



DocuSign, Inc.  
221 Main Street, Suite 1550  
San Francisco, CA 94105

**Offer Valid Through:** Nov 30,  
2023

**Prepared By:** Amit Ben  
Simchon

**Quote Number:** Q-01052533

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## ORDER FORM

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### Address Information

**Bill To:**

City of Watsonville  
275 Main St. Ste 400,  
Watsonville, CA, 95076  
United States

**Ship To:**

City of Watsonville  
275 Main St. Ste 400,  
Watsonville, CA, 95076  
United States

**Billing Contact Name:**

Irwin Ortiz

**Billing Email Address:**

irwin.ortiz@watsonville.gov

**Billing Phone:**

(831) 768-3040

**Shipping Contact Name:**

Irwin Ortiz

**Shipping Email Address:**

irwin.ortiz@watsonville.gov

**Shipping Phone:**

(831) 768-3040

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### Order Details

**Order Start Date:** Dec 1, 2023

**Order End Date:** Nov 30, 2024

**Billing Frequency:** Annual

**Payment Method:** Check

**Payment Terms:** Net 30

**Currency:** USD

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### Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Enterprise Pro for Gov - Seats	SUB-1992809-1	Dec 1, 2023	Nov 30, 2024	36	\$30,995.00
Premier Support - eSign	SUB-1992809-1	Dec 1, 2023	Nov 30, 2024	1	\$4,649.25

**Grand Total: \$35,644.25**

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### Product Details

eSignature Seat Allowance: 36

eSignature Envelope Allowance: 3,600

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### Order Special Terms

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## Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/company/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules>.

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## Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?

**Please select Yes or No:**

If yes, please send the required tax exemption documents immediately to [taxexempt@docusign.com](mailto:taxexempt@docusign.com).

Invoices for this order will be emailed automatically from [invoicing@erp.docusign.com](mailto:invoicing@erp.docusign.com). Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

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## Purchase Order Information

Is a Purchase Order ("PO") required for the purchase or payment of the products on this Order Form?

Please select:      Yes              No

By marking "No", Customer agrees to process payment for any invoices issued pursuant to this Order Form without a PO Number.

If yes, please complete the following information, and attach your PO (if available), and the invoice will be issued referencing such PO Number:

PO Number:

Please attach PO Attachment here:

If "Yes" is marked, but a PO Number is not provided or a PO document is not attached, then Customer agrees to provide the PO information or PO document to DocuSign at its earliest convenience by sending to [POSubmission@docusign.com](mailto:POSubmission@docusign.com) referencing this Quote Number, but agrees to still process payment per the agreed upon terms.

If Customer has attached a PO (or other document) to this Order Form, Customer acknowledges and agrees that any additional or conflicting terms appearing in such PO (or any other document) are invalid.

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**By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.**

**Customer**

Signature:

Name:

Job Title:

Date:

**DocuSign,  
Inc.**

Signature:

Name:

Job Title:

Date: