

Agenda Report



MEETING DATE: Tuesday, May 14, 2024

TO: City Council

FROM: LIBRARY DIRECTOR MARTINEZ

THROUGH: CITY MANAGER MENDEZ

SUBJECT: AWARD CONTRACT FOR PROJECT DESIGN SERVICES TO THE KPA GROUP, A CALIFORNIA CORPORATION, IN AN AMOUNT NOT TO EXCEED \$214,000 FOR THE MAIN LIBRARY ROOFTOP PROJECT

RECOMMENDED ACTION:

Adopt a resolution to award a contract to The KPA Group, a California corporation, to provide project design services and prepare a complete set of construction documents to advertise, bid and construct the rooftop project at the Main Library, in an amount not to exceed \$214,000; and authorize the City Manager to execute said contract.

BACKGROUND:

A Request for Qualifications (RFQ) was issued on March 22, 2022, asking for qualified consultants to assist the City in a City Building Facility Assessment Study and the deadline for submittal of Request for Statement of Qualifications was April 19, 2022. On the recommendation of the City Manager, a resolution was adopted by the City Council on June 14, 2022, awarding a professional services contract to The KPA Group.

In November 2023, a contract for consultant services between the City of Watsonville and The KPA Group was accepted in the amount of \$60,780 to establish a scope of services and fee for development of concepts for a rooftop addition to the Main Library for the City of Watsonville. In March 2024, The KPA Group provided a design consideration report that detailed the conceptual design work required to support the completion of the Library Rooftop expansion for the City of Watsonville.

The Library Rooftop project will provide usable outdoor space, approximately 4,800 SF, as an extension of the library and include the following new functions:

- Outdoor presentation screen and seating area
- Central beverage kiosk
- Children's activity area & educational kiosk
- Community planter gardens
- Dedicated seating areas

- Renovation to existing meeting room for direct access
- Areas to display community art and/or artifacts; and
- Provide diverse programming for all ages.

DISCUSSION:

In April 2024, The KPA Group submitted a proposal to provide project design services and prepare a complete set of construction documents to advertise, bid and construct the project. A scope of services for construction administration services will be provided to the City of Watsonville after completion of the design.

Staff therefore recommend the City Council award a professional design services contract to The KPA Group, in an amount not to exceed \$214,000, for the Main Library Rooftop project.

STRATEGIC PLAN:

This project is consistent with the following strategic plan goals:

- 2-Infrastructure & Environment
- 6-Community Engagement & Well-being.

FINANCIAL IMPACT:

Funds for these services will be paid out of the Measure R CIP Project budget 201-974-7361.

ALTERNATIVE ACTION:

City Council could choose not to award the contract. However, such action would delay the project and staff would need to seek alternative funding sources.

ATTACHMENTS AND/OR REFERENCES (If any):

- 1) Design Considerations Report