



# Agenda Report

**MEETING DATE:** Tuesday, July 12, 2022

**TO:** City Council

**FROM:** PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB  
ADRIANA FLORES, SENIOR ADMINISTRATIVE ANALYST  
IMELDA NEGRETE, RECREATION SUPERINTENDENT

**SUBJECT:** RESOLUTION APPROVING ONE YEAR FACILITY USE AGREEMENTS  
WITH VARIOUS SENIOR ORGANIZATIONS AT THE WATSONVILLE  
SENIOR CENTER

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## **STATEMENT OF ISSUES:**

Approve one-year facility use agreements with various senior organizations at the Watsonville Senior Center.

## **RECOMMENDED ACTION:**

Adopt:

1. A resolution approving a one-year facility use agreement with Community Bridges Meals on Wheels for space use at the Watsonville Senior Center, 114 East Fifth Street commencing July 1, 2022 and ending June 30, 2023, and authorizing and directing the City Manager to execute the same.
2. A resolution approving a one-year facility use agreement with Senior Network Services for space use at the Watsonville Senior Center, 114 East Fifth Street commencing July 1, 2022 and ending June 30, 2023, and authorizing and directing the City Manager to execute the same.
3. A resolution approving a one-year facility use agreement with Senior Council Project Scout for space use at the Watsonville Senior Center, 114 East Fifth Street commencing July 1, 2022 and ending June 30, 2023, and authorizing and directing the City Manager to execute the same.
4. A resolution approving a one-year facility use agreement with Family Agency Services of the Central Coast for space use at the Watsonville Senior Center, 114 East Fifth Street commencing July 1, 2022 and ending June 30, 2023, and authorizing and directing the City Manager to execute the same.
5. A resolution approving a one-year facility use agreement with Senior Citizens Legal Services for space use at the Watsonville Senior Center, 114 East Fifth Street commencing July 1, 2022 and ending June 30, 2023, and authorizing and directing the City Manager to execute the same.

**DISCUSSION:**

The Watsonville Senior Center is the hub for programs and services for adults ages 50 and older. Aside from the array of recreational programs and activities that the teammates offer, through collaborations with local non-profits housed at the Center a number of resources and services are available on a regular basis.

These agencies have had a facility use agreement with the City since the City took over management of the Watsonville Senior Center in 2019. Given the magnitude of the services they provide, the terms of the facility use agreement were discussed and the City, at the time, agreed to keep the rates the same as what they had when Association of Watsonville Area Seniors (AWAS) managed the center. These fees help to cover the cost of utilities and facility maintenance.

The terms of the new agreements include:

- A one-year term commencing July 1, 2022 and expiring on June 30, 2023.
- Each non-profit shall provide a \$1 million commercial liability insurance.
- Base rent is as follows:
  - \$100 per month for office space: Senior Network Services, Senior Council Project Scout, Family Agency Services of the Central Coast and Senior Citizens Legal Services
  - \$600 per month for office space, kitchen and multipurpose room: Community Bridges Meals on Wheels

**STRATEGIC PLAN:**

These agreements support the Strategic Plan Priority of Community Engagement and Well-Being as the Center and collaborating non-profits continue to provide activities and resources for our older adults.

**FINANCIAL IMPACT:**

The base rent for these agreements is \$1,000 total per month or \$12,000 annually and is included in the adopted FY 2022-23 budget:

- Revenue: 150-681-5469-00000

**ALTERNATIVE ACTION:**

The Council may choose not to approve these one-year agreements.

**ATTACHMENTS AND/OR REFERENCES (If any):**

Facility Use Agreements