

Agenda Report



MEETING DATE: Tuesday, June 25, 2024

TO: City Council

FROM: INNOVATION & TECHNOLOGY DIRECTOR GILL
SR. ADMINISTRATIVE ANALYST ZAVALA

SUBJECT: NO-COST CONTRACT AMENDMENT FOR TIME EXTENSION ON
PRESENTATION PRODUCTS, INC., DBA SPINITAR COUNCIL
CHAMBERS AV PROJECT CONTRACT

RECOMMENDED ACTION:

It is recommended that the City Council approve the Resolution authorizing a second amendment for a no-cost time extension on the Presentation Products, Inc., dba Spinitar contract for the City of Watsonville Council Chambers Audio-visual upgrade project, extending the contract to December 31, 2024; and authorizing the City Manager Pro Tempore to execute the second amendment.

BACKGROUND:

Presentation Products, Inc., dba Spinitar was awarded the contract for the City of Watsonville Council Chambers Audio-visual upgrade project on February 8, 2022, through Resolution No. 19-22. At that time the project's anticipated completion date was September 1, 2022.

Due to various supply chain issues the contract's original completion date of September 1, 2022, was amended to December 31, 2023 on June 27th, 2023 through Resolution No. 130-23.

DISCUSSION:

A staffing shortage and the effects of the supply chain shortage forced the consultant to push the completion date again. The project is now near completion and anticipated to be completed in the next couple of months. Amending the contract completion date to December 31, 2024, will ensure an active contract is in place while the last details of the Council Chambers Audio-Visual Upgrade project are completed.

STRATEGIC PLAN:

07 – Efficient and High Performing Government

The recommended action is consistent with the City's strategic goal of running an efficient and high performing organization to ensure the organizational viability needed to serve the residents and businesses of Watsonville today and in the future.

FINANCIAL IMPACT:

This is a no-cost contract amendment allowing for a time extension only.

ALTERNATIVE ACTION:

The City Council may choose not to approve the execution of this amendment.

ATTACHMENTS AND/OR REFERENCES (If any):

None.