

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONTRACT TO LDA PARTNERS, INC., A CORPORATION, FOR MUNICIPAL SERVICE CENTER (MSC) IMPROVEMENTS PHASES 1 & 2 – BUILDING DESIGN BRIDGING DOCUMENT SERVICES (30% LEVEL) PROJECT NO. CB-24-01, IN AN AMOUNT NOT TO EXCEED \$1,236,371.60, AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE SAME AND AUTHORIZING A BUDGET APPROPRIATION OF SAME AMOUNT FROM THE WATER ENTERPRISE FUND [0720]

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, subdivision (c) of § 3-5.540(f) provides that contracts for professional services can be provided by a specific consultant or contractor if this is in the best interest of the City; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required, that cost will not be the only basis for selection, use a qualifications-based selection process as described in subdivision (a) of § [4527](#)¹ of the California Government

¹ All references to section numbers will be to the California Government Code

Code and negotiated as described in § [4528](#); and

WHEREAS, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most efficient, economical manner; and

WHEREAS, the City awarded LDA Partners, Inc. a contract on February 12, 2019 to develop the Municipal Service Center (MSC) Master Planning and Feasibility Report which outlined the improvements necessary to bring the City's MSC into compliance with building code standards, meet foreseeable staffing and operational growth, and optimize its layout for efficiency

WHEREAS, to accomplish this work, staff recommends contracting with LDA Partners, Inc. through a sole source contract to design 30% of the project. The reason for sole source is that LDA Partners, Inc. will be finalizing the work they were contracted to do in 2019. LDA Partners, Inc. developed the Municipal Service Center (MSC) Master Planning & Feasibility Report in 2019, this report included preliminary engineering studies, building condition assessments, utility evaluations and planning for future expansion/use. Development of a 30% design document is the next step in implementing the recommendations of the report. LDA Partners, Inc.'s knowledge of the MSC allows for quicker and more cost effective approach to develop design documents.

WHEREAS, the City Manager has recommended that the proposal from LDA Partners, Inc., in an amount not to exceed \$1,236,371.60, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a Resolution awarding contract to LDA Partners, Inc., a corporation, for the Municipal Service Center (MSC) Improvements Phase 1 & 2 – Building Design and Related Services, Project No. CB-24-01, does not meet CEQA's definition of a “project,” because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and if a “project,” is exempt under the “common sense” exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

2. The Council awards a contract to LDA Partners Inc., for Municipal Service Center (MSC) improvements Phases 1 & 2 – Building Design & Related Services, Project No. CB-24-01, in an amount not to exceed \$1,236,371.60.

3. That the Contract for Consultant Services between the City of Watsonville and LDA Partners Inc., a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

4. Consultant shall file FPPC form 700s and 805s pursuant to section 19 of the Contract.

5. The City Manager is hereby authorized and directed to execute said contract for and on behalf of the City of Watsonville with minor revisions that may be approved by the City Manager and the City Attorney.

6. That a budget appropriation from the Water Enterprise Fund [0720] in the amount of \$1,236,371.60 to budget account 0720-913-7855-15122 is hereby authorized.
