

**MINUTES
REGULAR PARKS & RECREATION COMMISSION MEETING**

April 15, 2019

City of Watsonville
Council Chambers
275 Main Street, Top Floor

1. ROLL CALL

Commissioners: Carrasco, DeWorken, Flores, Hayashibara, Hurtado, Sanchez

Commissioners Absent: Sencion

PCS Staff: Parks & Community Services Director Calubaquib
Administrative Assistant II Moya
Administrative Assistant II Diaz
Recreation Coordinator Maciel
Recreation Specialist Castro

2. PLEDGE OF ALLEGIANCE

3. COMMUNICATIONS

3.1 ORAL COMMUNICATIONS – Chair Sanchez is excited to have a full Commission and looks forward to working together with the group.

3.2 DIRECTOR'S REPORT – Director Calubaquib welcomed the newly appointed Commissioners and thanked all Commissioners for their commitment to participate. Director Calubaquib provided an update on the development of the overall strategic plan for Parks & Community Services and park master plans for City Plaza and Ramsay Park and listed upcoming meetings. Director Calubaquib welcomed Senior Administrative Analyst Adriana Flores to the Parks & Community Services team.

4. CONSENT AGENDA

4.1 MOTION TO APPROVE MINUTES OF THE REGULAR MEETING OF MARCH 4, 2019

MOTION: It was moved by Commissioner Hurtado, seconded by Commissioner Hayashibara and carried by the following vote to approve the Minutes of the Regular Meeting on March 4, 2019.

Ayes:	CARRASCO, DEWORKEN, FLORES, HAYASHIBARA, HURTADO, SANCHEZ
Noes:	NONE
Absent:	SENCION
Abstain:	NONE

5. ITEMS REMOVED FROM CONSENT AGENDA

NONE

6. PRESENTATIONS & REPORTS

6.1 CONTIGO PROGRAM UPDATE REPORT – Recreation Coordinator Maciel and Recreation Specialist Castro provided an update and summary of the Contigo

Program at Marinovich Community Center. Commissioner Flores asked if there is plans to expand the program beyond its targeted neighborhood. Recreation Coordinator Maciel informed the program is exploring the possibility of expanding the targeted location, but expansion is limited by funding. Commissioner DeWorken stated he was not aware of the Contigo Program and he recommends working with community partners to help support the program. Commissioner Sanchez asked if staff has maintained data that help supports the effectiveness of the program. Recreation Coordinator Maciel replied that staff tracks information related to the participant progress. Contigo Program participant Teresa Fernandez addressed the Commisison and explained how the Contigo Program has helped her family and thanked the Contigo Program staff and the Commission for providing an important resource to the community.

7. NEW BUSINESS

7.1 ESTABLISHMENT OF ANNUAL COMMISSIONER PROGRAM LIAISON APPOINTMENTS

- a) **STAFF REPORT** – Director Calubaquib proposes and recommends establishing a Commissioner Program Liaison for the Department and appoint Commissioners as Program Liaison to key service areas. Serving as a Program Liaison will provide the Commissioner a more in-depth understanding of operations and empower Commissioners to provide informed and relevant feedback and policy recommendations for the Department’s services. The key service areas are Parks (2 Liaisons), Sports, Youth Development (2 Liaisons), Special Events and Facility Rentals.
- b) **COMMISSIONER QUESTIONS & INPUT** – Commissioners stated their preferences for the key service areas they would like to be appointed to. Key service area appointments are to be determined at the next Commission meeting on May 6th.
- c) **PUBLIC INPUT** – NONE
- d) **MOTION:** It was moved by Commissioner Hurtado, seconded by Commissioner Flores and carried by the following vote to approve the Establishment of Annual Commissioner Program Liaison Appointments.

AYES:	CARRASCO, DEWOREN, FLORES, HAYASHIBARA, HURTADO, SANCHEZ
NOES:	NONE
ABSENT:	SENCION
ABSTAIN:	NONE

7.2 DEVELOPMENT OF ANNUAL PARKS & RECREATION COMMISSION WORK PLAN

- a) **STAFF REPORT** – Director Calubaquib proposes and recommends developing and adopting an annual Parks & Recreation Commission Work Plan and appoint Commissioners to lead the implementation of Work Plan Projects. Director Calubaquib explained the process used to develop and foster an annual work plan with desired outcomes.
- b) **COMMISSION QUESTIONS & INPUT** – Commissioner DeWorken is excited to be involved with developments within the Department. Commissioner Sanchez asked if there is a limit to how many Commissioners that can be assigned to a certain project. Director Calubaquib replied that there would be a limit of three Commissioners per work plan to avoid a Brown Act violation. Commissioner

DeWorken suggested adding a safety initiative work plan. Commissioner Sanchez inquired about the level of commitment involved. Director Calubaquib responded that involvement varies per project.

c) **PUBLIC INPUT** – NONE

d) **APPROPRIATE ACTION** – The Commission will continue further discussion at the next Commission meeting on May 2, 2019.

8. **ADJOURNMENT – 8:06pm**