

Dear Mr. Meek,

We are reaching out to express our interest in a 12-month extension to the entitlements granted on the property at 161 Miles Lane, Watsonville. While we have accomplished major progress towards initiating the construction phase of the project, we believe that obtaining some additional time in the permitting process would allow us to best serve our clients and community.

#### **Progress & Milestones**

Our plan to break ground by January 2023 and complete the project by January 2024 is underway. We are working diligently to ensure that all essential project components are in place in the time leading up to initiating construction. Here are some milestones that have been accomplished or are currently imminent:

<b>Milestone</b>	<b>Completion Date</b>	<b>Projected Date</b>
Hired project manager	September 2021	
Completed schematic drawings	December 2021	
Complete 50% DD	March 2022	
Hire construction manager		April 2022
Complete 100% DD		April 2022
Complete 90% CD		July 2022
Apply for permits		July 2022
Select general contractor		July 2022
Begin construction		January 2023
Complete construction		January 2024
Begin program operations		June 2024

#### **Justification for Extension Request**

In order to complete construction in 12 months, our current priority is to plan how Si Se Puede clients can be served during construction. Creating and implementing a transition plan helps us avoid a two-phase project where we construct one building at a time, which would extend construction time to 24 months. We are working closely with the County of Santa Cruz to consider all options, with the aim of finalizing a plan in the next 120 days. An extension to the current entitlements will allow us the time and flexibility we need to sustain programming and be 100% prepared to apply for construction permits in the summer of 2022.

Please feel free to reach out with any questions, thoughts, or feedback about our progress to date or our upcoming plans. We are looking forward to working with you on guaranteeing the best outcomes for our community.

Sincerely,

Habiba Rotter  
Impact Manager  
Encompass Community Services