



**CITY MANAGER /CITY ATTORNEY
SIGNATURE REQUEST ROUTING FORM**

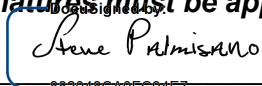
Include insurance documents, signed agreements, and all relevant documentation.

All documents must be signed by contractor/lessee and in Munis (if applicable) prior to routing to City Clerk.

Request:

☒ City Manager Signature ☐ City Attorney Review/Approval ☐ Notarization ☐ Munis Approval NOT REQUIRED
☐ IT Reviewed (if applicable) – THIS CONTRACT INVOLVES TECHNOLOGY, AN EMAIL FROM THE IT DIRECTOR APPROVING THE CONTRACT MUST ACCOMPANY THIS FORM.

All documents routed for signatures must be approved by Department Head.

Department Head Approval:  Date: 2/9/2021 | 2:24 PM PST
882048CA0FC94E7 Signature

To be completed by initiating department: (PLEASE COMPLETE ENTIRELY)

Staff Responsible: Mindy Esqueda Department: Public Works Phone Ext: 3109

Contractor/Vendor Name: KJ Woods Construction

Project Title: Madison Alley Sanitary Sewer Replacment, SS-20-02

Original Contract Amount: \$ 188,000 Changer Order/Amendment No(s) 1

Amendment Amount \$ 103,000 Cumulative Total \$ 291,000.00

Funding Source (Name of Acct. & Enterprise) Wastewater CIP Sewer Main Madison Alley

Budget Account No(s): 911-7835-14620

Resolution No. (if any): _____ MUNIS Contract No. (if applicable): 1906

- ☒ Document is within CM signature authority up to \$100,000 (cumulative) for professional services or Public projects meeting the amount set forth in subdivision (b) of California Public Contract Code Section 22032, except as otherwise provided by State legislation, the project shall be let to contract by formal bidding procedure.
- ☐ Insurance is up to date and included.
- ☐ (For Bids only) DIR Extract Form has been filled and attached (due within 5 days of award of contract by Council or within 5 days from City Manager signature of Quick Bid)
- ☐ This is a form agreement prepared by City Attorney's Office.
 (See <http://intranet.ci.watsonville.ca.us/node/303>)
 - ☐ No changes were made; or
 - ☐ Changes are described AND redlined version is attached.
- ☐ This is not a form agreement prepared by City Attorney's Office.
 Previously prepared or reviewed by: _____
- ☐ \$10,000 to \$100,000 complete memo stating quotes obtained, include names and amounts, if did not obtain any, explain reasons pursuant to WMC 3-5.530.
- ☐ Sole Source (attach memo explaining reasons for sole source or list any other exemptions pursuant to (WMC 3-5.210)).

Description of project, scope of work or purchase (must be detailed, incomplete or deficient statements will be sent back):

Change Order #1 reflects the additional cost of work required to install the new 8" sewer and gain the necessary clearance from existing utilities that were found to be directly buried on top of the sewer in the Alley parallel to Madison Street.

☐ Consultant Required to File FPPC Form 700 (Statement of Economic Interests)

CITY OF WATSONVILLE

Public Works and Utilities Department

CONTRACT CHANGE ORDER No. 1Contract No. 1906Project Name: **Madison Alley Sanitary Sewer Replacement**City Project No. SS-20-02Contractor: **KJ Woods Construction****Description of Work:**

While potholing to confirm the location of existing utilities, a water line and gas line were found directly buried on top of the existing sewer in the Alley parallel to Madison Street. In order to install the new 8 inch sewer and gain the necessary clearance from these existing utilities, the approximately 400 linear feet downstream of the project scope required replacement and lowering, which was also in poor condition. This change order adds the following quantities to the bid item schedule:

Bid Item 4 - 8-inch Sanitary Sewer

$$\$245 \quad \times \quad 400 \quad \text{LF} \quad = \quad \$98,000.00$$
Bid Item 6 - Sanitary Sewer Manhole Replacement/Installation

$$\begin{array}{rcl} \$5,000 & \times & 1 \quad \text{EA} \\ & & = \\ & & \$5,000.00 \\ & & \hline & & \$103,000.00 \end{array}$$

Total of Change Order No. 1 \$103,000.00

By reason of this order the time of completion will be adjusted as follows: 14 Days

This change order constitutes full and complete compensation for all labor, equipment, materials, overhead, profit, any and all indirect costs and time adjustment required to perform the above described change. All work shall be completed in accordance with the applicable provisions of the Contract Documents.

Accepted By Contractor:

DocuSigned by:

Ian Daly

6300E1509C4943C

2/9/2021 | 1:10 PM PST

KJ Woods Construction

Date

City Approval:

DocuSigned by:

Danielle Green

563F01EC578947B...

Project Manager

2/9/2021 | 1:44 PM PST

Date

DocuSigned by:

Rene Palmisano

882048CA0EC94E7

Director Public Works & Utilities

2/9/2021 | 2:24 PM PST

Date

If Cumulative Change Order Percentage is Greater Than 15% the Following Signatures are also required:

DocuSigned by:

Cindy Czerwin

E62535C368D9432...

Director of Administrative Service

2/10/2021 | 11:56 AM PST

Date

City Manager

Date

CITY OF WATSONVILLE
Public Works and Utilities Department

CONTRACT CHANGE ORDER No. 1 **Contract No.** 1906

Project Name: **Madison Alley Sanitary Sewer Replacement** **City Project No.** SS-20-02

Contractor: **KJ Woods Construction**

Contract Summary:

The Original Contract Sum:	\$188,000.00
Net Change by Previously Authorized Change Orders	\$0.00
The Contract Sum Prior to this Change Order:	\$188,000.00
Amount of this Change Order:	\$103,000.00
The New Contract Sum Including this Change Order:	\$291,000.00
Cumulative Change Order Percentage Increase	55%

In Process