

Agenda Report



MEETING DATE: Tuesday, August 27, 2024

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
SOLID WASTE DIVISION MANAGER SMITH

SUBJECT: EXTENSION OF CONTRACT WITH STERNS, CONRAD AND
SCHMIDT CONSULTING ENGINEERS INC., DBA SCS FIELD
SERVICES FOR LANDFILL GAS SUPPORT SERVICES AT CITY
LANDFILL FOR FY 2024/2025 IN AN AMOUNT NOT TO EXCEED
\$100,000

RECOMMENDED ACTION:

It is recommended the City Council adopt a resolution approving Contract Amendment #1 with Sterns, Conrad and Schmidt Consulting Engineers Inc., dba SCS Field Services for support services of the Landfill Gas System at the City landfill, and extending the contract term to June 30, 2025, and amending the compensation to provide an additional amount not-to-exceed \$100,000 for fiscal year 2024/2025.

BACKGROUND:

On July 6, 2021, the City Council adopted Resolution No. 193-21 (CM) awarding contract to SCS Field Services for landfill gas support services at the City landfill for fiscal year 2021/2022 through fiscal 2023/2024, in an amount not to exceed \$300,000.

DISCUSSION:

The Solid Waste Utility Enterprise is responsible for collecting, recycling, and disposing of the City's Solid Waste. This responsibility includes collecting municipal solid waste and organic waste, recycling, operating a public drop-off and household hazardous waste collection center for community members, and maintaining and operating a solid waste landfill.

The city has owned and operated a landfill for over 60 years. Part of maintaining the landfill includes managing a sophisticated environmental control system that includes groundwater monitoring wells and landfill gas collection and monitoring systems. The landfill gas system requires regular maintenance and infrastructure upgrades to maintain compliance with numerous state and federal regulations. The continued contract with SCS Field Services would continue to include the following scope of work:

- Emergency call-out by City personnel
- Monitoring, testing and repair of landfill gas flare and collection system components
- Repairing or replacing of non-functional landfill gas, condensate sump/pump components, laterals, and pipelines
- Repair of air or liquid transmission pipelines
- Excavation repair work
- As needed sampling and testing
- Landfill gas extraction well installation
- Confined space entry activity

Services will only be performed by direction and authorization from City staff. SCS Field Services will provide, at the request of the City, individual proposals and associated cost estimates as they occur and/or are needed and will continue to perform work only authorized. The contract extension will be for a period of one year. The firm has extensive experience in the region and has provided high quality landfill gas services to the County of Santa Cruz for many years. The City and County manage their landfill gas in a coordinated partnership, and there are significant gains in efficiency by using one consultant to support both systems.

Staff recommends Contract Amendment #1 with SCS Field Services in an amount not to exceed \$100,000 and to extend the term of the contract to June 30, 2025.

STRATEGIC PLAN:

This project is consistent with the following Strategic Plan goal:
2-Infrastructure & Environment

FINANCIAL IMPACT:

Funds for these services will be paid out of the Landfill Closure Fund.

ALTERNATIVE ACTION:

No alternative action is being proposed.

ATTACHMENTS AND/OR REFERENCES (If any):

None