

Agenda Report



MEETING DATE: Tuesday, February 11, 2025

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
ASSISTANT PUBLIC WORKS & UTILITIES DIRECTOR FONTES

SUBJECT: APPROVE THIRD AMENDMENT TO CONTRACT WITH TRAFFIC PATTERNS, LLC., FOR ON-CALL TRAFFIC ENGINEERING SERVICES AND AMEND COMPENSATION TO PROVIDE AN ADDITIONAL \$95,000

RECOMMENDED ACTION:

Staff recommend the City Council adopt a resolution approving Amendment 3 to Contract with Traffic Patterns, LLC., for On-Call Traffic Services for Design Review, Traffic Engineering Studies, Traffic Analysis Review, Private Development Site Plan Review and Off-Site Improvement Concept Plans and amending the contract compensation to provide an additional \$95,000 for a total contract amount not to exceed \$380,000.

BACKGROUND:

On December 22, 2021, the City executed a contract with Traffic Patterns, LLC. (TP), for On-Call Traffic Services for Design Review, Traffic Engineering Studies, Traffic Analysis Review, Private Development Site Plan Review and Off-Site Improvement Concept Plans in an amount not to exceed \$95,000, and a contract expiration date of June 30, 2024.

On February 27, 2024, the City Council adopted Resolution No. 27-24 (CM) approving Amendment 1 to Contract and increasing the contract compensation in the amount of \$95,000 for a total amount not to exceed \$190,000.

On May 28, 2024, the City Council adopted Resolution No. 90-24 (CM) approving Second Amendment to Contract and increasing the contract compensation in the amount of \$95,000 for a total amount not to exceed \$285,000 and extending the contract term to June 30, 2025.

DISCUSSION:

In 2021, the City contracted with TP to provide traffic engineering services to the City on an on-call and as-needed basis. Since the City's Traffic Operations Manager position became vacant in 2023, Jaime Rodriguez, Principal Engineer of TP has performed some of the Manager duties. As the Manager position will not be filled during the current fiscal year, the City wishes to retain TP's services through June 30, 2025, and will need

additional funds. Staff recommend that the City Council approve Amendment 3 to Contract with TP, increasing compensation in the amount of \$95,000 for a total amount not-to-exceed \$380,000.

STRATEGIC PLAN:

This project is consistent with the following strategic plan goals.

2-Infrastructure & Environment

5-Public Safety

FINANCIAL IMPACT:

Amendment Three to Contract will provide an additional \$95,000 for a contract total amount not to exceed \$380,000. To pay for this Amendment, funding shall be transferred as follows:

From	Amount	To
0201-975-7837-15150	\$40,701	0201-975-7361
0305-923-7837-14813	\$54,299	0305-309-7361

ALTERNATIVE ACTION:

No reasonable alternatives are known currently.

ATTACHMENTS AND/OR REFERENCES (If any):

None.