

Agenda Report



MEETING DATE: Tuesday, August 27, 2024

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
ASST. PUBLIC WORKS & UTILITIES DIRECTOR GREEN

SUBJECT: AWARD CONTRACT FOR ENGINEERING STAFF
AUGMENTATION SERVICES TO CARLSON CM, INC., A
CALIFORNIA CORPORATION, IN AN AMOUNT NOT TO EXCEED
\$756,907 FOR THE WWTF ELECTRICAL SYSTEM HAZARD
MITIGATION IMPROVEMENTS PROJECT, NO. WW-22-14797

RECOMMENDED ACTION:

Adopt a resolution to award a contract to Carlson CM, Inc., a California corporation, to provide engineering staff augmentation service for the Wastewater Treatment Facility (WWTF) Electrical System Hazard Mitigation Improvements Project, No. WW-22-14797, in an amount not to exceed \$756,907; and authorize the Interim City Manager to execute said contract.

BACKGROUND:

The WWTF Electrical System Hazard Mitigation Improvements Project is ready to begin construction and will require project management through construction, which will require engineering staff augmentation support through a consultant.

DISCUSSION:

In January 2024, staff issued a Request for Qualification Statements from consulting engineering firms for periodic and on-call staff augmentation services. Submissions were due February 7, 2024, at which time five were received, and Carlson CM, Inc. was one of the two firms listed on the on-call list.

Staff requested a proposal from Carlson CM, Inc. to provide engineering staff augmentation services on the WWTF Electrical System Hazard Mitigation Improvements Project before and through construction. This will include providing city project and construction management services over the project's approximately three-year construction period. Carlson CM, Inc. is registered as a certified small business with the California Department of General Services. The WWTF Electrical System Hazard Mitigation Improvements Project is funded in part by a federal grant which encourages grant recipients to include project participation from small and disadvantaged firms.

Carlson CM, Inc. was selected as the most qualified from the on-call list to provide engineering staff augmentation project and construction management services on the project. Staff therefore recommends that City Council award a professional engineering services contract to Carlson CM, Inc. in an amount not to exceed \$756,907 for the WWTF Electrical System Hazard Mitigation Improvements Project, No. WW-22-14797.

STRATEGIC PLAN:

This contract award is consistent with the following strategic plan goals:
2-Infrastructure & Environment

FINANCIAL IMPACT:

There are sufficient budget funds available in the Sewer Enterprise Fund budget number 911-7855-14797.

ALTERNATIVE ACTION:

No reasonable alternatives are known at this time.

ATTACHMENTS AND/OR REFERENCES (If any):