



Agenda Report

MEETING DATE: Tuesday, January 11, 2022

TO: City Council

FROM: PARKS & COMMUNITY SERVICES DIRECTOR CALUBAQUIB

SUBJECT: RESOLUTION APPROVING AMENDMENT NO. 3 TO THE
CONSULTANT CONTRACT WITH VERDE DESIGN, INC. TO EXTEND
THE TERM OF THE CONTRACT THROUGH JUNE 30, 2022

STATEMENT OF ISSUES:

Construction of the new permanent City Plaza restroom was delayed due to COVID-related factors. This Amendment extends the terms of the agreement through anticipated construction completion.

RECOMMENDED ACTION:

It is recommended that the City Council adopt a resolution approving Amendment Number Three (3) with Verde Design, Inc. that extends the term of the contract through June 30, 2022.

DISCUSSION:

On December 11, 2018, a contract was executed between the City of Watsonville and Verde Design Inc. to develop the Watsonville Parks and Recreation Strategic Plan and Park Master Plans for Ramsay Park and the City Plaza. In the fall of 2018, the City issued a Request for Proposal for Parks and Recreation Strategic and Ramsay Park and City Plaza Master Planning Services that went out to landscape architecture and civil engineering firms. Verde Design, Inc. was selected through a competitive interview process based on experience, project understanding, and pricing. The initial contract covered 13 months for a total amount of \$175,918.

Verde Design, Inc. proceeded to work with the Parks and Community Services Department to execute all contract tasks, which included a thorough community engagement process to develop the Strategic Plan and Conceptual Plans for the re-development of Ramsay Park and the City Plaza. In October 2019, Contract Amendment No. 1 was executed in the amount of \$6,000 to provide additional consultation and presentation services, including a term extension to June 30th, 2020.

On February 25, 2020, the City Council approved Amendment No. 2 to Verde Design Inc.'s contract to include design services for the Watsonville Plaza Restrooms Project, No. PK-20-

02, extending the contract term through June 30, 2021 and increasing the budget in an amount of \$75,945.

A third amendment to contract is now being recommended to extend the term of the contract to June 30, 2022. This amendment is necessary because construction of the new permanent City Plaza restroom was delayed due to COVID-related factors and the services of Verde Design, Inc., are necessary until construction is complete. As such, staff recommends that City Council approve Amendment No. 3 to Verde Design Inc.'s current contract to include a contract extension through June 30, 2022.

STRATEGIC PLAN:

3-Infrastructure & Environment – This project improves the City's infrastructure.

4-Economic Development – This project supports downtown revitalization efforts.

5-Community Engagement & Well-Being – This project enhances public health.

FINANCIAL IMPACT:

This contract amendment does not change the contract amount. The project is entirely funded by existing Community Development Block Grant (CDBG) funding, Project Account 0205-386-7855-14610.

ALTERNATIVE ACTION:

None.

ATTACHMENTS AND/OR REFERENCES (If any):

None.