



# Agenda Report

**MEETING DATE:** Tuesday, September 13, 2022

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR DI RENZO  
RYAN SMITH, WASTEWATER DIVISION MANAGER

**THROUGH:** CITY MANAGER MENDEZ

**SUBJECT:** AUTHORIZATION OF A PURCHASE ORDER FOR SOLE  
SOURCE PURCHASE WITH TROJAN TECHNOLOGIES  
GROUP ULC, FOR SPARE PARTS NEEDED IN THE WATER  
RECYCLING FACILITY FOR A NOT TO EXCEED AMOUNT  
OF \$150,492.52 (WHICH INCLUDES A 5% CONTINGENCY)

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## STATEMENT OF ISSUES:

Annual maintenance is being scheduled for the City's Recycled Water Facility and an inventory of spare parts must be purchased for this activity as well as ongoing maintenance throughout the year. Staff is requesting a sole-source purchase of proprietary spare parts from Trojan Technologies Group ULC.

## RECOMMENDED ACTION:

Adopt a resolution authorizing the sole source<sup>1</sup> purchase order with Trojan Technologies Group ULC, a corporation, for the purchase of proprietary spare parts for the Recycled Water Facility in the amount of \$150,492.52 (\$143,326.21 plus 5% contingency of \$7,166.31) from the Wastewater Enterprise Fund for Fiscal Year 22/23. The contract will not be competitively bid for the reasons set forth in this report.

## DISCUSSION:

The City owns and operates a wastewater recycling facility (the Recycled Water Facility) that produces and delivers irrigation water to the Pajaro Valley Water Management Agency (PVMWA), and PVMWA reimburses the City for costs associated with operating the facility. The system as a whole contains various treatment processes, one of which is a Trojan brand ultraviolet (UV) disinfection system used to disinfect the recycled water consistent with State regulations. Major maintenance is performed once per year, and routine maintenance is

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<sup>1</sup> Subdivision (c) of § 3-5.210 of the Municipal Code exempts from competitive bidding "Equipment, supplies or nonprofessional services (that) are unique, available only from one (1) source, or sought to match existing equipment or supplies already in use (also known as a sole source purchase)."

required on an ongoing basis that requires a supply of proprietary spare parts. These parts can only be purchased through Trojan Technologies.

**STRATEGIC PLAN:**

This purchasing agreement is consistent with the Strategic Plan Priority:

3 – Infrastructure & Environment

**FINANCIAL IMPACT:**

Funds for this purchase are available in the Wastewater Enterprise Fund budget account number 0710-532-7324 for Water Recycling.

**ALTERNATIVE ACTION:**

None at this time due to the proprietary nature of these parts.

**ATTACHMENTS AND/OR REFERENCES (If any):**

- 1) Trojan Technologies Group ULC Price Quotation