMBER ADDED TO THE NUMBER 1000 - EXAMPLE - THE ASSESSMENT NUMBER FOR LOT 1 WILL BE 1001 - THE ASSESSMENT NUMBER FOR LOT 114 WILL BE 1114

THE DIMENSIONS AND BOUNDARY DATA FOR EACH LOT ARE SHOWN ON THE RECORDED SUBDIVISION MAP IN VOLUME 103 OF MAPS AT PAGE 2, RECORDS OF SANTA CRUZ COUNTY



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

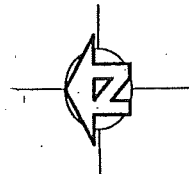


Exhibit "A"
Page 1 of 4

ASSESSMENT DIAGRAM
Bay Breeze Landscape and
Lighting Maintenance District

FEBRUARY 2003 CITY OF WATSONVILLE SCALE: 1" = 60'

Mand
ENGINEERS, INC.

1100 WATER STREET
SANTA CRUZ, CA 95062
TEL (831) 428-6313
FAX (831) 428-1743

SHEET NO. 1 OF 1 SHEET JOB NUMBER 88001.01

**Bay Breeze Landscaping and Lighting
Maintenance Assessment District Property Owner
List and Assessment Roll**

Asmnt No.	APN	OWNER	Owner Address	City	ST	ZIP	Asmnt Amount
1001	018-601-01		116 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1002	018-601-02		112 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1003	018-601-04		108 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1004	018-601-05		104 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1005	018-601-06		100 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1006	018-601-07		96 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1007	018-601-10		4 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1008	018-601-09		8 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1009	018-601-08		1760 HAMES RD	APTOS	CA	95003	\$ 548.46
1010	018-602-01		21 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1011	018-602-02		17 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1012	018-602-03		13 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1013	018-602-04		9 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1014	018-602-05		5 EGRET LN	WATSONVILLE	CA	95076	\$ 548.46
1015	018-611-06		25 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1016	018-611-05		21 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1017	018-611-04		17 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1018	018-611-01		6 VISTA ST	WATSONVILLE	CA	95076	\$ 548.46
1019	018-611-02		56 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1020	018-611-03		52 PELICAN DR	WATSONVILLE	CA	95076	\$ 548.46
1021	018-613-08		4 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1022	018-613-07		150 FOX CT	SCOTTS VALLEY	CA	95066	\$ 548.46
1023	018-613-06		12 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1024	018-613-05		16 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1025	018-613-04		20 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1026	018-613-03		24 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1027	018-613-02		28 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1028	018-613-01		32 YARRO CT	WATSONVILLE	CA	95076	\$ 548.46
1029	018-613-21		4 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1030	018-613-20		8 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1031	018-613-19		12 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1032	018-613-18		16 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1033	018-613-17		20 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1034	018-613-16		24 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1035	018-613-15		28 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46
1036	018-613-14		32 KINGFISHER DR	WATSONVILLE	CA	95076	\$ 548.46

1037	018-613-09		20 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1038	018-613-10		16 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1039	018-613-11		12 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1040	018-613-12		8 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1041	018-613-13		4 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1042	018-614-01		5 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1043	018-614-02		110 BRYCE CT	APTOS	CA	95003	\$	548.46
1044	018-614-03		13 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1045	018-614-04		17 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1046	018-614-05		21 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1047	018-614-06		25 KINGFISHER DR	WATSONVILLE	CA	95077	\$	548.46
1048	018-614-07		29 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1049	018-614-08		33 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1050	018-621-01		37 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1051	018-621-02		41 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1052	018-621-03		45 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1053	018-621-04		49 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1054	018-621-05		53 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1055	018-621-06		255 FIELDBROOK LN	WATSONVILLE	CA	95076	\$	548.46
1056	018-621-07		61 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1057	018-621-08		3085 AGUAZUL DR	SOQUEL	CA	95073	\$	548.46
1058	018-621-09		69 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1059	018-621-10		73 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1060	018-621-11		77 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1061	018-621-12		244 STANYAN ST	SALINAS	CA	93907	\$	548.46
1062	018-621-13		85 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1063	018-621-14		89 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1064	018-621-15		93 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1065	018-621-16		97 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1066	018-621-17		101 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1067	018-621-18		105 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1068	018-621-19		5167 COLD SPRINGS DR	FORESTHILL	CA	95631	\$	548.46
1069	018-621-20		3085 AGUAZUL DR	SOQUEL	CA	95073	\$	548.46
1070	018-621-21		117 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1071	018-622-01		88 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1072	018-622-02		84 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1073	018-622-03		80 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1074	018-622-04		76 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1075	018-622-05		72 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1076	018-622-06		68 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1077	018-622-07		64 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46

1078	018-622-08		60 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1079	018-622-09		56 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1080	018-622-10		5 HERON CT	WATSONVILLE	CA	95076	\$	548.46
1081	018-622-11		9 HERON CT	WATSONVILLE	CA	95076	\$	548.46
1082	018-622-12		13 HERON CT	WATSONVILLE	CA	95076	\$	548.46
1083	018-623-01		12 HERON CT	WATSONVILLE	CA	95076	\$	548.46
1084	018-623-02		8 HERON CT	WATSONVILLE	CA	95076	\$	548.46
1085	018-623-03		PO BOX 610	SOQUEL	CA	95073	\$	548.46
1086	018-623-04		3596 HART CMN	FREMONT	CA	94538	\$	548.46
1087	018-623-05		48 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1088	018-623-06		44 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1089	018-623-07		40 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1090	018-623-08		36 KINGFISHER DR	WATSONVILLE	CA	95076	\$	548.46
1091	018-623-09		9 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1092	018-623-10		13 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1093	018-612-12		17 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1094	018-612-11		21 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1095	018-612-10		3061 STRAWBERRY HIL	PEBBLE BEACH	CA	93953	\$	548.46
1096	018-612-09		29 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1097	018-612-08		33 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1098	018-612-07		815 CLINTONIA AVE	SAN JOSE	CA	95125	\$	548.46
1099	018-612-06		41 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1100	018-612-05		301 CAPITOLA AVE	CAPITOLA	CA	95010	\$	548.46
1101	018-612-04		2 OAK RD	SANTA CRUZ	CA	95060	\$	548.46
1102	018-612-03		53 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1103	018-612-02		57 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1104	018-612-01		61 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1105	018-603-10		65 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1106	018-603-09		69 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1107	018-603-08		73 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1108	018-603-07		77 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1109	018-603-06		125 VIA MEDICI	APTOS	CA	95003	\$	548.46
1110	018-603-05		85 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1111	018-603-04		89 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1112	018-603-03		93 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1113	018-603-02		97 PELICAN DR	WATSONVILLE	CA	95076	\$	548.46
1114	018-603-01		1820 MAIN ST	WATSONVILLE	CA	95076	\$	548.46
TOTAL ASSESSMENT FY 20/21								\$ 62,524.44

RESOLUTION NO. _____ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WATSONVILLE CONFIRMING DIAGRAM AND ASSESSMENT AND
LEVYING ASSESSMENT FOR FISCAL YEAR 2020-2021 FOR THE VISTA
MONTAÑA SUBDIVISION LANDSCAPING AND LIGHTING
MAINTENANCE ASSESSMENT DISTRICT**

Assessment District No. PK-03-03

(Pursuant to the Landscaping and Lighting Act of 1972)

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE,
CALIFORNIA, AS FOLLOWS:**

1. That pursuant to Chapter 3 (California Streets and Highways Code Sections 22620 et seq.) of the Landscaping and Lighting Act of 1972, the City Council directed the City Public Works and Utilities Assistant Director, Engineer of Work for the Vista Montaña Subdivision Landscaping and Lighting Maintenance Assessment District No. PK-03-03, to prepare and file an annual report for Fiscal Year 2020-2021.

2. That the Council on April 28, 2020, adopted Resolution No. 53-20 (CM) directing the filing of the 2020-2021 Annual Engineer's Report for Assessment District No. PK-03-03.

3. That the Council on May 26, 2020, adopted Resolution No. 80-20 (CM), accepting the Engineer's Report.

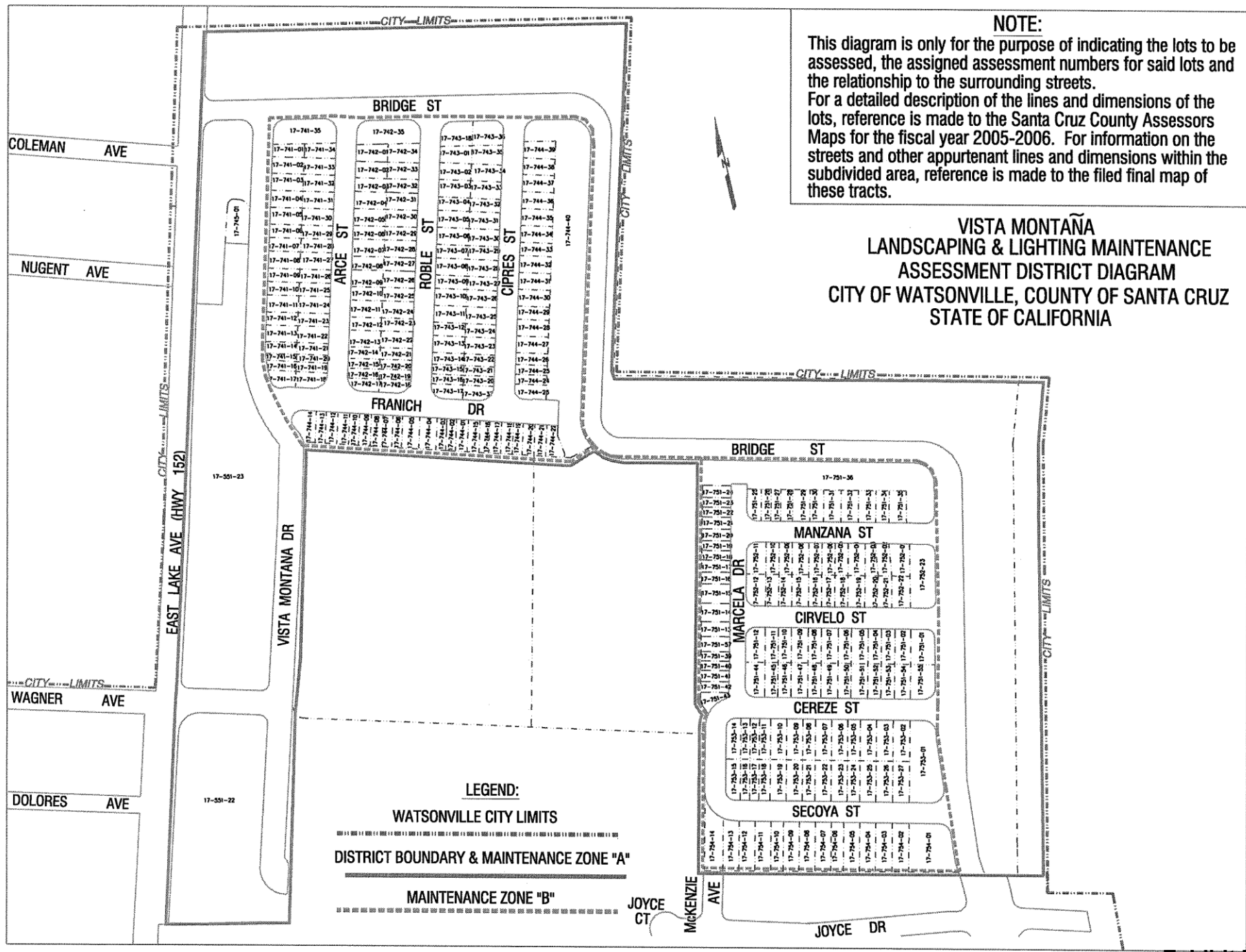
4. That the Council on May 26, 2020, adopted Resolution No. 81-20 (CM), a Resolution of Intention to levy and collect assessments within the assessment district for Fiscal Year 2020-2021 and set a public hearing to be held on July 7, 2020. Since there is no physical location from which members of the public may observe the meeting, they may view and participate before or during the meeting by teleconference, video

conference or both. Instructions on how to participate are found on Page 1 of each Meeting Agenda. Notice of the hearing was given in the time and manner required by law.

5. That at the public hearing, the City Council afforded to every interested person an opportunity to protest the annual report either in writing or orally, and the City Council has considered any such protest.

6. That the City Council hereby confirms the annual report of the Engineer of Work accepted by Resolution No. 80-20 (CM) on May 26, 2020.

7. That the City Council hereby confirms the Diagram and Assessment and hereby levies the assessment set forth on Exhibit "A," attached herein and incorporated hereto, for Fiscal Year 2020-2021.



**Vista Montaña Landscaping and Lighting Maintenance
Assessment District 2020/21 Property Owner List and
Assessment Roll**

APN	Owner	Owner Address	City	ST	Zip	Assessment Amount*
017-741-01		240 VENTANA WAY	APTOS	CA	95003	\$515.09
017-741-02		705 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-03		709 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-04		713 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-05		2290 MURIEL DR	SANTA CRUZ	CA	95062	\$515.09
017-741-06		2290 MURIEL DR	SANTA CRUZ	CA	95062	\$515.09
017-741-07		93 ALDRIDGE LN	WATSONVILLE	CA	95076	\$515.09
017-741-08		729 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-09		733 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-10		2290 MURIEL DR	SANTA CRUZ	CA	95062	\$515.09
017-741-11		741 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-12		745 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$515.09
017-741-13		140 KINGSTON DR	WATSONVILLE	CA	95076	\$515.09
017-741-14		P O BOX 60970	PALO ALTO	CA	94306	\$412.07
017-741-15		757 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$412.07
017-741-16		761 VISTA MONTANA DR	WATSONVILLE	CA	95076	\$412.07
017-741-17		101 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-741-18		4455 NOVA DR	SANTA CRUZ	CA	95062	\$412.07
017-741-19		762 ARCE ST	WATSONVILLE	CA	95076	\$412.07
017-741-20		758 ARCE ST	WATSONVILLE	CA	95076	\$412.07
017-741-21		754 ARCE ST	WATSONVILLE	CA	95076	\$412.07
017-741-22		750 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-23		746 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-24		18 HAZELWOOD CT	WATSONVILLE	CA	95076	\$515.09
017-741-25		505 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-741-26		734 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-27		730 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-28		726 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-29		722 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-30		718 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-31		714 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-32		710 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-33		706 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-741-34		702 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-01		112 JAUNELL RD	APTOS	CA	95003	\$515.09
017-742-02		7422 EAGLE TER	YOUNGSTOWN	OH	44512	\$515.09
017-742-03		709 ARCE ST	WATSONVILLE	CA	95076	\$515.09

017-742-04		713 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-05		P O BOX 1617	FREEDOM	CA	95019	\$515.09
017-742-06		721 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-07		725 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-08		729 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-09		733 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-10		739 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-11		741 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-12		745 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-13		749 ARCE ST	WATSONVILLE	CA	95076	\$515.09
017-742-14		753 ARCE ST	WATSONVILLE	CA	95076	\$412.07
017-742-15		757 ARCE ST	WATSONVILLE	CA	95076	\$412.07
017-742-16		600 CELESTE WAY	SANTA CRUZ	CA	95065	\$412.07
017-742-17		121 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-742-18		408 PILGRIM DR	CAPITOLA	CA	95010	\$412.07
017-742-19		762 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-742-20		758 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-742-21		754 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-742-22		750 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-23		746 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-24		742 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-25		738 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-26		734 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-27		730 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-28		726 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-29		722 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-30		718 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-31		714 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-32		710 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-33		706 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-742-34		702 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-01		701 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-02		705 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-03		709 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-04		713 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-05		717 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-06		721 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-07		725 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-08		P O BOX 1006	WATSONVILLE	CA	95077	\$515.09
017-743-09		733 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-10		261 PALOMA WAY	WATSONVILLE	CA	95076	\$515.09

017-743-11		172 CARNATION DR	FREEDOM	CA	95019	\$515.09
017-743-12		745 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-13		749 ROBLE ST	WATSONVILLE	CA	95076	\$515.09
017-743-14		753 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-743-15		757 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-743-16		761 ROBLE ST	WATSONVILLE	CA	95076	\$412.07
017-743-17		147 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-743-20		501 CENTER ST	WATSONVILLE	CA	95076	\$412.07
017-743-21		2290 MURIEL DR	SANTA CRUZ	CA	95062	\$412.07
017-743-22		754 CIPRES ST	WATSONVILLE	CA	95076	\$412.07
017-743-23		750 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-24		746 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-25		742 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-26		P O BOX 426	CAPITOLA	CA	95010	\$515.09
017-743-27		734 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-28		730 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-29		726 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-30		722 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-31		718 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-32		714 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-33		710 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-34		706 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-35		702 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-743-37		163 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-01		156 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-02		152 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-03		148 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-04		144 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-05		140 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-06		2550 BEGONIA PL	SANTA CRUZ	CA	95062	\$412.07
017-744-07		132 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-08		128 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-09		124 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-10		120 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-11		116 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-12		24 PIMA ST	WATSONVILLE	CA	95076	\$412.07
017-744-13		108 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-14		104 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-15		160 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-16		164 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-17		168 FRANICH DR	WATSONVILLE	CA	95076	\$412.07

017-744-18		172 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-19		176 FRANICH DR	WATSONVILLE	CA	95076	\$412.07
017-744-20		530 LIGHT SPRINGS RD	APTOS	CA	95003	\$412.07
017-744-21		2850 PLEASANT VALLEY RD	APTOS	CA	95003	\$412.07
017-744-22		P O BOX 64	WATSONVILLE	CA	95077	\$412.07
017-744-23		115 MARNELL AVE B	SANTA CRUZ	CA	95062	\$412.07
017-744-24		761 CIPRES ST	WATSONVILLE	CA	95076	\$412.07
017-744-25		757 CIPRES ST	WATSONVILLE	CA	95076	\$412.07
017-744-26		753 CIPRES ST	WATSONVILLE	CA	95076	\$412.07
017-744-27		749 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-28		745 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-29		2192 DOLPHIN DR	APTOS	CA	95003	\$515.09
017-744-30		737 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-31		733 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-32		729 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-33		9 E PHILLIPS RD	WATSONVILLE	CA	95076	\$515.09
017-744-34		P.O. BOX 3893	SANTA CRUZ	CA	95063	\$515.09
017-744-35		717 CIPRESS ST	WATSONVILLE	CA	95076	\$515.09
017-744-36		713 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-37		709 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-38		705 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-744-39		701 CIPRES ST	WATSONVILLE	CA	95076	\$515.09
017-551-23		P O BOX 60970	PALO ALTO	CA	94306	\$19,183.50
017-751-02		505 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-03		509 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-04		513 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-05		517 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-06		521 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-07		525 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-08		529 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-09		533 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-10		537 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-11		541 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-12		545 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-751-13		62 BROWN VALLEY RD	WATSONVILLE	CA	95076	\$412.07
017-751-14		135 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-15		270 TENNYSON DR	PALO ALTO	CA	94301	\$412.07
017-751-16		600 CELESTE WAY	SANTA CRUZ	CA	95065	\$412.07
017-751-17		147 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-18		151 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-19		155 MARCELA DR	WATSONVILLE	CA	95076	\$412.07

017-751-20		159 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-21		163 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-22		562 JOYCE CT	WATSONVILLE	CA	95076	\$412.07
017-751-23		2200 17TH AVE	SANTA CRUZ	CA	95062	\$412.07
017-751-24		509 E BEACH ST	WATSONVILLE	CA	95076	\$412.07
017-751-25		166 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-26		542 MANZANA ST	WATSONVILLE	CA	95076	\$412.07
017-751-27		206 ARROYO SECO	SANTA CRUZ	CA	95060	\$412.07
017-751-28		534 MANZANA ST	WATSONVILLE	CA	95076	\$412.07
017-751-29		530 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-30		528 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-31		522 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-32		518 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-33		514 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-34		510 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-35		506 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-751-39		123 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-40		119 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-41		411 LOMA AVE	CAPITOLA	CA	95010	\$412.07
017-751-42		111 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-43		107 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-751-44		546 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-45		542 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-46		538 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-47		534 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-48		530 CEREZE STREET	WATSONVILLE	CA	95076	\$515.09
017-751-49		526 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-50		522 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-51		518 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-52		514 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-53		510 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-54		506 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-751-57		110 BRYCE CT	APTOS	CA	95003	\$412.07
017-752-01		505 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-02		509 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-03		513 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-04		510 VISTA DEL MAR DR	APTOS	CA	95003	\$515.09
017-752-05		521 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-06		525 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-07		529 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-08		533 MANZANA ST	WATSONVILLE	CA	95076	\$515.09

017-752-09		537 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-10		541 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-11		545 MANZANA ST	WATSONVILLE	CA	95076	\$515.09
017-752-12		546 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-13		542 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-14		538 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-15		534 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-16		530 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-17		526 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-18		522 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-19		518 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-20		514 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-21		510 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-752-22		506 CIRVELO ST	WATSONVILLE	CA	95076	\$515.09
017-753-02		505 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-03		509 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-04		513 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-05		517 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-06		521 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-07		525 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-08		529 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-09		533 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-10		537 CEREZE ST	WATSONVILLE	CA	95076	\$515.09
017-753-11		541 CEREZE ST	WATSONVILLE	CA	95076	\$412.07
017-753-12		545 CEREZE ST	WATSONVILLE	CA	95076	\$412.07
017-753-13		PO BOX 2005	WATSONVILLE	CA	95077	\$412.07
017-753-14		106 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-753-15		102 MARCELA DR	WATSONVILLE	CA	95076	\$412.07
017-753-16		550 SECOYA ST	WATSONVILLE	CA	95076	\$412.07
017-753-17		24 TARYN CT	SCOTTS VALLEY	CA	95066	\$412.07
017-753-18		542 SECOYA ST	WATSONVILLE	CA	95076	\$412.07
017-753-19		538 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-20		534 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-21		530 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-22		526 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-23		522 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-24		518 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-25		514 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-26		510 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-753-27		506 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-02		505 SECOYA ST	WATSONVILLE	CA	95076	\$515.09

017-754-03		509 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-04		513 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-05		517 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-06		521 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-07		112 NANCY CT	WATSONVILLE	CA	95076	\$515.09
017-754-08		529 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-09		533 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-10		537 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-11		541 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-12		545 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-13		549 SECOYA ST	WATSONVILLE	CA	95076	\$515.09
017-754-14		411 LOMA AVE	CAPITOLA	CA	95010	\$515.09
Total Assessment FY 2020/2021						\$141,259.67

Assessment Amount determined as follows:

\$515.09 per Single Family

Dwelling Unit

\$412.07 per Town Home

\$142.10 per Apartment*

** APN 017-551-23 Cost includes amount for 135 apartment units*



Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com>
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Mon, Jul 6, 2020 at 4:33 PM



New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Yolanda Melgoza submitted a new eComment.

Meeting: City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Item: B. 20-443 CONSIDERATION OF RESOLUTIONS CONFIRMING DIAGRAM & ASSESSMENTS & LEVYING ASSESSMENTS FOR FISCAL YEAR 2020-2021 FOR: GONZALES STREET ALLEY WAY (DISTRICT NO. PK-94-01), BAY BREEZE SUBDIVISION (DISTRICT NO. PK-03-02), & VISTA MONTAÑA SUBDIVISION (DISTRICT NO. PK-03-03)

eComment: As a property owner of Vista Montaña, I am writing to express my opposition to the proposed fee increase and I ask you to please vote NO on the proposal. With an increase in hardships due to the COVID-19 pandemic, it is very unfortunate that you are considering an increase in a time when many of us are struggling to make ends meet. The letter you sent to inform us about the fee increase reads "an amount which shall not be greater than the increase in the Consumer Price Index for all Urban Consumers for the San Francisco Area..." It is disgusting to me to see that you use the maximum assessment rate per Equivalent Dwelling Units for fee increases, but you do not use same formula for salary wages that we can use to pay for your increases. Our salary wages are no way similar to other urban Consumers for the San Francisco area.

[View and Analyze eComments](#)

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Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com>
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Mon, Jul 6, 2020 at 5:58 PM



New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Marisol Zamora submitted a new eComment.

Meeting: City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Item: B. 20-443 CONSIDERATION OF RESOLUTIONS CONFIRMING DIAGRAMS & ASSESSMENTS & LEVYING ASSESSMENTS FOR FISCAL YEAR 2020-2021 FOR: GONZALES STREET ALLEY WAY (DISTRICT NO. PK-94-01), BAY BREEZE SUBDIVISION (DISTRICT NO. PK-03-02), & VISTA MONTAÑA SUBDIVISION (DISTRICT NO. PK-03-03)

eComment: Hello my name is Marisol Zamora, and as a homeowner on Vista Montana I strongly oppose the landscape and lighting maintenance increase. With Covid19, the timing is simply terrible, we have a high unemployment rate, no job security with an uncertain future. We simply cannot even considered this type of thing right now. And comparing us to the urban area of San Francisco is a big insult, clearly a slap on the face because the salary gap between them and us is HUGE!

[View and Analyze eComments](#)

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Irwin Ortiz <irwin.ortiz@cityofwatsonville.org>

New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

noreply@granicusideas.com <noreply@granicusideas.com>
To: Cityclerk@cityofwatsonville.org, citycouncil@cityofwatsonville.org

Mon, Jul 6, 2020 at 9:16 PM



New eComment for City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Javier Vasquez submitted a new eComment.

Meeting: City Council on 2020-07-07 1:00 PM - Remote Teleconference Meeting

Item: B. 20-443 CONSIDERATION OF RESOLUTIONS CONFIRMING DIAGRAM & ASSESSMENTS & LEVYING ASSESSMENTS FOR FISCAL YEAR 2020-2021 FOR: GONZALES STREET ALLEY WAY (DISTRICT NO. PK-94-01), BAY BREEZE SUBDIVISION (DISTRICT NO. PK-03-02), & VISTA MONTAÑA SUBDIVISION (DISTRICT NO. PK-03-03)

eComment: I'm writing to express my opposition of the fee increase for the Vista Montaña Landscape and Lighting Maintenance Assessment District. First of all, the scheduled time for the hearing is not convenient for most working residents who would like to participate in this public meeting. Secondly, this increase will affect most of us, who are financially harmed by this pandemic. Lastly, the services render by the city have not been satisfactory. It took three months for the street lighting department to come and fix a street light, after I called several times.

[View and Analyze eComments](#)

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City Council <citycouncil@cityofwatsonville.org>

Fw: Vista Montana Notice of Tax Increase

Debra Crawford <pnkdragonfly@att.net>

Tue, Jul 7, 2020 at 11:03 AM

To: "citycouncil@cityofwatsonville.org" <citycouncil@cityofwatsonville.org>, "cityclerk@cityofwatsonville.org" <cityclerk@cityofwatsonville.org>, "ari.parker@cityofwatsonville.org" <ari.parker@cityofwatsonville.org>

----- Forwarded Message -----

From: Debra Crawford <pnkdragonfly@att.net>**To:** ariparker777@gmail.com <ariparker777@gmail.com>**Sent:** Friday, July 3, 2020, 03:59:08 PM PDT**Subject:** Vista Montana Notice of Tax Increase

Dear Ms. Parker,

You are the representative to my District and I am writing to you to speak up at the July 7th Public Hearing as I am unable to attend. I am a homeowner at [746 Cipres St.](#) since 2004. I received the Notice of Public Hearing for an increase in tax assessment for Lighting and Landscape Maintenance. Although it is a slight increase I am disturbed of any increase for the following reasons:

1. The notice was addressed to "resident". Not Homeowner. I inquired to a couple of my neighbors who are renters. One of the renters said they saw something from the City and assumed it was junk mail. The other had it on her counter to give to her landlord. This clearly means the actual homeowners/tax payers may not have been properly notified.

2. I have lived here since 2004. The landscaping from the sidewalk to the street has never been properly maintained. I've attached photos and understand work may be limited due to COVID. But for a majority of years, landscaping has been overgrown and/or dead. When I requested a lost drainage cover, it took almost a year to get one. I've had to ask that the bushes in

front of my home be trimmed. I shouldn't have to ask. I cannot tell you how many times I have seen the City's workers goofing off, standing around on their cell phones. It is appalling that I pay even a slight increase to aid in ugly landscaping and lazy workers.

3. We are in a pandemic. Many people are not working and can barely afford food. It is disgusting that the City put these increases on homeowners at this time.

Please speak up and stop this.

Debra Crawford
[746 Cipres St.](#)
[Watsonville, CA 95076](#)
831-818-3338

5 attachments



Notice.jpg
1460K



Cipres St 1.jpg
6224K

Cipres St 2.jpg
5068K

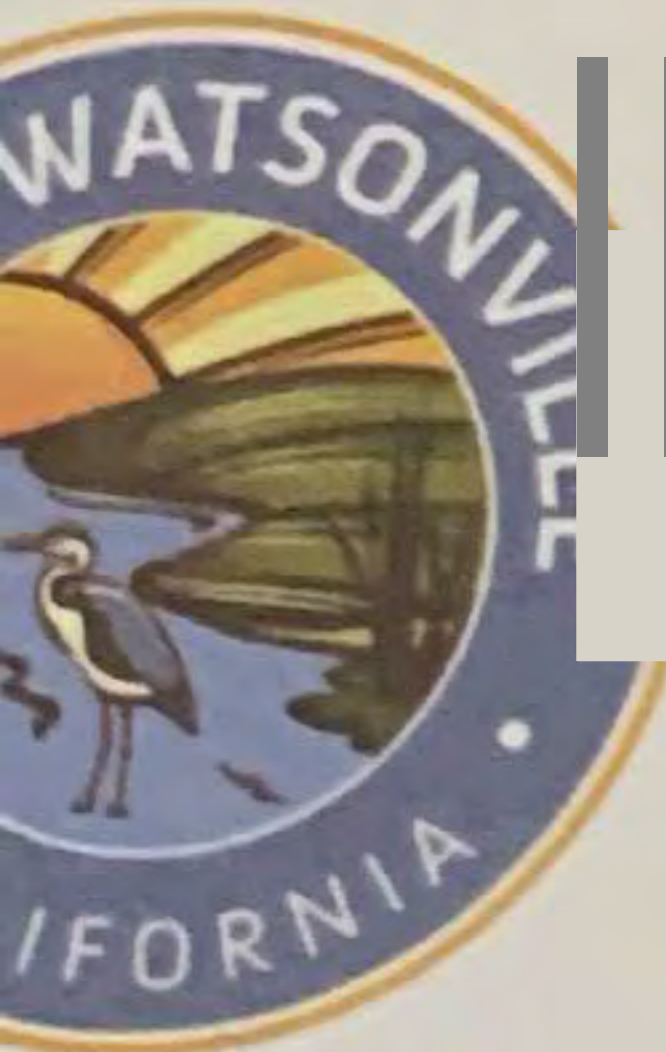


Cipres St 3.jpg
4885K



Trail along Bridge St.jpg
3067K





CITY OF WATSONVILLE
PARKS & COMMUNITY SERVICES DEPARTMENT

231 UNION ST.
WATSONVILLE, CALIFORNIA 95076

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NEOPOST
06/16/2020
US POSTAGE



Resident
746 Cipres St
Watsonville, CA 95076

UP: 1-800-435-4351

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Landscape, Lighting and Maintenance Assessment Districts (LLMAD) 2020-2021

- Gonzales Street Alleyway
- Bay Breeze
- Vista Montaña



Landscape, Lighting and Maintenance Assessment Districts 2020-2021

BACKGROUND

- The Landscape and Lighting Act of 1972 permits the establishment of assessment districts.
- Fund certain public improvements that include the operation, maintenance and servicing of landscape and street lighting improvements.
- A benefit assessment. Only those properties that benefit from improvements are assessed.

Formation of Assessment District

- Conduct study on estimated cost.
- Engineer's report is prepared.
- Formation of district and levy of assessments is proposed.
- Affected property owners notified Public hearing is held.
- Majority vote of affected property owners.
- If approved, assessments placed on property tax bills.
- At time of LLMAD formation for Vista Montana and Bay Breeze, the Developer was the Property Owner

(LLMAD) 2020-2021

April 28, 2020 – City Council adopted Resolution directing the filing of the Annual Engineer's Reports for all 3 LLMADS

May 26, 2020– City Council adopted Resolution accepting Engineer's Report for all 3 LLMADS & setting the Public Hearing for July 7th, 2020

July 7th, 2020 - Public Hearing is required to levy the assessment for the Districts for 2020-2021

(LLMAD) 2020-2021

- The 1972 Act allows for annual CPI increases
- Engineer's Report update and Annual Budget based on Consumer Price Index for the San Francisco Bay Area
- Affected property owners notified. This year resident's received a notice in the mail.
- Public hearing is held
- If approved, assessments placed on property tax bills.

SUBJECT: NOTICE OF PUBLIC HEARING, VISTA MONTAÑA LANDSCAPE & LIGHTING MAINTENANCE ASSESSMENT DISTRICT (LLMAD) No. PK 3-03

To the property owner at this residence:

The City of Watsonville oversees maintenance of the Vista Montaña Landscape and Lighting Maintenance Assessment District (LLMAD), as directed by the City Council [Resolution No. 60-05 (CM)] and pursuant to Section 22500 of the Streets and Highways Code (Landscaping and Lighting Act of 1972). As a property owner of one of the residential parcels that comprise the District, you pay an annual assessment to cover a portion of the costs for the maintenance of District improvements such as landscaping and street lighting. This is a courtesy letter to inform you of the proposed Fiscal Year 2020-2021 assessment fee increases and of the Public Hearing that will take place on July 7th 2020, in which the City Council will formally consider

Gonzales Street Alleyway LLMAD



Gonzales Street Alleyway LLMAD

- Gonzales Street Landscape, Lighting & Maintenance Assessment District (LLMAD) was established in 1994.
- The maximum annual assessment is \$35.82 per unit.
- Total annual assessment is \$600.
- **No change to the 2020-21 assessment.**

Bay Breeze LLMAD



Bay Breeze LLMAD

- The City began the maintenance work for this subdivision in fiscal year 2004-05.

- Annual assessment per EDU

<u>2019-20</u>	<u>2020-21</u>	<u>Increase</u>
\$535.08	\$548.46	\$13.38

Total	\$60,999.32	\$62,524.44	\$1,525.12
Assessment			

Bay Breeze LLMAD

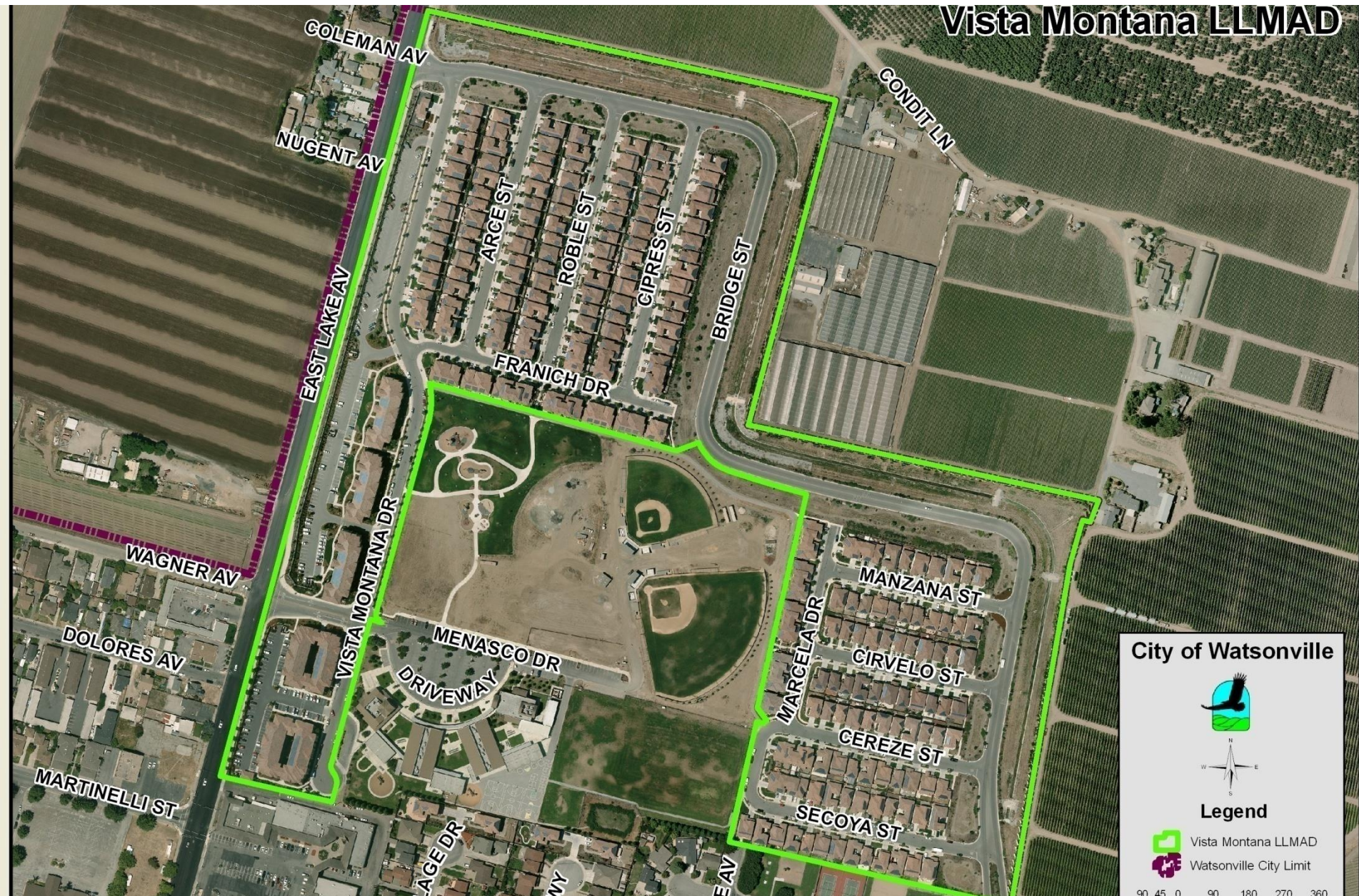
- \$21,207.23 is budgeted for maintenance.
- \$41,316.87 will be placed in reserve for future repair and replacement .
- The cash balance in the account is \$514,365. This is dedicated to the replacement reserve.
- In October 2020-January 2021, \$107,198 was spent on tree replacements, sidewalk repairs, and landscape replacements.

Bay Breeze LLMAD

- 58 Trees Replaced
- Damaged Sidewalks Replaced



Vista Montaña LLMAD



Vista Montaña LLMAD

- The City began the maintenance work for this subdivision in fiscal year 2004-05.
- Annual Assessment per EDU

	<u>2019-20</u>	<u>2020-21</u>	<u>Increase</u>
Single Family	\$502.53	\$515.09	\$12.56
Townhome	\$402.02	\$412.07	\$10.05
Apartments	\$138.63	\$142.10	\$3.47
Total District	\$137,814	\$141,260	\$3,446

- \$96,123 is budgeted for maintenance.
- \$45,137 is allocated to be placed in reserve.

Vista Montaña LLMAD

BUILDING THE RESERVE

- 2017-18 reserve balance was \$53,739
- 2018-19 reserve balance was \$65,916
- 2019-20 reserve estimated to increase by at least \$25,000 to \$90,916
 - Increased assessment to the maximum allowed
 - Performed only budgeted maintenance work
 - Conserve irrigation water
- Increase 2020-21 assessment by the CPI

Future Assessments

ENSURING ASSESSMENTS COVER COSTS

- Original Engineers Reports are 14 years old
- CPI increases are minimal and do not increase maintenance levels
- With approval of city manager, a consultant will be hired to evaluate costs for all three LLMADs
- A majority of property owners must approve any increase above CPI.

Recommendation

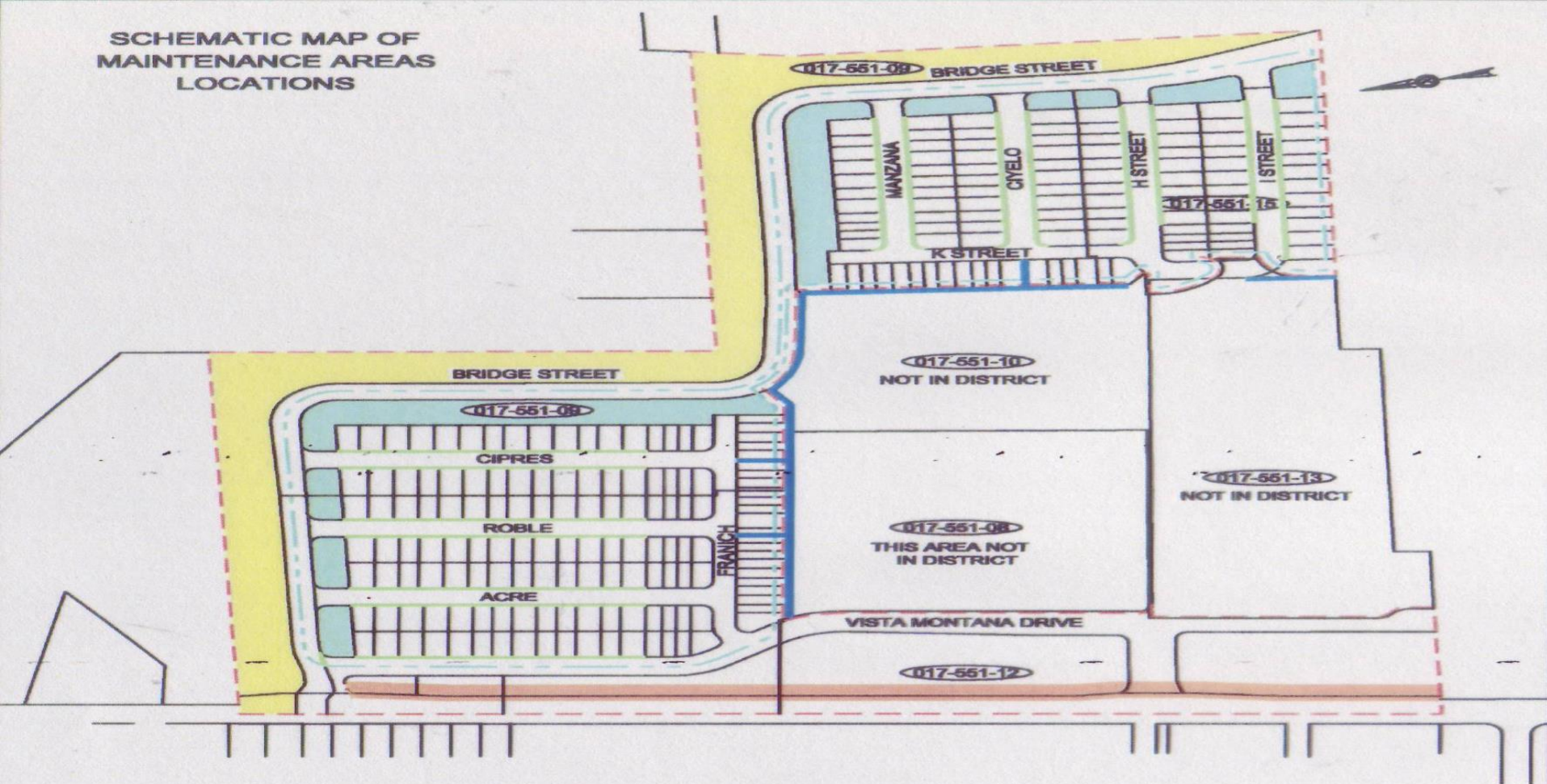
Staff recommends City Council adopt Resolutions Confirming Diagrams and Assessments and Levying Assessments for Fiscal Year 2020-2021 for

- Gonzales Street Landscape, Lighting and Maintenance Assessment District No. PK-94-01;
- Bay Breeze Subdivision Landscape, Lighting and Maintenance Assessment District No. PK-03-02; and
- Vista Montaña Landscape, Lighting and Maintenance Assessment District No. PK-03-03.

Questions



SCHEMATIC MAP OF MAINTENANCE AREAS LOCATIONS



- AG BUFFER & SWALE
- AG BUFFER/END CAPS
- STREET LANDSCAPING
- ENTRANCE LANDSCAPING (HWY 152)
- PATHWAYS

- DISTRICT BOUNDARY & MAINTENANCE ZONE A
- MAINTENANCE ZONE B