



## CITY COUNCIL AGENDA REPORT

**MEETING DATE:** Tuesday, April 15, 2025  
**TO:** CITY COUNCIL  
**WRITTEN BY:** IMELDA NEGRETE  
**RECOMMENDED BY:** PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB  
**APPROVED BY:** TAMARA VIDES, CITY MANAGER  
**SUBJECT:** RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH UNIFIED CLEANING SERVICES INC FOR JANITORIAL SERVICES

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### RECOMMENDATION:

Adopt a resolution approving the First Amendment to Consultant Contract with Unified Cleaning Services, Inc. for the provision of janitorial services at various recreation facilities to extend the term of the contract through June 30, 2025, and direct the City Manager to execute the same.

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### BACKGROUND:

On April 25, 2023, the City Council adopted Resolution No. 68-23, approving the award of a two-year contract for the provision of janitorial services for City recreation facilities to Jose Perez, an individual, dba Unified Cleaning Services, Inc. for janitorial services at City recreation facilities, in an amount to exceed \$341,000 from FY 22/23 through FY 24/25. Unified Cleaning Services Inc. commenced services under this agreement on May 1, 2023.

### DISCUSSION:

The term of the current two-year contract with Unified Cleaning Services Inc. ends on April 30, 2025.

Staff is issuing a new Request for Proposals for Janitorial Services for Recreation Facilities. The proposed amendment:

- Extends the existing contract for three months, through July 31, 2025, while staff conducts the RFP process.

### CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

### **STRATEGIC PLAN:**

**Infrastructure & Environment** – This contract addresses the ongoing cleanliness and maintenance of public recreation facilities.

**Community Engagement & Well-being** – Recreation facilities house programs designed to engage community and enhance personal and community well-being.

### **FINANCIAL IMPACT:**

Funds for this Amendment are included in the current adopted Fiscal Year budget. This amendment will have no impact on the current budgeted contract amount.

### **ALTERNATIVE ACTION:**

The Council could not approve this Resolution and janitorial services at recreation facilities would cease effective May 1, 2025.

### **ATTACHMENTS AND/OR REFERENCES (IF ANY):**

None.