



Agenda Report

MEETING DATE: Tuesday, February 8, 2022

TO: City Council

FROM: PUBLIC WORKS & UTILITIES DIRECTOR DI RENZO
ALEX BEJAR, ADMINISTRATIVE ANALYST
GABRIEL GORDO, ADMINISTRATIVE SERVICES MANAGER

SUBJECT: APPROVAL OF SPECIFICATIONS AND CALLING FOR BIDS FOR
THE PURCHASE OF PETROLEUM PRODUCTS, PROJECT NO.
CV-22-01

STATEMENT OF ISSUES:

The City's current agreement for petroleum products will soon expire. To provide for these necessary services, a call for bids for the purchase of petroleum products for the citywide fleet is necessary.

RECOMMENDED ACTION:

Staff recommends that the City Council adopt a resolution approving specifications and a call for bids for the purchase of Petroleum Products, Project No. CV-22-01. Bids will be received no later than Thursday, February 24, 2022 at 11:00AM.

DISCUSSION:

The City provides fuel and oil for all its vehicles including Fire, Police, Parks and Public Works and Utilities vehicles. There are various locations throughout the City that require fuel to be delivered for continued operation of services.

The specifications for the Purchase of Petroleum Products, Project No. CV-22-01, have been prepared and copies are on file in the Office of the City Clerk. If approved, the City will seek bids from fully licensed and insured manufacturers and/or factory authorized distributors of petroleum products to enter into a three-year service agreement with the City, with the possibility of extending the agreement for a maximum of 2 additional one-year periods.

STRATEGIC PLAN:

This project supports Strategic Plan Goal:

6 – Public Safety

FINANCIAL IMPACT:

Staff estimates the value of this bid to be approximately \$1,800,000 for the next three-year contract. Funds for petroleum products are already included in departmental operating budgets.

ALTERNATIVE ACTION:

None

ATTACHMENTS AND/OR REFERENCES (If any):

None