



Agenda Report

MEETING DATE: Tuesday, February 21, 2023

TO: City Council

FROM: PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB
SENIOR ADMINISTRATIVE ANALYST FLORES

THROUGH: CITY MANAGER MENDEZ

SUBJECT: RESOLUTION APPROVING SEVEN YEAR LEASE AGREEMENT
WITH THE CORRALITOS WOMAN'S CLUB FOR CITY OWNED
PROPERTY

RECOMMENDED ACTION:

Adopt a resolution approving a seven-year lease with the Corralitos Woman's Club, a corporation, for the use of City owned property located at 33 Browns Valley Road.

DISCUSSION:

The Corralitos Woman's Club is a local organization dedicated to community improvement by enhancing the lives of others through volunteer service. The Club was founded in 1920 and members share a vision of "How can we help?". The club holds many fundraisers to help groups and organizations in the community and also has a nationwide and global reach.

The Corralitos Woman's Club has a long-standing history of residing in the City owned property at 33 Browns Valley Road. The location is well known by residents and is used for various events such as community meetings, youth group meetings, various private events such as birthday parties, weddings and funerals and celebrations of life. The organization strives to meet all City and accessibility requirements and is responsive to City staff requests. The previous lease agreement for the property has expired and City Staff recommend to renew the lease.

The terms of this Lease agreement can be summarized as follows:

- A seven-year term commencing January 1, 2023 and expiring on December 31, 2030.
- A base rent of seven dollars (\$7.00) for the term of the lease, due and payable upon execution of this Lease as payment in advance for the term.
- One (1) additional term of three (3) years option to extend the term of the Lease.
- Tenant is responsible for all Utilities and improvements on the property.

- Tenant is responsible for Fire, Property Damage and Commercial General Liability Insurance.

STRATEGIC PLAN:

05-Community Engagement & Well-Being – The Corralitos Woman’s Club supports youth organizations and community activities in the community.

FINANCIAL IMPACT:

The base rent for this lease is \$1.00 annually, in acknowledgment and support of the community and social benefit the organization provides to the community and its stewardship and maintenance of the facility.

ALTERNATIVE ACTION:

The Council may:

1. Not approve this lease agreement
2. Modify the proposed lease agreement

ATTACHMENTS AND/OR REFERENCES (If any):

None.