



# City of Watsonville

## Meeting Agenda

### City Council

*Francisco Estrada, Mayor, District 4*  
*Rebecca J. Garcia, Mayor Pro Tempore, District 5*

*Felipe Hernandez, Council Member, District 1*  
*Aurelio Gonzalez, Council Member, District 2*  
*Lowell Hurst, Council Member, District 3*  
*Trina Coffman-Gomez, Council Member, District 6*  
*Ari Parker, Council Member, District 7*

*Matt Huffaker, City Manager*  
*Alan J. Smith, City Attorney*  
*Beatriz Vázquez Flores, City Clerk*

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Tuesday, September 24, 2019

6:30 PM

City Council Chambers  
275 Main Street, Top Floor  
Watsonville, CA 95076

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AGENDA PACKET

AGENDA EN ESPAÑOL (WILL BE AVAILABLE ONCE IS TRANSLATED)

**6:30 p.m.**

**Anyone Addressing the City Council is asked to fill out a blue card and leave it at the podium for recording purposes**

**(IF YOU CHALLENGE ANY ACTION APPEARING ON THIS AGENDA IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC MEETING DESCRIBED ON THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY CLERK PRIOR TO, OR AT, THE PUBLIC MEETING.)**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INFORMATION ITEMS—Written Report(s) Only
  - A. REPORT OF DISBURSEMENTS

**B. MISCELLANEOUS DOCUMENTS REPORT****4. PRESENTATIONS & ORAL COMMUNICATIONS**

*This time is set aside for members of the general public to address the Council on any item not on the Council Agenda, which is within the subject matter jurisdiction of the City Council. No action or discussion shall be taken on any item presented except that any Council Member may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Council will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. ALL SPEAKERS ARE ASKED TO FILL OUT A BLUE CARD & LEAVE IT AT THE TABLE DESIGNATED NEAR THE PODIUM, GO TO THE PODIUM AND ANNOUNCE THEIR NAME AND ADDRESS IN ORDER TO OBTAIN AN ACCURATE RECORD FOR THE MINUTES.*

**A. ORAL COMMUNICATIONS FROM THE PUBLIC****5. REPORTS TO COUNCIL -- No Action Required**

- A. PRESENTATION BY SANTA CRUZ COMMUNITY VENTURES REGARDING SAVINGS & ENGAGEMENT FOR EDUCATION & DEVELOPMENT SUCCESS (SEEDS), A CHILDREN'S SAVINGS ACCOUNT (CSA), AN EFFORT THAT WILL PROVIDE COLLEGE SAVING ACCOUNTS FOR ALL WATSONVILLE NEWBORNS (10 MINUTES)**

**6. CONSENT AGENDA**

*All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one consensus motion. Any items removed will be considered immediately after the consensus motion. The Mayor will allow public input prior to the approval of the Consent Agenda.*

**Public Input on any Consent Agenda Item**

- A. RESOLUTION AUTHORIZING PURCHASE OF \$200,000 OF AIRPORT FUND ASSETS BY THE GENERAL FUND AT FISCAL YEAR END JUNE 30, 2019**

**Requested by:** Administrative Services Director Czerwin

- B. RESOLUTION AUTHORIZING ESTABLISHMENT OF A PURCHASE ORDER WITH SENSUS USA INC., DBA SENSUS METERING SYSTEMS INC., FOR PROCUREMENT OF SENSUS ANALYTICS SOFTWARE, IN AN AMOUNT NOT TO EXCEED \$263,350, FOR A FIVE (5) YEAR PERIOD ENDING FY23-24, & AUTHORIZING A BUDGET APPROPRIATION OF \$7,350 FROM THE WATER ENTERPRISE FUND**

**Requested by:** Public Works & Utilities Director Palmisano

- C. RESOLUTION AUTHORIZING & DIRECTING SUBMITTAL OF APPLICATION FOR \$416,771 TO CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT PROGRAM & APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND

Requested by: Community Development Director Merriam

- D. RESOLUTION ACCEPTING \$112,000 GRANT FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR FY2020: \$70,000 FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) & \$42,000 FOR THE PEDESTRIAN & BICYCLE SAFETY PROGRAM TO USE FOR THE IMPLEMENTATION OF TRAFFIC SAFETY STRATEGIES & DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND

Requested by: Police Chief Honda

- E. [RESOLUTION APPROVING & AUTHORIZING NEW JOB CLASSIFICATION & JOB DESCRIPTION FOR ASSISTANT FINANCE DIRECTOR \(MANAGEMENT UNIT\) AT THE ESTABLISHED SALARY RANGE OF \\$48.76 - \\$65.35 PER HOUR & REPEALING THE JOB CLASSIFICATION & DESCRIPTION OF ASSISTANT FINANCE OFFICER](#)

Requested by: Personnel Commission

- F. [FINAL ADOPTION OF ORDINANCE RESCINDING CHAPTER 6 \(ELECTION CAMPAIGN CONTRIBUTION CONTROL\) OF TITLE 1 \(GENERAL PROVISIONS\) OF THE WATSONILLE MUNICIPAL CODE & ADDING A NEW CHAPTER 6 ENTITLED ELECTION CAMPAIGN CONTRIBUTION CONTROL](#)

Requested by: City Clerk Vázquez Flores and City Attorney Smith

## 7. ITEMS REMOVED FROM CONSENT AGENDA

## 8. NEW BUSINESS

**A. CONSIDERATION OF OLDER ADULT SERVICES & SENIOR CENTER OPERATIONS PLAN & APPROPRIATION OF UP TO \$176,000 FROM THE GENERAL FUND FOR FISCAL YEAR 2019-2020 FOR STAFFING PURPOSES & APPROVE & AUTHORIZE NEW OLDER ADULT SERVICES SUPERVISOR JOB CLASSIFICATION AT SALARY RANGE \$4,652-\$6,234 PER MONTH**

**Requested by:** Parks & Community Services Director Calubaquib

- 1) Staff Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Input
- 4) Motion Whether to Approve Staff Recommendation:
  - a) RESOLUTION AUTHORIZING BUDGET APPROPRIATION OF UP TO \$176,000 FROM THE GENERAL FUND FOR FISCAL YEAR 2019-2020 FOR OLDER ADULT SERVICES, OPERATIONS & STAFFING AT THE WATSONVILLE SENIOR CENTER LOCATED AT 114 EAST FIFTH STREET
  - b) RESOLUTION APPROVING & AUTHORIZING NEW JOB CLASSIFICATION & JOB DESCRIPTION FOR OLDER ADULT SERVICES SUPERVISOR (MID-MANAGEMENT UNIT) AT THE ESTABLISHED SALARY RANGE OF \$26.84 - \$35.97 PER HOUR
- 5) City Council Deliberation on Motion(s)

**B. CONSIDERATION OF PROHIBITION OF INSTALLATION OF GATES IN RESIDENTIAL COMMUNITIES**

**Requested by:** Community Development Director Merriam

- 1) Staff Report
- 2) City Council Clarifying & Technical Questions
- 3) Public Input

4) Motion Whether to Approve Staff Recommendation:

a) RESOLUTION APPROVING WATSONVILLE GATED COMMUNITY GUIDELINES  
PROHIBITING INSTALLATION OF GATES IN RESIDENTIAL COMMUNITIES

5) City Council Deliberation on Motion(s)

## **9. PRESENTATIONS & ORAL COMMUNICATIONS (Continued)**

### **B. ORAL COMMUNICATIONS FROM THE COUNCIL**

## **10. EMERGENCY ITEMS ADDED TO AGENDA**

## **11. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS**

## **12. ADJOURNMENT**

*Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day and on the City of Watsonville website at [www.cityofwatsonville.org](http://www.cityofwatsonville.org).*

*Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office (275 Main Street, 4th Floor) during normal business hours. Such documents are also available on the City of Watsonville website at [www.cityofwatsonville.org](http://www.cityofwatsonville.org) subject to staff's ability to post the document before the meeting.*

CITY OF WATSONVILLE  
FINANCE DEPARTMENT  
SUMMARY OF DISBURSEMENTS  
WARRANT REGISTER DATED 8/28/19 TO 9/10/19

FUND NO.	FUND NAME	AMOUNT
120	TRUST FUND	1,333.50
130	EMPLOYEE CASH DEDUCTIONS FUND	686,074.60
150	GENERAL FUND	254,107.12
202	REDEVELOPMENT OBLIG RETIREMENT	1,008.31
205	COMMUNITY DEV BLOCK GRANT	81.54
209	H.O.M.E. GRANTS	72,000.00
221	INCLUSIONARY HOUSING	10,958.25
246	CIVIC CENTER COMMON AREA	2,612.50
260	SPECIAL GRANTS	19,841.59
305	GAS TAX	867,623.23
306	SB1-GAS TAZ FUNDING	267,198.98
309	PARKING GARAGE FUND	3,050.03
310	SALES TAX MEASURE G	21,432.35
312	MEASURE D-TRANSPORTATION FUND	3,791.33
344	EAST HIGHWAY 1 AREA	21,000.00
354	SPECIAL DISTRICT FUNDS	87.02
710	SEWER SERVICE FUND	559,482.97
720	WATER OPERATING FUND	175,184.17
730	AIRPORT ENTERPRISE FUND	34,863.06
740	WASTE DISPOSAL FUND	56,090.05
741	LANDFILL CLOSURE	5,263.50
780	WORKER'S COMP/LIABILITY FUND	4,026.20
787	HEALTH INSURANCE FUND POOL	22,801.93

**TOTAL            3,089,912.23**

TOTAL ACCOUNTS PAYABLE 8/28/19 TO 9/10/19	2,403,837.63
PAYROLL INVOICES	686,074.60
<b>TOTAL OF ALL INVOICES</b>	<b>3,089,912.23</b>

## Check Register

For the Period 8/28/2019 through 9/10/2019

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0120	HOUSING AUTHORITY OF SANTA CRUZ COUNTY	32549	9/10/2019	08-2019-012207	REFUND CANCELLATION 9-18	\$300.50
	ONE TIME VENDOR	32608	9/10/2019	08-2019-014316	REFUND- RAMSAY PARK FAMILY CENTER DEPOSIT	\$311.00
		32602	9/10/2019	07-2019-010999	REFUND RAMSAY CAR WASH	\$100.00
		32606	9/10/2019	05-2019-009146	RAMSAY RENTAL REFUND	\$311.00
	WHITE HAWK INDIAN CHILDREN COUNCIL	32425	8/28/2019	06-2019-010829	REFUND EVENT 7-14-19	\$311.00
	Fund Total					\$1,333.50
0130	AFLAC	32426	8/30/2019	53704	Payroll Run 1 - Warrant 190830	\$10,194.31
	BENEFIT COORDINATORS CORPORATION	32427	8/30/2019	53691	Payroll Run 1 - Warrant 190830	\$1,030.32
	CA STATE DISBURSEMENT UNIT	471	8/30/2019	53706	Payroll Run 1 - Warrant 190830	\$2,555.08
	COLONIAL LIFE & ACCIDENT INS	32428	8/30/2019	53692	Payroll Run 1 - Warrant 190830	\$267.97
	COUNTY OF SANTA CRUZ	32429	8/30/2019	53693	Payroll Run 1 - Warrant 190830	\$552.73
	ICMA RETIREMENT TRUST 457	32430	8/30/2019	53695	Payroll Run 1 - Warrant 190830	\$3,240.00
		32431	8/30/2019	53722	Payroll Run 1 - Warrant 190830	\$3,745.39
	NATIONWIDE RETIREMENT SOLUTIONS	467	8/30/2019	53694	Payroll Run 1 - Warrant 190830	\$32,990.82
	PROF FIRE FIGHTERS-WATSONVILLE	32432	8/30/2019	53696	Payroll Run 1 - Warrant 190830	\$340.00
	PUBLIC EMP RETIREMENT SYSTEM	468	8/30/2019	53697	Payroll Run 1 - Warrant 190830	\$260,925.98
	SEIU LOCAL 521	32434	8/30/2019	53698	Payroll Run 1 - Warrant 190830	\$1,400.58
		32433	8/30/2019	53723	Payroll Run 1 - Warrant 190830	\$35.00
	STATE OF CALIFORNIA TAX BOARD	32435	8/30/2019	53700	Payroll Run 1 - Warrant 190830	\$45.68
	UNITED WAY OF SANTA CRUZ CO	32436	8/30/2019	53701	Payroll Run 1 - Warrant 190830	\$65.00
	US DEPARTMENT OF EDUCATION AWG	32437	8/30/2019	53703	Payroll Run 1 - Warrant 190830	\$288.88

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0130	WAGeworks INC	32438	8/30/2019	53705	Payroll Run 1 - Warrant 190830	\$4,219.20
	WIRE TRANSFER-IRS	470	8/30/2019	53702	Payroll Run 1 - Warrant 190830	\$303,728.28
	WIRE TRANSFER-STATE OF CALIFORNIA	469	8/30/2019	53699	Payroll Run 1 - Warrant 190830	\$60,449.38
	Fund Total					\$686,074.60
0150	A L LEASE COMPANY, INC	32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$41.34
		32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$252.08
	A TOOL SHED RENTALS, INC.	32453	9/10/2019	1369626-6	TOOLS	\$45.75
	ALLIANCE WIRELESS TECHNOLOGIES INC.	32462	9/10/2019	171140	7"HD PORT LED BACKLIT MONITOR W/THREADED CONNECTIO	\$797.32
	ANALGESIC SERVICES, INC.	32465	9/10/2019	236293	SERVICE	\$75.00
	AT&T	32444	9/4/2019	138890679-8/14	SERVICE	\$34.34
		32444	9/4/2019	138890696 08/17/19	138890696 08/17/19 INTERNET/TV SERVICES	\$197.12
	AT&T-CAL NET 2	32470	9/10/2019	000013514270	CALNET3_PRI CHARGES FROM 07/24/19-08/23/19	\$1,874.79
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$15.26
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$704.87
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$48.18
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$77.54
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$15.12
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$62.28
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$737.84
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$334.70



Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$967.41
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$2,630.26
		32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$21.31
	AUTO CARE LIFESAVER TOWING	32472	9/10/2019	19-15134	SERVICE	\$54.00
		32472	9/10/2019	19-14996	SERVICE	\$1,596.00
	BAKER & TAYLOR BOOKS	32473	9/10/2019	2034713489	BOOKS	\$17.97
		32473	9/10/2019	L5858864-8/31/19	BOOKS	\$932.15
	BEAR ELECTRICAL SOLUTIONS INC.	32474	9/10/2019	8712	TRAFFIC SIGNAL MAINTENANCE	\$300.00
	BIG CREEK LUMBER COMPANY	32477	9/10/2019	8/27/19	SUPPLIES	\$8.83
		32477	9/10/2019	8/27/19	SUPPLIES	\$49.07
		32477	9/10/2019	8/27/19	SUPPLIES	\$20.53
	BODY BY HANK	32479	9/10/2019	19011	REPAIR	\$2,059.45
		32479	9/10/2019	19232	BODY LABOR	\$84.00
		32479	9/10/2019	19231	BODY LABOR	\$84.00
		32479	9/10/2019	19228	BODY LABOR	\$126.00
	BOUND TREE MEDICAL LLC	32480	9/10/2019	83305484	Supplies	\$452.82
	BURTON'S FIRE APPARATUS, INC.	32486	9/10/2019	46012	HOLDER	\$231.04
		32486	9/10/2019	77374	PARTS AND LABOR	\$3,801.87
	CALIFORNIA ARMED GUARDS	32487	9/10/2019	HRO3026	8/22/19, INV3 HR03026. SECURITY SERVICES FOR FACIL	\$1,239.00
	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	32490	9/10/2019	100000015784804	MISC PLAN MEASUREMENT REPORT ID2152559898	\$2,250.00
		32488	9/10/2019	100000015780693	CALPERS SSA 218 ANNUAL FEE-ID#2152559898	\$2,000.00
		32489	9/10/2019	100000015779576	GASBE 68 REPORTS & SCHEDULES-ID#2152559898	\$2,100.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	CARO, EDUARDO	32494	9/10/2019	TUITION REIMB	FIRE- TUITION REIMB	\$1,000.00
	CELEBRATIONS PARTY AND RENTAL STORE	32497	9/10/2019	23153	#23153, NATIONAL NIGHT OUT EQUIPMENT RENTAL	\$240.00
	CENTRAL COAST DIESEL	32498	9/10/2019	221491	DRIVE REPAIRS, DIAGNOSTIC FEES, LABOR FOR UNIT # 5	\$1,107.00
	CENTRAL COAST LANDSCAPE & MAINTENANCE	32499	9/10/2019	20086	JULY MAINTENANCE	\$2,487.00
	CENTRAL ELECTRIC	32416	8/28/2019	07/31/19	SERVICE	\$723.38
		32416	8/28/2019	07/31/19	SERVICE	\$69.93
	CHARTER COMMUNICATIONS	32502	9/10/2019	0258099082619	PINTOLAKE INTERNET CHARGES FROM 08/26/19-09/25/19	\$144.98
	CITY OF WATSONVILLE-CASH	32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$7.63
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$6.19
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$28.00
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$15.00
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$12.00
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$20.00
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$27.26
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$35.90
		32412	8/28/2019	PETTY CASH FY1819	PETTY CASH FY1819	\$5.68
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$30.67
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$65.03
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$75.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	CITY OF WATSONVILLE-CASH	32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$88.00
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$10.91
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$5.46
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$51.29
	COLE PRO MEDIA, LLC	32505	9/10/2019	1734	MEDIA CONSULTING FOR AUGUST 2019	\$2,500.00
	CRIME SCENE CLEANERS INC	32507	9/10/2019	71747	SERVICE	\$125.00
	CRUZIO/THE INTERNET STORE INC.	32508	9/10/2019	N29135-104	PUBLIC WIRELESS AP FOR CITY FROM 10/01/19-10/31/19	\$150.00
	CUZICK, MATT	32510	9/10/2019	07/01/19	REPAIRS	\$433.50
	DAVIS AUTO PARTS	32514	9/10/2019	8/27/19	PARTS AND SUPPLIES	\$122.04
	DEFENSA PRIVATE SECURITY, INC.	32515	9/10/2019	008/2019WL	Unarmed Security Officer monti	\$1,045.75
		32515	9/10/2019	BAL 008/2019WL	SERVICE	\$1,208.25
	DIAMOND VIEW AUTO GLASS	32517	9/10/2019	INV-0588	WINDSHIELD REPLACEMENT	\$355.00
	DIGITAL NEST, INC.	32518	9/10/2019	IST INSTALL 19/20	Social and Community Service G	\$1,250.00
	EMBLEM ENTERPRISES INC.	32524	9/10/2019	763998	UNIFORM	\$344.44
	ENVISIONWARE, INC.	32446	9/4/2019	INV-US-44107	LIBRARY BOOKS & MATERIALS SECU	\$20,940.02
	ETERNITY WORKS	32529	9/10/2019	1ST INSTALL 19/20	Social/Community Service Grant	\$2,500.00
	FASTENAL COMPANY	32532	9/10/2019	CAWAT101093	SUPPLIES	\$7.73
		32532	9/10/2019	CAWAT100934	SUPPLIES	\$20.27
		32532	9/10/2019	CAWAT101058	SUPPLIES	\$12.09
		32532	9/10/2019	CAWAT101200	PARTS	\$36.11
		32532	9/10/2019	CAWAT101196	PARTS	\$28.79
		32532	9/10/2019	CAWAT101286	SERVICE	\$21.06

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	FASTENAL COMPANY	32532	9/10/2019	CAWAT100375	SUPPLIES	\$41.14
		32532	9/10/2019	CAWAT101119	SUPPLIES	\$14.53
		32532	9/10/2019	CAWAT101120	SAFETY SUPPLIES	\$69.05
		32532	9/10/2019	CAWAT100176	SUPPLIES	\$16.38
		32532	9/10/2019	CAWAT100065	SUPPLIES	\$17.96
		32532	9/10/2019	CAWAT101235	SUPPLIES	\$45.70
		32532	9/10/2019	CAWAT101220	SUPPLIES	\$65.03
		32532	9/10/2019	CAWAT100945	SUPPLIES	\$127.08
		32532	9/10/2019	CAWAT101349	SUPPLIES	\$41.14
		32532	9/10/2019	CAWAT101366	SUPPLIES	\$101.81
	FEDEX	32533	9/10/2019	6-708-54695	FRT	\$18.05
		32533	9/10/2019	6-716-82119	FRT	\$6.60
		32533	9/10/2019	6-722-65141	FRT	\$11.00
	FIRST ALARM, INC.	32534	9/10/2019	488975	SERVICE	\$30.00
	FLORES, ADRIANA	32536	9/10/2019	TRVL ON 08/27/19	GRANT MANAGEMENT WORKSHOP	\$168.20
	FREEDOM TUNE-UP	32538	9/10/2019	9475	SERVICE	\$46.00
		32538	9/10/2019	9483	SERVICE	\$46.00
		32538	9/10/2019	9490	SERVICE	\$49.00
		32538	9/10/2019	9468	SERVICE	\$46.00
		32538	9/10/2019	9482	SERVICE	\$46.00
	GILROY GARDENS FAMILY THEME PARK	32539	9/10/2019	G75009981	CAMP WOW FIELD TRIP ADMISSION	\$1,566.00
	GRANITE ROCK COMPANY	32542	9/10/2019	1190908	#1190908, CITY PLAZA GAZEBO BRICK REPAIR	\$13.97
		32542	9/10/2019	1191001	#1191001, TOP SOIL BLEND FOR RAMSAY PARK SOCCER FI	\$1,607.87
	GROCERY OUTLET	32544	9/10/2019	08/21/2019	08/21/19-300 4552 213 2250	\$49.95

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	HOME DEPOT CREDIT SERVICES	32418	8/28/2019	08/13/19	SUPPLIES	\$1,648.13
		32418	8/28/2019	08/13/19	SUPPLIES	\$84.49
		32418	8/28/2019	08/13/19	SUPPLIES	\$24.00
		32418	8/28/2019	08/13/19	SUPPLIES	\$549.60
		32418	8/28/2019	08/13/19	SUPPLIES	\$206.42
		32418	8/28/2019	08/13/19	SUPPLIES	\$53.77
		32418	8/28/2019	08/13/19	SUPPLIES	\$197.38
		32418	8/28/2019	08/13/19	SUPPLIES	\$25.93
		32418	8/28/2019	08/13/19	SUPPLIES	\$502.16
		32418	8/28/2019	08/13/19	SUPPLIES	\$335.43
		32418	8/28/2019	08/13/19	SUPPLIES	\$38.54
		32418	8/28/2019	08/13/19	SUPPLIES	\$124.83
		32418	8/28/2019	08/13/19	SUPPLIES	\$337.16
		32418	8/28/2019	08/13/19	SUPPLIES	\$14.40
	IMPACT CANOPIES USA	32553	9/10/2019	INV#AAAQ2486	DEPARTMENT CANOPY REPLACEMENT	\$809.92
	INDUSTRIAL PLUMBING SUPPLY, LLC	32554	9/10/2019	81162	#81162, DRINKING FOUNTAIN REPAIR PARTS FOR PINTO L	\$376.00
	JAIME SALDANA	32556	9/10/2019	8-2-19	Live performane for Watsonville Strawberry Festiva	\$200.00
	JIMMY D. VANHOVE	32557	9/10/2019	INV0002	CANINE BOARDING	\$200.00
	JOHNSON, ROBERTS, & ASSOC, INC.	32558	9/10/2019	140499	PHQ ANSWER SHEETS	\$72.65
	KATIE ODOM	32563	9/10/2019	TRVL ON 08/14/19	REIMBURSEMENT- MEAL FOR ACTIVE SHOOTER TRAINING	\$11.25
	KELLY-MOORE PAINT COMPANY, INC.	32419	8/28/2019	7/31/19	SUPPLIES	\$137.96
	K-MART CORP	32562	9/10/2019	037250823190019 5182	SUPPLIES	\$12.55

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0150	LEONOR, CLAUDIA	32571	9/10/2019	TRVL ON 08/14/19	REIMBURSEMENT- MEAL FOR ACTIVE SHOOTER TRAINING	\$14.00
	LIEBERT CASSIDY WHITMORE	32573	9/10/2019	1483879	FOR PROFESSIONAL SERVICES	\$94.00
		32573	9/10/2019	1484009	FOR PROFESSIONAL SERVICES	\$2,239.50
	LINCOLN STREET RADIATOR	32574	9/10/2019	20209	SERVICE A/C AND REFRIGERANT FOR UNIT# 570-103-02	\$174.63
	MID BAY FORD	32582	9/10/2019	123785	VEHICLE MAINTENANCE	\$330.00
		32582	9/10/2019	122642	REPAIR	\$279.59
		32582	9/10/2019	122973-	REPAIRS	\$468.55
		32582	9/10/2019	122841-	REPAIRS	\$1,311.76
		32582	9/10/2019	122898-	REPAIR PARTS	\$764.71
	MISSION LINEN SUPPLY	32585	9/10/2019	292108-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$312.32
		32585	9/10/2019	292109-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$232.96
		32585	9/10/2019	292103-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$415.37
	MONARCH SERVICES	32586	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$3,750.00
	MUNICIPAL MAINTENANCE EQUIPMENT	32590	9/10/2019	0141011-IN	TIRE P165/60R14 FOR STOCK (GO-4)	\$395.36
	MUNISERVICES	32592	9/10/2019	INV06-006716	SUTA SERVICES	\$101.06
		32592	9/10/2019	INV06-006715	SUTA SERVICES	\$601.58
	NEW AUTOMOTIVE COLOR 2004	32595	9/10/2019	1653066	PAINT	\$131.11
		32595	9/10/2019	1653068	PAINT	\$131.11
	NEXTREQUEST CO.	32596	9/10/2019	1342	RECORDS REQUESTS PLATAFORM	\$6,325.00
	NODA AUDIO VISUAL	32597	9/10/2019	22573-REISSUE	BOOKS	\$130.71
	NUTRIEN AG SOLUTIONS	32599	9/10/2019	40292868	SUPPLIES	\$91.74
	ONE TIME VENDOR	32604	9/10/2019	08-2019-014349	REFUND- COMPETITION TEAM	\$160.00
		32601	9/10/2019	08-2019-014356	REFUND- PARKS AND REC ACTIVITY	\$85.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	ONE TIME VENDOR	32607	9/10/2019	08-2019-012134	SOCCER REFUND	\$85.00
		32603	9/10/2019	08-2019-011964	PINTO LAKE REFUND	\$100.00
		32609	9/10/2019	08-2019-012506	REFUND PINTO LAKE	\$75.00
		32610	9/10/2019	06-2019-010163	REFUND PINTO LAKE	\$100.00
		32605	9/10/2019	09-2019-014665	REFUND- PINTO LAKE DEPOSIT	\$100.00
		32611	9/10/2019	09-2019-014692	REFUND- PINTO LAKE DEPOSIT	\$100.00
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	32612	9/10/2019	33963	PARTS AND REPAIRS	\$307.56
		32612	9/10/2019	34043	PARTS AND LABOR	\$886.44
	PACIFIC GAS & ELECTRIC	32640	9/10/2019	7523404092-3-8/21	ELEC	\$2,949.53
		32621	9/10/2019	0951393634-5-8/22	ELEC	\$31.81
		32617	9/10/2019	9656517006-3-8/22	ELEC	\$12.36
		32634	9/10/2019	0418334151-2-8/23	ELEC	\$630.88
		32620	9/10/2019	3653340008-5-8/26	ELEC	\$23.05
		32615	9/10/2019	4287605895-1-8/27	ELEC	\$10.87
		32623	9/10/2019	4829825447-4-8/28	ELEC	\$52.38
		32639	9/10/2019	9491368495-0-8/28	ELEC	\$1,831.32
		32639	9/10/2019	9491368495-0-8/28	ELEC	\$1,057.99
		32626	9/10/2019	7624842502-7-8/29	ELEC & GAS	\$95.98
		32635	9/10/2019	5060076049-5-8/29	ELEC	\$704.48
	PAJARO VALLEY ART COUNCIL	32650	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$5,000.00

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0150	PAJARO VALLEY FABRICATION INC.	32651	9/10/2019	27125	MFG BRACES	\$164.37
		32651	9/10/2019	27124	H/R ANGLE	\$6.84
		32651	9/10/2019	27089	MFG STAND	\$228.22
		32651	9/10/2019	27090	MFG ANGLE STAND	\$188.35
	PAJARO VALLEY PRINTING	32653	9/10/2019	39011	LAMINATED MAPS FOR LIBRARY	\$136.56
		32653	9/10/2019	38941	YOUTH ACADEMY SUPPLIES	\$65.55
		32653	9/10/2019	39071	BUSINESS CARDS	\$76.48
		32653	9/10/2019	39005	FORMS	\$1,080.48
	PAPE MACHINERY, INC	32654	9/10/2019	1833155	FILTER NECK FOR UNIT # 571-808-06	\$282.07
	PETERSON TRUCKS, INC.	32657	9/10/2019	409448P	COMPRESSOR, SEAL PRESS, & CARTRIDGE FOR UNIT # 570	\$1,586.57
	PLACEWORKS, INC.	32661	9/10/2019	69557	Prepare environmental analysis	\$2,351.10
	PRAXAIR DISTRIBUTION, INC	32665	9/10/2019	91169608	SERVICE	\$32.33
		32665	9/10/2019	91113069	CYLINDER CHARGE	\$141.26
	PREFERRED PLUMBING, INC.	32666	9/10/2019	4719	REFERENCE INV#1149-08/07/19 SERVICE	\$356.00
	RDO EQUIPMENT CO.	32671	9/10/2019	P00049	SEAL FOR UNIT # 598-308-12	\$36.98
	REGISTER PAJARONIAN	32672	9/10/2019	10807-14366	ORDINANCE AD	\$242.09
		32672	9/10/2019	10807-14365	AD-LEVY TAX	\$126.64
		32672	9/10/2019	10807-14363	ART FEES AD	\$287.40
		32672	9/10/2019	10807-14367	PLASTIC AD	\$200.83
	RICOH USA, INC	32673	9/10/2019	102529284	EQUIPMENT RENTAL	\$1,256.09
	RODRIGUEZ, ROBERT S	32674	9/10/2019	WATS017	VEHICLE REPAIRS	\$250.00
		32674	9/10/2019	WATS018	VEHICLE REPAIRS	\$500.00
	SALGADO, LIZETTE	32676	9/10/2019	TRVL ON 08/14/19	REIMBURSEMENT- MILEAGE AND MEAL FOR TRAINING	\$48.03
	SANTA CRUZ COMMUNITY VENTURES	32677	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$5,000.00



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0150	SECOND HARVEST FOOD BANK	32683	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$5,000.00
	SERVICE PRINTERS	32684	9/10/2019	1718	BUSINESS CARDS FOR ISD STAFF	\$535.33
	SMART & FINAL	32687	9/10/2019	09/03/2019	SUPPLIES- ACCT 405026	\$123.03
		32687	9/10/2019	09/03/2019	SUPPLIES- ACCT 405026	\$96.33
	SOLAR WINDS	32688	9/10/2019	IN445429	ANNUAL SOFTWARE RENEWAL	\$15,841.00
		32688	9/10/2019	IN445429	ANNUAL SOFTWARE RENEWAL	\$128.00
	SPRINT	32689	9/10/2019	550592226-196	FIRE CELLULAR CHARGES FROM 07/26/19-08/25/19	\$14.83
	STAPLES BUSINESS CREDIT	32449	9/4/2019	1625433846	SUPPLIES	\$171.94
		32449	9/4/2019	1625433846	SUPPLIES	\$1,300.50
		32449	9/4/2019	1625433846	SUPPLIES	\$745.21
		32449	9/4/2019	1625433846	SUPPLIES	\$80.82
	SWANK MOTION PICTURES, INC.	32695	9/10/2019	DB 2730400	DISTRICT 6 MOVIE NIGHT	\$435.00
	TARGET SPECIALTY PRODUCTS	32696	9/10/2019	PI1013685	#PI1013685, FOR HERBICIDE USE	\$15.88
		32696	9/10/2019	PI1026194	#PI1026194, OIL FOR GOPHER CENTRAL MACHINE	\$49.16
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$2,213.92
		32422	8/28/2019	07/31/19	SUPPLIES	\$262.10
		32422	8/28/2019	07/31/19	SUPPLIES	\$141.78
		32422	8/28/2019	07/31/19	SUPPLIES	\$233.10
		32422	8/28/2019	07/31/19	SUPPLIES	\$33.64
		32422	8/28/2019	07/31/19	SUPPLIES	\$143.66
		32422	8/28/2019	07/31/19	SUPPLIES	\$89.56
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$11,785.60
		32413	8/28/2019	91813	LEGAL SERVICES	\$34.00
		32413	8/28/2019	91813	LEGAL SERVICES	\$38.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91813	LEGAL SERVICES	\$1,300.00
		32413	8/28/2019	91811	LEGAL SERVICES	\$68.00
		32413	8/28/2019	91811	LEGAL SERVICES	\$627.00
		32413	8/28/2019	91811	LEGAL SERVICES	\$1,041.20
		32413	8/28/2019	91812	LEGAL SERVICES	\$17,838.47
		32545	9/10/2019	91816	LEGAL SERVICES	\$9,853.20
		32545	9/10/2019	91815	LEGAL SERVICES	\$136.00
		32545	9/10/2019	91815	LEGAL SERVICES	\$95.00
		32545	9/10/2019	91815	LEGAL SERVICES	\$4,780.00
	TINO'S PLUMBING INC	32701	9/10/2019	122901	REPAIR	\$284.42
		32701	9/10/2019	122898	REPAIR	\$157.78
	TIREHUB, LLC	32702	9/10/2019	9615620	TIRES	\$419.04
	TORIUMI'S AUTO REPAIR	32703	9/10/2019	88673	LOF SVC AND MISC PARTS FOR UNIT# 596-804-12	\$115.00
		32703	9/10/2019	88667	LOF SVC AND MISC PARTS FOR UNIT# 570-603-27	\$114.19
		32703	9/10/2019	88617	STEERING STABILIZER, BALL JOINT, ALIGNMENT & LABOR	\$1,119.50
	TOWNSEND AUTO PARTS	32423	8/28/2019	08/01/19	SUPPLIES	\$16.25
		32423	8/28/2019	08/01/19	SUPPLIES	\$155.98
		32423	8/28/2019	08/01/19	SUPPLIES	\$132.90
		32423	8/28/2019	08/01/19	SUPPLIES	\$3,571.28
	TRI-COUNTY FIRE PROTECTION INC	32704	9/10/2019	SY101319	SUPPLIES	\$140.00
		32704	9/10/2019	SY101320	SUPPLIES	\$140.00
		32704	9/10/2019	HP50568	SUPPLIES	\$178.56
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	8615-07/22/19	ONLINE SERVICES- PAYPAL	\$9.95
		32424	8/28/2019	9522-07/22/19	APA CONFERENCE FEES	\$2,135.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	9522-07/22/19	TRAINING FOR CLAUDIA	\$86.00
		32424	8/28/2019	9522-07/22/19	TRAINING FOR MARTHA	\$86.00
		32424	8/28/2019	9522-07/22/19	FOOD FOR MEETING	\$156.60
		32424	8/28/2019	9522-07/22/19	CA CODE BOOKS	\$1,222.55
		32424	8/28/2019	9522-07/22/19	FOOD/ UTENSILS FOR MTG	\$42.96
		32424	8/28/2019	9522-07/22/19	FOOD FOR MEETING	\$204.85
		32424	8/28/2019	9522-07/22/19	TRAINING HOTEL STAY	\$3,105.93
		32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$29.49
		32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$55.02
		32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$55.72
		32415	8/28/2019	9571-06/24/19	SHUTTLE FROM AIRPORT TO HOTEL	\$65.15
		32424	8/28/2019	8557-07/22/19	MUNICIPAL REVENUE HANDBOOK	\$26.00
		32424	8/28/2019	8557-07/22/19	REPAIR/MAINTENANCE EQUIPMENT	\$2,990.00
		32424	8/28/2019	8557-07/22/19	OFFICE SUPPLIES	\$69.55
		32424	8/28/2019	8557-07/22/19	OFFICE SUPPLIES	\$39.12
		32424	8/28/2019	8557-07/22/19	OFFICE SUPPLIES	\$24.02
		32424	8/28/2019	8557-07/22/19	OFFICE SUPPLIES	\$12.97
		32424	8/28/2019	8557-07/22/19	JOB ADVERTISING	\$199.00

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0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	8557-07/22/19	REFUND-OFFICE SUPPLIES	(\$152.95)
		32424	8/28/2019	8557-07/22/19	JOB ADVERTISING	\$75.00
		32424	8/28/2019	8557-07/22/19	OFFICE SUPPLIES	\$152.95
		32424	8/28/2019	5607-07/22/19 FY1920	DOUBLE SIDED 25' X 4' BANNER	\$321.64
		32424	8/28/2019	5607-07/22/19 FY1920	STRAWBERRY FESTIVAL T-SHIRTS	\$1,098.69
		32424	8/28/2019	5607-07/22/19 FY1920	POPCORN BAGS FOR MOVIE NIGHT IN THE PARK & US FLAG	\$64.64
		32424	8/28/2019	5607-07/22/19 FY1920	SHIPPING FOR RAMSAY SOUND PANELS	\$89.00
		32424	8/28/2019	5607-07/22/19 FY1920	US BANNER FLAGS FOR 4TH OF JULY	\$52.75
		32424	8/28/2019	5607-07/22/19 FY1920	CUSTOM TABLE CLOTH WITH PCS LOGO	\$69.99
		32424	8/28/2019	5607-07/22/19 FY1920	MOVIE NIGHT BANNER	\$61.62
		32424	8/28/2019	5607-07/22/19 FY1920	LIL RUBBER DUCKS	\$205.99
		32424	8/28/2019	5607-07/22/19 FY1920	"9"" FLYERS WITH MULTI-COLOR CHOICES"	\$194.07
		32424	8/28/2019	5607-07/22/19 FY1920	SUNGLASSES FOR STRAWBERRY FESTIVAL	\$216.28
		32424	8/28/2019	5607-07/22/19 FY1920	PMLB SILICONE WRISTBAND BRACELT	\$463.06
		32424	8/28/2019	5607-07/22/19 FY1920	PMLB FUN SPINNERS	\$236.49
		32424	8/28/2019	5607-07/22/19 FY1920	PARK & REC MONTH BANNER	\$51.24
		32424	8/28/2019	5607-07/22/19 FY1920	CREDIT FOR USE OF DISCOUNT CODE (10%)	(\$20.11)
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 07-G TOURNAMENT REGISTRATION	\$725.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	5607-07/22/19 FY1920	SINKING SWIMMING POOL TOY	\$18.95
		32424	8/28/2019	5607-07/22/19 FY1920	SNACK ITEMS FOR PCS TEAM RETREAT	\$37.69
		32424	8/28/2019	5607-07/22/19 FY1920	COFFEE FOR PCS TEAM RETREAT	\$22.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 10-B TEAM FALL LEAGUE REGISTRATION	\$100.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 08-B TEAM FALL LEAGUE REGISTRATION	\$150.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 07-B TEAM FALL LEAGUE REGISTRATION	\$150.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 07-G TEAM FALL LEAGUE REGISTRATION	\$150.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 07-G BLUE FALL LEAGUE REGISTRATION	\$150.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 08-B TEAM PURCHASE	\$229.17
		32424	8/28/2019	5607-07/22/19 FY1920	F.L.Y.E.R.S. ADVERTISEMENT AT PVUSD	\$200.00
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 07-G TOURNAMENT BALANCE	\$25.00
		32424	8/28/2019	5607-07/22/19 FY1920	PCS DEPT. DECALS	\$55.00
		32424	8/28/2019	5607-07/22/19 FY1920	LASER POINTER REMOTE CONTROL	\$28.49
		32424	8/28/2019	5607-07/22/19 FY1920	REC SWIM WRISTBANDS	\$0.89
		32424	8/28/2019	5607-07/22/19 FY1920	FIRST AID SUPPLIES FOR FLYERS	\$71.02
		32424	8/28/2019	5607-07/22/19 FY1920	FIRST AID SUPPLIES FOR CAMPWOW	\$71.02
		32424	8/28/2019	5607-07/22/19 FY1920	COMP. SOCCER 06-G TEAM FALL LEAGUE REGISTRATION	\$150.00
		32424	8/28/2019	5607-07/22/19 FY1920	MEDIUM PENNANTS FOR STRAWBERRY FESTIVAL	\$152.10

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0150	U S BANK CORPORATE PAYMENT SYSTEM	32415	8/28/2019	5607-07/22/19 FY1819	10' X 8' BANNER	\$338.30
		32415	8/28/2019	5607-07/22/19 FY1819	EASELS AND KEURIG COFFEE MAKER AND CUP HOLDER	\$237.42
		32415	8/28/2019	5607-07/22/19 FY1819	FLAGPOLE HOLDERS FOR 4TH OF JULY PARADE	\$52.88
		32415	8/28/2019	5607-07/22/19 FY1819	POPCORN FOR MOVIE NIGHTS IN THE PARK	\$183.30
		32415	8/28/2019	5607-07/22/19 FY1819	HANGING FILE RAILS	\$26.86
		32415	8/28/2019	5607-07/22/19 FY1819	UTILITY WAGON	\$86.47
		32415	8/28/2019	5607-07/22/19 FY1819	PAPER SHREDDER	\$238.11
		32415	8/28/2019	5607-07/22/19 FY1819	STRAWBERRY FESTIVAL DECORATIONS	\$144.00
		32415	8/28/2019	5607-07/22/19 FY1819	ROUND & SQUARE CAST IRON PEDESTAL BASE	\$528.37
		32415	8/28/2019	5607-07/22/19 FY1819	ALUMINUM SIGN FOR PCS BUILDING	\$395.55
		32415	8/28/2019	5607-07/22/19 FY1819	REFUND FOR MOVIE TICKETS NOT USED	(\$82.50)
		32424	8/28/2019	5815-07/22/19 FY1920	BATTERY BACK-UPS FOR I.ORTIZ	\$49.15
		32424	8/28/2019	5815-07/22/19 FY1920	BATTERY BACK-UPS FOR CPT.ZAMORA	\$49.15
		32424	8/28/2019	5815-07/22/19 FY1920	BATTERY BACK-UPS FOR MSC KIOSK	\$49.15
		32424	8/28/2019	5815-07/22/19 FY1920	ACCESSORIES FOR ISD	\$81.34
		32424	8/28/2019	5815-07/22/19 FY1920	PRORATED GPANEL LICENSES UPG	\$84.80
		32424	8/28/2019	5815-07/22/19 FY1920	REPLACE BROKEN PHONE OUTLET	\$53.21
		32415	8/28/2019	4239-07/22/19-18/19	SUPPLIES- PARKS	\$393.27

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32415	8/28/2019	4239-07/22/19-18/19	SUPPLIES- PARKS	\$506.26
		32415	8/28/2019	4239-07/22/19-18/19	SUPPLIES- PD	\$32.31
		32415	8/28/2019	4239-07/22/19-18/19	ISD NETWOORKING TOOLS	\$129.94
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$57.46
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$89.25
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$16.69
		32415	8/28/2019	4239-07/22/19-18/19	ISD- TOOLS TO CLEAN FIBER CABLE	\$41.98
		32415	8/28/2019	4239-07/22/19-18/19	PAL BOXING PROGRAM	\$124.99
		32415	8/28/2019	4239-07/22/19-18/19	PAL- DAVIS SCIENCE SUPPLIES	\$27.76
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$8.73
		32415	8/28/2019	4239-07/22/19-18/19	PRIME MEMBERSHIP CREDIT	(\$76.71)
		32415	8/28/2019	4239-07/22/19-18/19	SHIPPING LABELS FOR MAIL MACHINE	\$78.66
		32415	8/28/2019	4239-07/22/19-18/19	SUPPLIES- PARKS	\$539.00
		32424	8/28/2019	4239-07/22/19 19/20	BACKUP BATTERY-PD	\$49.15
		32424	8/28/2019	4239-07/22/19 19/20	BACKUP BATTERY- CITY CLERK	\$49.15
		32424	8/28/2019	4239-07/22/19 19/20	CDD- OFFICE SUPPLIES	\$141.15
		32424	8/28/2019	4239-07/22/19 19/20	SUPPLIES- PARKS	\$1,475.34
		32424	8/28/2019	4239-07/22/19 19/20	CDD- OFFICE SUPPLIES	\$75.69

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	4239-07/22/19 19/20	CDD- OFFICE SUPPLIES	\$34.80
		32424	8/28/2019	4239-07/22/19 19/20	CDD- OFFICE SUPPLIES	\$17.77
		32424	8/28/2019	4239-07/22/19 19/20	CDD- OFFICE SUPPLIES	\$14.99
		32424	8/28/2019	4239-07/22/19 19/20	PHONE CASE FOR PD SGT	\$18.47
		32424	8/28/2019	4239-07/22/19 19/20	REFUND- FIRE SUPPLIES	(\$410.45)
		32424	8/28/2019	4239-07/22/19 19/20	PAL SUPPLIES	\$94.55
		32424	8/28/2019	4239-07/22/19 19/20	REFUND- SUPPLIES	(\$9.82)
		32424	8/28/2019	4239-07/22/19 19/20	OFFICE SUPPLIES- STANDING DESK	\$431.54
		32424	8/28/2019	6341-07/22/19	DUTY GEAR	\$461.84
		32424	8/28/2019	6341-07/22/19	LUNCH MEETING	\$63.44
		32424	8/28/2019	6341-07/22/19	UNIFORM ACCESSORIES	\$490.46
		32415	8/28/2019	5815-07/22/19- JUNE	MODULAR CONFERENCE TABLE FOR GIS/ ISD STAFF	\$1,746.37
		32415	8/28/2019	5815-07/22/19- JUNE	OFFICE CHAIRS FOR GIS/ISD STAFF	\$2,863.66
		32415	8/28/2019	9097-07/22/19 JUNE	MISC PURCHASES	\$20.00
		32415	8/28/2019	9097-07/22/19 JUNE	MISC PURCHASES	\$600.89
		32415	8/28/2019	9097-07/22/19 JUNE	MISC PURCHASES	\$41.30
		32424	8/28/2019	9097-07/22/19	STAFF TRAINING	\$150.00
		32424	8/28/2019	8573-07/22/19 FY1920	2019-2020 STANDARD MEMBERSHIP	\$400.00



Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	8573-07/22/19 FY1920	SUMMER IN THE CITY	\$91.23
		32424	8/28/2019	8573-07/22/19 FY1920	LUNCH MEETING	\$47.42
		32424	8/28/2019	8573-07/22/19 FY1920	SUMMER IN THE CITY	\$19.63
		32424	8/28/2019	8573-07/22/19 FY1920	BREAKFAST FOR SC VISITORS	\$39.41
		32424	8/28/2019	8573-07/22/19 FY1920	FARM TO FORK TICKET-T.COFFMAN-GOMEZ	\$125.00
		32424	8/28/2019	8573-07/22/19 FY1920	FARM TO FORK TICKET-L. HURST	\$125.00
		32424	8/28/2019	8573-07/22/19 FY1920	FARM TO FORK TICKET-W. HURST	\$125.00
		32424	8/28/2019	8573-07/22/19 FY1920	FARM TO FORK TICKET-F. ESTRADA	\$125.00
		32424	8/28/2019	8573-07/22/19 FY1920	TESTICLE FESTIVAL TICKET- L. HURST	\$54.67
		32424	8/28/2019	8573-07/22/19 FY1920	STRAWBERRY JAM FUN RUN- F. HERNANDEZ	\$28.95
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT TO LEAGUE ANNUAL CONFERENCE-A.GONZALEZ	\$53.98
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT TO LEAGUE ANNUAL CONFERENCE-F.ESTRADA	\$53.98
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT TO LEAGUE ANNUAL CONFERENCE-L.HURST	\$53.98
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT FROM LEAGUE ANNUAL CONFERENCE-L.HURST	\$58.98
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT FROM LEAGUE ANNUAL CONFERENCE-A.GONZALEZ	\$58.98
		32424	8/28/2019	8573-07/22/19 FY1920	FLIGHT FROM LEAGUE ANNUAL CONFERENCE-F.ESTRADA	\$58.98
		32424	8/28/2019	8573-07/22/19 FY1920	LUNCH MEETING FOR 3	\$59.26
		32424	8/28/2019	6703-07/22/19 FY1920	COMPOSTABLE PLATES & UTENSILS	\$214.18

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	6703-07/22/19 FY1920	CENSUS ITEMS	\$8.74
		32424	8/28/2019	6703-07/22/19 FY1920	CENSUS SUPPLIES	\$22.65
		32424	8/28/2019	6703-07/22/19 FY1920	CENSUS BUTTON MAKER-REFUND	(\$155.79)
		32424	8/28/2019	6703-07/22/19 FY1920	DRINKS FOR MBAMG MEETING	\$37.93
		32424	8/28/2019	6703-07/22/19 FY1920	LUNCH FOR MBAMG MEETING	\$216.00
		32415	8/28/2019	6703-07/22/19	CENSUS TATTOOS	\$440.72
		32415	8/28/2019	6703-07/22/19	SUMMER IN THE CITY GRAD CAKE	\$159.95
		32415	8/28/2019	6703-07/22/19	OFFICE DISPOSABLE CUPS-REFUND	(\$15.28)
		32415	8/28/2019	6703-07/22/19	CENSUS SUPPLES-REFUND	(\$9.38)
		32415	8/28/2019	6703-07/22/19	TAPAS ON TOP EVENT	\$215.88
		32415	8/28/2019	6703-07/22/19	TAPAS ON TOP EVENT	\$216.32
		32415	8/28/2019	6703-07/22/19	TAPAS ON TOP EVENT	\$336.31
		32415	8/28/2019	6703-07/22/19	CENSUS SUPPLES	\$32.50
		32415	8/28/2019	8573-07/22/19 JUNE	SUMMER IN THE CITY	\$91.23
		32415	8/28/2019	8573-07/22/19 JUNE	SUMMER IN THE CITY	\$123.97
		32415	8/28/2019	8573-07/22/19 JUNE	SUMMER IN THE CITY	\$158.41
	UPS STORE	32706	9/10/2019	7/31/19	SERVICE	\$137.01
		32706	9/10/2019	7/31/19	SERVICE	\$10.44
		32706	9/10/2019	7/31/19	SERVICE	\$455.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$266.07
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$425.40
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$988.36
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$456.12
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$152.04
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$688.29
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$70.06
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$53.26
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$4.62
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$60.46
	VICTOR GARCIA	32709	9/10/2019	00010425	Infrastructure for Santa Cruz Symphony concert on 9	\$1,800.00
	VICTORY OUTREACH WATSONVILLE	32710	9/10/2019	200	Victory Ourreach Watsonville_SF_200_8.21.19	\$800.00
	WATSONVILLE CADILLAC BUICK GMC	32714	9/10/2019	335164	REPAIRS	\$554.89
	WATSONVILLE COMMUNITY BAND	32715	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$1,250.00
	WATSONVILLE LAW CENTER	32716	9/10/2019	1ST INSTALL 2019/20	Social and Community Service G	\$2,250.00
	WESTERN TRUCK CENTER-SAN LEANDRO, CA	32719	9/10/2019	084P849172	SUPPLIES	\$4,692.26
		32719	9/10/2019	084P849927	CAB STEP GRATE ALUM ACX FOR STOCK	\$283.81
		32719	9/10/2019	084P849390	WHEEL NUT FOR UNIT# 570-806-04	\$9.50
	YOLANDA M RUIZ	32450	9/6/2019	0001	CATERING	\$300.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0150	YWCA	32721	9/10/2019	1ST INSTALL 19/20	Social and Community Service G	\$2,500.00
	Fund Total					\$254,107.12
0202	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$56.36
	GRAHAM-GARCIA, BARBARA	32541	9/10/2019	209	ERGONOMIC CONSULTING FOR EMPLOYEE KARINA MURILLO	\$250.00
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$122.40
		32413	8/28/2019	91812	LEGAL SERVICES	\$530.40
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	5815-07/22/19 FY1920	BATTERY BACK-UPS FOR C.LANDAVERRY	\$49.15
	Fund Total					\$1,008.31
0205	LANDAVERRY, CARLOS G	32567	9/10/2019	TRVL ON 08/08	CDD- REIMBURSEMENT FOR LUNCH AND PARKING	\$48.33
	MURILLO, KARINA	32593	9/10/2019	TRVL ON 08/08	CDD- LUNCH REIMB	\$15.21
	PAZ, ANGELA	32655	9/10/2019	TRVL ON 08/08	CDD- LUNCH REIMBURSEMENT	\$18.00
	Fund Total					\$81.54
0209	FIRST AMERICAN TITLE COMPANY	32447	9/4/2019	4411-5977490	726 CIPRES ST- FILE NO 4411- 5977490	\$72,000.00
	Fund Total					\$72,000.00
0221	FIRST AMERICAN TITLE COMPANY	32447	9/4/2019	4411-5977490	726 CIPRES ST- FILE NO 4411- 5977490	\$10,000.00
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$93.88
		32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$455.59
		32424	8/28/2019	9522-07/22/19	OFFICE SUPPLIES	\$349.99
		32424	8/28/2019	9522-07/22/19	NOTARY SUPPLIES	\$143.75
		32424	8/28/2019	9522-07/22/19	REFUND FOR OFFICE CHAIRS	(\$84.96)
	Fund Total					\$10,958.25

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0246	CENTRAL COAST SYSTEMS	32500	9/10/2019	15523	FIRE ALARM TESTING	\$2,612.50
	Fund Total					\$2,612.50
0260	CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE, INC.	32491	9/10/2019	18018-16	CONSULTANT SERVICES FOR COMPLE	\$10,909.03
	FLORES, ADRIANA	32536	9/10/2019	TRVL ON 08/27/19	GRANT MANAGEMENT WORKSHOP	\$8.19
		32536	9/10/2019	TRVL ON 08/27/19	GRANT MANAGEMENT WORKSHOP	\$2.50
	GRACIELA RODRIGUEZ GARCIA	32540	9/10/2019	101	TRAINING FOR CAMINOS STAFF	\$400.00
	GROCERY OUTLET	32544	9/10/2019	07/04/19	OPEN BLANKET PURCHASE ORDER FY	\$16.53
	LAURA DEL PILAR LOPEZ LEDESMA	32568	9/10/2019	102	TRAINING FOR CAMINOS STAFF	\$400.00
	LIDIA C. BUENO	32572	9/10/2019	100	TRAINING FOR CAMINOS STAFF	\$400.00
	PICHARDO, CARMEN	32420	8/28/2019	PAL TRIP ON 09/01/19	PAL TRIP- SIGHTSEEING	\$416.00
		32659	9/10/2019	PAL TRIP 09/13	PAL TRIP- GLOW	\$168.00
		32659	9/10/2019	PAL TRIP 09/14	PAL TRIP: HAMILTON	\$272.00
		32659	9/10/2019	PAL TRIP 09/28	PAL TRIP: COLLEGE TOUR	\$486.00
		32659	9/10/2019	PAL TRIP 09/18/19	PAL TRIP: TECH MUSEUM	\$356.00
		32424	8/28/2019	4239-07/22/19 19/20	NPAL MENTORING CURRICULUM	\$1,000.00
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	4782-07/22/19 FY1920	SCIENCE WORKSHOP SUPPLIES	\$2,033.15
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$741.90
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$1,152.87
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$1,152.87
	WATSONVILLE WETLANDS WATCH	32717	9/10/2019	2019.06-2	STRUVE SLOUGH RESTORATION- URBA	\$1,079.42
	Fund Total					\$19,841.59

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	A L LEASE COMPANY, INC	32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$36.64
	A TOOL SHED RENTALS, INC.	32453	9/10/2019	1364416-6	SUPPLIES	\$44.00
	AC3	32455	9/10/2019	18846	INV#18846 ANNUAL INSPECTION & TESTING PERFORMED ON	\$575.00
	BEAR ELECTRICAL SOLUTIONS INC.	32411	8/28/2019	8586	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,545.00
		32411	8/28/2019	8584	ANNUAL STREET LIGHT MAINTENANC	\$1,071.48
		32411	8/28/2019	8509	ANNUAL TRAFFIC SIGNAL MAINTENA	\$2,125.00
	CSG CONSULTANTS, INC	32439	9/4/2019	24587	CONSTRUCTION INSPECTION SERVIC	\$31,132.50
		32439	9/4/2019	25703	CONSTRUCTION INSPECTION SERVIC	\$55,633.75
		32509	9/10/2019	25704	CONSTRUCTION MGMT SERVICES FOR	\$540.00
		32509	9/10/2019	25919	CONSTRUCTION MGMT SERVICES FOR	\$21,825.00
	D&M TRAFFIC SERVICES, INC.	32512	9/10/2019	65815	MISCELLANEOUS ROLL UP SIGNS &	\$24,167.04
		32512	9/10/2019	66035	INV#66035 DETOUR LEFT, DETOUR RIGHT & ROAD CLOSED	\$1,706.49
	E F & S CONCRETE	32520	9/10/2019	19-066	CITYWIDE SIDEWALK REPAIR PROJECT	\$7,280.00
	ECOLOGY ACTION OF SANTA CRUZ	32441	9/4/2019	66364	BICYCLE SAFETY EDUCATION SERVI	\$15,043.95
	FASTENAL COMPANY	32532	9/10/2019	CAWAT100508	SUPPLIES	\$577.98
	GRANITE CONSTRUCTION COMPANY	32442	9/4/2019	9	AIRPORT BLVD IMPROVE PROJ. ST-	\$672,176.02
	KELLY-MOORE PAINT COMPANY, INC.	32419	8/28/2019	7/31/19	SUPPLIES	\$42.85
	MID COAST ENGINEERS, INC.	32583	9/10/2019	3054	ON CALL CONSULTING SURVEYOR SE	\$2,410.00
	MISSION LINEN SUPPLY	32585	9/10/2019	292105-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$151.04
	MNS ENGINEERS, INC.	32443	9/4/2019	73174	ON CALL CONSULTANT ENGINEERING	\$15,601.25

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0305	PACIFIC GAS & ELECTRIC	32628	9/10/2019	1413903318-8-8/21	ELEC	\$135.76
		32644	9/10/2019	0909726970-9-8/22	ELEC	\$8,193.92
		32627	9/10/2019	1039376060-7-8/27	ELEC	\$105.22
		32631	9/10/2019	7294900587-9-8/27	ELEC	\$244.85
		32636	9/10/2019	1965495282-9-8/26	ELEC	\$1,511.41
		32622	9/10/2019	0581861689-7-8/29	ELEC	\$41.80
		32632	9/10/2019	6771895322-6-8/29	ELEC	\$349.55
	PKT WELDING & FABRICATION	32660	9/10/2019	1321	INV#1321 MANUFACTURE 4 PROBE STICKS	\$243.63
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$93.94
		32422	8/28/2019	07/31/19	SUPPLIES	\$5.23
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	4782-07/22/19 FY1920	SCIENCE WORKSHOP SUPPLIES	\$134.18
	WALLACE GROUP, A CALIFORNIA CORPORATION	32713	9/10/2019	49102	CITY PAVEMENT MANAGEMENT PROGR	\$1,878.75
	Fund Total					\$867,623.23
0306	GRANITE CONSTRUCTION COMPANY	32442	9/4/2019	9	AIRPORT BLVD IMPROVE PROJ. ST-	\$267,198.98
	Fund Total					\$267,198.98
0309	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$662.83
	PACIFIC GAS & ELECTRIC	32638	9/10/2019	3370611625-9-8/29	ELEC	\$2,387.20
	Fund Total					\$3,050.03
0310	ALHAMBRA	32460	9/10/2019	15191775 081619	WATER SERVICE	\$117.85
	AT&T-CAL NET 2	32469	9/10/2019	000013514095	CALNET3_PAL CHARGES FROM 07/24/19-08/23/19	\$55.80

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$40.41
	BEWLEY'S CLEANING, INC.	32475	9/10/2019	007956	MONTHLY JANITORIAL SERVICES AT 130 RODRIGUEZ-PAL	\$341.00
	BROADCAST MICROWAVE SERVICES, INC.	32482	9/10/2019	SI-109979	HARDWARE & SOFTWARE SUPPORT FOR PD CAR EQUIPMENT	\$5,593.50
		32482	9/10/2019	SI-109979	HARDWARE & SOFTWARE SUPPORT FOR PD CAR EQUIPMENT	\$2,750.00
	CITY OF WATSONVILLE-CASH	32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$20.75
	HOME DEPOT CREDIT SERVICES	32418	8/28/2019	08/13/19	SUPPLIES	\$128.64
	IHLEN, TREVOR	32552	9/10/2019	TRVL ON 08/12/19	WPD- MEAL REIMBURSEMENTS	\$58.34
	JOHNSTON, COREY	32559	9/10/2019	TRVL ON 09/17/19	WPD- PER DIEM FOR FORENSICS REFRESHER COURSE	\$112.50
		32559	9/10/2019	TRVL ON 10/13/19	WPD-TRAFFIC COLLISION INVESTIGATION PER DIEM	\$486.00
	LAYER 1 NETWORKS INC.	32570	9/10/2019	22143	NEW JACK INSTALL AT PD OLD LIVSCAN STATION	\$509.10
	PACIFIC GAS & ELECTRIC	32630	9/10/2019	9925942904-3-8/26	ELEC	\$240.34
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$234.60
		32413	8/28/2019	91814	LEGAL SERVICES	\$234.60
		32413	8/28/2019	91812	LEGAL SERVICES	\$61.20
		32413	8/28/2019	91812	LEGAL SERVICES	\$61.20
		32415	8/28/2019	5607-07/22/19 FY1819	BLACK INK TONER	\$76.46
	U S BANK CORPORATE PAYMENT SYSTEM	32415	8/28/2019	5607-07/22/19 FY1819	COLOR INK TONER	\$155.12
		32424	8/28/2019	5815-07/22/19 FY1920	BATTERY FOR AXON ENCLOSURE-BODYCAM	\$253.35
		32424	8/28/2019	5815-07/22/19 FY1920	AXON NETWORKING SETUP FEE	\$440.05
		32424	8/28/2019	5815-07/22/19 FY1920	BACKUP BATTERY FOR BODYCAM ENCLOSURE	\$253.35



Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	U S BANK CORPORATE PAYMENT SYSTEM	32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$435.00
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$57.12
		32415	8/28/2019	4239-07/22/19-18/19	WPAL MARKETING MATERIAL	\$2,000.00
		32415	8/28/2019	4239-07/22/19-18/19	WPAL MARKETING MATERIAL	\$694.10
		32415	8/28/2019	4239-07/22/19-18/19	PAL SUPPLIES	\$21.80
		32415	8/28/2019	4239-07/22/19-18/19	PAL EVENT: MOVIE NIGHT	\$103.89
		32424	8/28/2019	4239-07/22/19-19/20	PAL SUPPLIES	\$38.19
		32424	8/28/2019	4239-07/22/19-19/20	WATSONVILLE YOUTH ACADEMY STICKERS	\$92.65
		32424	8/28/2019	4239-07/22/19-19/20	DAVIS TRAILER REGISTRATION	\$49.00
		32424	8/28/2019	4239-07/22/19-19/20	PAL EVENT	\$296.00
		32424	8/28/2019	4239-07/22/19-19/20	PAL EVENT- BEACH BOARDWALK	\$784.55
		32424	8/28/2019	4239-07/22/19-19/20	PAL SUPPLIES	\$5.99
		32424	8/28/2019	4239-07/22/19-19/20	PAL SUPPLIES	\$43.68
		32424	8/28/2019	4239-07/22/19-19/20	PAL SUPPLIES	\$318.64
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$809.30
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$809.30
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$180.40
		32424	8/28/2019	6341-07/22/19	PERSONNEL REG CHARGE	\$279.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0310	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	6341-07/22/19	OFFICE SUPPLIES	\$31.00
		32424	8/28/2019	6341-07/22/19	PERSONNEL REG CHARGE	\$75.00
		32424	8/28/2019	6341-07/22/19	PERSONNEL REG CHARGE	\$75.00
		32424	8/28/2019	6341-07/22/19	PERSONNEL REG CHARGE	\$350.00
		32424	8/28/2019	6341-07/22/19	PERSONNEL REG CHARGE	\$380.00
		32424	8/28/2019	6341-07/22/19	TRAVEL FLIGHT CHARGE	\$102.96
		32424	8/28/2019	6341-07/22/19	PSD SUPPLIES	\$85.14
		32424	8/28/2019	6341-07/22/19	TRAVEL HOTEL CHARGE	\$170.03
		32415	8/28/2019	6341-07/22/19-JUNE	TRAVEL HOTEL CHARGE	\$809.16
	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$82.95
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$28.34
	Fund Total					\$21,432.35
0312	HARRIS & ASSOCIATES INC.	32548	9/10/2019	42014	ENVIRONMENTAL CONSULT SERVICES	\$307.50
	MID COAST ENGINEERS, INC.	32583	9/10/2019	3057	ON CALL CONSULTING SURVEYOR SE	\$800.00
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	5607-07/22/19 FY1920	BANNER BRACKETS FOR PEDESTRIAN SAFETY CAMPAIGN	\$1,287.00
		32424	8/28/2019	6703-07/22/19 FY1920	PEDESTRIAN SAFETY BANNERS	\$1,396.83
	Fund Total					\$3,791.33
0344	CALIFORNIA DEPARTMENT OF TRANSPORTATION	32440	9/4/2019	20000625	AGREEMENT W/CALTRANS PSR/PDS H	\$21,000.00
	Fund Total					\$21,000.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0354	FASTENAL COMPANY	32532	9/10/2019	CAWAT101120	SAFETY SUPPLIES	\$7.22
		32532	9/10/2019	CAWAT101120	SAFETY SUPPLIES	\$4.01
	MISSION LINEN SUPPLY	32585	9/10/2019	292109-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$13.55
		32585	9/10/2019	292109-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$24.37
	PACIFIC GAS & ELECTRIC	32618	9/10/2019	0519864328-9-8/20	ELEC	\$12.63
		32616	9/10/2019	6312050406-4-8/23	ELEC	\$11.14
		32619	9/10/2019	0541697410-2-8/23	ELEC	\$14.10
	Fund Total					\$87.02
0710	2ND NATURE, LLC	32451	9/10/2019	19-833-03	TRASH PROVISIONS	\$3,904.75
	A L LEASE COMPANY, INC	32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$120.68
		32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$353.72
	A TOOL SHED RENTALS, INC.	32453	9/10/2019	1368220-6	LIGHT TOWER RENTAL	\$150.00
		32453	9/10/2019	1372691-6	SUPPLIES	\$45.00
	ABRAXIS LLC	32454	9/10/2019	228840	Invoice 228840 Microcystins test kit	\$520.00
	ACCO ENGINEERED SYSTEMS	32456	9/10/2019	737951	INVOICE #737951 MAINTENANCE / ACCOCARE	\$2,289.00
		32456	9/10/2019	1787521	INVOICE #1787521 A/C NOT WORKING	\$3,522.31
	ACCURATE AIR ENGINEERING, INC.	32457	9/10/2019	L-079456-A	DIGESTER GAS COMPRESSOR REPLACEMENT	\$122,981.64
	AIRGAS USA, LLC	32458	9/10/2019	9964031733	HELIUM CHROM	\$30.41
	AMERICAN MESSAGING	32463	9/10/2019	M7023652TI	PAGER SERVICE FOR WASTEWATER FR 09-01/19-09/30/19	\$38.24
	APPLIED INDUSTRIAL TECHNOLOGIES	32466	9/10/2019	7016797581	SUPPLIES	\$130.04
	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$90.37

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$249.59
	BEAR ELECTRICAL SOLUTIONS INC.	32474	9/10/2019	8712	TRAFFIC SIGNAL MAINTENANCE	\$540.00
	BME INC	32478	9/10/2019	3608	ANNUAL MAINTENANCE FOR CO-GENE	\$5,377.78
		32478	9/10/2019	3609	ANNUAL MAINTENANCE FOR CO-GENE	\$288.65
	BOWMAN & WILLIAMS, INC.	32481	9/10/2019	13903	CONSULTING ENG SERVICES FOR DE	\$217.50
		32481	9/10/2019	13903-BAL	BALANCE FOR INVOICE 13903	\$2,057.50
	BUCKLES-SMITH ELECTRIC	32483	9/10/2019	1939781-00	SERVICE	\$5,472.34
		32484	9/10/2019	3160337-00	SERVICE	\$894.02
	BUD'S ELECTRIC SERVICE, INC	32485	9/10/2019	4789	4 WATER PUMP VFD INSTALL	\$6,800.00
	CAMACHO, JOSE LUIS	32492	9/10/2019	BOOT REIMB 19/20	WRC- BOOT REIMBURSEMENT	\$137.33
	CARMEL AREA WASTEWATER DISTRICT	32493	9/10/2019	702	Invoice 702 1st quarterly installment for CCLEAN 2	\$13,040.00
	CAROLLO ENGINEERS, INC.	32495	9/10/2019	0179312	HEADWORKS MODIFICATION PROJECT	\$11,094.50
		32495	9/10/2019	0179321	WASTEWATER MASTER PLAN	\$81,207.45
	CENTRAL ELECTRIC	32416	8/28/2019	07/31/19	SERVICE	\$31.58
		32416	8/28/2019	07/31/19	SERVICE	\$161.95
	CITY OF WATSONVILLE-CASH	32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$11.48
	DAVIS AUTO PARTS	32514	9/10/2019	8/27/19	PARTS AND SUPPLIES	\$29.17
		32514	9/10/2019	8/27/19	PARTS AND SUPPLIES	\$284.29
	DIRECT TV LLC	32519	9/10/2019	36661672961	INVOICE #36661672961 MONTHLY CHARGES FOR SERVIC	\$124.98
	ENVIRONMENTAL PRODUCTS & ACCESSORIES LLC	32525	9/10/2019	241427	SUPPLIES	\$406.97
	ERIC RICO	32526	9/10/2019	WASTEWATER OIT	WRC- CERTIFICATION REIMBURSEMENT	\$125.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	ERIC RICO	32526	9/10/2019	TUITION REIMB	WRC- TUITION REIMBURSEMENT	\$116.55
	ERNESTO'S CLEANING SERVICES	32527	9/10/2019	073019-01	CLEANING SERVICE (DEEP CLEANING) OF THE MARINOVICH	\$2,520.00
	EUROFINS/EATON ANALYTICAL, INC.	32531	9/10/2019	L0468938	WATER SAMPLING	\$150.00
		32531	9/10/2019	L0469350	ANALYTICAL SERVICES	\$690.00
	FASTENAL COMPANY	32532	9/10/2019	CAWAT99677	SUPPLIES	\$3.19
		32532	9/10/2019	CAWAT99729	SUPPLIES	\$17.47
		32532	9/10/2019	CAWAT101351	SUPPLIES	\$1.65
	FEDEX	32533	9/10/2019	6-716-51427	SHIPPING CHARGES	\$71.59
	GRANITE ROCK COMPANY	32542	9/10/2019	1184117	INV#1184117 PB104 MIRROR SAFETY GLASSES-1020520	\$27.30
	GREEN TOUCH	32543	9/10/2019	20190608	INVOICE #20190608 MONTHLY LANDSCAPE SERVICE FOR	\$420.00
	GROCERY OUTLET	32544	9/10/2019	08/30/19	300 462 434 2235- 08/30/2019	\$31.68
	HOME DEPOT CREDIT SERVICES	32418	8/28/2019	08/13/19	SUPPLIES	\$45.03
		32418	8/28/2019	08/13/19	SUPPLIES	\$21.76
	IDEXX LABORATORIES INC.	32551	9/10/2019	3050763791	LAB SUPPLIES	\$853.38
		32551	9/10/2019	3050763791	LAB SUPPLIES	\$853.38
	MCCAMPBELL ANALYTICAL, INC.	32580	9/10/2019	1908A74	INVOICE #1908A74 BIOSOLIDS - WHITE CHUNKS	\$330.30
	MCCLLOUD, JACQUELINE	32581	9/10/2019	TRVL ON 08/11/19	WRC- PAJARO RIVER FLOOD RISK TRIP	\$165.02
	MID COAST ENGINEERS, INC.	32583	9/10/2019	3056	ON CALL CONSULTING SURVEYOR SE	\$6,060.00
	MISSION LINEN SUPPLY	32585	9/10/2019	279226-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$1,805.64
	MONTEREY BAY ANALYTICAL SERVICES, INC.	32587	9/10/2019	1907WAT	INVOICE #1907WAT CITY OF WATSONVILLE SAMPLES	\$630.00
		32587	9/10/2019	1907WAT	INVOICE #1907WAT CITY OF WATSONVILLE SAMPLES	\$526.50
		32587	9/10/2019	1907WAT	INVOICE #1907WAT CITY OF WATSONVILLE SAMPLES	\$243.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	MONTEREY BAY ANALYTICAL SERVICES, INC.	32587	9/10/2019	1907WAT	INVOICE #1907WAT CITY OF WATSONVILLE SAMPLES	\$1,557.00
		32587	9/10/2019	1907WAT	INVOICE #1907WAT CITY OF WATSONVILLE SAMPLES	\$1,485.00
	MONTEREY BAY WATER WORKS ASSOCIATION	32588	9/10/2019	WASTEWATER BBQ	MAIL TO: SCHAAF & WHEELER, ATTN: ANDY STERBENZ 3 Q	\$160.00
	MUNIQUIP INC.	32591	9/10/2019	104769	INVOICE #104769 MATERIAL FOR MAINTENANCE OF WAS	\$223.30
	PACIFIC 4	32613	9/10/2019	00162689	Invoice 00162689 Nitrile gloves 4 cases	\$337.67
	PACIFIC GAS & ELECTRIC	32645	9/10/2019	2914465320-0-8/28	ELEC	\$15,436.81
		32624	9/10/2019	0998529372-0-8/28	ELEC	\$60.58
		32641	9/10/2019	5314251010-5-8/27	ELEC	\$4,524.93
		32646	9/10/2019	6994615709-1-8/29	ELEC	\$39,452.11
		32647	9/10/2019	1283243089-1-8/30	ELEC	\$65,495.30
	PACIFIC POWER TESTING, INC.	32649	9/10/2019	PPT-12542	INVOICE #PPT-12542 WAVEFORM CAPTURE	\$1,850.00
	PAPE MACHINERY, INC	32654	9/10/2019	1833354- 8/26/19	INVOICE #1833354 SERVICE AT WASTEWATER PLANT	\$2,695.30
	PETERSON	32656	9/10/2019	SW240159539	SERVICE	\$1,025.26
		32656	9/10/2019	SW240159537	SERVICE	\$1,515.68
		32656	9/10/2019	SW240159536	SERVICE	\$963.32
		32656	9/10/2019	SW240159535	SERVICE	\$1,573.94
		32656	9/10/2019	SW240159534	SERVICE	\$1,573.94
		32656	9/10/2019	SW240159540	SERVICE	\$963.97
		32656	9/10/2019	SW240159541	SERVICE	\$2,403.24
		32656	9/10/2019	SW240159542	SERVICE	\$2,349.02
		32656	9/10/2019	SW240159543	SERVICE	\$2,324.58

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	PETERSON	32656	9/10/2019	SW240159544	SERVICE	\$2,309.67
		32656	9/10/2019	SW240159538	SERVICE	\$959.07
		32656	9/10/2019	SW240159512	SERVICE	\$7,323.32
	PHENOVA CERTIFIED REFERENCE MATERIALS	32658	9/10/2019	152349	Invoice 152349 WS HPC Proficiency testing sample	\$195.74
	PLATT	32662	9/10/2019	V841564	SUPPLIES	\$65.15
		32662	9/10/2019	V783205	SUPPLIES	\$44.84
		32662	9/10/2019	V906783	SUPPLIES	\$135.98
		32662	9/10/2019	V857655	SUPPLIES	\$1,451.56
		32662	9/10/2019	V858120	SUPPLIES	\$46.82
		32662	9/10/2019	V863955	SUPPLIES	\$224.18
		32662	9/10/2019	V880677	SUPPLIES	\$33.44
		32662	9/10/2019	V850420	SUPPLIES	\$135.98
	POLYDYNE INC.	32663	9/10/2019	1372073	POLYMER	\$7,187.02
		32663	9/10/2019	1377572	POLYMER	\$6,980.03
		32663	9/10/2019	1382022	POLYMER	\$5,409.45
		32663	9/10/2019	1381383	POLYMER	\$7,142.91
	QUINTERO, EDGAR	32670	9/10/2019	BOOT REIMB 19/20	WRC- BOOT REIMBURSEMENT	\$200.00
	SILKE COMMUNICATIONS	32685	9/10/2019	86665	INVOICE #86665 SCREW FOR SPRING BELT CLIP	\$48.45
	SJSUR FOUNDATION/MLML	32686	9/10/2019	AR019941	Invoice AR019941 Charter of R/V Sheila B for WWTP	\$165.00
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$161.24
		32422	8/28/2019	07/31/19	SUPPLIES	\$960.85
	THATCHER COMPANY, INC.	32700	9/10/2019	266652	ALUMINUM SULFATE SUPPLY AND DE	\$4,403.22
		32700	9/10/2019	266624	ALUMINUM SULFATE SUPPLY AND DE	\$3,494.23
		32700	9/10/2019	266359	ALUMINUM SULFATE SUPPLY AND DE	\$4,309.54

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	THATCHER COMPANY, INC.	32700	9/10/2019	266358	ALUMINUM SULFATE SUPPLY AND DE	\$4,326.43
		32700	9/10/2019	266357	ALUMINUM SULFATE SUPPLY AND DE	\$4,322.67
		32700	9/10/2019	266356	ALUMINUM SULFATE SUPPLY AND DE	\$4,307.66
		32700	9/10/2019	267148	ALUMINUM SULFATE SUPPLY AND DE	\$8,826.79
		32700	9/10/2019	266661	ALUMINUM SULFATE SUPPLY AND DE	\$4,324.55
		32700	9/10/2019	266653	ALUMINUM SULFATE SUPPLY AND DE	\$4,354.52
		32700	9/10/2019	267803	ALUMINUM SULFATE SUPPLY AND DE	\$4,322.67
		32700	9/10/2019	267650	ALUMINUM SULFATE SUPPLY AND DE	\$4,328.28
		32700	9/10/2019	267498	ALUMINUM SULFATE SUPPLY AND DE	\$4,303.94
		32700	9/10/2019	267399	ALUMINUM SULFATE SUPPLY AND DE	\$4,335.79
		32700	9/10/2019	267211	ALUMINUM SULFATE SUPPLY AND DE	\$3,950.11
		32700	9/10/2019	267249	ALUMINUM SULFATE SUPPLY AND DE	\$4,298.30
		32700	9/10/2019	268001	ALUMINUM SULFATE SUPPLY AND DE	\$3,996.90
		32700	9/10/2019	268039	ALUMINUM SULFATE SUPPLY AND DE	\$4,328.28
		32700	9/10/2019	268234	ALUMINUM SULFATE SUPPLY AND DE	\$4,302.06
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$102.00
		32413	8/28/2019	91814	LEGAL SERVICES	\$2,856.00
		32413	8/28/2019	91812	LEGAL SERVICES	\$801.20
		32413	8/28/2019	91812	LEGAL SERVICES	\$571.20
		32545	9/10/2019	91816	LEGAL SERVICES	\$224.40
		32545	9/10/2019	91816	LEGAL SERVICES	\$1,652.40
	TINO'S PLUMBING INC	32701	9/10/2019	124090	BACKFLOW DEVICE SERVICE ON 08/15/19	\$125.00
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	8557-07/22/19	JOB ADVERTISING	\$75.00
		32424	8/28/2019	5815-07/22/19 FY1920	THINKPAD DOCKING STATION FOR A. CEBADA	\$89.81



Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0710	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	4782-07/22/19 FY1920	BOOKS-OUTREACH TEAM	\$95.64
		32424	8/28/2019	4782-07/22/19 FY1920	LAWN MOWER FOR WRC	\$2,541.76
		32424	8/28/2019	4782-07/22/19 FY1920	CLASS FEE FOR PW STAFF	\$1,125.00
	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$38.01
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$114.03
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$40.26
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$9.77
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$45.38
	VWR INTERNATIONAL IN	32712	9/10/2019	8087257188	Invoice 8087257188 Hach chlorine standard	\$61.84
		32712	9/10/2019	8087318852	Invoice 8087318852 pH test paper 10pk	\$89.96
		32712	9/10/2019	8087244997	Invoice 8087244997 Kwik-Stik Microbiological cultu	\$407.87
		32712	9/10/2019	8087383428	Invoice 8087383428 Spore Strips sterilization indi	\$117.17
	Fund Total					\$559,482.97
0720	A L LEASE COMPANY, INC	32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$13.53
		32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$303.34
		32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$46.34
	AIRTEC SERVICE, INC	32459	9/10/2019	8626	NEW SUPPLY AIRDUCT AT 320 HARVEST DR	\$985.00
	ALLSTAR FIRE EQUIPMENT, INC	32461	9/10/2019	217695	PARTS	\$972.11
	AMERICAN MESSAGING	32464	9/10/2019	M7023541TI	PAGER SERVICE FOR WATER DEPT FROM 09/01/19-09/30/1	\$76.22
	AT&T	32444	9/4/2019	138890679-8/14	SERVICE	\$34.34

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	AT&T	32444	9/4/2019	138890679-8/14	SERVICE	\$34.34
	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$290.11
	CASSANDRA ROSS	32496	9/10/2019	40508	40508-UTILITY ACCT CLOSED	\$61.62
	CHEVROLET OF WATSONVILLE	32503	9/10/2019	231046	MIRROR	\$76.58
	CITY OF WATSONVILLE-CASH	32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$0.61
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$0.59
		32417	8/28/2019	JULY AND AUG 2019	PETTY CASH	\$0.61
	DAVID PAZ	32513	9/10/2019	04637	04637-UTILITY ACCT CLOSED	\$8.50
	DAVIS AUTO PARTS	32514	9/10/2019	8/27/19	PARTS AND SUPPLIES	\$11.27
		32514	9/10/2019	8/27/19	PARTS AND SUPPLIES	\$222.74
	EDWARDS TRUCK CENTER INC	32521	9/10/2019	57525	INV 56716, 56755 AND CREDIT 57525	\$9.28
	ELISA PAPA	32522	9/10/2019	32782	I QUALIFYING HIGH EFFICIENCY CLOTHES WASHER REBATE	\$100.00
	ELVIRA RAMOS	32523	9/10/2019	32967	1 HIGH EFFICIENCY CLOTHES WASHER REBATE @ 372 HUSH	\$100.00
	EUGENE OWENS	32530	9/10/2019	13308	13308-UTILITY ACCT CLOSED	\$127.85
	FASTENAL COMPANY	32532	9/10/2019	CAWAT100969	SUPPLIES	\$244.41
		32532	9/10/2019	CAWAT101177	SUPPLIES	\$680.52
		32532	9/10/2019	CAWAT101137	CIRCULAR SAW	\$240.34
		32532	9/10/2019	CAWAT94005	SUPPLIES	\$56.56
		32532	9/10/2019	CAWAT101238	SUPPLIES	\$757.89
	FIRST ALARM, INC.	32534	9/10/2019	487390	ALARM SERVICES	\$270.36
	FLAVIO CARRILLO	32535	9/10/2019	22176	1 HIGH EFFICIENCY CLOTHES WASHER REBATE @ 280 SUNN	\$100.00
	FMG	32537	9/10/2019	987907	INV#987907 4' GRINDER RENTAL JOB AT CENTER & BECK	\$3,600.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	HACH COMPANY	32547	9/10/2019	11613977	SUPPLIES	\$131.48
		32547	9/10/2019	11615355	LAB SUPPLIES	\$16.67
	ICONIX WATERWORKS (US) INC.	32550	9/10/2019	8/31/19	WATER INFRASTRUCTURE REPLACEME	\$9,149.11
	JACK TSUDA	32555	9/10/2019	07719	1 QUALIFYING HIGH EFFICIENCY CLOTHES WASHER REBATE	\$100.00
	JOSE URBINA	32560	9/10/2019	28443	28443-UTILITY ACCT CLOSED	\$114.49
	JYNNETTE MELO	32561	9/10/2019	34877	34877-UTILITY ACCT CLOSED	\$91.94
	KIMBALL MIDWEST	32564	9/10/2019	7338414	INV#7338414 HAIRPINS & SPIRAL PINS	\$28.82
		32564	9/10/2019	7343363	INV#7343363 25 #62417 5/16 HAIRPIN-.062	\$7.59
	KIMLEY-HORN & ASSOCIATES, INC.	32414	8/28/2019	14213152	SERVICES UP TO JUNE 30 2019	\$4,500.00
	KITTLESON, GARY	32565	9/10/2019	KEC190903.1	CONSULTING SERVICES	\$4,320.00
	LAURA VALENTIN	32569	9/10/2019	01982	1 QUALIFYING CLOTHES WASHER REBATE @ 433 CENTER ST	\$100.00
	LAYER 1 NETWORKS INC.	32570	9/10/2019	83101B	WIRING & MATERIALS FOR MSC IDF	\$3,356.22
	LORI L DEAL	32575	9/10/2019	39848	1 QUALIFYING LANDSCAPE WATER CONSERVATION REBATE @	\$500.00
	M&M BACKFLOW & METER MAINTENANCE	32577	9/10/2019	INV-000742	INV-000742 SENSUS ENCODER MODULE 8 DIGIT 1CF RESOL	\$349.84
		32577	9/10/2019	INV-000744	INV#INV-000744-3"X5" W/2" TEST PORT & 2"TEST PLUG	\$289.84
	MATTHEW BOGNER	32579	9/10/2019	37829	37829-UTILITY ACCT CLOSED	\$127.85
	MILLADIN PROPERTIES LLC	32584	9/10/2019	02098	02098-UTILITY ACCT CLOSED	\$97.25
	MISSION LINEN SUPPLY	32585	9/10/2019	279214-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$255.10
		32585	9/10/2019	292107-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$595.24
		32585	9/10/2019	292106-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$412.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	MONTEREY BAY WATER WORKS ASSOCIATION	32588	9/10/2019	09122019	PLEASE MAIL CHECK TO: SCHAAF & WHEELER, ATTN: ANDY	\$200.00
	NAPA AUTO PARTS	32594	9/10/2019	091913	SCREWDRIVERS	\$10.55
	O'REILLY AUTOMOTIVE INC.	32600	9/10/2019	2912-201864	SUPPLIES	\$14.19
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	32612	9/10/2019	34086	REPLACE COVER	\$57.00
		32612	9/10/2019	34159	LABOR	\$144.00
	PACIFIC GAS & ELECTRIC	32642	9/10/2019	8257828808-4-8/22	ELEC	\$6,354.19
		32648	9/10/2019	8693283387-3-8/21	GAS & ELEC	\$78,251.64
		32614	9/10/2019	8999729770-3-8/29	ELEC	\$9.86
	PAJARO VALLEY FABRICATION INC.	32651	9/10/2019	26914	FLAT BED LABOR AND PARTS	\$15,711.12
		32651	9/10/2019	27134	TOOLBOXES LABOR AND PARTS	\$12,625.56
		32651	9/10/2019	27106	SUPPLIES	\$839.01
	PAPE MACHINERY, INC	32654	9/10/2019	1833458	INV#1833458 WATER SERVICE REPAIR ON BO S205 530511	\$1,127.40
		32654	9/10/2019	1833277	INV#1833277 WATER SERVICE REPAIR ON JD 410G T041GX	\$469.01
		32654	9/10/2019	1833278	INV#1833278 WATER SERVICE REPAIR ON JD 444K 1DW444	\$463.86
	PLATT	32662	9/10/2019	V695317	SUPPLIES	\$15.21
	POWER ENGINEERS, INC.	32664	9/10/2019	316124	CONSULTANT SERVICES FOR CITYWO	\$4,396.25
	PRES TECH EQUIPMENT COMPANY	32667	9/10/2019	9848	INV#9848 HANDLE & VACUUM FILTER	\$386.02
	QUILL CORPORATION	32669	9/10/2019	9589584	INVOICE# 9589584	\$34.95
		32669	9/10/2019	9620705	INVOICE# 9620705	\$10.03
	ROJAS, MARTIN	32675	9/10/2019	BOOT REIMB	PW- BOOT REIMBURSEMENT	\$200.00
	SANTA CRUZ COUNTY ENVIRONMENTAL HEALTH SERVICES	32678	9/10/2019	IN0093208	FACILITY ID: FA0004341	\$704.00
		32678	9/10/2019	IN0093219	FACILITY ID: FA0004197	\$704.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	SBS	32681	9/10/2019	0715518-IN	SUPPLIES	\$313.60
	SOLAR WINDS	32688	9/10/2019	IN445429	ANNUAL SOFTWARE RENEWAL	\$195.00
	STACEY STILLMAN	32690	9/10/2019	35336	2 QUALIFYING HIGH EFFICIENCY CLOTHES WASHERS @ 862	\$200.00
	STATEWIDE PROPERTIES, INC.	32691	9/10/2019	39657	39657-UTILITY ACCT CLOSED	\$701.58
	SUPERIOR HYDRO-SEEDING, INC.	32693	9/10/2019	16408	16408- UTILITY ACCT CLOSED	\$663.98
	SUSANN ROGBERG-LAVARS	32694	9/10/2019	04011	1 QUALIFING HIGH EFFICIENCY CLOTHES WASHER REBATE	\$100.00
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$74.14
		32422	8/28/2019	07/31/19	SUPPLIES	\$847.44
		32422	8/28/2019	07/31/19	SUPPLIES	\$834.91
	TELSTAR INSTRUMENTS, INC.	32697	9/10/2019	100208	REPAIRS	\$2,060.97
		32697	9/10/2019	100209	REPAIRS	\$2,059.59
		32697	9/10/2019	100207	REPAIRS	\$4,066.98
		32697	9/10/2019	100211	SUPPLIES	\$1,476.75
		32697	9/10/2019	100210	SUPPLIES	\$2,920.02
		32697	9/10/2019	100574	SUPPLIES	\$129.83
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91812	LEGAL SERVICES	\$204.00
		32545	9/10/2019	91816	LEGAL SERVICES	\$204.00
	TOWNSEND AUTO PARTS	32423	8/28/2019	08/01/19	SUPPLIES	\$64.24
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	9464-07/22/19	WATER FILTER REPLACEMENT	\$66.42
		32424	8/28/2019	9464-07/22/19	CSMFO SEMINAR- SILVIA DIAZ	\$40.00
		32415	8/28/2019	4782-07/22/19 PART1	MISC PURCHASES	\$330.27
	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$228.06
		32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$114.03

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0720	VERIZON WIRELESS	32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$257.33
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$134.68
	VILLALOBOS, JAVIER	32711	9/10/2019	BOOT REIMB 19/20	WATER- BOOT REIMBURSEMENT	\$200.00
	Fund Total					\$175,184.17
0730	A L LEASE COMPANY, INC	32452	9/10/2019	8/31/19	REPAIRS AND SUPPLIES	\$244.71
	A TOOL SHED RENTALS, INC.	32453	9/10/2019	c3491	CREDIT CK#31729	(\$7.60)
	ASCENT AVIATION GROUP, INC.	32468	9/10/2019	S012004	SOFTWARE	\$475.00
	AT&T-CAL NET 2	32471	9/10/2019	000013514120	CALNET3_C60 CHARGES FROM 07/24/19-08/23/19	\$334.25
	CENTRAL ELECTRIC	32416	8/28/2019	07/31/19	SERVICE	\$176.93
	CENTRAL WELDING & FABRICATION LLC	32501	9/10/2019	008344	COVERS FOR FUEL REELS	\$1,529.50
	CHARTER COMMUNICATIONS	32445	9/4/2019	0275481081119	TV AND INTERNET SERVICES	\$152.10
	CORRALITOS FEED AND PET SUPPLIES, INC.	32506	9/10/2019	8/1/2019	HAY BALES FOR F.I.T.S. SITTING AREAS	\$400.00
	D&G SANITATION	32511	9/10/2019	262542	SERVICE	\$131.10
	HOME DEPOT CREDIT SERVICES	32418	8/28/2019	08/13/19	SUPPLIES	\$451.74
		32418	8/28/2019	08/13/19	SUPPLIES	\$1,454.55
		32418	8/28/2019	08/13/19	SUPPLIES	\$223.30
		32418	8/28/2019	08/13/19	SUPPLIES	\$367.23
	KELLY-MOORE PAINT COMPANY, INC.	32419	8/28/2019	7/31/19	SUPPLIES	\$280.14
	KSCO AM 1080	32566	9/10/2019	19070108	FIRE IN THE SKY ADVERTISING	\$630.00
	LOUI ELECTRONICS	32576	9/10/2019	34085	INSTALLATION OF RADIOS IN NEW WORK VEHICLES	\$298.00
	MARITIME INFORMATION SYSTEMS, INC.	32578	9/10/2019	5718	MONTHLY SUBSCRIPTION	\$711.00
		32578	9/10/2019	5708	MONTHLY SUBSCRIPTION	\$711.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	MISSION LINEN SUPPLY	32585	9/10/2019	292110-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$700.52
	MONUMENT LUMBER COMPANY	32589	9/10/2019	8/25/19	SUPPLIES	\$10.88
		32589	9/10/2019	8/25/19	SUPPLIES	\$106.98
		32589	9/10/2019	8/25/19	SUPPLIES	\$7.36
		32589	9/10/2019	8/25/19	SUPPLIES	\$34.52
		32589	9/10/2019	8/25/19	SUPPLIES	\$173.53
	NAPA AUTO PARTS	32594	9/10/2019	092163	VEHICLE SUPPLIES	\$25.13
		32594	9/10/2019	092598	SUPPLIES	\$9.85
		32594	9/10/2019	091537	SUPPLIES	\$22.80
	NPM, INC.	32598	9/10/2019	180036	UST MONTHLY VISUAL INSPECTION	\$80.00
		32598	9/10/2019	180905	UST OPERATORS MONTHLY VISUAL INSPECTION AUG 2019	\$80.00
	PACIFIC GAS & ELECTRIC	32629	9/10/2019	1506815321-0-8/19	ELEC	\$158.27
		32625	9/10/2019	9830958081-3-8/28	ELEC	\$90.50
		32633	9/10/2019	6558284005-7-8/22	GAS & ELEC	\$394.00
		32643	9/10/2019	2209323609-3-8/26	ELEC	\$6,391.93
	PLATT	32662	9/10/2019	UC81381	CREDIT FOR T807676	(\$915.12)
		32662	9/10/2019	V510061	SUPPLIES	\$20.69
	PRAXAIR DISTRIBUTION, INC	32665	9/10/2019	91306292	CYLINDER RENT	\$46.25
	SANTA CRUZ SENTINEL	32679	9/10/2019	0006379231	PUBLICATION DATES: 08/05-08/06. ACCT 2042545	\$378.00
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$211.53
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$6,599.68
		32413	8/28/2019	91813	LEGAL SERVICES	\$920.00
		32413	8/28/2019	91812	LEGAL SERVICES	\$3,351.20

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	THE GRUNSKY LAW FIRM LLC	32545	9/10/2019	91816	LEGAL SERVICES	\$204.00
		32545	9/10/2019	91815	LEGAL SERVICES	\$60.00
		32545	9/10/2019	91815	LEGAL SERVICES	\$409.50
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	4213-07/24/19 FY1920	RADIOS FOR VEHICLES	\$49.00
		32424	8/28/2019	4213-07/24/19 FY1920	1/4 PAGE COLOR ADVERT FOR KWVI	\$395.00
		32424	8/28/2019	4213-07/24/19 FY1920	PIZZA FOR CCC VOLOUNTEERS FOR F.I.T.S.	\$207.70
		32424	8/28/2019	4213-07/24/19 FY1920	CENTRAL COAST AMBULANCE	\$480.00
		32424	8/28/2019	4213-07/24/19 FY1920	JET FUEL TAX REPORTING	\$6.03
		32424	8/28/2019	4213-07/24/19 FY1920	JET FUEL TAX REPORTING	\$262.00
		32424	8/28/2019	4213-07/24/19 FY1920	COFFEE MACHINES FOR OFFICE AND LOBBY	\$199.11
		32424	8/28/2019	4213-07/24/19 FY1920	WATSONVILLEFLYIN.COM DOMAIN NAME	\$7.98
		32424	8/28/2019	4213-07/24/19 FY1920	"1"" LIQUID FLOW SWITCH FOR DRIVING RANGE"	\$327.59
		32424	8/28/2019	4213-07/24/19 FY1920	BALDOR 3-PHASE CLOSE COUPLED PUMP MOTOR	\$1,061.84
		32424	8/28/2019	4213-07/24/19 FY1920	STAINLESS STEEL BIRD SPIKES 100FT	\$1,766.78
		32424	8/28/2019	4213-07/24/19 FY1920	IPAD PRO FULL BODY CASE/ SCREEN PROTECTORS	\$67.97
		32415	8/28/2019	4213-07/22/19-june	EMERGENCY SPILL KITS	\$391.35
		32415	8/28/2019	4213-07/22/19-june	CTAF AIR SCAN RADIO	\$112.37
	UNITED SITE SERVICES INC.	32705	9/10/2019	114-8981623	MONTHLY PORT -A- POTTY CLEANING SERVICE	\$80.43
	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$161.52



Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0730	VERIZON WIRELESS	32708	9/10/2019	9836615890	CELL & DATA CHARGES FOR CITY FROM 07/23/19-08/22/1	\$1,151.44
	Fund Total					\$34,863.06
0740	ASBURY ENVIRONMENTAL SERVICES	32467	9/10/2019	I500-00472638	USED OIL SERVICE CHARGE	\$65.00
	AT&T	32444	9/4/2019	138890679-8/14	SERVICE	\$34.34
	BICKMORE	32476	9/10/2019	BRS-0018453	CONSULTING SERVICES FOR PW OPE	\$3,960.00
	BIG CREEK LUMBER COMPANY	32477	9/10/2019	8/27/19	SUPPLIES	\$332.42
	CENTRAL ELECTRIC	32416	8/28/2019	07/31/19	SERVICE	\$359.72
	CLEARBLU ENVIRONMENTAL	32504	9/10/2019	21344	SERVICE SUMMARY	\$214.68
	D&G SANITATION	32511	9/10/2019	265337	SERVICE	\$103.79
	DEPARTMENT OF TOXIC SUBSTANCE CONTROL	32516	9/10/2019	201922209	INV#201922209 EPA ID NUMBER VERIFICATION FEE	\$225.00
	FASTENAL COMPANY	32532	9/10/2019	CAWAT100993	SUPPLIES	\$142.22
		32532	9/10/2019	CAWAT101215	SUPPLIES	\$632.07
		32532	9/10/2019	CAWAT101237	SUPPLIES	\$748.10
		32532	9/10/2019	CAWAT101326	SUPPLIES	\$418.89
		32532	9/10/2019	CAWAT101481	GLOVES	\$94.53
		32532	9/10/2019	CAWAT101023	SUPPLIES	\$105.24
	H. WEST EQUIPMENT, INC.	32546	9/10/2019	46213	INV#46213 BALER REPAIR	\$10,573.69
	KELLY-MOORE PAINT COMPANY, INC.	32419	8/28/2019	7/31/19	SUPPLIES	\$142.71
		32419	8/28/2019	7/31/19	SUPPLIES	\$30.11
	LAYER 1 NETWORKS INC.	32570	9/10/2019	83101B	WIRING & MATERIALS FOR MSC IDF	\$3,356.22
	M&M BACKFLOW & METER MAINTENANCE	32577	9/10/2019	11/18-22-2019	CLASS MICHAEL CHAVEZ	\$1,000.00
	MID COAST ENGINEERS, INC.	32583	9/10/2019	3026	INV#3026 LANDFILL SURVEY FOR 6/10/2019-6/14/2019	\$2,160.00
	MISSION LINEN SUPPLY	32585	9/10/2019	292104-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$313.68

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	MISSION LINEN SUPPLY	32585	9/10/2019	292102-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$271.20
		32585	9/10/2019	292100-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$711.04
		32585	9/10/2019	292101-8/31/19	UNIFORM RENTAL AND LAUNDRY SER	\$409.76
	OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	32612	9/10/2019	34127	VEHICLE MAINTENANCE	\$195.74
	PACIFIC GAS & ELECTRIC	32637	9/10/2019	1437608399-5-8/21	ELEC	\$1,813.21
	PAJARO VALLEY FABRICATION INC.	32651	9/10/2019	27133	LABOR TO DOORS	\$1,867.38
		32651	9/10/2019	27110	LABOR TO REPAIR FLOOR	\$2,538.49
		32651	9/10/2019	27179	WHEEL REPAIR	\$1,501.10
		32651	9/10/2019	27162	REPAIR TRACTOR MOWER	\$616.00
	PAJARO VALLEY IRRIGATION	32652	9/10/2019	INV200040806	INV#INV200040806 3"VICTAULIC COUPLER	\$12.02
	PKT WELDING & FABRICATION	32660	9/10/2019	1353	INV#1353 REPAIR WORK AT BRIDGE ON WALKER	\$3,131.37
	PRAXAIR DISTRIBUTION, INC	32665	9/10/2019	91323424	CYLINDER RENT SUMMARY	\$90.03
		32665	9/10/2019	91234506	SUPPLIES	\$151.56
	QUALITY WATER ENTERPRISES	32668	9/10/2019	1160976	INV#1160976 FINANCE CHARGE FOR OVERDUE INV#1158630	\$1.03
		32668	9/10/2019	1159842	INV#1159842 5 GAL WATER SHIPPED 7/22/2019 SERVICE	\$60.50
	SAYLER LEGAL SERVICE, INC.	32680	9/10/2019	C139926-01-01	LEGAL SERVICES	\$252.09
	SCS ENGINEERS	32682	9/10/2019	0356760	Solid Waste Characterization S	\$9,771.68
	STERICYCLE ENVIRONMENTAL SOLUTIONS INC.	32692	9/10/2019	04002547417	HOUSEHOLD HAZARDOUS WASTE COLLECTIONS	\$6.50
	TAYLOR'S OFFICE CITY	32422	8/28/2019	07/31/19	SUPPLIES	\$123.71
		32422	8/28/2019	07/31/19	SUPPLIES	\$263.80
	TENNANT SALES AND SERVICE COMPANY	32698	9/10/2019	916489450	INV#916489450 SQUEEGEE REPAIR CHARGING PROBLEM	\$228.00

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	TENNANT SALES AND SERVICE COMPANY	32698	9/10/2019	916470166	INV#916470166 SERVICE CONDUCTED ON SQUEEGEE	\$496.65
	TERRA X PEST SERVICE, INC.	32699	9/10/2019	32874	INV#32874 PEST SERVICE FOR JULY 2019	\$126.00
		32699	9/10/2019	33201	INV#33201 MONTHLY PEST SERVICE FOR AUGUST 2019	\$126.00
	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$102.00
		32413	8/28/2019	91812	LEGAL SERVICES	\$1,387.20
		32545	9/10/2019	91816	LEGAL SERVICES	\$244.80
	U S BANK CORPORATE PAYMENT SYSTEM	32424	8/28/2019	9464-07/22/19	DECALS FOR RECYCLING & ORGANICS PROGRAM	\$1,818.94
		32424	8/28/2019	9464-07/22/19	MEMBERSHIP RENEWAL- ANTONIO BANDERAS	\$200.00
		32424	8/28/2019	9464-07/22/19	MEMBERSHIP RENEWAL- RAY MARTIN	\$92.00
		32424	8/28/2019	9464-07/22/19	FREIGHT CHARGE FOR DECALS	\$62.05
		32424	8/28/2019	9464-07/22/19	SWANA RENEWAL- RAY MARTIN	\$250.00
		32424	8/28/2019	9464-07/22/19	ROUTE SMART TRAINING- SOLID WASTE	\$83.77
		32424	8/28/2019	4782-07/22/19 FY1920	CRRA REGISTRATION FEE	\$850.00
		32424	8/28/2019	4782-07/22/19 FY1920	FLIGHT FOR STAFF TRAVEL TO CONF	\$93.30
		32424	8/28/2019	4782-07/22/19 FY1920	DISCOUNT BOOKING FEE	\$1.47
		32424	8/28/2019	4782-07/22/19 FY1920	FLIGHT FOR STAFF TRAVEL TO CONF	\$93.30
	VERIZON WIRELESS	32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$184.63
		32707	9/10/2019	9836621697	CELL & DATA CHARGES FOR MSC FROM 07/23/19-08/22/19	\$3.18
	WEST COAST RUBBER RECYCLING	32718	9/10/2019	19-1894	INV#19-1894 TIRE DISPOSAL	\$715.05
	WILLIAMS, JAMES	32720	9/10/2019	BOOT REIMB 19/20	SW- BOOT REIMBURSEMENT	\$131.09

Fund #	Vendor Name	Check #	Invoice Date	Invoice	Invoice Description	Amount
0740	Fund Total					\$56,090.05
0741	ES ENGINEERING SERVICES, LLC	32528	9/10/2019	INV1180214	DOCUMENT PREPARATION FOR LANDF	\$5,263.50
	Fund Total					\$5,263.50
0780	THE GRUNSKY LAW FIRM LLC	32413	8/28/2019	91814	LEGAL SERVICES	\$61.20
		32413	8/28/2019	91813	LEGAL SERVICES	\$510.00
		32413	8/28/2019	91813	LEGAL SERVICES	\$958.80
		32413	8/28/2019	91811	LEGAL SERVICES	\$98.00
		32413	8/28/2019	91811	LEGAL SERVICES	\$673.20
		32413	8/28/2019	91811	LEGAL SERVICES	\$61.20
		32413	8/28/2019	91811	LEGAL SERVICES	\$664.20
		32545	9/10/2019	91815	LEGAL SERVICES	\$102.00
		32545	9/10/2019	91815	LEGAL SERVICES	\$897.60
	Fund Total					\$4,026.20
0787	PREFERRED BENEFIT	32421	8/28/2019	EIA29542	CLAIMS FOR WEEK ENDING 08/22/19	\$10,601.55
		32448	9/4/2019	EIA29787	CLAIMS PAID FOR WEEK ENDING 08/29/19	\$12,200.38
	Fund Total					\$22,801.93
Total	Total					\$3,089,912.23



**MISCELLANEOUS DOCUMENTS REPORT**  
**SEPTEMBER 24, 2019**

**1.0 APPLICATIONS FOR ALCOHOLIC BEVERAGE LICENSES**

--32 Gas Freedom  
September 12, 2019

**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)**

ABC 211 (6/99)

**TO:** Department of Alcoholic Beverage Control  
1137 WESTRIDGE PARKWAY  
SALINAS, CA 93907  
(831) 755-1990

File Number: **609835**  
Receipt Number: **2596912**  
Geographical Code: **4403**  
Copies Mailed Date: **September 12, 2019**  
Issued Date:

DISTRICT SERVING LOCATION: **SALINAS**

SEP 17 '19 PM 12:39

First Owner: **32 ENTERPRISES INC**  
Name of Business: **32 GAS FREEDOM**  
Location of Business: **1597 FREEDOM BLVD**  
**WATSONVILLE, CA 95076-2112**

Received  
Watsonville  
City Clerk

County: **SANTA CRUZ**Is Premises inside city limits? **Yes**Census Tract: **1105.02**

Mailing Address:(If different  
from  
premises address)

Type of license(s): **20**Dropping Partner: Yes ☐ No ☒Transferor's license/name: **572314 / SHARMA MANAGEMENT INC**

<u>License Type</u>	<u>Transaction Type</u>	<u>Master</u>	<u>Secondary LT And Count</u>		
20 - Off-Sale Beer And Wine	PER	Y			
<u>License Type</u>	<u>Transaction Description</u>	<u>Fee Code</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
Application Fee	PERSON TO PERSON TRF	NA	0	09/12/19	\$335.00
Application Fee	ISSUE TEMPORARY PERMIT	NA	1	09/12/19	\$100.00
20 - Off-Sale Beer And Wine	ANNUAL FEE	NA	0	09/12/19	\$296.00
Total					\$731.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the  
Department pertaining to the Act? **No**

STATE OF CALIFORNIA County of **SANTA CRUZ**Date: **September 12, 2019**

Applicant Name(s)

**32 ENTERPRISES INC**

**City of Watsonville  
Finance Department**

**M E M O R A N D U M**



**DATE:** September 19, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Cindy Czerwin, Administrative Services Director

**SUBJECT:** Resolution authorizing the purchase of \$200,000 of Airport Fund Assets by the General Fund at Fiscal Year end June 30, 2019

**AGENDA ITEM:** September 24, 2019 **City Council**

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**RECOMMENDATION:** It is recommended that the City Council approve a resolution authorizing the General Fund to purchase \$200,000 of Airport Fund receivables at Fiscal Year end June 30, 2019.

**DISCUSSION:** Watsonville Municipal Airport operates as a self-sustaining enterprise supported by its users. As of June 30, 2019, the end of Fiscal Year 2018-19 the Airport Fund has a negative cash balance of approximately \$193,000 (pre-audit values). The airport, taking advantage of dry summer weather, embarked on several major capital projects in the last quarter of Fiscal Year 2018-19. From April to June the airport spent \$757,045 on grant projects that will be reimbursed 90% by the Federal Aviation Administration (FAA) and another 5% by the State of California Department of Transportation (Caltrans). The largest was the resealing of runway 2-20 and Taxiways A, D, and E which occurred on May 8 through June 17, 2019. This project resulted in a payment to the contractors of \$660,088 on June 26, 2019, 4 days before the end of the fiscal year. Both granting agencies reimburse expenses rather than pay upfront. A reimbursement for April through June activities of \$681,340 was received from the FAA on September 4, 2019, in Fiscal Year 2019-20. The difference in timing of the payment and the reimbursement has led to the Airport fund having a negative cash balance at June 30, 2019 of approximately \$193,000. To remove this negative balance from the Airport Fund financial statements we are recommending to the General Fund purchase \$200,000 of Airport Fund receivables at June 30, 2019. The reimbursement will then go \$200,000 to the General Fund and the balance to the airport fund effective in Fiscal Year 2019-20. This transaction is cost neutral to both the General Fund and Airport Fund.

**STRATEGIC PLAN:** This item meets Strategic Plan goal number 2 ensuring the fiscal health of the Airport Fund.

**FINANCIAL IMPACT:** This action has no financial impact on either the Airport or the General Fund as for both it is the exchange of assets, cash for short-term receivables, but it will clear a negative cash balance for the Airport Fund.

**ALTERNATIVES:** Council may choose to reject this item.

**ATTACHMENTS:** None.

cc: City Attorney



RESOLUTION NO. \_\_\_\_\_ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WATSONVILLE AUTHORIZING THE PURCHASE OF \$200,000 OF  
AIRPORT FUND ASSETS BY THE GENERAL FUND AT FISCAL YEAR  
END JUNE 30, 2019**

**WHEREAS**, from April to June 2019, the Airport spent \$757,045 on grant projects that will be reimbursed 90% by the Federal Aviation Administration (FAA) and another 5% by the State of California Department of Transportation (Caltrans); and

**WHEREAS**, both granting agencies reimburse expenses rather than pay upfront; and

**WHEREAS**, a payment of \$660,088 was issued before the end of FY 18/19 for one of the projects; and

**WHEREAS**, the difference in timing of the payment and the reimbursement has led to the Airport fund having a negative cash balance of \$193,000 for FY18\19; and

**WHEREAS**, to remove this negative balance from the Airport Fund, staff is recommending the General Fund purchase \$200,000 of Airport fund receivables at Fiscal Year end June 30, 2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

That the City Council authorizes the General Fund to purchase \$200,000 of Airport Fund receivables at Fiscal Year end June 30, 2019.

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City of Watsonville  
Public Works

MEMORANDUM



**DATE:** September 19, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Steve Palmisano, Director of Public Works & Utilities  
Gabriel Gordo, Public Works Administrative Services Manager  
Maxwell Brandenburg, Customer Service Manager

**SUBJECT:** Purchase Order with Sensus Metering Systems, Inc. dba Sensus USA, Inc. for purchase of Sensus Analytics, Software as a Service, in the total amount of \$263,349.46 over a five-year period, and an appropriation of \$7,350 from the Water Enterprise Fund.

**AGENDA ITEM:** September 24, 2019 City Council

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**RECOMMENDATION:**

It is recommended that the City Council approve a resolution authorizing the establishment of a purchase order with Sensus Metering Systems, Inc., dba Sensus USA, Inc for Sensus Analytics, Software as a Service (SaaS) for the total of \$263,350 over five years, and an appropriation of \$7,350 from the Water Enterprise Fund.

**DISCUSSION:**

**Background.**

**Water Meters.** The City's water system has approximately 15,000 water meter connections to measure water used and bill customers. About one-third of water meters are equipped with Sensus Flexnet Advance Meter Infrastructure attached to the meters, which allows real time electronic access to view and monitor water meter readings hourly. The Water Utility intends to place Sensus Flexnet Advance Meter Infrastructure on the remaining approximately 15,000 water meters the next five years. This allows staff to better support and aid customers with inquiries regarding water usage and a critical tool in water conservation and helps prevent high water bills if leaks go undetected.

**Proposed Meter Reading Software Update.** The City's current Sensus Flexnet meter reading software system has become outdated and is currently unsupported. Staff recommends upgrade to Sensus Analytics SaaS (Analytics) will allow for a seamless upgrade to the most current version of software needed to read the City's advanced water meters. This

system was selected through a request for proposal process as the most cost-effective product that would meet the City's needs for this type of application.

The meters communicate to a wireless communication system of radio towers located in strategic locations throughout the City's water service area. This system will allow staff to perform monthly water meter readings remotely and automatically. Currently a staff member spends a day or more driving throughout the service area to read meters with manual radio equipment. The new system will expedite billing and allow staff to focus on other infrastructure improvements in the water system. Since Analytics is cloud-based, implementation will also reduce IT staff time in monitoring, managing and maintaining City servers which will no longer be required.

The \$263,350 for 15,000 meters equates to \$17.55/meter. Spread over 5 years this is \$3.51/meter/year which averages 29 cents/meter/month for each of the 15,000 meters.

**STRATEGIC PLAN:**

The upgrade to Sensus Flexnet AMI is consistent with the City Council Strategic Plan, Goal 3 Infrastructure and Environment. Upgrading water service meters to electronic reading is now common practice in water agencies and throughout the state. Furthermore, State water conservation mandates encourage upgrading to this type of advanced system and it is identified in annual water audits mandated by Senate Bill 555.

**FINANCIAL IMPACT:**

Funding for the Sensus Analytics is currently budgeted in the Water Enterprise Fund, budget account number 720-913-7813-14630. An additional appropriation of \$7,350 from the Water Enterprise Fund is requested to pay for the cost of the contract over what was originally budgeted. This investment will not affect the General Fund.

**ALTERNATIVES:**

City Council may decide not to approve the purchase order. Staff could seek alternatives to reading water meters, such as continuing to pay staff to read water meters. These alternatives would likely have a greater cost and less service to rate payers and not improve conservation of water.

**ATTACHMENTS:**

1. Sensus Analytics Quote

cc: City Attorney

**QUOTE**  
**For SAAS W/ Sensus Anyalytics**



Effective Date: 7/29/19

Expiration Date: 12/30/19

**Customer:**

City of Watsonville

Street: **320 HARVEST DRIVE**

City/ST: WATSONVILLE, CA

Zip code:

Attention: MAX BRANDENBURG

Email ☒ address: [MAX.BRANDENBURG@CITYOFWATSONVILLE.ORG](mailto:MAX.BRANDENBURG@CITYOFWATSONVILLE.ORG)

***SENSUS ANALYTICS HOSTED SOLUTION FOR RNI AND MDMS***

***FIVE YEAR QUOTE WITH 3% INCREASE EACH YEAR***

Qty	Product	Requested Unit Price	Total Price
<i>(Itemize details of quote here &amp; list complete product specifications)</i>			
	<b>15000 Services</b>		
1	Annual RNI SaaS Fee (year 1) Configurator attached	\$ 22,982.00	\$ 22,982.00
1	Annual Analytics SaaS Fee (year 1) Specify Suite 539638370053	\$ 15,116.00	\$ 15,116.00
1	Annual RNI SaaS Fee (year 2) MS RNI SAAS	\$ 23,671.46	\$ 23,671.46
1	Annual Analytics SaaS Fee (year 2) Specify Suite 539638370053	\$ 15,569.48	\$ 15,569.48
1	Annual RNI SaaS Fee (year 3) MS RNI SAAS	\$ 24,381.60	\$ 24,381.60
1	Annual Analytics SaaS Fee (year 3) Specify Suite 539638370053	\$ 16,036.56	\$ 16,036.56
1	Annual RNI SaaS Fee (year 4) MS RNI SAAS	\$ 25,113.05	\$ 25,113.05
1	Annual Analytics SaaS Fee (year 4) Specify Suite 539638370053	\$ 16,517.66	\$ 16,517.66
1	Annual RNI SaaS Fee (year 5) MS RNI SAAS	\$ 25,866.44	\$ 25,866.44
1	Annual Analytics SaaS Fee (year 5) Specify Suite 539638370053	\$ 17,013.19	\$ 17,013.19
1	RNI Setup Fee MS SU RNI SAAS	\$ 7,957.00	\$ 7,957.00
1	SA Setup Fee 5396383700521	\$ 10,625.00	\$ 10,625.00
1	Sensus Integration for SA	\$ 4,000.00	\$ 4,000.00
1	Sensus Anyalytics Training 5396383700540	\$ 2,500.00	\$ 2,500.00
1	RNI Training	\$ 5,500.00	\$ 5,500.00
1	Project Management Fees	\$ 30,500.00	\$ 30,500.00
	<b>*AUTOMATIC INCREASE OF 3% APPLIES IN ANNUAL SAAS FEE</b>		

Freight Terms:

Total **\$ 263,349.46**

**Freight will be prepaid on all Single orders, shipped to a Single Destination, equal to or greater than Net \$10,000. Add -ons requested after the PO has been entered will not be permitted.**

RESOLUTION NO. \_\_\_\_\_ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING THE ESTABLISHMENT OF A PURCHASE ORDER WITH SENSUS USA INC., DBA SENSUS METERING SYSTEMS INC. A CORPORATION, FOR PROCUREMENT OF SENSUS ANALYTICS SOFTWARE, IN AN AMOUNT NOT TO EXCEED \$263,350, FOR A FIVE (5) YEAR PERIOD ENDING FY23-24, AND AUTHORIZING A BUDGET APPROPRIATION OF \$7,350 FROM THE WATER ENTERPRISE FUND

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the City Council hereby approves the establishment of a purchase order with Sensus USA Inc., dba Sensus Metering Systems Inc., a corporation, for the procurement of Sensus Analytics Software, in an amount not to exceed \$263,350, for a five (5) year period ending FY23/24.
2. That the budget appropriation of \$7,350 from the Water Enterprise Fund [0720] is hereby authorized.

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**City of Watsonville**  
**Community Development Department**



**M E M O R A N D U M**

**DATE:** September 18, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Suzi Merriam, Community Development Director

**SUBJECT:** Approve application for a \$416,771 Caltrans Sustainable Communities Planning Grant for the completion of a Downtown Specific Plan, and authorize City Manager to execute all necessary documentation

**AGENDA ITEM:** September 24, 2019 City Council

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**RECOMMENDATION:**

It is recommended that City Council adopt a resolution approving an application for a Caltrans Sustainable Communities Planning Grant and authorize the City Manager to execute and submit all documents necessary for completion of the project.

**DISCUSSION:**

The City Council's 2018-2020 Strategic Plan calls for the completion of a Downtown Specific Plan to create a vibrant downtown district that preserves and enhances the diversity and character of Watsonville.

A Request for Proposals (RFP) was issued on April 9, 2018 for consultants to prepare a Downtown Specific Plan and associated EIR. The City received proposals from 4 consultant groups, and interviewed 3 consultant teams in September, 2018. The proposed budgets were very similar, with a stated cost between \$700,000-\$750,000 to complete the Specific Plan and EIR. In order to fund the majority of this cost, City staff wishes to apply for a Sustainable Communities Planning Grant from Caltrans. The grant requires an 11% local match, which will be provided by both staff time, General Fund and CBID set aside funds, as well as donations from downtown property owners.

The City applied for a Sustainable Communities Grant in 2018, and narrowly missed receiving a grant award for the Downtown Specific Plan. After discussing the application with Caltrans staff and reviewers at the state, staff has modified the application, and refined the budget and schedule to make the application more competitive for the 2019-2020 round of grant funding.

Since May, 2019, the City has initiated a project "kick off" with the consultant team and begun review of background materials, developed a draft public participation plan, and scheduled

stakeholder interviews and the first Advisory Committee meeting, which will be held on September 25, 2019. The project budget has been refined to reflect the multiple grant funding sources that staff hopes will assist in paying for the plan. Staff has also submitted an application for \$160,000 in SB2 funds to pay for work being done between now and August, 2020.

Staff believes that the Downtown Specific Plan is an excellent candidate for the Sustainable Communities Grant because the stated goals of the plan:

- Maximize available land and infrastructure in the downtown
- Limits sprawl
- Foster additional housing in the historic downtown core
- Provide links to regional transportation (Santa Cruz rail trail, Watsonville Metro Station, Pajaro Station)
- Improve safe active mobility options
- Promote downtown vitality

All of these goals are included in the eligibility criteria listed in the grant application guidance.

Currently, the City has limited funding to begin work on the Downtown Specific Plan while the City waits for the grant award notification, which will occur in the spring of 2020.

Once finalized, the Downtown Specific Plan will allow the City to apply for grant funding to construct various downtown improvement and beautification projects identified in the plan, while the Environmental Impact Report will allow development in the downtown with streamlined environmental review.

#### **STRATEGIC PLAN:**

The project supported by the proposed grant application supports Goals 4 (Economic Development) and 5 (Community Engagement & Well-Being) of the Strategic Plan, by creating a comprehensive planning and environmental document to allow increased density and a range of uses in the downtown, connecting multiple transportation modes, and providing a robust public outreach and engagement program as part of the Specific Plan.

#### **FINANCIAL IMPACT:**

The City has set aside approximately \$175,000 from the General Fund and CBID funds for the Downtown Specific Plan in the 2019-2020 budget year. No additional financial impacts will be incurred by applying for the SCS grant.

#### **ALTERNATIVES:**

Council could choose not to adopt a resolution supporting the grant application, which would delay any work on the Downtown Specific Plan to the next award cycle in 2021.

#### **ATTACHMENTS:**

None.

cc: City Attorney

**RESOLUTION NO. \_\_\_\_\_ (CM)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING AND DIRECTING THE CITY MANAGER ON BEHALF OF THE CITY OF WATSONVILLE TO SUBMIT AN APPLICATION FOR \$416,771 TO THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT PROGRAM; AND IF AWARDED, TO NEGOTIATE, EXECUTE AND SUBMIT ALL DOCUMENTS INCLUDING, BUT NOT LIMITED TO APPLICATIONS, AGREEMENTS, PAYMENT REQUESTS AND SO ON, WHICH MAY BE NECESSARY FOR THE COMPLETION OF A DOWNTOWN SPECIFIC PLAN AND DOWNTOWN SPECIFIC PLAN ENVIRONMENTAL IMPACT REPORT (EIR); AND APPROPRIATING SUCH FUNDS TO THE SPECIAL GRANTS FUND**

**WHEREAS**, the people of the State of California have enacted SB1 and the Road Repair and Accountability Act of 2017 which fund the Sustainable Communities Competitive Grant Program; and

**WHEREAS**, the California Department of Transportation has been delegated the responsibility for the administration of the Sustainable Communities Planning Grant Program, setting up necessary procedures governing project application under the Sustainable Communities Grant Program; and

**WHEREAS**, said procedures established by the California Department of Transportation require the City of Watsonville to certify by resolution the approval of the application before submission of said application to the State; and

**WHEREAS**, staff is seeking approval to apply for the grant funding for the completion of the Downtown Specific Plan and Downtown Specific Plan EIR; and

**WHEREAS**, upon award of a Sustainable Communities Grant, the City of Watsonville will enter into a contract with the State of California to complete the Downtown Specific Plan and Downtown Specific Plan EIR.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**



1. That the City Council hereby authorizes the submittal of a \$416,771 grant application for a California Department of Transportation Sustainable Communities Planning Grant on behalf of the City of Watsonville, to the California Department of Transportation.

2. Certifies that the City of Watsonville has or will have available, prior to commencement of any work on the Downtown Specific Plan and Downtown Specific Plan EIR included in this application, the required match and sufficient funds to complete the Project.

3. Certifies that the City of Watsonville has reviewed, understands, and agrees to the provisions contained in the Contract shown in the Grant Administration Guide.

4. That the City Manager is hereby authorized and empowered to conduct all negotiations, and execute, and submit on behalf of the City of Watsonville, all documents, including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Downtown Specific Plan and Downtown Specific Plan EIR.

5. That the City of Watsonville agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

6. That the City Manager of the City of Watsonville is authorized and directed, if said grant is awarded, to appropriate \$416,771 to the Special Grants Fund [0260] for the Downtown Specific Plan Project.

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**City of Watsonville**  
***Watsonville Police Department***

**M E M O R A N D U M**



**DATE:** September 19, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** David Honda, Chief of Police

**SUBJECT:** California Office of Traffic Safety Grant FY 2020

**AGENDA ITEM:** September 24, 2019 **City Council**

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**RECOMMENDATION:**

Staff recommends that City Council adopt a resolution authorizing the City Manager or his designee to accept the California Office Traffic Safety Grants for Fiscal Year 2020 in the amount of \$70,000 for the Selective Traffic Enforcement Program (STEP) and \$42,000 for the Pedestrian and Bicycle Safety Program to use towards the implementation of traffic safety strategies, and to execute all required documents and appropriate funds to the grant budget.

**DISCUSSION:**

The California Office of Traffic Safety's (OTS) mission is to effectively administer traffic safety grant funds to reduce traffic deaths, injuries and economic losses. The grant funds are intended to create and help sustain innovative programs at the state and local level, and leverage commitments of state, local and private resources. OTS also mounts public awareness campaigns and acts as a primary traffic safety resource in order to enlist the help of the general public and the media encouraging traffic safety.

Since OTS does not have sufficient funds for all submitted proposals, a comprehensive review is part of the proposal selection process. OTS reviews proposals against several criteria including: potential traffic safety impact, collision statistics, seriousness of identified problem(s) and performance on previous grants. The Office of Traffic Safety has identified the following ten priority areas of concentration for grant funding: alcohol-impaired driving, distracted driving, drug-impaired driving, occupant protection, pedestrian and bicycle safety, traffic reports, emergency medical services, roadway safety, police traffic services and motorcycle safety.

The City of Watsonville Police Department applied and was awarded to receive California Office of Traffic Safety Grants for Fiscal Year 2020. The Watsonville Police Department is

currently working with OTS to finalize the agreement process. The awards were for the following two (2) grants:

- (1) Selective Traffic Enforcement Program (STEP) in the amount of \$70,000: to implement best practice strategies to reduce the number of persons killed and injured in crashes involving alcohol and other primary collision factors. The funded strategies include DUI checkpoints, DUI Saturation, Traffic Enforcement, Distracted Driving Enforcement, Traffic Education and Pedestrians and/or Bicycle Enforcement. In addition, the grant will be funding the purchase of lidar devices for speed detection to be used by officers when conducting traffic enforcement operations. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.
- (2) Pedestrian and Bicycle Safety Program in the amount of \$42,000: to implement best practice strategies to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists. The funded strategies include a partnership with Ecology Action, an award winning non-profit organization that will provide school-based bike and walk programs at local elementary schools. The Bike Smart Program will provide students with bicycle street skills, classroom presentations, obstacle courses (rodeos), community (on road training) and bicycle helmets. The Walk Smart program will provide youth pedestrian safety training, through classroom presentations and on-foot safety training. In addition, Ecology Action and the Watsonville Police Department will organize adult focused outreach and community safety events.

Staff recommends City Council acceptance of the California of Office Traffic Safety Grants for Fiscal Year 2020 in the amount of \$70,000 for the Selective Traffic Enforcement Program (STEP) and \$42,000 for the Pedestrian and Bicycle Safety Program to use towards the implementation of traffic safety strategies.

**STRATEGIC PLAN:**

The Watsonville City Council made Public Safety a priority under the Strategic Plan and these OTS grants will support the focus area of traffic safety education by funding the implementation of best practice strategies to reduce the number of persons killed or injured.

**FINANCIAL IMPACT:**

The 2020 OTS Grants in the amount of \$70,000 and \$42,000, totaling \$112,000 have no financial impact to the general fund.

**ALTERNATIVES:**

The City Council may choose to not apply for the grant funds. However, such action will result in the loss of grant funds and the inability to implement traffic safety best practice strategies.

**ATTACHMENTS:**

None

cc: City Attorney

RESOLUTION NO. \_\_\_\_\_ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE ACCEPTING THE \$112,000 GRANT FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR FY2020: \$70,000 FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AND \$42,000 FOR THE PEDESTRIAN AND BICYCLE SAFETY PROGRAM TO USE FOR THE IMPLEMENTATION OF TRAFFIC SAFETY STRATEGIES; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO; AND ANY NECESSARY DOCUMENTS; AND DIRECTING THAT SUCH FUNDS BE APPROPRIATED INTO THE SPECIAL GRANTS FUND

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the Council hereby accepts the \$112,000 grant from the California Office of Traffic Safety for FY2020: \$70,000 for the Selective Traffic Enforcement Program (STEP) and \$42,000 for the Pedestrian and Bicycle Safety Program to use towards the implementation of traffic safety strategies.
2. That the City Manager, or his designee, is hereby authorized and directed to execute in the name of the City of Watsonville, any agreements and all other documents and any amendments thereto, as well as any necessary documents.
3. That the \$112,000 be appropriated into the Special Grants Fund [0260].

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**City of Watsonville  
Personnel Commission**

**M E M O R A N D U M**



**DATE:** September 19, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Personnel Commission

**SUBJECT:** Approval and Authorization of New Assistant Finance Director  
Job Classification and Job Description at Salary Range  
\$8,452.19-\$11,326.71 Per Month and repeal the job  
classification and description of Assistant Finance Officer

**AGENDA ITEM:** September 24, 2019 **City Council**

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**RECOMMENDATION:**

It is recommended that the City Council approve and authorize the new job classification and job description for Assistant Finance Director at the salary range of \$8,452.19-\$11,326.71 per month or \$48.76 - \$65.35 per hour and repeal the job classification and description of Assistant Finance Officer.

The job classification and salary range has been reviewed and approved by the Management Unit. This was reviewed and approved at the Personnel Commission meeting on September 12, 2019.

**DISCUSSION:**

The Finance Department is facing the upcoming retirement of its number two position and is therefore having to recruit a replacement which it has not had to do in over twenty years. The available job titles and descriptions are outdated and do not serve the current needs of the department. The currently available "Assistant Finance Officer" title has not been updated since September 1989. The current incumbent is under the job class Administrative Services Manager, which does not match with the Finance Department and also has not been updated since 2007. Since this position was last recruited for, the size and complexity of the City's finances and the technology used to document and report have greatly increased. Currently the City does not have an available job description or title that describes the needs of the department with a title that appropriately describes the level of responsibility of the number two position in this department.

**Assistant Finance Director**

The Assistant Finance Director is a single-position class at the management level and performs diverse and specialized finance and accounting work that is complex and involves significant accountability and decision-making responsibility. This class is responsible for supervising staff and managing areas such as budget, accounts receivables, payroll, accounts payable, general ledger, grant accounting, fixed asset accounting, enterprise fund accounting, purchasing and other accounting related activities for all City funds. This classification is distinguished from the Administrative Services Director in that the latter has overall responsibility for providing administrative direction and oversight in all financial and related functions and activities for the Finance Department. This classification is distinguished from other lower-level accounting classes by its supervisory and administrative responsibilities.

**Salary**

The salary requested for this position is the same as currently set for the Administrative Services Manager currently the incumbent position, at a salary range of \$48.76-\$65.35 per hour.

**FINANCIAL IMPACT:** There is no financial impact to the City due to the fact that the proposed salary is equal to the current incumbent positions salary. By approving the proposed job description/classification, it will allow the department to effectively recruit for the position under a title and job description more common in the finance community.

**ALTERNATIVES:** The Council could elect not to approve the proposed job description and classification.

**ATTACHMENTS:**

None.

cc: City Attorney

**RESOLUTION NO. \_\_\_\_\_ (CM)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING AND AUTHORIZING THE NEW JOB CLASSIFICATION AND JOB DESCRIPTION FOR ASSISTANT FINANCE DIRECTOR (MANAGEMENT UNIT) AT THE ESTABLISHED SALARY RANGE OF \$48.76 - \$65.35 PER HOUR AND REPEALING THE JOB CLASSIFICATION AND DESCRIPTION OF ASSISTANT FINANCE OFFICER**

**WHEREAS**, on September 12, 2019, the Personnel Commission of the City of Watsonville reviewed and recommended to the City Council the new job classification and job description of Assistant Finance Director; and

**WHEREAS**, the City Manager has submitted his report and recommendation to the City Council to approve and authorize the new job classification and job description of Assistant Finance Director, a copy of which is attached hereto and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

1. That the job classification and description of Assistant Finance Director is hereby approved and authorized at the established Salary Range of \$48.76 - \$65.35 per hour.

2. That the job classification and description of Assistant Finance Officer is hereby revoked effective immediately.

\*\*\*\*\*

# City of Watsonville

## Job Description

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JOB TITLE:	Assistant Finance Director	DATE:
APPROVED:		
DEPARTMENT:	Finance	SUPERSEDES: N/A
REPORTS TO:	Administrative Services Director	
SUPERVISION:	As assigned	
EMPLOYEE UNIT:	Management	
FLSA	Exempt	

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### JOB SUMMARY:

Under general direction of the Administrative Services Director, provides supervision to Finance staff and performs a wide range of complex professional finance and accounting duties especially in the areas of financial operations, budget development, financial systems and reports, internal controls, audits, project and cost accounting, grant accounting, debt management, purchasing and staff development.

### DISTINGUISHING CHARACTERISTICS:

The Assistant Finance Director is single-position class at the management level and performs diverse and specialized finance and accounting work that is complex and involves significant accountability and decision-making responsibility. This class is responsible for supervising staff and managing areas such as budget, risk management, revenue, accounts receivables, payroll, accounts payable, general ledger, grant accounting, capital project accounting, fixed asset accounting, enterprise fund accounting, purchasing and other accounting related activities for all City funds. This classification is distinguished from the Administrative Services Director in that the latter has overall responsibility for providing administrative direction and oversight in all financial and related functions and activities for the Finance Department. This classification is distinguished from other lower-level accounting classes by its supervisory and administrative responsibilities.

### EXAMPLES OF ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Manage technical finance and accounting operations including revenue, accounts receivables, payroll, accounts payable, general ledger, grant accounting, capital project accounting, fixed asset accounting, enterprise fund accounting, purchasing, and other accounting related activities for all City funds
- Review, evaluate, recommend and implement improvements to the City's administrative and financial internal control systems, policies, and procedures to ensure compliance with governmental accounting standards and audit compliance
- Review, evaluate, recommend and implement solutions to assure the City's financial stability
- Plan, organize, and direct the preparation, implementation and management of the City's annual operating budget and capital improvement budget
- Develop forecasts for City revenues, expenditures, and year-end fund balances; analyze legislation and



- financial trends, and develop management recommendations
- Prepare and present financial and administrative reports and resolutions to the City Council and Council committees
- Direct and approve the preparation of mandatory financial reports and audits; prepare various financial status reports and analyses requested by the City Manager and City Council; provide financial support and assistance to City departments
- Plan and manage the City indebtedness including bonds, loans, and interfund advances
- Monitor and communicate emerging developments and best practices related to pension and labor costs
- Oversee preparation of actuarial studies including pension, other post-employment benefits, workers' compensation and general liability
- Monitor internal financial controls, and assure compliance with state and federal regulations, City policies and goals, and government accounting standards
- Work with the City's Information Services staff in analyzing City needs, making recommendations, and implementing improvements to the City's computerized accounting system
- Represent the City before citizens, elected officials, committees and Boards on financial and administrative matters of the City
- Direct the day to day activities of the Finance Department staff including delegation and monitoring of assignments, staff training development and evaluation, department prioritization, resource and staff analysis, identification of emerging issues, and insuring professional standards
- Act as Administrative Services Director in his or her absence and provide backup support to other Finance Department staff
- Support the relationship between the City of Watsonville and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, businesses and City staff
- Maintain confidentiality of work-related issues and City information
- Perform other job-related duties within the scope of this job classification as assigned

## EMPLOYMENT STANDARDS

### Knowledge of:

- City policies and procedures
- State and federal laws, statutes, rules and regulations governing municipal accounting functions
- Generally Accepted Accounting Principles and Generally Accepted Auditing Principles for Public Sector financial management, including payroll, treasury, grant funds, and public debt management
- Government Finance Officers Association (GFOA) standards, practices, policies, rules, and regulatory reporting requirements
- Principles and practices of public sector financial administration, payroll, risk management, recordkeeping, confidential records management, debt collections, and effective customer service
- Principles and practices of public sector administrative management, including performance management, personnel rules, procurement, contracting, and project management
- Legal, ethical and professional rules of conduct for municipal finance officers
- Techniques and practices for efficient and cost effective management of resources
- Computers, financial systems and business software

Ability to:

- Analyze City needs and develop financial strategies to meet future needs
- Manage and coordinate the work of staff, and delegate tasks and authority
- Interpret and apply state and federal accounting rules and regulations, and City policies
- Analyze financial issues and develop recommendations and strategies
- Evaluate financial documents, and assure compliance with all regulatory requirements governing municipal financial activities
- Review interrelated financial and technical records, and identify and reconcile errors
- Assess and prioritize multiple tasks, projects and demands
- Establish and maintain effective working relationships with co-workers
- Communicate effectively verbally and in writing

#### PHYSICAL REQUIREMENTS:

Physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Sitting – Ability to work in a seated position at a computer station for extended periods of time
- Lifting – Ability to safely lift up to 20 pounds to waist level; both these requirements include bending at knees to facilitate proper lifting techniques
- Manual Dexterity – Ability to perform multiple work activities requiring a significant level of physical and mental coordination, such as operating a computer keyboard, copying machine, grasping files, etc.
- Visual – Ability to read printed materials and view a computer screen for long periods with or without correction
- Hearing and Speech – Ability to communicate in person, before groups, and over the telephone
- Mobility – Ability to work in a standard office setting and operate a motor vehicle to visit various meeting sites, reach, carry, push, pull, stoop and bend, kneel, reach in all directions, climb stairs
- Environment-Work indoors in an office environment subject to heat/cold and fragrances

#### TRAINING AND EXPERIENCE:

Any combination of training and experience, which provides the required knowledge and abilities, is qualifying. A typical way to obtain the knowledge and abilities is:

- Completion of a Bachelor's degree from a college or university in Accounting, Finance, Business Administration, Public Administration or a closely related field. A Master's degree in Public Administration or Business Administration is desirable
- Five (5) years of progressively responsible experience in public sector accounting, auditing or finance including three (3) years of supervisory experience

#### LICENSE & CERTIFICATION:

- Must possess a valid California Driver's License upon time of appointment
- Certified Public Accountant (CPA), Certified Public Finance Officer (CPFO), or Certified Government Finance Officer (CGFO) designation is desirable.

**ORDINANCE NO. \_\_\_\_\_ (CM)**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE RESCINDING CHAPTER 6 (ELECTION CAMPAIGN CONTRIBUTION CONTROL) OF TITLE 1 (GENERAL PROVISIONS) OF THE WATSONVILLE MUNICIPAL CODE AND ADDING A NEW CHAPTER 6 ENTITLED *ELECTION CAMPAIGN CONTRIBUTION CONTROL***

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**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WATSONVILLE,  
CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1. ENACTMENT.**

*Title 1 (General Provisions) of the Watsonville Municipal Code is hereby amended by rescinding Chapter 6 (Election Campaign Contribution Control) and adding a new Chapter 6 entitled Election Campaign Contribution Control to read in words and figures as follows:*

**Sec. 1-6.010 Intent and purpose of provisions.**

(a) Inherent in the high cost of election campaigning is the problem of excessive or improper influence, real or perceived, exercised by campaign contributors over elected officials, and the electoral process. The purpose of this Chapter is to enact realistic and enforceable limits on the amounts that individual campaigns may accept in City elections, in order to prevent corruption in local campaigns, reduce the influence of large contributions, ensure that individuals and interest groups continue to have a fair and equal opportunity to anticipate in electing City candidates, and maintain public trust in governmental institutions and the electoral process. To those ends, this chapter also enacts; appropriate reporting to provide for transparency in City election finance and full enforcement of its provisions.

(b) This chapter is enacted in accordance with Section 7 of Article XI of the California Constitution, California Elections Code Section 10003, California Government Code Section 81013, and Watsonville City Charter Section 200 and may be cited as the "Watsonville Election Campaign Contribution Control Ordinance."

**Sec. 1-6.020 Definitions.**

The definitions of words and phrases provided in the Political Reform Acts of 1974 and 1996, as amended (Government Code Section 81000 et seq.), shall apply when those same words are used in this chapter, except:

(a) "Business or labor committee" shall mean a committee created or sponsored by a corporation, partnership, labor union, labor organization or other for profit or not for profit business entity for the sole purpose of using the voluntary donations of its members or employees for public purposes.

(b) “Candidate” shall mean any individual listed on the ballot for nomination and for election to City Council, or who otherwise has taken affirmative action to seek nomination or election to City Council, or who receives a contribution or makes an expenditure, or who gives their consent for any other person to receive a contribution or make an expenditure with a view to bring about their nomination or election to City Council. “Candidate” also means an officeholder in connection with a recall election relating to such officeholder.

(c) “Committee” shall mean any person or combination of two or more persons acting in support of or in opposition to a candidate, or in support of or in opposition to the qualification for the ballot of any recall petition, or which seeks or plans to seek to influence the outcome of any election of a candidate, or which supports or opposes the qualification of any recall petition for the ballot.

(d) “Corporation” shall mean a corporation organized under the laws of California, or any other state or nation.

(e) “City Council” shall mean the office of City Council of the City of Watsonville.

(f) “Election,” “election of a candidate,” and “city election” shall mean any primary, general, or special City election held within the City, including a recall election, which involves the election of any person to City Council.

(g) “Election cycle” carries the definitions below, specific to the type of election at issue.

(1) General Municipal Election. For purposes of any general municipal election for any Council office, the term “election cycle” means the period commencing on the day after a general municipal election for such Council office

and ending on the day of the next municipal general election for the same Council office. Notwithstanding the preceding sentences, following a special election for any Council office, the “election cycle” for the next general municipal election for that office shall commence on the day following the special election and shall end on the day of the next general municipal election for the same Council office.

(2) Special Elections. For purposes of any special election for City Council, the term “election cycle” means the period commencing on the date a special election is called and ending on the day of the special election.

(3) Recall Elections. For purposes of any recall election, the term “election cycle” means the period commencing on either the date a committee is formed pursuant to the Political Reform Act in support of a recall election or the date the City Clerk approves a recall petition for circulation and gathering of signatures, whichever occurs earlier, and ending on the day the first of the following events occur:

(i) The time provided by law for the gathering of signature on recall petitions expires without sufficient recall petition signatures having been filed with the City Clerk to require a recall election;

(ii) All committees formed in support of the recall have been terminated pursuant to the provisions of the Political Reform Act; or

(iii) The date the recall election is held.

(h) “Enforcement authority” shall mean the District Attorney of Santa Cruz County, except as such authority is vested in the California Fair Political Practices Commission by State law. Nothing in this chapter shall be construed as limiting the

authority of any law enforcement agency, prosecuting attorney or other person to enforce the provisions of this chapter under any circumstances where such law enforcement agency, prosecuting attorney or other person has lawful authority to do so.

(i) “Indebted former candidate” means a person who was a candidate for a Council office at a City election and who has campaign debt remaining from such election after expiration of the election cycle for the Council office for which they were a candidate.

(j) “Individual” shall mean a human being, and shall not include a partnership, corporation, association, firm, business entity, committee, club, other organization, or a group of persons however organized.

(k) “Measure” shall mean a local proposition submitted to a popular vote at an election by initiative, referendum, or as an advisory measure.

(l) “Proceedings to qualify a recall petition for the ballot” shall mean the attempt by any person or persons to qualify a recall petition for submission of the same to a popular vote at any election, whether or not such recall is ultimately qualified for the ballot.

#### **Sec. 1-6.030 Interpretation.**

This chapter shall be construed liberally in order to effectuate its purposes. No error, irregularity, informality, neglect or omission of any officer in any procedure taken under this chapter which does not directly affect the jurisdiction of the City to control campaign contributions shall avoid the effect of this chapter.

#### **Sec. 1-6.040 Campaign contribution limit.**

(a) Elections of a Candidate. Except as otherwise provided in this section, no person shall make, and no City candidate or treasurer of any controlled committee of

any City candidate shall solicit or accept, any contributions which would cause the total amount contributed by such person to such candidate or to their controlled committee to exceed Five Hundred (\$500) Dollars during any election cycle for any Council office. No contributions shall be accepted by any candidate before the beginning of the election cycle related to the election for which the person is a candidate. Contributions accepted for campaign expenses and for officeholder expenses shall be aggregated for purposes of the limitation set forth in this section.

(b) City Council Members with Outstanding Debt from Prior Election. No person shall make, and no City Council Member or any controlled committee, shall solicit or accept any contributions for the purpose of retiring outstanding debt from a prior City election which would cause the total amount contributed by such person to such Council Member or to their controlled committee to exceed Five Hundred (\$500) Dollars for the election in which the outstanding debt was incurred, regardless of when the contributions are made or received. This restriction shall not apply to indebted former candidates who are not elected.

(c) Recall Elections. The contribution limitations set forth in Watsonville Municipal Code Subdivision (a) of this section shall also apply to any committee which collects contributions for the purpose of making expenditures in support of or opposition to the recall of any City Council office, and to contributions received by such Council Member.

(d) Candidate's Personal Funds. This section shall not apply to a Council candidate's contribution of their personal funds to their own controlled committee. Contributions by the spouse of a Council candidate from such spouse's separate



property shall be subject to the contribution limitations set forth in Subdivision (a) of this section.

(e) Escalator. Contribution limits shall be increased by twenty-five dollars (\$25) every two years, with the first escalation to occur on January 1, 2022.

**Sec. 1-6.050 Business and labor union contribution limitations.**

(a) No corporation, partnership, labor union, labor organization or other business entity shall make a contribution to any candidate, to any committee organized to support or oppose the nomination or election of any candidate, or any person or committee in support of or in opposition to any proceedings to qualify a recall petition for the ballot.

(b) Notwithstanding Section 1-6.040 and subsection (a) of this section, a business or labor committee created for or sponsored by a corporation, partnership, labor union, labor organization or other business entity for the sole purpose of using the voluntary donations of its individual members or employees for political purposes may make contributions from such accumulated voluntary donations to one or more candidates or committee; provided, that:

(1) Such contributions shall not exceed a total of One Thousand Dollars (\$1,000) in support of or in opposition to a candidate, or in support of or in opposition to a recall;

(2) No contribution to any business or labor committee from an individual member or employee shall exceed the limitations established in this chapter for total contributions to candidates or committees;

(3) Contributions to any business or labor committee by an individual member or employee shall be reported by the recipient committee pursuant to this chapter and State law.

(c) If a candidate, campaign treasurer or other person is offered a contribution which would be in excess of the limitations set forth in this section, the candidate, campaign treasurer or other person must refuse the contribution. If, however, a contribution is accepted which is in violation of this section, the candidate, campaign treasurer or other person accepting such contribution shall report in writing within ten (10) days of the acceptance of the contribution to the enforcement authority the facts surrounding such payment or contribution. The amount of any such payment or contribution accepted which is in excess of the amount permitted by this section shall be paid to the City Finance Director, at the time such written report is made, for deposit in the general fund of the City, and shall not be used to benefit any candidate or committee. In addition and at the same time that the excess amount is paid to the City Finance Director, the same amount shall be paid to the person or entity making the payment or contribution.

(d) Any corporation, partnership, labor union, labor organization or other business entity found by a court to be in violation of this section shall pay promptly the amount contributed in excess of the amount permitted by this section to the City Finance Director, for deposit in the general fund of the City. In addition, and at the same time that the excess amount is paid to the City Finance Director, the same amount shall be paid to the person or entity making the payment or contribution.

**Sec. 1-6.060 Reporting requirements - Generally.**

(a) In order to make certain that the campaign contribution limitations established by this chapter will in fact be enforceable and enforced, the City Council determines that the reporting requirements contained in this section are necessary; the City Council further determines that the requirements of this section and this chapter do not prevent any person from complying with the requirements of the California Political Reform Act, or other provisions of State law relating to campaign disclosure.

(b) **Checking Account Required.** Every candidate, committee or other person who accepts any campaign contribution, or who makes any expenditure to influence the outcome of any City election, including any expenditure directly or indirectly in aid of or in opposition to the nomination or election of one or more candidates, or in aid of or in opposition to the qualification of any recall petition for the ballot shall, before accepting any contributions or making such expenditure, establish a checking account at a recognized financial institution. All monetary contributions accepted by such candidate, committee or other person, and the proceeds from the sale or transfer of any nonmonetary contributions accepted shall be placed in the account established pursuant to this section. All expenditures made by such candidate, committee or other person to influence the outcome of any election, or in support of or in opposition to any proceedings to qualify a recall petition for the ballot, shall be made by drawing a check on such account.

(c) Upon the establishment of a campaign contribution account, the name of the financial institution, the specific location, and the account number shall be filed with the City Clerk within twenty-four (24) hours, or prior to the close of business on the first working day following the establishment of such an account.

(d) The City Council may adopt, from time to time, specific forms to be used for complying with the reporting requirements established by this chapter.

**Sec. 1-6.070 Reporting requirements—Statement of Organization.**

Every committee which seeks or intends to seek to influence the outcome of any City Council election, or which seeks or intends to seek to influence any proceeding to qualify a recall petition for the ballot, shall file with the City Clerk, in conformance with the applicable provisions of the Political Reform Act, a copy of any statement of organization or amendment thereto that the committee filed with the California Secretary of State (see Government Code Section 84101 et seq.).

**Sec. 1-6.080 Reporting requirements—Campaign statements.**

(a) Every candidate, committee or other person who accepts any campaign contribution, or who makes any expenditure to influence the outcome of any City election, including any expenditure in aid of or in opposition to one or more candidates, or in aid of or in opposition to the qualification for the ballot of any recall petition, shall file campaign statements with the City Clerk at the same times as campaign statements are required to be filed under the provisions of the Political Reform Act, California Government Code Section 81000 et seq. In addition to the statements required to be filed under the provisions of the Political Reform Act, California Government Code Section 81000 et seq, every candidate, committee or other person must also file a statement with the City Clerk on the Friday before any election for the period from sixteen (16) days before the election through Thursday before the election, and in addition to disclosing contributions received during that period, shall disclose estimated expenditures, debts, loans or contributions through the date of the election.

(b) Each campaign statement required to be filed by this section shall contain the same information required by [California Government Code Section 84211](#), be on the same form required by the California Fair Political Practices Commission, and shall be timely filed as required by [California Government Code Section 84200.8](#).

**Sec. 1-6.090 Reporting requirements—Exceptions.**

(a) The provisions of Section 1-6.070 relating to reporting requirements shall not apply to any loans and/or donations made by a candidate of their own money or property used in behalf of his or her own candidacy, except insofar as such expenditures exceed Two Thousand (\$2,000) Dollars. For the purposes of this subdivision, in calculating whether Two Thousand (\$2,000) Dollars in expenditures have been made, payments for a filing fee or for a statement of qualification shall not be included if these payments have been made from the candidate's personal funds.

(b) The provisions of Sections 1-6.060, 1-6.070 and 1-6.080 relating to reporting requirements shall not apply to any expenditures made by an individual from their own financial resources to express personal political views when such expenditure is made independent of any candidate or committee and is in no way subject to the control of any candidate or committee, except insofar as such expenditures exceed Two Thousand (\$2,000) Dollars.

(c) The provisions of Section 1-06.060 shall not apply to any candidate who did not receive any contribution and the only expenditure will be made with their own personal funds for a filing fee and/or statement of qualification that will appear in the voter information pamphlet.

**Sec. 1-6.100 Advertising rates—Service fees and charges.**

To the extent that any person sells space in any newspaper, newsletter, or magazine, or sells any advertising time on any radio, television, or cable television station, or performs other services in connection with any efforts to support or oppose any proceedings to qualify a recall petition for the ballot, or in connection with any election relating to a measure, or in connection with any efforts to support or oppose any proceedings to qualify a measure for the ballot, the charges made for the use of such space, time or services shall not exceed the charges normally made for comparable use of such space, time or services by other purchasers or users thereof.

**Sec. 1-6.110 Enforcement authority—Complaints, legal action, investigatory powers.**

(a) Any person who believes that a violation of any portion of this chapter has occurred may file a written complaint with the enforcement authority. A copy of any such written complaint shall, at the time such complaint is made, be filed with the City Clerk, and a copy shall also be provided to any person alleged to have violated any portion of this chapter. If the enforcement authority determines that there is a reason to believe a violation of this chapter has occurred, it shall make an investigation. Whenever the enforcement authority has reason to believe a violation of this chapter has occurred or is about to occur, it may institute such legal action as it deems necessary, including, but not limited to, the following: criminal action, civil action in the name of the City for damages or money due and owing, injunctive relief, and/or declaratory relief.

(b) The enforcement authority shall have such investigative powers as are necessary for the performance of the duties prescribed in this chapter, and may, as provided by state law, demand and be furnished records of campaign contributions and expenses at any time.

**Sec. 1-6.120 Violation—Penalty.**

A violation of any of the provisions of this chapter shall be a misdemeanor and punishable as provided by this Code.

**SECTION 2. PUBLICATION.**

This ordinance shall be published in the Watsonville Register-Pajaronian in compliance with the provisions of the Charter of the City of Watsonville.

**SECTION 3. EFFECTIVE DATE.**

This ordinance shall be in force and take effect thirty (30) days after its final adoption.

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**City of Watsonville  
Parks and Community Services**

**M E M O R A N D U M**



**DATE:** September 18, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Nick Calubaquib, Director of Parks & Community Services

**SUBJECT:** Consideration of Older Adult Services & Senior Center Operations Plan & Appropriation of up to \$176,000 from the General Fund for Fiscal Year 2019-2020 for Staffing Purposes and Approve & Authorize new Older Adult Services Supervisor Job Classification at Salary Range \$4,652 - \$6,234 per Month

**AGENDA ITEM:** September 24, 2019 City Council

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**RECOMMENDATION:**

Staff recommends that the City Council adopt a resolution:

1. Appropriating up to \$176,000 from the General Fund for Fiscal Year 2019-2020 for older adult services and Senior Center operations, and
2. Approving and authorizing a new Older Adult Services Supervisor job classification at a salary range of \$4,652 - \$6,234 per month

**DISCUSSION:**

**Background**

The City of Watsonville has long supported programs for older adults in the community by leasing the City-owned Senior Center facility for \$1.00 per year and annually committing funding to many senior serving non-profit organizations, including those that operate out of the Senior Center, through the Community Support Grant Program.

This long standing commitment to older adult services is intended to ensure that:

1. The Watsonville Senior Center is operating in an effective and fiscally sustainable manner to serve as a hub for services and programs for older adults in the community, and
2. Programs and services for older adults meet the needs of this growing population.

Although Watsonville is often thought of as a young community, with children ages 0-19 making up 33% of the population, adults ages 50 and older make up 25% of city's population today. As the Baby Boom generation ages, the older adult population is expected to grow at a faster rate than all other age demographics.



According to a 2018 U.S. Census Bureau report, in 2035 “there will be 78.0 million people 65 years and older compared to 76.4 million under the age of 18.” When this shift occurs, according to a report published by the University of Southern California, “the elderly population will outnumber children for the first time in the country’s history — a demographic shift that poses a unique set of public health challenges...When populations age, communities are tasked with supporting both the physical and mental health needs of older adults. California’s older adult population alone will increase by 64 percent by 2035 and with it the need for more services. Findings from a 2012 Institute of Medicine report highlight the growing crisis of dementia, substance abuse and mental illness, such as depression among America’s older adult population.”

### **Senior Center and Older Adult Services Plan**

In anticipation of the increased needs and demand for services from this growing population, it is recommended that the City increase its investment in older adults by assuming management of the Senior Center facility and lead the development and coordination of services for older adult services in Watsonville.

Recognizing that the city has a large and growing senior population, this increased investment supports a vision to establish the Senior Center as the hub for older adult services in the community and to increase and improve coordination of services throughout the community, beyond the four walls of the facility. The City’s Parks and Community Services Department currently operates programs for individuals of all ages and would lead these efforts to plan, coordinate and provide a network of support services and programs to ensure that the diverse needs of the older adult community are met through accessible and cost effective models of delivery. This plan would involve allocating resources for the City to directly staff and operate the Senior Center and would support the goals of the draft Parks and Recreation Strategic Plan related to the development of programs and services that meet the changing needs of the community.

Should funds be allocated, it would be the City’s intent to create and expand programs and services offered within the facility, as well as throughout the community, following an assessment of community needs and the development of strategic initiatives. The programs and services offered will align with identified community needs that may include nutrition, health and wellness, information and assistance, volunteerism, policy/funding/advocacy and transportation. The City would maintain existing partnerships with the current facility tenants and service providers and foster new partnerships to expand services offered at the Senior Center and throughout the community.

### **Older Adult Services Supervisor Job Classification and Salary Range**

To support the implementation of this plan, it is recommended that the Council approve and authorize a new Older Adult Services Supervisor job classification at a salary range of \$4,652 - \$6,234 per month (same as current Recreation Supervisor salary range) to serve as the Senior Center Director and lead the development of programs and services for older adults. Due to the urgency of this item, staff were unable to bring this item before the Personnel Commission prior to the City Council meeting. Upon approval, staff would open recruitment for this position immediately.

**Age Friendly Community Initiative**

The Seniors Council Area Agency on Aging is currently leading a county-wide effort to create age friendly communities. This initiative involves a commitment to actively increasing the livability index of the community by developing an action plan that supports the ability for adults to age in place. This involves creating opportunities to improve livability standards in eight domain areas defined by the World Health Organization. These include Outdoor Spaces and Buildings, Transportation, Housing, Social Participation, Respect and Social Inclusion, Civic Participation and Employment, Communication and Information and Community and Health Services.

The Senior Center and Older Adult Services Plan proposed in this report would support this county-wide effort and commit resources towards creating a more age friendly community. Staff will provide an update to the Council on this effort at a later date as it progresses.

**Next Steps**

Pending Council approval, it is anticipated that the City will assume operation of the Senior Center commencing on October 19, 2019. Through this transition, the City will work towards hiring an Older Adults Services Supervisor to lead the operations of the Senior Center, to develop and implement strategic initiatives to improve older adult services and to provide leadership to community planning efforts for the needs of our older adults.

**STRATEGIC PLAN:**

This action supports the Council's Strategic Goal of Community Engagement and Well-Being by strengthening community partnerships, increasing parks and community service and community health.

**FINANCIAL IMPACT:**

It is recommended that the Council appropriate up to \$176,000 from the General Fund for Fiscal Year 2019-2020 for older adult programs and Senior Center operations. If approved, funds from currently vacant positions, Measure M and general operation will be redirected to support this effort.

**ALTERNATIVES:**

City Council can elect to not appropriate funds for Older Adult Services and Senior Center operations.

**ATTACHMENTS:**

Attachment A: Older Adult Services Supervisor Job Description

cc: City Attorney

RESOLUTION NO. \_\_\_\_\_ (CM)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AUTHORIZING BUDGET APPROPRIATION OF UP TO \$176,000 FROM THE GENERAL FUND FOR FISCAL YEAR 2019-2020 FOR OLDER ADULT SERVICES, OPERATIONS AND STAFFING AT THE WATSONVILLE SENIOR CENTER LOCATED AT 114 EAST FIFTH STREET, WATSONVILLE, CALIFORNIA**

**WHEREAS**, the City of Watsonville has long supported programs for older adults in the community by leasing the City owned Senior center for \$1 per year, and annually committing funding to many senior serving non-profit organizations; and

**WHEREAS**, recognizing that the City has a large and growing senior population, staff is recommending that the City increase its investment in older adults by assuming management of the Watsonville Senior Center.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

That the budget appropriation of up to \$176,000 from the General Fund for Fiscal Year 2019\2020 for older adult services, operations and staffing at the Watsonville Senior Center located at 114 East Fifth Street, Watsonville, California, is hereby authorized.

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**RESOLUTION NO. \_\_\_\_\_ (CM)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING AND AUTHORIZING THE NEW JOB CLASSIFICATION AND JOB DESCRIPTION FOR OLDER ADULT SERVICES SUPERVISOR (MID-MANAGEMENT UNIT) AT THE ESTABLISHED SALARY RANGE OF \$26.84 - \$35.97 PER HOUR**

**WHEREAS**, pursuant to Section 909 of the City Charter, the Personnel Commission acts in an advisory capacity to the Council and the City Manager on matters relating to personnel administration; however, it is not required prior to the City Council taking action; and

**WHEREAS**, due to the urgency of this item, staff was unable to bring this item before the Personnel Commission prior to the City Council meeting; and

**WHEREAS**, the City Manager has submitted his report and recommendation to the City Council to approve and authorize the new job classification and job description of Older Adult Services Supervisor, a copy of which is attached hereto and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

That the job classification and description of Older Adult Services Supervisor is hereby approved and authorized at the established Salary Range of \$26.84 - \$35.97 per hour.

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# City of Watsonville

## Job Description

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JOB TITLE:	Older Adult Services Supervisor	DATE APPROVED:
DEPARTMENT:	Parks and Community Services	SUPERSEDES: N/A
REPORTS TO:	Recreation Superintendent	
SUPERVISION:	Recreation Coordinator, Recreation Specialist, Other Department Employees	
EMPLOYEE UNIT:	Mid Management	
FLSA :	Exempt	

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### JOB SUMMARY:

Under general supervisor of the Department Director or designee, the Older Adult Services Supervisor performs work of considerable difficulty in managing the City's recreation and community services. This position provides oversight of programs and services for older adults, including management of the Senior Center. Employees in this classification receive limited supervision within a broad framework of policies and procedures. This job class is typically responsible for several recreational program areas and functions at a full supervisory level of classification.

### DISTINGUISHING CHARACTERISTICS

This class functions at a full administrative level and is responsible for managing and evaluating the City's comprehensive programs for older adults, designed to meet the community's desires and coordinating services with partner organizations. This position requires knowledge of a wide variety of programs and services for older adults, which include health and wellness programs, education and lifelong learning opportunities, recreation, health and safety services, support programs, social opportunities, volunteerism, information and referrals. The Older Adult Services Supervisor must exercise considerable initiative and independent judgment in developing, organizing, implementing, and supervising programs, events, employees, volunteers, and related activities. The Older Adult Services Supervisor is also responsible for budget administration, cost recovery efforts, and the development of operating procedures. As a mid-manager, the incumbent is responsible for performance evaluations, discipline, and reviewing the work of assigned staff. This classification is distinguished from the next lower classification of Recreation Coordinator in that the latter classification typically coordinates and supervises the activities and operations of a single program or multiple small programs, but does not possess the comprehensive program area responsibilities of the Older Adult Services Supervisor. This position is distinguished from the higher classification of Recreation Superintendent in that the latter is possesses division-wide responsibilities.

### EXAMPLES OF ESSENTIAL DUTIES:

The following duties are performed personally, in cooperation with the Recreation Superintendent, Director of Parks and Community Services, and/or in coordination with other City staff, operating partners, other public and private organizations, community groups, and members of the community. Additional duties may be assigned.

1. Leads the community in the implementation, management, and coordination of programs and services for older adults.

- a. Development, implementation and evaluation of older adult services goals, policies and staffing levels advance the organization's priorities. Analysis and implementation of partnership opportunities increase facility utilization and revenue generation.
  - b. Extensive strategic planning in the area of aging friendly communities creates opportunities for citywide coordination of older adult services in the areas of transportation, nutrition, wellness, home based support, elder abuse prevention, and caregiver support.
  - c. Ongoing involvement and understanding in countywide and region wide initiatives relating to older adults increases the amount of services available to residents.
  - d. Preparation and delivery of customer feedback tools ensuring ongoing review and improvement to operations.
  - e. Development, review and adjustment of effective and efficient work schedules and work priorities meet ongoing program requirements.
  - f. Effective coordination with strategic partners enhances the quality of service delivery.
  - g. Advocacy with government agencies increases inter agency coordination and development of policies and support for older adult services.
  - h. Programs and services are customer-friendly and ensure timely response to both external and internal customer needs.
2. Advocacy and planning for older adult transportation services increasing opportunities for older adults to reach the Senior Center and other areas of the community.
3. Supervises a comprehensive program area and ensures programs are safe, high quality and meet the evolving needs of the community.
- a. Leading the creation and ongoing review of annual work plans for responsible program area leads to efficiency in operations and maximization of available resources.
  - b. Effective utilization of contract instructors supports revenue growth and community participation.
  - c. Evaluation of recreation program offerings ensures community needs and participation goals are being met.
  - d. Timely investigation and resolution of customer complaints received from the public and other City staff creates increased community trust and satisfaction.
  - e. A comprehensive innovative plan for recreation programs results in the ability to meet changing community needs.
  - f. Creative, appropriate, and measurable goals and objectives are developed to achieve and sustain quality programs, facilities, and services.
  - g. Purposeful community engagement supports the development of services and activities that serve the entire community.
4. Leads in development of a high performing team where employees, contractors, and volunteers provide high quality services in a coordinated manner.
- a. Collaborative leadership style that fosters teamwork and encourages employee input and involvement in decision-making.
  - b. Coordination of work with other Department aiding in creating an effective team oriented organization.
  - c. Thorough and ongoing staff coaching and training supporting the provision of excellent customer service by staff members.
  - d. Recruitment, selection, orientation, advancement, and evaluation of employees leading to the successful achievement of organizational and employee goals.
5. Creates community collaborations in which community organizations develop trust and confidence in the City and the Parks and Community Services Department.

- a. Serving as a liaison for the Department to community organizations increasing partnership opportunities and collaborative events.
  - b. Proactive and timely communication strengthening relationships with partner organizations and community members.
6. Balances cost recovery with community access to ensure that the Senior Center has the funding needed to provide core older adult services to the community.
  - a. Successful ongoing grant writing ensuring financial support for older adult services.
  - b. Creative sponsorship and fundraising management providing for ongoing sustainability of Senior Services.
  - c. Effective program management and pricing supporting revenue generation without reducing access to older adults in need of service.
7. Prepares, submits, and administers an approved annual program budget, including the control necessary to ensure budgetary compliance and careful evaluation of program needs and priorities.
  - a. Current year projects, programs, and activities are successfully completed within approved budget parameters.
  - b. Innovative approaches to maximize revenue and contain expenses are evaluated and implemented.
8. Supports the Department in the management of recreation programs and facility rentals for City parks and recreation facilities.
  - a. Implementation and evaluation of recreation program goals, policies and staffing levels advancing the organization's priorities.
  - b. Preparation and delivery of customer feedback tools ensuring ongoing review and improvement to operations.
  - c. Development, review and adjustment of effective and efficient work schedules and work priorities to meet ongoing facility rental requirements
  - d. Effective coordination with Department maintenance team on scheduling maintenance activities to minimize or eliminate impact to the public's use of recreation facilities.
  - e. Program procedures are customer-friendly and ensure timely response to both external and internal customer needs.
9. Leads program operations in a manner that results in high community participation levels, leveraging of resources, and continuous improvement.
  - a. Customer satisfaction is a Department priority, achieved through formal and informal customer feedback confirming the delivery of services meeting customers' needs, and wants within a specific timeframe.
  - b. Forward thinking and customer focused operating procedures are established and routinely evaluated for their effectiveness.
  - c. Ongoing evaluation and service enhancements are of importance for all City-wide and Department events and programs.
  - d. Partnerships are actively sought out and maintained to reduce duplication of services, enhance events, and improve efficiency.
  - e. A strategic marketing and promotions plan for programs increases community awareness, participation rates, and program sponsorships and revenues.
10. Performs other job-related responsibilities as evident or directed.

## EMPLOYMENT STANDARDS

Knowledge of:

- Philosophies, techniques, trends and principles of recreation management, special events and facility rental management, especially as they pertain to older adults.
- Principles of organization, administration, and budget management.
- Principles and practice of management, supervision, training, and performance evaluations.
- Principles of customer satisfaction related to the delivery of recreation programs.
- Grant writing and administration.

#### Ability to:

- Plan, organize, schedule, direct, coordinate, and evaluate assigned portions of the City's recreational program
- Provide supervision and training to assigned staff
- Assess community recreational needs and develop programs to meet those needs
- Assist with the preparation of budget requests and expenditure control
- Prepare a variety of comprehensive reports and publicity material including maintaining records.
- Make effective public speaking presentations
- Develop and maintain effective working relationships with those contacted in the course of work

#### TRAINING AND EXPERIENCE:

Any combination of training and experience, which would provide the required knowledge and abilities, is qualifying. A typical way to obtain the knowledge and abilities is:

- Completion of advanced educational study in public recreation or a closely related field and two years of increasingly responsible experience in recreational program planning and development.

#### SPECIAL REQUIREMENTS

- Must be available to work evenings and weekends as required

#### LICENSE & CERTIFICATION:

- A valid and appropriate California Class Driver's License and a safe driving record

#### PHYSICAL REQUIREMENTS:

- Sitting – Ability to work in a seated position at a computer station for extended periods of time
- Lifting – Ability to safely lift up to 50 pounds to waist level, including bending at knees to facilitate proper lifting techniques
- Manual Dexterity – Ability to perform multiple work activities requiring a significant level of physical and mental coordination, such as operating a computer keyboard, copying machine, grasping files, etc.
- Visual – Ability to read printed materials and view a computer screen for long periods with or without correction
- Hearing and Speech – Ability to communicate in person, before groups, and over the telephone
- Mobility – Ability to work in a standard office setting and operate a motor vehicle to visit various meeting sites, reach, carry, push, pull, stoop and bend, kneel, reach in all directions, climb stairs
- Environment-Work indoors in an office environment subject to heat/cold and fragrances



**City of Watsonville  
Community Development Department**

**M E M O R A N D U M**



**DATE:** September 16, 2019

**TO:** Matthew D. Huffaker, City Manager

**FROM:** Suzi Merriam, Community Development Director

**SUBJECT:** Recommendation that the City Council adopt a resolution prohibiting the installation of gates in residential communities

**AGENDA ITEM:** September 24, 2019 City Council

---

**RECOMMENDATION:**

The Planning Commission recommends that the City Council adopt a Resolution prohibiting the installation of gates in residential communities.

**DISCUSSION:**

The Council adopted Resolution 134-01 on May 31, 2001 approving the City of Watsonville Livable Community Residential Design Guidelines (Design Guidelines), which is a document that has guided staff, the public and developers on new residential projects and reduced the need for significant redesign. Staff has relied on the Design Guidelines which have guided improved design of residential projects in the City.

In the last year, proposals for gating new residential developments have been received, and a gate has been installed at Blackbird Townhomes. Staff worked with MIG, one of the City's planning consultants, to develop guidelines that supplement the Design Guidelines for proposals to gate residential communities. The proposal would allow gates to be installed only in the following situations:

In circumstances that present unique concerns where gating may be an appropriate response, the City may allow road obstructions. These may include the following circumstances:

- a. To prevent or deter bypass traffic from busy thoroughfares. When a new subdivision provides a "cut through" for traffic going from one place to another that has other convenient routes, it may be appropriate to secure the subdivision to prevent through traffic which would negatively impact residents.

- b. When topographic conditions or environmental resources provide physical barriers that isolate the neighborhood and preclude connections to adjoining neighborhoods. Similar to Blackbird Townhomes, a community that, due to either terrain or geography, is already isolated from adjacent neighborhoods.
- c. When adjoining land uses generate demand for parking that impacts neighborhood functions (e.g., special event space). For subdivisions that may be located adjacent to a use that has a high parking demand, this may include community halls, restaurants, schools, etc.

At the September 3, 2019, Planning Commission hearing, the Planning Commission voted (4-0) to recommend that the City Council adopt a resolution prohibiting the installation of gates in all residential neighborhoods.

In response, staff has drafted an alternate resolution that supplements the Livable Communities Residential Design Guidelines by indicating that gates in residential neighborhoods shall be prohibited.

**STRATEGIC PLAN:**

The Gated Community Policy supports Strategic Plan Goal 1, which calls for expanding quality housing opportunities for residents of the community. By prohibiting the installation of gates in residential neighborhoods, the City is supporting the development and preservation of an inclusive community.

**FINANCIAL IMPACT:**

There is no financial impact to the City by adopting the supplemental guidance to the Livable Community Residential Design Guidelines which prohibits the installation of gates in residential neighborhoods.

**ALTERNATIVES:**

The City Council may choose to adopt the staff recommendation which allows gates to be installed in limited circumstances.

**ATTACHMENTS:**

- 1. September 3, 2019 Planning Commission staff report
- 2. September 3, 2019 Planning Commission unadopted minutes

cc: City Attorney

# City of Watsonville

## MEMORANDUM

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**DATE:** August 15, 2019

**TO:** Planning Commission

**FROM:** Suzi Merriam, Community Development Director

**SUBJECT:** Recommendation that City Council adopt a resolution approving proposed Watsonville Gated Community Guidelines.

**AGENDA ITEM:** September 3, 2019 **Planning Commission**

---

### RECOMMENDATION:

Staff recommends that the Planning Commission adopt the attached Resolution recommending approval to the City Council of the Watsonville Gated Community Guidelines.

---

### BASIC PROJECT DATA

**PROJECT DESCRIPTION:** Consideration of guidelines for allowing gates restricting access to residential communities.

**CEQA REVIEW:** The proposed Guidelines are exempt from the California Environmental Quality Act (CEQA), in that the action is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and it can be seen with certainty that there is no possibility that the proposed gated community policy would have a significant effect on the environment. Subdivision (b)(3) of *CEQA Guideline § 15061 (14 CCR 15061)*.

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### BACKGROUND

The Council adopted Resolution 134-01 on May 31, 2001 approving the City of Watsonville Livable Community Residential Design Guidelines (Design Guidelines), which is a document that has guided staff, the public and developers on new residential projects and reduced the need for significant redesign. Staff has relied on the Design Guidelines which have guided improved design of residential projects in the City.

In the last year, proposals for gating new residential developments has been received, and a gate has been installed at Blackbird Townhomes. Staff has worked with MIG, one of the City's planning consultants, to develop guidelines that supplement the Design Guidelines for proposals to gate residential communities. These Watsonville Gated Community Guidelines

are consistent with the intent of the Design Guidelines and providing direction and certainty to as to when gates may be appropriate.

## **PROCESS**

The Council adopted the Design Guidelines by Resolution in 2001 to guide residential development. Staff recommends approval of the Watsonville Gated Community Guidelines to supplement the 2001 Design Guidelines.

Adoption of this resolution recommending approval of the proposed Watsonville Gated Community Guidelines is a legislative decision. - Legislative decisions are decisions that make or interpret policy. These include general plan amendments, zoning reclassifications and zoning code amendments. The key element of legislative decisions is that they apply equally (or are meant to apply equally) to everyone in the community, not just to specific individuals or groups of individuals.

## **DISCUSSION**

The proposed Watsonville Gated Community Guidelines discourage gating new subdivisions because isolation of neighborhoods is not viewed as positive to the community. Section 2.21 of the Design Guidelines states:

“As Watsonville develops its remaining vacant lands zoned for residential use, there is a desire to promote mixed density and mixed income neighborhoods that are connected to the community and serve existing residents. Isolated enclaves of walled subdivisions are not viewed as positive additions to the community.”

In the last year, City staff administratively approved a gate at the Blackbird Townhomes subdivision on Harkins Slough Road. Because Blackbird Townhomes is a geographically isolated community located on the top of a hill on a private road not shared with any other development. The development is connected to the Watsonville Slough Trail system, but does not have vehicular access to surrounding neighborhoods.

Since the installation of the gate at Blackbird Townhomes, staff has been asked to approve additional gates for future residential developments. Because of this, staff has worked with MIG to develop guidelines to explain when gates on new residential subdivisions may be appropriate; however, it remains staff's belief that gated communities should be discouraged because they increase spatial and social fragmentation leading to diminished use and availability of public space and increased socioeconomic division. The proposed Watsonville Gated Community Guidelines discourage gated communities except in three circumstances

### When Gating May Be Appropriate

In circumstances that present unique concerns where gating may be an appropriate response, the City may allow road obstructions. These may include the following circumstances:

- a. To prevent or deter bypass traffic from busy thoroughfares. When a new subdivision provides a “cut through” for traffic going from one place to another

- that has other convenient routes, it may be appropriate to secure the subdivision to prevent through traffic which would negatively impact residents.
- b. When topographic conditions or environmental resources provide physical barriers that isolate the neighborhood and preclude connections to adjoining neighborhoods. Similar to Blackbird Townhomes, a community that, due to either terrain or geography, is already isolated from adjacent neighborhoods.
  - c. When adjoining land uses generate demand for parking that impacts neighborhood functions (e.g., special event space). For subdivisions that may be located adjacent to a use that has a high parking demand, this may include community halls, restaurants, schools, etc.

The proposed Watsonville Gated Community Guidelines provide that that any person requesting to install gates in a new or existing subdivision first consider alternative traffic calming solutions. This could be roundabouts, choke points, or other measures that would calm traffic without restricting all access to the development. In no case shall a gate restrict pedestrian and bicycle access to the neighborhood. When gates are the only solution to address issues, Planning Commission approval through a Design Review Permit shall be required.

## **CONCLUSION**

These proposed Watsonville Gated Community Guidelines give developers direction in the design and development of residential subdivisions. Staff believes that the proposed Watsonville Gated Community Guidelines continues to support residential development that follows the principles of good urban design and connectedness.

## **ACTION**

1. Public Hearing - Accept public testimony
2. Gated Communities Policy - Adoption of Resolution

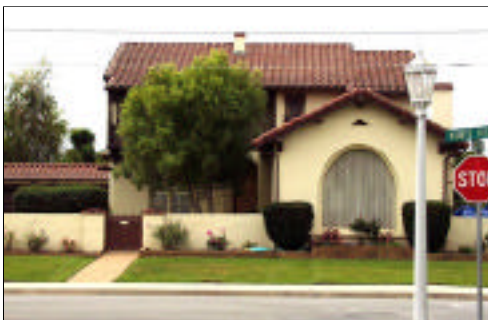
## **ATTACHMENTS**

1. Livable Community Residential Design Guidelines

# City of Watsonville

## Livable Community Residential Design Guidelines

A Guide to Building Better Neighborhoods and Housing



June 2001

prepared by:  
with assistance by:  
partners:

Watsonville Community Development Department  
RACESTUDIO  
US Department of Energy  
Monterey Bay Unified Air Pollution Control District

Attachment/Exhibit to:  
Resolution No. 134-01 (CM)

Attachment 1  
Page 4 of 42



# Foreward

**The Livable Community Residential Design Guidelines respond to the growing housing needs of Watsonville's residents. The Guidelines conserve desirable characteristics of established areas. They shape new residential development to create more livable neighborhoods.**

## **Watsonville's Need for Housing**

Watsonville is a community caught up in the Bay Area's housing crisis. In 2000, Watsonville saw large increases in housing costs. Watsonville was one of the top three cities in California in terms of percentage increase. The pressure on existing residents to find housing, and housing that is affordable, will continue to rise unless more units are developed.

## **Conserving Neighborhoods**

City policies emphasize infill and intensification of residential development, rather than expansion onto valuable agricultural land. The City's objective is to develop more housing in a way that conserves the desirable characteristics of established neighborhoods, while improving new and evolving neighborhoods. The Watsonville Livable Community Residential Design Guidelines meets this objective by framing a future that builds on the best of the past.

## **Shaping the Future**

The Watsonville Livable Community Residential Design Guidelines are based on seven neighborhood and architectural design principles. The principles organize the community's desires expressed through workshops and meetings. These principles establish the basic design rules that will encourage housing in new and existing neighborhoods to contribute to a more livable Watsonville.

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# SECTION ONE:

## Introduction

**The Watsonville Livable Community Residential Design Guidelines are a product of a community-based process that involved community charrettes and workshops. The Guidelines provide a framework of neighborhood and design criteria for shaping residential development in Watsonville. It complements the community's land use and growth management policies by illustrating how infill housing and new subdivisions can result in a community of interconnected districts where existing residential neighborhoods are enhanced and new ones are created.**



ABOVE:

*The process included a community charrette facilitated by the Local Government Commission in March 1999 and a community workshop facilitated by RACESTUDIO in October 2000.*

### 1.0 Purpose

Located in the beautiful Parajo Valley, Watsonville is facing opposing economic forces. Its traditional agricultural economy is under pressure from Silicon Valley's knowledge-based industries and the Bay Area housing shortage. This has created a surge in the demand and cost of housing in Watsonville and placed economic pressure on existing residents.

To address these forces, Watsonville desires to minimize sprawl onto agricultural lands by increasing the density of residential development to provide housing that meets the needs of a variety of income levels. The Guidelines pursue these objectives in three ways.

The Guidelines:

1. Support the development and conservation of livable neighborhoods;
2. Shape and connect new subdivision developments to the community;
3. Provide direction for shaping infill housing in existing neighborhoods; and

4. Inform the update of the Zoning Ordinance and other City standards.

### 1.1 Process

The Livable Community Residential Design Guidelines are the product of a two-year, two-step process.

#### Step 1: Community Charrette and Preference Survey

The first step was a community charrette. In March 1999, the Local Government Commission worked with the Community Development Department in sponsoring a community design charrette. The charrette examined various community growth scenarios with an emphasis on pursuing patterns of development that were similar to Watsonville's traditional neighborhoods. Concurrent with this effort, The Local Government Commission presented a preference survey. The preference survey used photographs from Watsonville and similarly scaled communities. The goal of the survey was to identify the types of streets and architecture the community preferred.

Over the course of several months, 125 residents participated in the sur-

vey. The summary memo for the survey stated, *"Images of those parts of the city that are unique to Watsonville and reflect its character received high ratings."*

The results summary indicated the most desirable ingredients for future design and planning in Watsonville should include:

- Trees
- Good architecture
- Landscaping
- Wide sidewalks
- Front porches
- No cars/garage in back
- Views

### Step 2: Livable Community Workshop and Livable Community Residential Design Guidelines

The second step included the preparation of the Watsonville Livable Community Residential Design Guidelines and a community workshop.

The objectives for the workshop included:

- Presenting a summary of housing issues and opportunities;
- Reviewing and discussing livable community neighborhood and residential design principles; and
- Identifying Watsonville's distinctive neighborhood and design features.

At the October 2000 Livable Community Workshop, participants said that the most distinctive neighborhoods were the Downtown, Martinelli Neighborhood and Bay Village retirement community. The community also identified the most distinguishing features of Watsonville's historic traditional neighborhoods, low density infill neighborhoods, and new subdivisions.

Most distinguishing features of traditional neighborhoods discussed by participants included:

- Quality and diversity of architecture
- Front and back yards
- Mixed density
- Street life
- Trees

Most distinguishing features of low-density infill areas discussed by participants included:

- Were not planned
- Need for more open space
- Need for more landscaping
- Parking in streets
- Have fences
- Larger lots with small houses
- Some lots without back yards

Most important distinguishing features of newer subdivisions discussed by participants included:

- Not as much variety
- Smaller yards
- Have fences
- Inward focus
- More expensive

Neighborhood and architectural design guidelines build on what the community values in Watsonville's "fabric" of neighborhoods. The Guidelines capture Watsonville's positive design features and work to alleviate undesirable features.

### **1.2 Organization of Guidelines**

The Watsonville Livable Community Design Guidelines are organized into four sections. These include:

#### Introduction

This section provides background on the purpose, process, organization of the report, and its relationship to other policies and documents.



ABOVE:

*Participants in the October 2000 Livable Community Workshop present their image and neighborhood analysis maps of Watsonville.*



#### Neighborhood Design

The second section provides an overview of design characteristics and features of neighborhoods and guidelines for neighborhood design. Neighborhood design guidelines are for new subdivisions, infill housing, residential streets, alleys, and mixed-use streets.



#### Residential Design

The third section focuses on residential design for single family and multi-family development.

#### Case Studies

The fourth section provides case study examples of how the Guidelines would shape various types of residential projects.



### **1.3 Relationship to other Policies and Documents**

The Guidelines support existing land use and growth management policies for Watsonville. They are intended to communicate the community's expectation for quality neighborhoods and housing. The Guidelines are to be used in concert with Watsonville's General Plan, Zoning and Subdivision Ordinance, and other area plans.

#### General Plan Goals

The following goals from the City's General Plan support the development of new residential Design Guidelines.

- Goal 4.2  
Support the preservation of existing neighborhood character and community value.
- Goal 4.7  
Require the provision of suitable housing types for all residents including new standards for projects with higher densities and mixed uses.
- Goal 4.8  
Encourage the formulation of regulations that reflect the direction of the

General Plan.

The Residential Design Guidelines will add a qualitative direction for new projects in support of General Plan policies. The Guidelines provide guidance for increasing density with greater attention paid to amenities; creation of a community of interconnected and livable neighborhoods; and ways to reduce the impact of parking on neighborhood design.

#### Zoning Ordinance

The Guidelines are to be used in conjunction with the Zoning Ordinance. The City's Zoning Ordinance currently establishes a very basic quantitative direction for residential development standards including setbacks, lot coverage and parking. The Guidelines supplement the development standards with neighborhood and architectural design principles and guidelines.

#### Subdivision Ordinance

The Subdivision Ordinance and City engineering design standards currently establish the process required for approval and basic street and lot standards. The Guidelines augment these standards with additional criteria for public streetscape and a greater variety of street sizes and alleys. The Guidelines support the overall objectives for pedestrian friendly streets and neighborhoods by adding these qualitative elements to the design review process.

### **1.4 Using the Design Guidelines**

The Guidelines demonstrate the qualitative aspects to right-of-way, site and architectural design for residential projects in Watsonville. They are to be used in conjunction with the City's zoning and subdivision ordinances.



ABOVE:

*The Guidelines are applied to (1) public works projects in residential neighborhoods, (2) subdivisions, (3) infill multi-family projects and (4) single family accessory units along alleys.*

### Types of Projects

The Guidelines establish criteria for the design of residential projects of various scales. Projects affected by the Guidelines include:

- Public works projects in residential neighborhoods and subdivisions;
- New subdivisions;
- Infill multifamily and single family with accessory units; and
- Renovation of existing residential structures that add units.

### Review Process

All residential projects with two or more units are required to comply with the City's standard design review process and the following residential design guidelines. Residential development will require one of the following three tiers of review.

#### • Tier 1 Projects: Staff Review

Tier 1 review is for smaller multifamily infill projects with 10 or fewer units that are consistent with zoning and do not require approval of a major or minor subdivision. The process includes a staff review of the design proposal. If necessary, the applicant can appeal to the Planning Commission.

#### • Tier 2 Projects: Staff and Planning Commission Review

Tier 2 projects include multifamily infill over 10 units that is consistent with the zoning. Additionally, projects that require a minor land division or single family projects with a "granny flat" or historic designation require Tier 2 review. The review process includes

concept review with staff and a public hearing with the Planning Commission.

#### • Tier 3 Projects: Staff, Planning Commission and Council Review

Tier 3 review projects include multiple parcel projects, larger infill development (sites greater than 20,000 SF), planned unit developments, and subdivisions with five or more parcels. This includes concept review with staff, public hearing with the Planning Commission and the City Council.

### Submittal Requirements

(In addition to the standard submittal requirements)

The submittal requirements for projects subject to the Design Guidelines require additional information to help inform the process by communicating each project's context and character with surrounding public streets and places. Each submittal is required to provide an analysis of its context (i.e., scale, architectural design, pedestrian connections, etc.).

Submittal requirements for context analysis for residential projects are summarized in greater detail in the approval application. Other information required for building permits, conditional uses, rezoning or plan amendments are in addition to those listed for design review. The Community Development Director may request additional drawings, calculations or other information for multifamily infill projects or subdivisions.



*ABOVE:  
Sketches illustrating the character of public streets and places are required for new subdivisions and larger multifamily infill development projects.*

# SECTION TWO:

## Neighborhood Design

**The Watsonville Livable Community Residential Design Guidelines provide criteria for enhancing and creating walkable and livable neighborhoods. The Guidelines conserve what the community values in its traditional neighborhoods and transfers those qualities to new subdivisions. They provide guidance for public works projects and how public and private investment come together to create quality residential addresses.**



*ABOVE:  
The Guidelines reflect the neighborhood  
and architectural design character val-  
ued by the community.*

### **Introduction: Understanding Watsonville's Neighborhood Patterns**

Before World War II, Watsonville developed slowly. The traditional gridded blocks were incrementally added to the City, and lots were developed a few at a time. Schools, parks and shopping were an integral part of these traditional neighborhoods. The city was walkable and compact.

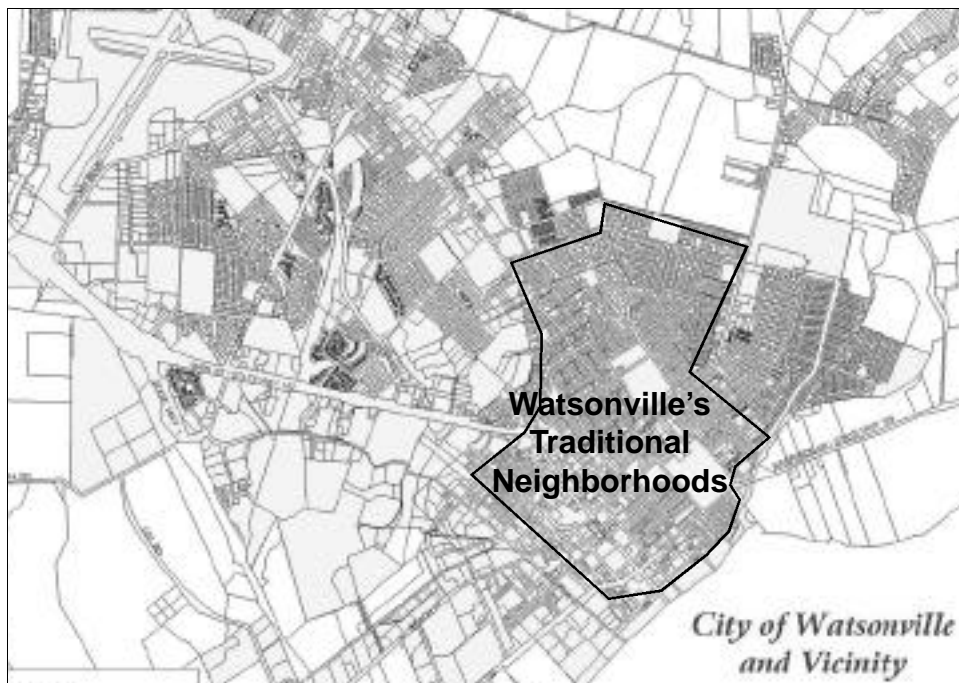
The traditional neighborhoods had a variety of housing types. There were large houses and bungalow courts next to one another. This resulted in mixed-density and mixed-income neighborhoods.

At the edge of Watsonville's urban area, streets turned and curved as they approached the city through PajaroValley farms. Agricultural lands came right up to the edge of the community, further defining what was town and country.

Post World War II Watsonville evolved in a very different way. As many communities in California, Watsonville started to grow more rapidly and used new development standards that emphasized automobile parking and

travel speed. Post War Watsonville grew along Beach Street (old 152) and Freedom Boulevard. Eventually, State Roads 152, 129 and Highway 1 provided access to areas outside the city limits. These areas developed in patterns reflecting the shape of agricultural parcels, wetlands, and new auto-oriented development standards. The new subdivisions did not integrate parks, schools or shopping. They also tended to have less variety in density and income levels, were more introverted, and less connected to other parts of the community.

Rural residential areas have provided affordable housing for many of Watsonville's agricultural workers. These formerly unincorporated County lands developed with more irregular patterns and without the City development standards for construction, streets and utilities. Small houses, large lots and a lack of pedestrian facilities characterized these rural settlements. Now these low density areas are part of Watsonville and are being redeveloped at higher densities.



ABOVE:

Watsonville's neighborhood patterns reflect the evolution of the community from a traditional agricultural town into a suburb. In the map above, the contrasting patterns of historic blocks in the central parts of the city and Post War subdivisions are clearly evident.

## 2.0 Neighborhood Design Principles

Section Two of the Guidelines focuses on neighborhood planning and enhancement. This includes infill projects in existing neighborhoods, new subdivisions, creating and enhancing residential streets and alleys.

The section identifies five overall guiding principles. Each principle is supported with planning and design guidelines.

### NEIGHBORHOOD PLANNING PRINCIPLE 1: Infill Housing

In Watsonville's existing neighborhoods, infill housing should be of similar scale, orientation and design as the existing structures.

### NEIGHBORHOOD PLANNING PRINCIPLE 2: New Subdivisions

New subdivisions should be planned

as an extension of the community's pattern of streets, parks, lots and blocks.

### NEIGHBORHOOD PLANNING

#### PRINCIPLE 3: Residential Streets

Residential streets should be pedestrian friendly with wide sidewalks, street trees and other amenities.

### NEIGHBORHOOD PLANNING

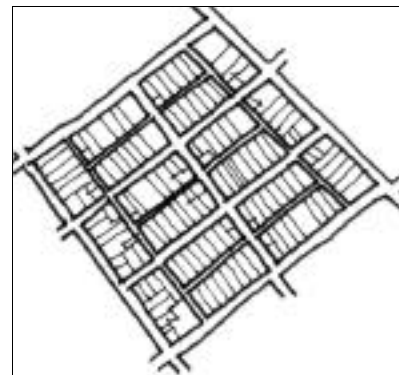
#### PRINCIPLE 4: Alleys

Alleys should be utilized as opportunities to create new quiet and walkable secondary residential addresses and provide for off-street parking.

### NEIGHBORHOOD PLANNING

#### PRINCIPLE 5: Mixed Use

Mixed-use streets should possess a pleasing pedestrian edge along the sidewalk.



ABOVE:

Both of the above Watsonville neighborhoods are distinctive. However, they have very different neighborhood patterns.

The first diagram is an example block pattern from one of Watsonville's traditional neighborhoods. It features:

- Grid blocks
- Alleys
- Variety of lot sizes

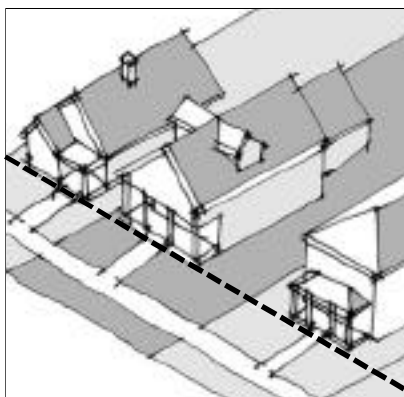
The second diagram is an example from a Post War neighborhood. It features:

- Curvilinear streets
- Cul-de-sacs
- Similar size lots

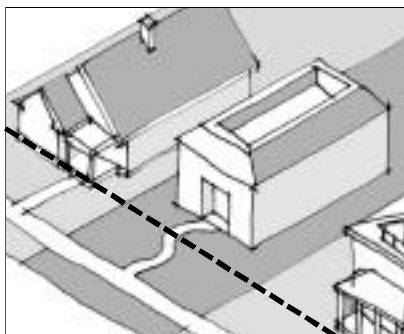


## NEIGHBORHOOD PLANNING PRINCIPLE 1: Infill Housing

In Watsonville's traditional neighborhoods, infill housing should be of similar scale, orientation and design as the existing structures.



*ABOVE: Desirable*  
This residential infill project fits within the traditional neighborhood. It demonstrates the principle of how infill housing should be of a similar scale, orientation and design as the existing structures.



*ABOVE: Undesirable*  
This residential example does NOT fit into the neighborhood. It is set back too far from the street and lacks the basic architectural roof forms and elements found in the surrounding neighborhood.

### 2.1 Infill Housing in Traditional Neighborhoods

The following guidelines pertain to infill housing in Watsonville's historic neighborhoods. These neighborhoods have grid-shaped blocks, alleys, and a variety of lot sizes.

#### 2.11 Orientation

In Watsonville's traditional neighborhoods, the entry of the buildings faced the street. This provides pedestrian scale and "eyes-on-the-street" security. This pattern should be maintained.

- Locate the primary entrance towards the street.
- Clearly define the primary entrance by using a raised front porch or stoop.

#### 2.12 Front Yard Setbacks

The transition of public and private spaces between the street and the building is an important characteristic of Watsonville's traditional neighborhoods.

- Provide a front yard consistent with those found on the block facing the street.
- Limit front yard fencing to 42" in height. Masonry, chain link and tall opaque fences are discouraged.
- Front porches are encouraged and may extend into the required front yard setback by up to six feet.

#### 2.13 Parking

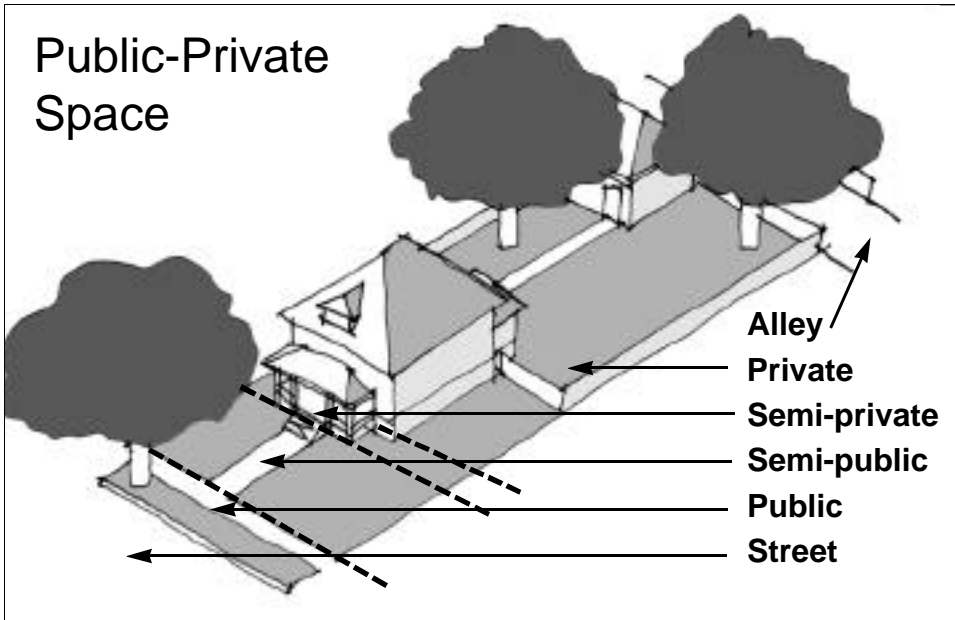
In many of Watsonville's historic neighborhoods, alleys provide access to parking without impacting the pedestrian friendliness of the residential streets. In areas where there are not alleys, garages

have been located at the rear of the lot with access from narrow driveways.

- Shared driveways are encouraged to reduce the amount of paving and number of curb cuts.
- Access parking from existing alleys.
- Parking in the front yard is inappropriate. Locate parking areas to the rear of the lot.
- Use parking bays.
- Garages should not dominate the street scene. Locate garages in the rear half of the lot.
- Design new driveways and parking in a way that minimizes their visual impact. Use wheel-well ("Hollywood") driveways, visually soft materials such as turf block, and break up parking areas with landscaping to reduce their visual presence.
- Screen the view of parking from the public way with landscaping, low fencing, or garage orientation.
- Consider reducing requirements for covered parking as long as an adequate number of uncovered spaces are provided.

#### 2.14 Massing

The mass and scale of infill development is an important design issue for the traditional neighborhoods. This includes the height, massing, and shape of new buildings and additions.



LEFT: Desirable  
This diagram illustrates how Watsonville's traditional neighborhoods provide a "eyes-on-the-street" and clearly defined public and private spaces.



ABOVE: Undesirable  
This example infill project does NOT fit the neighborhood. It has unit entries on the side yards rather than the street and highly visible parking in the middle of the lot.

- The mass and scale of new infill residential buildings should appear to be similar to the buildings seen traditionally in the neighborhood.
- The width of building face of an infill project should not exceed the width of a typical residential structure on adjacent lots.
- Minimize the perceived scale of new infill buildings by stepping down its height toward the streets and neighboring smaller structures.
- Divide larger buildings into smaller "modules" of similar size to traditional houses seen in the neighborhood.
- Use building roof forms that are similar to those seen traditionally in the neighborhood. These include gabled and hip roofs. "Exotic" or "foreign" roof forms, such as geodesic domes, "A" frames and flat roofs are not allowed.
- New development shall have finished floor heights within the range typically seen in the neighborhood.

**their architectural context. These neighborhoods have a variety of architectural styles. The historic buildings in these neighborhoods have architectural features that provide a richness in textures and patterns that should be reflected in new construction.**

- New infill projects in Watsonville's traditional neighborhoods should have a coherent architectural design concept where windows, doors, roof forms, siding materials and other building elements create a pleasing composition.
- The patterns of windows and doors should reflect the scale and patterns in the neighborhood. Windows should be proportioned and grouped to provide a similar composition.
- New development should use a mix of patterns and materials that are indigenous to the traditional neighborhood.

## 2.15 Architectural Features

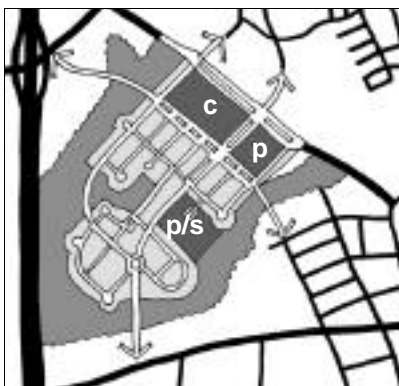
**Construction of additions and new buildings in Watsonville's traditional neighborhoods should respect**



ABOVE: Desirable  
These examples of infill houses in traditional neighborhoods utilize site plans and architectural designs that reflect the street orientation and scale to the street.

## NEIGHBORHOOD PLANNING PRINCIPLE 2: New Subdivisions

**New subdivisions should be planned as an extension of the community's pattern of streets, parks, lots and blocks.**



*ABOVE: Desirable*  
This diagram illustrates how new subdivisions should connect to the community, use block patterns that are similar to Watsonville's traditional neighborhoods, have a hierarchy of streets sizes, avoid flood and wetland areas, and fully integrate parks and community facilities.



*ABOVE: Desirable*  
Schools, parks and community shopping are an integral part of Watsonville's traditional neighborhoods. New neighborhoods should include these types of social focal points and amenities.

### 2.2 New Subdivisions

The following guidelines pertain to new subdivisions on undeveloped land and redevelopment of existing low density areas.

#### 2.21 Connections to the City

As Watsonville develops its remaining vacant lands zoned for residential use, there is a desire to promote mixed density and mixed income neighborhoods that are connected to the community and serve existing residents. Isolated enclaves of walled subdivisions are not viewed as positive additions to the community.

- Principal access roads into new development areas should be of similar scale as streets they are connected to.
- The street patterns at the edges of

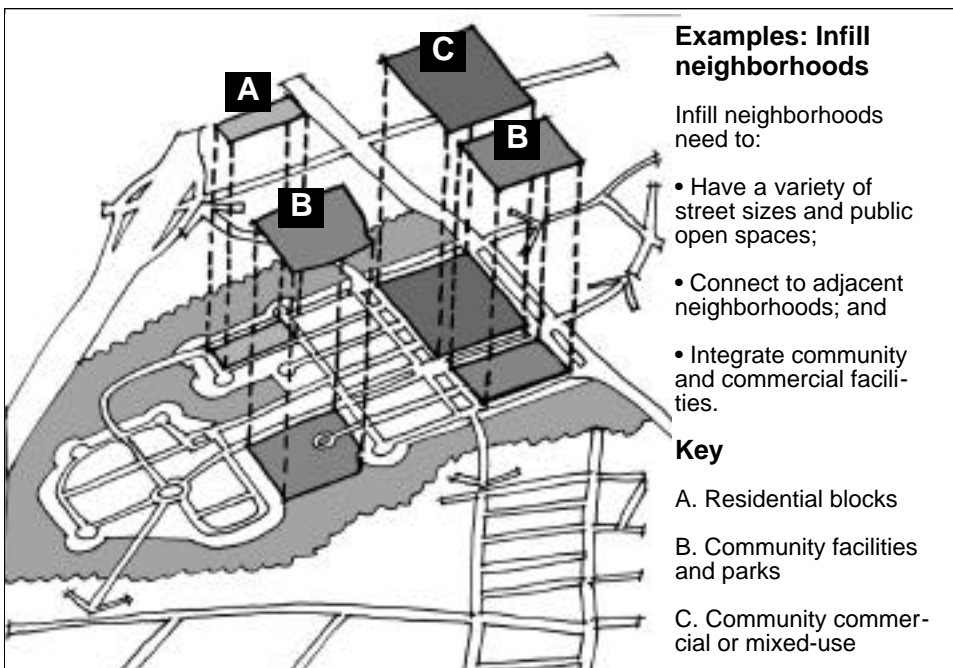
the new project area should be extended into the site.

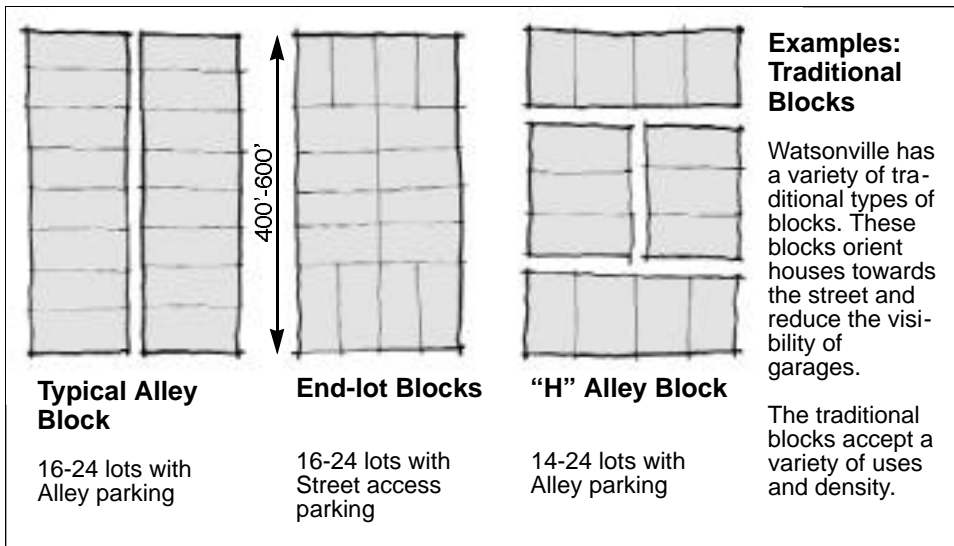
- Gateways and edges of new development should promote landscape and street improvements as common amenities that are shared with adjacent neighborhoods in the future. Subdivisions should not be socially gated or distinguished as an enclave.

#### 2.22 Block Sizes and Patterns

The size of blocks in new development areas should reflect the scale and pattern of traditional Watsonville neighborhoods.

- The traditional blocks found in





*ABOVE: Desirable  
This new subdivision is land-efficient with narrow residential streets and small lots. Front porches face the streets and houses share driveways in the back of the lot.*

Watsonville should be used as a reference for the pattern and scale that organize new development areas.

- Block patterns should result in improved walkability and access options for new neighborhoods.

### **2.23 Integration of Parks and Community Facilities**

In Watsonville's traditional neighborhoods, parks and community facilities were integrated into the original plan. This is desirable for new neighborhoods.

- New developments should use open space and community facilities to provide social and design focal points.
- New residential subdivisions should integrate common open space as a centrally located and defining feature.

### **2.24 Lot Patterns and Building Orientation**

The pattern of lots and buildings should enhance the social and physical experience for pedestrians in new residential developments.

- The pattern of lots and buildings should reflect the type of residential street.

- Lots should be planned to promote friendly building orientation towards neighborhood streets.
- New residential buildings should include porches, yards and architectural design that enhance the social role of streets in the neighborhood.

### **2.25 Parking**

Parking for new residential areas should play down the visual impact of cars and parking garages.

- Parking garages should be located behind the front building elevation.
- Solutions that minimize the visual impact of driveways should be used including sharing driveways, using alleys, or other design innovative approaches.
- Large parking lot surface areas for multifamily developments should be located in courts that are not visible from public streets; broken up with landscaping; and use a variety of paving materials.
- New subdivisions using a planned development process should consider alternative parking solutions including tandem parking, single car garages and other methods of reducing the visual presence of parking and cars from the street.



*ABOVE: Desirable  
These two subdivisions' homes have strong street orientation and garages pushed back from the street.*

## NEIGHBORHOOD PLANNING PRINCIPLE 3: Residential Streets

**Residential streets should be pedestrian friendly with wide sidewalks, street trees and other amenities.**



*ABOVE: Desirable*  
This small lot development has narrow walkable streets, street trees, pedestrian-scaled lighting and parking at the rear of the lot.



*ABOVE: Desirable*  
This residential neighborhood sidewalk has a planting strip and mature canopy trees separating pedestrians from traffic. The streetscape provides shade and beauty that makes this a desirable residential address.

### 2.3 Residential Streets

The following guidelines describe how new streets in Watsonville should be designed to make better neighborhoods.

#### 2.31 Street Widths

The Watsonville General Plan identifies a system of transportation facilities that serve regional, local and neighborhood needs. At its smallest scale, basic residential streets are one of the most important design elements that define the quality of a neighborhood. The guidelines define a system of residential streets that minimize traffic and optimize pedestrian experience.

- Minimize use of cul-de-sacs.
- Connect neighborhoods via “slow streets” that have bike lanes, added pedestrian lighting, bulbed intersections, and other traffic calming measures.
- Provide narrow residential streets where alleys and off-street parking decrease the dependence of on-street parking.
- Allow connections for future streets.
- Allow streets to be designed with narrower travel lanes if they do not exceed 400’ to 600’ in length.
- Minimum street widths should be 34’ from curb to curb. Even these narrow streets should have planting strips and sidewalks on both sides.

#### 2.32 Cross Walks

The ability of residents to safely cross streets is an important feature in designing streets for neighborhood areas.

- All neighborhood streets should include crosswalks with enhanced paving materials and be consistent with Public Work’s standards.
- On wider streets where there is more local traffic, create “pedestrian crossing zones” where the street narrows and ped buttons are available for safe and comfortable crossing.

#### 2.33 Sidewalks and Planting Strips

Wide sidewalks separated from the street are desirable features in neighborhoods.

- All neighborhood streets should include an interconnected system of sidewalks.
- Traditional residential streets should include a sidewalk design that reflects the existing patterns in the neighborhood.
- Primary organizational streets in new neighborhoods should utilize planting strips and streetscape to separate sidewalks from the street’s edge.
- Sidewalks & corner curbs must meet accessibility requirements.

#### 2.34 Streetscape

Streetscape planting should be a key defining feature of residential neighborhood streets.

- All new residential developments will include a comprehensive streetscape

plan. The plan must satisfy street design, pedestrian comfort, and visual amenity objectives for the neighborhood.

- In new residential areas, new projects will include at least one street tree per lot or 40' of lot frontage, whichever is smaller.
- Include street trees for infill projects in traditional residential neighborhoods. Require at least one tree per 40' of frontage to be placed in planting strips, sidewalk tree wells or front yards if they do not conflict with utility easements.
- Include pedestrian-scaled lighting in existing and future neighborhoods.

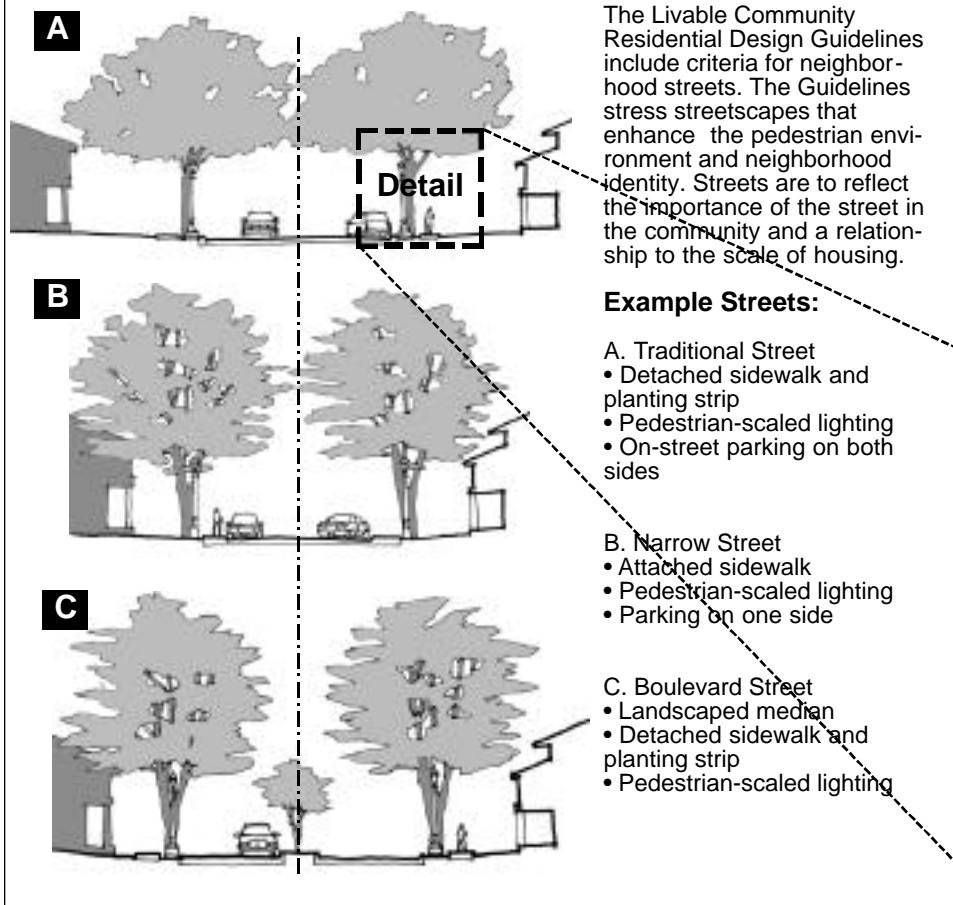
### 2.35 Emergency and Service Access

**Street designs need to balance the requirements for emergency and service access with other neighborhood design objectives.**

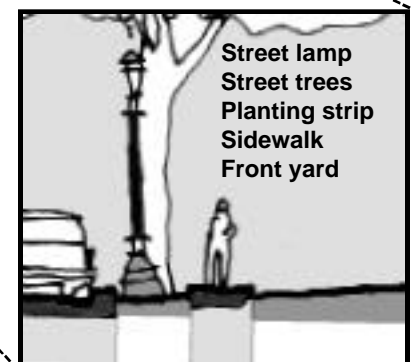
- The design for new projects, and for retrofit of existing streets, should employ innovative approaches to providing service access that maintains the pedestrian friendliness of the street.
- Use existing alleys, or new alleys, for service access.
- Develop smaller block patterns that create more access points for emergency vehicles.



### Examples: Street Cross Sections

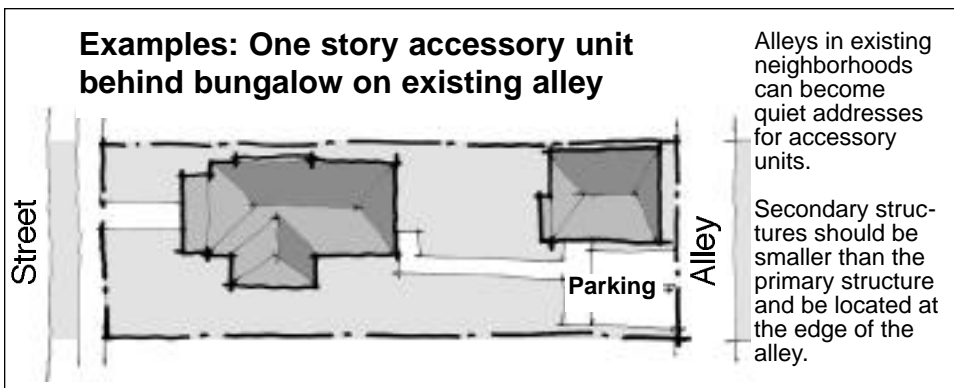


*ABOVE: Desirable*  
New streets in Watsonville should include a street tree concept plan that adds to the identity of the neighborhood. Examples above show strong tree canopy for both attached and detached sidewalks.



## NEIGHBORHOOD PLANNING PRINCIPLE 4: Alleys

**Alleys should be utilized as opportunities to create new quiet and walkable secondary residential addresses and provide for off-street parking.**



### 2.4 Alleys

The following guidelines describe how accessory units should be designed to make better use of Watsonville's alleys.

#### 2.41 Secondary Structures and Alley Houses

**In Watsonville's traditional neighborhoods there is a history of developing secondary structures along the alleys with accessory units. Many communities are encouraging the development of new neighborhoods that have the capacity for accessory units as a method for increasing density and maintaining the appearance of a single family community.**

- Encourage the development of accessory units over or adjacent to parking accessed by existing alleys.
- Consider Zoning Ordinance modifications to allow accessory units in new subdivisions.
- Secondary structures with accessory units should be built along the edge of the alley to maintain the pattern of back yard open space in neighborhoods.

- Secondary structures with accessory units should be architecturally compatible with the primary structure and other houses in the neighborhood.
- Secondary structures with accessory units should be subservient in scale and total size to the primary structure on each lot.
- Secondary structures with accessory units should have the roof eaves face the alley to lower the visual scale of the building.
- Accessory units in secondary structures should be designed to reduce the impact on privacy of neighbors.

#### 2.42 Fencing and Landscaping **Alleys are safer and more comfortable residential addresses when they are visibly accessible and have social oversight.**

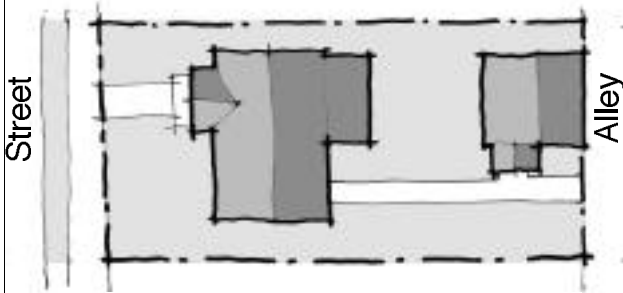
- 40% of alley frontage should be landscaped with a minimum 5' deep planting strip.

ABOVE:

(1) In many communities, existing alleys are being developed as quiet residential streets by adding units above garages or as separate accessory buildings.

(2) Alleys in Watsonville's traditional neighborhoods are an untapped resource for adding housing units.

### Examples: Accessory unit over parking on an alley in a new subdivision



#### Standards

Max. height:	two stories, 24 feet
Max. foot print:	480 SF
Max. setback:	None
Landscaping:	40% of alley frontage
Fence:	6 feet, 42" opaque

Alleys in new neighborhoods can reduce the visibility of parking and provide opportunities to develop secondary units.

Secondary structures should be smaller than the primary structure and be located at the edge of the alley. 40% of the alley edge should be landscaped.



- Protect existing trees in rear yards along alleys.
- To maintain visible access of alleys, fences can be a maximum of 6' in height, with a maximum 42" being opaque.

#### 2.43 Parking

The design of parking garages and spaces adjacent to the alley have a major impact on their visual character as an address for accessory units.

- Parking garages should have maximum setbacks of 5' feet from the edge of the alley.
- Parking garages should be a maximum of two spaces wide or be articulated as separate buildings.

#### 2.44 Trash Enclosures

The role of alleys as service streets may include trash storage and collection if they are adequately sized. The design and location of trash enclosures for larger multi-unit projects can have a impact on adjacent properties.

- Consistent with City standards, dumpsters shall be stored in trash enclosures that are architecturally compatible with the project.
- Trash enclosures should be oriented to provide easy access from trash collection trucks.
- Garbage cans for individual units or parcels should be stored behind a fence on a concrete pad.

*ABOVE: Desirable*  
These new residential neighborhood projects use alleys for access to parking and service. They also provide an opportunity for accessory units.



*ABOVE: Desirable*  
This is an alley view of a new accessory building that includes a secondary unit above a garage.



## NEIGHBORHOOD PLANNING PRINCIPLE 5: Mixed-use Streets

**Mixed-use streets should possess a pleasing pedestrian edge along the sidewalk.**



*ABOVE: Desirable*  
This new mixed-use residential project includes ground floor retail and commercial that serves the neighborhood. It has wide sidewalks and streetscape amenities that support pedestrian connections to adjacent commercial and residential districts.

### 2.5 Mixed-use Streets

The following guidelines describe how mixed-use residential projects should be designed to create a pedestrian friendly street.

#### 2.51 Orientation

Mixed-use residential projects can provide an effective social and economic focus for neighborhoods. They can create connections to adjacent commercial areas, act as gateways to new neighborhoods, and complement other neighborhood activities that create foot traffic, such as schools, commercial development and transit stops.

- Mixed-use residential projects should align along the sidewalk edge.
- Mixed-use residential projects should be oriented to take advantage of foot traffic and visibility from the street.
- The storefront edge should be transparent with a maximum 18" kickplate, minimum 7' high storefront, and minimum 12' high transom window.

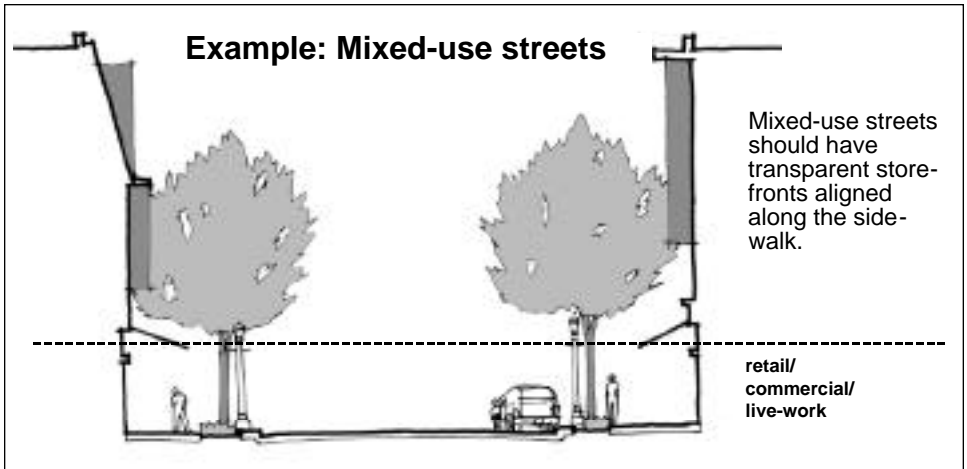
#### 2.52 Ground Floor Land Use

Mixed-use projects provide an opportunity for locally-owned and neighborhood-serving businesses. The location and type of business can be an amenity to both the residential tenants and the community.

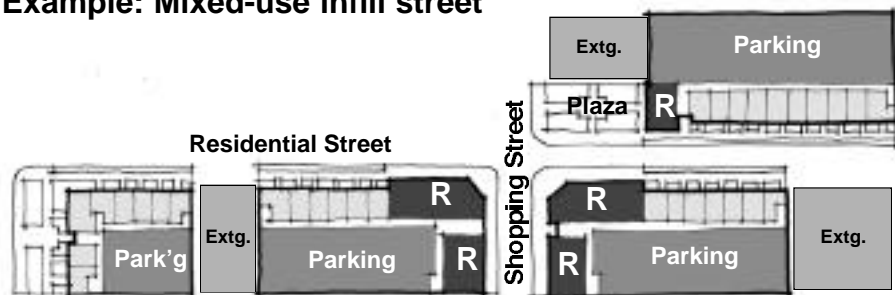
- Mixed-use projects in the Downtown area need to satisfy the Downtown Guidelines for ground floor land use.
- Besides commercial uses, ground floor tenants should include common amenities for projects, such as health clubs and community meeting space.
- For lower foot traffic areas, ground floor uses can include live-work spaces that take advantage of walk-in access for clients.
- Projects shall not have blank walls or parking garages along public streets and sidewalks.



*ABOVE: Desirable*  
This new mixed-use project responds to its context in terms of ground floor uses, architectural themes, and cornice lines.



### Example: Mixed-use infill street



Mixed-use streets should have transparent storefronts aligned along the sidewalk on shopping streets. Residential porches or “stoops” should be located along residential sides of projects. Parking should be located along rear alleys or under the housing.

Small parks and plazas should be developed as part of the neighborhood. Plazas along shopping streets should have retail uses around the edges.



*ABOVE: Desirable*

*This storefront includes a signage and graphic concept that supports ground floor retailing.*

### 2.53 Massing

**Mixed-use projects provide an opportunity to shape and activate public spaces and streets. This gives them an important role in residential neighborhoods as gathering points.**

- A mixed-use building’s form and design should have a deliberate street/street corner orientation.
- Upper levels should have expressive design features that give the building a rhythm and residential scale.
- The roof form should reflect the project’s architectural context. In a commercial context, the roof may be flat or have a strong horizontal cornice element. In a residential neighborhood or village context, roof forms should include hip or gable elements.

### 2.54 Parking

**Mixed-use development has a strong street orientation, parking for residents and ground floor commercial tenants can not separate the project from the street edge.**

- Place parking to the side, rear or within a mixed-use project as to not

interrupt the pedestrian orientation.

- Surface parking areas should be visually screened from the sidewalk, with landscaping.
- Access drives to parking should be located to minimize their impact on pedestrians.

### 2.55 Streetscape

**The pedestrian environment created by mixed-use projects requires both strong architectural and streetscape design. Streetscape is an important element in the successful design of a storefront street.**

- Sidewalks adjacent to mixed-use development should be wide enough to accommodate outdoor sitting areas and landscape. This should include a combination of at least 4’ for planting, 8’ for sitting, and 4’ clear for walking.
- Street trees are required for sidewalk areas. Trees should be spaced 25’-30’ on center and be coordinated with the bay spacing and storefront design of the project.
- Street furniture and pedestrian-scale lighting should be included in development plans for mixed-use projects.



*ABOVE: Desirable*

*This mixed-use project provides streetscaping and outdoor seating areas on a wide sidewalk.*

### Note:

**All streetscaping and landscaping in public right-of-ways must be consistent with the Department of Parks and Recreation requirements for street trees.**

# SECTION THREE:

## Residential Design

The Watsonville Livable Community Residential Design Guidelines provide criteria for development of housing projects that make neighborhoods better and sustain their value. The Guidelines protect the desirable features of existing neighborhoods. They provide qualitative guidance for new infill projects and subdivisions that reflect what the community values in Watsonville's traditional neighborhoods.



*All in all, housing design in Watsonville should strive to be "of the place". It should be familiar and fit the community.*

### Introduction: Understanding Watsonville's Residential Traditions

The City of Watsonville is demanding higher quality housing development that is reflective of the community's architectural and town planning traditions. Watsonville's design traditions are rooted in historic styles, response to climate, and a rural and agricultural economy.

### Historic Styles

Watsonville is blessed with a substantial stock of historic commercial, mixed-use, multifamily and single family housing. These buildings provide an important context for projects in traditional neighborhoods. They contain a rich texture of design elements that establish a walkable scale and visual variety.

There are a variety of styles that can be found in Watsonville. The earliest is the Adobe style. These simple utilitarian structures feature plain massing with large simple roofs. Expressive rafters and chimney caps provide selected opportunities for variety.

Victorian era buildings constructed

from the 1880's to the 1900's include a number of revival styles. Some of the styles that can be seen in Watsonville's historic neighborhoods include:

- Gothic Revival with gable roofs and spare detail;
- Italianate Revival with mansard roofs, elaborate brackets and cornice details, and vertical proportions;
- Colonial Revival with simple forms and Greek columns and details;
- Eastlake or Stickstyle with Italian details, shingles and ornate windows and;
- Queen Anne with fanciful turrets, fishscale shingle siding, and fancy trim and spindle details.

Starting in the 1900's, Watsonville witnessed the development of housing influenced by the Arts and Crafts movement. These include:

- Bungalow houses built as single story homes or as courtyard housing with large porches, deep overhangs and open rafter tails, as well as being finished with shingles and/or stucco;
- Craftsman houses in a variety of styles with great attention paid to carpenter details; and

- Prairie-style houses, influenced by the Chicago School, with horizontal proportions.

In the 1920's there began a new generation of revivals where stucco became a predominate finish material. These "romantic" revivals included:

- English Fantasy houses with Gothic and English garden house forms;
- Spanish or Mission Revival with early California mission themes including red tile roofs; and
- Wood detailed California Ranch houses that were later emulated in the Post War suburbs.

Starting in the 1950's, Watsonville, like many California cities, started to develop production tract houses. These houses have several design features that the design guidelines will discourage in the future, such as highly visible parking and poor orientation towards the street.

#### Climate

The climate and geologic context should influence the design of houses. Watsonville's climate is moderated by the proximity to the ocean. Pajaro Valley's climate has cooler summers and warmer winters. This climate supports indoor-outdoor lifestyles. It lends itself to passive solar and ventilation design where the orientation of new houses and design of additions can take advantage of sun access and prevailing winds.

#### Agricultural Traditions

The agricultural traditions in Pajaro Valley provide a variety of architectural references. The simple agrarian forms of barns and outbuildings are landmarks in the landscape. At the edges of Watsonville these buildings and settings could offer an opportunity to incorporate agricultural themes. Many agricultural communities use designs that celebrate their wine country or farm history in the neighborhoods that transition between the town and the farms.

### **3.0 Residential Design Principles**

Section Three of the Guidelines focuses on architectural design of single family and multi-family development. This includes projects located in traditional downtown neighborhoods, low-density infill opportunity sites, and new subdivisions.

The section identifies two overall guiding principles. Each principle is supported with planning and design guidelines.

#### **RESIDENTIAL DESIGN**

##### **PRINCIPLE 1: Traditional Single Family Design**

The design of new single-family housing should reflect the scale and street orientation of Watsonville's traditional neighborhoods.

#### **RESIDENTIAL DESIGN**

##### **PRINCIPLE 2: Multifamily Housing Design**

Multifamily housing should be designed to fit the scale and rhythm of Watsonville's traditional neighborhoods.



ABOVE:

Watsonville has a variety of styles and architectural traditions that provide a context for new investment in existing neighborhoods.

(1) Victorian-Queen Anne

(2) Arts and Crafts

(3) Romantic Revivals-English Tudor

(4) Romantic Revivals-Spanish Mission

## RESIDENTIAL DESIGN PRINCIPLE 1: New Single Family Housing Design

The design of new single-family housing should reflect the scale and street orientation of Watsonville's traditional neighborhoods.

### 3.1 New Single Family Housing Design

The following guidelines describe how all new single family housing should be designed to make better neighborhoods.



ABOVE: Desirable

These new houses in suburban Portland are built on small lots with alley access. The top example is a detached single family project. The lower picture is of an attached townhouse project.

Each of these examples have:

- A variety of architectural styles and forms;
- Entry and sitting porches oriented towards the street; and
- Include planting strips and street trees between the sidewalk and street.

#### 3.11 Site Planning

Site planning for new subdivisions should result in housing that supports neighborhood design objectives.

- Where natural features exist, such as sloughs, drainages or hills, open spaces should be preserved and used to frame and define residential areas.
- Grading for new homes should limit the visual distinction between graded and adjacent natural land forms.
- Grading should be contoured to blend into adjacent open spaces.
- Entrances and windows, not garages, should be the dominant elements of front facades.
- At least 75% of the homes on each

block should have front-facing entry porches.

- Garages should be pushed back at least 5' from the porch entry. Rear garages are strongly encouraged and should be designed to preserve back yard space.
- No setbacks should be required for detached garages at the rear of the site.
- The width of the garage should be less than 50% the width of the lot.
- Corner homes should be planned so both exposed facades enhance the street.
- On corner lots, the sides of the house should be set back at least 10' from the property line.
- On corner lots, the garage face should be at least 30' from the corner.



#### Examples: Making parking less visible

- A. Mid-block lot with 5' minimum garage setback
- B. Mid-block lot with detached garage located in rear yard
- C. Corner lot with 5' minimum garage setback
- D. Mid-block lot with tandem parking and 5' minimum garage setback
- E. Mid-block with alley accessible garage
- F. Corner lot with detached garage



### Examples: Mixed density single family neighborhood

This plan diagram illustrates a single family neighborhood with a variety of housing types and streets. All parking is located behind the house. Each housing type features a street-oriented front porch.

- A. Detached single family house with detached garage
- B. Narrow street with semi-detached patio homes
- C. Townhouse street
- D. Parking court and alley

- All homes should have usable back yard setbacks of at least 13' for two-story homes and 10' for single story homes.
- Site orientation and building design should consider use of alternative energy sources and passive solar design concepts.

### 3.12 Architectural Design

The design of new residential subdivision projects should provide a variety of styles and high quality architecture.

- Architecture within each new residential area should reflect a common vocabulary of forms, details and materials. New projects should create a pleasing variety of homes.
- Block frontages should include at least three distinct models (both in plan and elevation), plus one or more variations for corner lots. Homes of the same model may not occur on adjacent lots.
- Each block face should include a variety of one and two-story elements.
- All facades should be well com-



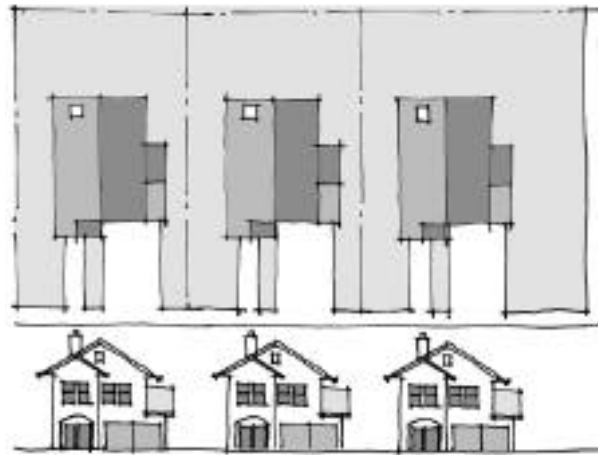
ABOVE: Undesirable

*These small lot houses and court homes are POOR design examples. They have prominently visible garages, remove entries from the street, and lack variety.*



ABOVE: Desirable

*These small lot houses are GOOD examples of concealing parking at the rear of the lot, have street-oriented porch entries, and design variety.*



**Undesirable: Lacks design variety**



**Desirable: Design variety**

**Examples:**

This example residential block lacks variety. The roof and unit types are the same. The block does not have a corner housing type.

**Examples:**

This example residential block has architectural variety. The roof and unit types are different. The block uses a specially designed corner housing type.

posed and articulated.

- Larger wall and roof planes should include 3-dimensional design features such as chimneys, balconies, bay windows or dormers.
- All facades of a home, including side and rear elevations, should have the same vocabulary of forms, detail and materials.
- The entire home should have a coherent architectural composition with transitions from front, sides and rear elevations being graceful, not abrupt.
- Roof forms should be consistent on all parts of the house and garage. All

roofs should have a similar pitch.

- On corner lots, architectural style and details shall be consistent on both exposed facades.
- Details should reinforce and enhance the architectural form and style of the house.
- Stairways, fences, trash enclosures and other accessory elements should be designed as integral parts of the architecture.

### 3.13 Materials and Color

**Overall, the choice of materials and colors should provide an enduring quality and enhance the**

**architectural and massing concepts for the building.**

- Architecture within each residential subdivision should use a palette of materials that convey an image of quality and durability.

*Examples include:*

*Roofs: Split wood shingles, unglazed clay tile, architectural composition shingles*

*Walls: Painted stucco, shiplap wood siding, wood shingles, board and batten wood siding*

- All the facades should employ the same vocabulary of materials.
- On corner homes, architectural materials should be consistent on both exposed elevations.
- Certain materials have an inherently

inexpensive, insubstantial or garish quality. These materials should not be used in new construction.

*Examples include:*

*Roofs: glazed or painted tiles, metal or sheet materials, composition roll roofing*

*Walls: vinyl, metal, T-111 siding, ply - wood, other sheet materials*

- Wood or hardboard siding, if used, should be shiplap or board-and-batten. Shiplap should be installed so there are no visible joints. Board-and-batten should be installed so there are no visible joints in the underlying "board" material.
- Painted surfaces should use colors that reinforce architectural concepts and are compatible with natural materials, such as brick or stone, used in projects.

BELOW:

*(1) Desirable*

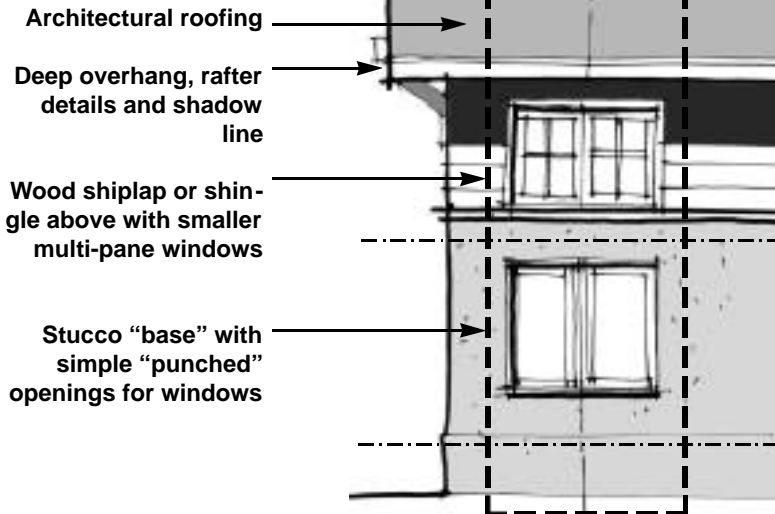
*This example has quality materials and architectural articulation. The massing is broken up with bays and stepping wall plains. The house has a stucco "base" and a wood shingle upper story. The roof is tile.*

*(2) Undesirable*

*This is a POOR example. There is no architectural articulation or detail. The stucco walls are flat with flush aluminum windows.*

**Examples: Materials and design**

This residential architectural example uses more than one material, has a deep roof overhang, and groups windows and other features into a composition.





## RESIDENTIAL DESIGN PRINCIPLE 2: New Multifamily Housing Design

**Multifamily housing should be designed to fit the scale and rhythm of Watsonville's traditional neighborhoods.**

### 3.2 Multifamily Housing Design

The following guidelines describe how all new multifamily housing should be designed to make neighborhoods better.



ABOVE: Desirable

These examples illustrate how affordable housing can respond to climate, local architectural traditions, and provide common open space.

(1) These affordable apartments are organized around a "village square" entry court. The architecture reflects the agricultural traditions of the Livermore Valley.

(2) These duplex units are part of a small infill neighborhood organized around a mini-park. The structures include large shared sitting porches oriented towards the street.

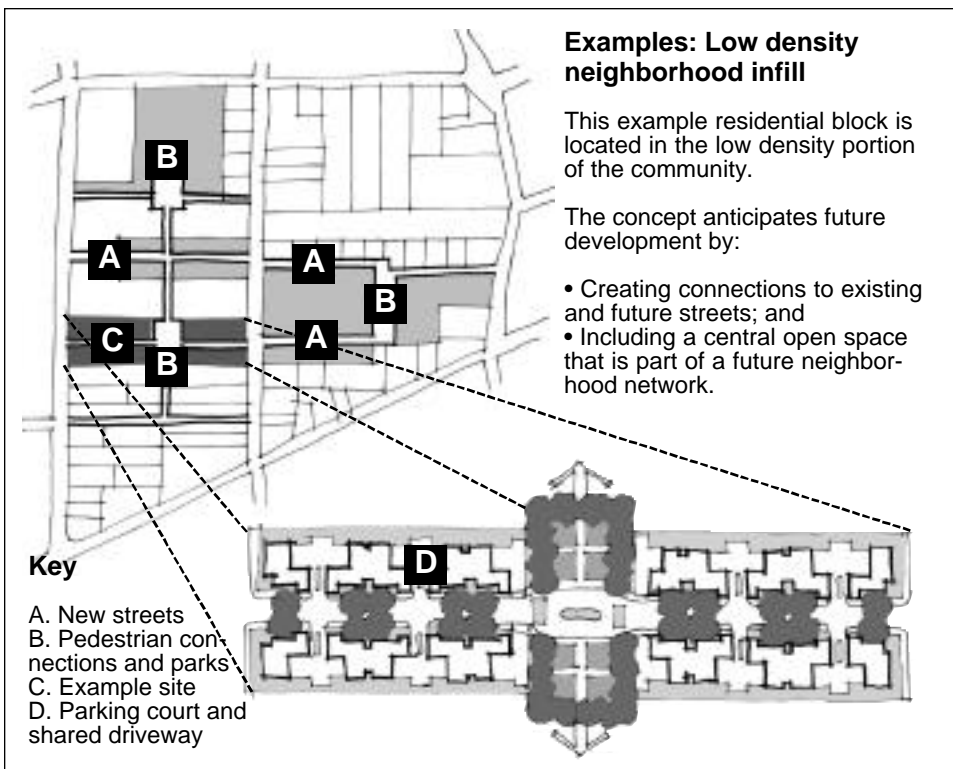
#### 3.21 Site Planning

**New multifamily projects should be an integral part of the neighborhood and the community that create a comfortable and social living environment for residents.**

- Buildings should frame neighborhood gateways and define community and common open spaces.
- Public, communal, and private spaces should be clearly distinguish-

able.

- Ground floor units should have direct access from streets and common spaces.
- Units should provide "eyes-on-the-street" security by orienting towards streets and common areas.
- Site entries should distinguish themselves with added texture or use of contrasting materials.
- Entry drives to multifamily housing should be designed to create a posi-



tive identity for the project. Landscape and site design should frame and distinguish entry drives.

- Parking shall be screened by landscaping or buildings.
- Parking should be unobtrusive and not disrupt the quality of common spaces and pedestrian environments of multifamily development.
- Visible long, and unbroken rows of parked cars or garage doors should not be permitted. Parking should be distributed throughout the site in discrete courts and garages.
- Services for multifamily development should not be visible from public areas. Trash bins, utility meters, transformers, and other service elements should be enclosed or otherwise concealed from view.

### 3.22 Common Areas

**Multifamily housing projects must provide public and common space. The common space is for use of all residents.**

- Multifamily development must provide both common and private open space for each unit consistent with development standards in the Zoning Ordinance.

*Key features in the Ordinance include:*

#### *Landscaping:*

*20% of the site must be landscaped. This includes areas not paved for parking, patios, walkways, etc.*

#### *Private Open Space:*

*The Zoning Ordinance requires 200 SF per unit of usable open space. 96 SF shall be private and the remaining 104 SF can be located in common courtyard areas.*

- Common spaces and amenities should enhance the sense of community in multifamily projects.
- Play spaces for children are strongly encouraged and should be both secure and observable.
- Common open space should be centrally located and have a physical and visible connection to public open space.
- Common open space should be connected to each project's internal pedestrian system.

### 3.23 Architectural Design

**The design of new multifamily projects should demonstrate a com-**



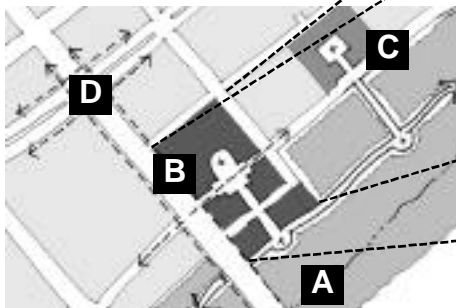
ABOVE: Desirable

(1) This apartment has parking tucked under the side of it. The parking is nicely paved, secure, and hidden from the street.

(2) This walkway links apartment buildings together. The walks are gracious and have brick insets to add texture and interest.

#### Examples: Traditional neighborhood infill

This example residential block is located on the edge of Downtown and open space area. The example connects common open space to the park and pedestrian/transit routes.



#### Key

- A. Public open space
- B. Example site
- C. Other opportunity sites
- D. Pedestrian and transit route



ABOVE: Desirable

(1) This apartment has a quiet pedestrian street along the edge of a shared park. The apartments overlook the park and walkway.

(2) This apartment building has units with stoops and planting strips along the sidewalk. This activates the edge of the building and provides "eyes-on-the-street."

### Commitment to lasting and durable design.

- Multifamily projects should utilize a unifying theme and possess a common vocabulary of forms and architectural elements.
- Visual interest should be created by articulation of facades, forms and use of color.
- Building forms should be articulated by varying roof heights and wall planes. Long, unbroken volumes and large, unarticulated wall and roof planes shall not be permitted.
- Facades should have 3-dimensional elements, such as chimneys, balconies, bay windows or dormers, to break up large wall and roof surfaces.
- Every facade should be well composed, articulated and consistent on each facade.
- Roof forms should cover the entire width and depth of buildings. Superficial roof forms, such as "mansards", affixed to the building shall not be allowed.
- False fronts, facades and parapets are not allowed.
- Depending on the architectural context (such as in a traditional commercial district), flat roofs may be

allowed, but only if they are screened from public view by continuous parapets or by pitched roofs and consistent with their architectural context.

- Stairways, fences, trash enclosures and other accessory elements should be designed as integral parts of the architecture. Manufactured components attached to the outside of buildings, such as stairways and sheds, shall not be prohibited.

### 3.24 Materials and Color

The selection of architectural finishes and color should support overall image and massing concepts.

- Architecture within each multifamily project should use a palette of materials which convey an image of quality and durability.
- All the facades should employ the same vocabulary of materials.
- On corner units, architectural materials should be consistent on both exposed elevations.
- Buildings designed with obvious references to styles or periods should use consistent with that style or period.
- Painted surfaces should use colors

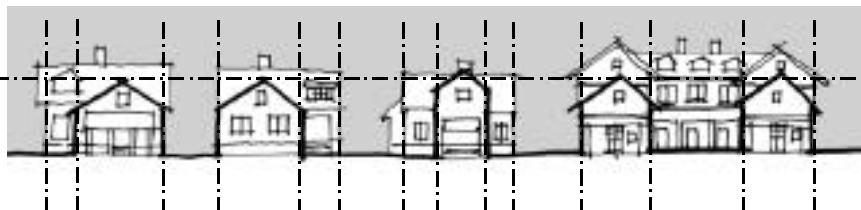
### Examples: Multifamily Infill

This example illustrates how new apartments should reflect the scale and rhythms of existing neighborhoods. The spacing and scale of porches and roof elements should be evident in new buildings.

Similar scaled  
roof elements

Change in material to break up mass

Porch elements  
and street-oriented units



that reinforce architectural concepts and are compatible with natural materials, such as brick or stone.

- Certain materials have an inherently inexpensive, insubstantial or garish quality. These materials should not be used in new construction.

*Examples include:*

*Roofs: glazed or painted tiles, metal or sheet materials, fake shingles made from metal or plastic materials*

*Walls: vinyl, metal, plywood, T-111 siding, masonite or other sheet materials*

- Wood or hardboard siding, if used, should be shiplap or board-and-batten. Shiplap should be installed so there are no visible joints. Board-and-batten should be installed so there are no visible joints in the underlying "board" material.

### **3.25 Lighting**

**Lighting should be an integral part of the planning and design of multifamily projects and NOT treated as an afterthought.**

- Lighting in projects should be designed for specific tasks (i.e., illuminating common areas, parking, streets, paths, and entryways).
- Lighting should be mounted on architecturally designed posts less than 16' in height, and preferably lower.
- Fixtures and posts should be consistent throughout the project.
- Lighting along public streets and spaces should reflect district or neighborhood standards.
- Fixtures should incorporate cutoffs to screen the view of light sources from residences.

### **3.26 Landscape**

**Landscaping for multifamily projects should integrate the projects with the neighborhood and coherently support site and architectural concepts.**

- All site areas not covered by structures, walkways, driveways or parking spaces should be landscaped.
- Landscaping should support the distinction and transition between private, common and public spaces.
- Landscape materials should be live plants. Gravel, rock, bark and other materials are not a substitute for plant cover.
- Landscape shall be permanent with automated irrigation. Water-intensive plants, such as lawns and flowering exotics, should be used sparingly as accents.
- Natural features and existing trees should be incorporated into the landscape plan.
- Plazas and common areas subject to pedestrian traffic may be surfaced with a combination of landscape and decorative pavers or textured concrete.
- Parking lots should be generously landscaped to provide shade, reduce glare and provide visual interest. Parking lots shall provide shade trees (of at least 15 gallon in size) for each 4 spaces.
- At least 15% of shared parking lots shall be landscaped. Lots should be screened from view with architectural walls, berms or shrubs.



*ABOVE: Undesirable*

*(1) This new apartment building is organized around a parking lot. The project is introverted and is not connected to the neighborhood. The project has no common open space or amenities.*

*(2) This apartment building has ground level parking and a tall blank wall along the street. The design is out of scale with the adjacent buildings. The architecture is spare and unattractive.*

# SECTION FOUR: Case Studies

The Watsonville Livable Community Residential Design Guidelines provide examples of how they would shape investment in a variety of site contexts and densities. These examples demonstrate how site planning and building design responds to their context making neighborhoods more livable and housing better.

Section Four of the Guidelines focuses case study examples of single family and multi-family development. This includes single family accessory units in a traditional neighborhood, an alley infill site, downtown infill sites, and medium density infill projects.



## 4.0 Development Opportunity Sites

As Watsonville continues to mature, sites that provide an opportunity for housing development will be more challenging. They will require redevelopment; “doubling-up” on single family lots with accessory units or alley houses; or will be sites that have not developed because they are environmentally constrained, oddly shaped or have limited accessibility.

The case studies demonstrate the Watsonville Livable Community Residential Design Guidelines’ principles on a variety of sites. These include:

### 4.1 Single Family Accessory and Alley Sites

### 4.2 Downtown Infill Sites

### 4.3 Medium Density Infill Sites



*LEFT:*

*The case studies include sketches with notes. The sketches illustrate:*

*Setbacks*

*Unit orientation*

*Parking and access solutions*

*Street and landscape*

*Architectural context*

## 4.1 Accessory Units and Alley Sites

These infill opportunity sites are located in traditional neighborhood of smaller Bungalow and Victorian houses. These RM-2 sites offer opportunities to add small accessory units in rear yards or alleys. The concepts for these sites feature:

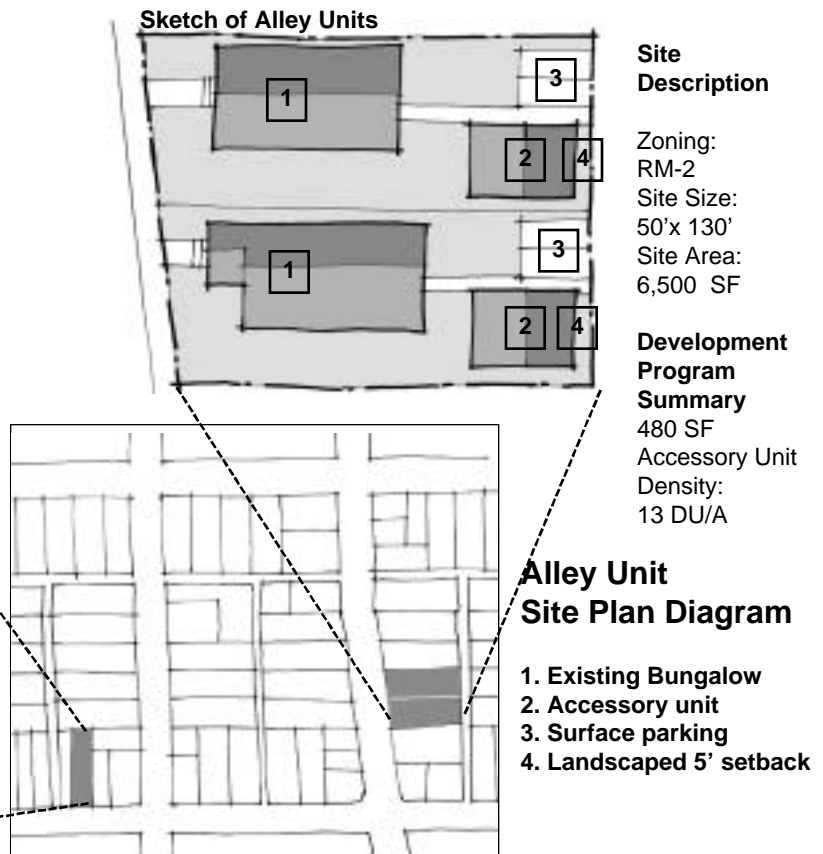
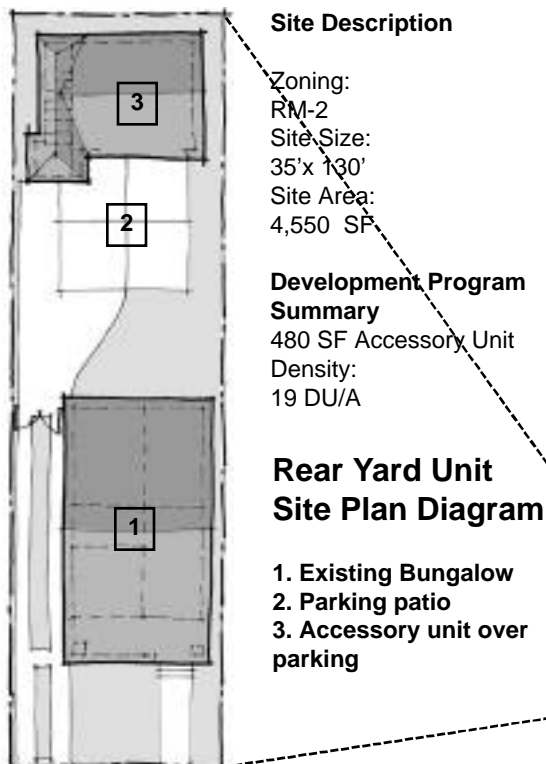
- Small accessory buildings in scale with neighborhood lots and buildings
- Hiding views of parking from the street
- Design that is in character with the existing historic houses



Sketch of Rear Yard Unit



Sketch of Alley Units



## 4.2 Downtown Infill Site



This infill opportunity site is located at the edge of downtown facing an open space and can be developed as a community gateway. The site is zoned commercial. There are a variety of uses around the site including commercial, residential and public open space area. The concept plan features:

- Two-story flats organized around a common courtyard
- Ground floor units that are oriented towards the sidewalks
- Gateway architectural feature and shopfront

### Sketch of Gateway Street

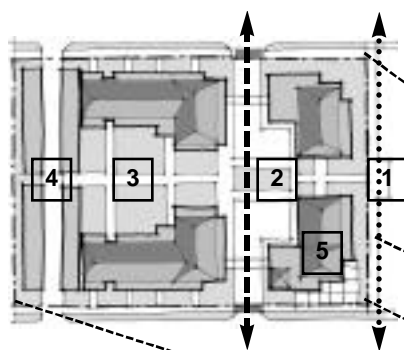
Dormer windows and window bays

“Slow street” entry court

Corner commercial shop

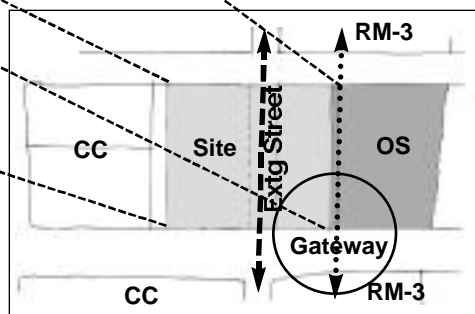
Street-oriented entry porches

Planting strip and street trees



### Site Plan Diagram

1. Access to public open space trail
2. Entry Court (vacated street)
3. Commons
4. Carports
5. Commercial shop



### Site Description

Zoning: CC  
 Site Size: 360' x 270'  
 Site Area: 97,200 SF (2.23 acres)  
 Adjacent Zoning:  
 RM-3  
 CC  
 OS

### Development Program Summary

Apartment Flats	35
Parking	
Resident	53
Visitor	on-street
Commercial Shop	4,000 SF
Density: 16 DU/A	



## 4.2 Downtown Infill Site

This Fire Station site is located in the downtown. The development site includes the rear portion of the parcel that is currently used as a training area for Station 1. The block is shared with apartments and houses and is zoned RM-3. Across the street there are commercial uses in CCA zones. The concept plan features:

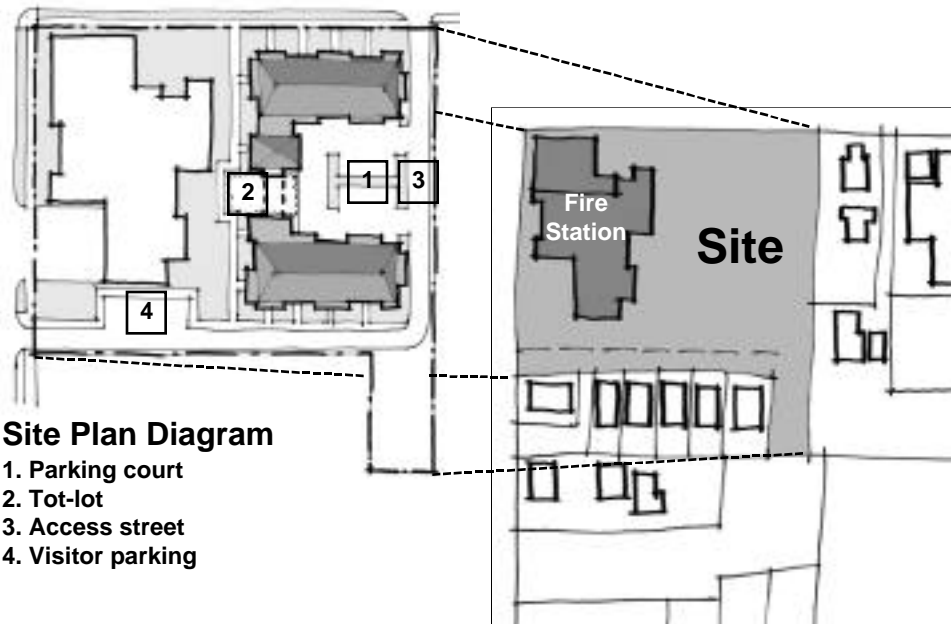
- Two-story flats organized around a parking court
- Entry porches that face the street
- A small tot-lot common open space



**Sketch of Housing behind Fire Station**



- Stepped facade and massing
- Rear yard common open space, landscaping and trees
- Existing Fire Station
- Front stoops along sidewalk
- Planting strip and street trees



**Site Plan Diagram**

- 1. Parking court
- 2. Tot-lot
- 3. Access street
- 4. Visitor parking

### Site Description

Zoning: PB  
Site Size: 250'x 300'  
Parcel Area:  
77,250 SF (1.77 acres)  
Site Area:  
37,500 SF (0.86 acres)  
Adjacent Zoning:  
RM-3 (block)  
CCA (street)

### Development Program Summary

Apartment Flats 20 DU's  
Parking Spaces 30 resident  
6 visitor

Density: 23 DU/A



## 4.3 Medium Density Infill Site



This RM-2 site is located in the Airport Road area. It is a corner site that can be developed as a gateway to the neighborhood. There are a variety of uses around the site including commercial, residential and a utility company yard area. The concept plan features:

- Single family units facing existing single family
- Secondary alley units over garages
- Two-story four flat building at the corner

### Sketch of Alley Housing

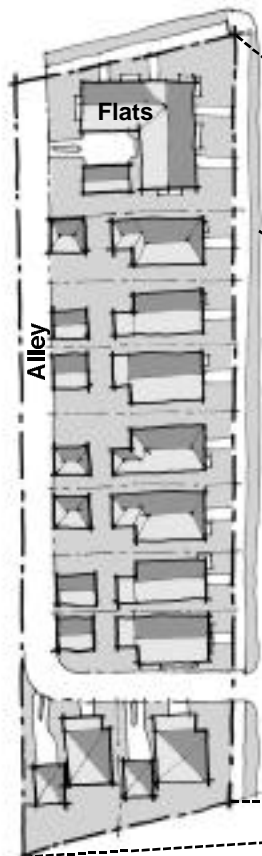
Rear yard private open space, landscaping and trees

Dormer windows

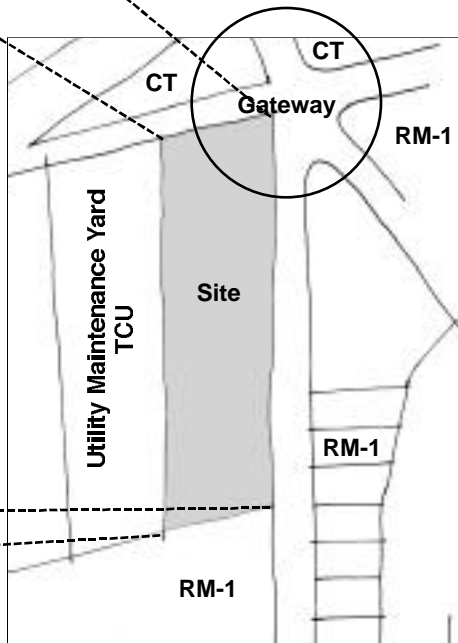
Landscaped screen wall

6' fence, 48" opaque

40% of alley edge landscaped



Site Plan Diagram



### Site Description

Zoning: RM-2  
 Site Size: 560' x 165'  
 Site Area: 92,400 SF (2.12 acres)  
 Adjacent Zoning:  
 RM-1  
 TCU  
 TC

### Development Program Summary

Primary Single Family Units	9
Secondary Alley Units	7
Corner Flats	4
<b>Total Units</b>	<b>20</b>
Density: 10 DU/A	

### 4.3 Medium Density Infill Site

This RM-2 site is located in the Airport Road area. It is a mid-block site that can be developed as a mini-neighborhood. The site is narrow and long creating shallow lots. The concept for this site features:

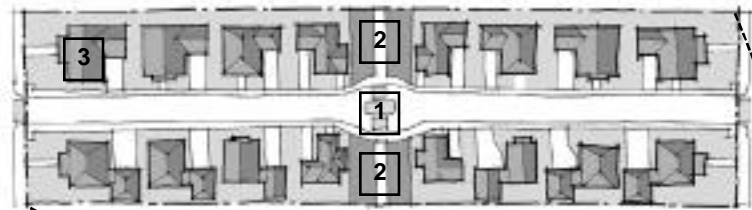
- Small park linked to future neighborhood walkway system
- Shallow single family lots with street-facing porches and garages set back
- Variety of housing designs including a corner unit that is oriented towards access roads



Sketch of Housing from Sidewalk

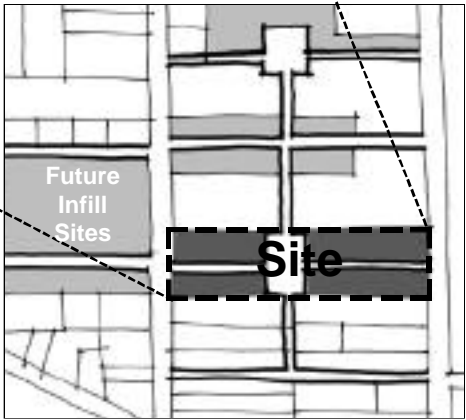


- Vest pocket park and walkway
- Front yard landscaping and street trees
- Siting porches facing the street
- Narrow street with traffic calming



Site Plan Diagram

- 1. Traffic calming
- 2. Vest pocket park linked to evolving neighborhood walk and park system
- 3. Corner unit design



#### Site Description

Zoning: RM-2  
Site Size: 460' x 130'  
Site Area:  
59,800 SF (1.37 acres)  
Adjacent Zoning:  
RM-2

#### Development Program Summary

Single Family Units	16 DU's
Small Parks	4,000 SF
Density:	12 DU/A

# Appendix

The appendix includes additional background on submittal requirements. There are several other documents that are companions to the Guidelines that should be reviewed.

## Review Process

The design review process was discussed in Section One. There are additional development review requirements identified in Watsonville's ordinances. And, City staff will be glad to answer any questions you may have about development standards, processes, and submittal requirements.

## Companion Documents

There are several companion documents to the Guidelines. These include the Watsonville General Plan, Municipal Code, and City Council Resolutions.

### Watsonville General Plan

Chapter 4: Land Use and Community Development

### Watsonville Municipal Code

Title 14	Zoning
Title 9	Off-street Parking
Title 13	Subdivisions

BELOW:

*This is a checklist for design review submittal requirements. See page 4 for more information on the requirements.*

Submittal checklists for design review are summarized below. The review process and requirements are discussed on page 4 of the Guidelines.

Tier 1 Submittal Requirements	Tier 2 Submittal Requirements*	Tier 3 Submittal Requirements*
<p><b>Context Analysis:</b></p> <ul style="list-style-type: none"> <li>• Photo board of site and adjacent structures</li> <li>• Site plan including adjacent parcels</li> </ul> <p><b>Development Program Summary:</b></p> <ul style="list-style-type: none"> <li>• Site size and dimensions</li> <li>• Existing and proposed square feet</li> <li>• Existing and proposed parking</li> </ul> <p><b>Project Design Information:</b></p> <ul style="list-style-type: none"> <li>• Site and roof plan</li> <li>• Floor plans</li> <li>• Building elevations</li> <li>• Color and material board</li> </ul>	<p><b>Context Analysis:</b></p> <ul style="list-style-type: none"> <li>• Photo board of site and adjacent structures</li> <li>• Site plan including adjacent parcels</li> </ul> <p><b>Development Program Summary:</b></p> <ul style="list-style-type: none"> <li>• Site size and dimensions</li> <li>• Existing and proposed square feet and unit count</li> <li>• Existing and proposed parking</li> </ul> <p><b>Project Design Information:</b></p> <ul style="list-style-type: none"> <li>• Site landscaping and roof plan</li> <li>• Floor plans</li> <li>• Building elevations</li> <li>• Color and material board</li> </ul>	<p><b>Context Analysis:</b></p> <ul style="list-style-type: none"> <li>• Photo board of site and adjacent streets or develop areas</li> <li>• Site plan including adjacent neighborhoods within 100 feet</li> </ul> <p><b>Development Program Summary:</b></p> <ul style="list-style-type: none"> <li>• Site plan with lot size and dimensions</li> <li>• Proposed number of units and area summaries</li> <li>• Proposed parking</li> </ul> <p><b>Project Design Information:</b></p> <ul style="list-style-type: none"> <li>• Site landscaping and roof plan</li> <li>• Typical floor plans and elevations</li> <li>• Color and material board</li> <li>• Typical street sections</li> <li>• Sketches of public elements</li> </ul>

\* Additional information may be requested at the discretion of the Community Development Director

## Watsonville Livable Community Residential Design Guidelines

### DEVELOPMENT STANDARDS MATRIX

	Lot Size		Minimum Lot Width		Maximum Height	Minimum/Maximum Density	Lot Coverage	Minimum Front Yard	Side Yard Interior Lot	Side Yard Exterior Lot Street Side	Side Yard Exterior Lot Interior Side	Side Yard Zero Lot Line	Minimum Rear Yard	Parking Spaces/ D.U.	Landscaping in % of lot area
<b>SINGLE FAMILY</b>															
<b>R-1 zoning</b>															
Single lot	6000'	6500'	50'	60'	28' (a)	<7.99 D.U./ac.	50%	20'	5'	10'	5'	no	20' (k)	2 (g)(h)	-
Attached (townhouse, condo.)	-	-	60'	70'	28' (a)	<7.99 D.U./ac.	-	20'	5'	10'	5'	yes (c)	15'	2 (g)	20%
<b>Accessory Buildings</b>															
o Detached, rear of lot	-	-	-	-	20'	-	-	-	0	0	0	-	0	-	-
o Adjacent to alley	-	-	-	-	20'	-	-	-	5'	5'	5'	-	5'	-	-
<b>MULTI-FAMILY</b>															
<b>R-M2 zoning</b>															
Duplex	6500'	7000'	60'	70'	28' (d)	8-13.99 D.U./ac(n)	50%	20' (b)	5'	10'	5'	no	20' (k)	2 (g)	20%
Mini-Lot Subdivision	5000'	5500'	50'	50'	28' (e)	8-13.99 D.U./ac(n)	45%	20' (b)	5'	10'	5'	no	20' (k)	2 (g)(h)	20%
Cluster Subdivision	4000'	4500'	40'	50'	1 story	8-13.99 D.U./ac(n)	45%	20' (b)	5'	0'	5'	yes	20' (k)	2 (g)(h)	20%
Attach. Bldg Subdivision	-	-	-	-	28' (d)	8-13.99 D.U./ac(n)	-	20' (b)	5'	10'	5'	yes (c)	20' (k)	2 (g)(h)	-
<b>Accessory Buildings</b>															
o Detached, rear of lot	-	-	-	-	20'	-	-	-	0	0	0	-	-	-	-
o Adjacent to alley	-	-	-	-	20'	-	-	-	5'	5'	5'	-	-	-	-
<b>R-M3 zoning</b>															
W/ site plan review	7000'	7500'	60'	70'	28' (d)	14-42 D.U./ac(n)	50%	15'	10'	15'	10'	-	5' (l)	2 (m)(n)	-
Attach. Bldg Subdivision	-	-	-	-	28' (d)	14-42 D.U./ac(n)	50%	15'	10'	15'	10'	yes (c)	5' (l)	2 (m)(n)	-
<b>Accessory Buildings</b>															
o Detached, rear of lot	-	-	-	-	24'	-	-	-	0	0'	0	-	-	-	-
o Adjacent to alley	-	-	-	-	24'	-	-	-	5'	5'	5'	-	-	-	-
<b>Notes:</b>															
(a) 35' w/ Special Use Permit								(h) Tandem parking can be used for required parking space							
(b) 5' by modification								(i) 3 spaces for 4 and 5 BR unit; enclosed 2 car garage per unit.							
(c) But not on side perimeter property line								(j) 3 spaces for 4 and 5 BR unit; enclosed 2 car garage per unit.							
(d) 40', if single family w/ Special Use Permit; 40' if principal building								(k) 5' if 1000 sq. feet in rear 1/3 of lot							
(e) 35' w/ Special Use Permit								(l) one covered, one uncovered							
(f) Measured from rear perimeter line								(m) 1 guest space per 4 BRs for 1st 75 units							
(g) 3 spaces for 4 BR unit; 4 spaces for 5 BR unit; enclosed 2 car garage per unit.								(n) zoning w/out PD does not permit expanded density.							

#### Council Resolutions

316-87  
Residential Development Standards  
for Multifamily Rental Projects

317-87  
Residential Development Standards  
for Condominium and Townhouse  
Projects

#### City Staff Support

City of Watsonville Community  
Development Staff are located in City  
Hall. They are available to answer  
any questions you may have about  
your housing project. You can call for  
an appointment or talk with someone  
at the counter.

#### Contact information:

City of Watsonville Community  
Development Department  
250 main Street

Telephone: (831) 728-6018  
Fax: (831) 728-6173  
City Web Site:  
<http://www.ci.watsonville.ca.us/index.html>

#### ABOVE:

The table above is provided for easy reference of residential development standards. The table summarizes basic dimensional standards from the Watsonville Zoning Ordinance. As the Zoning Ordinance is periodically updated, be sure and check with the City on the most recent version.

MINUTES

REGULAR MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF WATSONVILLE

COUNCIL CHAMBERS  
275 MAIN STREET, 4<sup>th</sup> FLOOR, WATSONVILLE, CALIFORNIA

September 3, 2019

6:02 PM

*In accordance with City policy, all Planning Commission meetings are recorded on audio and video in their entirety, and are available for review in the Community Development Department (CDD). These minutes are a brief summary of action taken.*

**1. ROLL CALL**

Chair Jenni Veitch-Olson, Vice-Chair Matthew H. Jones, and Commissioners Ed Acosta, Anna Kammer, Jenna Rodriguez and Jenny T. Sarmiento were present. Commissioners Philip F. Tavarez, Ed Acosta and Anna Kammer were absent.

Staff members present were City Attorney Alan Smith, Community Development Director Suzi Merriam, Recording Secretary Deborah Muniz, Development Review Technician Lizette Salgado, and City Interpreter Carlos Landaverry.

**2. PLEDGE OF ALLEGIANCE**

Chair Veitch-Olson led the Pledge of Allegiance.

**3. PRESENTATIONS & ORAL COMMUNICATIONS**

Vice-Chair Jones hoped that the public had a great Labor Day weekend and shared the news about his newborn son.

Chair Veitch-Olson congratulated Jones on the birth of his child.

**4. CONSENT AGENDA**

**A. MOTION APPROVING MINUTES FOR JULY 2, 2019 MEETING**

**MOTION:** It was moved by Vice-Chair Jones, seconded by Chair Veitch-Olson, and carried by the following vote to approve the Consent Agenda:

AYES:	COMMISSIONERS:	Sarmiento, Rodriguez Veitch-Olson, Jones
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	Tavarez, Acosta, Kammer



**5. PUBLIC HEARINGS**

**A. RECOMMENDATION THAT CITY COUNCIL ADOPT A RESOLUTION APPROVING PROPOSED WATSONVILLE GATED COMMUNITY GUIDELINES**

**1) Staff Report**

Staff Report was given by Community Development Director Suzi Merriam.

**2) Planning Commission Clarifying & Technical Questions**

Chair Veitch-Olson inquired if there are potential developers who want gated communities.

Director Merriam stated that there is one request for a gated community that is currently under construction.

Vice-Chair Jones asked if the policy is adopted or rejected, would it change how a developer approaches the City to request permission?

Director Merriam responded that it is policy direction to allow more clarity for staff and developers to better understand what City Council and Planning Commission will and will not support in regards to gated communities.

Commissioner Rodriguez inquired about the approvals of gates.

Director Merriam clarified that the proposal would require that any request for gated communities must be taken to Planning Commission for approval.

Commissioner Sarmiento asked for language clarification on the recommendation.

Director Merriam clarified.

**3) Applicant Presentation**

None

**4) Planning Commission Clarifying & Technical Questions**

None

**5) Public Hearing**

Hearing no public comment, Chair Veitch-Olson closed the public hearing.

**6) Appropriate Motion(s)**



**UNADOPTED MINUTES 4.A.**

**MAIN MOTION:** It was moved by Commissioner Sarmiento, seconded by Commissioner Rodriguez to approve the following resolution:

**RESOLUTION NO. 12-19 (PC):**

**RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE, CALIFORNIA, RECOMMENDING TO THE CITY COUNCIL TO ADOPT A RESOLUTION APPROVING PROPOSED WATSONVILLE GATES COMMUNITY GUIDELINES**

**7) Deliberation**

Vice-Chair Jones shared that if gated communities are adopted into the city, that would define the city as a whole, therefore he would vote against the current motion. He stated, "We can't build more walls."

Commissioner Sarmiento asked for clarification.

Vice-Chair Jones clarified the meaning of approving the current recommendation.

Director Merriam clarified.

Commissioner Sarmiento stated that she is against gated communities and asked to amend her motion.

Chair Veitch-Olson responded that she could either amend the motion or the Commission could deny the motion. She added that she is not in favor of gated communities in the City and is worried about approving gates in the community in only instances. Therefore, she would vote against the current motion.

Commissioner Sarmiento asked if she could withdraw her motion, as she would not want to be on the record of being in favor of gated communities.

City Attorney Smith clarified that she could not withdraw her motion, but another Commissioner could table with another motion because the vote is what counts.

**8) Chair Calls for a Vote on Motion(s)**

**MAIN MOTION (FAILED):** The above motion failed by the following vote:

AYES: COMMISSIONERS: None

NOES: COMMISSIONERS: Rodriguez, Sarmiento, Jones,  
Veitch-Olson

ABSENT: COMMISSIONERS: Tavarez, Acosta, Kammer



**9) Appropriate Motion(s)**

**MAIN MOTION:** It was moved by Commissioner Jones, seconded by Commissioner Sarmiento to approve the following resolution:

**RESOLUTION NO. 12-19 (PC):**

**RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WATSONVILLE, CALIFORNIA, RECOMMENDING TO THE CITY COUNCIL THAT GATES IN THE COMMUNITY ARE NOT APPROPRIATE AT ANY TIME IN THE CITY OF WATSONVILLE.**

**10) Deliberation**

Commissioner Sarmiento wanted to reinforce that Watsonville is not the type of community that needs gates, does not appear to be practical and would only divide the community.

**11) Chair Calls for a Vote on Motion(s)**

**MAIN MOTION (APPROVED):** The above motion carried by the following vote:

AYES: COMMISSIONERS: Rodriguez, Sarmiento, Jones, Veitch-Olson

NOES: COMMISSIONERS: None

ABSENT: COMMISSIONERS: Tavarez, Acosta, Kammer

**6. REPORT OF THE SECRETARY**

Director Merriam invited the Commissioners to the Commissioner BBQ on Thursday September 5, 2019 and thanked the Commissioners for their hard work.

She shared that the Downtown Specific Plan kicked off and will be holding stakeholder interviews at the end of September.

Director Merriam added that the Planners are all going to Santa Barbara for the APA Conference in September for five days.

Director Merriam invited the public to Tapas on Top on Friday September 27, 2019, at 5:30 PM on top of the Civic Plaza parking garage.

She added that on October 2, 2019, the State of the City Address will be taking place at 5:30 PM.

**7. ADJOURNMENT**





***UNADOPTED MINUTES 4.A.***

Chair Veitch-Olson adjourned the meeting at 6:32 PM. The next Planning Commission meeting is scheduled for Tuesday, October 1, 2019, at 6:00 PM in the City Council Chambers.

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Suzi Merriam, Secretary  
Planning Commission

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Jenni Veitch-Olson, Chair  
Planning Commission



**RESOLUTION NO. \_\_\_\_\_ (CM)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WATSONVILLE APPROVING THE WATSONVILLE GATED  
COMMUNITY GUIDELINES PROHIBITING THE INSTALLATION OF  
GATES IN RESIDENTIAL COMMUNITIES**

**WHEREAS**, in the last year, developers have expressed interest in installing gates at the entrance to new residential subdivisions; and

**WHEREAS**, on May 31, 2001, the City Council by Resolution No. 134-01 (CM) adopted the Watsonville Livable Community Residential Design Guidelines (Design Guidelines); and

**WHEREAS**, the Design Guidelines established design criteria that promotes orderly development in the residential areas of the City for the City and private property owners to pursue the development that emphasizes good design principles; and

**WHEREAS**, the Design Guidelines generally discourage the installation of gates in new subdivisions as gating creates isolated communities; and

**WHEREAS**, staff worked with MIG Inc., a planning consultant firm to develop a Watsonville Gated Community Guidelines to identify those instances where gates may be appropriate; and

**WHEREAS**, the proposed Watsonville Gated Community Guidelines were considered by the Planning Commission on September 3, 2019, at which time the Planning Commission adopted Resolution No. 12-19 (PC), recommending that the City Council adopt a resolution prohibiting the installation of gates in residential communities; and

**WHEREAS**, City staff modified the Watsonville Gated Community Guidelines to prohibit the installation of gates in all residential communities; and

**WHEREAS**, notice of time and place of the hearing to consider the Watsonville Gated Community Guidelines was given at the time and in the manner prescribed by Section 14-10.900 of the Watsonville Municipal Code; and

**WHEREAS**, the City Council has considered all written and verbal evidence regarding these guidelines at the public hearing and has made the following Findings, in support of the Watsonville Gated Community Guidelines as follows:

**FINDINGS** (WMC Section 14-12.708)

- (a) That the proposed Watsonville Gated Community Guidelines are consistent with the policies embodied in the General Plan;

**Supporting Evidence.**

In keeping with the already adopted Design Guidelines, the Gated Community Guidelines will provide for orderly development in the residential areas of the City, provide direction to developers, and emphasize good design principles by prohibiting the installation of gates in residential developments.

- (b) That the proposed Watsonville Gated Community Guidelines are compatible to the extent possible with the actual and general planned use of the adjacent properties.

**Supporting Evidence.**

The Gated Community Guidelines provide clear direction to staff, the public, and developers that the installation of gates in residential communities is prohibited in all circumstances. This direction follows the goals listed in the 2005 General Plan and the Livable Community Residential Design Guidelines.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:**

That the City Council hereby adopts the Watsonville Gated Community Guidelines, which is attached hereto and marked as Exhibit "A", subject to the Findings in the Resolution.

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# Watsonville Gated Community Guidelines

These Watsonville Gated Community Guidelines supplement the Watsonville Livable Community Residential Guidelines adopted by Council Resolution 134-01 on May 31, 2001.

## City Position

The City of Watsonville prohibits gating developments because it increases spatial and social fragmentation leading to diminished use and availability of public space and increased socioeconomic division.

## Adopted General Plan Policies

One of the goals of the City's General Plan is to ensure that existing and new development enhances, rather than detracts from, its surroundings. Policy 5.B further specifies that the City shall review new development proposals to encourage high standards of urban design and to ensure that elements of architectural design and site orientation do not degrade or conflict with the appearance of existing structures. Implementation Measure 5.B.3 indicates that the City shall utilize development standards, zoning ordinance regulations, and design guidelines to ensure new development is an asset to existing neighborhoods.

## Adopted Design Guidelines

The City of Watsonville's *Livable Community Residential Design Guidelines* were adopted in 2001 and are intended to communicate the community's expectation for quality neighborhoods and housing. The *Design Guidelines* are used in concert with the City's General Plan, Municipal Code, particularly, the Zoning and Subdivision Ordinances and guide new residential development and infill housing in existing neighborhoods. Within Section 2.21 of the *Design Guidelines* regarding maintaining connections to the City, "isolated enclaves of walled subdivisions are not viewed as positive additions to the community" and "subdivisions should not be socially gated or distinguished as an enclave."