

City of Watsonville

Job Description



JOB TITLE:	Park Maintenance Worker II	DATE APPROVED:
DEPARTMENT:	Parks and Community Services	SUPERSEDES: N/A
REPORTS TO:	Assigned Supervisory or Management Personnel	
SUPERVISION:	May instruct or give direction to Park Maintenance Worker I and temporary Aides or volunteers	
EMPLOYEE UNIT:	OE3	
FLSA :	Non-Exempt	

JOB SUMMARY:

To perform general grounds maintenance, landscaping, restoration, and construction work in the development, operations and maintenance of City parks and public areas. Incumbents may operate light and moderately heavy maintenance and construction equipment in support of assigned work. Incumbents usually work as a member of a crew, but may also be given independent assignments and may work on City parks & recreation facilities, streets, trails, public events, and may be subject to call back for after-hours emergencies. Incumbents may instruct the work of, or give direction to, employees in the *Park Maintenance Worker I* classification, and that of temporary park maintenance aides and volunteers.

DISTINGUISHING CHARACTERISTICS:

This job classification is the journey level of the Parks Maintenance series and requires previous experience in landscape maintenance work. This job class performs a wide variety of skilled to semi-skilled tasks and receives general supervision within a framework of policies and procedures, usually without direct or ongoing supervision. This classification is distinguished from the next higher classification of *Sr. Park Maintenance Worker* in that the incumbents of the latter classification are assigned tasks which require the application of a more advanced skill or a specialized knowledge of the techniques and tools used in park maintenance and may be assigned to supervise one or more crews of Park Maintenance Worker I / II employees and/or temporary aides or volunteers. Employees in the *Parks Maintenance Worker II* classification may be assigned to instruct or give direction to *Park Maintenance Worker I* employees and/or temporary Park Maintenance Aides and/or volunteers as required.

EXAMPLES OF ESSENTIAL DUTIES:

Performs all duties associated with the *Parks Maintenance Worker I* classification. In addition, duties may include, but are not limited to, the following:

1. Conducts park operations and maintenance activities to ensure assigned areas are maintained in a safe, high quality, and aesthetically pleasing condition.

- a. Organizes daily instructions and effectively prioritizes and completes assignments in an independent manner in support of Department service level objectives and good customer service.
- b. Regularly performs lead operation of landscape construction and maintenance equipment such as front-end loaders, trucks, excavators, tractors with various implements.
- c. Coordinates and performs pesticide applications and integrated pest management as necessary.
- d. Performs complex maintenance and repair of tools and equipment.
- e. Designs, installs and renovates complete sprinkler irrigation systems; diagnoses and makes repairs and adjustments on automatic and manual irrigation systems including clocks, valves, sprinkler heads and backflow prevention devices.
- f. Propagates plant materials and selects new plants.
- g. Coordinates and applies fertilizer to trees, turf, and landscaping.
- h. Treats turf and plant pests and diseases. If incumbent possess a QAC/QAL, they may additionally scout / monitor pest levels in assigned areas.
- i. Assists with planning, layout and installation of landscape construction and renovation projects.
- j. May perform rough carpentry from drawings in the general maintenance, repair or remodeling of park facilities and structures.
- k. May pour and do finish cement work on a variety of landscape reconstruction and maintenance projects.
- l. Orders supplies and materials as required, prepares routine reports and maintains necessary work records.
- m. May prepare inventories of supplies, materials, park facilities and recreational areas.
2. Exercises a work style that fosters teamwork and promotes staff communication.
 - a. Assists in or coordinates personnel training as required.
 - b. May instruct and give direction to Park Maintenance Worker I, temporary employees and volunteers as assigned. May provide performance feedback to Supervisors about temporary employees and volunteers to aid evaluations and coaching programs.
3. Conducts work in a manner that results in high customer satisfaction levels.
 - a. Work in and around large crowds of people in the support of a variety of special events.
 - b. Encourages the public to observe park rules regarding proper and safe use of facilities and reports abuses; prioritizes excellent customer service in all interactions with the public.
 - c. May answer inquiries from the public regarding landscaping practices or parks rules and regulations and assist patrons with facility rentals and park reservations.
 - d. Works collaboratively and professionally with division teammates as well as department employees and employees in other city departments and agencies.
 - e. Serves as an emergency disaster worker if a local emergency is declared.
4. Performs other related duties similar to the above in scope and function as required.

EMPLOYMENT STANDARDS (in addition to the Standards for Park Maintenance Worker I)

Knowledge of:

- Methods, materials, and equipment used in development, maintenance and construction of park facilities; including the design, installation, and repair of irrigation systems
- Names and requirements of common plants, trees and shrubs
- Characteristics of plant pests and diseases and proper procedures for safely handling toxic materials
- Proper and effective use of a variety of power and construction equipment and tools
- Appropriate industrial safety precautions and procedures

- Practices for directing and training new employees and volunteers
- Principles and practices of good customer service
- Documentation of maintenance work, computer data entry, checking email

Ability to:

- Perform semi-skilled and skilled parks maintenance and construction work
- Safely and effectively use tools and operate the equipment utilized in park facility maintenance
- Organize daily maintenance and projects; maintain records and reports related to assignments
- Perform proper park facility maintenance and construction
- Ensure the safe use and maintenance of materials, tools, and equipment
- Safely and properly utilize and apply herbicides, fungicides, and pesticides
- Effectively direct and instruct *Park Maintenance Worker I*, temporary aides while ensuring proper practices and procedures are followed
- Quickly adapt to changes in work activities as assigned or directed by supervisory staff
- Participate and play supportive roles in various special events, department meetings and functions
- Read and interpret blueprints, as-builts, basic sketches, and diagrams in relation to landscape and irrigation maintenance/construction job functions
- Properly set up and maintain work zones in traffic and occasionally perform traffic flagger duties
- Work effectively independently and efficiently manage time
- Effectively coordinate with department employees and employees in other city departments and work collaboratively and professionally on special projects
- Operate and perform pre and post operation servicing on Heavy Equipment such as an Aerial Lift Truck, Forklift, Front-End Loader/Backhoe, Field Groomer, Riding Mower, along with small motorized equipment, etc. and participate in work-sponsored safety and operation training events
- Change blades and implements on riding mowers and other equipment
- Obtain certification for operation of an Aerial Lift / Bucket Truck and Forklift
- Service as an Emergency Disaster Worker in the event the City Manager declares a local emergency

PHYSICAL REQUIREMENTS:

Physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Drive, climb into and out of appropriate vehicles and construction or maintenance equipment; and up and down stairs and ladders
- Intermittently bend and twist to reach equipment surrounding work area
- Perform physical labor such as lifting/pulling/pushing up to 50 pounds, bend, squat, twist, turn, stoop, reach over head to handle materials, equipment and pick up litter
- Walk on uneven surfaces and stand for long periods of time
- Reach above and at shoulder height
- Work outdoors for up to eight hours in variable temperatures and weather conditions
- Work under conditions such as high noise levels, medium to high speed traffic, strong and unpleasant odors, and vibration from equipment and dust from various materials
- Hear and distinguish various sounds such as loud machinery and voices of co-workers in a noisy environment
- Distinguish colors and symbols such as colored medical waste containers, recyclable materials and waste containers

TRAINING AND EXPERIENCE:

Any combination of training and experience, which would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities is:

- High School graduation or G.E.D.; and
- Three (3) years of experience performing duties comparable to those of the City's *Park Maintenance Worker I* classification.

LICENSE & CERTIFICATION:

- Possession of a valid California Class C Driver's License and a safe driving record
- Must obtain CPR and first aid certifications during employment

OTHER REQUIREMENTS:

- Must successfully complete a medical examination and Department of Justice LiveScan Fingerprinting at time of hire.
- Must be willing to work outdoors in various weather conditions.
- Must be willing to respond to emergencies outside of regular work hours.

HIGHLY DESIRABLE QUALIFICATIONS:

- Possession of a valid Qualified Pesticide Applicator Certificate or License (QAC or QAL) in Landscape Maintenance Category B

DESIRABLE QUALIFICATIONS:

- Possession of a valid California Commercial Class A or B Driver's License
- Possession of valid professional certificates related to Landscaping, Arboriculture, Irrigation, heavy equipment operation/maintenance, and/or construction trades