



# Agenda Report

**MEETING DATE:** Tuesday, March 14, 2023

**TO:** City Council

**FROM:** CITY MANAGER MENDEZ

**SUBJECT:** STREETS: CITY STRIPING AND POTHOLE PROGRAM

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## **RECOMMENDED ACTION:**

Provide direction to staff on whether to schedule a future agenda and discussion about the city's streets striping and pothole program.

## **BACKGROUND:**

At the February 7, 2023 meeting both Mayor Montesino and Mayor Pro-Tempore Quiroz-Carter asked to schedule a future item and discussion on the filling of potholes citywide and striping overall. One area mentioned was Lincoln Street and East Fifth.

Similar to another item on this agenda, this item is being brought forward to model a new process to place items on the agenda that staff will be recommending in an updated City Council protocols that will be brought forward for discussion and approval at the April 11<sup>th</sup> meeting.

The goal of this process is to allow for your Council to provide direction on whether to place an item on the agenda during your meeting. This would be for items brought forward under the *Requests & Scheduling Future Agenda Items* section of your regular agenda and/or requested through the City Manager and/or Mayor.

Specifically, if the requested item to be agendized is such that no staff report is required, all or a majority of Council Members are familiar with the item, or a staff report can be prepared in under an hour, the City Manager may place the item on a subsequent agenda.

Otherwise, at a subsequent meeting, discussion on the matter will focus on the subject matter to be agendized including: the details of the Council's request, staff time and other resources required to research the matter and prepare the staff report, other priorities and timeline of when the item would be placed on the agenda. No staff report will be prepared for this discussion, and the primary purpose is for the Council to provide direction to staff. The item will be discussed, and a staff report presented, at a subsequent meeting.

**DISCUSSION:**

Should your Council decide to direct staff to agendize this item to a future meeting, staff is requesting that it be brought back for the April 25<sup>th</sup> meeting. Further it would be helpful if staff was provided with the focus of the discussion, questions, and information needed.

**STRATEGIC PLAN:**

If directed by your Council to schedule this item for a future meeting, this section will be completed if applicable.

**FINANCIAL IMPACT:**

If directed by your Council to schedule this item for a future meeting, this section will be completed if applicable.

**ALTERNATIVE ACTION:**

If directed by your Council to schedule this item for a future meeting, this section will be completed if applicable.

**ATTACHMENTS AND/OR REFERENCES (If any):**

Not applicable.