

# Agenda Report



**MEETING DATE:** Tuesday, December 10, 2024

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
ASST PUBLIC WORKS & UTILITIES DIRECTOR FONTES

**SUBJECT:** APPROVE CONTRACT CHANGE ORDER NO. 2 WITH CHRISP  
COMPANY FOR ON-CALL STRIPING AND INCREASE BY  
\$118,997 TO A TOTAL CONTRACT AMOUNT OF \$468,997,  
APPROPRIATE \$75,000 MEASURE D FUNDS

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## **RECOMMENDED ACTION:**

Staff recommends that the City Council adopt a resolution approving Change Order No. 2 to the contract with Chrisp Company for \$118,997 for On-Call Striping, for a total contract amount of \$468,997, and appropriate \$75,000 Measure D funds.

## **BACKGROUND:**

On July 25, 2023, staff publicly advertised the On-Call Striping, Project No. ST-23-01QB maintenance contract. Bids were publicly opened on August 17, 2023, and only one bid response was received. On August 29, 2023, the City Council adopted Resolution 163-23 (CM), awarding the On-Call Striping, Project No. ST-23-01QB, maintenance contract to the Chrisp Company in the amount of \$208,450.

On January 16, 2024, Council adopted Resolution 8-24 (CM), approving Contract Change Order No. 1, revising the scope and increasing the cost by \$141,500 to a total of \$350,000. There was no change to the term of the contract.

## **DISCUSSION:**

The city owns and maintains approximately 90 lane miles of striping. The City's traffic crew provides routine striping maintenance. However, larger scope projects, particularly on high traffic volume arterial streets, require the striping maintenance work to be contracted out.

Staff proposes to add \$118,997 to existing Chrisp contract No. 2834 to fund the following projects:

- \$75,000 for future striping and signage projects;
- \$30,743 for striping at the Airport;
- \$13,254 for striping and signage for the Main Street at Riverside Drive signal modification project.

\$75,000 will be allocated from Measure D while the balance will be taken from existing accounts. The new contract total will be \$468,997. The term of the contract remains as June 30, 2025.

**STRATEGIC PLAN:**

This project is consistent with the following strategic plan goals:

2-Infrastructure & Environment

5-Public Safety

**FINANCIAL IMPACT:**

Change Order #2 will add \$118,997 and increase the total contract amount from \$350,000 to \$468,997. Funding for this Change Order will be as follows:

- \$75,000 appropriate additional funds to Account No. 0312-972-7837-15081;
- \$30,743 will be from Account No. 0730-560-726;
- \$13,254 will be from Account No. 0340-940-7837-14323.

**ALTERNATIVE ACTION:**

The City Council may choose not to approve the first contract amendment. Doing so would cause a gap in the maintenance of street striping and markings.

**ATTACHMENTS AND/OR REFERENCES (If any):**

None.