

**CONTRACT FOR CONSULTANT SERVICES BETWEEN  
THE CITY OF WATSONVILLE AND VERDE DESIGN, INC.**

**THIS CONTRACT**, is made and entered into this \_\_\_\_\_, by and between the **City of Watsonville**, a municipal corporation, hereinafter called "City," and **Verde Design, Inc.**, hereinafter called "Consultant."

**WITNESSETH**

**WHEREAS**, the City needs to obtain certain professional, technical and/or specialized services of an independent contractor to assist the City in the most economical manner; and

**WHEREAS**, Consultant has the requisite skill, training, qualifications, and experience to render such services called for under this Contract to City.

**THE PARTIES HEREBY AGREE AS FOLLOWS:**

**SECTION 1. SCOPE OF SERVICES.** Consultant shall perform those services as specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached hereto and incorporated herein.

**SECTION 2. TERM OF CONTRACT.** The term of this Contract shall be from July 1, 2021 to June 30, 2024, inclusive.

**SECTION 3. SCHEDULE OF PERFORMANCE.** The services of Consultant are to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will diligently proceed with the agreed Scope of Services and will provide such services in a timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

**SECTION 4. COMPENSATION.** The compensation to be paid to Consultant including both payment for professional services and reimbursable expenses as well as the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION," which is attached hereto and incorporated herein.

**SECTION 5. METHOD OF PAYMENT.** Except as otherwise provided in Exhibit "C," each month, Consultant shall furnish to the City a statement of the work performed for compensation during the preceding month. Such statement shall also include a detailed record of the month's actual reimbursable expenditures.

**SECTION 6. INDEPENDENT CONSULTANT.** It is understood and agreed that Consultant, in the performance of the work and services agreed to be performed by Consultant, shall act as and be an independent Consultant and not an agent or employee of City, and as an independent Consultant, shall obtain no rights to retirement

benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

**SECTION 7. ASSIGNABILITY.** Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

**SECTION 8. INDEMNIFICATION.**

To the full extent permitted by law (subject to the limitations of Civil Code section 2782.8 for any "design professional services" performed under this Contract), Consultant will indemnify, hold harmless, release and defend the City (including its officers, elected or appointed officials, employees, volunteers or agents) from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses or costs [including legal costs and attorney's fees])(collectively "Liability") of any nature, to the extent arising out of, pertaining to, or relating to Consultant's negligence, recklessness, or willful misconduct in the performance of this Contract. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportionate percentage of fault. Consultant's indemnification obligations under this Contract are not limited by any limitations of any insurance held by Consultant, including, but not limited to, workers compensation insurance.

**SECTION 9. INSURANCE.**

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

**SECTION 10. NON-DISCRIMINATION.** Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin or disability in connection with or related to the performance of this Contract.

**SECTION 11. TERMINATION.**

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

**SECTION 12. COMPLIANCE WITH LAWS.** Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

**SECTION 13. GOVERNING LAW.** City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

**SECTION 14. PRIOR CONTRACTS AND AMENDMENTS.** This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

**SECTION 15. CONFIDENTIAL INFORMATION.** All data, documents, discussions or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager or his designee, or as required by law.

**SECTION 16. OWNERSHIP OF MATERIALS.** All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

**SECTION 17. COVENANT AGAINST CONTINGENT FEES.** The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

**SECTION 18. WAIVER.** Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

**SECTION 19. CONFLICT OF INTEREST.**

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

**SECTION 20. AUDIT BOOKS AND RECORDS.** Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

**SECTION 21. NOTICES.** All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

**CITY**

City Clerk's Office  
275 Main Street, Suite 400  
Watsonville, CA 95076  
(831) 768-3040

**CONSULTANT**

Verde Design, Inc.  
2455 The Alameda  
Santa Clara, CA 95050  
(408) 985-7200

**SECTION 22. EXHIBITS:**

- Exhibit A: Scope of Services
- Exhibit B: Schedule of Performance
- Exhibit C: Compensation

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**WITNESS THE EXECUTION HEREOF**, on the day and year first hereinabove written.

**CITY**

**CONSULTANT**

**CITY OF WATSONVILLE**

**VERDE DESIGN, INC.**

BY \_\_\_\_\_  
Matthew D. Huffaker, City Manager

BY \_\_\_\_\_  
Derek McKee, Principal

**ATTEST:**

BY \_\_\_\_\_  
Beatriz Vázquez Flores, City Clerk

**APPROVED AS TO FORM:**

BY \_\_\_\_\_  
Alan J. Smith, City Attorney

## EXHIBIT "A"

### SCOPE OF SERVICES

The scope of services is based on the following Project Understanding and is as follows:

We are also offering optional services to the base proposal. One of those is to provide supplemental Geotechnical recommendations for program elements that are not addressed in the existing geotechnical report. For electrical services, we are providing optional services for the booster pump power supply, security cameras for the park, and parking lot. At each submittal, we will include an updated cost estimate and schedule so the City staff can review and track the construction budget and schedule. We will present the submittal and provide a page turn review of the submittal package. Each submittal will include a progress report addressing updates, design modifications, costs, questions, and comment status. We will meet with City staff following each submittal to review comments and questions. Resolution of the comments will occur prior to proceeding to the next submittal. Within the plans, we could have deferred items that potentially include the prefab building, shade structures, etc. We can work with City staff on the approach to publicly bidding these elements or do a direct purchase using Cooperative Contracts & Partnerships. For other projects, we have setup a plan with the layout and elements of the item with a performance specification. Part of this documentation can include preferred vendors for the product(s) and presented as "or equal" opportunity. Then the project will bid, and a product and manufacturer will be determined, and those elements would go through the building department for approval. This type of process does take longer lead time and is important to be coordinated early. Verde Design will provide technical assistance to the City during the bidding phase, and continued support through the construction phase. To support your staff, we will proactively participate during construction by addressing requests for information, shop drawings, submittals, and change orders and supplemental instructions. We are proposing services for each of the base bid package + bid alternate. Services are included for bid and construction support for each phase. As issues or items arise, we will investigate why. We will listen to potential solutions, asking questions along the way, to ensure that we understand the full breadth of the issue so that we may make recommendations, which will consider your budget, schedule, and the overall impacts to the success of the project.

#### PROJECT APPROACH

Verde Design proposes to provide the following services base on the above stated project understanding.

##### **I. 30% SUBMITTAL CONSTRUCTION DOCUMENT PHASE**

###### A. Project Start-up:

1. Establish files and in-house documentation.
2. Receive all available data, maps, reports, etc.
3. Obtain City documents relating to the site and other requirements, standards and regulations for development of the facilities. Including but not limited to the WSCT, Pump Track, Skate Park, Restroom Remodel, Geotech and Feasibility Reports etc.
4. Coordinate the as-builts, site maps and updated topographic maps available with the City. Utilize the resources in-house paired with the City

resources to get a more complete picture of the existing conditions and active improvement at the site.

5. Provide a draft milestone schedule.

B. Kick-Off Meeting: Meet with City staff to determine the project intent, scope, project budget, and timetable.

1. Identification of roles and responsibilities of consultant team, and City staff.
2. Discuss park evolution since the completion of the Ramsay Park Master Plan and other active and recently completed projects, proposed park improvements and steps toward input, consensus, and development of the design process.
3. Review proposed new park amenities and level of service expectations and programming as it impacts design, lighting and materials selection.
4. Review the storm water management calculations for the new scope and develop a strategy to minimize infrastructure and optimize bmps.
5. Scheduling, by purpose, for each phase of the design process and the community workshops, PRC and Council involvement.
6. Review the draft schedule, coordinate updates and adjustments.

C. Site & Data Review

1. Review assembled project data, as-builts, and historical information.
2. Review City codes, ordinances, standards, and policies pertaining to project design.
3. Discuss past permit procedures and applications related to CEQA, Flood Control and Wildlife Management.
4. Review and record utility information related to electrical, sewer, communications, irrigation and storm drainage from as-builts. Discuss program and utilities requirements for new Nature Center.
5. Walk site with City representatives from Community Development Department, Public Works Traffic and Utilities Departments to discuss existing conditions, concerns and project goals.

D. 30% Submittal Package

1. Prepare contract documents to a 30% design level. The submittal includes plans and outline technical specifications. The plans show overall site design including:
  - a. Cover Sheet
  - b. Existing Conditions Plan
  - c. Access Plan
  - d. Erosion and Sediment Control Plan
  - e. Demolition Plan
  - f. Grading Plan
  - g. Drainage and Utility Plan
  - h. Drainage Calculations and C.3 Plan
  - i. Layout Plan
  - j. Material and Detail Reference Plan
  - k. Enlargement Plans
  - l. Electrical and Lighting Diagram
  - m. Irrigation Plan



- n. Planting Plan
- o. Construction Details
- p. Signage and Wayfinding Plans
- q. Structural Plans

2. Perform a site walk with City staff and progress plan set to confirm field conditions and plans are in alignment.

3. Engage CPSI to review 30% plans, details and materials selection for conformance with safety within the inclusive play areas.

4. Initiate the CEQA biological and cultural resources study.

5. Prepare a estimate of probable construction cost based on the plans to date. Review with City regarding budget and priorities throughout the life of the project.

6. Prepare cut sheets and materials selections for sporting events, structures and site furnishings, etc.

7. Review the 30% submittal plans, progress report and cost estimate. Update the estimate based on input and review.

8. Prepare a basis of design memo for the improvements to capture the input and direction provided.

9. A separate document will be setup to track action items or request for information.

#### E. Public Meetings: Community Workshop, PRC and City Council

1. Coordinate the presentation setup for each of these three meetings at 30%:

2. Setup a presentation and review with City staff.

3. Assist with City staff reports if necessary.

4. Prepare current graphics for the presentations.

5. Work with City staff on the agenda and facilitation.

6. At the meetings, we will present process and current design for input. A recap recent improvements and master plan objectives.

F. Refine the 30% Design Package to address Comments from the public forums and resubmit to City for review and direction forward.

#### G. Staff Review Meetings

1. Three staff meetings have been included to review progress and build consensus.

2. We are planning on most of these to be web-based meetings but we can meet in person as necessary.

3. We will prepare materials for review, agendas and meeting reports.

#### H. Project Administration

**II. 60% SUBMITTAL CONSTRUCTION DOCUMENT PHASE** The following outlines the work to be completed to prepare plans and specifications for construction.

##### A. 60% Submittal Package

1. The submittal includes plans and draft technical specifications. The plans show overall site design including:

a. Cover Sheet

b. Existing Conditions Plan

- c. Access Plan
  - d. Erosion and Sediment Control Plan
  - e. Demolition Plan
  - f. Grading Plan
  - g. Drainage and Utility Plan
  - h. Drainage Calculations and C.3 Plan
  - i. Layout Plan
  - j. Material and Detail Reference Plan
  - k. Enlargement Plans
    - l. Electrical and Lighting Diagram
  - m. Irrigation Plan
  - n. Planting Plan
  - o. Construction Details
  - p. Signage and Wayfinding Plans
  - q. Structural Plans
2. The technical specifications show representative specifications for the project. Specifications will be provided in six digit CSI format.
  3. The submittal book supplements the plans and specifications showing:
    - a. Progress Report
    - b. Statement of Probable Construction Costs
    - c. Material cut sheets
  4. Redline and review, Internal Quality Control (QC).
  5. Prepare and distribute CEQA Administrative Draft for internal review.
  6. Public Meetings: Community Workshop, PRC
    - a. Coordinate the presentation setup for each of these meetings at 60%:
      - b. Setup a presentation and review with City staff.
      - c. Assist with City staff reports if necessary.
      - d. Prepare current graphics for the presentations.
      - e. Work with City staff on the agenda and facilitation.
      - f. At the meetings, we will present process and current design for input. A recap recent improvements and master plan objectives.
  7. Refine and resubmit plans to based on comments from City staff and input in Public meetings.
  8. We have included three meetings with City staff to review the submittal design and improvements.

**B. 95% Submittal – Coordinate, update and provide 95% submittal package of Plan Specifications and Estimates.**

1. Specification setup to insert into City standard specifications and front-end document.
2. Public Meetings: Community PRC and City Council
  - a. Coordinate the presentation setup for each of these meetings at 95%:
    - b. Setup a presentation and review with City staff.
    - c. Assist with City staff reports if necessary.
    - d. Prepare current graphics for the presentations.
    - e. Work with City staff on the agenda and facilitation.
    - f. At the meetings, we will present process and current design for input. A recap recent improvements and master plan objectives.

3. Submit to Building Department and coordinate comments and approval.
4. Submit plans to independent third party CPSI to review play areas for safety compliance. Caltrans encroachment permit setup and submittal.
5. If multiple award purchasing agreements are to be used then, we will support the city with application and initiate purchase order of direct purchase site furnishings.
6. Hydrology Report and Environmental Permit applications.
7. We have included one meeting with City staff to review the submittal design and improvements.

C. 100% Submittal – Coordinate, update and provide 95% submittal bid package.

1. Specification setup to integrate technical specifications into the City standard specifications and front-end document.
2. Prepare draft and final plans sets for city review and comments.

D. Bid Submittal – Coordinate, update and provide final bid package.

E. Project administration and coordination of all team members.

**III. BID SUPPORT** The consultant agrees to provide the following services to the City on an on-call basis following submittal of the bid submittal.

- A. Coordinate bidding procedures and schedule.
- B. Contact potential bidders.
- C. Attend pre-bid meeting.
- D. Answer questions during bidding.
- E. Assist in preparing addenda
- F. Assist in bid evaluation.
- G. Project Administration
- H. Construction Support

The consultant agrees to provide the following services to the City on an on-call basis following submittal of the bid submittal.

- A. Attend pre-construction meeting.
- B. Review progress payment reports.
- C. Respond to questions, request for information and provide clarifications.
- D. Review submittals and shop drawings and field directives.
- E. Eight site observation visits are included. Visits will include site demolition, grading, and synthetic grass placement improvements review at specific stages of construction. Site observation reports will be provided.
- F. Keep and RFI log, Submittal log and facilitate the Verde Design team.
- G. Review price requests and change orders.
- H. Provide a punch list of the constructed improvements. Punch list will be completed when the project is complete.
- I. Attend site walk and provide final punch list at project close out.
- J. Review contractor as-built plans and submit review to the City. As we provide RFI or field directive responses, we update our cad files during construction.
- K. Provide a CAD update for the as-built plans to the City.
- L. Project closeout with City.

## **V. OPTIONAL SERVICES**

- A. SWPP Permit
- B. Irrigation Water Use Calcs for areas that are outside of the current new workscope.
- C. Electrical Service Upgrade
- D. Emergency Lighting Sources
- E. Lift Station/Booster Pump Design
- F. Fire alarm infrastructure provisions.
- G. PA system and scoreboards.
- H. Data, telephone, fiber or Wi-Fi systems.
- I. Wetland Delineation Report
- J. Permits (Incidental Take Permit, Stream Alteration Agreement, Water Quality Certification)
- K. CEQA Noticing and Document Distribution
- L. Attendance at Public Hearing for CEQA (per hearing costs)
- M. Mitigation Measure Implementation
- N. Supplemental Geotechnical Report and/or borings
- O. Hydrology Floodplain Impact Study

## **PRODUCTS**

Verde Design will provide the following products as outlined in the above Scope of Services:

1. Meeting agendas and reports
2. Community Meeting presentations
3. Community Meetings – one electronic and one hardcopy of each of the graphic materials.
4. 30% submittal – one electronic and one hardcopy ½ size set of plans, costs and specifications.
5. 60% submittal – one electronic and one hardcopy ½ size set of plans, costs and specifications.
6. 95% submittal – one electronic and one hardcopy ½ size set of plans, costs and specifications.
7. 100% submittal – one electronic and one hardcopy ½ size set of plans, costs and specifications.
8. Bid submittal – one set of stamped plans / costs and specifications.

**CLIENT'S RESPONSIBILITIES** In order to complete the items described in Scope of Services above, we respectfully request that the City provide the following information:

1. Any available consolidated City comments, construction, utility or record drawings of the project area.
2. Active or past permits for activity near the slough and with in the FEMA flood zone.
3. Updated site topographical survey.
4. Geotechnical testing during construction.
5. City standards relevant to this project.
6. Bid set copies.

## **SPECIAL PROVISIONS**

A. Without attempting to be all-inclusive and for purposes of clarity, the following items are specifically not included in the Scope of Services:

1. Meetings other than those listed
2. Renderings and presentations to public bodies other than those listed.

3. Arborist Report and Tree Disposition Schedule.
4. New Nature Center Building and Deck.
5. Traffic Engineering or modeling.
6. Testing and Special Inspections during construction.
7. SWPP inspection services or QSP during construction. Services to be provided by contractor.
8. SWPP QSD services for a level 3 SWPP.
9. Underground utility surveys or potholing.
10. Utility runs off-site and off-site improvements.
11. Permit fees associated with the project.
12. Design for areas not identified in the project understanding.
13. 3D graphics.
14. Separate bid packages, increments, phasing or construction sequences implementation beyond the Base Scope and Bid Alternate that is in the RFP.
15. Bid set copies for Design Team.
16. Construction staking.
17. Electrical and data services
  - a. Fire alarm system
  - b. Emergency or exit lighting
  - c. Lift station
  - d. Flag pole lighting
  - e. Bleacher evacuation system
  - f. Parking lot lighting
18. Should the City ask for a floodplain impact study or statement beyond what is hinted herein, Schaaf & Wheeler can utilize the effective FIS model, obtained from the City, County, FEMA archives, or Schaaf & Wheeler archives to quantitatively evaluate the impact of placing fill within the floodplain to raise the soccer field. The result of such an evaluation would be a stand-alone document suitable for appending to CEQA documentation.
19. Agendas and meeting reports for bid and construction support phases

## EXHIBIT "B"

### SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

At the kick-off meeting, all parties will review the overall project scope, schedule, identify critical path items, discuss any project constraints, confirm milestones events, and prepare a draft project schedule for consideration. This schedule will include such items as submittal dates, review meetings, community, commission our council meetings, and any relevant milestones. Based on the Summer 2021 start date, we can complete the process to develop final plans in May of 2022. We have included a submittal step with the 30% submittal coordination for evaluation of the design feature, budget estimates existing data to confirm we are on track and schedule to complete and identify any additional resources, value engineering or phasing required. This sets us up well to bid the project in late Spring 2022 which should allow for construction to start in Summer 2022. With this start date, the grading and utility work should be completed in the dry months. Depending on the process for CEQA and permitting and what permits the City has already ascertained for past projects, the permit approval process can be up to 12 months and as long as 18 months. We will work with the City to determine the best course of action to expedite the process and allow construction to begin according to the schedule below. We plan to meet with staff to present each submittal and review the updates. A three-week period is provided for staff review of each submittal. Following that review period, we will meet with staff to coordinate comments, questions and updates.

<b>30% Submittal Coordination</b>	<b>Schedule Week of</b>
Project Start	6/14/21
KO Meeting / 30% Coordination	6/14/21
Initiate Environmental Review	6/14/21
Field Walk & CAD Base Refinement	6/21/21
30% Design and Engineering	8/2/21
Community Workshop	8/9/21
PRC Meeting	8/16/21
Refine 30% Package	8/23/21
Council Presentation	9/7/21
30% Plans and Estimate	9/13/2021

  

<b>65% Design Development</b>	<b>Schedule Week of</b>
65% Submittal – Design & Engineering	9/14/21 - 11/2/21
Submittal to City / Meeting	11/8/21
Community Workshop	11/15/21
PRC Meeting	11/22/21
Refine 60% Package	12/6/21
Complete CEQA Documents	12/6/21
Staff Review of 65% Submittal	12/6/21 - 12/13/21
Staff Review Meeting	12/13/21
60% Plans Specs and Estimate	12/20/21

<b>95% Construction Documents</b>	<b>Schedule Week of</b>
95% Submittal – Design & Engineering	1/3/22 - 2/7/22
Submittal to City / Meeting	2/14/22
Community Workshop	2/21/22
PRC Meeting	2/28/22
Refine 95% Package	3/7/22
Council Presentation	3/14/22
Submittal to City / Meeting	3/21/22
Staff Review of 95% Submittal	3/21/22 - 3/28/22
Staff Review Meeting	3/28/22
100% Construction Documents 100% Submittal	4/4/22 - 5/2/22
Submittal to City / Meeting	5/2/22
Staff Review of 100% Submittal	5/2/22 - 5/9/22
Staff Review Meeting	5/9/22
Final Bid Documents	5/23/22
Bid Period	5/30/22 - 7/3/22
Contract Approval	7/2022 - 8/2022
Construction Start	8/2022

**EXHIBIT "C"**

**COMPENSATION**

a. Total Compensation. The total obligation of City under this Contract shall not exceed \$1,553,182.00

b. Basis for Payment. Payment(s) to Consultant for services performed under this Contract shall be made as follows and shall [not] include payment for reimbursable expenses:

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this Contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

Consultant proposes the following preliminary fee, based on the entire project scope understanding and approach identified. Please see the following fee worksheet that outlines the scope of service tasks with hourly rates and time estimates for each of the tasks of work based on our understanding of the project.

Task 1 - 30% Submittal Package	\$285,405.00
Task 2 - 60% Submittal Package	\$174,235.00
Task 3 - 95% Submittal Package	\$145,701.00
Task 4 - 100% Submittal Package	\$102,165.00
Task 5 - Bidding Services	\$48,000.00
Task 6 - Construction Services	\$103,310.00
<b>SubTotal</b>	<b>\$858,816.00</b>

**Optional Services:**

1 - Accessibility Plan	\$ 3,700.00
2 - SWPPP Permit - QSD Services	\$ 4,040.00
3 - Irrigation Water Use Calculation Plan	\$ 4,320.00
4 - Additional Public	\$ 5,220.00
5 - Additional Site Visits/Construction Meetigns	\$620.00
6 - Electrical Services - (Electrical, Telephone & Data)	\$46,380.00
7 - Environmental	\$54,020.00
8 - Geotechnical Services - TBD	\$0
9 - Hydrology Floodplain Impact Study- TBD	\$0

**Value Added Services for Construction Support: \$118,300.00**



**BID ALTERNATE SCOPE**

Task 1 - 30% Submittal Package	\$156,985.00
Task 2 - 60% Submittal Package	\$104,475.00
Task 3 - 95% Submittal Package	\$89,381.00
Task 4 - 100% Submittal Package	\$62,755.00
Task 5 - Bidding Services	\$33,260.00
Task 6 - Construction Services	\$96,510.00
<b>SubTotal</b>	<b>\$543,366.00</b>

**Optional Services:**

1 - Accessibility Plan	\$ 3,700.00
2 - SWPPP Permit - QSD Services	\$ 4,040.00
3 - Irrigation Water Use Calculation Plan	\$ 4,320.00
4 - Additional Public	\$ 5,220.00
5 - Additional Site Visits/Construction Meetigns	\$1,500.00
6 - Electrical Services - (Electrical, Telephone & Data)	\$13,920.00
7 - Environmental	\$00
8 - Geotechnical Services - TBD	\$0
9 - Hydrology Floodplain Impact Study- TBD	\$0

**Value Added Services for Construction Support: \$32,700.00**

**Grand Total Not to Exceed: \$1,553,182.00**



# 10. COST PROPOSAL



<b>Verde Design</b>														
Date: May 05, 2021														
PROJECT: Watsonville Landscape Design and Consultant Services for Ramsey Park														
CLIENT: City of Watsonville														
BASE BID WORKSCOPE														
PROJECT NUMBER: 21063001929M														
construction \$6,261,079.00														
city budget \$ 1,600,000.00														

TASKS	DAN JC	\$145.00	ANDRES PD	\$155.00	BILL DOD	\$210.00	TODD SPM	\$230.00	COURTNEY PE	\$175.00	DEREK PIC	\$245.00	Verde Total Fees	Structural	Electrical	Environmental	Hydrology	Geotechnical	Playground Safety
31 Council Presentation Materials	8.0	\$1,160.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00		\$0.00		\$0.00	\$4,240.00						\$4,240.00
32 Coordination Meeting with City Staff		\$0.00	2.0	\$310.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$770.00						\$770.00
33 Council Presentation		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00	4.0	\$980.00	\$2,520.00						\$2,520.00
34 Council Results and Report	2.0	\$290.00	2.0	\$310.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$1,060.00						\$1,060.00
35 CEQA Biological and Cultural Resources		\$0.00	2.0	\$310.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$770.00			\$4,400.00			\$5,170.00
36 Project Administration		\$0.00	8.0	\$1,240.00		\$0.00	24.0	\$5,520.00		\$0.00	8.0	\$1,960.00	\$8,720.00						\$8,720.00
<b>Reimbursables</b>													<b>\$2,200.00</b>						
<b>SUBTOTAL:</b>	<b>288.0</b>	<b>\$41,760.00</b>	<b>460.0</b>	<b>\$71,300.00</b>	<b>84.0</b>	<b>\$17,640.00</b>	<b>386.0</b>	<b>\$88,780.00</b>	<b>76.0</b>	<b>\$13,300.00</b>	<b>62.0</b>	<b>\$15,190.00</b>	<b>\$250,170.00</b>	<b>\$5,000.00</b>	<b>\$22,925.00</b>	<b>\$7,060.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$285,405.00</b>

### 60% Submittal Package

1 Design Team Meeting to Review City's Direction	4.0	\$580.00	8.0	\$1,240.00	4.0	\$840.00	4.0	\$920.00	2.0	\$350.00	2.0	\$490.00	\$4,420.00						\$4,420.00
2 Update Base Plan as per Approved Concept	80.0	\$11,600.00	160.0	\$24,800.00	40.0	\$8,400.00	80.0	\$18,400.00	40.0	\$7,000.00	8.0	\$1,960.00	\$72,160.00						\$72,160.00
Cover Sheet		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Existing Conditions Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Erosion & Sediment Control Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Demolition Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Grading Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Drainage and Utility Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Drainage Calculations & C-3 Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Layout Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Material/Detail Reference Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Enlargement Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Electrical Plans and Details		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00		\$16,375.00				\$16,375.00
Irrigation Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Planting Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Construction Details		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Signage Plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
Structural Plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$8,000.00					\$8,000.00
3 Project Specifications (Div. II)		\$0.00	12.0	\$1,860.00	4.0	\$840.00	20.0	\$4,600.00		\$0.00		\$0.00	\$7,300.00						\$7,300.00
4 Cost Estimate	12.0	\$1,740.00	12.0	\$1,860.00		\$0.00	8.0	\$1,840.00		\$0.00		\$0.00	\$5,440.00						\$5,440.00
5 Cut Sheets	4.0	\$580.00	8.0	\$1,240.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$2,740.00						\$2,740.00
6 Community Workshop Plan and Presentation Materials	12.0	\$1,740.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00		\$0.00	2.0	\$490.00	\$5,310.00						\$5,310.00
7 Coordination Meeting with City Staff		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
8 Community Workshop Presentation	4.0	\$580.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00	4.0	\$980.00	\$3,100.00						\$3,100.00
9 Community Workshop Results and Report		\$0.00	4.0	\$620.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$1,080.00						\$1,080.00
10 PRC Plan and Presentation Materials	8.0	\$1,160.00	8.0	\$1,240.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$3,320.00						\$3,320.00
11 Coordination Meeting with City Staff		\$0.00	2.0	\$310.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$770.00						\$770.00
12 PRC Presentation		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
13 PRC Results and Report		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
14 Redline and Review Quality Control		\$0.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00	4.0	\$700.00	8.0	\$1,960.00	\$5,740.00						\$5,740.00
15 Hydrology Flood Plane Report		\$0.00		\$0.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$460.00				\$5,000.00		\$5,460.00
16 CEQA Administrative Draft		\$0.00		\$0.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$460.00			\$8,250.00			\$8,710.00
17 Submittal Preparation and Coordination	8.0	\$1,160.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00	4.0	\$700.00	2.0	\$490.00	\$5,430.00						\$5,430.00
18 CEQA Screencheck Initial Study/Mitigated Negative Declaration		\$0.00		\$0.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$460.00						\$460.00
19 Review meeting with City (3)		\$0.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00		\$0.00		\$0.00	\$3,080.00						\$3,080.00
20 Project Administration		\$0.00	8.0	\$1,240.00		\$0.00	24.0	\$5,520.00		\$0.00	8.0	\$1,960.00	\$8,720.00						\$8,720.00

# 10. COST PROPOSAL



VERDE DESIGN

<b>Verde Design</b>																			
Date: May 05, 2021																			
PROJECT: Watsonville Landscape Design and Consultant Services for Ramsey Park																			
CLIENT: City of Watsonville													construction \$6,261,079.00						
BASE BID WORKSCOPE																			
PROJECT NUMBER: 21063001929M													city budget \$ 1,600,000.00						

TASKS	DAN JC	\$145.00	ANDRES PD	\$155.00	BILL DOD	\$210.00	TODD SPM	\$230.00	COURTNEY PE	\$175.00	DEREK PIC	\$245.00	Verde Total Fees	Structural	Electrical	Environmental	Hydrology	Geotechnical	Playground Safety		
Reimbursables														\$2,000.00							\$2,000.00
<b>SUBTOTAL:</b>	<b>132.0</b>	<b>\$19,140.00</b>	<b>270.0</b>	<b>\$41,850.00</b>	<b>48.0</b>	<b>\$10,080.00</b>	<b>202.0</b>	<b>\$46,460.00</b>	<b>50.0</b>	<b>\$8,750.00</b>	<b>34.0</b>	<b>\$8,330.00</b>	<b>\$136,610.00</b>	<b>\$8,000.00</b>	<b>\$16,375.00</b>	<b>\$8,250.00</b>	<b>\$5,000.00</b>		<b>\$0.00</b>	<b>\$174,235.00</b>	

95% Submittal Package																				
1	Design Team Meeting to Review City's Direction	4.0	\$580.00	8.0	\$1,240.00	4.0	\$840.00	4.0	\$920.00	2.0	\$350.00	2.0	\$490.00	\$4,420.00						\$4,420.00
2	Update 95% Plans	60.0	\$8,700.00	100.0	\$15,500.00	24.0	\$5,040.00	48.0	\$11,040.00	24.0	\$4,200.00	8.0	\$1,960.00	\$46,440.00						\$46,440.00
	Cover Sheet		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Existing Conditions Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Erosion & Sediment Control Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Demolition Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Grading Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Drainage and Utility Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Drainage Calculations & C3 Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Layout Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Material/Detail Reference Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Enlargement Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Irrigation Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00		\$16,375.00				\$16,375.00
	Planting Plan		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Construction Details		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Signage Plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00						\$0.00
	Structural Plans		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00		\$7,500.00				\$7,500.00
3	Project Specifications (Div. II)		\$6.00	12.0	\$1,860.00	4.0	\$840.00	12.0	\$2,760.00		\$0.00		\$0.00	\$5,466.00						\$5,466.00
4	Cost Estimate	12.0	\$1,740.00	12.0	\$1,860.00		\$0.00	8.0	\$1,840.00		\$0.00		\$0.00	\$5,440.00						\$5,440.00
5	Playground Safety Compliance Review		\$0.00		\$0.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$460.00					\$250.00	\$710.00
6	PRC Plan and Presentation Materials	12.0	\$1,740.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00		\$0.00		\$0.00	\$4,820.00						\$4,820.00
7	Coordination Meeting with City Staff		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
8	PRC Presentation		\$0.00	8.0	\$1,240.00		\$0.00	4.0	\$920.00		\$0.00	4.0	\$980.00	\$3,140.00						\$3,140.00
9	PRC Results and Report		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
10	Coordination Meeting with City Staff		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
11	Council Presentation Materials	8.0	\$1,160.00	8.0	\$1,240.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$2,860.00						\$2,860.00
12	Coordination Meeting with City Staff		\$0.00	4.0	\$620.00		\$0.00	2.0	\$460.00		\$0.00		\$0.00	\$1,080.00						\$1,080.00
13	Council Presentation		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00	4.0	\$980.00	\$2,520.00						\$2,520.00
14	Council Results and Report		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00						\$1,540.00
15	Redline and Review Quality Control		\$0.00	8.0	\$1,240.00	8.0	\$1,680.00	8.0	\$1,840.00	4.0	\$700.00	8.0	\$1,960.00	\$7,420.00						\$7,420.00
16	Submittal Preparation and Coordination	8.0	\$1,160.00	8.0	\$1,240.00		\$0.00	8.0	\$1,840.00	4.0	\$700.00		\$0.00	\$4,940.00						\$4,940.00
17	Review Meeting with City (1)		\$0.00	4.0	\$620.00		\$0.00	4.0	\$920.00		\$0.00		\$0.00	\$1,540.00		\$18,570.00				\$20,110.00
18	Project Administration		\$0.00	8.0	\$1,240.00		\$0.00	24.0	\$5,520.00		\$0.00	8.0	\$1,960.00	\$8,720.00						\$8,720.00
Reimbursables													\$2,000.00							\$2,000.00
<b>SUBTOTAL:</b>	<b>100.0</b>	<b>\$14,506.00</b>	<b>200.0</b>	<b>\$31,000.00</b>	<b>36.0</b>	<b>\$7,560.00</b>	<b>150.0</b>	<b>\$34,500.00</b>	<b>32.0</b>	<b>\$5,600.00</b>	<b>32.0</b>	<b>\$7,840.00</b>	<b>\$103,006.00</b>	<b>\$7,500.00</b>	<b>\$16,375.00</b>	<b>\$18,570.00</b>	<b>\$0.00</b>		<b>\$250.00</b>	<b>\$145,701.00</b>

100% Submittal Package																				
1	Review 95% Submittal Comments	40.0	\$5,800.00	80.0	\$12,400.00	8.0	\$1,680.00	40.0	\$9,200.00	8.0	\$1,400.00	8.0	\$1,960.00	\$32,440.00	\$6,500.00					\$38,940.00
2	Revisions to Plans, Specifications and Estimate	24.0	\$3,480.00	40.0	\$6,200.00	4.0	\$840.00	24.0	\$5,520.00		\$0.00		\$0.00	\$16,040.00		\$9,825.00				\$25,865.00
3	Redline and Review Quality Control		\$0.00	12.0	\$1,860.00		\$0.00	8.0	\$1,840.00	4.0	\$700.00	8.0	\$1,960.00	\$6,360.00						\$6,360.00
4	Submittal Preparation and Coordination	8.0	\$1,160.00	12.0	\$1,860.00	4.0	\$840.00	24.0	\$5,520.00		\$0.00		\$0.00	\$9,380.00						\$9,380.00
5	Project Administration		\$0.00	16.0	\$2,480.00		\$0.00	24.0	\$5,520.00		\$0.00	8.0	\$1,960.00	\$9,960.00			\$7,410.00			\$17,370.00



# 10. COST PROPOSAL



<b>Verde Design</b> Date: May 05, 2021 PROJECT: Watsonville Landscape Design and Consultant Services for Ramsey Park CLIENT: City of Watsonville BASE BID WORKSCOPE PROJECT NUMBER: 21063001929M													construction \$6,261,079.00 city budget \$ 1,600,000.00	
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TASKS	DAN JC	\$145.00	ANDRES PD	\$155.00	BILL DOD	\$210.00	TODD SPM	\$230.00	COURTNEY PE	\$175.00	DEREK PIC	\$245.00	Verde Total Fees	Structural	Electrical	Environmental	Hydrology	Geotechnical	Playground Safety	
9 Hydrology Floodplain Impact Study (TBD)		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00				TBD			\$0.00
<b>SUBTOTAL:</b>	<b>8.0</b>	<b>\$1,160.00</b>	<b>48.0</b>	<b>\$7,440.00</b>	<b>0.0</b>	<b>\$0.00</b>	<b>40.0</b>	<b>\$9,200.00</b>	<b>16.0</b>	<b>\$2,800.00</b>	<b>4.0</b>	<b>\$980.00</b>	<b>\$21,580.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$118,300.00</b>









# 10. COST PROPOSAL



7	Environmental	*		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Wetland Delineation and Report	N/A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Permits (Incidental Take Permit, Stream Alteration Agreement)	N/A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	CEQA Noticing and Document Distribution	N/A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Attendance at Public Hearing (per hearing costs)	N/A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Mitigation Measure Implementation (TBD)	N/A		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
8	Geotechnical Services - TBD (Supplemental recommendations etc)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9	Hydrology Floodplain Impact Study (TBD)			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>SUBTOTAL:</b>		120	\$1,740.00	44.0	\$6,820.00	0.0	\$0.00	32.0	\$7,360.00	16.0	\$2,800.00	4.0	\$980.00	\$19,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,700.00

\$19,700.00

\* Task provided in the Base Workscope  
 \*\* Structural Design & Calculation will be provide for most scope items in Base Workscope. Fee structure allows for minor modifications/additions to the program.  
 N/A Task Not Applicable to this Scope

Note : Bid Alternate Fee Schedule assumes the Bid Alternate Documents will progress as part of the Base Workscope and Schedule.  
 Meetings and Presentations will be coordinated to occur simultaneously and the drawing package will be integrated as one set with  
 the Bid Alternate shown as separate scope. Construction Assistance will be assumed to be an independent schedule from the Base Workscope.

# 11. HOURLY RATES



## PROJECT RATES

The chart below outlines the current charge rate for professional and office costs. Reimbursable rates and expenses are shown at the bottom. The following estimated hourly rates will be effective through 2021 and are subject to adjustment based upon a mutually agreeable cost index for subsequent years:

POSITION	HOURLY RATE
Principal	\$245.00 per hour
Project Manager	
Level Four	\$230.00 per hour
Level Three	\$210.00 per hour
Level Two	\$175.00 per hour
Level One	\$155.00 per hour
IT Manager	\$175.00 per hour
CAD Manager	\$170.00 per hour
Project Designer	\$150.00 per hour
Job Captain/Staff Engineer/Construction Administrator	\$145.00 per hour
Draftsperson Level II	\$130.00 per hour
Draftsperson Level I	\$125.00 per hour
Project Administrator	\$85.00 per hour
Intern	\$75.00 per hour

## REIMBURSABLE EXPENSES

Reimbursable expenses are billed at actual cost plus 10% markup. Reimbursable costs vary from project to project. Following are categories of possible reimbursable expenses.

- Blueprints and Reproductions
- Travel Expenses
- Photography
- Parking and Toll Expenses
- Models and Renderings
- Permit Fees
- Postage/Overnight Mail Service
- Courier Delivery Service



# 11. HOURLY RATES



## **American Consulting Engineers Electrical, Inc.**

1590 The Alameda, Suite 200 San Jose, CA 95126 408-236-2312 Fax 408-236-2312

### **2021 Rate Schedule**

<b>Principal</b>	<b>\$180</b>
<b>Associate</b>	<b>\$170</b>
<b>Project Manager</b>	<b>\$160</b>
<b>Project Engineer</b>	<b>\$140</b>
<b>Project Designer</b>	<b>\$120</b>
<b>CADD Drafter/Designer</b>	<b>\$ 95</b>
<b>Administration</b>	<b>\$ 85</b>

\*Reimbursable normally associated with project (such as printing and delivery) will be billed at cost, plus 15%, in addition to our professional fees.



# 11. HOURLY RATES



*Planning for Success.*

## FEE SCHEDULE

(Effective January 1, 2021)

<b>Principals</b>	<b>Hourly Billing Rate</b>	
Senior Principal .....	\$250.00	
Principal .....	\$225.00	
<b>Planners</b>		
Principal Planner .....	\$200.00	
Senior Planner .....	\$175.00	
Associate Planner .....	\$150.00	
Assistant Planner .....	\$125.00	
<b>Biologists</b>	<b>Monitoring Rate</b>	
Principal Biologist .....	\$190.00	(\$145.00)
Senior Biologist .....	\$155.00	(\$125.00)
Associate Biologist .....	\$130.00	(\$110.00)
Assistant Biologist .....	\$115.00	(\$95.00)
Certified Arborist .....	\$125.00	
<b>Archaeologist</b>		
Registered Professional Archaeologist .....	\$155.00	
<b>Support Staff</b>		
Desktop Publisher .....	\$150.00	
Executive Assistant/Production Manager .....	\$125.00	
Administrative Assistant .....	\$115.00	
Office Assistant .....	\$95.00	

This fee schedule is exclusive of direct reimbursable expenses, such as word processing, editing, printing, copying, travel, lodging, dining, communications, supplies, equipment rental, etc. All expenses are billed at cost plus ten percent (10%) for administration. All outside services are billed at cost plus ten percent (10%) for administration. This fee schedule is subject to revision at any time.

A retainer of up to fifty percent (50%) of the approved contract amount may be required for new clients or projects. Invoices are due and payable within 30 days. Past due balances are subject to a service charge of one and one-half percent (1.5%) per month. Service charges are in addition to approved contract amount.

Expert witness services are provided at a fifty percent (50%) mark-up.

**EMC PLANNING GROUP INC.**  
A LAND USE PLANNING & DESIGN FIRM

301 Lighthouse Avenue Suite C Monterey California 93940 Tel 831-649-1799 Fax 831-649-8399  
www.emcplanning.com

# 11. HOURLY RATES



# MME

CIVIL + STRUCTURAL ENGINEERING • SINCE 1987

## Schedule of Standard Billing Rates

Effective through December, 2021

### Office Personnel

Engineer I	\$ 116 / hour
Engineer II	\$ 135 / hour
Engineer III	\$ 155 / hour
Engineer IV	\$ 180 / hour
Engineer V	\$ 200 / hour
Principal Engineer	\$ 210 / hour
Expert Witness Services Deposition, court appearance and preparation	\$ 345 / hour
Administrative Assistant	\$ 87 / hour
CAD Technician I	\$ 85 / hour
CAD Technician II	\$ 105 / hour
Field Technician I	\$ 100 / hour
Field Technician II	\$ 125 / hour
Minimum Consultation Fee	\$ 750

### Reimbursable Expenses

<b>Sub-Consultants</b>	Direct Billing x 1.10
<b>Outside Services</b>	Direct Cost x 1.15
Printing, delivery, equipment rental and other direct project expenses	
<b>In-House Services</b>	
Photocopies	\$ 0.10 sheet
Plotting -internal check plots on bond	\$ 2.00 sheet
-final plots on bond	\$ 10.00 sheet
<b>Travel</b>	
Automobile mileage	\$ 0.56 mile
Airfare, Car Rental, etc.	Direct Cost x 1.15
Per Diem Allowance (varies by location)	\$ 150/day

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224 Walnut Avenue, Suite B • Santa Cruz, CA • 831.426.3186 • www.m-me.com



# 11. HOURLY RATES



GEOTECHNICAL | ENVIRONMENTAL | CHEMICAL | MATERIAL TESTING | SPECIAL INSPECTIONS

## PACIFIC CREST ENGINEERING INC. STANDARD FEE SCHEDULE – GEOTECHNICAL GROUP

January 1, 2021

The following schedule presents our rates for professional services. If desired, services other than construction observation and testing can be contracted on a negotiated fixed fee basis. Hours and mileage for professional and technical services are charged portal-to-portal from our Watsonville office. Services during construction, such as testing and observation of grading, require both professional and technical services. Depending on the scope and duration of the construction project, an opinion of probable cost can be made. Professional, technical, mileage and laboratory fees and rates are subject to change without notice.

PROFESSIONAL SERVICES	Billing Rate
Principal Engineer\Geologist	\$180.00 per hour
Associate Engineer\Geologist	\$175.00 per hour
Senior Engineer\Geologist	\$170.00 per hour
Geotechnical Construction Manager	\$155.00 per hour
Staff Engineer\Geologist II	\$150.00 per hour
Staff Engineer\Geologist I	\$145.00 per hour
CAD/Draftperson	\$115.00 per hour
Administrative Staff	\$ 90.00 per hour
Expert Witness	\$290.00 per hour
Outside Consultants	1.15X Hourly Rate

TECHNICAL SERVICES	
Senior Field Technician*	\$125.00 per hour
Construction Inspector	\$125.00 per hour
QSP/SWPPP Monitoring Services	\$125.00 per hour
Lab Technician	\$ 99.50 per hour
Asphalt Core Drilling (Rig + Staff Time)*	\$170.00 per hour
Certified Payroll Reporting	\$ 90.00 per hour

\* Includes nuclear density testing, concrete sampling, and core drilling; two hour minimum charge per site visit.

OVER TIME	
Over Time	1.5X hourly rate
Sunday/Holiday	2.0X hourly rate
Night Shift	1.8X hourly rate

MILEAGE EXPENSES	
Auto Mileage	Current IRS standard rate

444 AIRPORT BLVD., SUITE 106 | WATSONVILLE, CA 95076 | PHONE 831-722-9446 | WWW.4PACIFIC-CREST.COM

# 11. HOURLY RATES



VERDE DESIGN

## **PROACTIVE RISK SOLUTIONS**

Corralitos, CA \* [dougevers@ymail.com](mailto:dougevers@ymail.com) \* 831-818-8080

### **2021 RATE SHEET FOR PLAYGROUND AND OUTDOOR RECREATION EQUIPMENT INSPECTION & TESTING SERVICES**

#### **NEW Certified Playground Safety Inspection (CPSI)**

Inspections are performed on new Composite Play Structures\* and Stand Alone Play Structures\*\*\*\*. Does not include Impact Attenuation Testing\*\*. The inspection ensures the play structures and use zones comply with the following standards:

ASTM F1487-17 (Performance specifications for Playground Equipment for Public Use)  
CPSC (Handbook for Public Playground Safety) 2010  
ASTM F2223-19a (Standard on Playground Surfacing)  
Department of Justice ADA Standards (2010) Section 1008

\$350 – Composite Play Structure\* with 2-6 total play components\*\*\*  
\$475 – Composite Play Structure\* with 7-12 total play components\*\*\*  
\$700 – Composite Play Structure\* with 13 or more total play components\*\*\*  
\$50 – Stand-Alone Play Structure\*\*\*\*\* (

Certificate of Compliance included in the above pricing – This is a one-page certificate for the play structure(s) that complies with the above standards.

\$150 – Written report that documents the following information:

- Play equipment manufacturer and contact information
- Play equipment installer and contact information
- Protective surfacing installer and contact information
- Protective surfacing manufacturer and contact information
- Four pictures for each composite play structure.
- One picture for each play structure component and stand-alone component
- 2D plan and 3D renderings (if provided by the
- Impact Attenuation test results (if applicable)

#### **EXISTING Certified Playground Safety Inspection (CPSI)**

For a quote, please email 2 pictures of each play structure and we will respond with a written quote within 24 hours.





# 11. HOURLY RATES



## Hourly Charge Rate Schedule

### **Personnel Charges**

Charges for personnel engaged in professional and/or technical work are based on the actual hours directly chargeable to the project.

Current rates by classification are listed below:

<b><u>Classification</u></b>	<b><u>Rate/Hr</u></b>	<b><u>Classification</u></b>	<b><u>Rate/Hr</u></b>
Principal Project Manager	\$240	Construction Manager	\$225
Senior Project Manager	\$225	Senior Resident Engineer	\$200
Senior Engineer	\$210	Senior Scientist	\$200
Associate Engineer	\$190	Associate Scientist	\$180
Assistant Engineer	\$175	Resident Engineer	\$180
Junior Engineer	\$165	Assistant Resident Engineer	\$165
Designer	\$155		
GIS Analyst	\$150		
Technician	\$150		
Engineering Trainee	\$120		

### **Litigation Charges**

Work done in preparation for litigation and other very high level-of-expertise assignments is charged at \$350 per hour. Court or deposition time as an expert witness is charged at \$450 per hour.

### **Materials and Services**

Subcontractors, special equipment, outside reproduction, data processing, computer services, etc., will be charged at 1.10 times cost.

Effective 1/1/21

