

# Agenda Report



**MEETING DATE:** Tuesday, February 11, 2025

**TO:** City Council

**FROM:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR FONTES

**SUBJECT:** APPROVE SECOND AMENDMENT TO CONTRACT WITH G7EI,  
INC., FOR PROJECT MANAGEMENT SERVICES AND AMEND  
COMPENSATION TO PROVIDE AN ADDITIONAL \$91,520

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## **RECOMMENDED ACTION:**

Staff recommends that the City Council adopt a resolution approving the Second Amendment to the Contract with G7ei, Inc., for Project Management Services and amend the contract compensation to provide an additional \$91,520 for a total contract amount not to exceed \$274,560.

## **BACKGROUND:**

On December 11, 2023, the City executed a contract with G7ei, Inc., for Project Management Services, in an amount not to exceed \$91,520, and a contract expiration date of June 30, 2024.

On June 11, 2024, the City Council adopted Resolution No. 103-24 (CM) approving the First Amendment to Contract and increasing the contract compensation in the amount of \$91,520 for a total amount not to exceed \$183,040 and extending the term of the contract to June 30, 2025.

## **DISCUSSION:**

In late 2023, the Public Works & Utilities Department Engineering Division had several engineering positions vacant and could not recruit replacements. Due to this need, and to balance workload and complete projects, staff contracted with G7ei, Inc. and hired Eda Herrera to assist part-time for the first six months of 2024. When the engineering positions weren't filled, her contract was extended to an additional six months. As the engineering positions remain vacant and aren't expected to be filled within the current fiscal year, staff recommend that the City Council approve Amendment Two to Contract with G7ei, Inc. for a new total compensation amount not to exceed \$274,560.

## **STRATEGIC PLAN:**

The project is consistent with the following strategic plan goals:

## 2-Infrastructure & Environment

### **FINANCIAL IMPACT:**

Amendment Two to Contract will provide an additional \$91,520 for a contract total amount not to exceed \$274,560. Funding for this amendment is available from the City's approved budget in Account #0710-544-7361.

### **ALTERNATIVE ACTION:**

No reasonable alternatives are known at this time.

### **ATTACHMENTS AND/OR REFERENCES (If any):**

None