

# Agenda Report



**MEETING DATE:** Tuesday, June 11, 2024

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR FONTES

**SUBJECT:** APPROVE CONTRACT AMENDMENT #1 WITH G7EI, INC.  
FOR PROJECT MANAGEMENT SERVICES AND AMENDING  
THE CONTRACT COMPENSATION TO PROVIDE AN  
ADDITIONAL \$91,520 AND EXTENDING THE CONTRACT  
TERM TO JUNE 30, 2025

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## RECOMMENDED ACTION:

Staff recommends the City Council adopt a resolution approving Amendment No. 1 to the contract with G7ei, Inc. for Project Management Services and amending the contract compensation to provide additional \$91,520 for a total amount not to exceed \$183,040 and extending the contract term to June 30, 2025.

## BACKGROUND:

The Public Works & Utilities Department Engineering Division has a Senior Civil Engineer vacancy, and the recruitment has not yielded a potential candidate. Due to the emergency need, and to balance workload and complete projects, staff reached out to consulting engineering firms. Staff received a proposal from G7ei, Inc., and it was reviewed and accepted by the Public Works & Utilities Administration.

On December 21, 2023, the City executed a contract with G7ei, Inc. for Project Management Services, in the amount not to exceed \$91,520, and contract expiration date of June 30, 2024.

## DISCUSSION:

G7ei, Inc. has provided project management services to the City during the vacancy of the Senior Civil Engineer position. Eda Herrera, Project Manager of G7ei, Inc., has worked on Public Works & Utilities Department projects. The vacant Senior Civil Engineer may not be filled for an undetermined time. Therefore, additional funds and contract extension are needed. Staff recommends that the City Council approve Contract Amendment #1 with G7ei, Inc. for a new total compensation amount not to exceed \$183,040, and contract extension to June 30, 2025.

**STRATEGIC PLAN:**

This project is consistent with the following strategic plan goals.

2-Infrastructure & Environment

**FINANCIAL IMPACT:**

Contract Amendment #1 will provide an additional \$91,520 for a contract total amount not to exceed \$183,040. Funding for this amendment is available from the City's approved budget in accounts:

0710-544-7361                      Other Contract Services

**ALTERNATIVE ACTION:**

No reasonable alternatives are known currently.

**ATTACHMENTS AND/OR REFERENCES (If any):**

None.