

# **AT-WILL EMPLOYMENT AGREEMENT**

## **OF**

## **TAMARA VIDES**

This agreement is between the CITY OF WATSONVILLE ("City"), a municipal corporation organized in the State of California, and TAMARA VIDES ("Employee") ("Agreement"). City and Employee shall be collectively referred to as "Parties" or individually referred to as "Party", "Employee" or "City".

### **RECITALS**

WHEREAS, Employee has been employed by the City of Watsonville since 1998, including as the Assistant City Manager since 2020. Employee served as the Interim City Manager from December 15, 2021 to June 16, 2022, and from May 15, 2024 to the present ; and

WHEREAS, the City has completed a recruitment process and has determined that the City desires to offer the position of City Manager to Employee; and

WHEREAS, Employee has indicated she desires to serve in the capacity of City Manager; and

WHEREAS, In accordance with the terms of this Agreement, City and Employee have agreed to memorialize their intent and the terms of employment.

NOW THEREFORE, it is hereby agreed by City and Employee as follows:

**1. Effective Date**

The effective date of this Agreement is August 28, 2024.

**2. Appointment as City Manager and Start Date**

The City agrees to employ Employee as City Manager for the City, subject to the terms, conditions and provisions of this Agreement. Employee accepts such employment. Employee shall be "at will" and serve at the pleasure of the City Council. Employee shall start performance of her duties as City Manager on August 28, 2024.

Employee's employment with the City will be subject to all requirements of the City's Personnel Rules ("Rules") unless contradicted by some provision of this Agreement, in which case this Agreement will govern.

**3. Duties and Responsibilities**

a. Employee will perform the functions and duties specified in the laws of the United States and the State of California and in Article VII of the City's Charter, as well as the City's Municipal Code, Personnel Rules, ordinances and resolutions of City, and all other legally permissible and proper duties and functions that the City Council may, from time to time, assign.

b. Employee shall perform her duties to the best of her ability in accordance with the highest professional and ethical standards of the profession, comply with all general rules and regulations established by the City, and obey all State and Federal laws.

c. Employee agrees to devote her productive time, ability and attention to the City's business while employed as City Manager. Employee shall not hold secondary employment, and shall be employed exclusively by the City. The City and Employee recognize that Employee is expected to devote necessary time outside normal office hours to perform business of the City. Since Employee's position is "exempt" under the Fair Labor Standards Act, Employee shall not receive overtime or extra compensation for work performed outside normal business hours.

d. Employee shall not engage in any activity that is or may become a conflict of interest, prohibited by contract, or that may create an incompatibility of office as defined under California law. Employee will complete annual disclosure forms as required by law.

#### **4. Resignation and Termination**

a. Resignation: Employee may resign at any time with or without cause and agrees to give City at least sixty (60) days advance written notice of the effective date of her resignation, unless the parties mutually agree otherwise.

b. Termination: City may terminate Employee, with or without cause, at any time, consistent with the requirements of Section 701 of the City's Charter, which provides that the City Council may remove the City Manager by a resolution adopted by at least four (4) affirmative votes.

i. Termination without Cause: City may terminate Employee without cause by providing her a written notice of termination. If City terminates employee without cause, City shall provide Employee sixty (60) days written notice of such termination, unless the parties mutually agree otherwise. If the City, at the request of a majority of the City Council, requests Employee's resignation without cause, Employee will be deemed terminated without cause. If Employee is terminated without cause, Employee is entitled to severance as detailed herein.

ii. Termination for Cause: City may terminate Employee for cause by providing her a written notice of termination. Such termination may be effective immediately. Termination for cause does not require payment of severance. The following are sufficient bases for termination for cause:

- A. Employee engages in illegal activities;
- B. Gross malfeasance;
- C. Dereliction of duties;
- D. Absence from employment without a good cause;
- E. Failure to perform duties and responsibilities under this Agreement, as defined in the City's Charter, or as specified in the City Manager's job description.

- F. Resume fraud or other acts of material dishonesty;
- G. Violation of the City's Rules, including but not limited to, the City's rule against harassment, discrimination, and retaliation;
- H. Use or possession of illegal drugs;
- I. Engaging conduct tending to bring embarrassment or disrepute to the City;
- J. Conviction of any felony or any criminal offense involving moral turpitude; or
- K. An abuse of his office or position as defined in Government Code Section 53243.4.

c. Termination by Reduction of Salary or Benefits: If City reduces the salary of City Manager in a greater percentage than an across-the-board reduction for other "at will" employees, as defined in the City's Compensation and Benefits Plan for at-will employees ("Plan"), the Employee may, at her option, be deemed to be "terminated" without cause as of the date of such reduction.

d. Affirmation of "At-Will" status: The parties recognize and affirm that: 1) Employee is an "at-will" employee whose employment may be terminated by the City Council at any time; and 2) there is no express or implied promise made to Employee for any form of continued employment as City Manager or any other position with City. This Agreement is the sole and exclusive basis for an employment relationship between Employee and the City.

Nothing in this Agreement shall be construed to create a property interest for Employee in the position of City Manager.

## **5. Salary**

a. Effective August 28, 2024, City agrees to pay Employee \$281,000 in base salary per year (approximately \$23,416 per month) . The City will make all salary payments to Employee at the same time payments to other City employees , and payments will be subject to the customary withholdings.

b. City agrees to review Employee's performance within six (6) months of adoption of this Agreement. If the Council agrees that Employee has performed satisfactorily, Council will consider a 6% increase in salary at that time.

c. Employee is eligible to receive a salary increase, commencing in 2025 and every year thereafter, for cost of living adjustment. The City Council will review and determine whether to grant a cost of living adjustment and the appropriate rate of adjustment at the time of performance review.

## **6. Annual Performance Evaluation**

a. Annually, the City Council will define reasonable goals and performance objectives, within the scope of Section 703 of the City's Charter. The City Council will consider input from Employee when developing the above goals and performance objectives.

b. The Council will review Employee's performance and compensation on an annual basis. The Council, in its sole discretion, may increase Employee's salary based on Employee's performance review.

## **7. Supplemental Benefits**

a. Economic Benefits: Employee will receive the same economic benefits as other employees in the City's Compensation and Benefits Plan for Executive Team ("Plan"), currently and as it may be amended by the City from time to time, unless contradicted by this Agreement, in which case this Agreement will govern. Employee shall not receive the salary increases provided for in the Plan, as Council will determine any salary increase .

b. Deferred Compensation: City will contribute a maximum of \$10,000 annually into either an International Capital Market Association (ICMA-RC)\MissionSquare Retirement deferred compensation plan, or other similar plan in which the City participates. The annual amount will be divided and paid equally amongst Employee's pay periods.

c. Vacation Accrual: City agrees to provide Employee a maximum vacation accrual of twenty-two (22) days per year, in recognition of her years of public service. Employee's vacation accrual will be capped at 500 hours. Employee may cash out up to 100 hours of accrued vacation time within three (3) months of execution of this Agreement.

d. Professional Development: City shall pay for professional dues and subscriptions during the term of this Agreement necessary for Employee's continuation and full participation in the following organizations:

International City/County Management Association (ICMA); and  
California City Management Foundation (CCMA).

## **8. Severance**

a. Employee shall serve at the will and pleasure of the City Council, and her employment may be terminated by the City Council at any time. Termination of Employee's employment shall not require any showing of cause or justification, nor shall Employee be entitled to any internal administrative appeal of the decision of the City Council, beyond any process required by law.

b. In the event of Employee's termination for reasons other than her resignation, death, disability, or termination with cause as provided in section 5(b)(ii) above, Employee shall be paid severance pay as provided herein.

c. In accordance with State law, Employee shall be entitled to receive all compensation earned, but unpaid, for actual work performed and accrued unused vacation time as of the date of termination.

d. If Employee is paid severance pay as provided in section 8(e), below, payment of such severance shall be conditioned upon Employee's signature on written waiver of any claims, grievances or causes of action against City, its employees, agents, officers, and City Council arising out of or concerning this Agreement, Employee's employment with City, or the termination of her employment with the City. If Employee does not agree to waive such claims, grievances or causes of action, the City shall not pay Employee severance pay.

e. If Employee's employment is terminated, and severance pay is applicable pursuant to the terms stated above, City agrees to pay Employee a cash payment equal to nine (9) months of base salary, minus any required withholdings.

## **9. Indemnification**

The City shall defend, hold harmless and indemnify Employee against any tort, civil rights, personnel, discrimination, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties in accordance with the provisions of California Government Code section 825. The City shall provide a defense in accordance with California Government Code section 995. The City may decline to defend and/or indemnify Employee only as permitted by the California Government Code. The City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment therefrom.

## **10. Bonding**

City shall bear the full cost of any fidelity or other bonds the City Council requires of Employee under any law or ordinance or otherwise.

## **11. Notices**

Any notices required by this Agreement shall be in writing and either given in person or by first class mail with the postage prepaid and addressed as follows:

TO CITY: Mayor  
City of Watsonville  
275 Main St., 4<sup>th</sup> Floor  
Watsonville, CA 95076

TO EMPLOYEE: Tamara Vides  
24 Monterey Vista Drive  
Watsonville, CA 95076

## **12. Abuse of Office**

California Government Code Sections 53243, 52431.1, 53243.2 and 52431.3 are incorporated by reference as if fully set forth herein.

If this contract is terminated, any cash settlement related to the termination that Employee may receive from City shall be fully reimbursed to the City if Employee is convicted of a crime involving an abuse of his or his office or position.

**13. Entire Agreement**

a. This Agreement and its attachments and exhibit are the final expression of the complete agreement of the parties with respect to the matters specified herein and supersedes all prior oral and written understandings and agreements, and, except as prescribed herein, this Agreement cannot be modified except by written mutual agreement signed by the parties. The Parties agree that the recitals identified in this Agreement are true and correct and are incorporated into the terms of this Agreement.

b. The following exhibit is incorporated by reference to this Agreement:  
Exhibit A- Form of Written Waiver

**14. Severability, Applicable, Law, and Interpretation**

In the event that any provision of this Agreement is held to be illegal or void by a court having jurisdiction over the parties, the remainder of this Agreement shall remain in full force and effect unless the parts found to be void are wholly inseparable from the remaining portion of this Agreement. Any dispute concerning this Agreement shall be governed by the laws of the State of California. The parties consent to the jurisdiction of the California courts with venue in Santa Cruz County.

**15. Informed Agreement.**

This Agreement has been negotiated between the City Council, on behalf of City, and Tamara Vides as Employee. City and Employee acknowledge that they have each contributed to the making of this Agreement and that in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. City and Employee acknowledge that they have each had an adequate opportunity to consult with their own legal counsel in the negotiation and preparation of this Agreement.

*[Signatures on Following Page]*

IN WITNESS WHEREOF, the City has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by the City Clerk. It has also been executed by the Employee.

EMPLOYEE

DocuSigned by:  
*Tamara Vides*  
62EF430759F2477...  
Tamara Vides

CITY OF WATSONVILLE

Vanessa Quiroz-Carter, Mayor

ATTEST:

Irwin Ortiz, City Clerk

APPROVED AS TO FORM:

Samantha W. Zutler, City Attorney

In Process