



EXHIBIT A – SCOPE OF WORK

May 30, 2025

ADDITIONAL SERVICE 02:

EXPANDED DESIGN SERVICES FOR WATSONVILLE CITY PLAZA PARK

This scope of work is proposed as an additional service to the original scope of work dated February 07, 2023. This amendment requests additional fees for design of various site elements including work for a proposed trash enclosure, coordination with City contracted artist to locate (4) new art installations at each corner of the site, revised stage design to incorporate a ramp at the rear of the stage, revised and expanded Electrical design, additional Gazebo work necessitated by forensic study of the existing structure, and plan modifications necessary to conform to stormwater requirements.

This expanded scope of work includes coordination with the City and project design team and design of the elements noted above and as detailed below.

Task 1: Includes various scope additions and refinements as follows:

Proposed trash enclosure: Design work had been performed for a new trash enclosure located at the site of the existing enclosure to be removed. This location was later moved to a remote lot adjacent to the project site with work performed to locate the enclosure, refine the design to fit the new site and coordinate utilities in support of the structure. The trash enclosure was ultimately abandoned.

Coordination with City contracted artist: Initial Art work coordination in support of the City Plaza Park renovation was included in the previous additional service proposal, however this scope has expanded to coordinate with and incorporate Structural design provided by the artists' Structural Engineer.

Revised stage design: Stage design was revised from 18" high based on the approved Conceptual plan with details for the 18" high stage mostly complete. The stage height was revised to +/- 30" requiring redesign of the stage element. Additional revisions included relocating the accessible ramp to the rear of the stage as opposed to the side of the stage as originally designed.

Electrical Enclosure Design: Site electrical was intended to be located in the gazebo basement. Due to the required Structural repairs and accessibility considerations, it was determined that the electrical equipment would be better located on site, outside of the gazebo. SSA performed detailing for the exterior enclosure.

Site Plan and Detail Changes Due to Stormwater Concerns: With a goal of reducing stormwater mitigation to Tier 1 requirements, changes to the project Site Plan and detail revisions are required. Changes include replacing existing asphalt pavement and all the

majority of new impervious pavement to pervious concrete. SSA will follow revisions through the drawing set to make sure plan callouts and detailing are coordinated.

Bi-weekly Coordination Meetings: SSA has regularly attended roughly bi-weekly coordination meetings with City staff. These have proven to be extremely valuable and a productive use of time, however the meetings have exceeded the coordination time allowed in the approved contract.

Additional work performed by project subconsultants are as follows:

Task 2: Expanded Electrical Services as detailed in the attached additional service request by Aurum Consulting Engineers. Services are to be performed at subconsultant cost plus 10%.

Task 3: Expanded Architectural Services as detailed in the attached additional service request by Page & Turnbull. Services are to be performed at subconsultant cost plus 10%.

Task 4: Expanded Structural Engineering Services as detailed in the attached additional service request by MME Structural. Services are to be performed at subconsultant cost plus 10%.

Task 5: Expanded Civil Engineering Services as detailed in the attached additional service request by MME Civil. Services are to be performed at subconsultant cost plus 10%.

Time for facilitating and coordinating the above efforts is also included in this additional service amendment. Note that majority of the work included in this request is for costs previously incurred.

FEE PROPOSAL

The fee for the above Scope of Work is as follows:

Task One: SSA expanded services	\$40,190.00
Task Two: Expanded Electrical services (cost + 10%)	\$ 7,420.00
Task Three: Expanded Architectural services (cost + 10%)	\$ 5,500.00
Task Four: Expanded Structural Engineering services (cost + 10%)	\$ 6,600.00
Task Five: Expanded Civil Engineering services (cost + 10%)	\$16,060.00

Additional Service 02 Total: **\$75,770.00**

Optional Additional Service Allowances

Task Six: Expanded Construction Administration allowance	\$35,000.00
Task Seven: Bid Alternate formatting and coordination allowance	\$10,384.00

These services are proposed to be provided on an hourly not to exceed basis. Fees will be billed monthly based on the actual hours of effort for each task.

SSA Landscape Architects, Inc.
Christian Harris
Associate Principal
CRLA #6217

City of Watsonville
Robert L. Berry
Sr. Utilities Engineer
Parks and Community Services

Christian Harris

Robert L. Berry

Dated: 05/30/2025

Dated:

Fee Adjustment Memo

April 04, 2025

Mr. Christian Harris
Associate Principal
SSA
303 Potrero St, suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza – Electrical Revisions
ACEMB Job No. 22-605.01

Reason for fee adjustment:

Revise electrical drawings to demo all electrical infrastructure in the gazebo basement and relocate distribution panel to the proposed electrical yard, along with the communication cabinet. Review and address City comments based on the revised design drawings.

Fixed Fee \$6,745.00

We will not proceed with the work until we receive this signed document.

Fee Adjustment Scope of Work:

- a. Coordination with A/E team.
- b. Modify and issue revised Construction Documents.
- c. Revise voltage drop calculations.
- d. Relocate electrical equipment and extend circuits as needed.

This fee adjustment letter shall serve as an amendment to the original contract “proposal” agreement. The original agreement shall not be affected and shall continue in full force and effect in accordance with its terms. The above reasons for fee adjustment shall be agreed upon by the signatory with the execution of this contract as adhering to the same provisions of the original contract agreement terms.

If everything is in order, please acknowledge your acceptance by signing this letter.

Jhim Handrex Meza, P.E.
Electrical Engineer II
jhim@acemb.com

Signature

Printed Name

Title

Date

EXHIBIT F – ADDITIONAL SERVICES PROPOSAL 2

DATE	March 5, 2025	PROJECT NUMBER	22349
TO	Christian Harris, Associate Principal	PROJECT	Watsonville City Plaza Revitalization Project
OF	SSA Landscape Architects, Inc.	FROM	Peter Birkholz, Principal, Page & Turnbull
CC	Aisha Sawatsky, Page & Turnbull	VIA	Email

Dear Christian,

This proposal amends the previously approved contract to include the scope and fees for the additional tasks described below of the Watsonville City Plaza Revitalization Project, located in Watsonville, California. This ASR 2 is in addition to the previous ASR 1 approved for the project on July 12, 2024 (Exhibits D & E).

Description

Page & Turnbull (P&T) will provide services to finalize construction documents for rehabilitation of the historic bandstand (gazebo) and fountain for the Watsonville City Plaza project. P&T's initial scope of services is limited to historic features and assistance with approvals for other disciplines' scopes. This professional services proposal includes the following scope of work (please refer to the original agreement and ASR 1 for Tasks 1-6):

Task 7: 100% Design

- Revise construction documents per plan check and other City of Watsonville comments following review of 95% Design.
- Publish construction documents, wet sign and issue for permit and bidding.

Assumptions and Exclusions

The following are not included in this scope of services:

- Bidding and negotiation services following issuance of 100% Design are included in Task 3: Construction Phase Services.

Imagining change in historic environments through
design, research, and technology

Compensation

Compensation for the professional services described above will be billed on a time and materials basis at the rates described in Exhibit B of the original agreement, not to exceed the following fees.

Task 7: 100% Design

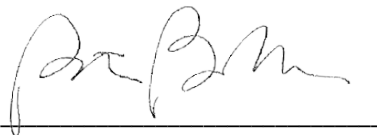
\$5,000

Reimbursable expenses are in addition to the Compensation for professional services and include actual expenditures made in the interest of the project. The reimbursable expense budget associated with these additional services is **\$0**.

Additional services and costs are subject to the terms and conditions of the original agreement dated DECEMBER 16, 2022.

PAGE & TURNBULL

By



Peter Birkholz, Principal

California Architect License No. C23418, exp 4/2027

Dated: March 5, 2025

ACCEPTED BY THE CLIENT:

Signature _____ Date _____

Please include your name, title, and contact information including phone and email below:



May 28, 2025

Christian Harris, Associate Principal

SSA Landscape Architects, Inc.
303 Potrero Street, Suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza Revitalization – Additional Services
Contract Amendment No. 4 – Increased Size and Schedule
MME Project No: 22157: P4

Dear Mr. Harris:

As you requested, we are pleased to submit this amendment to our existing agreement for the following additional services in support of the above-referenced project:

- | | |
|---|----------------|
| 1. Increase design schedule and project complexity to complete redesign in May and June of 2025 | 5 hours |
| 2. Handrail change at entry to Gazebo | 5 hours |
| 3. Light pole foundations and anchorage design | 6 hours |
| 4. Structural changes due to updated Soil Report | 11 hours |
| 5. <u>Three virtual coordination meetings (1 engineer)</u> | <u>3 hours</u> |

$\$200 \times 30 \text{ hours} = \$6,000$

As in our original agreement, compensation for all services rendered in connection with this project will be based on time and expenses charged in accordance with our Standard Billing Rates for 2025 (attached). Based on information available to us at this time, it is our opinion that the probable cost of our additional design phase services will be approximately **\$6,000**. This figure is purely an estimate and is not intended as an upward limit of our billings, which are based on hourly fees and expenses. However, we will not exceed this estimate without your authorization. Invoices for these additional services will reference our project number 22157: P4

All provisions of our original agreement are considered to be in full force and effect with respect to these additional services. Please confirm your authorization to proceed with these additional services by signing, dating, and returning one copy of this letter.

We thank you for the opportunity to be of continued service on this project.

Respectfully yours,

Rodney Cahill, P.E.
Principal



cc: Addressee
Contract file

Agreement

I have read and fully understand this proposal for additional engineering services. I agree to all the foregoing terms and understand that the signing and dating of this letter constitutes formal agreement on my part, and on behalf of all the owners of this project.

Accepted By: _____ Date: _____

Printed Name: _____

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Billing Rates 2025

Effective through December 31, 2025

Professional Services

Engineer I	\$ 146 / hour
Engineer II	\$ 166 / hour
Engineer III	\$ 187 / hour
Engineer IV	\$ 208 / hour
Engineer V	\$ 229 / hour
Engineer VI	\$ 250 / hour
Principal Engineer	\$ 270 / hour
Expert Witness Services	\$ 416 / hour
Technician I	\$ 83 / hour
Technician II	\$ 104 / hour
Technician III	\$ 125 / hour
Technician IV	\$ 146 / hour
Administrative Assistant	\$ 104 / hour
Administrative Manager	\$ 146 / hour

Field Survey (Prevailing Wage)

Chief of Party	\$244 / hour
Instrumentman	\$234 / hour
Chainman / Rodman	\$224 / hour
Flagperson / Pedestrian Monitor	\$177 / hour

Reimbursable Expenses

Sub-Consultants	Direct Billing x 1.10
Outside Services	Direct Cost x 1.15
Printing, delivery, equipment rental and other direct project expenses	
In-House Services	
Photocopies	\$ 0.10 sheet
Plotting -internal check plots / plots on bond	\$ 2.00 sheet
-final plots on mylar	\$ 10.00 sheet
Travel	
Automobile mileage	\$ 0.70 mile
Airfare, Car Rental, etc.	Direct Cost x 1.15
Per Diem Allowance (varies by location)	\$ 200/day

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May 21, 2025

Christian Harris, Associate Principal

SSA Landscape Architects, Inc.
303 Potrero Street, Suite 40-C
Santa Cruz, CA 95060

Re: Watsonville City Plaza Revitalization – Additional Services

Contract Amendment No: 3 – Increased Size and Schedule

MME Project No: 22157:P3 Rev 1

Dear Mr. Harris:

As you requested, we are pleased to submit this amendment to our existing agreement for the following additional services in support of the above referenced project:

- | | |
|---|-----------------|
| 1. Increase design schedule and project complexity to complete redesign in May and June of 2025 | 24 hours |
| 2. Additional improvements to 29" tall stage | 24 hours |
| 3. Modified drainage system to <2500 SF impervious | 24 hours |
| 4. <u>Five virtual coordination meetings (2 engineers)</u> | <u>10 hours</u> |

\$200 x 73 hours = \$14,600

We thank you for the opportunity to be of continued service on this project.

Respectfully yours,

Rodney Cahill, P.E.
Principal

Agreement

I have read and fully understand this proposal for additional engineering services. I agree to all the foregoing terms and understand that the signing and dating of this letter constitutes formal agreement on my part, and on behalf of all the owners of this project.

Accepted By: _____ Date: _____

Printed Name: _____