

RESOLUTION NO. _____ (CM)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATSONVILLE AWARDED CONTRACT TO OPENGOV, INC., FOR CITYWIDE BUDGET MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED \$500,000 OVER SIX YEARS; AUTHORIZING A BUDGET APPROPRIATION OF \$291,795 (\$49,022 FROM THE WATER ENTERPRISE FUND, \$38,225 FROM THE WASTEWATER ENTERPRISE FUND, \$26,845 FROM THE SOLID WASTE ENTERPRISE FUND, \$6,128 FROM THE AIRPORT ENTERPRISE FUND AND \$171,575 FROM THE GENERAL FUND); AND AUTHORIZING AND DIRECTING THE CITY MANAGER TO NEGOTIATE AND EXECUTE SAME

WHEREAS, § 3-5.500 of the Municipal code provides that an RFP or RFQ process is found to be an effective and efficient way to procure professional services and procurement of professional services shall be based on proposals solicited from capable professionals and be evaluated based on a combination of factors including education, training, experience and demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, § 3-5.540 of the Municipal Code provides that contracts for professional services estimated to cost more than One Hundred Thousand and no/100ths (\$100,000.00) Dollars must be awarded by the Council, and that the selection will be based on demonstrated competence and on the education, training and experience and professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, a Request for Proposals (RFP) was issued on October 6, 2021, asking for qualified firms with extensive experience in providing budget management software; and

WHEREAS, the deadline for submittal of Request for Proposals was October 27, 2021; and

WHEREAS, City staff ranked the proposals received for the consideration of the City Manager and submission to the City Council; and

WHEREAS, the City Manager has recommended that the proposal from OPENGOV, Inc., a corporation, in an amount not to exceed \$500,000 over six years, be accepted as the best response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATSONVILLE, CALIFORNIA, AS FOLLOWS:

1. That the proposal of OPENGOV, Inc., a corporation, in an amount not to exceed \$500,000 over six years, is hereby accepted.
2. That the City Manager be and is hereby authorized and directed to
 - a. negotiate and execute a four-year contract with one extension of two years between the City of Watsonville and OPENGOV, Inc., for Citywide Budget Management Software at \$68,330 per year with no inflation additive, a one-time implementation cost of \$44,400. and consultancy services at the rate of \$185 per hour for City requested specially designed or modified features.
 - b. decide whether to take a 9.5% (or \$25,965) discount by prepaying 4 years of services
 - c. include a \$71,585 contingency
 - d. provide for expected implementation of 6 months or more.
 - e. negotiate for some but not all features to be available for the FY 2022-23 budget cycle and decide an implementation and schedule
3. Consultant shall file FPPC form 700s and 805s pursuant to section 19 of the Contract.

4. That the budget appropriation of \$291,795 (\$49,022 from the Water Enterprise Fund [0720], \$38,225 from the Wastewater Enterprise Fund [0710], \$26,845 from the Solid Waste Enterprise Fund [0740], \$6,128 from the Airport Enterprise Fund [0730], and \$171,575 from the General Fund [0150] are hereby authorized.

5. That all other proposals are hereby rejected.
