

# Agenda Report



**MEETING DATE:** Tuesday, May 28, 2024

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR FONTES

**SUBJECT:** APPROVE CONTRACT AMENDMENT #2 WITH TRAFFIC PATTERNS, LLC., FOR ON-CALL TRAFFIC ENGINEERING SERVICES AND AMENDING THE CONTRACT COMPENSATION TO PROVIDE AN ADDITIONAL \$95,000 AND EXTENDING THE CONTRACT TERM TO JUNE 30, 2025

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## **RECOMMENDED ACTION:**

Staff recommends the City Council adopt a resolution approving Amendment No. 2 to the contract with Traffic Patterns, LLC., for On-Call Traffic Services for Design Review, Traffic Engineering Studies, Traffic Analysis Review, Private Development Site Plan Review and Off-Site Improvement Concept Plans and amending the contract compensation to provide additional \$95,000 for a total contract amount not to exceed \$285,000 and extending the contract term to June 30, 2025.

## **BACKGROUND:**

On December 22, 2021, the City executed contract with Traffic Patterns, LLC., for On-Call Traffic Services for Design Review, Traffic Engineering Studies, Traffic Analysis Review, Private Development Site Plan Review and Off-Site Improvement Concept Plans in the amount not to exceed \$95,000, and contract expiration date of June 30, 2024.

On February 27, 2024, the City Council adopted Resolution No. 27-24 (CM) approving Contract Amendment #1 and increasing the contract compensation in the amount of \$95,000 for a total contract amount not to exceed \$190,000.

## **DISCUSSION:**

Traffic Patterns, LLC., has provided consulting engineering services to the city on an on-call and as-needed basis during the vacancy of the Traffic Operations Manager. Jaime Rodriguez, Principal Engineer of Traffic Patterns, LLC., has performed some of the duties of the Traffic Operations Manager during the recruitment process. The vacant Traffic Operations Manager may not be filled for up to 6 months. Therefore, to ensure

that the Traffic Engineering Services continue until the Traffic Operations Manager vacancy is filled, additional funds and contract extension are needed. Staff recommends that the City Council approve Contract Amendment #2 with Traffic Patterns, LLC., for a new total compensation amount not-to-exceed \$285,000, and contract extension to June 30, 2025.

**STRATEGIC PLAN:**

This project is consistent with the following strategic plan goals.

2-Infrastructure & Environment

5-Public Safety

**FINANCIAL IMPACT:**

Contract Amendment #2 will provide an additional \$95,000 for a contract total amount not to exceed \$285,000. Funding for this amendment is available from the City's approved budget in accounts:

0305-309-7361	Other Contract Services
0150-510-7361	Other Contract Services

**ALTERNATIVE ACTION:**

No reasonable alternatives are known currently.

**ATTACHMENTS AND/OR REFERENCES (If any):**

None.