



# **City of Watsonville**

## **Committee Establishment Process**



May 23, 2023

# TYPES OF COMMITTEES

- City Council Appointed Committees
- Mayor Appointed Committees
- Department-Level Committees

# City Council Appointed Committees

## WATSONVILLE CITY CHARTER

### **SECTION 900 BOARDS AND COMMISSIONS: INTENTS AND PURPOSES.**

**“The Council by motion adopted by at least four (4) affirmative votes, or the City Manager with the consent of the Council, may appoint from time to time such temporary committees as are deemed advisable to render counsel and advice to the appointing authorities on any designated matters or subject within the jurisdiction of such authorities.”**

# **Mayor Appointed Committees**

## **WATSONVILLE MUNICIPAL CODE 2-1.121**

### **SPECIAL COMMITTEES**

**“All special committees of less than a quorum shall be appointed by the Mayor. Such committees shall be temporary in tenure and shall automatically be discharged upon the completion of their task, or upon an order of the Mayor, or by a majority vote of the full Council.**

**All committees shall be appointed to serve for a defined special task to be performed within a specified period of time.”**

# Department Committees

- Department-Level Committees are established at the discretion of a department to benefit from dialogue and engagement with the community on a specific topic for which the department could benefit from.**
- Committees range on size, task, and makeup.**
- Committees are managed by department and are advisory in nature**
- Cities do not typically have policies on how departments may establish said committees**

# Contact Information

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