



MISCELLANEOUS DOCUMENTS REPORT
OCTOBER 25, 2022

1.0 MINUTES

--Board of Library Trustees
May 19, 2022

2.0 PROCLAMATIONS

--Raley's Food for Families
Food Donor of the Year
October 17, 2022



BOARD OF LIBRARY TRUSTEES MINUTES
REGULAR BOARD OF LIBRARY TRUSTEES MEETING

**May 19, 2022, 6:00
p.m.**

1. ROLL CALL

Trustees Present: Trustee Baltazar-Sabbah, Trustee Corrigan, Trustee Muñoz, Trustee Bañales arrived at 6:07 and Trustee Alaniz arrived at 6:22

Trustees Absent: Trustee Brown

Staff Present: Library Director Martinez, Administrative Analyst Martinez

MOTION: Excuse Trustee Brown absence

Moved by Trustee Baltazar-Sabbah

Seconded by Trustee Corrigan

AYES (5): Trustee Baltazar-Sabbah, Trustee Bañales, Trustee Corrigan, Trustee Muñoz and Trustee Parr

ABSENT (2): Trustee Alaniz and Trustee Brown

Carried (5-0)

2. CONSENT AGENDA

2.a MOTION APPROVING MINUTES OF MARCH 17, 2022

MOTION: Approve March 17, 2022 minutes

Moved by: Trustee Baltazar-Sabbah

Seconded by: Trustee Parr

AYES (5): Trustee Baltazar-Sabbah, Trustee Bañales, Trustee Corrigan, Trustee Muñoz and Trustee Parr

ABSENT (2): Trustee Alaniz and Trustee Brown

Carried (5-0)

3. ITEMS REMOVED FROM CONSENT AGENDA - No items were removed

4. PRESENTATIONS & ORAL COMMUNICATIONS

4.a ORAL COMMUNICATIONS FROM THE PUBLIC & TRUSTEES

Trustee Bañales invited the Trustees to two upcoming events Earth Justice Poetry Reading on Saturday, May 21 and Poetry Reading & Open Mic on Friday, May 27; flyers with all the details will be emailed to Trustees.

4.b ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR

a) Library Operations Update

Although there has been an uptick in COVID cases the library is conducting business as usual; we continue to encourage both staff and patrons the use of masks and practice social distancing when possible.

The installation of the George Washington Bust was completed this afternoon. The bust was originally donated in 1997 to Parks & Community Services along with a \$200,000 donation to the Library by Lloyd Alaga making the relocation to the library appropriate. We are creating a web archive of all the documents related to the bust including the most recent news articles regarding the relocation.

The Main Library public restrooms continue to get clogged with non-disposable items on a weekly basis causing a financial burden; unfortunately, this seems to be an issue throughout the city. Although locking the restroom doors has not mitigated the clogging issue it has reduced vandalism. The doors will remain locked unless a library program is happening (the doors will be propped open during the event).

The exterior painting of the Freedom Branch library and meeting room is complete. We have also addressed the interior water leak and installed a baby changing table in the meeting room restroom. The installation of water filler stations at both libraries is up and running.

The use of all our meeting spaces has increased significantly by organizations such as Jovenes Saños and Project Scout.

We received over 30 applications for the full-time librarian position: the top 10 applicants will be selected to continue the interview process.

b) Poet Laureate Update

Poet Laureate Bob Gómez has been very busy. He was the guest speaker at PVUSD Art Exhibition on Wednesday, May 11. He will be present at the Justice Poetry Reading scheduled on Saturday, May 21 at Pajaro Valley Arts from 1:00-3:00pm and perform at Alianza Elementary on May 31. He is encouraging students to submit their writings to our poetry contest. Trustee

Bañales is also amazed with Bob's outreach performance and congratulates the Board for their awesome selection.

c) Literacy Department Update

The Library Director and Tamara Vides, City Manager Pro-Tempore went to the Mexican Consulate in San Jose to sign the agreement for the Plaza Comunitaria. This one-of-a-kind program known as "Plaza Comunitaria Watsonville - Casa INEA" will allow Mexican youth and adults, over fifteen years of age, to start or finish their elementary and secondary schooling in their native language and eventually transfer to the Adult School to learn English. The Literacy Program is funded by the Library and this is one of its services that will be offered as part of our local Adult Education Program Consortium. Classes are scheduled to begin in August and Trustees will be invited to the inauguration on August 24 at 11am.

We have submitted our CLLS application for the FY 22/23 budget year, the anticipated grant award amount is \$67,761.

d) City and Library Strategic Plan Update

The Trustees watched the library's portion of the City Strategic Plan video that was presented at the May 12th City Council meeting. The library has met 33 of the 45 goals thus far, a 73% completion rate and participated in various community and school activities such as school resource fairs, back to school night, Nerddville, Day of the Dead, Lunch with the Library, etc. Library staff is developing a 2022/23 master outreach plan to help enhance our partnerships with community organizations. The goal is to develop new programs and resources for our community: Job Resource Fair, in-house Laptop Lending Program, Tech Programs for youth and more Art & Craft events for adults. We are also collaborating with the Parks and Community Service department to establish a Teen Action Council.

Trustee Baltazar-Sabbah hopes the selection for the Teen Action Council is from a diverse group of teens.

e) Progress Report

The Library Director briefly reviewed the progress report which was included in the agenda packet. The Trustees received a quarterly progress report and a semiannual strategic plan report.

The Library Finance Authority has reviewed the Census which indicated an increase of population served for Watsonville. What this means is that Watsonville will receive an increase in the percentage of the sales tax revenue for FY 24/25.

The City will place on the November ballot a quarter cent general sales tax measure. If the measure passes the library, public works and parks will

benefit from the generated revenue.

4.c COMMENT FORMS

Patrons have been requesting books through the library’s online “suggest an item” icon; the Library Director purchases these requests either through our regular vendors or through Amazon.

We also received a comment form that requests that the library eliminate library fines. This topic will be placed on the next library boards agenda meeting and include a budget impact report.

5. UNFINISHED BUSINESS

No unfinished business

6. NEW BUSINESS

No new business

7. REPORTS

7.a FRIENDS OF THE LIBRARY

The Friends have not met. The Library Director will meet with the President to explore fundraising ideas and how to revamp the website to increase interest with the organization. Librarians are working on their FY 22/23 budget programming requests which are due at the end of May.

7.b PROGRAMS

The Library Director is happy to announce that the librarians are busy with very successful ongoing programs as well as one-time events. The following are some of these past and upcoming programs:

- California State Library Park Pass Program
- Santa Cruz County History Fair
- Mental Health Awareness Month – partnered with NAMI, Jóvenes Sanos, PVPSA to offer a week full of classes centered on mental health for teens
- Poetry Contest
- Graphic Novel Contest
- The Summer Reading Program Theme is “Ocean of Possibilities”
 - Tie Dye
 - Trivia Night
 - Tech Night
 - Author Talk – Jim Lucas
 - Paint Night with Judy Gittelsohn
- Early Literacy Kits have been so successful we are in the process of cataloging ten more kits that will be available at the Freedom Library.

Please remember to visit the library's website, social media outlets or stop by the library to pick up a newly revamped monthly calendar to learn more about our resources and programs.

7. ADJOURNMENT

The meeting adjourned at 7:00 pm

DocuSigned by:
Diane Muñoz

D93EA98ED925421...

Trustee Muñoz, Chair

ATTEST

DocuSigned by:
Alicia Martinez

0F36CCA5145F45F...

Alicia Martinez, Library Director



P *roclamation*

Raley's Food for Families Food Donor of the Year October 17, 2022

WHEREAS, Raley's Food for Families has been a valued partner and a true ally in the fight against hunger since December 2015; and

WHEREAS, since then, they have donated over 1,400,000 pounds of food to the Second Harvest Food Bank Santa Cruz County network of 160 local agencies and programs; and

WHEREAS, during the pandemic, Raley's Food for Families provided emergency infrastructure allowing Second Harvest to continue providing nourishment for our food-insecure neighbors; and

WHEREAS, Raley's program is committed to supporting our local community through health and wellness, encouraging healthy lifestyles and providing quality food for nutritious meals; and

WHEREAS, their significant efforts have helped establish all-age nutrition programs, healthy choices at community events, and food-related sustainability; and

WHEREAS, without a doubt, Raley's Food for Families is an invaluable source of food and funding for Santa Cruz County; and

WHEREAS, Raley's Food for Families continues their efforts and exceptional work in bringing real food to real families.

NOW, THEREFORE, I, Ari Parker, Mayor of the City of Watsonville, in the State of California, on behalf of the City Council hereby congratulate Raley's Food for Families on being named Second Harvest Food Bank Santa Cruz County's 2022 Food Donor of the Year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Watsonville to be affixed this 17th day of October, Two thousand and twenty two.

Ari Parker

Ari Parker, Mayor

