



CITY COUNCIL AGENDA REPORT

MEETING DATE: Monday, April 14, 2025
TO: CITY COUNCIL
WRITTEN BY: PROJECT MANAGER PERALTA
RECOMMENDED BY: DEPUTY CITY MANAGER CALUBAQUIB
APPROVED BY: TAMARA VIDES, CITY MANAGER

SUBJECT: APPROVE THIRD AMENDMENT TO CONTRACT WITH GRIFFIN STRUCTURES, INC. FOR THE RAMSAY PARK RENAISSANCE PROJECT, NO. PK-22-01, INCREASING THE AMOUNT BY \$87,450 AND EXTENDING THE CONTRACT TERM TO DECEMBER 31, 2026

RECOMMENDATION:

It is recommended that the City Council adopt a resolution approving the third amendment to a consultant contract with Griffin Structures, Inc., for project management services on the Ramsay Park Renaissance Project, No. PK-22-01, increasing the compensation by \$87,450, and extending the contract term to December 31, 2026; and authorizing and directing the City Manager to execute same.

BACKGROUND:

On August 24, 2021, the City Council adopted Resolution No. 218-21 awarding a contract to Griffin Structures, Inc., for project management services for the implementation of the Ramsay Park Master Plan (Ramsay Park Improvement Project).

On February 21, 2023, the City Council adopted Resolution No. 39-23 approving a First Amendment adding to the scope of work, extending the contract term to December 31, 2024, and increasing compensation for a cumulative total of \$433,700.00.

On December 10, 2024, the City Council adopted Resolution No. 242-24 approving a Second Amendment, extending the contract term to March 31, 2026, and increasing compensation amount by \$142,000 for a cumulative total of \$575,700.

DISCUSSION:

Griffin Structures, Inc. is a consultant firm providing construction project management services on the Ramsay Park Improvements Project (“project”). Construction progress on the project has been impacted by multiple unforeseen conditions and several supplemental directives requested by the city. Consequently, additional project management services are needed to continue progress on the project’s construction.

Since additional time will be added to the construction schedule, and the project is expected to be completed in Summer 2026, there is a need to extend this contract’s term date to December 31, 2026, and increase compensation by eighty-seven thousand four hundred and fifty (\$87,450).

Attachment 1 contains a detailed fee proposal with an allocation schedule for further review. This amendment covers all services based on an anticipated project completion in July of 2026 with closeout in September 2026.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) DETERMINATION:

An Initial Study/ Mitigated Negative Declaration was prepared for the Project, in accordance with the provisions of the California Environmental Quality Act (CEQA) to disclose the potential impacts of the Project and suggest methods to minimize those impacts. The Zoning Administrator, in the exercise of his/her independent judgment as the decision-maker of the City of Watsonville for this Project, found there is no substantial evidence that the Project will have a significant effect on the environment, and a Mitigated Negative Declaration has been prepared for the Project in accordance with CEQA requirements. A Mitigation Monitoring and Reporting Program (MMRP) was also prepared for the Project, in accordance with CEQA Guidelines, to ensure all identified mitigation measures are incorporated as conditions of approval.

No additional CEQA review is required because amending the scope of the Contract is consistent with the CEQA documentation prepared for the Project and approved by the City Council. The City Council finds and determines that (i) the CEQA documentation prepared for the Ramsay Park Renaissance Project serves as the appropriate environmental documentation for proposed Second Amendment to Contract and satisfies all requirements of CEQA; and (ii) no supplemental environmental documentation is required by CEQA at this time pursuant to CEQA Guidelines section 15162, because no substantial changes are proposed to the Project with this Second Amendment and no new information of substantial importance has been identified. Additionally, no addendum is required because no technical changes or additions are proposed through this Third Amendment to the Contract.

STRATEGIC PLAN:

This recommendation is consistent with the following council strategic goals:

Community Engagement & Well-being
Infrastructure & Environment

FINANCIAL IMPACT:

The cost of contract Amendment No. 3 will be \$87,450.00. This Amendment shall be funded from the following Capital Improvement Plan (CIP) project expense account number:

Ramsay Park Master Plan: 150-901-7820-15020

ALTERNATIVE ACTION:

The Council may choose not to accept this amendment, and the project will not have the additional professional services needed to be completed.

ATTACHMENTS AND/OR REFERENCES (IF ANY):

Attachment 1: Griffin Structures Fee Proposal - Dated January 29, 2026