



Agenda Report

MEETING DATE: Tuesday, February 21, 2023

TO: City Council

FROM: PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB

THROUGH: CITY MANAGER MENDEZ

SUBJECT: RESOLUTION AWARDING CONTRACT TO CALLANDER ASSOCIATES LANDSCAPE ARCHITECTURE NOT TO EXCEED \$199,238.38 FOR PARKS FACILITY ASSESSMENT STUDY

RECOMMENDED ACTION:

That the City Council adopt a resolution awarding a contract to Callander Associates Landscape Architecture, Inc., in an amount not to exceed \$199,238.38 for the Parks Facility Assessment Study utilizing funds from CIP account 0150-901-7820-15020 and authorizing the City Manager to execute the contract.

BACKGROUND:

On January 6, 2023, the City released a Request for Proposals (RFP) inviting all interested and qualified consultant teams with expertise in project management, landscape architecture, civil engineering, cost estimating, and other trades, with proven experience in parks and recreation facility design and construction administration to submit a project proposal to conduct a Park Facility Assessment Study.

This Study includes 24 of the City's 26 parks, excluding Ramsay and City Plaza. The City is working in partnership with Santa Cruz County Parks and this study also includes five (5) County of Santa Cruz Parks that fall within South County and/or Watsonville's sphere of influence. The County will reimburse the City for project costs associated with County parks. It is the intent of the City to hire a qualified consultant who can provide assessments and field review, proposed improvements, estimate of improvements costs and priority for implementation of improvements at each of the specified City Park facilities. The final product sought is a Park Facility Assessment Report.

The intent of this study is to inventory and examine each Park and determine when systems will need to be replaced. The assessment study will include the examination of the features, amenities, hardscape, landscape, electrical, and irrigation systems which are key to keeping these Park facilities safe and functioning. This study will also identify park enhancements desired by the community.

The study will result in a Park Facility Assessment Report that will include priorities for funding. This will be used to develop a system-wide Park Improvement and Equity Plan for maintaining, renovating, and ultimately replacing facilities. In addition, the scope of work includes the creation of a GIS database of inventory for each park.

Results from this study will be used to prioritize needs with an equity lens and to recommend a funding and CIP plan, primarily utilizing revenue from the recently approved Measure R local sales tax.

DISCUSSION:

Proposals were due on February 3, 2023 and the City received responses from four firms:

Firm	Local Office	Cost Proposal
Bureau Veritas	Sacramento, CA	City: \$134,518 County: \$32,725
Facility Engineering Associates	Santa Rosa, CA	\$150,494 (no price breakdown submitted)
Callander Associates	San Jose, CA	City: \$181,692 County: \$17,546
Verde	Santa Clara, CA	City: \$210,225 County: \$91,405

A selection panel comprising of City and County employees reviewed proposals and conducted interviews with firms on February 8, 2023. Upon review, the panel recommended that Callander Associates Landscape Architecture (CALA) be awarded a contract for this project. CALA was selected for their relevant experience in conducting recent similar studies for other California cities, their ability to customize criteria for prioritization of facility repairs/replacement, their experience and approach to community engagement and their previous experience in working with the City of Watsonville.

STRATEGIC PLAN:

- 3-Infrastructure & Environment – This project collects data to be used for planning and budgeting for City infrastructure needs.
- 5-Community Engagement & Well-Being – The City and County parks included in this assessment directly contribute to the well-being of community members. The timeline for this project also includes a series of community meetings to help identify needs and priorities.
- 6-Public Safety – This project will assess safety concerns in our City parks. Parks also contribute to our community's sense of safety and security.

FINANCIAL IMPACT:

The contract for this project is for a not to exceed amount of \$199,238.38 that will be charged to CIP 0150-7820-15020. This CIP is included in the adopted FY 2022-2023 budget. The City will contract with the County of Santa Cruz to get reimbursement of their portion of the contract.

ALTERNATIVE ACTION:

The Council could elect to:

- Not adopt this resolution and the project would not move forward, or
- Adopt a resolution awarding the contract to an alternative firm.

ATTACHMENTS AND/OR REFERENCES (If any):

None.