



# Agenda Report

**MEETING DATE:** Tuesday, April 13, 2021

**TO:** City Council

**FROM:** **PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB**  
**BEN HEISTEIN**, Assistant Parks and Community Services Director  
**MARIA ESTHER RODRIGUEZ**, Assistant Public Works and Utilities Director

**SUBJECT:** **RESOLUTIONS ACCEPTING ENGINEER'S REPORT & INTENTION TO ORDER IMPROVEMENTS, LEVY, COLLECT ASSESSMENTS & SET PUBLIC HEARING FOR 2021-2022 FISCAL YEAR FOR BAY BREEZE LLMAD**

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## **STATEMENT OF ISSUES:**

The Engineer's Report is on file in the City Clerk's office. The total annual assessment for the district was \$62,542.44 last year. The proposed total assessment for 2021-2022 is \$63,774.24. This amount reflects the increase in the Consumer Price Index, representing a 2% increase, and is the maximum that can be charged in the Engineer's Report. A single public hearing is required.

## **RECOMMENDED ACTION:**

Staff recommends that the City Council adopt a resolution accepting the Engineer's Report and Intention to Order Improvements, Levy and Collect Assessments and set a Public Hearing for May 25<sup>th</sup>, 2021 to consider the annual program and budget for the Bay Breeze Subdivision Landscaping and Lighting Maintenance Assessment District PK-03-02.

## **DISCUSSION:**

The Bay Breeze Subdivision is located at the southwest corner of Ohlone Parkway and Harkins Slough Road. The Bay Breeze Landscaping and Lighting Maintenance Assessment District (LLMAD) program includes the following:

1. Maintenance and replacement of the street trees within the subdivision.
2. Operation, maintenance, repair, and replacement of the detention basins and the detention basin access roads within the subdivision.
3. Operation, maintenance, repair, and replacement of the perimeter fencing around the entire subdivision.
4. Maintenance and replacement of the plantings done as part of the wetland mitigation plan.

5. Maintenance of the environmental management parcel created within the subdivision.
6. Maintenance, repair, and replacement of the landscaping within the public right-of-way abutting and within the subdivision, including the Ohlone Parkway medians.
7. Operation, maintenance, repair and replacement of the sewer pump station.
8. Maintenance of the graffiti coatings on the public exposure of the perimeter walls along the District boundaries.

The Bay Breeze Subdivision LLMAD is comprised of 114 single family residential parcels. The annual costs for the operation, maintenance, and servicing of landscaping and street lighting improvements is apportioned to each parcel within the District in proportion to the EDU's (Equivalent Dwelling Unit) assigned to the parcel as a percentage of the total number of EDU's assigned to all parcels within the District.

**STRATEGIC PLAN:**

The Assessment District addresses the City Council's strategic goals of:  
03-Infrastructure & Environment  
06-Public Safety

**FINANCIAL IMPACT:**

In 2020-2021 the assessment was \$548.43 per EDU and the total District assessment was \$62,542.44.

For fiscal year 2021-2022, the total annual assessment per EDU will be increased to \$559.43 and the total District assessment will be increased to \$63,774.24 which is the maximum allowed per the Engineer's Report and reflects the increase in the Consumer Price Index of 2%. This amount includes \$22,457.37 for annual maintenance and the remainder sum of \$41,316.87 will be placed in a reserve for replacement of trees, lights, sewer pump station and perimeter fencing (0354-958).

**ALTERNATIVE ACTION:**

None. This is a procedural one to set the public hearing.

**ATTACHMENTS AND/OR REFERENCES (If any):**

- 1) Assessment Diagram