

2546 Rolling Hills Ct.
Alamo, CA 94507

March 14, 2023

VIA HAND DELIVERY

Watsonville City Council
275 Main Street
Suite 400 (4th Floor)
Watsonville, CA 95076

**Re: Dangerous Condition at Highway 129 and Locust Street Relating to
Ceiba College Preparatory Academy Student Bus Drop-Off and Pick-up**

Dear Members of the Council,

During the February 28th Special Council Meeting, Ceiba Principal Josh Ripp maintained he would enforce the policy of prohibiting student drop-off and pick-up activity on Highway 129. However, the very next day, on March 1st, Ceiba violated this policy regarding Highway 129 and the existing Condition of Approval 18 from Resolution No. 08-13(PC) dated June 4, 2013, which states:

The school access shall be limited to the driveway off of Locust Street. The Riverside Drive access shall not be utilized. (CDD-P, WFD).

Ceiba used both Highway 129 and Ceiba's Riverside Drive access to manage student drop-off and pick-up activity for a bus trip.

1. Two Monterey County Office of Education buses were chartered by Ceiba for a field trip on March 1, 2023, transporting approximately 80 students to/from California State University Monterey Bay.
2. At approximately 3:00 PM, the two buses dropped off students along the shoulder of Highway 129 in a 45 MPH zone in front of the Golden Brands building located at 270 W. Riverside Drive.

3. There were no red flashing lights on the bus, nor did there appear to be a bus driver directing student traffic.
4. Ceiba students disembarked and entered the Ceiba campus on the Highway 129/Riverside Drive driveway.



Two Monterey County Office of Education School buses dropping off students along the shoulder of Highway 129.



Ceiba students disembark from the two buses and enter the Ceiba campus on Highway 129 driveway access.

It is well established that Ceiba lacks adequate site capacity to run a school of its size. Moreover, due to the tight driveways, Ceiba's site is unable to handle bus traffic. Obviously, there are no safe and appropriate places on Highway 129 for bus drop-off and pick-up protocols, as the buses will extend past the highway edgeline. Ceiba routinely charts buses for field trips, however, it is unclear where they conduct bus pick-up and drop-off activities. Buses have been seen parked in the middle of the street on the southern end of Locust Street. It is unclear what safety protocol, if any, Ceiba is using to determine where buses should pick up and drop off students for field trips. Highway 129 is a hazardous option, as is entering/exiting the campus from the Riverside Drive access point. Bus loading near the Locust Street/Highway 129 intersection will create significant congestion due to the narrowness of Locust Street.

In the February 28, 2023 Agenda Packet, City Staff set forth several conditions forbidding the use of the Highway 129/Riverside Drive access, including Special Use Permit Conditions of Approval 27 and 29 (Page 335):

27. **Driveway Access.** The school access for student drop off and pick up shall be limited to the driveway off of Locust Street. The Riverside Drive access shall not be utilized. (CDD-P, WFD)

29. **On- and Off-Site Traffic Circulation.** School Administration staff shall prioritize management of traffic flow to and from the site during student drop off and pick up. School staff, crossing guards and volunteers shall adhere to the SRTS plan to ensure appropriate onsite drop off and pick up locations. School staff, crossing guards and volunteers shall also ensure queuing of vehicles onsite and that traffic does not back up onto City streets, thereby avoiding causing traffic congestion and unsafe conditions. Any issues arising from poor traffic control, due to Ceiba's management of traffic flow, shall be remedied by the school upon notification from City staff.

School Administration staff will institute a policy that no student drop off or pick up is to take place along Riverside Drive. (CDD-P, PWD)

In its submission to the Agenda packet, Ceiba maintained that these conditions were met. As has been shown, however, Ceiba has wasted no time in violating them. Looking forward, it is structurally problematic on how Ceiba will be managing bus protocols for future offsite events.

It is quite possible that Ceiba has been in violation of this since it began operations at 260 W. Riverside Drive. Historically, it appears the 2013 Condition 18 has never been enforced by the City of Watsonville.

Related to this issue, there are ongoing challenges regarding a Public Records Request with the Monterey County Office of Education. It has been difficult to obtain from Deputy Superintendent Brett McFadden, who was involved in Ceiba's siting in 2013, relevant information that would explain what is going on with the hazardous loading activity on Highway 129. (Email exchanges attached.)

Ceiba's reckless student drop-off and pick-up protocols pose ongoing threats to students, neighboring stakeholders, and drivers using public roadways. The dangers posed to the community are unprecedented for any school in Watsonville.

Respectfully,



Marta J Bulaich

Attachments

Public Records Request

12 messages

Marta Bulaich <martabulaich@gmail.com>
To: "rhughes@montereycoe.org" <rhughes@montereycoe.org>
Bcc: Marta Bulaich <martabulaich@gmail.com>

Thu, Mar 2, 2023 at 1:37 PM

Dear Ms. Hughes,

Pursuant to California Government Code Section 6250, I request that you provide me with the following:

1. Any and all records concerning, documenting, or consisting of communications (including but not limited to any emails, telephone calls, log of telephone calls, voicemails, calendar entries, audio and/or video recordings, memoranda, letters, correspondences, notes, text messages, group texts, group messages, and messages originating from communications platforms or other messaging apps) regarding transportation requests made by Ceiba College Preparatory Academy, Ceiba Public Schools, Ceiba Public Schools Foundation, and/or anyone representing said Ceiba entities in any way whatsoever, occurring between July 1, 2014 and March 2, 2023 between any employee or official of the Monterey County Office of Education.
2. Please provide the following information concerning every Request for Transportation made to the Monterey County Office of Education between July 1, 2014 and March 2, 2023 by any person representing, in any capacity, Ceiba College Preparatory Academy, Ceiba Public Schools, and/or Ceiba Public Schools Foundation, including, but not limited to Josh Ripp, Tom Brown, Annie Millar, Mike Rich, and/or Daniel Ornelas:
 - a. Date of Request
 - b. School Year
 - c. Name of Requestor
 - d. Requestor's Department
 - e. Requestor's Phone
 - f. Requestor's Email
 - g. Requestor's Budget or PO #
 - h. Date of Trip
 - i. Pick-Up Location
 - j. Pick-Up time
 - k. Event Start Time
 - l. Event Return Time
 - m. Destination Location
 - n. Address of Destination Location
 - o. Number of Participants
 - p. Event Contact Information
 - q. Total Miles Assigned to Driver
 - r. Total Hours Assigned to Driver
 - s. Total Cost of Trip

As provided in public records law, I expect your response within ten (10) days of your receipt of this request. I agree to pay any reasonable copying costs.

I greatly appreciate your assistance in this matter.

Sincerely,

Marta Bulaich

--
Marta J Bulaich
+1 415 816 1665
@martahari

Junel Ceralde <juceralde@montereycoe.org>
To: martabulaich@gmail.com

Fri, Mar 10, 2023 at 9:32 AM

Good afternoon Ms. Bulaich,

Attached please find the records you requested regarding Ceiba related Transportation requests.

Stay safe and dry,

Junel Ceralde

----- Forwarded message -----

From: Robin Hughes <rhughes@montereycoe.org>
Date: Thu, Mar 2, 2023 at 1:51 PM
Subject: Fwd: Public Records Request
To: Brett McFadden <bmcfadden@montereycoe.org>, Junel Ceralde <juceralde@montereycoe.org>
Cc: Cindy Dunn <cdunn@montereycoe.org>

Afternoon Brett. Here is a PRAR just received in our office.
Junel - this is the request we talked about this morning that I had expected to receive to forward to you.

Please lmk if you have questions.

Robin Hughes
Superintendent's Coordinator
(831) 755-6463 | rhughes@montereycoe.org
[Quoted text hidden]

MCOE Online: [Website](#) | MCOE on [Facebook](#) | MCOE on [Twitter](#)

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--
Junel Ceralde

Senior Executive Assistant

to the Deputy Superintendent, Brett W. McFadden

Monterey County Office of Education

901 Blanco Circle

P.O. Box 80851

Salinas | California | 93912


Phone: 831.755.0300 ext. 1196



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 **PRA - Ceiba Requests.pdf**
51K

Junel Ceralde <juceralde@montereycoe.org>
To: martabulaich@gmail.com

Fri, Mar 10, 2023 at 9:36 AM

Apologies Ms. Bulaich, the wrong document was attached, please see the correct document below.
[Quoted text hidden]

 **PRA - Ceiba Transportation Documents.pdf**
1069K

Marta Bulaich <martabulaich@gmail.com>
To: Junel Ceralde <juceralde@montereycoe.org>

Fri, Mar 10, 2023 at 9:36 AM

Hi Junel,
Thank you for your email. The only attachment is a copy of my public records act request. Did you intend to send anything else?
All the best,
Marta

On Fri, Mar 10, 2023 at 9:32AM Junel Ceralde <juceralde@montereycoe.org> wrote:
[Quoted text hidden]

Marta J. Bulaich
[Quoted text hidden]

Junel Ceralde <juceralde@montereycoe.org>
To: Marta Bulaich <martabulaich@gmail.com>

Fri, Mar 10, 2023 at 9:38 AM

I think we may have crossed emails, I did send an updated email, did you receive it?
[Quoted text hidden]

Marta Bulaich <martabulaich@gmail.com>
To: Junel Ceralde <juceralde@montereycoe.org>

Fri, Mar 10, 2023 at 10:08 AM

Yes, thank you. However, the March 1, 2023, trip information you provided is **incomplete and does not include Ceiba's drop-off or pick-up addresses** for the two Monterey County Office of Education buses used that day to transport Ceiba students to and from their event. Please provide this data.

All the best,
Marta
[Quoted text hidden]

Junel Ceralde <juceralde@montereycoe.org>
To: Marta Bulaich <martabulaich@gmail.com>

Fri, Mar 10, 2023 at 10:14 AM

Hello Ms. Bulaich,


I will reach out to our Transportation team and see if they are able to provide the missing data.

Thank you.
[Quoted text hidden]

Junel Ceralde <juceralde@montereycoe.org>
To: Marta Bulaich <martabulaich@gmail.com>

Fri, Mar 10, 2023 at 10:24 AM

Please see the attached Trip Information sheet containing the information of the drop off and pick up.
[Quoted text hidden]

 **Trip Information Sheet - 03-01-2023.pdf**
88K

Marta Bulaich <martabulaich@gmail.com>
To: Junel Ceralde <juceralde@montereycoe.org>

Fri, Mar 10, 2023 at 11:43 AM

Hi Junel,

Thanks for sending the Trip Information Sheet. This document merely lists Ceiba's billing address and **does not show the addresses of the pick-up and drop-off locations**. Please provide documentation that states the addresses your bus drivers used for pick-up and drop-off locations during the March 1, 2023 Ceiba trip.

All the best,
Marta

[Quoted text hidden]

Junel Ceralde <juceralde@montereycoe.org>
To: Marta Bulaich <martabulaich@gmail.com>

Fri, Mar 10, 2023 at 1:05 PM

Hello Ms. Bulaich,

The drivers used a navigation system to map these locations:

Pick up participants at Ceiba College Preparatory Academy. Transport and drop off participants at CSUMB. Around 12:30 - 1:00 PM. Transport participants to Monterey History & Art at Stanton Center. At about 4:00 PM, return participants to Ceiba CPA. Contact for Trip is Nathan Winchell [REDACTED]

[Quoted text hidden]

Marta Bulaich <martabulaich@gmail.com>
To: Junel Ceralde <juceralde@montereycoe.org>

Fri, Mar 10, 2023 at 2:43 PM

Hi Junel,

Thanks for your email. Unfortunately, your response still does not answer my public documents request. **Which Ceiba address (or addresses)** were provided by the navigation system to your bus drivers for the drop-off and pick-up locations? Clearly, this data would be essential for the Monterey County Office of Education to have in order to generate the invoice you produced earlier. Moreover, **in order to comply with federal and state regulations**, the Monterey County Office of Education is required to record where its bus drivers pick up and drop off students as part of its regular record-keeping procedures for student transportation services.

Also, kindly confirm there were eighty (80) students and five (5) adults from Ceiba on the two buses, as indicated in the form you produced.

All the best,

Marta

[Quoted text hidden]

Junel Ceralde <juceralde@montereycoe.org>
To: Marta Bulaich <martabulaich@gmail.com>

Fri, Mar 10, 2023 at 3:04 PM

Hello Ms. Bulaich,

I am only the liaison between the department and yourself. I will go ahead and speak with our Transportation department regarding your further request.

As you may already know, per Government Code Section 6253.9:

(c) Nothing in this section shall be construed to require the public agency to reconstruct a record in an electronic format if the agency no longer has the record available in an electronic format.

I will be out of the office the remainder of the day but will return on Monday.

Have a safe weekend,

[Quoted text hidden]

----- Forwarded message -----

From: **Marta Bulaich** <martabulaich@gmail.com>

Date: Thu, Mar 2, 2023 at 1:37 PM

Subject: Public Records Request

To: rhughes@montereycoe.org <rhughes@montereycoe.org>

Dear Ms. Hughes,

Pursuant to California Government Code Section 6250, I request that you provide me with the following:

1. Any and all records concerning, documenting, or consisting of communications (including but not limited to any emails, telephone calls, log of telephone calls, voicemails, calendar entries, audio and/or video recordings, memoranda, letters, correspondences, notes, text messages, group texts, group messages, and messages originating from communications platforms or other messaging apps) regarding transportation requests made by Ceiba College Preparatory Academy, Ceiba Public Schools, Ceiba Public Schools Foundation, and/or anyone representing said Ceiba entities in any way whatsoever, occurring between July 1, 2014 and March 2, 2023 between any employee or official of the Monterey County Office of Education.
2. Please provide the following information concerning every Request for Transportation made to the Monterey County Office of Education between July 1, 2014 and March 2, 2023 by any person representing, in any capacity, Ceiba College Preparatory Academy, Ceiba Public Schools, and/or Ceiba Public Schools Foundation, including, but not limited to Josh Ripp, Tom Brown, Annie Millar, Mike Rich, and/or Daniel Ornelas:
 - a. Date of Request
 - b. School Year
 - c. Name of Requestor
 - d. Requestor's Department
 - e. Requestor's Phone
 - f. Requestor's Email
 - g. Requestor's Budget or PO #
 - h. Date of Trip
 - i. Pick-Up Location
 - j. Pick-Up time
 - k. Event Start Time

l. Event Return Time

m. Destination Location

n. Address of Destination Location

o. Number of Participants

p. Event Contact Information

q. Total Miles Assigned to Driver

r. Total Hours Assigned to Driver

s. Total Cost of Trip

As provided in public records law, I expect your response within ten (10) days of your receipt of this request. I agree to pay any reasonable copying costs.

I greatly appreciate your assistance in this matter.

Sincerely,

Marta Bulaich

--

Marta J Bulaich
+1 415 816 1665
@martahari

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Jarrett Garife <jgarife@montereycoe.org>

Fwd: Estimate for CSUMB Field Trip 3/1/23

1 message

Ismael Herrera Jr. <iherrera@montereycoe.org>
To: Jarrett Garife <jgarife@montereycoe.org>

Fri, Feb 17, 2023 at 1:09 PM

Good Question...

----- Forwarded message -----

From: Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>
Date: Fri, Feb 17, 2023 at 11:35 AM
Subject: Re: Estimate for CSUMB Field Trip 3/1/23
To: Ismael Herrera Jr. <iherrera@montereycoe.org>

Hi Ismael,

I approve this invoice. What is the best way to give you payment?

Thank you

On Fri, Feb 17, 2023 at 9:49 AM Ismael Herrera Jr. <iherrera@montereycoe.org> wrote:
For your approval

--

Junior Herrera

Monterey County Office of Education

Dispatcher - Transportation

901 Blanco Circle | Salinas | CA 93901

PO Box 80851 | Salinas | CA 93912

Desk: 831.755.6426 | Cell: 831.596.6999

MCOE Online: [Website](#) | MCOE on [Facebook](#) | MCOE on [Twitter](#)

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--

Clarissa Ruvalcaba
Student Activities Coordinator
She/ Her/ Hers
Ceiba College Prep
215 Locust St, Watsonville

3/7/23, 2:42 PM

Monterey County Office of Education Mail - Fwd: Estimate for CSUMB Field Trip 3/1/23

Watsonville, CA 95076
831.288.2538

--

Junior Herrera

Monterey County Office of Education

Dispatcher - Transportation

901 Blanco Circle | Salinas | CA 93901

PO Box 80851 | Salinas | CA 93912

Desk: 831.755.6426 | Cell: 831.596.6999

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Jarrett Garife <jgarife@montereycoe.org>

Sign or Review: Form for Clarissa Ruvalcaba - 03/01/2023 - 2022-23 titled Request for Transportation

1 message

Clarissa Ruvalcaba via Informed K12 <forms@informedk12.com>
Reply-To: clarissa.ruvalcaba@ceibaprep.org
To: jgarife@montereycoe.org

Tue, Feb 14, 2023 at 3:06 PM



FORM WAITING

Hi Transportation,

You have received a document for Clarissa Ruvalcaba - 03/01/2023 - 2022-23 from Clarissa Ruvalcaba.

Please fill out your parts of the form and submit according to instructions on the online form and website.

You can check the status of your form by clicking on the button or link below at any time:



If you're unable to access the link above, please copy and paste this URL into your browser: https://app.informedk12.com/docs/99?form_request_id=32523681&token=81S6QwqoEk3deveZAx7W6H8P

Do not share this email

This is your personal, private link to the form. Please do not forward or share this email.

3/7/23, 2:43 PM

Monterey County Office of Education Mail - Sign or Review: Form for Clarissa Ruvalcaba - 03/01/2023 - 2022-23 titled Request for Transportation



Title

Request for Transportation

For

Clarissa Ruvalcaba - 03/01/2023 - 2022-23

Sent

02/14/2023 3:06pm PST



Monterey County Office of Education

Request for Transportation

Today's Date 02/14/2023

School Year 2022-23

Requestor's Information

Name Clarissa Ruvalcaba

Department Education

Phone 831-288-2538

Email clarissa.ruvalcaba@ceibaprep.org

Enter Budget or PO # 3,000

Trip Information

Date of Trip 03/01/2023

Pick Up Location Ceiba College Preparatory Academy

Pick Up Time 8:45am Event Start Time 9:45am Return Time 4:00pm

Destination Location CSUMB Address 100 Campus Center, Seaside, CA 93955

Number of Participants # of Students 80 # of Adults 5 W/C Students 0

Event Contact Information Nathan Winchell

Trip Itinerary (Include all stops. Attach a separate sheet of paper if additional space is needed)

First pick up: Ceiba College Prep
Drop off: CSUMB
Pick: CSUMB to the second activity
Depart: Second activity
Arrive: Ceiba College Prep

Clarissa Ruvalcaba 02/14/2023

Signature of Requestor

Signature of MCOE, Transportation Manager

OFFICE USE ONLY

Driver Assigned:

Miles

Total Miles = _____

START ODOMETER

END ODOMETER

Time

Total Hours = _____

START

END

Total Cost of Trip

X	\$3.50	+	X	\$40.00	=	
Total Miles	Rate/Mile		Total Hours	Rate/Hour		Total Cost

-Return completed form to MCOE, Transportation Department-

For any questions contact Transportation at 831-755-6426 or ndeherdt@monterevcoe.org



Jarrett Garife <jgarife@montereycoe.org>

Sign or Review: Form for Clarissa Ruvalcaba - 04/12/2023 - 2022-23 titled Request for Transportation

1 message

Clarissa Ruvalcaba via Informed K12 <forms@informedk12.com>
Reply-To: clarissa.ruvalcaba@ceibaprep.org
To: jgarife@montereycoe.org

Fri, Feb 24, 2023 at 9:34 AM



FORM WAITING

Hi Transportation,

You have received a document for Clarissa Ruvalcaba - 04/12/2023 - 2022-23 from Clarissa Ruvalcaba.

Please fill out your parts of the form and submit according to instructions on the online form and website.

You can check the status of your form by clicking on the button or link below at any time:



If you're unable to access the link above, please copy and paste this URL into your browser: https://app.informedk12.com/docs/99?form_request_id=32800353&token=rfKCVfhoZ1iUfSCUeN73bAoA

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3/7/23, 2:43 PM

Monterey County Office of Education Mail - Sign or Review: Form for Clarissa Ruvalcaba - 04/12/2023 - 2022-23 titled Request for Transportation



Title

Request for Transportation

For

Clarissa Ruvalcaba - 04/12/2023 - 2022-23

Sent

02/24/2023 9:34am PST

Dear Mr. [Name],

I am writing to you regarding the Request for Transportation form that you submitted to the Monterey County Office of Education. The form was received on 02/24/2023 at 9:34am PST.



Monterey County Office of Education

Request for Transportation

Today's Date 02/24/2023

School Year 2022-23

Requestor's Information

Name Clarissa Ruvalcaba

Department Education

Phone 831-288-2538

Email clarissa.ruvalcaba@ceibaprep.org

Enter Budget or PO # 2,000

Trip Information

Date of Trip 04/12/2023

Pick Up Location 215 Locust St, Watsonville, CA 95076

Pick Up Time 8:00am Event Start Time 9:00am Return Time 12:00pm

Destination Location Earth Farms Address 172 Litchfield Ln, Watsonville, CA 95076

Number of Participants # of Students 70 # of Adults 7 W/C Students 0

Event Contact Information David Ray

Trip Itinerary (Include all stops. Attach a separate sheet of paper if additional space is needed)

Pick up: Ceiba
Drop off: Earth Farms
Pick up: Earth Farms
Drop off: Ceiba

Clarissa Ruvalcaba 02/24/2023
Signature of Requestor Signature of MCOE, Transportation Manager

OFFICE USE ONLY

Driver Assigned:

Miles

Total Miles = START ODOMETER END ODOMETER

Time

Total Hours = START END

Total Cost of Trip

<u> </u>	X	<u>\$3.50</u>	+	<u> </u>	X	<u>\$40.00</u>	=	<u> </u>
Total Miles		Rate/Mile		Total Hours		Rate/Hour		Total Cost

-Return completed form to MCOE, Transportation Department-

For any questions contact Transportation at 831-755-6426 or ndeherdt@montereycne.org



Ismael Herrera Jr. <iherrera@montereycoe.org>

Estimate for CSUMB Field Trip 3/1/23

2 messages

Ismael Herrera Jr. <iherrera@montereycoe.org>

Fri, Feb 17, 2023 at 9:49 AM

To: "Clarissa Ruvalcaba@ceibaprep.org" <clarissa.ruvalcaba@ceibaprep.org>

For your approval

--

Ismael Herrera

Monterey County Office of Education

Dispatcher - Transportation

901 Blanco Circle | Salinas | CA 93901

PO Box 80851 | Salinas | CA 93912

Desk: 831.755.6426 | Cell: 831.596.6999

 Ceiba CPA - CSUMB 3_1_23 (A).pdf
51K

Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Fri, Feb 17, 2023 at 11:35 AM

To: "Ismael Herrera Jr." <iherrera@montereycoe.org>

Hi Ismael,

I approve this invoice. What is the best way to give you payment?

Thank you

[Quoted text hidden]

[Quoted text hidden]

MCOE Online: [Website](#) | MCOE on [Facebook](#) | MCOE on [Twitter](#)

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Clarissa Ruvalcaba
Student Activities Coordinator
She/ Her/ Hers
Ceiba College Prep
215 Locust St, Watsonville
Watsonville, CA 95076
831.288.2538

o: Jarrett Garife <jgarife@montereycoe.org>

Good Question...

[Quoted text hidden]

Ismael Herrera Jr. <iherrera@montereycoe.org>
o: Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Fri, Feb 17, 2023 at 1:13 PM

MCOE will invoice you after service rendered, maam.

[Quoted text hidden]

Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>
o: "Ismael Herrera Jr." <iherrera@montereycoe.org>

Fri, Feb 17, 2023 at 1:48 PM

Perfect, thank you! Have you heard any news about us possibly getting a second bus if another driver is available?

Thank you

[Quoted text hidden]

Ismael Herrera Jr. <iherrera@montereycoe.org>
o: Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Fri, Feb 17, 2023 at 2:35 PM

Yes! 2 Drivers are interested in doing the trip.

Hey the second activity to the museum, around what time were you thinking of heading over to the site?

[Quoted text hidden]

Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>
o: "Ismael Herrera Jr." <iherrera@montereycoe.org>

Fri, Feb 17, 2023 at 2:37 PM

We are planning to head over there by 12:45. We will wrap up our day at CSUMB at 12:30 and we have our tour booked for 1pm.

[Quoted text hidden]

Ismael Herrera Jr. <iherrera@montereycoe.org>
o: Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Fri, Feb 17, 2023 at 4:32 PM

Updated Estimate for your approval

[Quoted text hidden]

 **Ceiba CPA - CSUMB 3_1_23.pdf**
52K

Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>
o: "Ismael Herrera Jr." <iherrera@montereycoe.org>

Fri, Feb 17, 2023 at 5:07 PM

I approve this estimate.

Thank you

[Quoted text hidden]

Ismael Herrera Jr. <iherrera@montereycoe.org>
o: Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Tue, Feb 21, 2023 at 7:30 AM

Good Morning Clarissa. Quick question, The event contact person you listed in the RFT says Nathan Winchell, but you did not list a contact number for him. Can we have his number please?

[Quoted text hidden]

Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>
o: "Ismael Herrera Jr." <iherrera@montereycoe.org>

Tue, Feb 21, 2023 at 7:45 AM

Good morning,

Yes, his number is 209-614-5286

Thank you

[Quoted text hidden]

mael Herrera Jr. <iherrera@montereycoe.org>

Tue, Feb 21, 2023 at 7:46 AM

> Clarissa Ruvalcaba <clarissa.ruvalcaba@ceibaprep.org>

Thank you much

[Quoted text hidden]

MCOE Transportation Dept. Field Trip Quote

Trip Name: Ceiba College Preparatory Academy - CSUMB 3_1_23

Price per mile \$ 3.50

Estimated roundtrip milies

Price per driver hr \$ 40.00

Estimated roundtrip driver hours

Number of buses

Below is an estimated total field trip cost for the proposed field trip

Total field trip mileage cost

Cost per trip

Total driver hour cost

Total field trip cost

MCOE Transportation Dept. Field Trip Quote

Trip Name: Ceiba College Preparatory Academy - CSUMB 3_1_23

Price per mile \$ 3.50

Estimated roundtrip milies

Price per driver hr \$ 40.00

Estimated roundtrip driver hours

Number of buses

Below is an estimated total field trip cost for the proposed field trip

Total field trip mileage cost

Cost per trip

Total driver hour cost

Total field trip cost

MONTEREY COUNTY OFFICE OF EDUCATION

Transportation Department

901 Blanco Circle, P.O. Box 80851, Salinas, CA 93912-0851

(831) 755-6426

TRIP INFORMATION

Date Received	Data Entry Date	Trip #	Trip Customer Information	
2/14/2023	2/21/2023	39	Bill To: Ceiba College Preparatory Academy	
			Address: 215 Locust St.	
			Watsonville, CA 95076	
			Phone: 831-740-8800	
			Contact: Clarissa Ruvalcaba	
			E-Mail: clarissa.ruvalcaba@@ceibaprep.org	
Destination				
Location Name: CSUMB/Monterey Art Museum				
Address:				
Monterey, CA 93940				
Phone:				
Depart Date: 3/1/23		Driver Sign-in:	7:00 AM	
Return Date: 3/1/23		Leave Yard:	7:30 AM	
		Arrive School:	8:45 AM	
Trip Type		Depart School:		
		Event:		
		Return School:	4:00 PM	
		Return MCOE:	5:00 PM	
Student #:	80	Adult #:	5	
W/C:	0	Bus #:	2	
Estimated Trip Cost				
Hourly Rate: \$40.00		Mileage Rate: \$3.50		
Est. Trip Hours: 10.00		Est. Trip Mileage: 110		
Est. Hourly Cost: \$400.00		Est. Mileage Cost: \$385.00		
		Total Est. Trip Cost \$1,570.00		

Trip Instructions

Pick up participants at Ceiba College Preparatory Academy. Transport and drop off participants at CSUMB. Around 12:30 - 1:00 PM, Transport participants to Monterey History & Art at Stanton Center. At about 4:00 PM, return participants to Ceiba CPA. Contact for Trip is Nathan Winchell [REDACTED]

CONFIRMED (TRANSPORTATION): _____

DATE: _____