

# Agenda Report



**MEETING DATE:** Tuesday, December 10, 2024

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
WATER DIVISION MANAGER KAYSER

**SUBJECT:** APPROVE AN AMENDMENT TO THE PURCHASING AGREEMENT FOR WATER MAIN REPLACEMENT SUPPLIES AND MATERIALS WITH CORE & MAIN, LP, INCREASING THE AGREEMENT BY \$400,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$800,000 ANNUALLY

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## **RECOMMENDED ACTION:**

Approve a resolution awarding an amendment to the purchasing agreement for water supplies and materials from Core & Main, LP for another one (1) year period with a potential of another one (1) year extended term, commencing upon the agreement execution date, for an annual not to exceed the amount of \$800,000, and authorizing City Manager to execute same.

## **BACKGROUND:**

The City's current purchasing agreement with Core & Main expires on December 31, 2024. The agreement must be amended to renew the purchase agreement for another year. This agreement was put out to bid for up to a three-year term with no set purchasing limit, only a representative price for the materials that Water Services is likely to purchase on an annual basis. This is the renewal for year 2 of 3 of the competitive bid. At the time of the initial award, we selected two vendors who were essentially equal in price. We are electing not to renew with Ferguson at this time (as is our option in the bid documents), as they have not been responsive to purchase requests this past year. We must increase the contract amount with Core & Main to meet our annual water main replacement purchasing needs.

## **DISCUSSION:**

At the January 16, 2024, meeting, the City Council adopted Resolution No. 6-24 (CM) awarding a purchase agreement to Core & Main, LP for the purchase of water supplies and materials, in an amount not to exceed \$400,000 annually. The bid proposal provided a representative materials list with estimated quantities of the thirty-one (31) most used pipe, valve, fitting, and other water supplies and materials items. Actual material type and quantities ordered will be determined as needed by the City and paid for at the unit price submitted with the bid pricing sheet. The request for bids stated that interested vendors

and distributors could submit bid pricing for separate items or groups of items, and also stated that the City could award to more than one vendor to obtain the best value.

The annual renewal is due for the Water Supplies, Materials and Services contract. Although Council approval was already received for up to a total of three years at \$800,000 (\$400,000 for Core & Main LP and \$400,000 for Ferguson), staff is requesting a contract amount of \$800,000 be approved for the second year to Core & Main LP. It is therefore recommended that the purchasing agreement with Core & Main LP for water supplies, materials and services be amended to the annual not to exceed amount of \$800,000.

**STRATEGIC PLAN:**

This project is consistent with the following strategic plan goal:  
2-Infrastructure & Environment

**FINANCIAL IMPACT:**

The second calendar year of the annual \$800,000 agreement will be paid out of the Water Enterprise Fund as follows:

0720-913-7831-14833 Water Main Replacement  
Fiscal Year 24/25: \$400,000

**ALTERNATIVE ACTION:**

Council could elect not to increase the agreement amount with Core & Main and maintain the existing \$400,000 agreement renewal that was previously authorized.

**ATTACHMENTS AND/OR REFERENCES (If any):**

1) None.