



Agenda Report

MEETING DATE: Tuesday, March 14, 2023

TO: City Council

FROM: INTERIM PUBLIC WORKS & UTILITIES DIRECTOR VIDES
ASST PUBLIC WORKS & UTILITIES DIRECTOR GREEN

THROUGH: CITY MANAGER MENDEZ

SUBJECT: APPROVAL OF SECOND AMENDMENT TO CONSULTANT
CONTRACT FOR VARIOUS WATER DESIGN SUPPORT
SERVICES WITH MNS ENGINEERS, INC., A CORPORATION,
INCREASING THE AMOUNT BY \$30,000

RECOMMENDED ACTION:

It is recommended that the City Council approve Second Amendment to Consultant Contract for various Water Design Support Services with MNS Engineers, Inc., a corporation, increasing the amount by \$30,000, and authorize and direct City Manager to execute same.

BACKGROUND:

A number of firms submitted qualification statements in June 2020 for On-Call Water and Wastewater Professional Design Services. A list of qualified firms was developed, from which MNS Engineers, Inc. was selected to provide design services on a variety of smaller water projects.

DISCUSSION:

On July 6, 2021, a contract was executed with MNS Engineers to provide design services on various small water projects in the amount of \$72,635. On November 10, 2021, the first amendment was executed adding \$20,000 to the contract compensation to cover additional scope requested by City staff. This amendment increase contract to the total amount of \$92,635, which was below the \$100,000 threshold requiring Council approval for professional services contracts.

Staff requested a cost proposal from MNS to perform additional services on the existing contract including preparation of final as-built drawings for the Hames Reservoir Interior Coating project and providing bid and construction support services for the Amesti Reservoir Interior Coating project.

The cost of the added scope of work is \$30,000. Staff therefore requests the City Council approve the Second Amendment to the consultant contract with MNS Engineers, Inc. for various water design support services. This will increase the total consultant contract amount to \$122,635.

STRATEGIC PLAN:

This contract amendment supports Strategic Plan Goal:
3-Infrastructure & Environment

FINANCIAL IMPACT:

The Hames and Amesti Reservoir Coating Projects are identified in the approved Water Enterprise Fund under budget 720-913-7855-14826, which has sufficient budget available to cover the \$30,000 amendment.

ALTERNATIVE ACTION:

No reasonable alternative known at this time.

ATTACHMENTS AND/OR REFERENCES (If any):

None.