

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDING CONTRACT TO RALPH ANDERSEN & ASSOCIATES, A CORPORATION, FOR A CITY-WIDE CLASSIFICATION AND COMPENSATION STUDY, IN AN AMOUNT NOT TO EXCEED \$120,000; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, a Request for Proposals (RFP) was issued on December 7, 2023, asking for qualified consultants to assist the City with a city-wide compensation and classification study; and

WHEREAS the deadline for submittal of proposals was January 12, 2024; and

WHEREAS, a City subcommittee consisting of the Deputy City Manager, Finance Director and HR Analyst ranked the proposals received for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the proposal from Ralph Andersen & Associates, in an amount not to exceed \$120,000, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. Adopting a Resolution awarding a contract does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

2. That the Council hereby awards a contract to Ralph Andersen & Associates, a corporation, in an amount not to exceed \$120,000.

3. That the contract for consulting services between the City of Watsonville and Ralph Andersen & Associates, a corporation, for a city-wide compensation and classification study, a copy of which contract is attached hereto and incorporated herein by this reference, is hereby approved.

4. That the City Manager be and is hereby authorized and directed to execute the contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.
