



Agenda Report

MEETING DATE: Tuesday, February 21, 2023

TO: City Council

FROM: PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB

THROUGH: CITY MANAGER MENDEZ

SUBJECT: RESOLUTION APPROVING AMENDMENT NO. 1 WITH GRIFFIN STRUCTURES, INC., FOR PROJECT MANAGEMENT SERVICES FOR THE RAMSAY PARK MASTER PLAN IMPLEMENTATION IN AN AMOUNT NOT EXCEED \$283,700.

RECOMMENDED ACTION:

It is recommended that the Council adopt a resolution approving Contract Amendment No. 1 with Griffin Structures, Inc., for project management services for implementation of the Ramsay Park Master Plan (Ramsay Park Improvement Project) in an amount not to exceed \$283,700; and authorizing and directing the City Manager to execute same.

BACKGROUND:

On August 24, 2021 the Council adopted Resolution No. 218-21 awarding a contract to Griffin Structures, Inc., for project management services for the Ramsay Park Master plan. For the past 17 months, Griffin has provided services covering Program and Pre-Design Management (defining the scope, communications, schedule development, budgetary control) and Design Management (fidelity of budget, schedule, design documents; value engineering and quality control). We are close to the end of the design process, with the next steps of permitting and bidding out the project.

DISCUSSION:

As the City moves into the next phase on the landmark project of a major renovation of Ramsay Park, staff would like to retain Griffin's services for project management from the permitting process to the bidding period, then through the construction phase to the end of the project. The consultant's extensive experience in providing project and construction management services for parks, sports complexes and recreation facilities will be invaluable in managing a project of this size. Their duties will include the processing of documents, bid reviews, RFI's, submittals, change orders, invoicing and general oversight.

Griffin's experience on parks and sports complexes of this size is the primary reason we would like to continue our working relationship. To date, their knowledge with the

construction of larger projects, the eye for detail, and the extensive resume of previous projects has already proven beneficial through the design process. Staff recommends the Council to approve Amendment No. 1 to the Project Management Contract with Griffin Structures, Inc., in the amount of \$283,700.

STRATEGIC PLAN:

This recommendation is consistent with a number of Council Strategic Goals, such as 03-Infrastructure & Environment, for replacing aging park infrastructure and improving the environment and 05-Community Engagement & Well-Being, for enhancing recreational and exercise opportunities.

FINANCIAL IMPACT:

The original contract amount was \$150,000. The recommendation is to increase this contract by \$283,700, to a total of \$433,700. Funding for these project management services are included in the adopted Fiscal Year 2022- 23 Capital Improvement Plan (CIP) budget: 0150-901-7361-14923.

ALTERNATIVE ACTION:

The Council could elect not to approve this amendment.

ATTACHMENTS AND/OR REFERENCES (If any):

None.