

Agenda Report



MEETING DATE: Tuesday, July 9, 2024

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
PW&U ADMINISTRATIVE SERVICES MANAGER GORDO

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH
MISSION LINEN FOR A NOT TO EXCEED AMOUNT OF
\$150,000 FOR THREE (3) YEARS

RECOMMENDED ACTION:

It is recommended that the City Council adopt a resolution authorizing a three (3) year service agreement with Mission Linen to provide uniform rental services for various City groups.

BACKGROUND:

Requesting approval of a contract for an amount not to exceed \$150,000 per year for next 3 years with Mission Linen for uniform rental services.

DISCUSSION:

Uniforms are an essential part of employee safety & protection for staff to perform their daily tasks, in addition, they promote awareness of staff while working out in the field or in City facilities. Mission Linen provides uniform rental services of regularly laundered garments for staff use while at work to over 100 City employees.

Mission Linen has been providing uniform services from 2017 to 2022. In May of 2022 the City performed a Request for Proposals for uniform services, at this time another uniform rental vendor was selected as the lowest bidder. Unfortunately, the service arrangement with this vendor was ended by mutual accord as allowed in the agreement language. Mission Linen was the second lowest bidder in May 2022, consequently staff contacted them to solicit their interest and/or willingness to provide services to the City and maintain uniform services.

STRATEGIC PLAN:

This contract is consistent with the following Strategic Plan goal:

4 – Fiscal Health

7-Efficient and Well-performing Government

FINANCIAL IMPACT:

Funds for this contract are available in each group's adopted operating budgets.

ALTERNATIVE ACTION:

No reasonable alternatives are known currently.

ATTACHMENTS AND/OR REFERENCES (If any):

A) Staff Report 05/10/2022