

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE APPROVING FOURTH AMENDMENT TO CONTRACT WITH INFOSEND INC, A CORPORATION, FOR PROCESSING AND PRINTING CITY UTILITY BILLS, MAILING, AND ONLINE BILL SERVICES, INCREASING COMPENSATION FOR AN AMOUNT NOT TO EXCEED \$35,000, EXTENDING THE CONTRACT TERM TO JUNE 30, 2024; AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME (FUNDED FROM THE WATER, WASTEWATER AND SOLID WASTE ENTERPRISE FUNDS)

WHEREAS, on or about September 10, 2012, the City and InfoSend, Inc., a corporation, executed a Service Agreement for the processing and printing of the City's utility bills, mailing, and online bill services; and

WHEREAS, the First Amendment to the Contract executed on September 2, 2013, added to the Scope of Work adding Quick Pay service; and

WHEREAS, on October 27, 2020, the City Council adopted Resolution No. 188-20 (CM) approving Second Amendment increasing the scope of work and increasing the amount of the contract from \$100,000 to \$135,000 for FY 2020-2021 through FY 2021-2022; and

WHEREAS, on March 14, 2023, the City Council adopted Resolution No. 43-23 (CM) approving the Third Amendment extending the contract for an additional year from March 1, 2023, through February 28, 2024, to allow the City to continue a seamless transition to the new billing system; and

WHEREAS this Fourth Amendment extends the contract term to June 30, 2024, to allow staff to solicit proposals and increase the compensation in an amount not to exceed \$35,000 to pay for the invoices for services through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY

OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution approving Fourth Amendment to Contract with InfoSend Inc., does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. This Fourth Amendment to Contract between the City of Watsonville and InfoSend Inc, a corporation, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

3. The City Manager is hereby authorized and directed to execute said Amendment for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.
