

City Council Protocols

April 11, 2023

Background

- Twenty to years ago the Council adopted it first set of Council Protocols
- The document has served as a tool to document accepted practices and clarify expectations of how the Council will operate as a team and in accordance with City policies
- Since originally adopted, the protocols have been amended nine times reflecting operational or policies changes



City Council Protocols

Watsonville City Council has prepared its own City Council Protocols to document accepted practices and clarify expectations of how the Council will operate as a team and in accordance with City policies.

Through the agreement of the City Council to be bound by these practices, the administration of City Council affairs is greatly enhanced and made more efficient.



Recommended Action

Adopt Resolution repealing Resolution No. 143-14 (CM), adopted on October 14, 2014, which adopted the current Council Protocols, and replace with Resolution approving an updated version of Council Protocols.



Highlight of Changes

Mayor Proclamations and Certificates

Social Media Accounts and Content Retention (New)

Conflicts of Interest (New)

Training, Conference and Meeting Reimbursement

Placing items on the Agenda



Placing Items on the Agenda

New Form

Two Options to consider:

- Majority to vote required
- Three votes required to place item on agenda

Rev. 04/05/2023



Submittal - Completed by requesting City Council Member(s) and returned to the City Manager on or before the Council Meeting.

	Submitted:		
Request Title:			
Purpose - Please be spe	cific, highlight the goal of yo	ur request.	
Classification - Implicat	ion	Mode of Response	
Classification - Implicat ☐ Land Use Policy	ion ☐ Social Policy	Mode of Response Council Report	Presentation
		 	Presentation
_	Social Policy	Council Report	
Land Use Policy Budget Policy	Social Policy	Council Report Motion	Resolution
Land Use Policy Budget Policy	Social Policy	Council Report Motion Ordinance	Resolution
Land Use Policy Budget Policy	Social Policy	Council Report Motion Ordinance	Resolution
Land Use Policy Budget Policy Other:	Social Policy	Council Report Motion Ordinance Other:	Resolution

Recommended Action

1. Adopt a resolution to adopt new protocols as presented, or

 Adopt a resolution adopting Protocols as amended

