



Watsonville
CALIFORNIA

CITY COUNCIL AGENDA REPORT

MEETING DATE: Tuesday, June 10, 2025
TO: CITY COUNCIL
WRITTEN BY: Assistant Public Works & Utilities Director Fontes
RECOMMENDED BY: PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG
APPROVED BY: TAMARA VIDES, CITY MANAGER
SUBJECT: APPROVE CONTRACT WITH HARRIS & ASSOCIATES, INC. FOR ON-CALL STAFF AUGMENTATION SERVICES FOR THE PUBLIC WORKS & UTILITIES DEPARTMENT ENGINEERING DIVISION

RECOMMENDATION:

Staff recommend that the City Council adopt a resolution approving a contract with Harris & Associates, Inc. for On-Call Staff Augmentation Services for the Public Works & Utilities Department Engineering Division, in an amount not to exceed \$254,960, with an expiration date of June 30, 2026.

DISCUSSION:

Since 2023, the Public Works & Utilities Department Engineering Division has had several engineering positions vacant and has been unable to recruit replacements. Due to this need, and to balance workload and complete projects, the Department has hired consultants part time to provide staff augmentation services and assist with traffic and project management.

The Department needs more staff augmentation and to hire an additional part-time consultant to assist with streets, including general engineering, project planning and management, construction management and development review. Staff propose to contract with Harris & Associates for these services. Harris was one of several consultants that were placed on the Public Works Engineering Consultants On-Call List on September 23, 2024, after a Request for Qualifications (RFQ) was completed by the department.

Funding will be through Measure R Account No. 0201-975-7837-15216 – Street Appropriation.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

This action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that approving a contract for consultant services for On-Call Staff Augmentation Services does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment and if a "project," is exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

STRATEGIC PLAN:

This action is consistent with Strategic Plan goal(s):

Infrastructure & Environment

Public Safety

Efficient and Well-performing Government

FINANCIAL IMPACT:

There are sufficient funds available in the Measure R budget account 0201-975-7837-15216 – Street Appropriation

ALTERNATIVE ACTION:

The Council may choose not to approve the contract for consultant services but doing this will cause unbalanced workloads and place a burden on staff to complete projects.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

None.