



Agenda Report

MEETING DATE: Tuesday, March 22, 2022

TO: CITY COUNCIL

FROM: LIBRARY DIRECTOR MARTINEZ

SUBJECT: RESOLUTION APPROVING SOLE SOURCE VENDOR AND FIVE-YEAR CONTRACT WITH INNOVATIVE INTERFACES INCORPORATED FOR SUBSCRIPTION LICENSE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$272,774.91 AND AUTHORIZING CITY MANAGER PRO TEMPORE TO EXECUTE CONTRACT

STATEMENT OF ISSUES:

The Watsonville Public Library's Integrated Library System (ILS) subscription license agreement with Innovative Interfaces Inc. is up for renewal as of February 2022. This license agreement allows for maintenance and software support for the library's ILS.

RECOMMENDED ACTION:

It is recommended that City Council approve a resolution approving the sole source, five-year license agreement between the City of Watsonville and Innovative Interfaces Inc. for the maintenance and software support of Watsonville Public Library's Integrated Library System in an amount not to exceed \$272,774.91; and authorizing the City Manager Pro Tempore to execute the contract.

DISCUSSION:

The Watsonville Public Library has been utilizing the services of Innovative Interfaces Inc. since 2004. Innovative Interfaces Inc. provides maintenance and software support for the Library's ILS (Sierra). Sierra is an integrated library system solution that combines library operational workflows with open architecture and supports staff tasks, including a Web-based interface, and patron access services.

Public Core Bundle capabilities include an online public access catalog, as well as standard ILS functionality across circulation, acquisition, serials, interlibrary loans, reporting, cataloging, and administrative module. Sierra also integrates with third-party vendors to provide public access reservation of computers, mobile printing, self-check of materials via RFID technology and online fine payment.

The license agreement includes the Sierra Public Core Bundle, Staff user licenses (20), SIP2 Interface licenses (7), Cloud backup license, additional patron languages (Spanish) and

RFID/Item Status API license. The following is the cost breakdown by year beginning February 2022 through February 2027:

Year 1 of 5, \$51,033.20
Year 2 of 5, \$52,608.47
Year 3 of 5, \$54,449.77
Year 4 of 5, \$56,355.51
Year 5 of 5, \$58,327

STRATEGIC PLAN:

This contract supports the City's Strategic Plan:

3-Infrastructure & Environment

CEQA:

The approval of this agreement is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a "project" that may cause a direct, or reasonably foreseeable indirect, physical change in the environment and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. Additionally, even if a "project," the action would be exempt under the "common sense" exception (14 Cal. Code Regs. § 15061(b)(3)) because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment.

FINANCIAL IMPACT:

The total cost of the agreement is \$272,774.91 over five years. The annual cost for Year 1 is included in the current adopted fiscal year budget, which has sufficient funds in account 620-7322.

ALTERNATIVE ACTION:

None proposed.

ATTACHMENTS AND/OR REFERENCES (If any):

None.