



## CITY COUNCIL AGENDA REPORT

**MEETING DATE:** Tuesday, December 9, 2025  
**TO:** CITY COUNCIL  
**WRITTEN BY:** SENIOR FINANCIAL ANALYST DIAZ  
**RECOMMENDED BY:** PUBLIC WORKS & UTILITIES DIRECTOR LINDBERG  
**APPROVED BY:** TAMARA VIDES, CITY MANAGER  
**SUBJECT:** AUTHORIZE CITY MANAGER TO EXECUTE NO-COST CONTRACT AMENDMENTS FOR TIME EXTENSION ON VARIOUS PUBLIC WORKS CONTRACTS THAT REQUIRE COUNCIL APPROVAL

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### RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute no-cost contract amendments to various Public Works contracts.

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### BACKGROUND:

City Departments manage contracts for various types of work and consultant agreements. These contracts are executed with a specific completion date based on the original scope of work. The City's Purchasing Policy requires time extensions to return to the original approval authority for time extensions on said contracts, even if there is no change to cost or scope.

### DISCUSSION:

Over the course of the completion of a contract, various delays may occur that are outside of the contractor's control or may be delayed by City scheduling preference and/or staff availability. In these cases, the contract scope and budget have not changed, but the original completion date may expire before completion. In these cases, the City may need to amend the contract to extend the completion date.

Under the City's Purchasing Policy, contracts or amendments that originally came under the approval authority of the City Council, are required to return to Council for extensions of time, even when there is no change to scope of work or compensation. The following list of contracts fall under this no-cost or no-scope of work change category, and have a completion date that will expire soon:

**List of No-Cost Contract Amendments for Time Extensions**

<b>Contract #</b>	<b>Vendor</b>	<b>Description</b>	<b>Original Completion</b>	<b>Requested Completion</b>
1942	<i>Carollo Engineers, Inc</i>	<i>Zone 2 Reservoir</i>	12/31/2025	12/31/2026
2922	<i>Harris &amp; Associates, Inc</i>	<i>MSC Improvements Design Build</i>	12/31/2025	12/31/2026
1868	<i>Daniel B. Stephens &amp; Associates, Inc</i>	<i>Vapor Intrusion Sampling</i>	12/31/2025	12/31/2026

Staff recommend that the City Council authorize the City Manager to execute no-cost, no-scope modification contract amendments for each of the various City contracts listed above to extend the time allowed for completion from the original contract completion date to the requested completion date listed in the table above.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:**

The potential environmental impacts resulting from authorizing the City Manager to approve amendments to various contracts have been adequately evaluated by previously adopted environmental documents, in accordance with the California Environmental Quality Act (CEQA). Extending the timeline to complete the various projects does not create any new or significant impacts that have not already been analyzed.

**STRATEGIC PLAN:**

This recommendation is consistent with the following Strategic Goals:  
Efficient and Well-performing Government

**FINANCIAL IMPACT:**

There is no financial impact as all these contract time extensions have no impact on scope or cost.

**ALTERNATIVE ACTION:**

No reasonable alternatives are known at this time.

**ATTACHMENTS AND/OR REFERENCES (IF ANY):**

None.