

**CONTRACT FOR CONSULTANT SERVICES BETWEEN
THE CITY OF WATSONVILLE AND WALLACE GROUP, A CALIFORNIA
CORPORATION**

THIS CONTRACT, is made and entered into this _____,
by and between the **City of Watsonville**, a municipal corporation, hereinafter called
"City," and **Wallace Group, A California Corporation**, hereinafter called "Consultant."

WITNESSETH

WHEREAS, the City needs to obtain certain professional, technical and/or
specialized services of an independent contractor to assist the City in the most
economical manner; and

WHEREAS, Consultant has the requisite skill, training, qualifications, and
experience to render such services called for under this Contract to City.

THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION 1. SCOPE OF SERVICES. Consultant shall perform those services as
specified in detail in Exhibit "A," entitled "SCOPE OF SERVICES" which is attached
hereto and incorporated herein.

SECTION 2. TERM OF CONTRACT. The term of this Contract shall be from July
15, 2021 to June 30, 2023, inclusive.

SECTION 3. SCHEDULE OF PERFORMANCE. The services of Consultant are
to be completed according to the schedule set out in Exhibit "B," entitled "SCHEDULE
OF PERFORMANCE," which is attached hereto and incorporated herein. Consultant will
diligently proceed with the agreed Scope of Services and will provide such services in a
timely manner in accordance with the "SCHEDULE OF PERFORMANCE."

SECTION 4. COMPENSATION. The compensation to be paid to Consultant
including both payment for professional services and reimbursable expenses as well as
the rate and schedule of payment are set out in Exhibit "C" entitled "COMPENSATION,"
which is attached hereto and incorporated herein.

SECTION 5. METHOD OF PAYMENT. Except as otherwise provided in Exhibit
"C," each month, Consultant shall furnish to the City a statement of the work performed
for compensation during the preceding month. Such statement shall also include a
detailed record of the month's actual reimbursable expenditures.

SECTION 6. INDEPENDENT CONSULTANT. It is understood and agreed that
Consultant, in the performance of the work and services agreed to be performed by
Consultant, shall act as and be an independent Consultant and not an agent or
employee of City, and as an independent Consultant, shall obtain no rights to retirement

benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

SECTION 7. ASSIGNABILITY. Consultant shall not assign or transfer any interest in this Contract nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Contract or any rights, duties or obligations arising hereunder shall be void and of no effect.

SECTION 8. INDEMNIFICATION.

To the full extent permitted by law (subject to the limitations of Civil Code section 2782.8 for any "design professional services" performed under this Contract), Consultant will indemnify, hold harmless, release and defend the City (including its officers, elected or appointed officials, employees, volunteers or agents) from and against any and all liability or claims (including actions, demands, damages, injuries, settlements, losses or costs [including legal costs and attorney's fees])(collectively "Liability") of any nature, to the extent arising out of, pertaining to, or relating to Consultant's negligence, recklessness, or willful misconduct in the performance of this Contract. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportionate percentage of fault. Consultant's indemnification obligations under this Contract are not limited by any limitations of any insurance held by Consultant, including, but not limited to, workers compensation insurance.

SECTION 9. INSURANCE.

A. Errors and Omissions Insurance. Consultant shall obtain and maintain in full force throughout the term of this Contract a professional liability insurance policy (Errors and Omissions), in a company authorized to issue such insurance in the State of California, with limits of liability of not less than One Million Dollars (\$1,000,000.00) to cover all professional services rendered pursuant to this Contract.

B. Auto and Commercial General Liability Insurance. Consultant shall also maintain in full force and effect for the term of this Contract, automobile insurance and commercial general liability insurance with an insurance carrier satisfactory to City, which insurance shall include protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from any actual occurrence arising out of the performance of this Contract. The amounts of insurance shall not be less than the following:

(1) Commercial general liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. If such insurance contains a general aggregate limit, such limit shall apply separately to each project Consultant performs for City. Such insurance shall (a) name City, its appointed and elected officials, and its employees as insureds; and (b) be primary with respect to insurance or self-insurance programs maintained by City and (c) contain standard separation of insured's provisions.

(2) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$500,000.00 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.

C. Workers' Compensation Insurance. In accordance with the provisions of Section 3700 of the Labor Code, Consultant shall be insured against liability for Workers' Compensation or undertake self-insurance. Consultant agrees to comply with such provisions before commencing performance of any work under this Contract.

D. Proof of Insurance to City before Notice to Proceed to Work. Consultant shall satisfactorily provide certificates and endorsements of insurance to the City Clerk before Notice to Proceed to Work of this Contract will be issued. Certificates and policies shall state that the policy shall not be canceled or reduced in coverage without thirty (30) days written notice to City. Approval of insurance by City shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from services or operations performed pursuant to this Contract. Consultant shall not perform any work under this Contract until Consultant has obtained the required insurance and until the required certificates have been submitted to the City and approved by the City Attorney. If Consultant fails or refuses to produce or maintain the insurance required by these provisions, or fails or refuses to furnish City required proof that insurance has been procured and is in force and paid for, City shall have the right at City's election to forthwith terminate this Contract immediately without any financial or contractual obligation to the City. As a result of such termination, the City reserves the right to employ another consultant to complete the project.

E. Written notice. Contractor shall provide immediate written notice if (1) any insurance policy required by this Contract is terminated; (2) any policy limit is reduced; (3) or any deductible or self insured retention is increased.

SECTION 10. NON-DISCRIMINATION. Consultant shall not discriminate, in any way, against any person on the basis of age, sex, race, color, creed, national origin or disability in connection with or related to the performance of this Contract.

SECTION 11. TERMINATION.

A. City and Consultant shall have the right to terminate this Contract, without cause, by giving not less than ten (10) days written notice of termination.

B. If Consultant fails to perform any of its material obligations under this Contract, in addition to all other remedies provided by law, City may terminate this Contract immediately upon written notice.

C. The City Manager is empowered to terminate this Contract on behalf of City.

D. In the event of termination, Consultant shall deliver to City copies of all work papers, schedules, reports and other work performed by Consultant and upon receipt thereof, Consultant shall be paid in full for services performed and reimbursable expenses incurred to the date of termination.

SECTION 12. COMPLIANCE WITH LAWS. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. Consultant shall obtain and maintain a City of Watsonville business license during the term of this Contract.

SECTION 13. GOVERNING LAW. City and Consultant agree that the law governing this Contract shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Contract shall be filed and maintained in the Municipal or Superior Court of the County of Santa Cruz.

SECTION 14. PRIOR CONTRACTS AND AMENDMENTS. This Contract represents the entire understanding of the parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Contract may only be modified by a written amendment.

SECTION 15. CONFIDENTIAL INFORMATION. All data, documents, discussions or other information developed or received by or for Consultant in performance of this Contract are confidential and not to be disclosed to any person except as authorized by the City Manager or his designee, or as required by law.

SECTION 16. OWNERSHIP OF MATERIALS. All reports, documents or other materials developed or received by Consultant or any other person engaged directly by Consultant to perform the services required hereunder shall be and remain the property of City without restriction or limitation upon their use.

SECTION 17. COVENANT AGAINST CONTINGENT FEES. The Consultant covenants that Consultant has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure the Contract, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fees, commissions, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Contract, for breach or violation of this covenant, the City shall have the right to annul this Contract without liability, or in its discretion, to deduct from the Contract price or consideration or otherwise recover, the full amount of such fee, commission, percentage fee, gift, or contingency.

SECTION 18. WAIVER. Consultant agrees that waiver by City or any one or more of the conditions of performance under this Contract shall not be construed as waiver of any other condition of performance under this Contract.

SECTION 19. CONFLICT OF INTEREST.

A. A Consultant shall avoid all conflict of interest or appearance of conflict of interest in performance of this Contract. Consultant shall file a disclosure statement, if required by City Council Resolution, which shall be filed within thirty (30) days from the effective date of this Contract or such Resolution, as applicable.

B. No member, officer, or employee of the City, during their tenure, or for one (1) year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof and Consultant agrees not to allow, permit, grant, transfer, or otherwise do anything which will result in such member, officer, or employee of the City from having such interest.

SECTION 20. AUDIT BOOKS AND RECORDS. Consultant shall make available to City, its authorized agents, officers and employees, for examination any and all ledgers and books of account, invoices, vouchers, canceled checks and other records or documents evidencing or related to the expenditures and disbursements charged to the City, and shall furnish to City, its authorized agents and employees, such other evidence or information as City may require with respect to any such expense or disbursement charged by Consultant.

SECTION 21. NOTICES. All notices shall be personally served or mailed, postage prepaid, to the following addresses, or to such other address as may be designated by written notice by the parties:

CITY

City Clerk's Office
275 Main Street, Suite 400
Watsonville, CA 95076
(831) 768-3040

CONSULTANT

Wallace Group, A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
(805) 729-0943

SECTION 22. EXHIBITS:

- Exhibit A: Scope of Services
- Exhibit B: Schedule of Performance
- Exhibit C: Compensation

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WITNESS THE EXECUTION HEREOF, on the day and year first hereinabove written.

CITY

CONSULTANT

CITY OF WATSONVILLE

WALLACE GROUP, A CALIFORNIA CORPORATION

BY _____
Matthew D. Huffaker, City Manager

BY _____
Kari E. Wagner, PE, Principal

ATTEST:

BY _____
Beatriz Vázquez Flores, City Clerk

APPROVED AS TO FORM:

BY _____
Alan J. Smith, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

The scope of services is as follows:

See attached Scope of Services, "Exhibit A"

EXHIBIT "B"

SCHEDULE OF PERFORMANCE

Services shall commence immediately upon execution of this Contract. All services performed under the provisions of this Contract shall be completed in accordance with the following schedule:

Complete all services in Scope of Work by June 30, 2023

EXHIBIT "C"

COMPENSATION

a. Total Compensation. The total obligation of City under this Contract shall not exceed \$284,000

b. Basis for Payment. Payment(s) to Consultant for services performed under this Contract shall be made as follows and shall not include payment for reimbursable expenses.

c. Payment Request. Consultant shall submit a request for payment for services on a monthly basis by letter to Director, or said Director's designated representative. Such request for payment shall cover the preceding monthly period during the term hereof, shall note the City's purchase order number for this Contract, shall contain a detailed listing of the total number of items or tasks or hours for which payment is requested, the individual dates on which such services were rendered, and invoices for reimbursable expenses, if any. Upon receipt in the Office of Director of said payment request, Director shall cause payment to be initiated to Consultant for appropriate compensation.

TRANSMITTAL



WALLACE GROUP®

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Date: June 29, 2021

Project Number: PP21-7283-0915

To: Robert Schneider
City Watsonville
250 Main Street
Watsonville, California 95076

VIA Email

Phone: 831-768-3114

Fax:

Email: robert.schneider@cityofwatsonvill.org

From: Kari E. Wagner, PE
Principal
WALLACE GROUP
612 Clarion Court
San Luis Obispo, CA 93401

Phone: 805 544-4011

Fax: 805 544-4294

Email: kariw@wallacegroup.us

Subject: Proposal for Green Valley Rd., Silver Leaf Dr., Green Meadow Dr., Sebastian Ln., Lincoln St., Dawson St., and White St. Water Main Replacement

Please find attached our proposal for the above referenced project. If this proposal meets with your approval, please sign where indicated and return to our office, **to the attention of Kylie Castle (kyliec@wallacegroup.us), Marketing Coordinator**, which will serve as our notice-to-proceed on your project.

Please call me if you have any questions at 805 544-4011.

Thank you.

ATTACHMENT
PP21-7283
Exhibit A

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us

June 29, 2021

Robert Schneider
 City Watsonville
 250 Main Street
 Watsonville, California 95076

Subject: Green Valley Rd., Silver Leaf Dr., Green Meadow Dr., Sebastian Ln., Lincoln St., Dawson St., and White St. Water Main Replacement

Dear Mr. Schneider:

Wallace Group appreciates the opportunity to provide you with our proposal for engineering services for the above referenced project. Based on our discussion, the following Scope of Services has been prepared for your consideration:

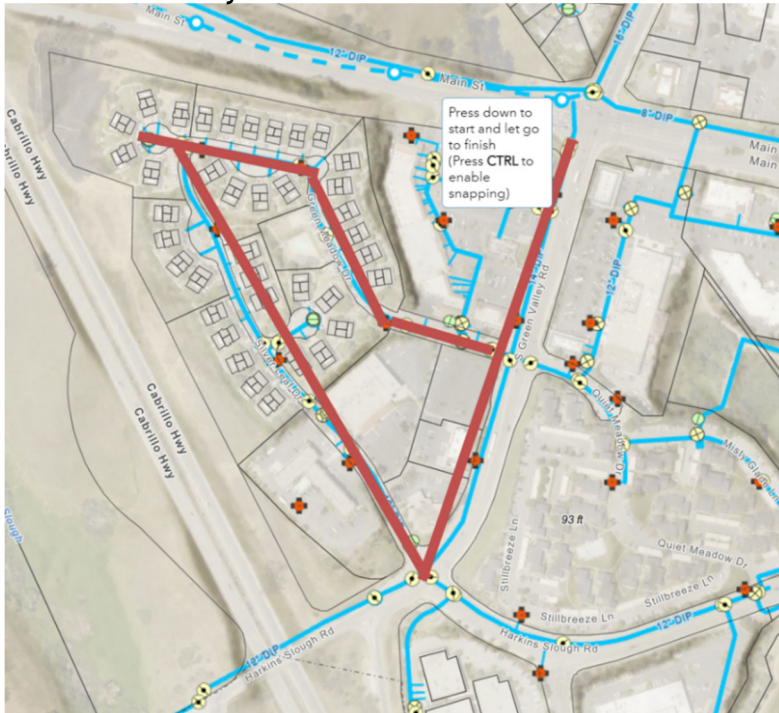
PROJECT UNDERSTANDING

The City of Watsonville (CoW) Department of Public Works and Utilities is engaged in a long-term water main replacement program. The next phase of replacements is to contain the following segments:

Project Name	LF	Description of Field Work
South Green Valley Rd. - Silver Leaf Dr. - Green Meadow Dr.	4,000	Install new PVC to replace existing DI
Sebastian Ln.	400	Install new PVC to replace existing CAS
Lincoln St.	650	Install new PVC to replace existing CAS/DI
Dawson Street - White St.	850	Install new PVC to replace existing CAS
Replacements may include changes to existing pipe size. LF = linear feet, DI = ductile iron, CAS = Cast Iron Steel		

The extent of each project listed in the table above are presented graphically in the images below:

South Green Valley Rd. - Silver Leaf Dr. - Green Meadow Dr.



CIVIL AND TRANSPORTATION ENGINEERING

CONSTRUCTION MANAGEMENT

LANDSCAPE ARCHITECTURE

MECHANICAL ENGINEERING

PLANNING

PUBLIC WORKS ADMINISTRATION

SURVEYING / GIS SOLUTIONS

WATER RESOURCES

WALLACE GROUP
 A California Corporation

612 CLARION CT
 SAN LUIS OBISPO
 CALIFORNIA 93401

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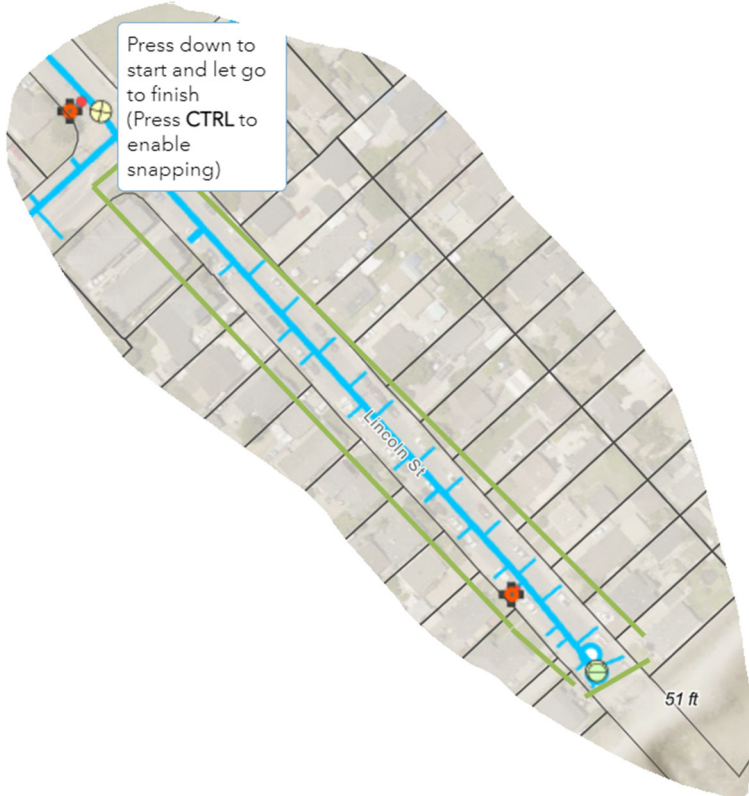
www.wallacegroup.us



Sebastian Ln.



Lincoln St.





Dawson Street - White St.



It is Wallace Group’s understanding that CoW would like as much of the replacement design to be developed in Civil3D to assist in future system modeling and design projects. Based on previous design work associated with the McKenzie and Center Street projects, utilization of AutoCAD’s Gravity Pipe Networks and Pressure Pipe Networks modules has been sufficient for this effort, however there are still some limitations associated with interfacing between various 3D modeling programs that will need further exploration as the designs are developed.

CoW also seeks to modify their current "Public Improvement Standards" for the water system. The City would like the existing digital file to be separated into individual drawing files and where needed content shall be modified to reflect the current material and installation policies.

SCOPE OF SERVICES

Wallace Group understands that CoW staff will be constructing the proposed upgrades using CoW crews and that the following scope of services reflects the design requirements for work to be performed non-competitively. We will provide four separate drawing packages, one for each of the projects listed in the Project Understanding.

Task 1: Survey

Wallace Group will be teaming with Central Coast Aerial Mapping of San Luis Obispo, CA to complete aerial photogrammetric mapping. The limits of aerial mapping along the water



main sections listed above will be centered on the road and include a width of approximately 60-110 feet, to include approximately 10 feet beyond the road prism.

The aerial mapping will show visible surface features including utility structures and poles, edges of pavement, striping, fences, street signs, brush lines and tree canopies. The aerial mapping will include aerial planimetric and digital terrain mapping and a color orthophoto with a 0.25' pixel size of the survey area. The aerial photography will be capture at a flight elevation suitable for preparing a topographic map at a scale of 1-inch = 40-feet, with a contour interval of 1 foot.

The field survey within the proposed mapping areas will augment the aerial mapping and include the location of surface improvements such as structures, crossing and parallel sanitary and storm sewer lines, fences, driveways, roadway signs, and utilities such as street lights, utility poles and guy wires, fire hydrants, water meters, water valves, and utility paint markings and placards indicating the location and presence of underground utility lines and facilities as required to supplement the existing topographic mapping.

Our understanding is that GIS parcel data will be utilized for this project and presented as approximate on the drawings. Record right of way and easements, if required, will be mapped by others and is not included in this scope. We also exclude location and mapping of existing monuments from our scope, as this is something that should be done at the same time as the boundary survey, and recommend that the CoW ensure that monument preservation be included in the scope of the surveyor performing the boundary survey.

Our proposal assumes that our topographic field survey will be based on control established by Wallace Group. The survey mapping will be constrained horizontally to the California Coordinate System of 1983 (CCS83), Zone 3 projection and vertically to the North American Vertical Datum of 1988 (NAVD88). Survey control stations will be set to control the aerial mapping performed by Central Coast Aerial Mapping and along the proposed route as noted above. The control stations will be durable and semi-permanent and will most likely be 18-inch rebar with plastic cap labeled "WG Control Point" or survey style "PK" nail set in asphalt with aluminum tag labeled "WG Control Point". We will provide a Survey Control Sheet showing the location and coordinates of these control station. The control sheet will show these locations with aerial imagery as a background so that their locations can easily be ascertained.

The information gathered will be compiled to create digital base map, including a digital CAD surface model. As appropriate the surface model will be comprised of elevation information and grade breaks collected from both the aerial and field survey mapping. The base map will show the location of the planimetric features, contours and spot elevations and will be used as a base layer for plan production. We are assuming that notice/right of entry and coordination with private landowners will be coordinated and performed by CoW.

Along the route of both project areas there are many storm and sanitary sewer manholes that are within the roadway and the vehicular traveled way. We will be using a traffic control, safety and signage sub-consultant to assist with accessing these manholes and structures safely. For budgeting purposes, we have estimated two days of traffic control and safety signage by the sub-consultant to be sufficient for accessing and measuring the inverts of these structures.

Deliverables:

- 22"x34" PDF signed and stamped survey base map.
- AutoCAD Civil 3D drawing file of survey base map.



The estimated fees for work noted in the above task are based on prevailing wage rates. If the CoW and the California Department of Labor determines that prevailing wage payments are not required, the fees for task above will be adjusted and billed according to the per hour rate of the Standard Wage column on the Standard Billing Rates provided.

Lodging and per diem fees are based on the allowable amounts as set forth by the federal General Services Administration (GSA) for the Monterey, California area. These rates can be found at the GSA website, <http://www.gsa.gov/portal/category/100120>.

Task 2: Preliminary Investigations and Engineering

Wallace Group will review the survey data captured in Task 1 above, along with existing CoW GIS information, as well as the City of Watsonville Water System Master Plan, in preparation for the development of construction drawings. In addition to considering recommended system improvements contained within the Water System Master Plan, Wallace Group will review each segment of waterline replacement for compliance with industry best practices and make recommendations related to system configuration, valve locations, and pipe size.

Task 3: Preparation of Construction Documents

Wallace Group will prepare construction documents for the 4 replacement projects listed in the project understanding above. We have assumed that separate plan sets should be prepared for each segment, so that they can be issued for construction individually. We are assuming the following breakdown of sheet per plan set:

Project Name	Cover & Notes	Standard Details	Plan & Profile	Specific Details
South Green Valley Rd. - Silver Leaf Dr. - Green Meadow Dr.	2	1	8	2
Sebastian Ln.	2	1	1	1
Lincoln St.	2	1	2	1
Dawson Street - White St.	2	1	2	1
Total	8	4	13	5

Each plan set will be submitted at a 30% design and a 100% design level. The 30% design submittal will show overall extent in plan and profile view with major features identified, but will not include specific details, or specific annotations.

Wallace Group will design the Project in compliance with applicable laws, CoW and other local, state, and federal standards, and applicable industry standards and codes, including but not limited to those specifically set forth in the applicable noise and air pollution emissions regulations, applicable hazardous material handling and disposal regulations, the City’s policies, and other reference specifications.

Deliverables:

- 24"x36" PDF construction drawings for each replacement project (4 separate plan sets total).
- AutoCAD Civil 3D eTransmit package for each plans set (4 separate eTransmit packages total).



Assumptions:

- City of Watsonville crews will be performing the installation work in-house; these construction documents will not be issued for public bid.
- Right of way will be taken from GIS or otherwise provided by CoW.
- Technical specifications will be provided on drawings, rather than in 'book' format.

Task 4: Standard Details

Wallace Group will review the CoW's library of standard details and associated history of development, for the purposes of continuing CoW's effort to split out desired standard details from a single composite file that is currently used to house all details. Each detail's design intent will be reviewed for consistency with current industry best practices; Wallace Group will make note of any suggested improvements for discussion with the CoW. Each detail will be 'cleaned' per industry best practices for CAD development and renamed in a manner consistent with CoW's organizational goals. For the purpose of this proposal, Wallace Group understands that approximately 13 details still need to be either split out from the composite file, reviewed/cleaned, or both.

Task 5: Engineering Services During Construction

Wallace Group will provide engineering support during construction on a time and materials basis. This includes site visits, preparation of waivers, request for information or clarification, or other tasks as needed by the City. Based on previous phases of installation, we are estimating \$5,000 for this work.

Task 6: Preparation of Record Drawings (Optional)

If requested, Wallace Group will review CoW-generated redlines prepared in GIS or on paper, as well as other field notes associated with crossings that were encountered during construction, and update the construction drawings accordingly. Estimated fees for this task are based on two days of drafting/plotting work for every 1000 feet of construction.

Deliverables:

- 24"x36" PDF record drawings for each replacement project (4 separate record drawing sets total)

SCHEDULE

Our goal is to provide 100% plan sets no less than one week ahead of crews' scheduled work in that area. Wallace Group will coordinate continually with CoW to determine current priorities. Standard details that are to be included in an upcoming replacement project will be prioritized accordingly.

ADDITIONAL SERVICES

Wallace Group can provide the following services, directly or through sub-consultants, upon request:

- Boundary survey
- Preparation of technical specifications book-style format.



TO BE PROVIDED BY THE CLIENT

- Current GIS files.
- Boundary survey in CAD format if available.
- Client shall provide the DIR Project Number for this project. To do so, the Client will need to complete the PWC-100 form and submit to the DIR prior to the commencement of the field survey. This is required to be in compliance with State of California Prevailing Wage laws.

ITEMS NOT INCLUDED IN SCOPE OF SERVICES

The following services are not included in this Scope of Services or estimate of fees:

- General Contract Specifications (i.e. Front-end documents)
- Technical Specifications
- Permit Fees
- Attendance at public meetings (e.g. Watsonville City Council meetings)
- Right of Way Survey/Research
- Preliminary Title Documents
- Bid Phase services
- Pre-construction meeting
- Geotechnical Investigation
- Utility Locating Services
- Engineering support during construction
- Structural Observation Services
- Special Construction and Inspection Services
- CEQA/NEPA document preparation or Environmental Review
- Preparation of Legal Descriptions/Easements, excepting draft TCEs for private property

PROJECT FEES

Wallace Group will perform the services denoted in tasks outlined in the proposed Scope of Services in accordance with the attached Standard Billing Rates (Exhibit A). These services will be invoiced monthly on an accrued cost basis, and our total fees, including reimbursables will not exceed our estimated fee as noted below without receiving written authorization from the Client.

1. Survey	\$52,000
2. Preliminary Engineering	\$13,000
3. Construction Documents	\$185,000
4. Standard Details	\$14,000
5. Engineering Services During Construction	\$5,000
6. Record Drawings	\$15,000
<hr/>	
Total	\$284,000

The estimated fees denoted in Task 1 above are based on prevailing wage rates. If the Client and the California Department of Labor determines that prevailing wage payments are not required, the fees for Task 1 for the tasks above will be adjusted and billed according to the per hour rate of the Standard Wage column on the Standard Billing Rates provided.

At your request, additional services to the Scope of Services will be performed by Wallace Group following the signature of our Contract Amendment or the initiation of a new contract.



TERMS AND CONDITIONS

In order to convey a clear understanding of the matters related to our mutual responsibilities regarding this proposal, we will perform the work in accordance with mutually agreed terms based on a City of Watsonville provided sample contract.

We want to thank you for this opportunity to present our proposal for professional services. If you would like to discuss this proposal in greater detail, please feel free to contact me or Project Manager, Erik Rutherford.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kari Wagner".

WALLACE GROUP, a California Corporation
Kari E. Wagner, PE C66026
Principal
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

TERMS AND CONDITIONS ACCEPTED:

Signature

Printed Name

Title

Date

Attachments
GGM: PP21-7283, 2021
Exhibit A

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT.

Exhibit A
Standard Billing Rates



Engineering, Design & Support Services:

Prevailing Wage*

Assistant Designer/Technician	\$ 95	
Designer/Technician I - IV	\$100 - \$130	
Senior Designer I - III	\$143 - \$157	
GIS Technical Specialist	\$140	
Senior GIS Technical Specialist	\$150	
Associate Engineer I - III	\$ 122 - \$142	
Engineer I - IV.....	\$154 - \$169	
Senior Engineer I - III	\$177 - \$187	
Director	\$192	
Principal Engineer.....	\$228	
Principal	\$238	

Surveying Services:

Associate Survey Technician	\$105	
One-Person Survey Crew	\$170	\$205
Two-Person Survey Crew	\$225	\$297
Three-Person Survey Crew.....	\$290	\$370
Survey Technician I - IV	\$120 - \$147	
Land Surveyor I - III	\$150 - \$166	
Senior Land Surveyor I - III.....	\$169 - \$179	
Director	\$192	
Principal Surveyor.....	\$228	
Principal	\$238	

Support Services:

Office Assistant.....	\$ 94
Project Assistant I - III.....	\$ 97 - \$117

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$300 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

***Prevailing Wage:**

State established prevailing wage rates will apply to some services based on state law, prevailing wage rates are subject to change.