

City of Watsonville

Scope of Work (SOW)

CARB funded ;Adelante Watsonville!

General CARB STEP Grant Administration & Project Engagement

Ecology Action=Grantee and City of Watsonville=sub-recipient

Task 1.1 Conduct all necessary grant administration – record keeping and reporting – for the organization’s grant activities. Attend grant administration and coordinating meetings were requested by CARB or Ecology Action.

Follow all CARB guidelines related to project Status Reports, Data Reports, Marketing and Data Collection (see contract terms and conditions).

Task 3: MioCar EV Carshare

The City of Watsonville will work with Grantee and Miocar staff to provide dedicated EV charging, help with permitting and other City regulations to help plan and facilitate the implementation of EV carshare to serve all Watsonville residents with a focus on the most vulnerable. City staff will help promote the service through the City’s various communication channels.

Task 4: BCycle ebikeshare

The City of Watsonville will work with Grantee and BCycle staff to help with permitting and other City regulations to help plan and facilitate the implementation of ebikeshare to serve all Watsonville residents with a focus on the most vulnerable. City staff will help promote the service through the City’s various communication channels.

Task 5: Bicycle and Pedestrian Infrastructure Projects – General Description

The City of Watsonville to lead on three (3) distinct and comprehensive bicycle and pedestrian infrastructure projects that will improve connected, comfortable, and accessible bike and pedestrian mobility. Projects enhance and coordinate with State Active Transportation Program funds. The first of the three (3) projects to construct infrastructure as part of a **downtown Watsonville safe route to school** effort consisting of:

- One thousand one hundred thirty (1,130) feet of new Class II buffered bike lanes
- Ninety-eight (98) refreshed or new visibility crosswalks
- Eighty-nine (89) curb extensions
- Seventy-six (76) new or upgraded curb ramps
- Two (2) pedestrian refuge islands
- Ten (10) school advance crossing signs

The second improvement is the repair and maintenance of the City's seven- (7) mile **Slough Trail Network** that connects parts of the City of Watsonville in a rich natural setting, free of car traffic. **The third project** is a sidewalk gap completion project of eight hundred sixty-eight (868) feet that will vastly improve pedestrian safety and function on **Freedom Boulevard**—a busy arterial with high traffic collision rates. This project includes funding for a city-owned **electric street sweeper** designed to clean the narrower bike facilities of debris.

Specific Sub Tasks correlated to the Project Budget

Sub Task 5.1. The Grantee will work with the applicable sub-grantees to complete all necessary **pre-construction logistics** for three (3) distinct bike/pedestrian infrastructure projects including CEQA, permitting, design, and other requirements. Develop project bids and issue request for proposal (RFP) for construction firms. ~~Work with Watsonville Wetland Watch~~ to prepare for Slough Trail Network restoration, maintenance, and landscaping work. And purchase electric street sweeper to maintain the narrower bike lanes and paths.

Sub Task 5.2. **hold public meetings** for public input on project final design at City Council chambers, which is an easily accessible central location with Spanish translation, to assure residents can attend and be heard from regarding City transportation plans, design, and action. Make information available digitally so residents can view and contribute without attending public workshops.

Sub Task 5.3. **The construction/repair of three (3) bike and pedestrian infrastructure projects.** Watsonville Public Works staff will provide contract administration, project management and construction oversight of transportation infrastructure construction company and assure that construction adheres to design plans and project is completed within budget and on time.

Sub Task 5.4. The Grantee will work with the applicable sub-grantees to conduct **ribbon cutting ceremonies** for major infrastructure completion to celebrate, engage and publicize new bike and pedestrian infrastructure for Watsonville residents and visitors. Coordinate with local public agency, CBO and State agencies to recognize all partners who contributed to these projects.

Sub Task 5.5 The Grantee will work with the applicable sub-grantees to **inform and engage the community** in using the improved bike and pedestrian facilities.