Agenda Report

MEETING DATE: Tuesday, October 25, 2022

TO: City Council

FROM: NEGOTIATIONS SUBCOMITTEE
CITY CLERK ORTIZ

THROUGH: CITY MANAGER MENDEZ

SUBJECT: FIRST AMENDMENT TO CONTRACT WITH IRWIN IVAN ORTIZ FOR EMPLOYMENT AS CITY CLERK

STATEMENT OF ISSUES:
Irwin Ivan Ortiz (Ortiz) was appointed City Clerk on March 22, 2022 through a unanimous vote of the Council. The contract approved included a 6-month performance evaluation and granted Council the authority to increase compensation through a deferred compensation package with a favorable evaluation. The City Council gave a favorable evaluation of Ortiz's performance and the Mayor appointed a subcommittee to negotiate the deferred compensation package with Ortiz.

RECOMMENDED ACTION:
It is recommended that the City Council approve a resolution amending Ortiz's contract to include a deferred compensation contribution of $175 on a bi-weekly basis commencing October 25, 2022, to a deferred compensation plan of Ortiz's choice. All other terms remain the same.

DISCUSSION:
On September 27, 2022, the City Council evaluated Ortiz as required by contract after six (6) months. The evaluation was favorable and the Mayor appointed a subcommittee to negotiate a deferred compensation package with City Clerk Ortiz. The subcommittee included Mayor Parker, Mayor Pro Tempore Montesino, and Council Member Quiroz-Carter (Subcommittee). The Subcommittee met with Ortiz on 3 separate occasions to discuss deferred compensation.

Ortiz's contract will be amended to include a bi-weekly contribution by the City in an amount of $175 in deferred compensation to a plan of Ortiz's choosing effective October 25, 2022.

STRATEGIC PLAN:
This action supports Strategic Plan Priority 7 – Efficient and & High Performing Government.

FINANCIAL IMPACT:
Increase in compensation to City Clerk salary by $175 per pay period.

ALTERNATIVE ACTION:
The City Council could direct the Subcommittee to re-negotiate compensation.

ATTACHMENTS AND/OR REFERENCES (If any):
None.