

Agenda Report



MEETING DATE: Tuesday, July 9, 2024

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
ASST PUBLIC WORKS & UTILITIES DIRECTOR GREEN

SUBJECT: APPROVE CONSULTANT AGREEMENT WITH MICHAEL K.
NUNLEY & ASSOCIATES, INC. FOR ENGINEERING
SUPPORT SERVICES TO THE WASTEWATER DIVISION IN
AN AMOUNT NOT TO EXCEED \$250,000

RECOMMENDED ACTION:

Adopt a resolution awarding a contract to Michael K. Nunley & Associates, Inc. (MKN) for engineering support services to the Wastewater Division in an amount not to exceed \$250,000, and authorizing Interim City Manager to execute the same.

BACKGROUND:

The Public Works Wastewater Division needs engineering support services for various existing and upcoming projects.

DISCUSSION:

The City has been unable to fill the full-time Principal Engineer position allocated to support Wastewater Division projects. The division has several existing and upcoming projects that require engineering support.

MKN was selected from the City's list of qualified on-call water and wastewater design consultants. The list of qualified consultants was selected from the On-Call Water and Wastewater Design Services Request for Qualifications issued by the City in July 2023. Statements of qualifications were due August 9, 2023.

MKN was selected from the on-call list to provide as-needed services based on their expertise in wastewater-specific engineering and their experience in providing engineering support services to the City.

Staff therefore recommends that a consultant agreement be executed with MKN in an amount not to exceed \$250,000 for as-needed engineering support services for the Wastewater Division.

STRATEGIC PLAN:

This agreement supports Strategic Plan goal:
2-Infrastructure & Environment

FINANCIAL IMPACT:

There is sufficient budget available in the fiscal year 24/25 budget number 0710-530-7361
– Other Contract Services for this contract.

ALTERNATIVE ACTION:

Council could elect not to award this contract, which would leave several on-going Wastewater Division projects without engineering support.

ATTACHMENTS AND/OR REFERENCES (If any):

None.